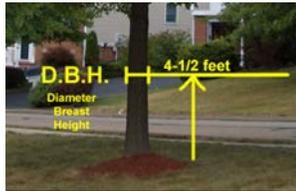


City of Punta Gorda, Florida



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TREE REMOVAL PERMIT REQUEST – SINGLE FAMILY RESIDENTIAL PROPERTIES



No person shall cut down, destroy, damage, remove, or poison any native and approved non-native tree 12 inches or larger in Diameter at Breast Height [DBH] within the City without an approved tree removal permit. A tree removal permit may be approved if one or more of the following circumstances exist and is evidenced by a report from an arborist: the tree constitutes a hazard to life or property which cannot be mitigated without removing; the tree is dying or dead so that its restoration to a sound condition is not practical; or it has a disease which can be transmitted to other trees. Tree replacement shall be required pursuant to requirements in Section 12.14 should the tree removal cause the property to fall below minimum requirements.

Office Use only

Date Received: _____
 File # TR _____
 Approved– No Replacement
 Approved– Replacement required
 Approved– Conditions
 Comments: _____
 Review By: _____ Date: _____

Application and all pertinent required data (listed below) MUST be submitted with this application

- Copy of Deed or other evidence of ownership (Tax bill, utility bill, etc)**
- Photographs of tree to be removed – if removal is due to damage, include picture of damage**
- Note – it is the property owner's responsibility to contact the Homeowner/Master Association**

Only the property owner may apply for Tree Removal Permits or Owner must assign authorization to an agent

Applicant Property Owner(s) Information	Tree Location <input type="checkbox"/> Check if same
Owner(s) Name:	Property Address:
Owner(s) Mailing Address:	Owner(s) Phone:
	Owner(s) Email address:
# of Tree(s) to be removed in this request:	How many Tree(s) will exist in the FRONT of the property after trees ARE REMOVED?:

Authorized Agent –(to be completed if someone other than the Property Owner is applying for the permit – NOTE: Owner(s) must sign the Authorized AGENT Affidavit)

Authorized Agent Name:	Company Name (if applicable):
Phone:	Address:
Email:	

Tree(s) to be Removed & Reason(s) for Removal (use additional sheet if necessary)

Tree #1	Species/Type:	Location: Front Back Right Side Left Side	DBH (inches):
<input type="checkbox"/> Dead / decay / rot / Insect infestation	<input type="checkbox"/> Roots / Infrastructure damage <input type="checkbox"/> Utilities conflict	<input type="checkbox"/> Lightning/Storm <input type="checkbox"/> Structural damage to tree	<input type="checkbox"/> Disease - fungal or bacteria / virus

Comment:

Tree #2	Species/Type:	Location: Front Back Right Side Left Side	DBH (inches):
<input type="checkbox"/> Dead / decay / rot / Insect infestation	<input type="checkbox"/> Roots / Infrastructure damage <input type="checkbox"/> Utilities conflict	<input type="checkbox"/> Lightning/Storm <input type="checkbox"/> Structural damage to tree	<input type="checkbox"/> Disease - fungal or bacteria / virus

Comment:

Will Tree(s) Be Replaced: Yes, see below No (note: Replacement may be a condition of approval)

# to be Replaced:	Species/Type:	Location: Front Back Right Side Left Side	DBH (inches):
# to be Replaced:	Species/Type:	Location: Front Back Right Side Left Side	DBH (inches):

Site Plan – Location of trees to be Removed

MUST Include: Existing structures: House, Pool, Driveway, etc.; Location of ALL Existing Tree(s) on property; and Location of Tree(s) to be removed and if applicable location of replacement trees.

X = Tree(s) to be Removed
● = Existing Tree(s) on Property
O = Location of Replacement Tree

I, the undersigned, being first duly sworn, testify and say that I am the owner or attorney, attorney-in-fact, agent, lessee or representative of the owner(s) of all of the property describe and that all answers to the questions in this application, and all sketches, data and other supplementary material attached to and made a part of the application are honest and true to the best of my knowledge and belief. I agree to comply with the City of Punta Gorda Code of Ordinance Chapter 26, Zoning & Land Development Regulations, Article 12 Landscaping Standards, Sections 12.1 thru 12.18

By submitting this application the owner(s) of the subject property does hereby grant his/her consent to the City Arborist and his/her designee, to enter upon the subject property for the purposes of making any examinations, surveys, measurements, and inspections deemed necessary to evaluate the subject property relative to this application.

AFFIDAVIT

Signature: _____ Print: Owner(s) Name or _____ Date _____
Authorized Agent (owner to sign affidavit below) Agent Name & Title

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of ____, 20___, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.

Notary Public, State of Florida My commission Expires _____ (Seal)

AUTHORIZED AGENT AFFIDAVIT (complete ONLY OWNER(S) is NOT applying for permit)

I/We _____, property owner(s), hereby authorize _____ to act as **Authorized Agent** on our behalf regarding a TREE REMOVAL PERMIT REQUEST on the property commonly known as _____ in Punta Gorda, Florida.

Signature of Property Owner(s) _____ Print Name of Property Owner(s) _____ Date _____

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of ____, 20___, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.

Notary Public, State of Florida My commission Expires _____ (Seal)