

**BURNT STORE ISLES
CANAL ADVISORY COMMITTEE
MEETING
JUNE 11, 2019**

MEMBERS PRESENT: Sean Harrigan, Chairman
Norman Ashworth, John Forr,
Bill Hughes, Mike McIntosh

OTHERS PRESENT: Cathy Miller, Canal Maintenance Supervisor
Gary Disher, Mapping, Permitting and Compliance Manager
Macalle Finkle, Paralegal
Elizabeth Braccia, Finance Manager of Budgets & Grants
Bob Fritz, Rich Bevak

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. July 9, 2019
- Mr. Forr stated he would be unable to attend.

CITIZEN COMMENTS ON AGENDA ITEMS ONLY

- Mr. Bob Fritz spoke against continuing the \$95 dredging assessment, opining same should end in Fiscal Year (FY) 2020/2021 as originally scheduled.
- Mr. Harrigan explained the proposed \$95 assessment was intended to pay for upcoming Capital Improvement Projects (CIPs).
- Mr. Fritz then drew attention to the Inlet Widening Project and Channel Corner Widening Project, as denoted in the agenda material, suggesting each project's costs be detailed in a line item separate from the operating costs. He then stated additional areas should be addressed in the Corner Widening Project.

APPROVAL OF MINUTES

- A. May 14, 2019
- Mr. Hughes MOVED, Mr. Ashworth SECONDED approval of the May 14, 2019, minutes.
MOTION CARRIED UNANIMOUSLY.

REPORTS

- A. Presentation & Discussion of FY 2020 Operating Budget/ CIP FY2020-2024
- Ms. Elizabeth Braccia, Finance Manager of Budgets & Grants, presented the proposed budget for FY 2019/2020, as delineated in the agenda material, noting the proposed assessment included an operating assessment of \$460 and the dredging assessment of \$95, for a total of \$555. She explained staff recommended a tentative \$95

assessment beyond FY 2021 to fund upcoming CIPs and maintain reserves, clarifying staff recommended maintaining 20% reserves.

- Mr. Hughes objected to continuation of the \$95 assessment once the dredging project was complete. He suggested additional assessments could be presented for consideration as they were needed.
- Mr. Disher explained a different amount could have been earmarked for the special projects; however, the \$95 fit within the proforma to make the fund whole. He then pointed out CIP sheets which outlined the projects and the funding requirements were included. He concluded if the projects were to move forward, there must be a funding source.
- Ms. Braccia continued the presentation making note of the assumptions included in the FY 2020 operating budget. She stated \$20,000 for the Seawall Alternative Materials Project remained in the five year CIP since the outcome could affect the Channel Corner Widening Project.
- A lengthy discussion ensued regarding whether to include the tentative assessment and the proposed CIP projects in the FY 2020 budget, with consensus to delay action on funding the special projects until the results of the Seawall Alternative Materials Project could be reviewed in November 2019.
- Mr. Harrigan questioned if a footnote could be included in the budget which detailed the proposed CIP Project costs without including the assessment.
- Ms. Braccia responded she would forward members' comments to the Finance Director.

B. Finance Reports - May 2019

- Mr. Harrigan inquired as to transferring \$38,000 from dredging for maintenance expenditures.
- Ms. Cathy Miller, Canal Maintenance Supervisor, confirmed no requests or complaints regarding inlet dredging had been received; thus, she had requested the transfer.
- Mr. Harrigan inquired if sonar readings would be done on the north side of the Mayor's Cut.
- Ms. Miller responded affirmatively.

C. Budget Utilization Report - May 2019

- Mr. Harrigan verified mangrove trimming was scheduled to begin in fall 2019.

D. Seawall Replacement Status Report - May 2019

- Ms. Miller reported all Hurricane Irma-related seawall repair projects were complete with the exception of the St. Girons project in Burnt Store Isles north.

- E. Permits Authorized by City Staff - May 2019
 - Ms. Miller confirmed there were no questions regarding the May 2019 report.
- F. PGI Capital Improvement Status - Update
 - Mr. Disher reported staff discussed seawall maintenance methods and the assessment process with the consultants for the Seawall Alternative Materials, noting the City entered in a contract with Taylor Engineering to complete a joint project with the Punta Gorda Isles (PGI) Canal Maintenance Assessment District. He stated an assessment of the northern end of the PGI canal system would take place on June 19, 2019. He then drew attention to the BSI Inlet Widening Project, noting an additional \$55,000 was needed. He inquired how members wished to proceed.
 - Ms. Miller proposed transferring \$38,000 from the Inlet Dredging line item and \$16,983 from the Seawall Replacement line item to fund the Inlet Widening Project.
 - Mr. McIntosh MOVED, Mr. Ashworth SECONDED approval of the funds transfer as recommended by Ms. Miller. MOTION CARRIED UNANIMOUSLY.
 - Mr. Disher clarified funding was for the engineering portion which included the surveying and permitting process, adding the impetus for the project was the decreased availability of staging lots and barge access. He stated the timeframe for the engineering phase was uncertain.
 - Discussion ensued regarding the need for the Inlet Widening Project, with consensus to move forward with the study through permitting at a cost of \$79,983.
- G. IRMA 17 - Production Levels 2019
 - No discussion.

STAFF COMMENTS

- Ms. Miller noted City staff would be mowing the Candia area near the locks next week.

COMMITTEE/BOARD COMMENTS

- Mr. Hughes inquired as to the status of the rewrite of Chapter 6.
- Ms. Macalle Finkle, Paralegal, replied it would be discussed at the July 9, 2019 meeting.

CITIZENS' COMMENTS

- Mr. Rich Bevak expressed safety concerns related to pilings in Mayor's Cut, speaking in favor of installing additional pilings. He then stated some residents objected to fishing in the canals.
- Discussion ensued regarding the Mayor's Cut and undesirable boating activities in the area.

ADJOURNMENT

- Meeting Adjourned: 2:33 p.m.

Sean Harrigan, Chairman

Leah Pues, Recording Secretary