

**HISTORIC PRESERVATION ADVISORY BOARD
MEETING
NOVEMBER 21, 2019**

MEMBERS PRESENT: Donna Peterman, Chairman
Adrienne Andreae, Martha Bireda,
Sushila Cherian, Kelley Frohlich,
Julie Price

MEMBERS ABSENT: Valerie Colbert, Brad Gamblin, Michael Wooster

OTHERS PRESENT: David Hilston, Chief Planner
Lauren Robie, Linda Roberts, Lynn Harrell

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. December 26, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. September 26, 2019
- Ms. Bireda MOVED, Ms. Price SECONDED approval of the September 26, 2019 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. CA-26-19 - 312 Sullivan Street - Certificate of Appropriateness - Exterior Water Heater and Cover
- Mr. David Hilston, Chief Planner, reviewed the information considered during staff's evaluation of CA-26-19, as delineated in the agenda material, concluding the request was approved administratively.
- B. CA-27-19 - 451 West Virginia Avenue - Certificate of Appropriateness - Addition of Master Suite
- Mr. Hilston reviewed the information considered during staff's evaluation of CA-27-19, concluding the request was approved administratively.

UNFINISHED BUSINESS

- A. CA-23-19 - 324 Cooper Street. - Certificate of Appropriateness - Demolition
- Mr. Hilston reported the Building Official concurred with the engineer's and architect's opinion that the existing structure should be demolished due to its condition.

- B. Presentation on Charlotte County Commemoration
- Ms. Price provided a brief review of the information discussed at Charlotte County's Centennial (Centennial) Partners Kickoff meeting held at the Punta Gorda Library, noting their next meeting would be in January 2020. She then requested members' suggestions for events organized by the City.
 - Discussion ensued regarding other events which might take place during the celebration.
 - Ms. Peterman requested Ms. Price invite her subcommittee members to a future Board meeting to discuss City events they would like to pursue. She then announced the Centennial project would be presented to City Council on December 4, 2019, for their endorsement of the project.

NOTE: Ms. Andreae arrived at 9:10 a.m.

- Ms. Bireda drew attention to the proposed Historic Interpretive Marker Project (Marker Project), noting one of her subcommittee members would be presenting same.
- Ms. Lauren Robie provided a presentation on the Marker Project, as delineated in the agenda material, explaining the intent was to promote heritage tourism, foster a sense of place, communicate the City's history and celebrate the Charlotte County Centennial in 2021 as well as fulfill the City's obligations regarding the Barron G. Collier bridge dedication plaque and historical markers pertaining to Isaac Trabue. She provided an overview of the topics and locations for thirteen markers, all centered on the theme of "the working waterfront". She stated a commemorative booklet and website would be produced as well. She then presented the working budget for the project, estimating a total cost of \$51,000.
- Members suggested certain revisions to clarify ownership of the project, potential funding sources and timeline.
- Ms. Price suggested the main event for the City's portion should focus on launching the historic interpretive markers.
- Ms. Peterman confirmed staff would research whether the \$5,000 previously set aside for historic plaques was still available and if those funds could be used for the Marker Project. She then suggested holding a reception as a kickoff for fundraising.
- Ms. Price stated she would work with her subcommittee on event ideas and present same at the December 26, 2019 meeting.
- Ms. Peterman encouraged those involved with the City's portion to attend the December 4, 2019 City Council meeting.

STAFF COMMENTS

A. Election of Chair and Vice Chair

- Ms. Peterman announced election of Chair and Vice Chair would take place in February 2020.

COMMITTEE/BOARD COMMENTS

- Ms. Price stated she would provide updates regarding the County's Centennial celebration plans at the December 26, 2019 meeting.

CITIZENS' COMMENTS

- Ms. Linda Roberts expressed appreciation to the Board for their support of historic preservation, noting she would attend meetings in the future.
- Ms. Lynn Harrell expressed enthusiasm for the project, opining the City would one day be a heritage tourism destination.

ADJOURNMENT

- Meeting Adjourned: 9:49 a.m.

Donna Peterman, Chairman

Leah Pues, Recording Secretary