

**City of Punta Gorda Action Register
as of October 15, 2020**

Action	Target Date & Responsible Department	Status
Canal Code Enforcement Plan and Chapter 6 Education	12/01/2020 Paralegal Urban Design Police Building	10/8/2020 – Plan to convene group to educate departments about Chapter 6 changes. Group will also put together a plan to ramp up code enforcement in the canals.
TT's Tiki Bar Planned Use Development	5/01/2021 Urban Design	7/06/2020 – Staff met with Craig Holt representative for TT's Tiki Bar at the Four Points Sheraton. The improvements and use generally known as the tiki hut has been allowed under Temporary Use permits since 2011. Over the course of 9 years, the use has been expanded, including but not limited to, temporary restroom facilities, sand volleyball area, beach area, fire pits, food truck adjacent to the original tiki hut, and new larger tiki hut with a temporary bar. The current approved Temporary Use Permit expires January 15, 2021. City staff recommends an amendment to the existing Planned Development be submitted. As the Planned Development Amendment generally takes 4-6 months, staff also recommends that a Temporary Use Extension application be submitted as soon as possible, including a site plan showing all existing tiki hut improvements. This Temporary Use Extension is intended to provide relief should the Planned Development Amendment process extend beyond the January 15, 2021 expiration of the current Temporary Use permit.
Renovation of City Hall & Annex to support branding process	9/30/18 Mayor Marketing Liaison Urban Design	Plan initiative to revamp public areas of City Hall and City Hall Annex to include local artists and art featuring Punta Gorda and the City's history and freshening the facilities. Draft policies for consideration and donations and determine budget needs. City working with Charlotte County Facilities manager to coordinate an agreement for art in public buildings for both City and County facilities. 4/19/17 – Presented as a budget alternative. 5/17/17 – Initial renovations to Council Chambers approved. 7/17 – Phase 1 improvements (seating, technology, paint) complete. 10/2/17 – Committee met to review Phase 2 improvements which will incorporate ADA and security improvements as well. 3/13/18 – Committee met regarding Phase 2 renovations. Cost estimate to be developed and presented to Council. 5/23/18 – Staff committee continues to work on draft scope. Flooring to be procured through State contract and painting through County contract piggybacks. ADA work will also be independent of scope. 6/19/18 – Received quotes for painting and flooring. Under review. 7/11/18 – Staff to seek an independent professional inspection of potential restoration issues needed in City

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		<p>Hall prior to presenting the Phase 2 plan.</p> <p>10/25/18 – Public Works and Procurement are developing the scope.</p> <p>2/01/19 – Renovation revisions on hold until the independent professional inspection of potential restoration issues is completed. Revised scope completed and bid process completed. Three bids received and bid evaluation underway.</p> <p>4/4/19 – Bid for evaluation came in higher than expected. Discussion to be had with Council.</p> <p>4/25/19 – Contract for evaluation of historic City Hall placed on 5/1/19 Council agenda.</p> <p>5/1/19 – Contract awarded to Parker/Mudgett/Smith Architects, Inc. of Fort Myers. This includes the Master Space and Security Study.</p> <p>8/21/19 – Council received update on evaluation of City Hall rehabilitation needs and approved further action to assess hazardous materials and chemical and petrographic analysis. Appropriation of funds to be on 9/4/19 agenda.</p> <p>9/4/19 – Council appropriated funds for the additional evaluations.</p> <p>11/19/19 – 2nd draft being reviewed by staff. Comments due to vendor 11/22/19.</p> <p>2/25/2020 - Parker/Mudgett/Smith Architects, Inc. of Fort Myers will be presenting findings in March/April to City Council.</p> <p>4/6/2020 – Report now projected for May Council meeting.</p> <p>4/22/2020 – Report to be placed on 5/6/2020 Council agenda.</p> <p>5/6/2020 – Report presented. Council expressed desire to obtain costs to expand Council Chambers as part of total project.</p> <p>5/8/2020 – Staff to develop funding options and relocation options during construction.</p> <p>6/17/2020 – Council prioritized City Hall renovation as top ranked project for implementation as part of 1% local option sales tax extension.</p> <p>7/27/2020 – Staff developing relocation options with projection for future Council presentation.</p>
City facilities security enhancements	9/30/18 Urban Design HR IT Procurement	<p>Develop plan to enhance security at City facilities.</p> <p>4/6, 4/21, 4/26 & 5/3/17 – Staff committee met to develop list of potential measures. Cost estimates to follow.</p> <p>4/19/17 – Council adopted emergency ordinance stipulating areas within City Hall & Annex for public access and limited public access.</p> <p>5/3/17 – Similar ordinance and resolution approved at Council meeting. Working on equipment needs. Committee met to develop cost estimates.</p> <p>7/12/17 – Council approved staff present a phased-in approach at August or September meeting.</p> <p>8/3/17 – Staff committee met to finalize recommended phase in schedule.</p> <p>9/6/17 – Security plan approved at Council meeting. Security firms to provide City with more in-depth analysis of recommendations prior to bidding.</p> <p>9/7/17 & 9/27/17 – Pre-release meetings held with vendors to communicate expectations and conduct walk-</p>

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		<p>throughs.</p> <p>4/17/18 – One proposal received; no award. Project to be re-solicited.</p> <p>7/3/18 – Quotes received and presented to City Council as part of FY 2019 budget items. City Hall/Annex portion estimated at \$110,000.</p> <p>7/11/18 – City Council requested itemized list of proposed security enhancements. To be placed on 8/22/18 Council agenda.</p> <p>8/22/18 – City Council approved moving forward with security enhancements.</p> <p>10/3/18 – Council approved appropriation of funds for project.</p> <p>2/01/19 – Revised scope, which includes ADA component, submitted to Procurement and will be sent to ADG (ADA Master Agreement).</p> <p>3/6/19 – Security wall under construction in City Clerk Office.</p> <p>4/4/19 – Bids for enhancements will be secured.</p> <p>4/17/19 – Council approved contract for design and construction documents that when completed will bid out ADA and security measures in City Hall Annex, Public Safety Building and Public Works/Utilities Campus.</p> <p>6/11/19 – 30% plans under review.</p> <p>11/11/19 - FY 2020 Funding/Security Plan Update to be presented at 12/18/19 City Council meeting. (See ADA Transition Plan).</p> <p>12/26/19 – 100% plans under review.</p> <p>1/8/2020 – Council approved piggyback contract from Collier County to initiate security improvements with contractor.</p> <p>2/25/2020 – Plans have been reviewed and modifications are being made; Urban Design working with Procurement for vendor contracts to be utilized for the improvements.</p> <p>5/29/2020 – Scope in Procurement for bidding.</p> <p>7/27/2020 – Contractor (CPPI) developing proposal for Annex improvements.</p>
Boca Grande Area drainage improvements & funding	12/31/18 Public Works	<p>2/1/17 - Move forward with design Option 2, submitting applications for the 319(h) and TMDL grants from the Florida Department of Environmental Protection and to develop a proposal to address the gap funding per Council. The first of two grants have been submitted, which is limited to water quality features only. Grant amount request is \$52,500 with a match commitment of \$35,000. The second grant application is due in July.</p> <p>5/17/17 - Design, permitting and bidding services contract with engineering firm.</p> <p>11/1/17 - Request forms for State appropriations in amount of \$1 million sent to House and Senate.</p> <p>3/12/18 – State legislative appropriation not included in State budget.</p> <p>3/14/18 – Grants status update - 319(h) grant application was submitted 3/15/17. Grant proposal was passed on to the EPA for approval. A response for these funds is expected in September of 2018. TMDL grant application was submitted to FDEP on 1/31/18. Staff conducted phone meeting with FDEP on 3/2/18.</p> <p>6/20/18 – Staff identified a list of lands which needed to be acquired for the ponds.</p>

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		<p>8/16/18 – Staff to contact Habitat for Humanity regarding swap of land needed for retention pond. Staff to discuss securing services of real estate firm to assist in acquiring other properties needed for pond.</p> <p>9/17/18 – Resolution passed to grant a deed to Charlotte County Habitat for Humanity, Inc. for 328 East Virginia Avenue and accept a deed from Charlotte County Habitat for Humanity, Inc. for Lots 159 19 and 20, Block Q, La Punta Park.</p> <p>11/27/18 – State appropriations request to once again being requested for 2019 legislative session.</p> <p>12/28/18 – State appropriation requests sent to Lobbyist for submittal.</p> <p>2/8/19 – Appropriations request submitted in bill form.</p> <p>4/4/19 – Senate bill has \$50,000 included for program. Letter for offer to purchase of necessary lots being drafted.</p> <p>4/25/19 – Contract amendment to locate utilities in right of way on 5/1/19 Council agenda.</p> <p>5/1/19 – Contract amendment approved.</p> <p>6/10/19 – Final State budget did not include \$50,000 grant.</p> <p>9/4/19 – Council voted to include in Legislative Agenda for FY 2020. Design is 98% complete. Process to acquire land for retention areas underway.</p> <p>11/4/19 – Land appraisals received for lots aimed for retention areas.</p> <p>11/21/19 – Lobbyist continues to monitor City \$1 million State appropriations request with House and Senate representatives.</p> <p>1/30/2020 – Staff made tentative offers for four property acquisitions.</p> <p>2/19/2020 – Council considered counteroffers on two larger parcels; consensus was to counter. Property owners notified of City’s counteroffer.</p> <p>2/25/2020 – Best and final offers for two larger parcels to be presented at March 4, 2020 City Council meeting. Still awaiting owner responses for two smaller parcels.</p> <p>3/4/2020 – Two larger parcels best and final offer approved.</p> <p>5/6/2020 – Council approved best and final offer for two smaller parcels at \$18,000 each. If property owners do not accept, then move toward eminent domain or other appropriate acquisition method.</p> <p>5/19/2020 – Best and final offers sent to smaller property owners.</p> <p>6/29/2020 – Governor vetoed state allocation of \$100,000 in budget.</p> <p>8/4/2020 – Resolution to move forward with eminent domain on remaining two parcels to be purchased on 8/19/2020 Council agenda.</p> <p>8/19/2020 – Resolution was approved to move forward with an eminent domain quick take.</p> <p>9/17/2020 – Received updated appraisals for eminent domain properties.</p>
Harborwalk & Gilchrist Park Phase 2 Design and	12/31/18 (Design) Urban Design	<p>12/6/17 – Revise design plans for Phase 2 per Council direction. Include diagonal parking along Retta to Berry, enhance parking options, connect Harborwalk to Bayfront, etc.</p> <p>2/21/18 – Contract for playground restroom design/bid documents approved by Council. Timeframe for</p>

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Construction (Park & Retta)	6/2019 (Construction) Public Works	<p>completion is seven months. Design to look at permeable off-street parking areas in park confines.</p> <p>2/26/18 – Staff met with design firm to go over timeline and deliverables. Site plan due April 2018. 90% plans due July 2018. Final construction documents due September 2018. Utility work on Retta to be undertaken November/December 2018.</p> <p>4/18/18 – Phase 2 parking options to be scheduled for 5/2/18 Council agenda.</p> <p>5/2/18 – Basketball court renovation option approved to add to base plan as well as Gill Street off street parking option A. Staff to bring back option to add diagonal parking along Retta at Gill Street area.</p> <p>5/16/18 – Council approved option A.</p> <p>7/12/18 – Weiler Engineer is currently working on the plans, 90% plans for staff review are due on 7/31/18.</p> <p>8/18/18– Design plans from Weiler under review.</p> <p>9/6/18- Consulting Engineer is currently incorporating and addressing all of the comments. Design remains on schedule.</p> <p>10/2/18 – 100% design plans received and under review.</p> <p>10/19/18 – Staff evaluating whether to bid Phase 2 work in conjunction with restrooms.</p> <p>10/23/18 – Staff proposes to bid project January 2019 for start date April 2019.</p> <p>2/01/19 – CEI services scope and Bid documents completed sent to Procurement.</p> <p>2/19/19 – Evaluation Committee ranked CEI proposers and contract negotiation underway. Construction bid delayed until inspection firm selected and can value engineer design documents.</p> <p>3/20/19 – Council approved agreement with CEI to provide inspections services.</p> <p>4/4/19 – Meeting with CEI and Weiler to take place week of 4/8/19</p> <p>5/1/19 – Construction Engineering & Inspection (CEI) consultant working with Engineer to modify plans prior to release of construction bid. Project remains on schedule with construction to begin in August 2019.</p> <p>6/3/19 – Project in bidding phase. Bids due 7/3/19.</p> <p>6/11/19 – Bids now due 7/8/19.</p> <p>7/8/19 – Bids received and under review.</p> <p>8/21/19 – Award of construction for harborwalk, park renovations and parking from Gazebo to Bayfront Center/Boat Club was continued until the Sep. 4 Council meeting, in order to consider a concept aimed to enhance traffic calming, add more parking and park area, and renovate the Boat Club and Bayfront buildings</p> <p>9/4/19 – Council voted to reject the bid and directed staff to start the procurement process to get bids on just the harborwalk portion of enhancements.</p> <p>1/8/2020 – Council approved resurfacing of tennis courts instead of waiting for Phase 2 park renovations to be bid out.</p> <p>2/25/2020 – Tennis courts resurfacing purchase order has been issued and work will be commencing.</p> <p>3/14/2020 – Work on tennis courts completed.</p> <p>8/26/2020 – Directed by City Manager to bring back to City Council the parking and upland improvements to</p>

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		<p>Gilchrist Park for discussion at the 9/9/2020 meeting. Now scheduled for 10/07/2020 meeting. 10/07/2020 – Council approved moving forward with option 6A that nets 29 new spaces and paves 16 existing grass parking spaces.</p>
<p>East of US 41 Historic District Infrastructure Project</p>	<p>1/31/19 Urban Design</p>	<p>1/3/18 – Staff directed to survey streets in Local Historical District (formerly Trabue Woods) neighborhood to determine number and cost of decorative lighting enhancements. Survey underway regarding lighting, sidewalks and drainage. 3/7/18 – Survey to be reviewed by Council. Survey of lighting, sidewalks and drainage presented to City Council; decision to secure services of engineering firm to develop overall plan for neighborhood integrating all three elements. Development of scope of services underway. 7/5/18 – Solicitation closed 6/14/18; 3 firms responded. Staff review committee will be conducting firm interviews 7/10. After bidders are ranked, procurement will negotiate price. 7/12/18 – Interview of 3 firms scheduled for 7/20/18. 8/3/18 – Negotiations underway with top ranked firm. 9/5/18- Council awarded Master Agreement and Task 1 services for a comprehensive engineering analysis of the infrastructure requirement and develop a strategic plan for the “Bethel-St. Mark Historic Overlay District” to Infrastructure Solution Services of Sarasota, FL. 9/21/18 – Staff met with consultant to initiate analysis. 9/28/18 – Consultant using drone technology to establish base infrastructure data 10/5/18 – City staff are currently compiling existing GIS data information for the Consultant in order to minimize duplication of effort. 12/4/18 – Neighborhood meeting planned for 12/12/18 to garner input into project priorities. 12/12/18 – City staff and consultants from Infrastructure Solution Services held a public forum with residents of the historic district to obtain real time data on the state of existing infrastructure in the neighborhood. Over 35 people were in attendance. Armed with input, the consultants are putting together an infrastructure inventory Master Plan for the neighborhood to guide the City in its infrastructure initiative for the neighborhood. 2/01/19 – Task 2, Engineering Analysis, is underway. 4/4/19 – Engineering Analysis review is taking place. 5/3/19 – Infrastructure report projected for 5/15/19 Council meeting. 5/15/19 – Council directed staff to develop cost estimates and timeline for lighting and sidewalk improvements in area of greatest need. 5/17/19 - Staff from Urban Design, Public Works and the Police Department have worked out a plan to improve lighting for Ida Avenue and a portion of Milus Street. The following actions should help remedy the issue: Public Works staff will trim trees and vegetation blocking existing lights; Staff will coordinate with Florida Power and Light (FPL) to upgrade the existing lighting with LED bulbs; and Staff will coordinate with</p>

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		<p>FPL to repair any broken lights as well as possible installation of new lighting in strategic areas. 7/3/19 – Trees trimmed, City decorative lighting fixed and awaiting FPL work to be completed. 9/18/19 – Remainder of infrastructure improvements to be considered as part of new 1% local option sales tax list and as part of FY 2020 general fund budget allocation set aside. 11/19/19 – Urban Design staff meeting with Public Works Engineer to review next phase of project. 2/25/2020 – Public Works working with FPL on to address the lighting issues. 6/9/2020 – Staff reported the design draft was submitted to FPL for pricing of pole mount vs. deco. Awaiting response from FPL.</p>
Wastewater Treatment Plant Capacity Study	3/31/19 Utilities	<p>4/12/18 – Staff met with consulting engineer (CDM) to initiate study scope and work to be completed. 6/18 and 7/18 – Engineer and City staff met to go over preliminary work. 10/18 – Draft study under review. 11/26/18 – Existing treatment capacity evaluation report presented to Utility Advisory Board (UAB). 4/4/19 – Project has been phased for review. 4/26/19 – Contract amendment to evaluate needs necessary for reliable operation in the future on 5/1/19 Council agenda. 5/1/19 – Contract amendment approved. 11/18/19 – Draft study under review by staff. Presentation projected for January UAB meeting. 12/30/19 – UAB reviewed report and recommended approach to be presented to City Council 1/22/20. 1/8/2020 – Report received and distributed to Council prior to Jan. 22 meeting. 1/22/2020 – Council approved entering into negotiations with Florida Fish & Wildlife (FWC) for land lease extension and approval for recommended engineer consultant alternative. 3/4/2020 – Council approved contract amendment with CDM engineers to negotiate lease extension or sale of property to City from FWC. 5/14/2020 – CDM sent request for lease extension to FWC. 8/3/2020 – Information sent to City lobbyist to assist in getting FWC lease talks moving forward. 8/14/2020 – Communication with FWC representative and future steps in process.</p>
ADA capital improvements program	9/30/19 Urban Design	<p>4/4/18 – Council approved capital improvements in City Hall environs, A.C. Freeman House and Cooper Street Center. 5/3/18 – ADA improvements to City Hall Annex ground floor entrance completed. 7/12/18 – City Engineer is currently working on the design for the A.C. Freeman House ramp; Purchase order has been issued to the contractor to begin fabrication and powder coating of the kick plate to be installed on the City Hall entrance ramp; Scope of work has been completed and submitted to Procurement for architectural plans for the City Hall restrooms project & interior signage project. 8/16/18 – Additional ADA parking spaces underway in City Hall parking area between Annex and Historic Building.</p>

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		<p>10/17/18 – Council approved ADA accessible water fountain for Cooper Street Center park.</p> <p>11/8/18 – Council approved FY 2019 project list.</p> <p>12/12/18 – Consulting services contract with architectural firm for City Hall restrooms and facilities signage on 12/19/18 Council agenda.</p> <p>12/19/18 – Consulting services contract approved. First two projects – facilities signage and City Hall restrooms.</p> <p>01/15/2019 – ADG Architecture on site to survey existing conditions and meet with department heads.</p> <p>2/01/19 – City Hall Restroom: Notice to Proceed has been issued to ADG (consultant) to begin on developing concept plan. Project will not begin until after the independent professional inspection of potential restoration issues is completed. New Operation Cooper Street: Purchase order is issued. Facility Signage: Staff met with the contractor to discuss buildings and needs. Contractor toured facilities and will be meeting with staff to conceptual plans- due within 30 days. A.C. Freeman House ramp: Notice to Proceed has been issued; Permit Pending.</p> <p>2/27/2019 – Construction has been started on A.C. Freeman House Ramp</p> <p>4/4/19 – ADA compliant interior signage plans and samples have been reviewed and approved by staff.</p> <p>4/17/19 – Council approved contract for design and construction documents that when completed will bid out ADA and security measures in City Hall Annex, Public Safety Building and Public Works/Utilities Campus.</p> <p>6/11/19 – 30% plans under review.</p> <p>9/30/19 – 90% plans under review for ADA signage in City Hall, Annex and Public Safety Building. Scope for plans for Public Works/Utilities Complex completed and agreement amendment to be signed.</p> <p>10/31/19 – Amendment to projects to be discussed at 11/6/19 Council meeting.</p> <p>11/6/19 – Council agreed not to fund ADA ramp at US 41 SB bridge in order to discuss FDOT funding the project in their right of way.</p> <p>11/19/19 – ADA Transition Plan Update & FY 2020 Funding to be presented at 12/18/19 City Council meeting. Security Update will be included in this presentation to Council as there is significant ADA funds involved. ADA signage in City Hall, City Hall Annex, and Public Safety are currently being manufactured and the contractor anticipates they will be installed by the end on the year. In addition, the consultant is working on the signage for the Public Works and Utility Campus.</p> <p>12/18/19 – Presentation including information about IT transitions given to Council.</p> <p>2/5/2020 – Council approved grant application for harborwalk ADA ramp at US 41 SB bridge.</p> <p>2/25/2020 – Interior Wayfinding signage is being manufactured. Installation scheduled for March in Public Works & Utilities.</p> <p>3/27/2020 – Installation of signage in PW/UT moved to mid-May due to delay in manufacturing.</p> <p>5/8/2020 – Facility interior wayfinding signs installed.</p> <p>7/27/2020 – Upgrades to Annex, restrooms, kitchen and water fountains bid due 8/21/2020.</p>

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		<p>8/27/2020 – Avant Construction was the lowest responsible bidder and documents being prepared for City Manager to sign.</p> <p>10/5/2020 – Work is underway on the kitchen and bathrooms at the City Hall Annex.</p> <p>10/5/2020 – Work is underway on the replacement of steps at Laishley Park</p> <p>10/5/2020 – Work is completed at New Operation Cooper Street including sidewalks, picnic table and grills.</p>
Hurricane Irma seawall repairs	12/31/19 Public Works	<p>8/30/17 - Repair 15+/- miles of seawall damaged by hurricane. Contracts approved for concrete, seawall frames and rebar. Staff performing emergency erosion-related measures on affected properties. Seawall repair prioritization list completed.</p> <p>11/29/17 - FEMA representatives completed initial inspection; will require individual seawall inspection (by land) estimated to take up to 60 days to complete.</p> <p>12/6/17 - Received notice from FEMA that property owners can make seawall repairs by hiring contractor at their own expense.</p> <p>12/7/17 – Staff met to work out process for issuing property owner repair permits. Three contractors approved to work in Punta Gorda Isles. Mobilization underway. All three contractors working in respective zones.</p> <p>2/23/18 - BSI and Harborwalk rebid process underway with bid opening scheduled for 3/13/18.</p> <p>3/15/18 – BSI and Harborwalk bid award scheduled for 3/21/18 Council meeting.</p> <p>3/21/18 – Contract for BSI and Harborwalk approved.</p> <p>3/21/18 – Request for Proposal for line of credit financing seawall repairs until such time as FEMA and State reimburses City for work invoiced issued. RFP’s due 4/9/18.</p> <p>4/2/18 – Informational meeting to be held 4/12/18 for public to inquiry about PGI project status. Total project area (PGI and BSI) now revised to encompass 10-12 miles based on final FEMA inspections.</p> <p>5/9/18 – Loan closed and first draw of \$2.1 million was made.</p> <p>11/27/18 – Council to discuss separation of seawall repairs and mitigation costs in order to speed up FEMA reimbursement at its 12/5/18 meeting.</p> <p>12/5/18 – Council consensus to split out mitigation from seawall restoration in order speed up FEMA reimbursement.</p> <p>1/10/19 – 100% seawall panels ready to be installed; 68.5% seawalls placed in position; 52.7% project closed out.</p> <p>2/21/19 – FEMA approved \$21.2 million for reimbursement for seawall repairs. Letter sent 2/22/19 by State Rep Grant to Governor requesting expedited state review so funds can flow to City.</p> <p>4/17/19 – Reimbursements from FEMA and State received by City in two installments totaling \$9.5 million.</p> <p>5/1/19 – \$13.1 million in reimbursements has been received to date.</p> <p>5/15/19 – \$15.2 million in reimbursement has been received to date.</p> <p>6/7/19 - \$17 million in reimbursement has been received to date. 98.4% seawalls restored. 82.8% project</p>

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		<p>closed out.</p> <p>6/19/19 – 99% seawalls restored.</p> <p>7/22/19 - \$20.4 million in reimbursement received to-date. 99.5% seawalls restored.</p> <p>8/30/19 – 100% seawalls restored.</p> <p>11/21/19 – Still working with FEMA/State regarding rip rap mitigation. Issue to be presented at upcoming PGI and BSI Canal Maintenance Advisory Boards.</p> <p>12/26/19 – PGI and BSI canal boards approved proposal process to hire consultant to secure permit for rip rap.</p> <p>2/25/2020 – IRMA consultant interviews scheduled 5/6/2020.</p> <p>8/28/2020 – The contract negotiations for the Rip Rap Permit are final and Procurement is preparing the document for approval.</p>
1% Local Option Sales Tax Extension	9/30/2020 Communications Manager	<p>4/17/19 – Council approved formation of sales tax committee to evaluate projects for next program to be voted on in November 2020. Member groups approved as well.</p> <p>7/19/19 – Committee met to go over process, what sales tax funds can be used for, criteria for evaluating projects and develop timeframe for future meetings. Next meeting scheduled for 9/30/19.</p> <p>9/4/19 – Council approved two additional groups to be represented on committee.</p> <p>9/30/19 – Committee met and initiated review of first set of capital projects.</p> <p>10/2/19 – Council approved request for proposal form for groups to submit project idea. Council also recommended that the committee consider up to 15% set aside for economic development in their deliberations for project list.</p> <p>10/30/19 – Committee met to continue review and scoring of projects.</p> <p>11/18/19 – Committee met, reviewed and scored projects. Next meeting is 1/13/2020.</p> <p>1/13/2020 – Committee met, reviewed and scored projects. Next meeting is February 24.</p> <p>2/24/2020 – Sales Tax committee completed their prioritization of projects. List will be formally presented to Council at the 4/01/19 meeting.</p> <p>3/9/2020 – Preliminary discussion of committee rankings to be placed on 3/18/2020 Council agenda.</p> <p>3/18/2020 – Preliminary discussion held and final decisions to be made at 4/1/2020 Council meeting.</p> <p>4/1/2020 – Council approved final list of projects. To be submitted to County as part of overall package which will be voted on in November referendum.</p> <p>6/17/2020 – Council reviewed project funding over six-year timeframe. Staff to revise project priorities based on discussion directives.</p> <p>6/23/2020 – Revised six year program to be placed on 7/1/2020 Council agenda as well as discussion of potential new project, traffic signal at Burnt Store Road and Home Depot intersection.</p> <p>7/01/2020 – Council amended Sales Tax list to include traffic signal at Burnt Store Road and Home Depot</p> <p>7/10/2020 – City Manager column focuses on Sales Tax projects</p> <p>7/17/2020 – City Manager column focuses on Historic City Hall Sales Tax Project</p>

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		<p>7/24/2020 – City Manager column focuses on the remaining Sales Tax Projects</p> <p>8/19/2020 – Communications Manager provided project information in collaboration with Charlotte County staff and EDP volunteers at Charlotte County Chamber 3rd Wednesday Coffee</p> <p>9/24/2020 – Communications Manager provided a project information update at PGICA meeting along with Charlotte County.</p>
Buckley’s Pass Accounting and Refund, if Approved	9/30/2020 Finance	<p>5/12/2020 – Finance to undertake accounting of revenues and expenses related to project upon receipt of invoices. Refund determination will then be placed on City Council agenda.</p> <p>7/22/2020 – Final accounting to be placed on Aug. 19 City Council agenda.</p> <p>8/19/2020 – Refunds in the amount \$27.50 per water access unit approved.</p>
Septic to Sewer Implementation – Phase 1 Initial Steps	9/30/2020 City Manager, Utilities and Finance	<p>9/13/19 – City staff met with County staff to discuss City’s plan and steps to move forward. Presentation will be put together for individual meetings with County Commissioners in November. Objective is to garner consent of County Commission that they will move forward with assessment of property owners in Phase 1 area (Charlotte Park) once design is complete.</p> <p>10/10/19 – Meeting held with Commissioner Doherty to initiate discussion of program and County partnership. Staff to garner more detail on gravity versus vacuum construction costs broken down by category.</p> <p>11/21/19 – City staff met to finalize revised presentation material and will schedule meetings with County Commissioners. Revised presentation sent to County staff to set up meetings.</p> <p>12/16/19 – Meetings with four of five Commissioners scheduled for 1/13/20.</p> <p>12/26/19 - Fifth Commissioner meeting set for 1/23/20. Will handle by phone at later date.</p> <p>1/13/2020 – Meetings held with four Commissioners. Presentation at County utility board meeting 2/18/2020.</p> <p>2/18/2020 – County Commission agreed to move forward with development of MSBU for Charlotte Park septic to sewer program. City to provide additional information to County regarding consultant scoring of priority areas in Master Plan in order to integrate City utility areas within overall County Plan.</p> <p>2/28/2020 – Master Plan and scoring of areas provided to County.</p> <p>3/6/2020 – County staff evaluated scoring and results show that Charlotte Park areas 1, 2a and 2d are in the high priority category equal to the County’s five-year priority areas. The other areas in Charlotte Park 2b and 3 are in the ten-year plan, and area 2c in the fifteen-year plan.</p> <p>8/4/2020 – Tentative implementation plan to be presented at 8/26/2020 Council meeting.</p> <p>8/20/2020 – Presentation to also be given to UAB on 8/24/2020.</p> <p>8/26/2020 – Presentations made before UAB on 8/24 and Council on 8/26. Next presentation before County Commission on Sept. 22.</p> <p>10/8/2020 – Four bids for design have been received.</p>
Develop regulations for	9/30/2020 City Manager	5/20/2020 – Council approved staff develop proposed regulations for overnight parking restrictions in Historic District.

Action	Target Date & Responsible Department	Status
overnight parking restrictions in Historic District	and Urban Design	<p>5/21/2020 - City Manager met with Urban Design Manager and Intern to initiate regulation development process.</p> <p>6/30/2020 – Paralegal, Senior Planner and Intern met to discuss proposal for overnight parking.</p> <p>7/22/2020 – Initial presentation to Council to take place on Aug. 26.</p> <p>8/4/2020 – Staff met to review proposed plan.</p> <p>8/20/2020 – Presentation to be placed on 8/26/2020 Council agenda.</p> <p>8/26/2020 – Council approved moving forward with staff recommendation to prepare ordinance to regulate overnight parking.</p>
Repeal Obsolete Provisions in Municipal Code	10/1/2020 Legal & City Clerk	<p>8/22/18 – Staff to create recommendations for repealing obsolete provisions in municipal code.</p> <p>7/12/19 – Paralegal & City Clerk began weekly meetings to review Code by chapter by chapter. Notified IT of staff’s desire to contract with Municode for codification services.</p> <p>9/1/2020 – Chapters identified for repeal include Chapter 3 (Advertising), Chapter 4A (Amusements), Chapter 17A (Red Helping Hands Program), Chapter 24 (Trailers and Trailer Parks), and Chapter 25 (Vehicles for Hire). Expectation is to draft the individual repealing ordinances for City Council consideration by end of this calendar year. Staff review stopped pending a complete audit by Municode as part of the implementation of codification services; IT project budgeted for FY 2021</p>
Gilchrist Park Phase 2 – Harborwalk Only	12/31/20 Urban Design and Public Works	<p>9/18/19 – Council approved change order for engineer to revise bid specifications for only harborwalk portion of project and submit to SWFWMD for review and approval. Timeline to revise bid spec is 91 days and then submit to SWFWMD for review.</p> <p>11/6/19 – 90% plans under review.</p> <p>11/19/19 – Plans go before DRC for technical review on 11/22/19, and staff will present an update to City Council 12/4/19 on Harborwalk portion of enhancements only.</p> <p>12/4/19 – Council voted to approve 90% plans for the Harborwalk area only and bid out the project. Council directed staff to include shade and benches as a 2021 Sales Tax Project for the committee to consider.</p> <p>2/4/2020 – Bid package released.</p> <p>2/25/2020 – Bid Opening scheduled for March 4, 2020.</p> <p>3/9/2020 – Four bids received. Lowest, responsive bidder to be awarded at 3/18/2020 Council meeting.</p> <p>3/18/2020 – Bid awarded with six-month timeframe for completion upon notice to proceed.</p> <p>4/30/2020 – Construction to be started week of 5/4/2020.</p> <p>5/04/2020 – The contractor began work in Gilchrist Park on the Harborwalk sidewalk, lighting and landscape project from Gill St. to west of Berry St.</p> <p>5/8/2020 – Contractor initiated work with placement of silt barriers and stakes.</p> <p>5/28/2020 – Demolition and tree removal complete.</p> <p>6/22/2020 – Paving underway.</p> <p>8/11/2020 – Paving near completed with last remaining section underway (Bayfront/Boat Club).</p>

Action	Target Date & Responsible Department	Status
		<p>8/25/2020 – Change order approved that extends the project for 30 additional days due to COVID-19 supply chain delays. Completion slated for Oct. 2020.</p> <p>10/8/2020 – Substantial completion and the path is open.</p>
Ponce Park redesign	12/31/2020 Urban Design	<p>10/5/16 – Assist Herston Engineering in redesign of Ponce Park.</p> <p>12/1-3/16 – Design contract signed 12/1/16. Met with Engineering to discuss design on 12/13/16.</p> <p>1/31/17 – Discussed conceptual plan and maintaining existing uses. Herston Engineering to draft up ‘to-scale’ concept for staff review.</p> <p>2/23/17 Staff met with Herston Engineering discussed new site layout, what amenities should be included, location of playground and other options.</p> <p>4/13/17 – Progress meeting held.</p> <p>6/14/17 – Email sent to Herston reiterating need to update City and Wildlife Center on progress.</p> <p>6/22/17 – Staff reviewing 50% design plans from Herston.</p> <p>9/6/17 – Conceptual design approved by Council.</p> <p>10/17 – Awaiting 60% design for review.</p> <p>7/11/18 – City Council requested Engineer update on 8/22/18 agenda.</p> <p>8/22/18 – City Council approved Weiler Engineering taking project over.</p> <p>8/28/18 –Weiler met with City and due to limited work previously completed, committed to only the civil engineering portion of the overall park design. Item will be placed on 9/5/18 Council agenda with recommendation to secure services of engineering firm to undertake redesign of park.</p> <p>9/6/18 - Council authorized RFQ to be released for engineering services for redesign of park.</p> <p>9/13/18 – Engineering proposals for Ponce Park due on 10/5/18.</p> <p>10/5/18 – Two proposals received and under review by staff committee.</p> <p>10/7/18 – Council approved Weiler Engineering as top ranked firm. Cost negotiation to follow.</p> <p>10/18 thru 12/18 – Staff and Weiler continue to meet and negotiate cost proposal.</p> <p>1/2/19 – Design contract approved.</p> <p>1/4/19 – Staff met with Weiler staff onsite to go over expectations.</p> <p>1/30/19 – 30% Plans due early February.</p> <p>4/25/19 – Contract amendment to analyze seawall condition, piers and boardwalk; letter of map revision as part of redesign on 5/1/19 Council agenda.</p> <p>5/1/19 – Contract amendments were approved by Council.</p> <p>6/3/19 – 60% design plans under review. Utility line/fire hydrant issue to be on 7/10/19 Council agenda.</p> <p>7/10/19 – Council approved The PRWC request to pay all of the expenses for the utility upgrades identified in a Utilities Technical Memorandum and moving forward with engineering services for the utilities.</p> <p>8/21/19 – Council discussed updated construction estimates and directed staff to bring back to Council options.</p> <p>9/4/19 – Council directed inclusion of agenda item to consider relocation of Wildlife Center to West Henry</p>

Action	Target Date & Responsible Department	Status
		<p>City-owned property at 9/18/19 meeting. Staff will then present Ponce Park potential cost reductions.</p> <p>9/18/19 – Council approved consideration of relocation of Wildlife Center to West Henry site. In light of that direction, Ponce redesign placed on hold pending final resolution.</p> <p>11/19/19 – Project continues to be on hold pending final resolution.</p> <p>12/18/19 – Council directed staff to proceed with seawall, boardwalk and piling improvements.</p> <p>2/4/2020 – Weiler Engineering preparing bid documents for improvements and obtaining permitting.</p> <p>2/25/2020 – Staff received 60% plans for seawall, boardwalk and piling improvements and geotechnical testing is being conducted.</p> <p>5/12/2020 – Repairs will need Corps of Engineers approval before proceeding to bid.</p> <p>7/1/2020 – 100% plans for seawall received – draft scope and construction checklist was prepared by Urban Design – Building & Engineering signed off on Checklist;</p> <p>7/13/2020 – Procurement sent out solicitation package for department review and approval;</p> <p>8/11/2020 – Solicitation Package Let for seawall repairs only– Closing Date is 9/10/2020</p> <p>10/8/2020 – Contract has been awarded to Marine Contracting</p> <p>10/15/2020 – Preconstruction meeting held with start date of Nov. 2 and substantial completion on Feb. 21</p>
Sign Code Revisions	12/31/2020 Urban Design, City Attorney and Paralegal	<p>5/20/2020 – Staff presented to City Council proposed revisions to sign code that impacted both residential and commercial areas. Staff to amend proposal and then obtain input from stakeholder groups over the ensuing months.</p> <p>8/27/2020 – Staff drafted a survey to be sent to Chambers, all HOA’s, Board of Realtors, etc. on 8/20/2020 to gather public input regarding sign opinions. The survey will be open through the end of Sept.</p>
Parks and Recreation Master Plan Update	12/31/2020 Urban Design	<p>11/25/19 – Urban Design initiated information gathering in preparation of future community meetings and public input.</p> <p>5/21/2020 – Urban Design Intern continues to work on Plan background information.</p> <p>5/29/2020 – Master Plan progress report on 6/3/2020 Council agenda.</p> <p>6/3/2020 – Update presented. Naming contest of Plan to follow.</p> <p>7/8/2020 – Update presented at Council meeting. Name of plan “Punta Gorda Place to Play”.</p> <p>7/23/2020 – Community input sessions underway at various park locations. Update to Council to be provided on Aug. 19.</p> <p>7/31/2020 – Park Pop Ins completed.</p> <p>8/11/2020 – Update scheduled for 8/26/2020 Council meeting.</p> <p>8/26/2020 – Update presented. Council directed staff look at development of Parks and Recreation Department/Division for inclusion in FY 2022 budget.</p>
Laishley Park Playground and Interactive	12/31/2020	<p>2/5/2020 – CRA approved moving forward with bid process for replacement of playground apparatus and interactive fountain pump and filter system. Also look at additional splash pad features as part of process.</p> <p>2/25/2020 – Urban Design working with Procurement for piggy-back contracts to be utilized on this project.</p>

Action	Target Date & Responsible Department	Status
Fountain Renovations		<p>5/28/2020 – Scope of work completed. Procurement preparing bid solicitation package.</p> <p>7/27/2020 – Proposals due 8/3/2020.</p> <p>8/4/2020 – No proposals received.</p> <p>8/28/2020 – The City is in negotiations with the original engineer of record</p>
Master Plan Comprehensive Plan and Land Development Regulation Amendments	12/31/2021 Urban Design	<p>11/06/19 – Council directed staff to negotiate scope and contract for, Form Based Codes, LDR’s and Comprehensive Plan amendments for 6 focus areas: Downtown Neighborhood Center, Jones Loop Area, Downtown Flex, Flex Commercial Corridor, Traditional Neighborhood, and Downtown. Special residential overlay districts will be considered at a later date. Staff will develop contract amendment with scope and costs with Dover Kohl and place on future Council agenda for consideration.</p> <p>11/21/19 – Scope drafted and under review by staff. Will be presented at one of two December Council meetings.</p> <p>11/25/19 – Draft scope on 12/4/19 Council agenda.</p> <p>12/4/19 – Council approved moving forward with negotiations with Dover Kohl.</p> <p>1/2/20 – Staff to discuss scope proposal with Dover Kohl on 1/7/20.</p> <p>1/20/2020 – Dover Kohl to send final scope and contract to City for presentation to Council at its 2/5/2020 meeting.</p> <p>2/5/2020 – Comprehensive Plan and Land Development Regulation work including Form Based Codes awarded to Dover Kohl & Partners LLP.</p> <p>2/25/2020 – Project Kick-off meeting scheduled for 3/7/2020.</p> <p>3/4/2020 - Dover Kohl to meet with Council Members in April</p> <p>4/3/2020 – Interviews with Council Members to take place with use of Zoom technology due to COVID-19.</p> <p>4/9/2020 – Interviews completed.</p> <p>5/12/2020 – Dover Kohl prepared preliminary outline of Comprehensive Plan amendments and delivered to City.</p> <p>5/20/2020 – Comp Plan amendments to be discussed at 6/17/2020 or 7/1/2020 Council meeting.</p> <p>6/17/2020 – Comprehensive Plan amendment process presented to Council.</p> <p>8/20/2020 – Update scheduled for 8/26/2020 Council meeting.</p> <p>8/26/2020 – Update given to Council. Next step for Dover Kohl to provide draft Comp Plan amendments.</p>
Discussion and potential action regarding extension of residential overlay district into the Historic Downtown	10/31/2020 Urban Design	<p>6/03/2020 – Council referral for future agenda item regarding expansion of residential overlay district</p>

Action	Target Date & Responsible Department	Status
neighborhoods		
Exploration of implementing fees for public boat ramps	8/01/2020 Public Works Finance Legal	6/03/2020 – Staff directed to review submerged lands lease to verify the lease allows for charging for parking 7/15/2020 – Boat trailer parking appears not to be prohibited by the submerged land lease or state/federal permits for Laishley and Ponce.
Rear Yard Encroachments in SRO Districts	12/31/2020 Urban Design	6/17/2020 – Council approved preparation of code amendments to meet FEMA and Florida Building Code requirements.
US 41 NB Lane Repurposing Study	6/30/2021 Urban Design	8/19/2020 – Council approved moving forward with repurposing of lanes study in conjunction with FDOT.
Street Improvements East Virginia US 41N to Nesbit	12/31/2021 Urban Design Public Works	6/17/2020 – Council approved moving forward with design, permitting and bidding of street improvements. Scope of work next task to initiate proposal process for selection of design engineering firm. 7/27/2020 – Scope and fees under review between staff and CPH. 8/20/2020 – Design award scheduled for 8/26/2020 Council meeting. 8/26/2020 – Design contract approved.
Minimum Flow Regulations for Shell Creek	12/31/2020 Utilities	6/26/2020 – City reviewing proposed recovery strategy for lower shell creek in conjunction with Southwest Florida Water Management District (SWFWMD). As part of additional funding from SWFWMD for RO Plant, City agreed to work with SWFWMD to establish minimum flow standards.
Seawall Materials and Methods Study	12/31/2020 Public Works	6/26/2020 – Taylor Engineering provided City with draft feasibility study for review by Canal Maintenance Advisory Boards and City Council.

Action	Target Date & Responsible Department	Status
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Annexation Progress		
Annexation – Jones Loop Road area	Ongoing City Council City Manager Urban Design	<p>2008 - To be annexed after LOOP. Started financial analysis & had conceptual discussion with one of the larger land holders. Will mail letter to approximately 70 additional owners to ascertain which properties are interested. 2009 - Letters to all property owners mailed 8/14/09. Status update to Council 9/3/09.</p> <p>2014 - Further discussion held with Walmart and Charlotte Memorial Gardens. Walmart sent voluntary annexation agreement 9/15/14 for review. Meeting with Gardens held 9/19/14. Walmart & Gardens can annex into City together thereby reducing fees, if desired. Awaiting responses from Walmart and Gardens.</p> <p>2015 - Received communication from Walmart on 2/3/15 that they are interested in starting voluntary annexation process. Staff sent Walmart attorney annexation, land use & zoning documents on 2/11/15 to review. Walmart Attorney notified staff 3/23/15 that annexation process to move forward. Schedule forthcoming. Walmart Attorney notified staff on 4/25/15 that paperwork underway. Meeting with Charlotte Memorial Gardens 6/4/15. Waiting for Gardens to submit application. Gardens met with staff 7/15/15 re: application. Voluntary annexation agreement from Walmart received, staff reviewed and sent responses back to Walmart week of 10/27/15. Awaiting Walmart’s comments on the pre-annexation agreement. Chief planner has been in contact with Charlotte Memorial Gardens. Walmart updating boundary survey.</p> <p>2016 - Memorial Gardens picked up annexation papers and will fill out forms and return by 1/15/16. Walmart Attorney contacted City on 1/20/16; still working on application. Revised annexation agreement received from Walmart on 2/9/16. Staff review underway. Minor changes to Walmart agreement sent back to Walmart on 2/19/16. Received email from Walmart Attorney on 8/30/16 that company approved agreement and sent to corporate for signing. Murphy Oil to follow. Received email from Walmart Legal team that both Walmart and Murphy Oil signed off on annexation.</p> <p>2017 - Await annexation papers to proceed. Received annexation application and draft agreement from Walmart/Murphy Oil on 5/12/17. Information under review. Voluntary annexation agreement with Wal-Mart & Murphy Oil approved 6/7/17. Land use, zoning and annexation to be heard by Development Review Committee, Planning Commission and City Council in August/September. Process could take up to 6 months for final approval. Terracap acquired remaining lots from Wilder Group and requested annexation into City. Meeting held with Terracap 8/11/17 to review request and plan steps in process. Planning Commission recommended approval of Walmart/Murphy Oil annexation 8/28/17. Council to hold public hearing on 9/20/17. Annexation approved on first reading 9/20. Second reading 10/4. Annexation second reading 11/15/17. Pre-annexation agreement of former Wilder properties approved 12/20/17.</p> <p>2018 - Meeting held 2/22/18 with Ultra Tech Enterprises and Keesling regarding annexation. Property owners to review proposed interstate exchange zoning regulations and communicate back to City their intention. Former Wilder properties annexation by Terracap scheduled for 3/7/18 Council meeting. Annexation and land use ordinances (3/21/18) for former Wilder properties approved. Land use and zoning approved at second</p>

Action	Target Date & Responsible Department	Status
		<p>reading 6/6/18.</p> <p>2019 – Staff has met with Terracap to discuss platting of the Loop properties into 6 tracts. Staff met with Land Quest (Terracap sales company) to review initial concept plan for commercial and residential.</p>
Annexation – US 41 and Burnt Store Road Areas	Ongoing City Council City Manager Urban Design	<p>2008 - There are 8 accounts covering 11 lots with 6 different owners.</p> <p>2009 - Scheduling meetings with owners, meetings expected to last through September 2009. These are smaller areas to be annexed by the end of the year. Letters to all property owners mailed August 2009. Status update to Council 9/3/09.</p> <p>2010 - Growth Mgmt Director met with group of citizens in February 2010. Good Year seeking authorization through corporate office. Financial information and letters updated based on FY 2011 tax rates and to be sent to property owners the week of 8/30/10. Meeting scheduled with affected property owners 9/17/10. One property owner discussed issue by phone.</p> <p>2011 - Letters sent by 5/27/11 to properties regarding economic incentive if they annex into City within 1 year of notification. Received voluntary annexation agreement form from Goodyear 8/2/11. Planning Commission & Council approval process underway for Goodyear. Goodyear annexation approved. CM met with Captain Bill (Bill’s Barbershop) and discussed sign regulations. Will revisit once County adopts City sign standards.</p> <p>2014 - Staff met with Windmill Village 11/21/14.</p> <p>2016 - City to meet with River Haven for second time on 1/13/16. Council Member Prafke and City Manager met with River Haven mobile home park representatives on 1/13/16. Reps will discuss annexation with their Board at future date.</p> <p>2018 – Staff met with owners of Cooper Street light industrial area to discuss annexation into City, which would enable Public Works/Utilities Complex to also annex into City. Staff also met with property owners adjacent to Burnt Store Presbyterian Church in July regarding annexation and development opportunities. Conversations with Church, property owners and potential developer continued on 8/6/18.</p> <p>2019 – Staff met with Windmill Village residents 1//9/19 regarding annexation and to address questions.</p> <p>4/4/19 – Meeting scheduled with River Haven on 4/5/19.</p> <p>11/19/19 – River Haven second meeting 12/2/19.</p> <p>11/20/19 – Received executed pre-annexation agreement for 3078 Cooper St. (Nino’s Bakery); scheduled for 12/4/19 City Council meeting for acceptance.</p> <p>11/21/19 – Draft pre-annexation agreements for 16150 Angelica Rd and two lots on Cuneo Rd (parcels adjacent to Burnt Store Presbyterian Church proposed to be developed as ALF) and 11220 Burnt Store Rd (residential parcel); scheduled for 12/4/19 City Council agenda for consideration.</p> <p>12/4/19 – Pre-annexation agreements for 3078 Cooper Street Units 51-56 (Nino’s Bakery), 16150 Angelica Rd and two lots on Cuneo Rd, and 11220 Burnt Store Rd. approved.</p> <p>12/9/19 – Staff met with River Haven Park. Residents will vote by written ballot in February regarding their intent to annex into the City of Punta Gorda.</p>

Action	Target Date & Responsible Department	Status
		<p>12/27/19 - Utility staff awaiting narrative and project location map from Southwest Engineering for use with requesting County utilities approval to add the Cloudberry Project adjacent to Burnt Store Church to the City utility service area. Utility staff also awaiting design report to identify the capacity requirements of LS 63, without and with, the Cloudberry Project. A summary of this report will then be provided to City Council with the application to add the Cloudberry Project to the City service area.</p> <p><u>2020</u></p> <p>1/15/2020 – Pre-annexation meeting held with Nino’s Bakery and Punta Gorda Self-Storage located on Cooper Street adjacent City’s Public Works/Utilities Campus</p> <p>2/5/2020 – Pre-annexation agreement for 3086 Cooper Street (Punta Gorda Self-Storage) approved.</p> <p>4/1/2020 – Properties adjacent to Burnt Store Presbyterian Church annexed into City.</p> <p>4/7/2020 – Annexation applications for 3078 & 3086 received.</p> <p>5/5/2020 – City staff to prepare annexation application for Public Works/Utilities campus.</p>

Action	Target Date & Responsible Department	Status
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Completed Items		