# DEVELOPMENT REVIEW COMMITTEE
# MEETING
# SEPTEMBER 28, 2018

**MEMBERS PRESENT**: David Hilston, Chairman
Steve Adams, Utilities Engineering Manager
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Captain
Linda Sposito, Senior Project Manager

**OTHERS PRESENT**: Jennifer Daumann, Executive Assistant
Charlie Johnson, Mark Sumey, Jason White

## CALL TO ORDER/ANNOUNCEMENTS

A. Roll Call

B. Next Scheduled Meeting

1. October 12, 2018

## CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

## APPROVAL OF MINUTES

A. September 14, 2018

- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of the September 14, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

## NEW BUSINESS

A. Event Permit #18-149610; Bar Stool Open Charity Event; October 6, 2018; Leroy's Southern Kitchen

- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, asking if Dirty Dave's Carwash had been informed one ingress/egress must remain open.
- Mr. Charlie Johnson, representative, replied affirmatively.
- Ms. Daumann advised Mr. Johnson to coordinate with Mr. Dave Meyers, Traffic Control Technician, regarding the street closure. She requested a copy of the Certificate of Insurance naming the City as additional insured.
- Mr. Nahra confirmed alcohol would be served, advising the required one-officer police detail would cost $39 per hour.
- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of Event Permit #18-149610 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

B. Event Permit #18-149612; Veteran's & Community Bash; November 11, 2018; Laishley Park

- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a copy of the Certificate of Insurance naming the City as additional insured.
- Mr. Nahra questioned if the applicant had contacted the Court Administrator regarding the proposed tents in the Charlotte County Justice Center parking lot.
- Mr. Mark Sumey, event organizer, replied affirmatively.
- Ms. Hannon requested a copy of the letter of authorization from Charlotte County for use of the property.
- Mr. Nahra stated the anticipated attendance would require a one-officer standby detail.
- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of Event Permit #18-149612 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

C. OD-04-18 - 321 West Retta Esplanade - Carmelo's Italian Ristorante

- Ms. Hannon announced the property contained outdoor dining courtyards behind the existing walls as well as on the front patio, advising sufficient pedestrian access must be maintained at all times in accordance with the Americans with Disabilities Act and Fire Department regulations.
- Mr. Cole noted at least one table must be wheelchair accessible.
- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of OD-04-18 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

D. DRC-12-18 - 1425 Park Beach - Paradise Pointe at Charlotte Harbor

- Ms. Hannon displayed an overhead depicting the subject property, as delineated in the agenda material, reading the staff report denoted in the agenda material into the record and offering to answer questions.
- Mr. Jason White, applicant's engineer, confirmed staff desired the breezeway to be identified on the site plan as well as the architectural renderings, then requesting clarification of the height from Base Flood Elevation (BFE).
- Ms. Hannon responded height from BFE should be measured to the top of the tie-beam, noting same should be depicted on the architectural elevations.
- Ms. Sposito requested a copy of the Southwest Florida Water Management District permit, then advising 3:1 slopes were not permissible with trees.
- Mr. White responded a Florida Department of Environmental Protection 10/2 Self-Certification Permit had been submitted, questioning if same was satisfactory.
- Ms. Sposito expressed uncertainty regarding same, stating she would research the sufficiency of that permit and advise Mr. White accordingly.
- Mr. White then stated the tree slopes had been revised to a 4:1 ratio.

- Ms. Sposito directed Mr. White to contact Ms. Jenna Blackway, Sanitation Division Supervisor, regarding dumpster specifications and ingress/egress.
- Mr. White reported auto-turn had been completed to verify sanitation trucks could service the dumpsters.
- Mr. Adams asked Mr. White to contact the Urban Design Division regarding the possible need to vacate the existing utility easements, stating the Utilities Department was considering release of their interest based on the proposed realignment of the sewer; thus, a new easement would be required for the re-alignment prior to the Utilities Department sign-off on this project. He then requested clarification of the loading design standard.
- Ms. Hannon concluded with an explanation of the approval process, including the DRC sign-off/concurrency sheet, advising she would confer with the City Attorney regarding the easement issue. She noted the school concurrency application was still outstanding.

**ADJOURNMENT**

- Meeting Adjourned: 9:16 a.m.

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David Hilston, Chairman

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Mary Kelly, Recording Secretary