



**CITY OF PUNTA GORDA**  
 ZONING & CODE COMPLIANCE  
 326 WEST MARION AVENUE  
 PUNTA GORDA, FL 33950  
 (941) 575-3352  
 Zoning@CityofPuntaGordaFL.com

## OFF PREMISES SIGN PERMIT APPLICATION

<b>DATE RECEIVED:</b>	<b>PERMIT NO:</b>
<b>Application Fee: \$25.00 (DUE AT TIME OF APPLICATION)</b>	<b>DRC DATE:</b>

Event Name		Event Date(s)	
Name of Requestor		Title	
Address	City	State	Zip
Phone #'s		Email address	
Total number of signs being requested		Dimension of Signs	_____ x _____
What Map Location will be used?	<input type="checkbox"/> Map #1	<input type="checkbox"/> Map #2	<input type="checkbox"/> Map #3 <input type="checkbox"/> Map #4
Date(s) signs are requested			
Description of Event			

**Event Location:**  
 Indicate all areas intending to be used. Site plan is required at the time of application submittal, including location(s) of any signage, and/or a parade/race route, as applicable. Site plan shall indicate the areas to be used for parking, location of portable toilets and trash containers/ dumpsters as well as layout of event

Gilchrist Park	Lashley Park	Ponce de Leon Park
<input type="checkbox"/> Open Space/Event Lawn <input type="checkbox"/> Gazebo <input type="checkbox"/> Large Shelter <input type="checkbox"/> Small Shelter <input type="checkbox"/> Exclusive Use (Specify) _____ <input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Open Space <input type="checkbox"/> Open Air Pavilion <input type="checkbox"/> Gazebo <input type="checkbox"/> Exclusive Use (Specify) _____ <input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Open Space <input type="checkbox"/> Large Shelter <input type="checkbox"/> Open Air Chapel <input type="checkbox"/> Exclusive Use (Specify) _____ <input type="checkbox"/> Other (Specify) _____

Set up Time		
Date	From	To

