



**TREE REMOVAL PERMIT REQUEST
 FOR COMERCIAL & MULTI-FAMILY RESIDENTIAL PROPERTIES**

No person shall cut down, destroy, damage, remove, or poison any native and approved non-native tree 12 inches or larger in Diameter at Breast Height [DBH] within the City without an approved tree removal permit. A tree removal permit may be approved if one or more of the following circumstances exist and is evidenced by a report from an arborist: the tree constitutes a hazard to life or property which cannot be mitigated without removing; the tree is dying or dead so that its restoration to a sound condition is not practical; or it has a disease which can be transmitted to other trees. Tree replacement shall be required pursuant to requirements in Section 12.14 should the tree removal cause the property to fall below minimum requirements.

Date Received: _____ File #: _____
TRC-

DRC Landscape Plan Submittal Required
 Approved – No Replacement
 Approved – Replacement Required
 Approved – Other

Comments: _____

Reviewed by: _____

Application and all pertinent required data (listed below) MUST be submitted with this application

- All Commercial & Multi-Family Residential Properties with an DRC approved Landscape Plan **MUST** submit a revised comprehensive landscape plan per City Code Section 26-12
- Copy of Deed or other evidence of ownership or affidavit from property owner
- Photographs of tree(s) to be removed – if removal is due to damage, include picture of damage

Tree Location	Business / Development Information
<i>Only the property owner may apply for Tree Removal Permits or Owner must assign authorization to an agent</i>	Name: _____
Address: _____	Address: _____
Phone: _____	Email address _____

Property Owner or Authorized Agent (if Authorized Agent, Property Owner must sign AGENT Affidavit below)	
Name: _____	Address: _____
Phone: _____	

Reason(s) for Removal			
<input type="checkbox"/> Dead	<input type="checkbox"/> Severe decay/rot	<input type="checkbox"/> Utilities conflict	<input type="checkbox"/> Lightning/Storm
<input type="checkbox"/> Roots causing damage	<input type="checkbox"/> Pathogen (bacteria/virus)	<input type="checkbox"/> Disease (fungal)	<input type="checkbox"/> Insect infestation
<input type="checkbox"/> Infrastructure damage	<input type="checkbox"/> Structural damage to tree	<input type="checkbox"/> Other (specify) _____	

Tree(s) to be Removed (attach additional sheets as necessary) **DBH = diameter at 4 ½ feet above ground**						
Specie(s)	Location	DBH (inches)	Reason for removal	Will tree Be replaced	Specie(s) of Replacement	DBH of replacement

Is there a City approved DRC landscape plan on this property?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, DRC # _____		Year approved? _____	

