



SPECIAL EXCEPTION APPLICATION ARTIFICIAL TURF

Date Received:
Application Fee: \$750.00

File #: SE-

Application and all pertinent required data (listed below) MUST be submitted with this application

<input type="checkbox"/> ORIGINAL application with Signed & Notarized Special Exception Artificial Turf Application and/or Affidavit Authorization for Agent (if applicable)	<input type="checkbox"/> Two copies (2) of a detailed signed and sealed site survey of the property that is less than one year old that indicates the location of existing trees and shrubs and all other improvements on the property.
<input type="checkbox"/> A copy of the deed or other evidence of ownership	<input type="checkbox"/> Two copies (2) of the landscape plot plan indicating the proposed location of the artificial turf and other landscape materials. Setbacks to the seawall will be required to be shown for any trees, large shrubs, curbing, areas of rock beds or boulder type landscape material that is planned. All landscape plans must meet minimum standards as denoted in Article 12, Chapter 26, Punta Gorda Code of Ordinance.
<input type="checkbox"/> Date applicant met with the representatives of Zoning & Urban Design staff prior to the submission of a Special Exception Application _____	<input type="checkbox"/> Evidence that the artificial turf proposed will have a minimum tufted weight of 56 ounces per square foot, be a natural green in color, and have a minimum 8 year warranty. A sample of the turf proposed that meets these standards shall be submitted with the Special Exception application including a copy of the manufacturers specifications and warranty information.
<input type="checkbox"/> If the property is zoned commercial or multi-family, a copy of an approved Southwest Florida Water Management District Permit shall be included in the permit application	<input type="checkbox"/> Consideration of the percentage of living plant materials versus percentage of artificial turf proposed for any property shall be part of the review process. Evidence that living plant material will be drought tolerant and consist of 50 percent Florida native species including shrubs, vines, trees, and ground covers.
<input type="checkbox"/> Evidence that all artificial turf installations will have a minimum permeability of 30 inches per hour per square yard and provide anchoring information as to the size and location of anchors to ensure the turf will withstand the effects of wind.	<p style="text-align: center;"><u>In addition to the original application ANY documents greater than 11x17 MUST ALSO be submitted on a CD/DVD</u></p>
<input type="checkbox"/> Certificate of Appropriateness application and application fee if property is located within the National Register Historic Overlay District, listed on the National Register, or property listed on the Florida Master Site File by the State of Florida Department of State, Bureau of Historic Preservation of the Division of Historical Resources Florida Master Site File No. _____ Contributing Structure <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>In order that this application be processed in a timely fashion, the correct and complete information is necessary. It is suggested that the applicant bring the application to the Zoning & Code Compliance Division, 126 Harvey St., Punta Gorda, Florida 33950, where it can be reviewed by the staff prior to filing.</p> <p>The Zoning & Code Compliance Division accepts no responsibility for the completeness or accuracy of the application. Errors in the filed application may result in delays with respect to required public hearings. All data and exhibits submitted in connection with the filing of this application become a permanent part of the public record</p> <p>IMPORTANT: The applicant or his representative MUST be present at the hearing. There will be a fee of \$500.00 for a Voluntary Continuance (a request by the applicant to continue a petition before the appropriate board or council, or by the failure of the applicant to attend or be represented at the appropriate meeting).</p>

1. Applicant

Name:

Address: City: State: Zip:

Phone: Email address:

2. Owner(s) of Record

Name:

Address: City: State: Zip:

Phone: Email address:

3. Authorized Agent – (if applicable – Property Owner must sign AGENT Affidavit below)

Name:

Address: City: State: Zip:

Phone: Email address:

4. Property Address for Artificial Turf:

Parcel ID /Account #	Lot #	Block#	Section

5. Artificial Turf Uses Location(s)

6. Written statement describing the proposed use (use additional sheet if necessary):

7. What is the minimum tufted weight per square foot?

8. What is the permeability per hour per square yard?

9. What is the anchor size and location?

10. How long is the manufacturer’s warranty?

Approval Criteria. The Planning Commission and City Council shall use the following criteria, in addition to other reasonable considerations, in making their decision please explain your position on the following:

(1) The proposed use will not adversely affect the use of neighboring properties.

(2) The use shall comply with applicable district regulations and applicable provisions of the adopted Comprehensive Plan and downtown plans.

(3) The location, size and height of buildings structures, walls and fences, and the nature and extent of screening, buffering and landscaping shall be such that the use will not hinder or discourage the appropriate development and use of adjacent or nearby land and/or buildings.

(4) The proposed use will be such that pedestrian and vehicular traffic generated will not be hazardous or conflict with the existing and anticipated traffic in the neighborhood and on the streets serving the site.

I, the undersigned, being first duly sworn, testify and say that I am the owner, attorney, attorney-in-fact, agent, lessee or representative of the owner(s) of all of the property described and which is the subject matter of the proposed hearing; that all answers to the questions in this application, and all sketches, data and other supplementary material attached to and made a part of the application are honest and true to the best of my knowledge and belief. I understand this application must be complete and accurate before the hearing can be advertised, and that I am authorized to sign the application by the owner or owners.

By submitting this application the owner(s) of the subject property does hereby grant his/her consent to the Zoning Official and his/her designee, to enter upon the subject property for the purposes of making any examinations, surveys, measurements, and inspections deemed necessary to evaluate the subject property relative to this application.

AFFIDAVIT

Signature of Owner or Authorized Agent

Print Name & Title

Date

STATE OF _____)

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of ____, 20___, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.

Notary Public, State of Florida

My commission Expires

(Seal)

AGENT AFFIDAVIT (Property Owner to complete ONLY if applicable)

I/We _____, property owner(s), hereby authorize _____
_____ to act as **Agent** on our behalf regarding a SPECIAL EXCEPTION ARTIFICIAL TURF APPLICATION on the property commonly known as _____ in Punta Gorda, Florida.

Signature of Property Owner

Print Name of Property Owner

Date

STATE OF _____)

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of ____, 20___, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.

Notary Public, State of Florida

My commission Expires

(Seal)

Note:

Any Special Exception granted to allow artificial turf shall include the following conditions:

1. Precautions for installation around existing trees shall be monitored and may be restricted to ensure tree roots are not damaged with the installation of the base material.
2. Rubber, sand and any other weighting or infill material is prohibited.
3. If artificial turf is planned to be installed next to the seawall, the artificial turf shall be pinned or staked behind the seawall. Nothing shall be attached directly to or placed on the seawall or seawall cap.
4. A copy of the Special Exception and conditions thereof shall be recorded in the Public Records of Charlotte County so that any subsequent purchaser will be on notice regarding the special rules relating to the artificial turf.
5. A landscape inspection shall be conducted after the installation of the artificial turf to ensure all living plant materials conform to the provided landscape plot plan and meet the drought tolerant and native species requirements.
6. If artificial turf is to be installed in the City right-of-way, a separate right-of-way permit must be obtained prior to commencing work.
7. Artificial turf shall be maintained in a green fadeless condition and shall be maintained free of dirt, mud, stains, weeds, debris, tears, holes, and impressions, as determined by Code Compliance. All edges of the artificial turf shall not be loose, and must be maintained with appropriate edging or stakes.
8. Artificial turf must be replaced if it falls into disrepair with fading or holes or loose areas, as determined by Code Compliance. Replacement shall be completed within 60 days of notification by Code Compliance.
9. If maintenance is required on the City right-of-way, or utility easement, it shall be the responsibility of the property owner to remove, replace and repair, at the owner's expense, any artificial turf that has been placed in the right-of-way or utility easement within 60 days.
10. If maintenance is required on the seawall and/or seawall cap, it shall be the responsibility of the property owner to remove, replace and repair, at the owner's expense, any artificial turf that has been placed in the rear yard of the property abutting the seawall within 60 days.
11. The City of Punta Gorda shall not be held liable for any damage to any artificial turf or other items placed within the right-of-way, within six feet of the seawall, or within any area covering any city utilities.