

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JANUARY 12, 2017**

MEMBERS PRESENT: David Hilston, Chairman
Lisa Hannon, Zoning Official
Tim Smallwood, Water Distribution Supervisor
Jennifer Molnar, Fire Marshal
Linda Sposito, Senior Project Manager
Norman Nahra, Police Lieutenant

MEMBERS ABSENT: Randy Cole, Chief Building Official

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
Sean Harrigan, Jim Harrower, Dave Yeoman,
Al Chamberlain, Dawn Yeoman, Jim Finch

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
 - 1. January 26, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. December 15, 2017
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of the December 15, 2017 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 17-145658; TEAM Punta Gorda Pedal & Play in Paradise; March 9 & 10, 2018; Laishley Park.
 - Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, stating the applicant requested closure of the Harborwalk. She added staff required a certificate of insurance naming the City as additional insured, requesting a copy of the alcoholic beverage license when it became available.
 - Ms. Molnar stated this event did not require an official standby, though bike medics would attend, adding the proposed 15 pop-up tents required a permit at least 5 days in advance.
 - Mr. Sean Harrigan, event organizer, acknowledged same.

- Mr. Nahra advised the event would require a one officer detail as alcohol was being served, adding event organizers and the Police Department would need to discuss monitoring of intersections; as such, he reserved further comment.
 - Mr. Harrigan replied routes were defined; therefore, applicant was ready to meet for same discussion.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #17-145658 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- B. Event Permit: 18-145744; Mopars Against the World; January 27, 2018; Muscle Car City
- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, stating all required paperwork was submitted.
 - Ms. Molnar stated no tents were requested, though tents had been used previously.
 - Mr. Jim Harrower, event organizer, stated a canopy would be used.
 - Ms. Molnar advised a canopy greater than ten feet by ten feet required a permit. She then stated the fire lane and right of way must remain unobstructed.
 - Mr. Harrower stated the DJ would be housed entirely within one parking space.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #18-145744. MOTION CARRIED UNANIMOUSLY.
 - Mr. Dave Yeoman stated he was a member of another local Mopar club which organized the Mopar Versus the World event held in conjunction with the Chili, Beer, and Blues Festival. He propounded the applicant was holding this event to disparage Mopar Versus the World as they were scheduled simultaneously. He asserted legal matters were involved, reading the letter from his attorney, as delineated in the agenda material.
 - Mr. Hilston explained same was a civil issue not under purview of the Committee.
 - Mr. Al Chamberlain spoke against Event Permit #18-145744.
- C. Event Permit: 17-143609; Mopars Against the World; January 27, 2018; City Marketplace.
- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, stating the approved permit was brought back to request a lane closure on East Marion Avenue which would require a Florida Department of Transportation permit. She estimated costs to be \$240.06, though expenses would increase if the applicant did not provide a copy of their tax-exempt certificate. She noted the price was lowered as staff would be present for Hands Across the Harbor.
 - Mr. Nahra stated two officers were already scheduled for the lane closure.

- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #17-143609. MOTION CARRIED UNANIMOUSLY.
- D. Event Permit: 18-145748; Premier Auto Auction; March 13-20, 2018; Charlotte Harbor Event and Conference Center
 - Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, noting event organizers were working with staff to resolve parking issues. She reviewed possible trailer parking and pick-up areas in detail, adding an A-frame sign and banner approval were requested.
 - Ms. Molnar stated a tent permit would be required, requesting clarification on attendance numbers.
 - Mr. Jim Finch, event organizer, replied the attendance number reflected in the application reflected the entire week.
 - Ms. Molnar noted only a tent permit was required.
 - Mr. Nahra explained overnight security and Police Officer presence during loading and unloading were previously discussed, reserving further comment until details were finalized.
 - Ms. Hannon confirmed loading and unloading locations.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #18-145748. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

- Meeting Adjourned: 9:18 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary