

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JULY 12, 2019**

MEMBERS PRESENT: David Hilston, Chairman
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Tim Smallwood, Utilities Department
Jennifer Molnar, Fire Marshal
Justin Davoult, Police Department
Linda Sposito, Senior Project Manager

OTHERS PRESENT: Jennifer Daumann, Executive Assistant

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. July 26, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. June 28, 2019
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of the June 28, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 19-153962; Mystik Magic Show; City Marketplace; November 11-18, 2019.
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a letter of authorization from the property owner, the alcoholic beverage license and name of the license holder. She noted a road closure form would be required if the applicant desired to close West Retta Esplanade.
- Ms. Molnar stated a tent permit was required two weeks prior to the event.
- Mr. Davoult noted an officer would be required for each day of the event, clarifying shows were currently scheduled as follows: Thursday, 7:00 p.m.; Friday, 7:00 p.m.; Saturday, 2:00 p.m. and 7:00 p.m. He confirmed Mr. Giovanni Anastasini would inform the Police Department whether a show would be held on November 13, 2019.
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-153962 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- B. Event Permit: 19-153964; Peace River Pride; Laishley Park; January 17-19, 2020

- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, noting the annual event had a new organizer. She requested a certificate of insurance naming the City as additional insured, the alcoholic beverage license and an example of proposed off-premises signage in digital format. She noted the City's Facilities and Maintenance Division required two weeks' notice to provide for electric and water needs, adding the Harborwalk Condominium entrance must be staked or fenced a minimum of twenty-four hours prior to the event. She stated a dumpster was required if food was served, explaining the applicant was responsible for clean-up of the event by 10:00 p.m.
 - Ms. Molnar noted a tent permit was required. She requested the roundabout at Laishley Park be kept clear of vehicles.
 - Mr. Davoult stated a one-officer detail was required from 8:00 a.m. to 5:00 p.m.
 - Ms. Hannon requested the dumpster be located in a parking space.
 - Ms. Hayley Trejo, applicant, agreed to do so.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-153964 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- C. Event Permit: 19-153966; Charlotte Harbor Nature Festival; Laishley Park; November 16, 2019
- Ms. Daumann noted the applicant was not present, questioning if members desired to continue approval of Event Permit #19-153966 to the June 26, 2019 meeting.
 - Consensus of members was to do so.

ADJOURNMENT

- Meeting Adjourned: 9:08 a.m.

David Hilston, Chairman

Leah Pues, Recording Secretary