



REQUEST FOR PROPOSALS - COMMUNITY CAPITAL PROJECTS

FY2020 SALES TAX PROJECTS PROPOSAL FORMAT AND GUIDELINES **Proposal Deadline is November 30, 2019**

Effective October 2, 2019, not-for-profit 501(c)(3) organizations and governmental agencies are invited to submit proposals for funding of City infrastructure capital projects with a life expectancy of five years or greater. Projects may include new construction as well as renovations/additions and must be completed between 2021 and 2027. There is neither a minimum nor a maximum funding amount for each project.

The City of Punta Gorda has used the 1% local option sales tax since 1994 to fund a variety of infrastructure projects that enhance our quality of life. The current local option tax was extended for six years in November 2014 and is set to expire in December 2020. In November 2020, Charlotte County and the City of Punta Gorda will ask the voters to extend the local option sales tax. The City anticipates the tax will generate a total fund of 2.45 million per year over the span of six years. The projects selected for inclusion in the 1% local option sales tax are submitted to the City Council and vetted through a citizen focus group.

Proposal Instructions: Following is a list of the components of the proposal package:

- Project Information sheet**
- Capital Improvements Program (CIP) sheet**
- Photograph, if appropriate**
- Map indicating location of proposed project**
- PowerPoint (email, thumb drive or CD) for presentation to the City Council and the 2020 Sales Tax Focus Group**

Contact Information: Project proposal packages should be emailed or mailed to:

Melissa Reichert

Communications Manager

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(941) 575-3394



Project Information Sheet

Name of Project:

Name of Organization:

Contact Person:

Email address:

Phone:

Mailing address:

Need:

Purpose:

Objectives:

Project Cost Prior Funding:

Project Cost Prior From Sales Tax:

Total Project Cost:

Project Cost Required New Sales Tax:

Annual Operating Cost:

Will the project impact public health and safety?

Will the project foster economic development and create long-term jobs?



Will the project result in decreased, increased, or no operation and maintenance (O&M) costs?

Will sales tax allow for application of grant funds from another entity?

Will the project enable furtherance of phased projects from previous sales tax extension?

Is this a joint project with another entity?

Will the project meet a community obligation to serve a special needs segment of the City's population, such as: low-income, aged, or minorities?

Is the project included Master Plan and/or Comprehensive Plan?

Will the project impact environmental quality of the County?

Percentage of population served?

Will the project improve quality of life in the City of Punta Gorda?

Is the project state or federally mandated?



Project Title:
Acct #:
Project Priority:
Previous Years

Project Code: N/A
Goal:
Total Cost

5. Status of Project:

Department:

1. Land Cost:

_____	Acres	_____
_____	Front Ft	_____
_____	Sq Ft	_____
_____	Completed	_____

_____ Preliminary Estimate
 _____ Survey in Progress
 _____ Plans in Preparation
Project Description:
6. Status of Land Acquisition:

2. Building Construction Cost:

_____	Sq. Ft.
_____	Equipment

_____ Not Yet Acquired
 _____ Partly Acquired
 _____ Publicly Owned
 _____ No Land Involved
 _____ Gift

3. Estimated Costs:

In Previous CIP	\$	_____
In Present CIP	\$	_____
Engineering	\$	_____
Land	\$	_____
Site Improvement	\$	_____
Construction	\$	_____
Landscaping	\$	_____
Equipment	\$	_____

7. Effect of Operating Cost (+ or -):

_____	Personal Services
_____	Contractual for Services
_____	Equipment
_____	Other Costs:
_____	Project Justification:
_____	Total

4. Sources of Financing:

Local	State	Federal
1st Yr.	_____	_____
2nd Yr.	_____	_____
3rd Yr.	_____	_____
4th Yr.	_____	_____
5th Yr.	_____	_____
\$	_____	_____

8. Effect on income (+ or -):

_____	Loss of Taxes
_____	Gain From Sale of Previous Facility
_____	New Revenues
_____	No Effect
_____	Total