DEVELOPMENT REVIEW COMMITTEE
MEETING
FEBRUARY 22, 2019

MEMBERS PRESENT: David Hilston, Chairman
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant

MEMBERS ABSENT: Tom Jackson, Utilities Director
Linda Sposito, Senior Project Manager

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
Jerry Cleffi, Belinda Latham

CALL TO ORDER/ANNOUNCEMENTS

A. Roll Call

B. Next Scheduled Meeting

1. March 8, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

A. February 8, 2019

- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of the February 8, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Z-01-19 - 200 West Henry Street - Rezone from PD to NR-15

- Ms. Hannon explained Z-01-19 would return the property to the underlying Neighborhood Residential 15 Units Per Acre zoning classification from its current Planned Unit Development zoning classification.
- Mr. Hilston stated the Utilities Department had no concerns.
- Ms. Hannon MOVED, Mr. Cole SECONDED to recommend approval of Z-01-19. MOTION CARRIED UNANIMOUSLY.

B. Event Permit: 19-151676, Punta Gorda Boat Show, March 7-10, 2019; Marketplace Property

- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the site plan, as delineated in the agenda material, requesting a copy of the alcoholic beverage license, a Fire Safety Checklist and an Off-duty Police contract.
- Ms. Molnar advised a tent permit was required, requesting same be secured at least two

weeks prior to the event.

- Mr. Nahra stated a one-officer detail was required, noting same was scheduled from 10:00 a.m. to 5:00 p.m. on March 7, 2019, March 8, 2019, and March 9, 2019, and from 10:00 a.m. to 4:00 p.m. on March 10, 2019.
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-151676 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

C. Event Permit: 19-151678; Downtown Hoedown for the Troops, April 6, 2019; Marketplace Property

- Ms. Daumann displayed an overhead of the site plan, as delineated in the agenda material, requesting a copy of the alcoholic beverage license, a Fire Safety Checklist and an Off-duty Police contract.
- Ms. Molnar advised a tent permit was required, requesting same be secured at least two weeks prior to the event.
- Mr. Nahra stated a two-officer detail was required, with one officer scheduled from 2:00 p.m. to 10:00 p.m. and a second scheduled from 5:00 p.m. to 10:00 p.m.
- Mr. Jerry Cleffi, event organizer, requested two additional officers for backstage security, stating he would inform Mr. Nahra of the hours requested.
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-151678 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

D. Event Permit: 19-151692; Memorial Day Veteran's 10k & 5k Run; May 27, 2019; Laishley Park

- Ms. Daumann displayed an overhead of the site plan, as delineated in the agenda material, requesting completion and submission of all contracts, coordination with staff for maintenance of traffic, a Certificate of Insurance naming the City as additional insured and a copy of the alcoholic beverage license.
- Ms. Molnar advised a tent permit was required, requesting same be secured at least two weeks prior to the event.
- Mr. Nahra questioned when alcohol would be served.
- Ms. Belinda Latham, representative, replied following the race.
- Mr. Nahra stated a two-officer detail and seven volunteers were required.
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-151692 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

- Meeting Adjourned: 9:06 a.m.

_____
David Hilston, Chairman

_____
Sara Welch, Recording Secretary