

**THE CITY OF  
PUNTA GORDA, FLORIDA**



**APPROVED BUDGET FISCAL YEAR 2010**

# CITY OF PUNTA GORDA, FLORIDA

## CITY COUNCIL

**Lawrence J. Friedman**

Mayor

**Harvey Goldberg**

Vice Mayor

**William Albers**

Councilmember

**Don McCormick**

Councilmember

**Charles Wallace**

Councilmember

## CITY ADMINISTRATION

**Howard Kunik**

City Manager

**David Levin**

City Attorney

**Sue Foster**

City Clerk

## DEPARTMENT DIRECTORS

Assistant City Manager

Finance

Fire

Growth Management

Police

Public Works

Utilities

Kathleen M. Dailey

Dave Drury

Robert F. Hancock

Dennis B. Murphy

Albert A. Arenal

Rick Keeney

Tom Jackson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Punta Gorda  
Florida**

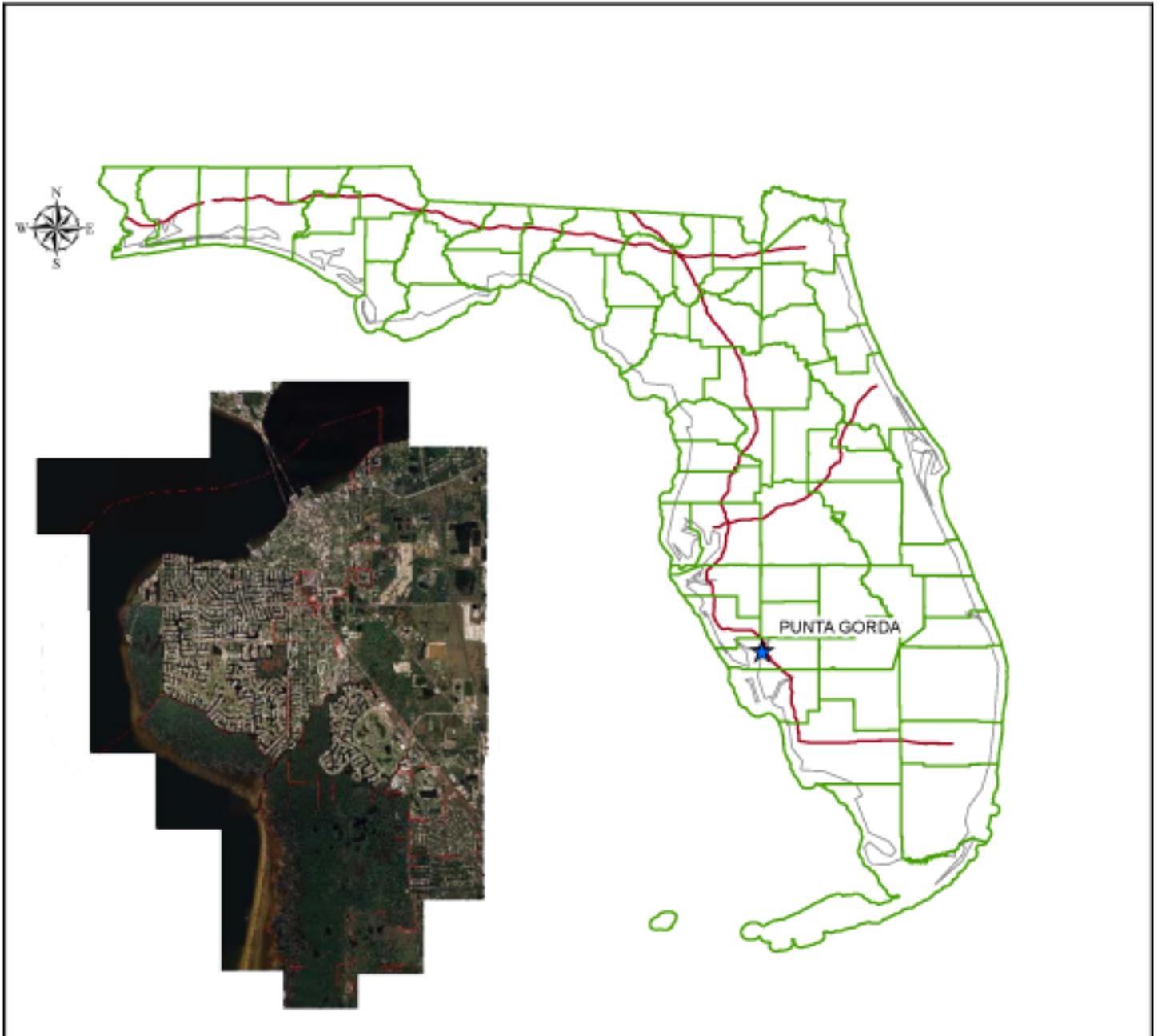
For the Fiscal Year Beginning

**October 1, 2008**

President

Executive Director

# THE CITY OF PUNTA GORDA, FLORIDA



The City of Punta Gorda, located on Southwest coast of Florida in Charlotte County encompasses almost 15 square miles. Bordered by water and in an ideal climate the City was originally established in 1863.

CITY OF PUNTA GORDA, FLORIDA  
FY 2010 ANNUAL OPERATING BUDGET

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**CITY OF PUNTA GORDA  
OFFICE OF THE CITY MANAGER**

To: Mayor Friedman and City Councilmembers  
From: Howard Kunik, City Manager  
Date: September 17, 2009  
Subject: FY 2010 Adopted Budget

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Mayor and City Councilmembers,

The final adopted budget (approved September 16, 2009) is \$74,643,750. While this represents a \$10.5 million or 16% increase over the original FY 2009 spending plan, personnel and operating expenditures actually decreased by \$1.3 million. Factors contributing to the increase in the overall budget include operating transfers \$1.3 million (original FY 2009 budget did not include the continuation of the Infrastructure Sales Tax); capital expenditures and related debt \$7.9 million; and reserves \$2.6 million, of which \$2 million is in Utilities Fund and \$.6 million is in Debt Service Fund.

Three items pointed out in the FY 2010 Budget Message under unresolved issues received additional attention since the proposed budget submittal in July.

One, the right of way outsourcing proposal process resulted in the City retaining the service in-house with the elimination of one employee and an annual savings of \$48,900.

Two, in order to continue the process of identifying and implementing expenditure savings during FY 2010 in preparation for FY 2011 budget challenges, two additional position reductions are being implemented, as shown below.

- Records Clerk (Police) by September 30, 2010, thereby saving \$53,000 in FY 2011. Implementation of the new computer aided dispatch system, to include an E-Citation program, enabling police officers to scan violators' drivers licenses and more accurately and efficiently issue warnings or citations by using printers in the vehicles allows for the position reduction.
- School Resource Officer (Police) by July 1, 2010, thereby saving \$16,000 in FY 2010 and an estimated \$44,000 in FY 2011. The savings are net of revenues received from the School District for cost sharing of the position. Completion of the Charlotte High School campus reconstruction by that date will enable one officer to fully cover the school grounds and buildings. Current campus configuration necessitates coverage by two officers.

The need to implement the above position reductions is in response to a revised August 11, 2009 forecast of state general revenue collections. The Florida Department of Revenue's Office of Tax Research recommended that FY 2010 revenue estimates for sales tax based programs be further reduced. The 8/11/2009 estimate reduced the City's allocation by \$51,686.

Three, the City sent voluntary annexation letters to property owners along US 41 between Aquei Esta and Rio Villa, in an effort to speed up the annexation of commercial enclaves and increase the tax base.

On September 2, 2009, City Council adopted its FY 2010 Strategic Plan. The Plan includes six strategic focus areas and identifies specific objectives to be accomplished within each focus area along with timeframes, costs and funding sources, where appropriate. The six focus areas are:

- Administration
- Business Development
- Quality of Life
- Stakeholders
- Utilities
- Waterfront/Canal System

The FY 2010 budget sets the financial framework for which the strategic plan will be implemented. The strategic plan document has been included in its entirety in the Financial Plan. See Section 9: Strategic Plan.

We will continue to monitor economic trends and any future tax reform initiatives as they may affect current and future City revenues, in an effort to continue meeting the needs of our community.

Sincerely,

A handwritten signature in red ink, appearing to read "Howard Kunik".

Howard Kunik  
City Manager



**CITY OF PUNTA GORDA  
OFFICE OF THE CITY MANAGER**

To: Mayor Friedman and City Councilmembers  
From: Howard Kunik, City Manager  
Date: July 24, 2009  
Subject: FY 2010 Proposed Budget

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*MISSION STATEMENT*

*Promote the unique character and environment of Punta Gorda while enhancing property values and advancing the quality of life.*

Mayor and City Council Members,

This is my fifth opportunity as City Manager to present you an annual financial plan. Even in the midst of economic adversity, we continue to make great strides this past year, and I appreciate the opportunity to serve you and this wonderful community. This budget message provides a narrative explanation that summarizes the philosophy driving our recommendations. As you review these recommendations, I encourage each of you to keep several important facts at the forefront of your thoughts. These facts will aid you in your efforts to evaluate our proposed service delivery plan and reach sound decisions to guide the City's future:

- The Charlotte County Property Appraiser reported that taxable property values decreased Citywide by 13% and in the Community Redevelopment Area (CRA) by 6.3% from the previous year.
- New construction in the City slowed once again during 2009 compared to the previous two years - \$55 million down from \$168 million in 2007 and \$115 million in 2008.
- The City's General Fund will be operating with approximately \$1 million less in property tax revenues in FY 2010. A decrease in taxable property values in the range of 10% next year will result in approximately \$650,000 less revenues for the FY 2011 spending plan assuming retention of the proposed FY 2010 millage rate.
- The State released its final state-shared revenue estimates in July, based on 100% of projected collections. Due to FY 2009 experience in which the State revised its projections downward at various times during the fiscal year, the budget reflects 97.5% of the State estimates to cushion any further downturn in the economy.

- State tax reform and a stagnant economy necessitate continual assessment of current service levels and finding ways to reduce expenditures in certain areas. Service level reductions and their associated costs are clearly identified for public scrutiny.
- To assist you in measuring our performance, the City adopted a new 2009 Strategic Plan. Objectives identified in the Strategic Plan are incorporated into the annual financial budget as well as a report on accomplishments. Development of the FY 2010 Strategic Plan is underway.
- The City's first Business Plan, which incorporated economic and financial strategies and key performance measures into a single document, was published in 2008. Based on Baldrige/Sterling principles, the Plan provided the framework for FY 2009 budget preparation. In 2009, staff undertook a self assessment of Business Plan recommendations and incorporated additional efficiency and cost cutting measures in the FY 2010 financial plan.
- Emanating from the Business Plan, staff developed a Long Range Financial Plan for the City's major fund groups. The Plan highlights revenue and expenditure trends over a five year timeframe and recommends strategies to minimize projected budgetary gaps, tax and/or fee increases. Information gleaned from the Plan is used to formulate guidelines for FY 2010 budget preparation.
- The change in Consumer Price Index (CPI) from June 2008 to June 2009 was a decrease of 1.4%.

Property tax reform and a stagnant economy undoubtedly present challenges on a community's ability to forecast, plan for, and provide services that meet public needs. Along with those challenges comes the additional necessity of prudent and sensible funding for the needed services. This proposed budget is a careful balance that utilizes available resources to continue moving the community along the path to an excellent quality of life at a reasonable level of cost.

## **CITY GOALS & STRATEGIC OBJECTIVES**

The City's operating budget is the primary tool used by the management team and City Council to guide the decision-making process throughout the year. The budget identifies the long-term goals of the City and achieves those goals by incorporating short-term priorities within the fiscal year budget.

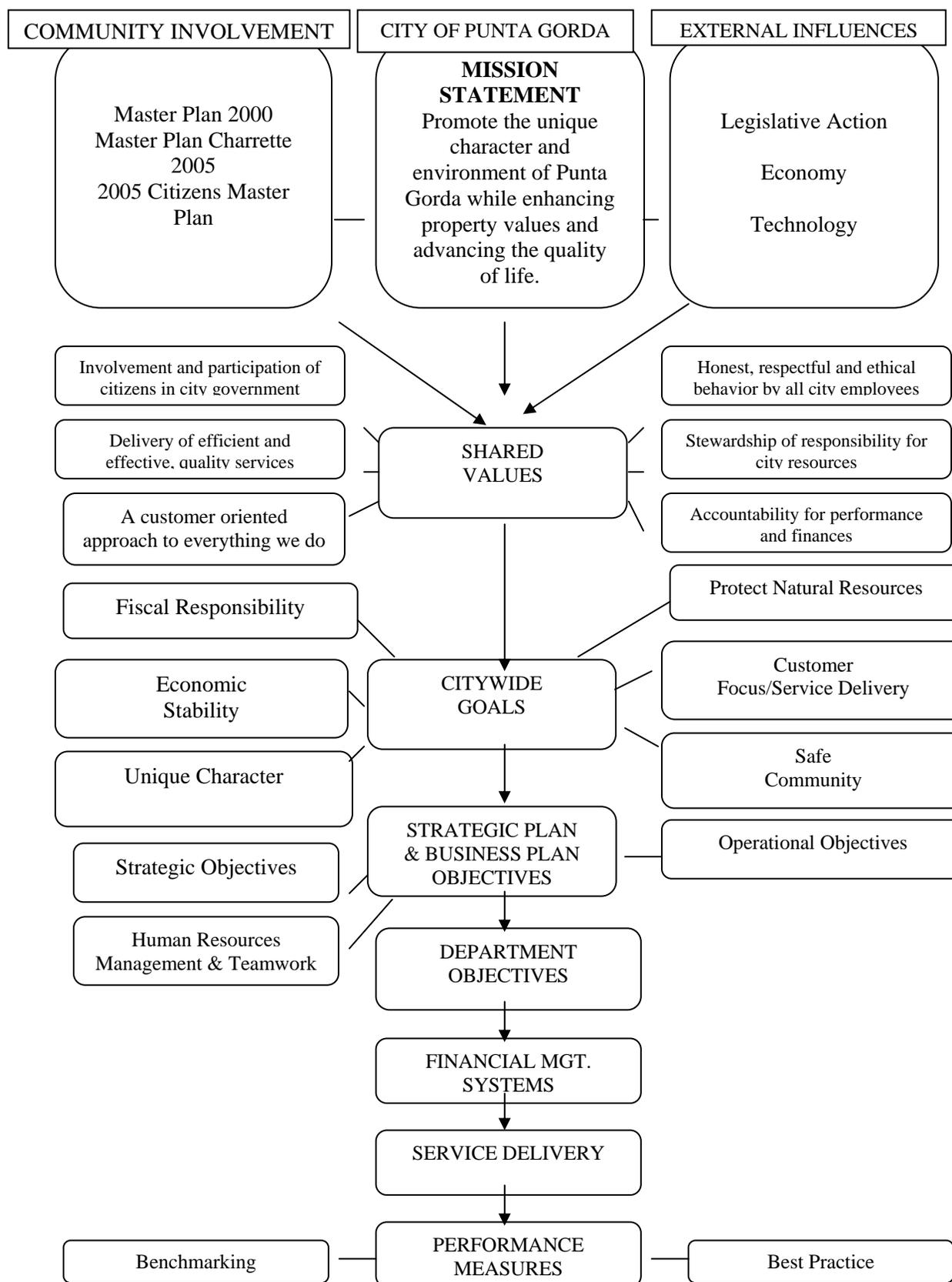
The City's long-term goals were established and refined over the years. Goals serve as a roadmap for Council to follow when making decisions that affect the allocation of the City's financial and staffing resources. Council now sets its Strategic Plan on a fiscal year basis. By setting and using performance objectives linked to the Plan, Council and the public can assess our ability to meet the Plan's objectives identified for the upcoming fiscal year. The City Council's adopted goals are listed below:

### **GOALS**

1. Preserve, enhance and advance the natural resources of Punta Gorda.
2. Further develop the economic base and positively influence the diversity of economic development for the City.
3. Foster and advance the unique character of Punta Gorda.
4. Improve the quality and level of communication between City government and citizenry.
5. Increase City Council's awareness of the need to prioritize projects and tasks based on their impact to the City's mission and the resources available to accomplish them in the desired time frame.
6. Ensure a professional and safe environment for City employees.
7. Maintain fiscally responsible decision-making by Council and staff.
8. Promote security, safety, and health by providing services that maintain a high quality of life for the citizens of Punta Gorda.

City Council has undertaken a number of initiatives to guide us toward a more planned future for Punta Gorda. The broadest goals, as stated in the City-wide goals, give the entire organization a shared vision, improved motivation, and serve as a basis for setting priorities. Having clear goals is vital for achieving desired results.

## How We Got Here:



## **STRATEGIC PLAN**

On January 7, 2009, City Council adopted its fourth Strategic Plan. The Plan was the culmination of input from civic groups, boards and commissions/committees, City staff, and the community regarding their priorities for future action. The Council reached consensus on the plan priorities or focus areas below and accomplishments to-date are identified under each focus area.

### *Administration*

- Developed a long range financial plan for the major fund groups to include recommendations to close projected budgetary gaps.
- Reviewed levels of hierarchy that resulted in change of Human Resources from department to division status; and combining Parks & Grounds/Facilities Maintenance under one Supervisor.
- Eliminated fire inspector and engineering tech positions by transferring duties to other staff.
- Speeded up code compliance by preparing proposed Code “orders” prior to Board hearings and if approved Board orders can be signed and delivered immediately to respondents.
- Implemented “move up” program in Fire to reduce overtime.
- Increased walking routes of meter readers and purchased an electric vehicle to reduce fuel consumption.

### *Business & Community Development*

- Adopted commercial impact fee installment program and deferred third year of the fair share impact fee increase to February 2010.
- Approved two utility line extension agreements for two commercial & industrial projects in the Enterprise Charlotte Airport Park.
- Participated with TEAM Punta Gorda Higher Education Committee to enhance higher education opportunities in the City. Approved letter of support for application from American International College to locate a campus in the City for various degree levels.
- Amended Historic Overlay District regulations to encourage businesses to open in the City and created a more streamlined process for sign review.

### *Quality of Life*

- Completed Harborwalk under US 41N bridge linking Laishley Park with the new Sheraton Four Points and Event & Conference Center.
- Acquired the Cooper Street Commerce Park property to house the Public Works & Utility Departments as well as provide records management space.
- Initiated construction of downtown flood mitigation improvements paid for by a combination of FEMA grants and Infrastructure Sales Surtax monies.

- Initiated construction of multi-use path along US 41 between Aqui Esta and Monaco, thereby linking Burnt Store Isles with central and northern areas of the City.

### *Stakeholders*

- Completed two City Hallways newsletters highlighting pertinent updates to the community and placed information on the website and with the weekly report distribution.
- Completed comprehensive revision to the City's website into a more customer-friendly format. Working committee of employees and community volunteers engineered the effort.
- Continued partnership with TEAM Punta Gorda, Main Street Punta Gorda and Chambers of Commerce to promote events and collaborate on community projects.

### *Utilities*

- Updated water supply master plan which resulted in direction to proceed with design and construction of reverse osmosis facility to accommodate both expansion and quality needs.
- Partnered with Charlotte Harbor Environmental Center (CHEC) and Southwest Florida Water Management District to develop and distribute fertilizer/water conservation public information campaign and brochure.

### *Canal System*

- Produced and distributed marine patrol pamphlet intended to promote safety and compliance.
- Initiated a water quality monitoring program within the canal system in collaboration with CHEC.

The City is currently in the process of changing from a calendar year strategic plan to one based on a fiscal year basis. The FY 2010 Strategic Plan is in its development stage and is anticipated to be approved in September 2009 to coincide with adoption of the FY 2010 budget.

## **ECONOMIC OUTLOOK**

National and state economies are key factors in assessing the City's future fiscal picture. Changes in the national, state and local economies can affect both revenues and expenditures, due to the impact on sales tax receipts and the costs and demand of providing city services. While economic changes at the state and national level can often translate into comparable changes locally, it is important to note that Punta Gorda and the Southwest Florida region as a whole, often behave differently, displaying economic trends and reflecting experience that may lag or precede observed changes elsewhere.

As noted by the Chief Economist of Moody's Investors Services, the global financial system collapsed in the latter part of 2008, undermining investor, household and business confidence and pushing the economy into a recession. The proximate cause of the crisis was the collapse of the U.S. housing market and the resulting surge in mortgage loan defaults. In response, the full faith and credit of the U.S. government now effectively backstop the financial system in an effort to break the cycle. The Federal Reserve has also vastly expanded its role. The Fed has adopted a zero interest rate policy in an attempt to bring down long-term interest rates. The federal government has also adopted the American Recovery and Reinvestment Act, a stimulus plan designed to mitigate the severe economic downturn. All of these efforts on the national level will impact the ability of the State of Florida and the local Southwest Florida area to recover from the current economic downturn.

Economic highlights for the County and City are summarized below.

### **Charlotte County Economic Highlights**

#### Challenges

- Building permit activity was down 44% from May 2008 to May 2009.
- Taxable sales continue to trend downward from a high in December 2006. For instance, over the past year (April 2008 to April 2009) taxable sales have declined 10.9% in Charlotte County. All sectors monitored by the Florida Legislature's Office of Economic and Demographic Research experienced decreased activity, except for Tourism & Recreation, which increased by 4.2%. The declining trend is consistent throughout Southwest Florida and the State.
- Unemployment is 11.9% as of June 2009, above the national and state rates of 9.5% and 10.6%, respectively. One year ago, the unemployment rate in the County was 7.7%. The continued slowdown in housing and construction is resulting in increased levels of unemployment. The counties in the State least affected have been insulated largely by a high number of government jobs, or are rural counties which are home to state prisons.
- The single-family home median sales price has fallen from a high of \$240,000 in October 2005 to \$97,200 in May 2009. Nationally the price was \$173,000 as of May 2009.
- Population of Charlotte County is estimated to be 160,000 in 2010, which reflects a more conservative projection than previous years. Population growth may not be as large in the future due to a number of factors such as building code and

hurricane restrictions, construction costs and lack of baby boomers to follow the current age to retirement.

## Opportunities

- Significant development-related projects to be undertaken in the County within the vicinity of the City include improvements to the I-75 off ramps at Jones Loop Road, The Loop (mixed-use retail center with more than 1 million square feet of commercial space and future residential units), and Piper Road reconstruction to serve the Enterprise Charlotte Airport Park. Due to economic conditions, The Loop project has been placed in a holding pattern.
- The Airport also has a new \$5.5 million 16,000 square foot terminal to serve commercial airline service. Direct Air and Allegiant Air currently offer service to several selected destination communities.
- Significant tourism-related, public projects recently completed include the 43,000 square foot Charlotte Harbor Event & Conference Center in downtown Punta Gorda, and the renovated Charlotte Sports Park Stadium which houses the Tampa Bay Rays spring training games and Charlotte Stone Crabs minor league games.
- Other major economic drivers in the County continue to be the future Babcock Ranch community and Murdock Village redevelopment.

## **Punta Gorda Economic Highlights**

### **Demographics & Tax Base**

Population is steadily increasing in the City since the impact of Hurricane Charley in 2004. Projections now show a 2009 City population of 17,690, up from 16,255 three years ago, and a 2010 projection of 17,943.

Changes in taxable assessed property values continue to contribute major influence on financial planning and budget preparation. Taxable property values (FY 2010) decreased Citywide by 13% and in the Community Redevelopment Area by 6.3% from the previous fiscal year. This is the third straight year of declines in taxable value. More complete information is included in the chart and graph on page xviii.

### **Business Development Strategy**

As pointed out in the Strategic Plan, the City undertook a number of initiatives to enhance business and community development in the Punta Gorda area. Adoption of a commercial impact fee installment program and deferral of the third year of the fair share impact fee increase to February 2010 were two measures designed to spur new commercial development. Two utility line extension agreements were approved for two commercial and industrial developments in and near Enterprise Charlotte Airport Park. Pursuit of a higher education institution, primarily through partnerships with IMPAC University and Edison College to offer more opportunities at their underutilized campuses, was a major focus of the City TEAM Punta Gorda. Annexation of commercial corridors rounded out business development strategies.

New housing unit building permit trends since 2000 are as follows:

<b>Year</b>	<b>Units Permitted</b>
2000	332
2001	698
2002	349
2003	343
2004	355
2005	467
2006	241
2007	190
2008	98
2009	6 (thru mid-July)

### **THE PROPOSED BUDGET**

Submitted herein is the proposed City of Punta Gorda Budget for fiscal year 2010. The total FY 2010 budget including all transfers and carryover fund balance is \$74,643,750 or \$8,968,940, (13.6%) more than FY 2009. The major factors causing the overall increase are capital projects and related debt, which are more fully described below. Net of transfers to other funds, including internal service funds and ending reserves, the FY 2010 total budget is \$57,696,313 or 14.03% more than FY 2009 (See page x.).

The budget addresses such issues as continued implementation of strategic plan objectives; reduction and realignment of staff through a combination of not filling vacant positions, out sourcing and minimal layoffs; freeze in employee wages and revised employee benefits (such as reduction of 3 holidays and increased contribution to pension plan); 3% increase in water & wastewater rates; retention of current solid waste rate; enhanced canal maintenance services through use of reserves and \$100 increase in Punta Gorda Isles Canal Maintenance Assessment; and numerous capital improvements (including harborwalk enhancements; linear park; multi-use recreational trail along US 41; downtown flooding mitigation improvements; utility relocations for such road projects as Aqui Esta, Burnt Store Road and Piper Road; booster pumping station relief force main; Hendrickson Dam spillway replacement; design of reverse osmosis facility; east side wastewater transmission line upgrade; and relocation of Public Works/Utilities to former Cooper Street Commerce Park). It is our responsibility to exhibit leadership in addressing these issues and providing cost effective public services to our citizens.

The chart below highlights proposed expenditures net of transfers between funds and carryover fund balances.

**City of Punta Gorda**  
**Comparison of Net Budgeted Expenditures**  
**Amended Budget FY 2007 through Proposed Budget FY 2010**  
 (Net of transfers, internal service funds and ending carryover fund balance)

	<b>Amended FY 2007</b>	<b>Budget FY 2008</b>	<b>Budget FY 2009</b>	<b>Budget FY 2010</b>
General Fund	\$18,000,257	\$17,527,187	\$17,202,042	\$16,172,325
Special Revenue Funds	11,387,207	12,516,252	5,204,579	8,037,857
General Construction Fund	11,230,487	6,831,771	3,626,056	417,609
Enterprise Funds	<u>32,104,645</u>	<u>25,760,832</u>	<u>24,564,399</u>	<u>33,068,522</u>
<b>Total Funds</b>	<u><u>\$72,722,596</u></u>	<u><u>\$62,636,042</u></u>	<u><u>\$50,597,076</u></u>	<u><u>\$57,696,313</u></u>
<b>\$ Net Increase (Decrease)</b>		(\$10,086,554)	(\$12,038,966)	\$7,099,237
<b>% Net Increase (Decrease)</b>		-13.87%	-19.22%	14.03%

City staffing proposed in FY 2010 is 276 funded full time equivalent (f.t.e.) positions. This is a net decrease of 15 funded f.t.e. positions (5%) from the previous year. Over the past three years, the City will have reduced employee counts by 37 full time f.t.e. positions, representing a 12% overall decrease. One of the key performance measures identified in the Business Plan is ratio of full time employees to population. The chart below highlights this trend.

<b>Fiscal Year</b>	<b>Population</b>	<b>Employees</b>	<b>Ratio Employees/Population</b>
<i>2010</i>	<i>17,943</i>	<i>276</i>	<i>1.5</i>
2009	17,690	291	1.6
2008	17,444	308	1.8
2007	17,198	313	1.8
2006	16,593	313	1.9
2005	16,255	305	1.9
2004	17,168	290	1.7
2003	16,591	288	1.7
2002	16,120	283	1.8
2001	15,236	283	1.9
2000	14,344	286	2.0
1999	13,646	277	2.0

In order to assist in staff reductions last year, the City implemented a voluntary separation program, whereby an employee separated from the City through retirement or voluntary lay-off based on a specific, predetermined age and length of service. In return, the City paid HMO health insurance premium for the employee for a period of 2 years or the employee received the value of the HMO coverage for 18 months paid as a cash lump sum. The FY 2010 budget includes a more limited proposal for those job reductions resulting in a layoff (estimated at 3). The American Recovery and Re-investment Act of 2009 (ARRA) stipulates that all employees who are involuntarily separated from employment by December 31, 2009 will be eligible for a health insurance premium subsidy that equates to 65% of the cost to continue their health coverage for themselves and their dependents. This subsidy extends for 9 months from the date of separation. The budget proposal extends the 65% subsidy to assist with the employee's portion of the premium for an additional 12 months. The employee will be responsible for paying the full cost of dependent coverage. An employee who is laid off between January 1, 2010-September 30, 2010, and who will consequently not be eligible for the ARRA subsidy, will still be eligible for the City's health insurance assistance for 12 months from the date of separation.

Another significant budget reduction measure implemented in the FY 2010 budget plan is a reassessment of the employee wage & benefit package. Adjustments incorporated in the proposed spending plan are delineated below.

#### Wage Adjustments

The forecasts included in the long range financial plan projected an average wage increase of 3%, effective 1/1/2010, for employees in all categories. Elimination of all wage increases results in a savings of \$373,000 Citywide, of which \$226,000 relates to the general fund, \$99,000 to the water & sewer fund and \$48,000 spread among the remaining funds. The City made a concerted effort during FY 2007 & 2008 to bring employee salaries more in line with the average of surrounding jurisdictions. In addition, merit-based wage adjustments up to 3% were granted during FY 2009. Deferral of a wage adjustment for one year should not have an adverse impact on the City's efforts to remain competitive due to overall economic conditions throughout the nation and state. The Police contract ends December 31, 2009. The Fire contract ends December 31, 2010; therefore, the Fire bargaining unit would have to agree to open the contract up for renegotiation prior to its stipulated term.

#### Holidays

Currently, the City offers 11 holidays, in conjunction with Charlotte County. A reduction of 3 holidays results in a savings of \$71,000 Citywide, of which \$48,000 relates to the general fund and \$10,000 to the water & sewer fund with the balance spread among the remaining funds. Employees could use vacation time to take the day off. Currently, 165 out of 281 employees (59%) accrue 3 weeks or more vacation per year.

## Pension

Currently, City (non Police & Fire) employees contribute 5% into the General Employees Pension Plan. Police & Fire employees contribute 8% into their respective pension plans. Primarily due to adverse investment returns, the City's contribution to the general employees' pension plan will increase 2.2%, from 15% to 17.2%. City contribution percentage increases will also occur in the police and fire plans by 4.1% and 5.5%, respectively. A 1% increase in the general employee contribution to their pension plan (5% to 6%) to partially negate the increase in the City's contribution results in a savings of \$94,000 Citywide, of which \$46,500 relates to the general fund and \$32,000 to the water & sewer fund. A similar 1% increase in the police and fire employee contribution (8% to 9%) results in a savings of \$21,000 and \$17,000, respectively.

## Assigned Vehicle Reimbursement

The City recognizes the merit of an assigned vehicle program but is also cognizant of its operational costs. In these difficult financial times, it may be reasonable to expect employees who are assigned a vehicle to take home and thereby receiving the benefit reimburse the City in some manner. A monthly charge of \$50 for those who reside outside the City limits and \$25 within the City is proposed.

## **BUDGET HIGHLIGHTS BY FUND**

### **General Fund**

The proposed 2010 General Fund Budget, net of ending reserve, totals \$18,694,400, which is \$668,653 or 3.45% less than the original FY 2009 budget, as shown on page xiii.

Based on mandates of State tax reform, a stagnant economy, declining general fund revenues, and a fiscal forecast that projects deficits in the range of \$1.3 million to \$3.2 million per year through 2013, the general fund spending plan has been developed to eliminate the projected budgetary gap in FY 2010 and plan for future projected deficits.

**City of Punta Gorda, FL**  
**General Fund Expenditures Comparison**  
**Amended Budget FY 2007 through Proposed Budget FY 2010**

	<b>Amended Budget FY 2007</b>	<b>Original Budget FY 2008</b>	<b>*Original Budget FY 2009</b>	<b>Proposed Budget FY 2010</b>
<b>General Fund Expenditures</b>				
City Council	\$ 80,862	\$ 95,595	\$ 102,018	\$ 102,706
City Manager	394,809	404,909	380,438	272,275
Human Resources	362,347	374,479	305,647	289,527
City Clerk	486,072	514,934	500,736	510,179
Finance	699,506	736,369	763,259	770,088
Procurement	607,845	599,511	551,410	493,837
Legal Counsel	264,323	267,304	211,800	205,522
Public Works Administration	275,048	287,145	286,538	285,751
Engineering	528,084	529,994	532,793	449,087
Right of Way Maintenance	1,416,424	1,227,779	1,182,067	1,109,011
Parks & Grounds	1,442,005	1,566,609	1,355,386	1,207,485
Police	4,982,467	4,998,640	5,220,092	5,188,440
Fire	3,017,250	2,900,765	2,933,193	2,762,154
Growth Management	185,423	193,792	200,466	165,630
Code Compliance	453,353	387,242	315,763	267,370
Urban Design	753,692	636,344	629,999	622,759
Facilities Maintenance	1,235,194	1,118,276	1,002,842	936,937
Non-Departmental	815,553	687,500	727,595	533,567
<b>Subtotal Operations</b>	<u>18,000,257</u>	<u>17,527,187</u>	<u>17,202,042</u>	<u>16,172,325</u>
Increase (Decrease) from prior year		(473,070)	(325,145)	(1,029,717)
% increase (-) decrease from prior year		-2.63%	-1.86%	-5.99%
Transfers to Other Funds	1,210,124	611,417	583,878	1,080,742
Infrastructure Sales Surtax Transfer	2,379,883	2,369,668	1,577,133	1,441,333
<b>Subtotal Operations and Transfers</b>	<u>\$ 21,590,264</u>	<u>\$ 20,508,272</u>	<u>\$ 19,363,053</u>	<u>\$ 18,694,400</u>
Increase (Decrease) from prior year		(1,081,992)	(1,145,219)	(668,653)
% increase (-) decrease from prior year		-5.01%	-5.58%	-3.45%
Projected Carryover - Ending Reserve	\$ 2,015,361	\$ 1,097,000	\$ 1,034,549	\$ 949,770
Proj. Carryover - Ending Reserve as a % of Operations & Transfers	<u>9.33%</u>	<u>5.35%</u>	<u>5.34%</u>	<u>5.08%</u>
<b>Total General Fund Expenditures</b>	<u><u>\$ 23,605,625</u></u>	<u><u>\$ 21,605,272</u></u>	<u><u>\$ 20,397,602</u></u>	<u><u>\$ 19,644,170</u></u>

\* FY 2009 Original Budget was adjusted to include \$1,350,000 for Infrastructure Sales Tax as a result of the election to extend the surtax from December 31, 2008 to December 31, 2014.

The strategies listed below highlight major program changes and impacts per department.

### **City Council**

No program changes proposed. Salaries are established by ordinance and incorporated in each year's budget for the Council.

### **City Clerk**

No program changes proposed.

### **City Manager/Legal/Human Resources**

The budget eliminates the Assistant City Manager position by December 31, 2009. Assignments will be reallocated among existing staff, although the level of community outreach efforts from the office will be reduced. Human Resources is changed from a department to a division of the City Manager's Office. The two major assumptions used to reduce operating costs are (1) the City will be doing minimal recruiting and hiring due to the area's economic climate, and (2) City Attorney attendance at various meetings will be reduced.

### **Information Technology (Division of City Manager)**

The City will implement an electronic agenda management system to provide enhanced access and research capabilities to the public, reduce use of paper and other supplies, and increase staff productivity.

### **Finance**

The budget eliminates one Purchasing Agent position and includes software to automate insurance tracking and renewal requirements. In addition, the budget converts one of the two full time positions at the Warehouse into part time and uses the remaining monies to establish part time administrative support for Procurement, which will allow remaining procurement staff to focus on and process purchase and contractual responsibilities.

### **Public Works**

The budget calls for a myriad of personnel and operating reductions in the various divisions. The City will experience a somewhat slower response to special project requests and right of way improvements but will make every attempt to maintain its public facilities, parks and grounds in their current state.

- Engineering – elimination of one Project Manager position. Project management services will be performed by a contract employee on an as needed basis and will be funded from the specific project allocation.
- Right of Way – elimination of one Maintenance Worker position.
- Parks & Grounds – elimination of Supervisor and one Maintenance Worker.
- A request for bid has been sent out to determine the cost of out sourcing the right of way mowing program. The cost difference between out sourcing and in-house personnel will be provided as soon as available.

## **Growth Management**

The budget includes the following personnel changes.

- Administration – elimination of Administrative Assistant position.
- Code Compliance – transfer of supervision from Building to Zoning and elimination of Engineering Tech position due to stagnant economy. Inspections will be handled by building inspectors, dock permits by remaining office staff, and line & grade transferred to Public Works.

## **Fire**

The budget eliminates the Fire Inspector position and transfers duties to Building Division personnel. The Fire Marshall will continue to remain within the Department to handle plans review for fire alarm and sprinkler systems, field inspections for same, and conduct all required annual inspections of State permitted facilities (schools, medical offices, day care, congregate living facilities, restaurants, etc.).

Current suppression staffing allocates three personnel for Station #1 (aerial truck) and two personnel for Stations 2 & 3. Approximately 50% of the time, the third firefighter in Station 1 is used to insure all stations operate with minimum staffing (two-person team) and mitigate overtime costs. The budget incorporates such savings (approximately \$100,000) into the department's allocation. An alternate budget reduction measure is to eliminate three firefighter positions and operate the three apparatus with two-person teams. An additional minimum savings of \$60,000 can be realized from the budget due to the aforementioned reduction of three firefighter positions. If that were to occur, implementation of Advanced Life Support (ALS) would be more difficult to achieve in future years.

The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes or less, 90% of the time. The average emergency response times during 2008 and 2007 were four minutes and ten seconds (4:10) and four minutes and twenty-two seconds (4:22), respectively. Average emergency response during 2009 to-date is four minutes and sixteen seconds (4:16).

## **Police**

The budget includes the addition of one Police Officer position fully funded by the Punta Gorda Housing Authority to enhance community policing in the Gulf Breeze Development and area streets between Gulf Breeze and Trabue Woods. There is also an opportunity for enhanced coverage in the remainder of the City's environs, when that officer is on duty. In addition, the newly instituted canine and motorcycle programs are established as ongoing activities. All of these initiatives are in response to the 2008 Uniform Crime Report, as shown below.

2008 Uniform Crime Reporting Data  
**Florida Municipal Law Enforcement Agencies 15,000-20,000 Service Population**  
(Ranked by Index Crime Rate/100,000)

Agency	Pop.	Total Crime Index	Crime Rate/ 100,000	% Cleared
Marco Island PD	16,856	217	1,287.4	30.4
Safety Harbor PD	17,825	415	2,328.2	36.9
<b>Punta Gorda PD</b>	<b>17,651</b>	<b>499</b>	<b>2,827.0</b>	<b>19.2</b>
Lynn Haven PD	16,614	524	3,154.0	22.9
Maitland PD	16,209	571	3,522.7	31.9
Eustis PD	18,354	699	3,808.4	28.3
West Melbourne PD	16,703	704	4,214.8	25.9
Seminole PD	18,862	817	4,331.5	37.8
Village of Pinecrest PD	19,454	821	4,220.2	7.1
Vero Beach PD	17,889	775	4,332.3	42.2
Haines City PD	18,916	1,061	5,609.0	19.7
Stuart PD	16,577	938	5,658.4	44.6
Palm Springs PD	15,500	1,138	7,341.9	24.1
New Port Richey PD	16,604	1,269	7,642.7	25.1
Bartow PD	17,296	1,486	8,591.6	26.9
Cocoa PD	16,971	1,916	11,289.8	26.6
Belle Glade PD	17,141	1,777	10,367.0	16.8
Opa Locka PD	15,146	2,148	14,182.0	2.1

In 2008, the City had the third lowest crime rate among similar sized communities in the State, which is the second straight year this result has been achieved. While violent crime experienced a 39% decline, non-violent crime rose 18% primarily driven by thefts. Enhanced coverage and working with the community are efforts to address non-violent incidents.

**Non Departmental**

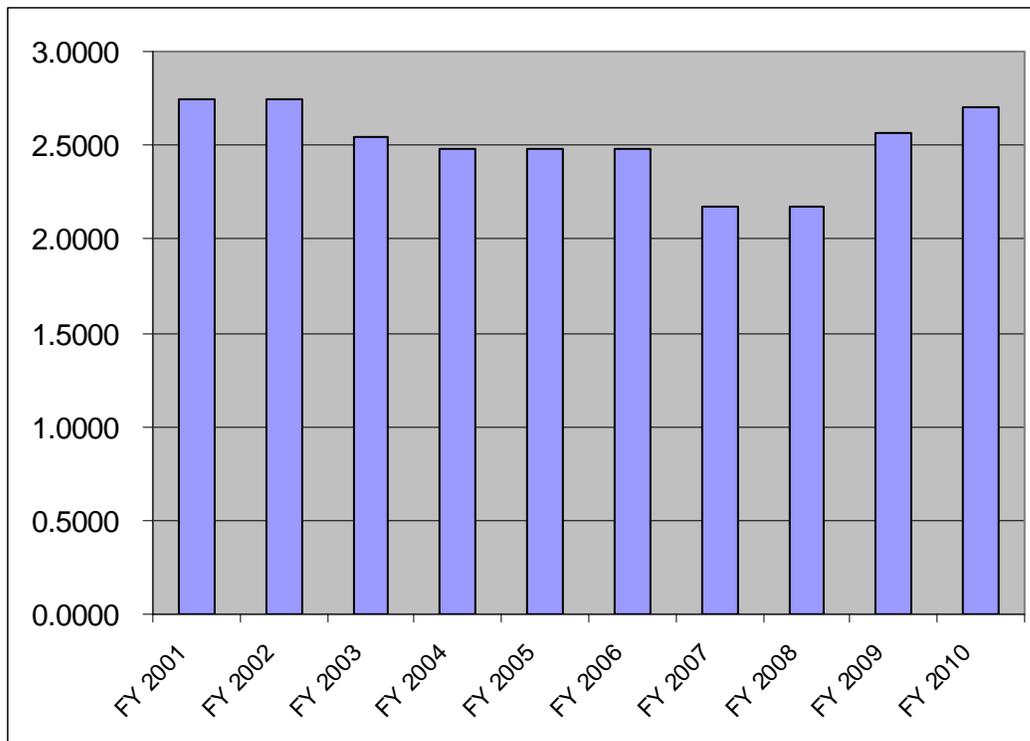
The budget uses \$1,029,789 in undesignated reserves to assist in closing the projected gap. The budget includes \$949,770 in projected carryover ending reserves. This amount is 5.08% of the total general fund expenditures. This is discussed in detail beginning on page xxi.

The budget also includes a contribution to non-profit agencies in the amount of \$25,000, down \$25,000 from the previous year.

### Millage and Taxable Assessed Value

On September 17, 2008, City Council adopted a FY 2009 millage rate of 2.5689 mills based on the premise that the City enact the rolled back property tax rate (in this instance a roll forward rate) which results in the same revenues, sans new construction and annexations, as the previous year. The proposed FY 2010 millage rate of 2.6996 mills (tentatively approved by City Council on July 8, 2009) represents a 5% increase over the current millage rate (2.5689) and an 11.4% decrease from the rolled back/roll forward rate (3.0460). The millage rate increase (0.1307) will bring in an additional \$335,000 and is earmarked entirely for road resurfacing.

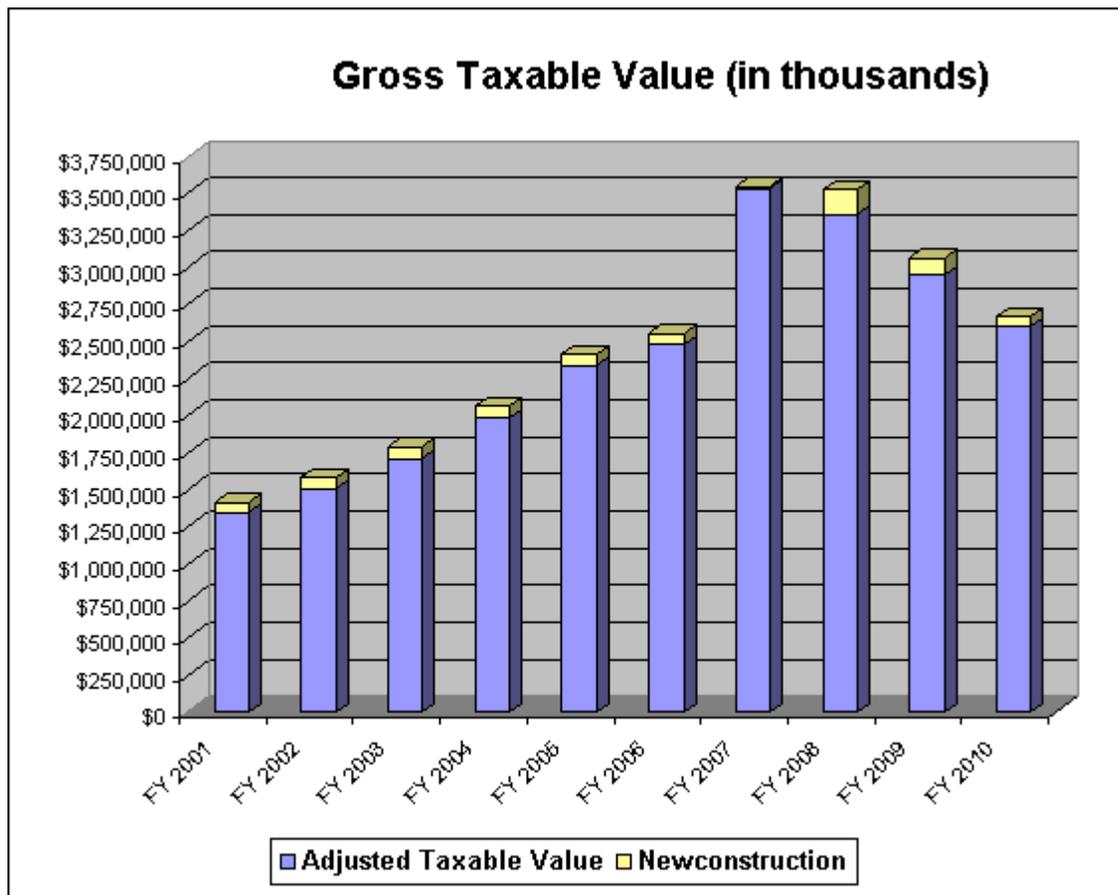
Property Tax Millage Rates  
Fiscal Years 2001 - Proposed 2010



A mill is equal to one dollar of tax for each \$1,000 of taxable value.  
Florida Statutes caps the millage rate at 10 mills.

**City of Punta Gorda, FL**  
**Certification of Taxable Value (expressed in thousands)**  
**Per Charlotte Co. Property Appraiser DR420**

Fiscal Year	Adjusted Taxable Value	New Construction and Annexations	Gross Taxable Value
FY 2001	\$1,345,791	\$65,871	\$1,411,662
FY 2002	\$1,508,425	\$72,205	\$1,580,630
FY 2003	\$1,705,542	\$79,739	\$1,785,281
FY 2004	\$1,980,989	\$79,560	\$2,060,549
FY 2005	\$2,339,290	\$69,192	\$2,408,482
FY 2006	\$2,480,741	\$70,755	\$2,551,496
FY 2007	\$3,528,967	\$13,851	\$3,542,818
FY 2008	\$3,353,613	\$168,546	\$3,522,159
FY 2009	\$2,946,986	\$115,280	\$3,062,266
FY 2010	\$2,598,202	\$65,914	\$2,664,116



Property values have experienced a decline in the City of Punta Gorda for the third straight year. In previous years, the protection of Save Our Homes resulted in a majority of homestead property taxable values being below just values. Due to declining property values, the number of homestead properties on parity (market or just value equaling taxable value) has increased. Therefore, more property owners will see a tax decrease in FY 2010 than those who experience a tax increase. Below are examples of the effects the proposed millage rate will have on property taxes.

**Calculation of City Ad Valorem Tax on Various  
Homestead Single Family Values  
Fiscal Year 2010**

	<b>Homestead</b>			
	\$100,000	\$200,000	\$300,000	\$400,000
Assessed Value	\$100,000	\$200,000	\$300,000	\$400,000
Statutory Homestead	(50,000)	(50,000)	(50,000)	(50,000)
Taxable	\$50,000	\$150,000	\$250,000	\$350,000
Millage Rate	2.6996	2.6996	2.6996	2.6996
Tax	\$134.98	\$404.94	\$674.90	\$944.86

The overall reduction of taxable value in the City is 13%, which means that many property values actually dropped over 19% on the average. Homestead property owners whose taxable value is still below just value will see a 0.1% increase in taxable value due to the 1992 “Save Our Homes” constitutional amendment that mandates taxable values will increase by the lesser of the CPI Index or 3%, until such time as the taxable value attains parity with the market value. Non-homestead properties and homestead properties at parity with market value will realize a reduction in City property taxes.

**Tax Comparison Between Homestead and Nonhomestead Homes  
From FY 2009 to FY 2010**

	<b>Homestead (Not At Parity)</b>			
Assessed Value	\$100,000	\$200,000	\$300,000	\$400,000
Statutory Increase	0.10%	0.10%	0.10%	0.10%
Adjusted Assessed	100,100	200,200	300,300	400,400
Statutory				
Homestead	-50,000	-50,000	-50,000	-50,000
Taxable	\$50,100	\$150,200	\$250,300	\$350,400
Millage Rate	2.6996	2.6996	2.6996	2.6996
Tax	\$135.25	\$405.48	\$675.71	\$945.94
Incr. over FY 2009	\$6.80	\$20.14	\$33.48	\$46.82
	<b>Nonhomestead and Homestead At Parity</b>			
Assessed Value	\$100,000	\$200,000	\$300,000	\$400,000
Property Value loss	19%	19%	19%	19%
Taxable	\$81,000	\$162,000	\$243,000	\$324,000
Millage Rate	2.6996	2.6996	2.6996	2.6996
Tax	\$218.67	\$437.34	\$656.00	\$874.67
Decr. over FY 2009	-\$38.22	-\$76.44	-\$114.67	-\$152.89

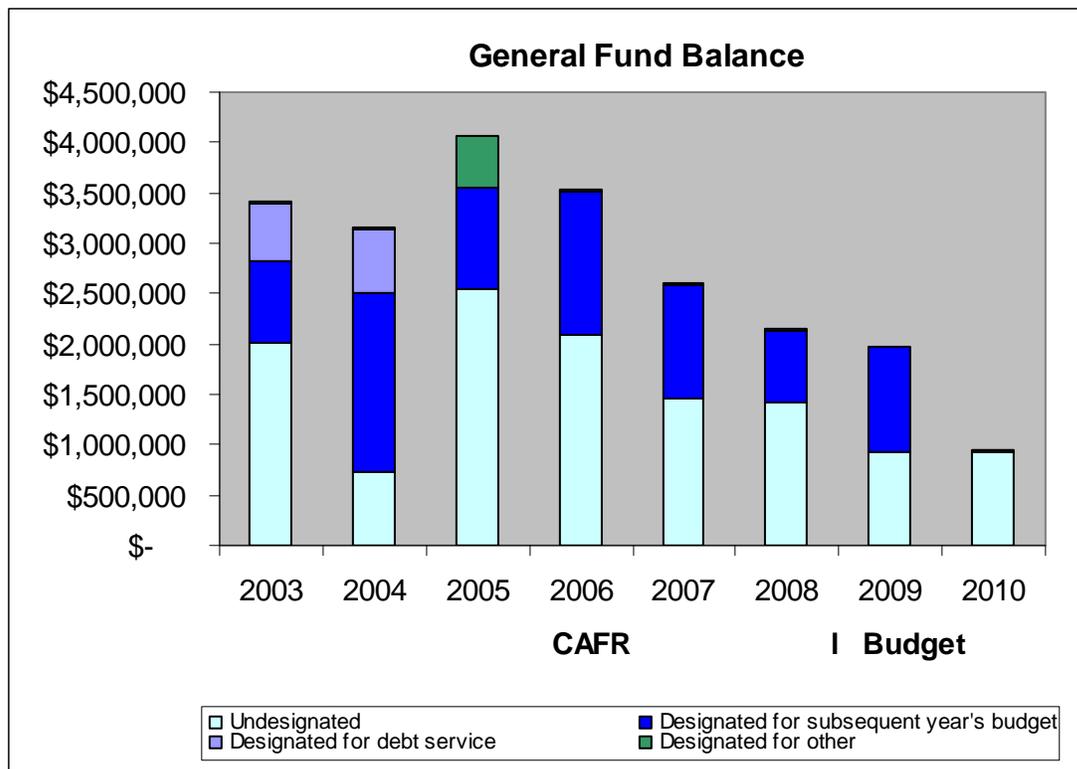
This chart signifies the difference in taxable bills between similar homes that have homestead as opposed to nonhomestead properties

## General Fund Balance

On April 19, 2006, City Council adopted a comprehensive set of financial management policies, one of which specifically addressed a fund balance or reserve objective:

*Policy: An adequate level of unreserved fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition, when they evaluate the City's credit worthiness. The City will follow the GFOA recommendation for a minimum level of unreserved fund balance for the General Fund. The GFOA states the unreserved fund balance for the General Fund should be five to fifteen percent of regular general fund annual operating revenues or one to two months of regular General Fund operating expenditures.*

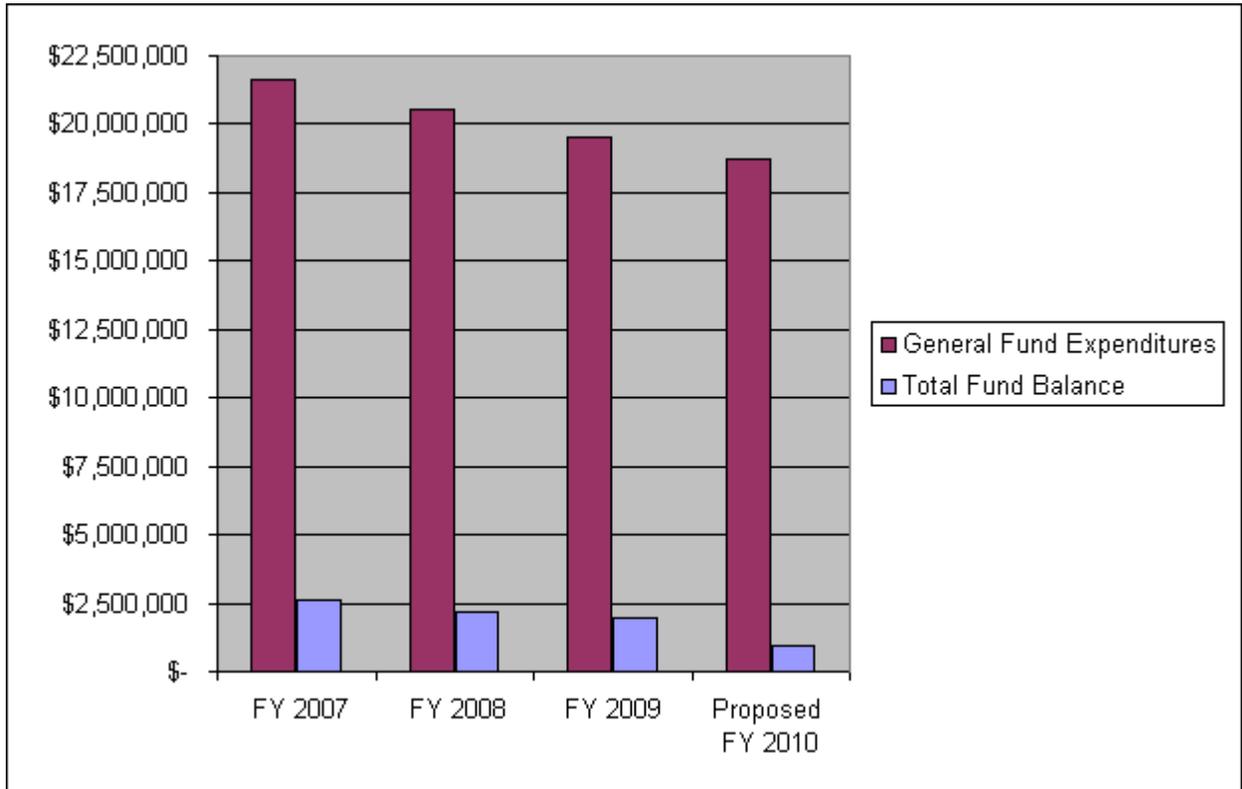
During the past two fiscal years (2008 and 2009), the City has earmarked a portion of reserves over the minimum 5% guideline to assist in paying for ongoing levels of service until such time as the economy rebounds. The FY 2008 budget used \$1.1 million in fund balance to assist in funding ongoing services, thereby reducing the 10% reserve target to the minimum 5% level recommended by the GFOA. The FY 2009 spending plan maintained the 5% undesignated reserve level and used \$900,000 of reserves (over the 5% minimum target) for ongoing expenses. The proposed FY 2010 budget earmarks \$1,029,789 in reserves for such uses. We are recommending Council restore undesignated reserves closer to a 10% level over the coming years once legislative tax reform issues are resolved and the local economy recovers.



The table below provides a summary of the reserved/designated and unreserved fund balance for FY 2007 (actual), FY 2008 (actual), FY 2009 (projected), and FY 2010 (budgeted).

**Analysis of General Fund Balance  
as a Percentage of General Fund Expenditures  
at Fiscal Year End**

	FY 2007		FY 2008		FY 2009		Proposed FY 2010	
	Amount	% of Exp.	Amount	% of Exp.	Amount	% of Exp.	Amount	% of Exp.
<b>Fund Balance</b>								
<b>Reserved</b>	\$ 12,073		\$ 13,325		\$ 13,325		\$ 13,325	
<b>Unreserved:</b>								
Designated for:								
Reappropriations	155,401		240,932					
Subsequent year's budget	1,132,549	5%	721,756	4%	1,029,789	5%		
Undesignated - funds	1,304,812	6%	1,173,546	6%	936,445	5%	936,445	5%
<b>Total Fund Balance</b>	<b>\$ 2,604,835</b>	<b>12%</b>	<b>\$ 2,149,559</b>	<b>10%</b>	<b>\$ 1,979,559</b>	<b>10%</b>	<b>\$ 949,770</b>	<b>5%</b>
<b>General Fund Expenditures</b>	<b>\$21,632,306</b>		<b>\$20,508,272</b>		<b>\$19,492,713</b>		<b>\$18,694,400</b>	



## Community Redevelopment Agency

The Community Redevelopment Agency (CRA) is focusing redevelopment efforts on projects which assist in rebuilding our public spaces. These efforts concentrate on several expansive projects which stress the importance of maintaining our public waterfront and help to re-establish the critical mass of structures and economic activity within the downtown area and adjacent neighborhoods. Our CRA has experienced dramatic fluctuations in taxable assessed value and City/County contributions over the past ten years.

<b>Fiscal Year</b>	<b>Gross CRA Taxable Assessed Value</b>	<b>Percent Increase or Decrease</b>
FY 2001	\$171,711,811	
FY 2002	\$192,464,248	12.09%
FY 2003	\$207,196,204	7.65%
FY 2004	\$232,811,067	12.36%
FY 2005	\$243,631,799	4.65%
FY 2006	\$205,246,835	-15.76%
FY 2007	\$383,774,587	86.98%
FY 2008	\$367,113,862	-4.34%
FY 2009	\$311,130,098	-15.25%
FY 2010	\$291,419,689	-6.34%

<b>Fiscal Year</b>	<b>Net CRA Taxable Value (less \$80.6 million) Increment</b>	<b>City Contribution</b>	<b>County Contribution</b>	<b>Total</b>
FY 2001	\$171,711,811	\$237,399	\$408,156	\$645,555
FY 2002	\$192,464,248	\$291,455	\$501,094	\$792,549
FY 2003	\$207,196,204	\$306,095	\$585,930	\$892,025
FY 2004	\$232,811,067	\$358,268	\$704,460	\$1,062,728
FY 2005	\$243,631,799	\$383,733	\$739,041	\$1,122,774
FY 2006	\$205,246,835	\$293,400	\$636,131	\$929,531
FY 2007	\$383,774,587	\$627,124	\$1,394,380	\$2,021,505
FY 2008	\$367,113,862	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$311,130,098	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$291,419,689	\$540,742	\$1,143,658	\$1,684,400

Over 60% of the CRA tax base is commercial and professional uses.

The publicly-financed projects in the CRA highlighted below (funded by a variety of revenue sources) continue to re-establish the signature character and fabric lost in the aftermath of Hurricane Charley. The projects will also assure development interests that

Punta Gorda is intent on rebuilding the public infrastructure necessary to encourage business and community development in the revitalization area.

- Laishley Park – Phase 1 consisted of 85 slip marina with marina building and park amenities (marina, marina building and uplands area)...Phase 2 consisted of restaurant/retail building, interactive fountain, playground, open air pavilions, additional parking & landscaping...funded by combination of CRA tax increment financing, sales tax and grants. A ground lease was entered into with a private company and the lease revenues will be used to cover operating and maintenance on the aforementioned park amenities.
- Charlotte Harbor Event & Conference Center – 43,000 square foot event and conference center with harborwalk...funded primarily with County property taxes and in part with CRA and sales tax monies.
- Herald Court Centre – construction of a 400 space parking building which also includes 17,000 square feet of commercial space...funded by CRA tax increment financing. Rentals from tenants will be used to cover operating costs of the Centre.
- Wayfinding – installation of signage throughout the CRA to promote easier access around downtown and more clearly identify destination sites...funded by CRA tax monies.
- Harborwalk – completion of harborwalk connection under US 41N bridge and behind Best Western as well as enhanced pedestrian/bicycle pathway with amenities from Charlotte Regional Medical Center to Fisherman's Village...funded by sales tax, impact fees, private contributions and grants.

## **Utilities**

The FY 2010 spending plan for utility operations, maintenance and repair is \$13,587,161, which is \$48,809 or .3% more than FY 2009. This includes an increase in debt service of \$1,312,198 or 95%. Operations spending decreased \$1,263,389 or 10%. This decrease is a result of a number of personnel and operating adjustments, as shown below.

- Administration – reduction of Engineering Tech position.
- Water Treatment – reduction of one Plant Operator position and one Maintenance Worker position and using a part-time plant operator to maintain minimum staffing. Dual operating licenses held by operators allow the department to move employees between the water and wastewater plants.
- Fleet – reduction of Chief Mechanic position. Present level of out sourcing shows a reduced staff to be able to handle existing workload.
- Meter Reading – competitive proposal process resulted in reduction of one Meter Reader position and use of other departmental staff to assist in work orders and reading activities on an as needed basis.
- Billing & Collections – reduction of one Customer Service Representative position and closing the drive-up window on May 1, 2009.
- Various operating line items were reduced by \$669,000 from FY 2009 levels.

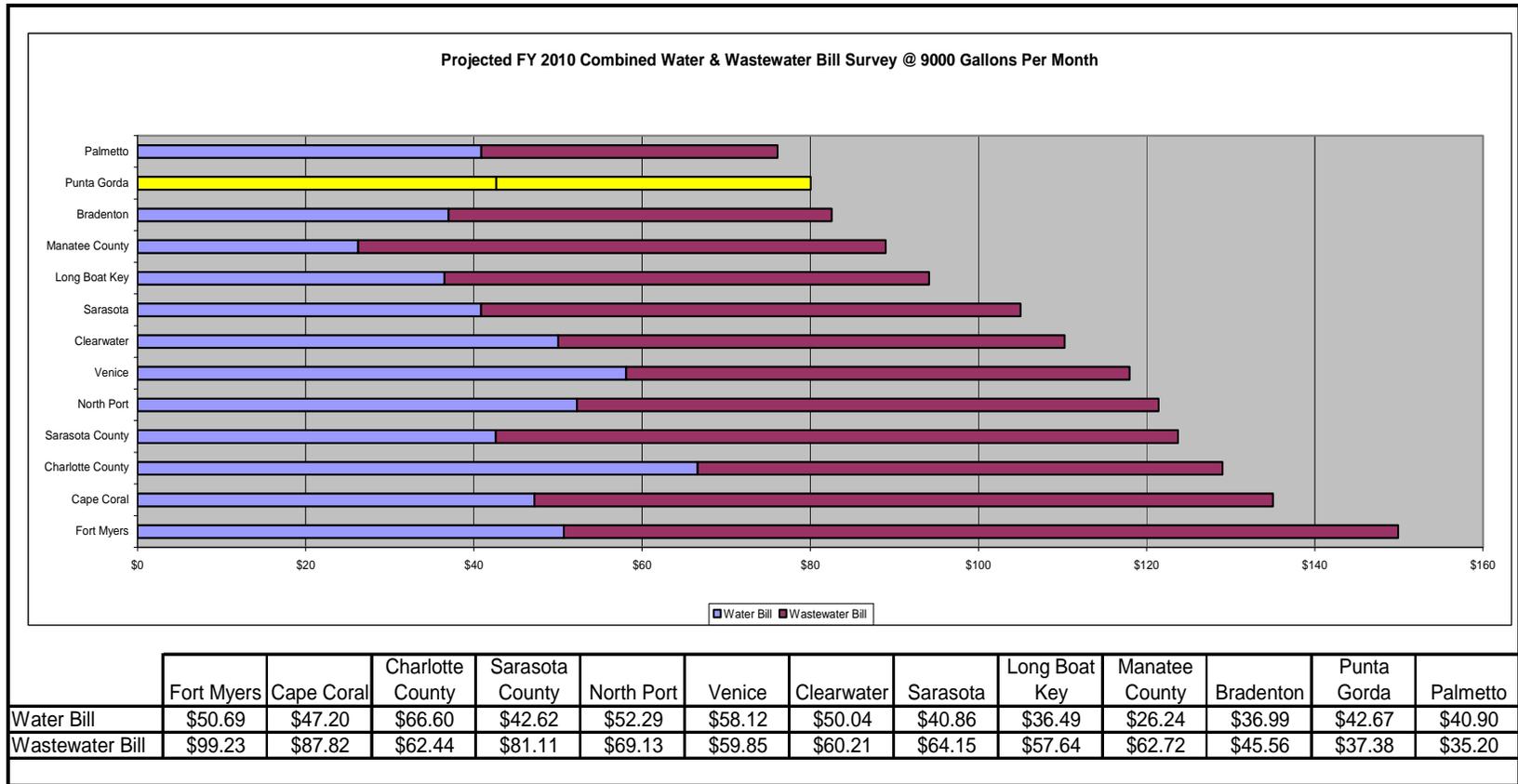
The above reductions total over \$1.2 million and should not reduce the ability to respond to recurring calls for service (i.e., line breaks, meter replacements, etc.).

City of Punta Gorda Utilities O M & R Fund Revenue and Expense Comparison Actual FY 2008 through Budget FY 2010				
	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
<b>Revenues:</b>				
Chg for Serv - Water	\$ 6,522,326	\$ 7,272,600	\$ 7,333,100	\$ 7,479,457
Chg for Serv - Sewer	4,940,875	5,662,025	5,672,025	5,824,446
Other	1,258,829	418,364	403,053	219,478
Subtotal	<u>12,722,030</u>	<u>13,352,989</u>	<u>13,408,178</u>	<u>13,523,381</u>
Reserves	<u>4,719,205</u>	<u>2,429,665</u>	<u>4,440,557</u>	<u>4,310,383</u>
Total Revenues	<u><u>\$ 17,441,235</u></u>	<u><u>\$ 15,782,654</u></u>	<u><u>\$ 17,848,735</u></u>	<u><u>\$ 17,833,764</u></u>
<b>Expenses:</b>				
Administration	\$ 1,604,613	\$ 1,748,669	\$ 1,438,265	\$ 1,363,698
Water	5,229,139	5,484,075	5,498,979	5,154,416
Wastewater	4,421,906	4,870,011	5,008,480	4,343,361
Other	1,745,020	1,501,988	1,592,628	2,725,686
Subtotal	<u>13,000,678</u>	<u>13,604,743</u>	<u>13,538,352</u>	<u>13,587,161</u>
Reserves	<u>4,440,557</u>	<u>2,177,911</u>	<u>4,310,383</u>	<u>4,246,603</u>
Total Expenses	<u><u>\$ 17,441,235</u></u>	<u><u>\$ 15,782,654</u></u>	<u><u>\$ 17,848,735</u></u>	<u><u>\$ 17,833,764</u></u>

As shown in the table above, other expenses in the FY 2010 budget increased \$1,133,058 over the previous year. Most of the increase is attributable to a need to use operating revenues (charges for services) to cover existing debt service obligations, due to a significant reduction in impact fees. In the past, growth-related impact fees have contributed substantial amounts to pay for required debt service payments. It should be noted that while new debt service in FY2010 is \$365,000, it is anticipated to increase to \$2,100,000 in FY 2011.

A number of significant capital projects are programmed for FY 2010 to include Hendrickson Dam spillway replacement, design and permit phase of a reverse osmosis plant, Aqui Esta, Burnt Store Road and Piper Road utility line relocations, Booster Pumping Station Relief Force Main and east side wastewater transmission line project.

In order to pay for core operating expenses, aforementioned priority capital projects and smooth out future rate adjustments, the FY 2010 budget includes a 3% increase in rates. This amounts to \$1.50 per month or \$18 per year for a 3,000 gallon per month user; \$1.89 per month or \$22.68 per year for a 6,000 gallon per month user; and \$2.28 per month or \$27.36 per year for a 9,000 gallon per month user. Another 3% increase is programmed for FY 2011. Even with the FY 2010 increase, the City's utility rates will be the second lowest among the following Southwest Florida utilities surveyed.



9,000 gallons is the assumed monthly use for calculating the single residential family monthly cost.

## Sanitation

The proposed budget calls for retention of the annual rate of \$19.20 per month or \$230.40 per year for the residential customer and the same level of service. To compare the City's rates with surrounding jurisdictions, a survey was undertaken during July 2009.

### City of Punta Gorda Sanitation Rate Comparison with Neighboring Communities Actual FY 2009 and Proposed FY 2010

<u>Jurisdiction</u>	<u>Actual FY 2009 Cost/Year</u>	<u>Proposed FY 2010 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.00	\$148.04	1	yes
Manatee County	\$129.96	\$153.24	2	yes
Sarasota County*	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral	\$195.57	\$195.57	1	yes
Venice	\$202.08	\$202.08	2	no
Lee County**	\$230.00	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$234.72	\$244.86	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

\* FY 2010 Rates were not yet available

\*\* Average rate of five sanitation districts in Lee County

## Punta Gorda Isles & Burnt Store Isles Canal Maintenance Districts

The proposed budgets for the two canal maintenance assessment districts reflect continuance an annual assessment of \$400 for Burnt Store Isles (BSI) and a \$500 annual assessment for Punta Gorda Isles (PGI), which represents an increase of \$100 or 25%.

The PGI District increase will generate an additional \$515,000 to be used for seawall cap replacement (\$172,000) and seawall replacement (\$343,000). These accounts may be interchanged as the situation dictates. Experience has shown that undetected weaknesses may cause a seawall to fail, when the original intent was to replace only the seawall cap. The BSI District will maintain current levels of maintenance.

## **Laishley Park Marina**

Opening in April 2007, Laishley Park is operated as an enterprise fund to include the marina and park amenities. The City outsourced management of the marina and ship's store to Marina Park LLC, however retained the authority to set boat slip, community room and pavilion rental rates. The budget reflects projected revenues from the above sources as well as personnel and operating costs associated with management of the marina area. Staffing coverage is provided seven days a week, 365 days per year.

The FY 2010 budget maintains the currently adopted marina fee schedule.

## **Building**

Over the past three years, staffing has been reduced from 13 full time employees in FY 2006 to 8 employees in the proposed FY 2010 plan. This reduction is due to a decline in permit applications, inspections and stagnant growth trends (primarily residential).

The long-range financial plan forecasted a gradual use of reserves to compensate for limited growth in revenues. In addition, the FY 2010 budget scales back the work hours of inspectors, plans reviewers and permit clerks in line with workload trends.

## **Infrastructure Sales Surtax (ISS)**

The voters of Charlotte County approved a six-year extension of ISS funds on August 26, 2008. The City anticipates funding in the amount of \$12 million during the period FY 2009 through 2014. Projects incorporated in the six-year program include:

- Public Works/Utilities Complex
- Parks, Pedestrian & Heritage Tourism Enhancements
- Police Fleet & Public Safety Equipment

On February 4, 2009, City Council accepted a bank loan in the amount of \$7 million to be repaid over six years to jump start the following ISS projects:

- Public Works/Utilities Complex – purchase of Cooper Street Commerce Park site and renovations to accommodate all divisions and an area for records storage
- Linear Park – Retta Esplanade to U.S. 41
- Harborwalk – design and construction of enhancements on east side and Gilchrist Park areas
- Multi Use Recreational Trail – design and construction from Airport Road to Burnt Store Meadows

The FY 2010 budget incorporates funding for these projects as well as a new public safety computer aided dispatch system.

## DEBT MANAGEMENT

As of September 30, 2008 the City had \$38.7 million in bonds, notes and leases. The City is not subject to state debt limits, nor is there a limit set by the City Charter.

*Policy: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth. The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit. Whenever possible the City will use revenue bonds instead of general obligation bonds. The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed. The City shall not issue notes or bonds for non-capital items.*

During FY 2009, the City borrowed \$7 million to jump start previously discussed ISS projects. The debt, including interest, will be repaid with future ISS revenues. Also, the City entered into a bank agreement, borrowing \$14.4 million to construct the Herald Court Centre. The debt, including interest, will be repaid by the CRA through a leasing agreement between the CRA and the City. The Utilities capital improvements program recognizes the need to borrow \$14.7 million to fund projects indentified in the spending plan. The debt, including interest, will be repaid with utility user fees and impact fees.

## BOND RATINGS

Another measure of the community's financial soundness is its bond rating. In April 2002, two major rating institutions (Moody's and Standard & Poor's) evaluated the City's financial management, economic conditions and administrative practices. Ratings achieved at that time, which are still in effect, are as follows:

<u>Agency</u>	<u>Insured</u>	<u>Underlying</u>
Moody's	Aaa	A1
Standard & Poor's	AAA	AA-

The insured rating is based on the credit worthiness of the company insuring the bonds, whereas an underlying rating is based upon the credit worthiness of the security or issuer which is actually pledged for the repayment of the bonds.

## UNRESOLVED ISSUES

Most issues are resolved during the budget preparation and adoption process. However, there are usually several issues which will be worked out after the new fiscal year has begun and developments begin to unfold or new information becomes available. This budget is not unusual in that respect. We have several issues that are still in formative stages that will need resolution and perhaps additional funding in the years to come. Such issues are highlighted below.

**Millage Rate Stabilization Fund** – Projections show that taxable property values will likely decline again next year. A 10% drop in value equates to a decrease in property tax revenue by approximately \$650,000. The City should consider setting aside a portion of additional savings achieved through the year for a millage rate stabilization fund which covers an anticipated decline in property values.

**Out sourcing** – The City should continue to explore additional out sourcing opportunities whereby staff can compete with the private sector for the delivery of selected services. Such a competition proved successful in meter reading, in which staff realigned positions and processes to exceed private sector savings.

**Annexation** – Successful annexation of commercial corridors will serve to enhance the City's tax base and increase property tax revenues. Continued work with the owners of The Loop as part of a voluntary annexation will pave the way for annexation of commercial properties from Jones Loop Road to I-75 and then Enterprise Charlotte Airport Park.

**Advanced Life Support (ALS)** – The Strategic Plan has previously identified implementation of ALS as a future objective for enhancing public safety service delivery. To-date, the City has not been able to set aside sufficient funds for its initiation.

I believe this proposed operating budget is a reflection of the City Council's priorities and established policies. As always, the development of the budget takes a concerted effort from all departments. I would like to commend the efforts of all employees for their prompt and thoughtful response to the budget process. I would also like to thank the Finance Department, in particular, for their united effort in assisting me in the development of this document.

Throughout the year, we plan to continue monitoring economic trends as they may affect current and future City revenues.

Finally, I would like to thank the City Council for giving me this opportunity to propose the Fiscal Year 2010 City of Punta Gorda budget.

Sincerely,



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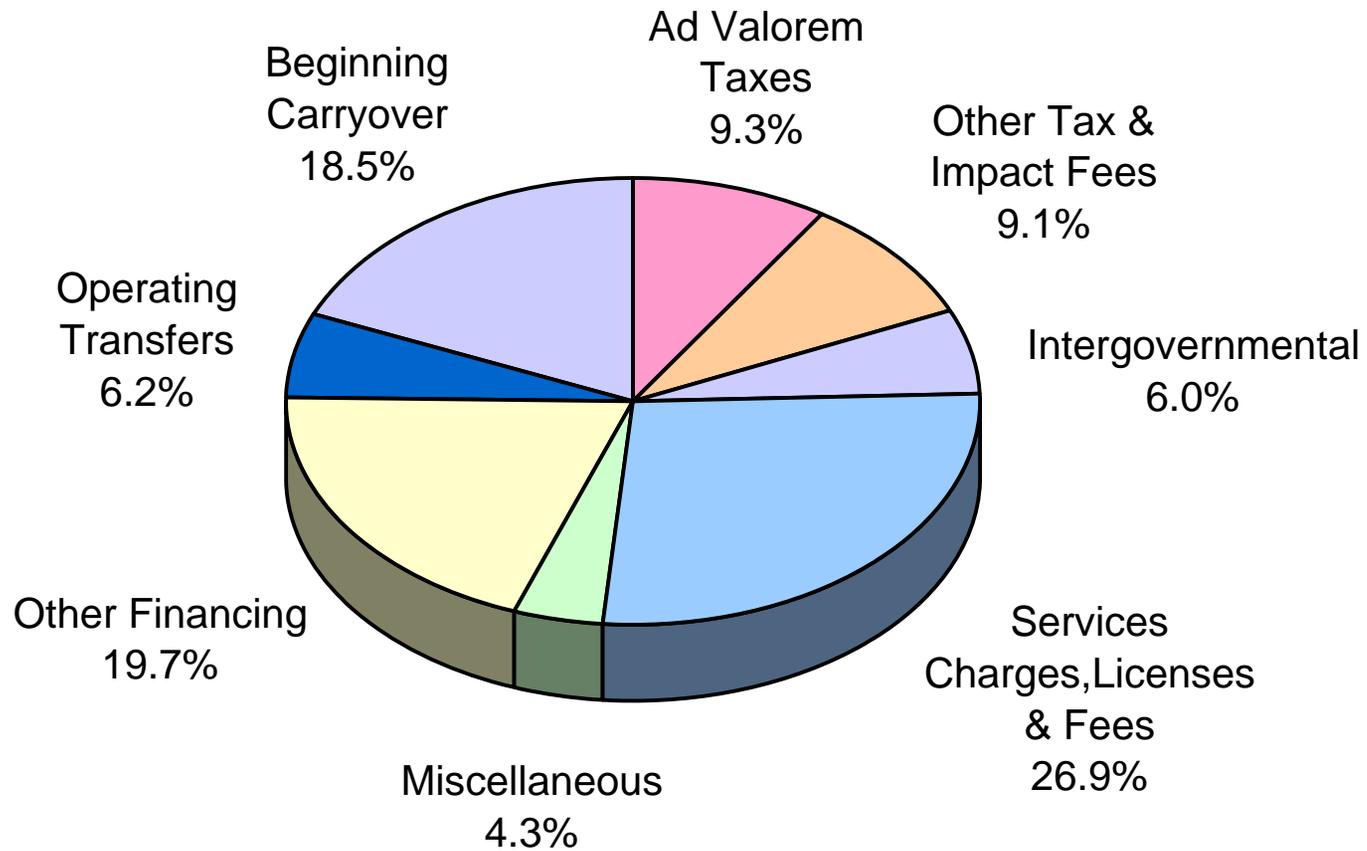
Howard Kunik  
City Manager

CITY OF PUNTA GORDA, FL  
REVENUE BUDGET SUMMARY  
FY 2010

	AD VALOREM TAXES	OTHER TAX & IMPACT FEES	INTERGOV'T REVENUE	SERVICE CHARGES, LICENSES & FINES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
<u>Estimated Revenues</u>												
001 GENERAL FUND	\$6,922,345	\$2,641,250	\$3,208,500	\$1,990,300	\$2,817,216		\$17,579,611	\$85,000	\$1,979,559	\$19,644,170	(\$85,000)	\$19,559,170
103 P G I CANAL MTCE DISTRICT		2,575,200			19,000		2,594,200		248,690	2,842,890		2,842,890
104 B S I CANAL MTCE DISTRICT		412,032			1,000		413,032		116,942	529,974		529,974
105 IMPACT FEES PARKS		7,000			140		7,140		71,125	78,265		78,265
106 IMPACT FEES POLICE		7,000			100		7,100		9,126	16,226		16,226
107 IMPACT FEES FIRE		14,000			2,700		16,700		268,559	285,259		285,259
108 IMPACT FEES GOV'T OFFICES		15,000			10		15,010		1,182	16,192		16,192
109 IMPACT FEES TRANSPORTATION		200,000			3,000		203,000		90,688	293,688		293,688
110 COMMUNITY REDEVELOP AGENCY			1,143,658		134,168		1,277,826	540,742	12,545	1,831,113	(540,742)	1,290,371
111 COMMUNITY DEV BLOCK GRANT			80,000				80,000			80,000		80,000
114 ADDITIONAL FIVE CENT GAS TAX		228,000					228,000	465,000		693,000	(465,000)	228,000
115 SIX CENT GAS TAX FUND		534,000		137,058	78		671,136		22,606	693,742		693,742
201 DEBT FUND							-	1,277,677	2,592,975	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION			50,000		10,000		60,000	220,233	207,376	487,609	(220,233)	267,376
402 UTILITIES O M & R FUND				13,468,661	54,720		13,523,381		4,310,383	17,833,764		17,833,764
411 UTILITIES CONSTRUCTION	1.01				150,000	14,713,296	14,863,296		555,620	15,418,916		15,418,916
415 WATER SYSTEM CAPACITY ESCROW		85,000			1,250		86,250		125,551	211,801		211,801
416 SEWER SYSTEM CAPACITY ESCROW		65,000			660		65,660		66,255	131,915		131,915
417 SPECIAL ASSESS DISTRICT 4					460		460		46,402	46,862		46,862
419 STATE REVOLVING LOAN FUND					3,710		3,710	360,573	371,125	735,408	(360,573)	374,835
420 UTILITY REVENUE BOND SINKING					300		300	1,585,785	10	1,586,095	(1,585,785)	310
421 BOND RESERVE FUND					15,785		15,785		1,579,196	1,594,981		1,594,981
430 SANITATION FUND				2,837,500	4,100		2,841,600		232,609	3,074,209		3,074,209
440 BUILDING CODE FUND				493,840	10,500		504,340		767,328	1,271,668		1,271,668
450 LAISHLEY PARK MARINA				201,415	1,275		202,690		10,989	213,679		213,679
502 INFORMATION TECHNOLOGY				950,157	1,500		*	58,423	142,377	1,152,457	(1,008,580)	143,877
610 GILCHRIST INTENTION FUND					90		90		9,125	9,215		9,215
TOTAL	<u>\$6,922,345</u>	<u>\$6,783,482</u>	<u>\$4,482,158</u>	<u>\$20,078,931</u>	<u>\$3,231,762</u>	<u>\$14,713,296</u>	<u>\$55,260,317</u>	<u>\$4,593,433</u>	<u>\$13,838,343</u>	<u>\$74,643,750</u>	<u>(\$5,543,590)</u>	<u>\$69,100,160</u>

**REVENUE BUDGET SUMMARY FY 2010**

**\$74,643,750**



1.02

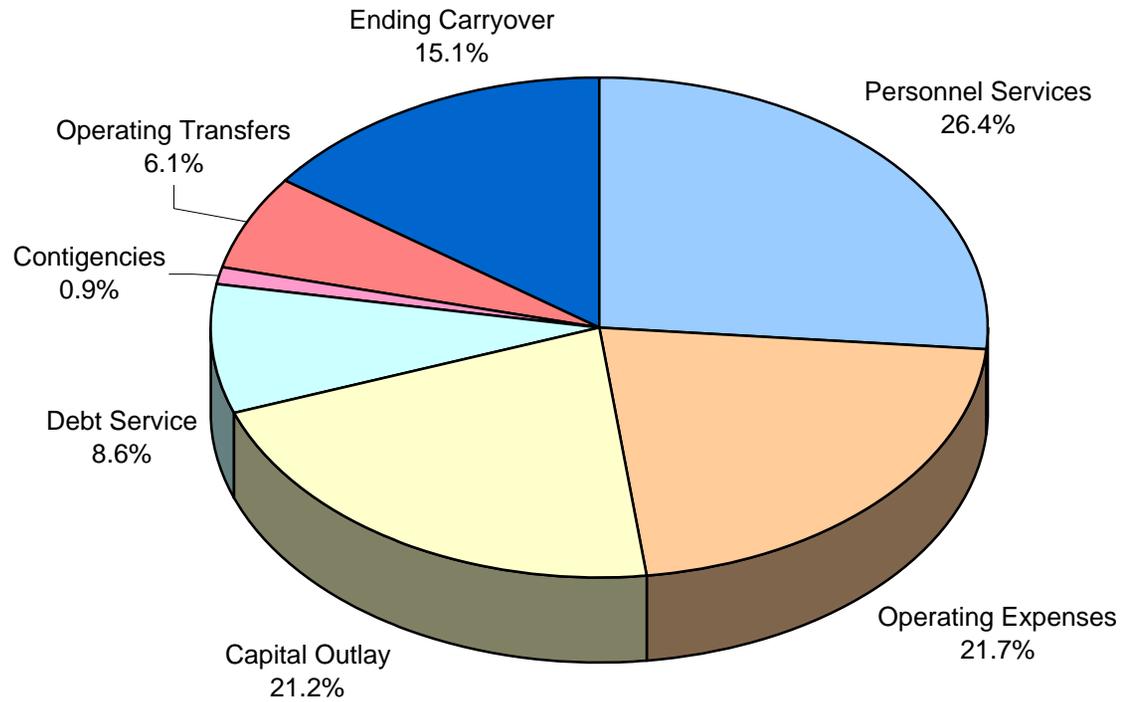
CITY OF PUNTA GORDA, FL  
EXPENDITURE BUDGET SUMMARY  
FY 2010

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$12,071,405	\$3,877,453	\$153,800	\$44,667	\$25,000	\$16,172,325	\$2,522,075	\$949,770	\$19,644,170	(\$85,000)	\$19,559,170
103 P G I CANAL MTCE DISTRICT	591,835	2,115,732				2,707,567		135,323	2,842,890		2,842,890
104 B S I CANAL MTCE DISTRICT		451,628				451,628		78,346	529,974		529,974
105 IMPACT FEES PARKS						-		78,265	78,265		78,265
106 IMPACT FEES POLICE						-	10,000	6,226	16,226		16,226
107 IMPACT FEES FIRE						-		285,259	285,259		285,259
108 IMPACT FEES GOV'T OFFICES						-	15,000	1,192	16,192		16,192
109 IMPACT FEES TRANSPORTATION						-		293,688	293,688		293,688
110 COMMUNITY REDEVELOP AGENCY		155,934	30,000	1,276,017		1,461,951		369,162	1,831,113	(540,742)	1,290,371
111 COMMUNITY DEV BLOCK GRANT		80,000				80,000			80,000		80,000
114 ADDITIONAL FIVE CENT GAS TAX		693,000				693,000			693,000	(465,000)	228,000
115 SIX CENT GAS TAX FUND		663,742				663,742	30,000		693,742		693,742
201 DEBT FUND				1,979,969		1,979,969		1,890,683	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION			410,732		6,877	417,609	70,000		487,609	(220,233)	267,376
402 UTILITIES O M & R FUND	5,062,999	5,736,476	50,000	949,113	50,000	11,848,588	1,738,573	4,246,603	17,833,764		17,833,764
411 UTILITIES CONSTRUCTION			14,918,916		500,000	15,418,916			15,418,916		15,418,916
415 WATER SYSTEM CAPACITY ESCROW						-	126,000	85,801	211,801		211,801
416 SEWER SYSTEM CAPACITY ESCROW						-	66,000	65,915	131,915		131,915
417 SPECIAL ASSESS DISTRICT 4						-		46,862	46,862		46,862
419 STATE REVOLVING LOAN FUND				360,573		360,573		374,835	735,408	(360,573)	374,835
420 UTILITY REVENUE BOND SINKING		7,000		1,578,540		1,585,540		555	1,586,095	(1,585,785)	310
421 BOND RESERVE FUND						-	15,785	1,579,196	1,594,981		1,594,981
430 SANITATION FUND	1,111,500	1,327,441	200,000	146,387		2,785,328		288,881	3,074,209		3,074,209
440 BUILDING CODE FUND	520,402	276,935			70,319	867,656		404,012	1,271,668		1,271,668
450 LAISHLEY PARK MARINA		201,921				201,921		11,758	213,679		213,679
502 INFORMATION TECHNOLOGY	346,448	628,709	77,000	58,423		*		41,877	1,152,457	(1,008,580)	143,877
610 GILCHRIST INTENTION FUND						-		9,215	9,215		9,215
TOTAL	\$19,704,589	\$16,215,971	\$15,840,448	\$6,393,689	\$652,196 *	\$57,696,313	\$4,593,433	\$11,243,424	\$74,643,750	(\$5,543,590)	\$69,100,160

1.03

**EXPENDITURES BUDGET SUMMARY FY 2010**

**\$74,643,750**



CITY OF PUNTA GORDA, FL  
REVENUE BUDGET SUMMARY  
PROJECTED FY 2009

	AD VALOREM TAXES	OTHER TAX & IMPACT FEES	INTERGOVT REVENUE	SERVICE CHARGES, LICENSES & FINES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
<u>Estimated Revenues</u>												
001 GENERAL FUND	\$7,558,583	\$2,674,836	\$3,474,263	\$2,020,079	\$2,924,572		\$18,652,333	\$110,000	\$2,149,559	\$20,911,892	(\$110,000)	\$20,801,892
103 P G I CANAL MTCE DISTRICT		2,060,160	84,598		27,000		2,171,758		755,820	2,927,578		2,927,578
104 B S I CANAL MTCE DISTRICT		412,032			2,000		414,032		272,771	686,803		686,803
105 IMPACT FEES PARKS		1,000			340		1,340		79,785	81,125		81,125
106 IMPACT FEES POLICE		7,500			125		7,625		11,501	19,126		19,126
107 IMPACT FEES FIRE		16,000			2,600		18,600		252,357	270,957		270,957
108 IMPACT FEES GOV'T OFFICES		13,000			25		13,025		28,157	41,182		41,182
109 IMPACT FEES TRANSPORTATION		215,000			20,500		235,500		2,037,942	2,273,442		2,273,442
110 COMMUNITY REDEVELOP AGENCY			1,250,570		41,234		1,291,804	562,664	228,450	2,082,918	(562,664)	1,520,254
111 COMMUNITY DEV BLOCK GRANT			80,551				80,551		4,258	84,809		84,809
114 ADDITIONAL FIVE CENT GAS TAX		235,000			600		235,600		173,548	409,148		409,148
115 SIX CENT GAS TAX FUND		560,000		130,863	5,599		696,462		41,916	738,378		738,378
201 DEBT FUND							-	1,389,763	1,793,418	3,183,181	(1,389,763)	1,793,418
301 GENERAL CONSTRUCTION			3,866,097		1,793,431	7,000,000	12,659,528	2,205,152	14,751,409	29,616,089	(2,205,152)	27,410,937
402 UTILITIES O M & R FUND				13,238,633	169,545		13,408,178		4,440,557	17,848,735		17,848,735
411 UTILITIES CONSTRUCTION			284,254		150,000		434,254		7,722,851	8,157,105		8,157,105
415 WATER SYSTEM CAPACITY ESCROW		135,000			2,300		137,300		698,251	835,551		835,551
416 SEWER SYSTEM CAPACITY ESCROW		115,000			1,300		116,300		374,955	491,255		491,255
417 SPECIAL ASSESS DISTRICT 4					475		475		45,927	46,402		46,402
419 STATE REVOLVING LOAN FUND					4,100		4,100	360,572	367,025	731,697	(360,572)	371,125
420 UTILITY REVENUE BOND SINKING					270		270	1,584,000	3,780	1,588,050	(1,584,000)	4,050
421 BOND RESERVE FUND					13,200		13,200		1,584,496	1,597,696		1,597,696
430 SANITATION FUND				2,832,500	5,848		2,838,348		548,883	3,387,231		3,387,231
440 BUILDING CODE FUND				478,862	15,000		493,862		1,144,883	1,638,745		1,638,745
450 LAISHLEY PARK MARINA				198,735	1,350		200,085		6,968	207,053		207,053
502 INFORMATION TECHNOLOGY				1,058,837	2,900		*	180,692	344,064	1,586,493	(1,239,529)	346,964
610 GILCHRIST INTENTION FUND					90		90		9,035	9,125		9,125
TOTAL	<u>\$7,558,583</u>	<u>\$6,444,528</u>	<u>\$9,040,333</u>	<u>\$19,958,509</u>	<u>\$5,184,404</u>	<u>\$7,000,000</u>	<u>\$54,124,620</u>	<u>\$6,392,843</u>	<u>\$39,872,566</u>	<u>\$101,451,766</u>	<u>(\$7,451,680)</u>	<u>\$94,000,086</u>

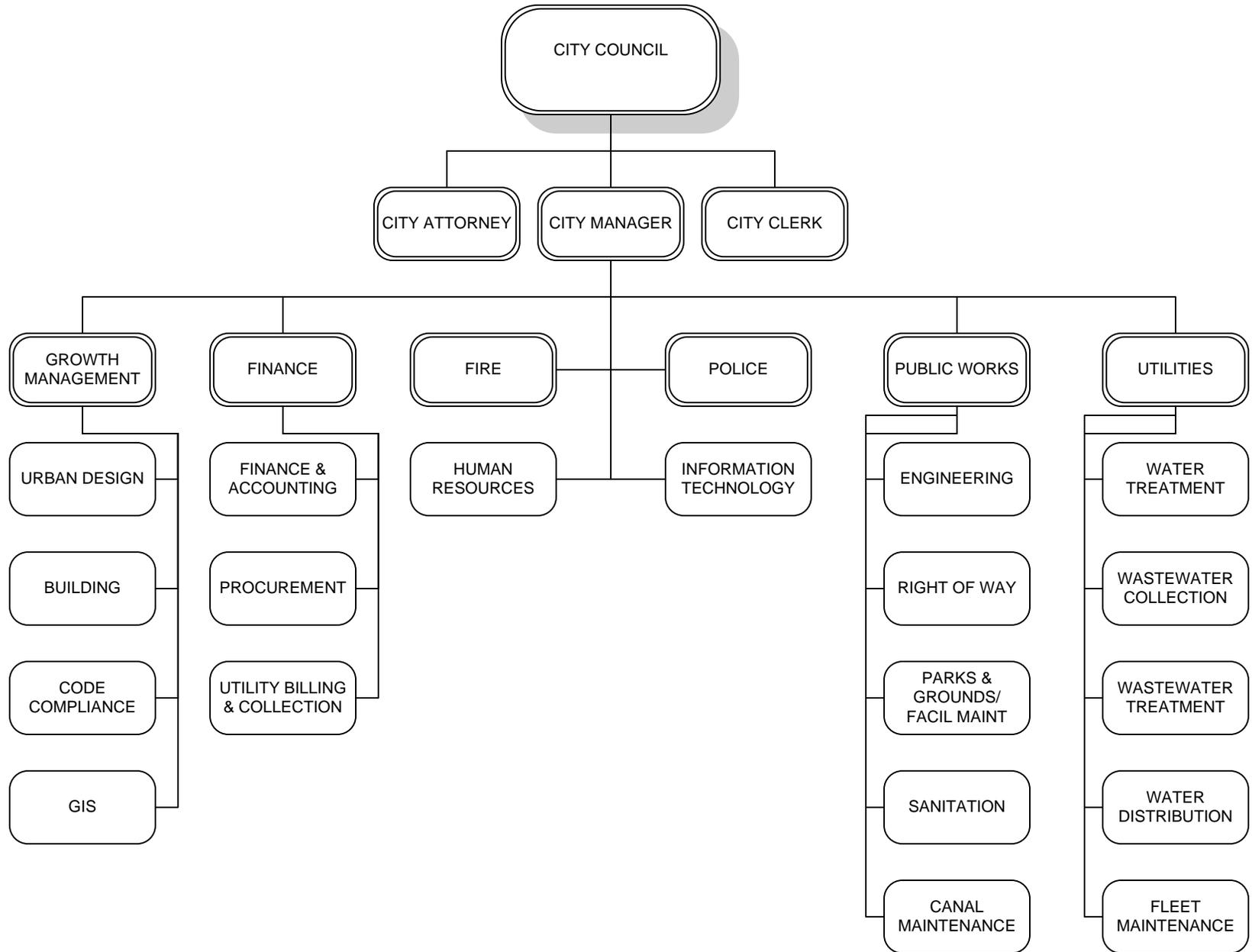
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CITY OF PUNTA GORDA, FL  
EXPENDITURE BUDGET SUMMARY  
PROJECTED FY 2009

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$12,144,125	\$4,276,047	\$245,653	\$108,389	\$25,000	\$16,799,214	\$2,133,119	\$1,979,559	\$20,911,892	(\$110,000)	\$20,801,892
103 P G I CANAL MTCE DISTRICT	632,413	2,027,593		18,882		2,678,888		248,690	2,927,578		2,927,578
104 B S I CANAL MTCE DISTRICT		569,861				569,861		116,942	686,803		686,803
105 IMPACT FEES PARKS						-	10,000	71,125	81,125		81,125
106 IMPACT FEES POLICE						-	10,000	9,126	19,126		19,126
107 IMPACT FEES FIRE						-	2,398	268,559	270,957		270,957
108 IMPACT FEES GOV'T OFFICES						-	40,000	1,182	41,182		41,182
109 IMPACT FEES TRANSPORTATION						-	2,182,754	90,688	2,273,442		2,273,442
110 COMMUNITY REDEVELOP AGENCY		155,913	1,078,466	835,994		2,070,373		12,545	2,082,918	(562,664)	1,520,254
111 COMMUNITY DEV BLOCK GRANT		16,258	68,551			84,809			84,809		84,809
114 ADDITIONAL FIVE CENT GAS TAX		409,148				409,148			409,148		409,148
115 SIX CENT GAS TAX FUND		715,772				715,772		22,606	738,378		738,378
201 DEBT FUND				590,206		590,206		2,592,975	3,183,181	(1,389,763)	1,793,418
301 GENERAL CONSTRUCTION			29,338,713			29,338,713	70,000	207,376	29,616,089	(2,205,152)	27,410,937
402 UTILITIES O M & R FUND	5,225,109	6,801,403	136,352	584,416		12,747,280	791,072	4,310,383	17,848,735		17,848,735
411 UTILITIES CONSTRUCTION			7,601,485			7,601,485		555,620	8,157,105		8,157,105
415 WATER SYSTEM CAPACITY ESCROW						-	710,000	125,551	835,551		835,551
416 SEWER SYSTEM CAPACITY ESCROW						-	425,000	66,255	491,255		491,255
417 SPECIAL ASSESS DISTRICT 4						-		46,402	46,402		46,402
419 STATE REVOLVING LOAN FUND				360,572		360,572		371,125	731,697	(360,572)	371,125
420 UTILITY REVENUE BOND SINKING		7,000		1,581,040		1,588,040		10	1,588,050	(1,584,000)	4,050
421 BOND RESERVE FUND						-	18,500	1,579,196	1,597,696		1,597,696
430 SANITATION FUND	1,101,920	1,306,315	600,000	146,387		3,154,622		232,609	3,387,231		3,387,231
440 BUILDING CODE FUND	566,346	305,071				871,417		767,328	1,638,745		1,638,745
450 LAISHLEY PARK MARINA		196,064				196,064		10,989	207,053		207,053
502 INFORMATION TECHNOLOGY	344,098	754,383	345,635			*		142,377	1,586,493	(1,239,529)	346,964
610 GILCHRIST INTENTION FUND						-		9,125	9,125		9,125
TOTAL	\$20,014,011	\$17,540,828	\$39,414,855	\$4,225,886	\$25,000	\$79,776,464	\$6,392,843	\$13,838,343	\$101,451,766	(\$7,451,680)	\$94,000,086

1.06

CITY OF PUNTA GORDA, FL  
ORGANIZATIONAL CHART  
BUDGET FY 2010



**CITY OF PUNTA GORDA, FL  
POSITION SUMMARY  
BUDGET FY 2010**

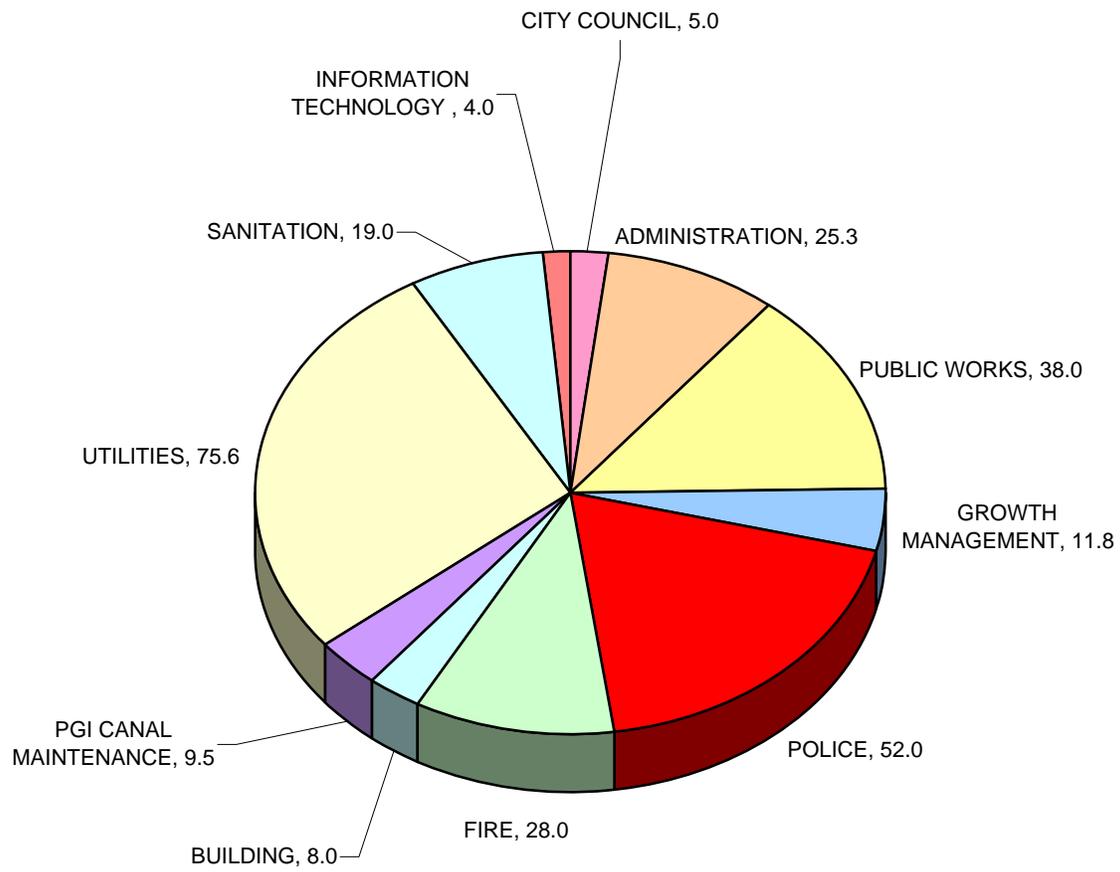
<b>FUND NUMBER</b>	<b>FUND NAME</b> Department/Division	<b>Amended Authorized FY 2007</b>	<b>Amended Authorized FY 2008</b>	<b>Original Authorized FY 2009</b>	<b>Changes</b>	<b>Budget FY 2010</b>
001 01-00	CITY COUNCIL *	5.00	5.00	5.00		5.00
	ADMINISTRATION					
001 03-00	City Clerk	5.00	5.00	5.00		5.00
001 06-00	Legal	1.00	1.00	0.50		0.50
001 02-00	City Manager	3.00	3.00	2.50	-1.00	1.50
001 02-18	Human Resources	4.00	4.00	3.00		3.00
001 04-00	Finance	8.00	8.00	8.00		8.00
001 04-05	Procurement	9.00	9.00	8.00	-0.75	7.25
		<b>30.00</b>	<b>30.00</b>	<b>27.00</b>	<b>-1.75</b>	<b>25.25</b>
	PUBLIC WORKS					
001 09-01	Public Works Admin	3.00	3.00	3.00		3.00
001 09-08	Engineering	6.00	6.00	6.00	-1.00	5.00
001 15-15	Facilities Maintenance	4.00	4.00	3.00		3.00
001 09-16	Right of Way Maintenance	18.00	17.00	16.00	-1.00	15.00
001 09-19	Parks & Grounds	16.00	16.00	14.00	-2.00	12.00
		<b>47.00</b>	<b>46.00</b>	<b>42.00</b>	<b>-4.00</b>	<b>38.00</b>
001 12-00	POLICE	52.00	52.00	51.00	1.00	52.00
001 13-00	FIRE	30.00	30.00	29.00	-1.00	28.00
	GROWTH MANAGEMENT					
001 15-00	Growth Management Admin	2.00	2.00	2.00	-1.00	1.00
001 15-10	Code Compliance	7.00	6.00	5.00	-1.00	4.00
001 15-11	Urban Design	7.00	7.00	7.00	-0.20	6.80
		<b>16.00</b>	<b>15.00</b>	<b>14.00</b>	<b>-2.20</b>	<b>11.80</b>
	<b>GENERAL FUND</b>	<b>180.00</b>	<b>178.00</b>	<b>168.00</b>	<b>-7.95</b>	<b>160.05</b>
103 09-60	<b>PGI CANAL MAINTENANCE</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>-1.00</b>	<b>9.50</b>
402 16-20	Administration	7.00	7.00	7.00	-1.00	6.00
402 16-21	Water Treatment	18.00	18.00	16.00	-2.50	13.50
402 16-22	Wastewater Collection	15.00	15.00	15.00		15.00
402 16-25	Wastewater Treatment	15.00	15.00	13.50		13.50
402 16-26	Water Distribution ***	20.00	20.00	18.00	2.00	20.00
402 16-50	Fleet/Equipment Maint		0.00	4.00	-1.00	3.00
402 04-23	Billing & Collections ***	8.00	8.00	8.00	-3.40	4.60
	<b>UTILITIES</b>	<b>83.00</b>	<b>83.00</b>	<b>81.50</b>	<b>-5.90</b>	<b>75.60</b>
430 09-30	<b>SANITATION</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>		<b>19.00</b>
440 15-14	<b>BUILDING</b>	<b>11.00</b>	<b>8.00</b>	<b>8.00</b>		<b>8.00</b>
501 09-50	<b>FLEET MAINTENANCE **</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>		<b>0.00</b>
502 02-51	Information Technology Services	4.00	4.00	4.00		4.00
502 15-53	Geographic Information Services	1.00	1.00	0.00		0.00
	<b>INFORMATION TECHNOLOGY</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>		<b>4.00</b>
	<b>TOTAL</b>	<b>313.50</b>	<b>308.50</b>	<b>291.00</b>	<b>-14.85</b>	<b>276.15</b>

\* Employee count includes 5 City Council members as 5 FTEs

\*\* Fleet positions absorbed by Utilities in FY 2009

\*\*\* Meter Readers (3) were moved from Billing & Collections to Water Distribution mid-year FY 2009

# Position Summary FY 2010



**City of Punta Gorda, FL**  
**General Fund**  
**Revenue and Expenditure Comparison**  
**Actual FY 2007 through Budget FY 2010**

	Actual FY 2007	Actual FY 2008	*Budget FY 2009	Projected FY 2009	Budget FY2010
<b>General Fund Revenues:</b>					
Ad Valorem Taxes	\$ 7,401,395	\$ 7,319,612	\$ 7,609,122	\$ 7,558,583	\$ 6,922,345
Other Taxes	2,614,309	2,608,654	2,700,250	2,674,836	2,641,250
Franchise Fees, Licenses & Permits	1,368,361	1,411,185	1,504,750	1,520,366	1,516,500
Intergovernmental Revenue	2,161,059	1,868,564	1,757,300	1,591,551	1,502,500
Infrastructure Sales Surtax	2,381,776	2,054,667	1,850,000	1,882,712	1,706,000
Charges for Services, Fines & Forfeits	243,353	217,421	236,050	147,282	149,800
Administrative Charges	2,553,220	2,597,745	2,593,145	2,593,145	2,432,901
Lot Mowing	302,480	320,357	360,000	352,431	324,000
Other Revenue	421,651	354,826	368,835	331,427	384,315
Transfers	91,510	132,000	190,000	110,000	85,000
	<u>19,539,114</u>	<u>18,885,031</u>	<u>19,169,452</u>	<u>18,762,333</u>	<u>17,664,611</u>
Prior Year Encumbrances & Reappropriations	436,830	155,401	0	170,000	0
General Fund Reserve-Used for Operations	481,667	299,875	173,261	0	1,029,789
General Fund Reserve	2,592,762	2,149,559	1,054,889	1,979,559	949,770
Total General Fund	<u>\$ 23,050,373</u>	<u>\$ 21,489,866</u>	<u>\$ 20,397,602</u>	<u>\$ 20,911,892</u>	<u>\$ 19,644,170</u>
<b>General Fund Expenditures:</b>					
City Council	\$ 83,529	\$ 95,100	\$ 102,018	\$ 100,591	\$ 102,706
City Clerk	449,341	441,272	500,736	467,097	510,179
Legal	244,664	270,768	211,800	210,384	205,522
City Manager	395,538	401,641	380,438	377,269	272,275
Human Resources	344,176	319,354	305,647	309,368	289,527
Finance	685,197	738,149	763,259	768,040	770,088
Procurement	562,175	558,960	551,410	528,842	493,837
Public Works Admin	267,308	284,909	286,538	285,457	285,751
Engineering	472,902	515,666	532,793	503,275	449,087
Facilities Maint	1,112,931	987,576	1,002,842	999,009	936,937
Right of Way Maint	1,426,150	1,134,958	1,182,067	1,090,089	1,109,011
Parks & Grounds	1,428,481	1,428,172	1,355,386	1,346,215	1,207,485
Police	4,836,732	4,951,325	5,220,092	5,049,705	5,188,440
Fire	2,831,751	2,839,431	2,933,193	2,872,768	2,762,154
Growth Mgmt Admin	182,394	191,555	200,466	205,568	165,630
Code Compliance	413,159	334,577	315,763	321,149	267,370
Urban Design	662,868	655,635	629,999	666,071	622,759
Non-Departmental:					
Lot Mowing	358,094	352,655	360,000	360,000	302,400
Debt Service	121,294	114,012	109,555	108,389	44,667
Other Non-Departmental	216,144	154,791	258,040	229,928	186,500
Subtotal Operations	<u>17,094,828</u>	<u>16,770,506</u>	<u>17,202,042</u>	<u>16,799,214</u>	<u>16,172,325</u>
Transfer to CRA Fund	627,124	591,466	583,878	562,664	540,742
Transfer to CIP Fund	155,000	0	0	0	105,000
Transfer for Paving	478,000	0	0	0	435,000
Transfer for ISS	2,102,659	1,978,335	1,577,133	1,570,455	1,441,333
Subtotal Operations & Transfers	<u>20,457,611</u>	<u>19,340,307</u>	<u>19,363,053</u>	<u>18,932,333</u>	<u>18,694,400</u>
Projected Carryover - End	2,592,762	2,149,559	1,034,549	1,979,559	949,770
Total General Fund	<u>\$ 23,050,373</u>	<u>\$ 21,489,866</u>	<u>\$ 20,397,602</u>	<u>\$ 20,911,892</u>	<u>\$ 19,644,170</u>

\* FY 2009 Original Budget was adjusted to include \$1,350,000 for Infrastructure Sales Tax as a result of the election to extend the surtax from December 31, 2008 to Decemeber 31, 2014.

**City of Punta Gorda, FL**  
**General Fund**  
**Proforma Schedule of Revenues and Expenditures**  
**FY 2007 through FY 2014**

	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY2009</b>	<b>Budget FY 2010</b>	<b>Proforma FY 2011</b>	<b>Proforma FY 2012</b>	<b>Proforma FY 2013</b>	<b>Proforma FY 2014</b>
<b>Revenues:</b>					-13%	-10%	2%	3%	3%
Ad Valorem Taxes	7,401,395	7,319,612	7,609,122	7,558,583	6,922,345	6,230,111	6,354,713	6,545,354	6,741,715
Other Taxes	2,614,309	2,608,654	2,700,250	2,674,836	2,641,250	2,667,663	2,721,016	2,775,436	2,830,945
Franchise Fees, Licenses & Permits	1,368,361	1,411,185	1,504,750	1,520,366	1,516,500	1,531,665	1,562,298	1,593,544	1,625,415
Intergovernmental Revenues	2,161,059	1,868,564	1,757,300	1,591,551	1,502,500	1,517,525	1,547,876	1,578,833	1,610,410
Infrastructure Sales Surtax	2,381,776	2,054,667	1,850,000	1,882,712	1,706,000	1,850,000	2,000,000	2,000,000	2,000,000
Charges for services, Fines & Forfeits	243,353	217,421	236,050	147,282	149,800	151,298	154,324	157,410	160,559
Admin. Charges	2,553,220	2,597,745	2,593,145	2,593,145	2,432,901	2,457,230	2,481,802	2,506,620	2,531,687
Lot Mowing	302,480	320,357	360,000	352,431	324,000	324,000	324,000	324,000	324,000
Other Revenue	421,651	354,826	368,835	331,427	384,315	388,158	392,040	395,960	399,920
Transfers	91,510	132,000	190,000	110,000	85,000	0	0	0	0
<b>Total Current Revenues</b>	<b>19,539,114</b>	<b>18,885,031</b>	<b>19,169,452</b>	<b>18,762,333</b>	<b>17,664,611</b>	<b>17,117,649</b>	<b>17,538,068</b>	<b>17,877,158</b>	<b>18,224,649</b>
<b>Expenditures:</b>									
Personnel Expenditures	11,620,742	12,074,649	12,442,371	12,144,125	12,071,405	12,071,405	12,433,547	12,806,554	13,190,750
Operating Expenditures	4,519,106	4,350,679	4,398,291	4,276,047	3,877,453	3,896,953	3,966,532	4,037,504	4,109,896
Capital	833,686	231,166	226,825	245,653	153,800	150,000	215,000	215,000	215,000
Transfers to other Funds	3,362,783	2,569,801	2,161,011	2,133,119	2,522,075	2,837,535	2,792,383	3,055,304	3,043,763
Debt Service	121,294	114,012	109,555	108,389	44,667	38,134	0	0	0
Contingency	0	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total General Expenditures</b>	<b>20,457,611</b>	<b>19,340,307</b>	<b>19,363,053</b>	<b>18,932,333</b>	<b>18,694,400</b>	<b>19,019,027</b>	<b>19,432,462</b>	<b>20,139,361</b>	<b>20,584,410</b>
<b>Expenditures in Excess of Revenue</b>	<b>-918,497</b>	<b>-455,276</b>	<b>-193,601</b>	<b>-170,000</b>	<b>-1,029,789</b>	<b>-1,901,378</b>	<b>-1,894,394</b>	<b>-2,262,203</b>	<b>-2,359,760</b>
<b>Prior Yr Encumb. &amp; Reappropriations</b>	436,830	155,401		170,000					
<b>Beg Carryover-Used for Operations</b>	481,667	299,875	173,261		1,029,789				
<b>Beg Carryover - Reserves</b>	2,592,762	2,149,559	1,054,889	1,979,559	949,770	949,770			
<b>End Fund Bal Carryover</b>	2,592,762	2,149,559	1,034,549	1,979,559	949,770				

**City of Punta Gorda, FL  
General Fund  
Proforma Schedule of Revenues and Expenditures  
FY 2007 through FY 2014**

**Assumptions:**

Revenue:

FY 2010 Ad Valorem Taxes based on Charlotte County Tax Appraisers Estimated Taxable value of \$2,664,115,626 and City Millage Rate of 2.6996  
FY 2011 10% decline, FY 2012 2% growth, FY 2013-14 3% growth in Ad Valorem Taxes  
Infrastructure Sales Surtax has a current expiration date of 12/31/14 (Voters renewed in Aug. 2008 for 6 years.)  
Other Taxes, Franchise Fees, Licenses & Permits, Intergovernmental Revenues, and Charges for Services - FY 2011 1% est. increase, FY 2012-2014 2% est. increase  
Grants are not budgeted until official notification by grantor  
Lot Mowing revenue net of related lot mowing expenses is \$21,600 FY 2010-2014 (Estimated gross revenue \$324,000 per year)  
Admin Charges - interfund charges for services FY 2011-2014 1% est. increase  
Other Revenue FY 2011-2014 1% est. increase

Personnel Expense:

FY 2010 - Reduction of 8 FTEs from operating departments  
No merit pool  
Health Insurance increase - 10% (Actual increase of 3.3% pending discussion)  
Pension Contribution based on pensionable wages with additional 1% contributed by employees (General 16.2%, Police 15.8%, Fire 16.4%)  
Workers Compensation per schedule  
FY 2011 - All personnel expenses held at FY 2010 estimates  
FY 2012-2014 - 3% est. increase

Operating Expense:

FY 2010 - Per Departmental requests  
FY 2011 - Operating expenses held at FY 2010 estimates except for:  
Election Expenses increased \$35,000  
Professional & Contractual services decreased \$19,500  
FY 2012-2014 - Memberships, Non-profit grants, Lot mowing, Election expenses, and Distressed Property Maint - No increase  
All other operating expenses - 2% est. increase

Capital Expense:

FY 2010-2014 - Police vehicle replacement per schedule

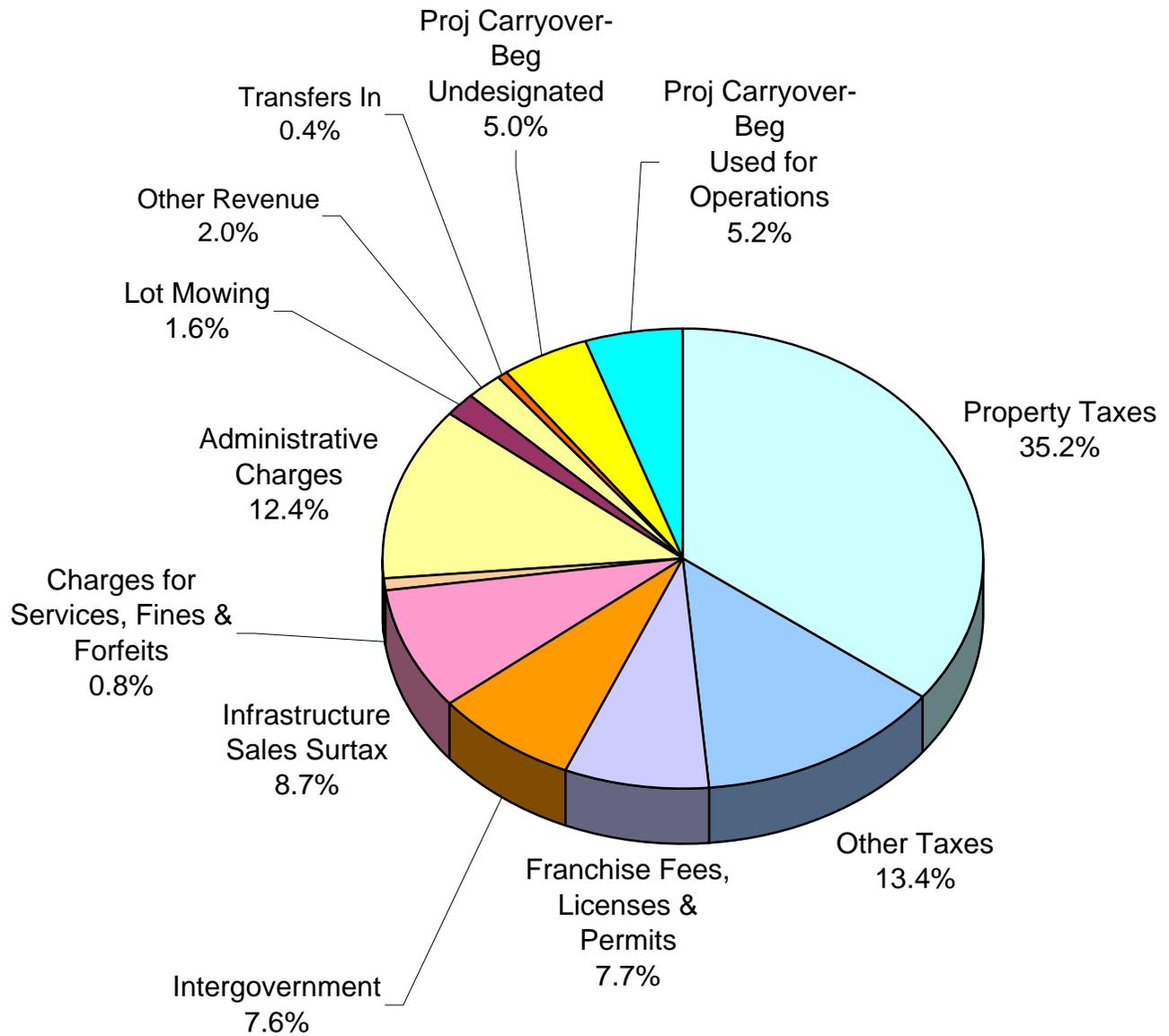
Debt Service:

FY 2010-2011 - Scheduled principal and interest payments on existing debt ending in FY 2011  
New debt for parking garage is in separate Debt Fund. Principal and interest payments to be paid by CRA Fund  
New debt for ISS projects is in separate Debt Fund. Principal and interest payments to be paid by ISS revenue

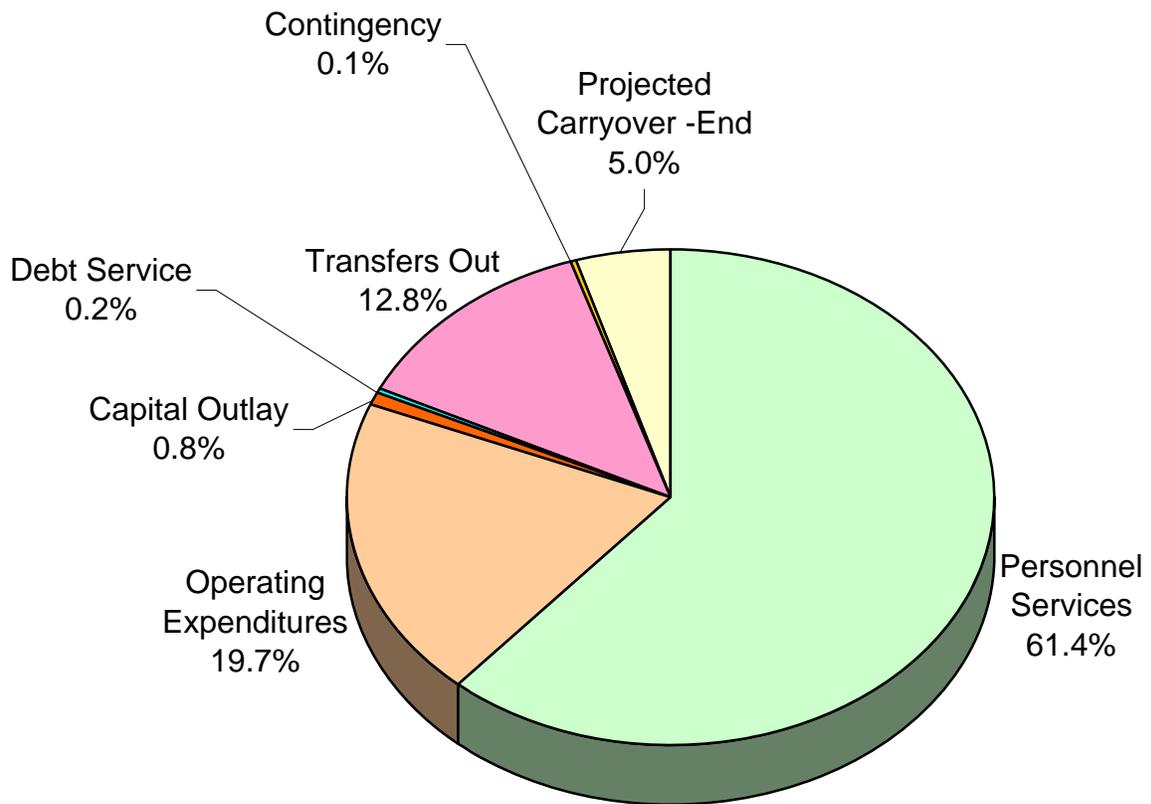
Transfers:

Transfer to CRA for Tax Incremental Financing is \$540,742 in FY 2010 and an estimated increase in future years for increased taxable value  
Transfer to General Construction Fund for capital projects is \$105,000 for FY 2010 and between \$75,000 and \$105,000 in future years, per 5 year CIP  
Transfer for Paving is \$435,000 in FY 2010 and \$335,000 in future years  
Transfer of ISS funds for ISS debt and projects are 1,441,333 in FY 2010 and per ISS funding schedule in future years

# GENERAL FUND REVENUES FY 2010



## GENERAL FUND EXPENDITURES FY 2010



City of Punta Gorda, FL  
 General Fund  
**Ad Valorem Taxes**  
 001-0000-311-1000

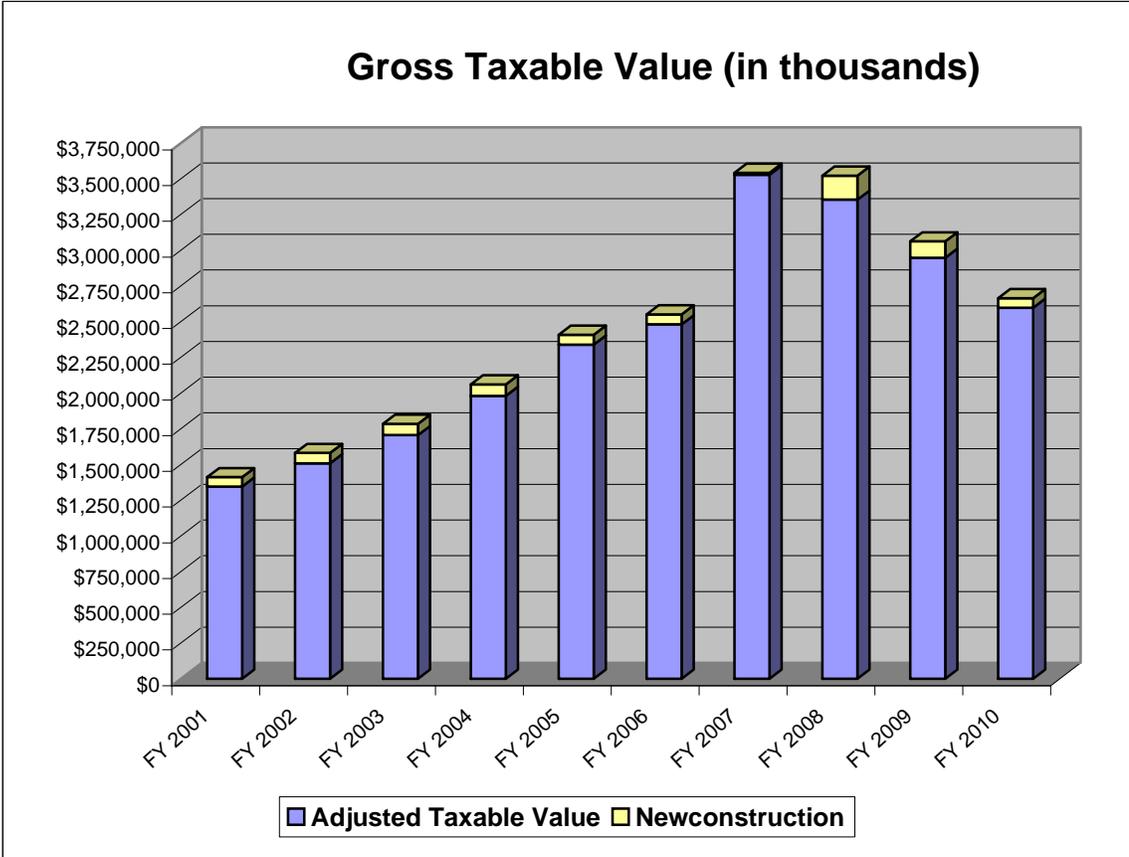
The Ad Valorem (percentage of value) property tax is calculated by multiplying the taxable value by the City of Punta Gorda millage rate. The Charlotte County Property Appraiser determines the assessed value. The City Council sets the ad valorem millage rate by ordinance. A mill is defined as one dollar for each thousand dollars of net taxable value after exemptions. The tax bills paid in November receive a 4% discount; December payments receive a 3% discount, January payments a 2% discount, February payments a 1% discount and March is full payment. Due to discounts and potential assessment changes after the value adjustment board hearings, the state requires that entities budget a minimum of 95 percent of revenue. For fiscal years before 2004 the ad valorem taxes had been budgeted at 95 percent. Since then, the percentage has varied between 96 and 96.5 percent.

The General Fund “Transfer to CRA” equals the ad valorem taxes collected from properties located within the Community Redevelopment District boundaries, in excess of the \$80.6 million 1989 base year. The funds are transferred and accounted for in the Community Redevelopment Agency (CRA).

<b>Fiscal Year</b>	<b>Gross Taxable Value(DR 420)</b>	<b>Millage Rate</b>	<b>Ad Valorem Revenue Original Budget</b>	<b>Transfer to CRA Original Budget</b>
FY 2001	\$1,411,660,980	2.7419	\$3,677,102	\$237,399
FY 2002	\$1,580,629,842	2.7419	\$4,177,233	\$282,085
FY 2003	\$1,785,280,715	2.5446	\$4,315,684	\$313,185
FY 2004	\$2,060,548,543	2.4772	\$4,900,215	\$336,676
FY 2005	\$2,408,481,933	2.4772	\$5,727,640	\$383,733
FY 2006	\$2,551,496,601	2.4772	\$6,067,745	\$293,400
FY 2007	\$3,542,818,144	2.1772	\$7,404,887	\$612,107
FY 2008	\$3,522,158,906	2.1728	\$7,385,434	\$611,417
FY 2009	\$3,062,265,808	2.5689	\$7,591,322	\$583,878
FY 2010	\$2,664,115,626	2.6996	\$6,922,345	\$540,742

**City of Punta Gorda, FL**  
**Certification of Taxable Value (expressed in thousands)**  
**Per Charlotte Co. Property Appraiser DR420**

Fiscal Year	Adjusted Taxable Value	New Construction	Gross Taxable Value
FY 2001	\$1,345,791	\$65,871	\$1,411,662
FY 2002	\$1,508,425	\$72,205	\$1,580,630
FY 2003	\$1,705,542	\$79,739	\$1,785,281
FY 2004	\$1,980,989	\$79,560	\$2,060,549
FY 2005	\$2,339,290	\$69,192	\$2,408,482
FY 2006	\$2,480,741	\$70,755	\$2,551,496
FY 2007	\$3,528,967	\$13,851	\$3,542,818
FY 2008	\$3,353,613	\$168,546	\$3,522,159
FY 2009	\$2,946,986	\$115,280	\$3,062,266
FY 2010	\$2,598,202	\$65,914	\$2,664,116



<p><b>City of Punta Gorda, FL</b>  <b>Analysis of Estimated Taxable Value and Tax Revenues</b>  <b>FY 2009 compared to FY 2010</b></p>
--

Estimated Current Year Adjusted Taxable Value	\$2,598,202,180
Prior Year Final Gross Taxable Value	\$3,062,265,808
Estimated Decrease (without new construction and annexations)	(\$464,063,628)
Percent Decrease (without new construction and annexations)	-15.15%
Estimated Net Taxable Value of New Construction & Annexations	\$65,913,446
Total Estimated Current Year Gross Taxable Value	\$2,664,115,626
Estimated Decrease from Prior Year Final Gross Taxable Value	(\$398,150,182)
Percent Decrease in Gross Taxable Value	-13.00%

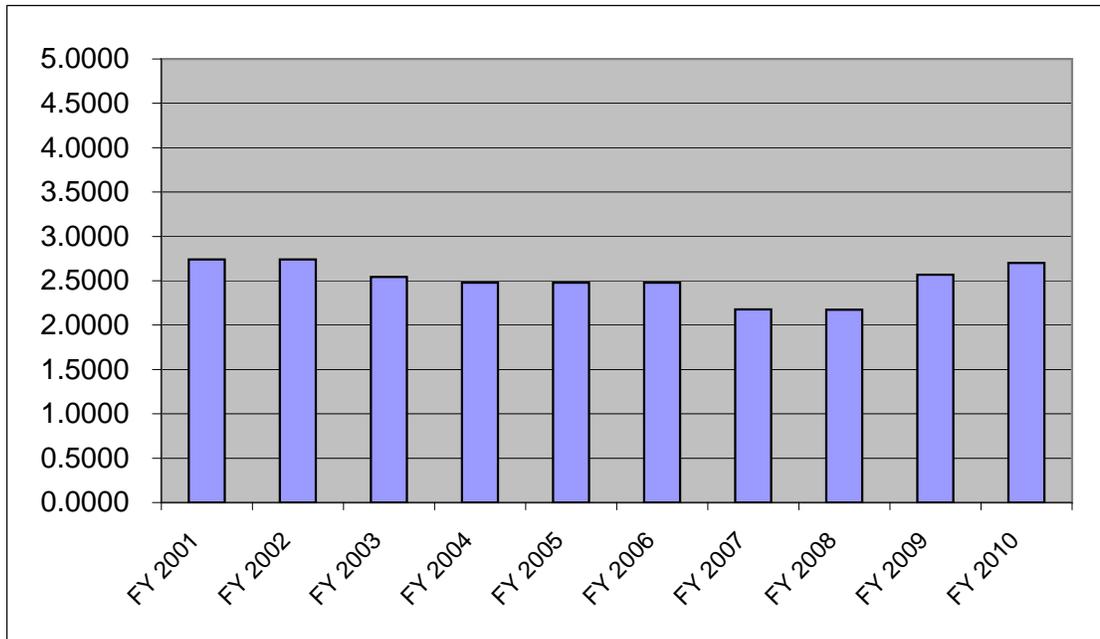
	<b>Actual FY 2009</b>	<b>FY 2010</b>
Taxable Value	\$3,062,265,808	\$2,664,115,626
	x 96.5%	x 96.25%
Budget Value of a Mill	\$2,955,087	\$2,564,211
Operating Millage	<b>2.5689</b>	<b>2.6996</b>
Revenue from Base Properties	\$7,305,544	\$6,751,078
Revenue from New Construction	285,778	171,267
Total Ad Valorem Tax Revenue	\$7,591,322	\$6,922,345

Calculation of City Ad Valorem Tax on various assessed values:

	\$100,000	\$200,000	\$300,000
Assessed Value	\$100,000	\$200,000	\$300,000
Less Homestead Exemption	50,000	50,000	50,000
Net Taxable Value	50,000	150,000	250,000
City Millage Rate	2.6996	2.6996	2.6996
City Ad Valorem Tax	\$135	\$405	\$675

City of Punta Gorda, FL  
Property Tax Millage Rates  
FY 2001 - FY 2010

Fiscal Year	Operating Millage
FY 2001	2.7419
FY 2002	2.7419
FY 2003	2.5446
FY 2004	2.4772
FY 2005	2.4772
FY 2006	2.4772
FY 2007	2.1772
FY 2008	2.1728
FY 2009	2.5689
FY 2010	2.6996

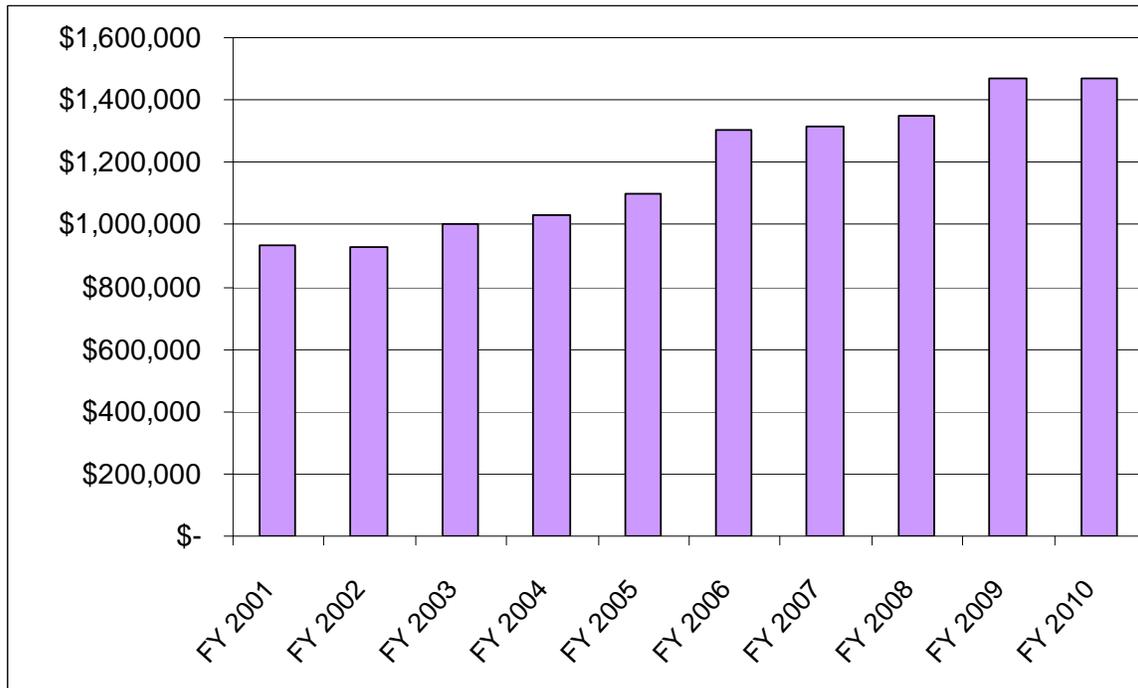


A mill is equal to one dollar of tax for each \$1,000 of taxable value.  
Florida Statutes caps the millage rate at 10 mills.

City of Punta Gorda, FL  
 General Fund  
**Florida Power & Light Franchise Fees**  
 001-0000-323-1000

Florida Power & Light collects a 5.90% franchise fee from customers inside the city limits. Ordinance #1500-07 grants FP&L an electric franchise to use the public right of way for a period of thirty years until Sept. 2037. Per section 7, each monthly payment is delayed sixty days. Each payment is based upon 5.90% of the monthly net revenue. Franchise fees are charged on the fuel adjustment instituted by FP&L.

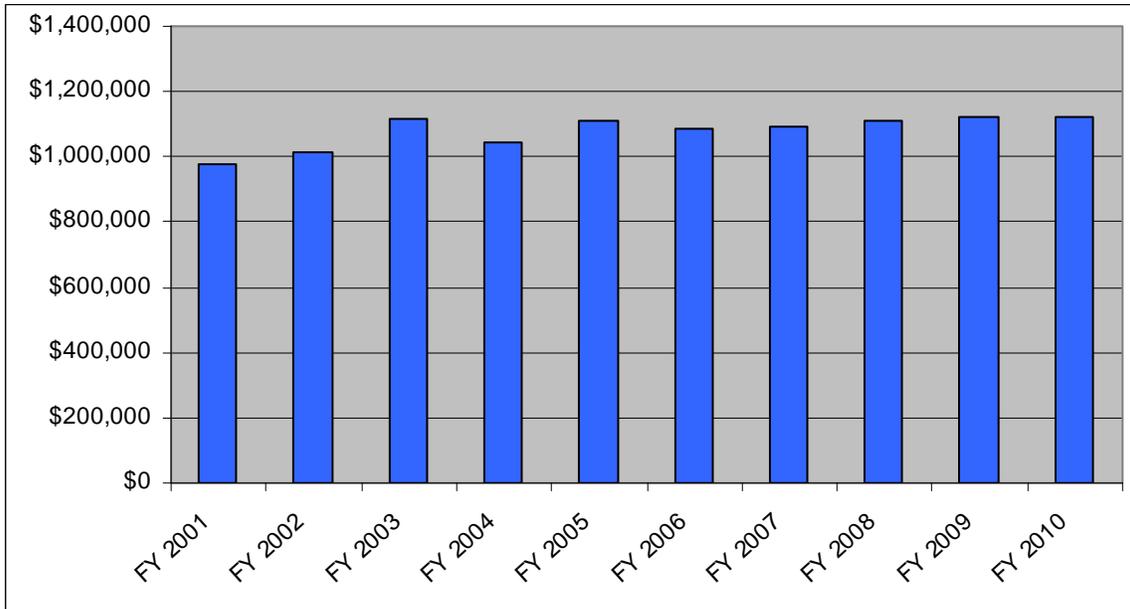
Fiscal Year	Revenue	Percentage Change
FY 2001	\$931,606	24.66%
FY 2002	\$926,150	-0.59%
FY 2003	\$1,003,660	8.37%
FY 2004	\$1,031,240	2.75%
FY 2005	\$1,097,440	6.42%
FY 2006	\$1,304,970	18.91%
FY 2007	\$1,316,010	0.85%
FY 2008	\$1,350,700	2.64%
FY 2009	\$1,470,000	8.83%
FY 2010	\$1,470,000	0.00%



City of Punta Gorda, FL  
 General Fund  
**Electric Utility Tax**  
 001-0000-314-1000

The City Code of Ordinances section 21-5 states the utility tax rate is ten percent (10%) of the first \$500 and three percent (3%) thereafter to be remitted monthly.

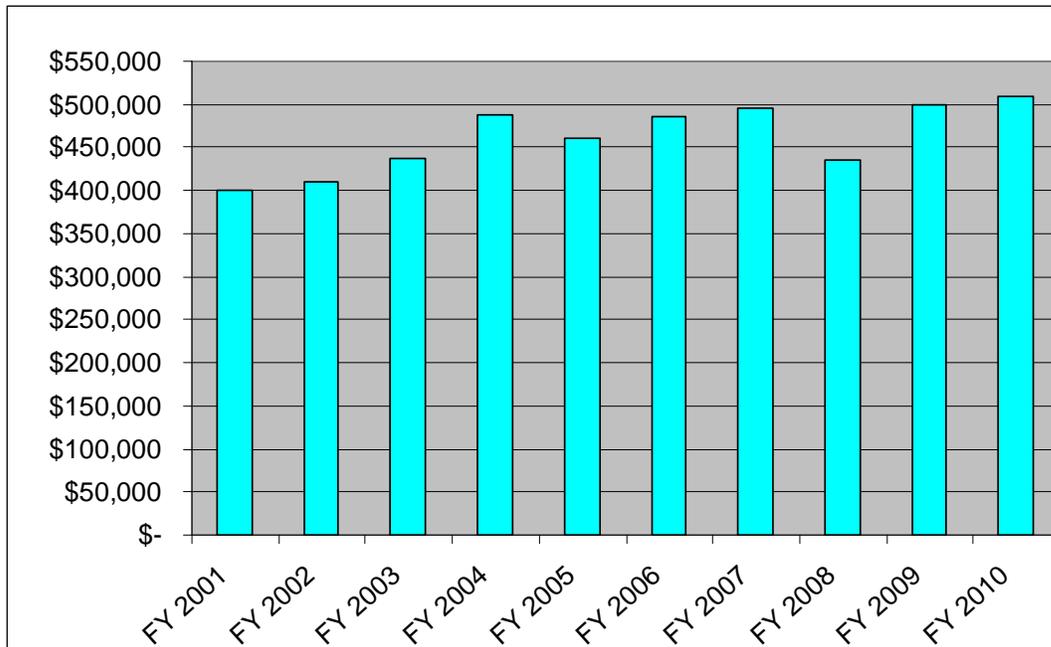
Fiscal Year	Revenue	Percentage Change
FY 2001	\$977,226	6.81%
FY 2002	\$1,012,029	3.56%
FY 2003	\$1,114,215	10.10%
FY 2004	\$1,042,608	-6.43%
FY 2005	\$1,111,653	6.62%
FY 2006	\$1,083,567	-2.53%
FY 2007	\$1,093,829	0.95%
FY 2008	\$1,112,625	1.72%
FY 2009	\$1,125,000	1.11%
FY 2010	\$1,125,000	0.00%



City of Punta Gorda, FL  
 General Fund  
**Water Utility Tax**  
 001-0000-314-3000

The Code of Ordinances Section 21-5(b) levies a ten percent (10%) utility tax on the purchase of water sold in the City. The monthly tax cap is \$100, for corporate accounts. On Aug. 13, 2004 Hurricane Charley struck Punta Gorda.

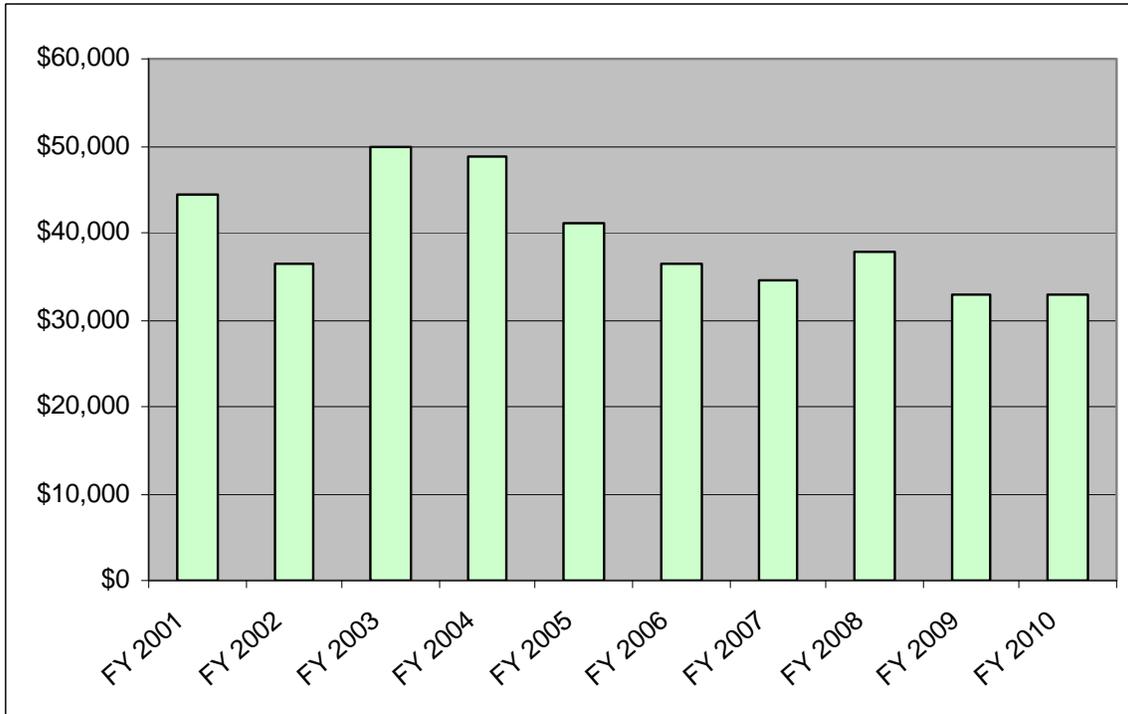
Fiscal Year	Revenues	Percentage Change
FY 2001	\$399,518	-5.66%
FY 2002	\$409,222	2.43%
FY 2003	\$436,697	6.71%
FY 2004	\$488,519	11.87%
FY 2005	\$459,986	-5.84%
FY 2006	\$485,083	5.46%
FY 2007	\$495,190	2.08%
FY 2008	\$435,525	-12.05%
FY 2009	\$500,000	14.80%
FY 2010	\$510,000	2.00%



City of Punta Gorda, FL  
 General Fund  
**Bottled Gas Utility Tax**  
 001-0000-314-8000

The Code of Ordinances Section 21-5(a) levies a ten percent (10%) utility tax on the purchase of bottled gas (natural liquefied petroleum gas or manufactured) sold in the City. The rate is 10% of the first \$500 and 3% thereafter.

Fiscal Year	Revenue	Percentage Change
FY 2001	\$44,305	-12.37%
FY 2002	\$36,471	-17.68%
FY 2003	\$49,873	36.75%
FY 2004	\$48,669	-2.41%
FY 2005	\$41,098	-15.56%
FY 2006	\$36,360	-11.53%
FY 2007	\$34,603	-4.83%
FY 2008	\$37,885	9.48%
FY 2009	\$33,000	-12.89%
FY 2010	\$33,000	0.00%

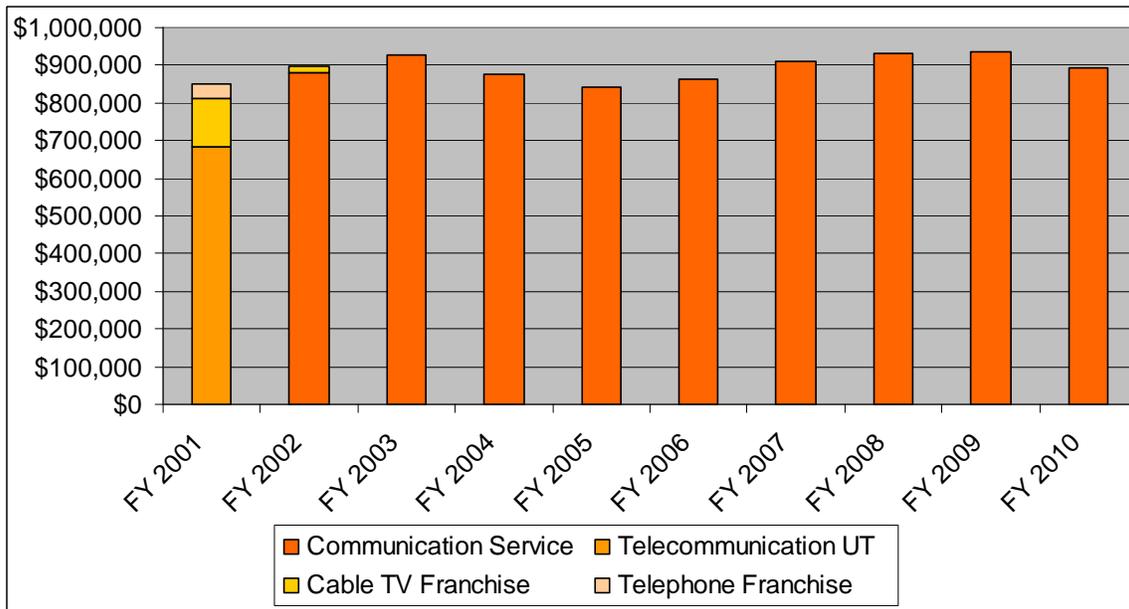


City of Punta Gorda, FL  
 General Fund  
**Communication Services Tax**  
 001-0000-315-1099

Effective Oct. 1, 2001 the Communications Services Tax Simplification Law took effect. This change to Chapter 202, FL statutes replaced the 1.3% Telephone Franchise Fee; the 5% Cable TV Franchise Fee, the 7% Telecommunications Utility tax and right of way permit fees. The FY 2002 rate was 5.62% of all communication services provided in the city limits. This factor was determined by the State of FL for the city to receive fiscal year 2001 revenues from these sources over an eleven month period of time. Beginning Oct. 1, 2002 the rate became 5.22% for the twelve month fiscal year.

Fiscal Year	Telephone Franchise	Cable TV Franchise	Telecommunication Tax	Total Revenue	Percentage Change
FY 2001	\$37,299	\$131,168	\$681,963	\$850,430	11.74%
FY 2002		\$ 19,119	*\$879,559	\$898,678	5.67%
FY 2003			*\$928,877	\$928,877	3.36%
FY 2004			*\$876,412	\$876,412	-5.65%
FY 2005			*\$839,976	\$839,976	-4.16%
FY 2006			*\$865,106	\$865,106	2.99%
FY 2007			*\$908,534	\$908,534	5.02%
FY 2008			*\$931,557	\$931,557	2.53%
FY 2009			*\$935,000	\$935,000	0.37%
FY 2010			*\$892,000	\$892,000	-4.60%

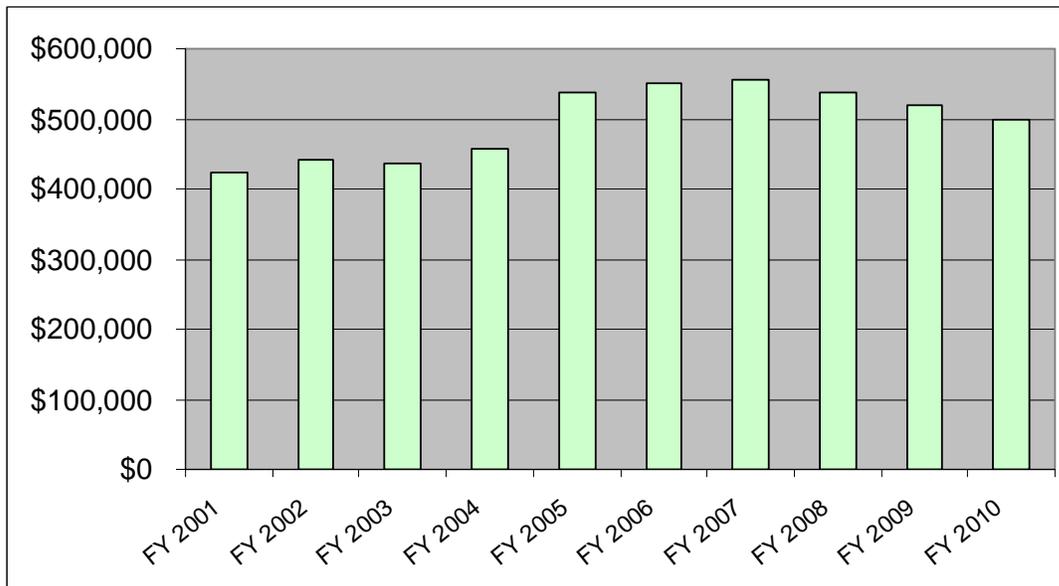
\*Communication Services



City of Punta Gorda, FL  
 General Fund  
**Municipal Revenue Sharing**  
 001-0000-335-1299

Beginning July 1, 2000 the Municipal Financial Assistance Trust Fund (cigarette tax) was eliminated and the Revenue Sharing Trust Fund was expanded to include 1.715% of state sales tax collections per HB 2433. Effective July 1, 2004 the projected growth of state shared revenue was redirected to implement the funding reform of the state court system per HB 113-A. The net impact is that local governments are held harmless relative to FY 2004.

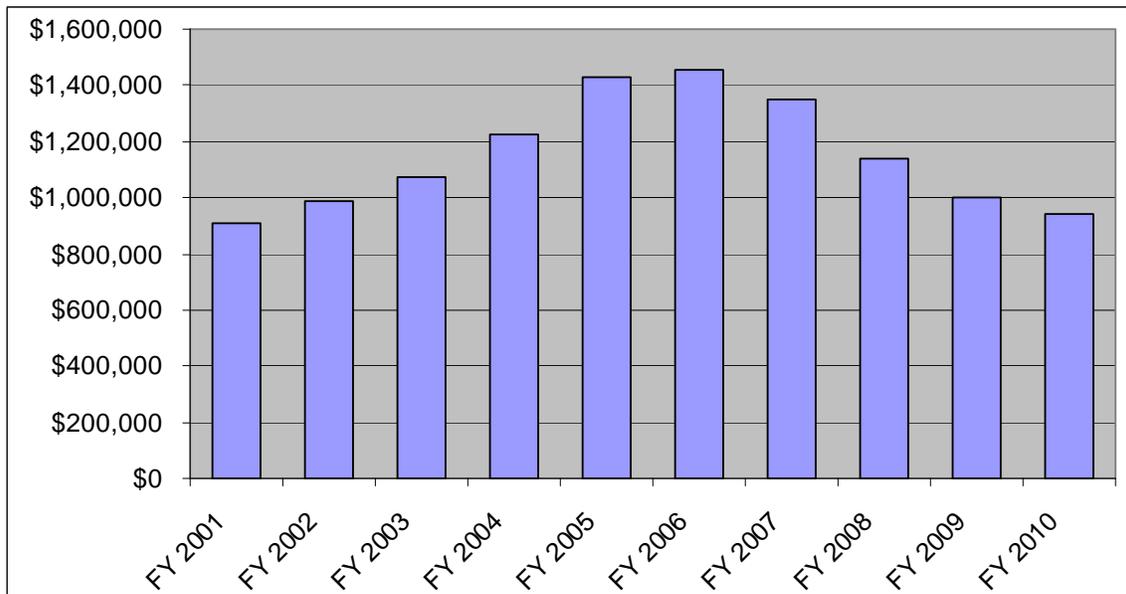
Fiscal Year	Revenue Sharing	Percentage Change
FY 2001	\$424,449	-8.06%
FY 2002	\$441,538	4.03%
FY 2003	\$436,487	-1.14%
FY 2004	\$458,217	4.98%
FY 2005	\$537,952	17.40%
FY 2006	\$550,711	2.37%
FY 2007	\$554,994	0.78%
FY 2008	\$538,684	-2.94%
FY 2009	\$519,000	-3.65%
FY 2010	\$500,000	-3.66%



City of Punta Gorda, FL  
 General Fund  
**Local Government Half Cent Sales Tax**  
 001-0000-335-1800

The six-percent sales tax is the main revenue source for the State of Florida. The state distribution to the Local Government Half-cent Sales Tax Clearing Trust Fund will decrease from 9.653% to 8.814% effective July 1, 2004 per HB 113-A which implements the funding reforms of the state court system. This program's primary purpose is to provide relief from ad valorem taxes and provide revenues for local programs. The distribution formula is stated in Chapter 212, FL statutes. The formula uses a weighted population factor. The city's share of the state distribution to Charlotte County is determined by dividing the city population by the total county population and two thirds of the city's population. The City of Punta Gorda currently receives 9.96% and Charlotte County receives 90.04% of the monthly distribution from the state.

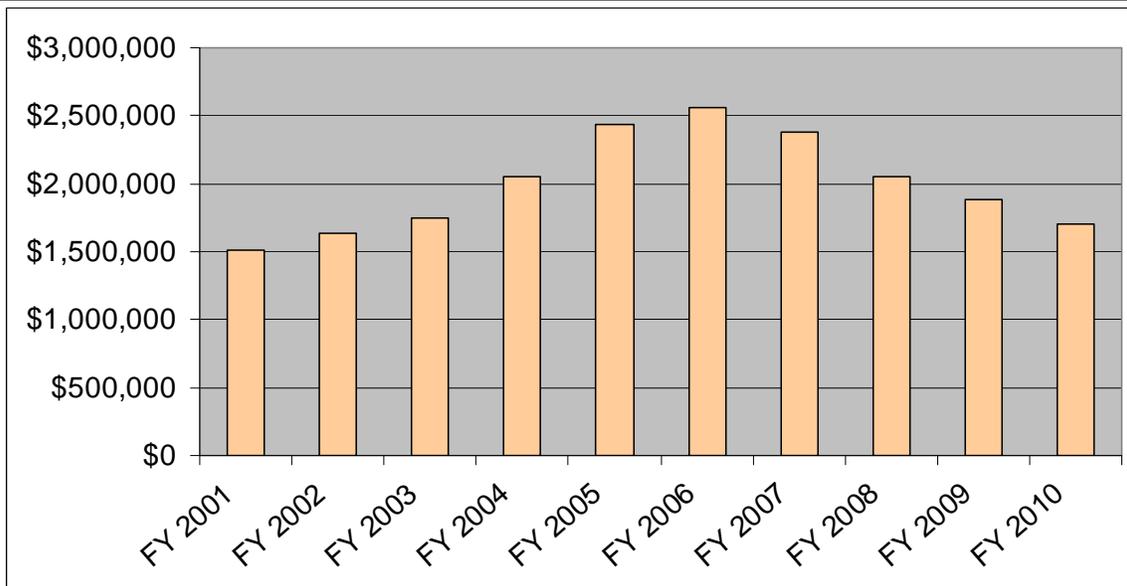
<b>Fiscal Year</b>	<b>Revenue</b>	<b>Percentage Change</b>
FY 2001	\$910,333	11.02%
FY 2002	\$984,649	8.16%
FY 2003	\$1,075,393	9.22%
FY 2004	\$1,225,267	13.94%
FY 2005	\$1,429,859	16.70%
FY 2006	\$1,456,899	1.89%
FY 2007	\$1,350,268	-7.32%
FY 2008	\$1,137,475	-15.76%
FY 2009	\$1,000,000	-12.09%
FY 2010	\$ 941,000	-5.90%



City of Punta Gorda, FL  
 General Fund  
**Local Government Infrastructure Surtax**  
 001-0000-335-1801

The Charlotte County voters approved the six year extension of the one-cent local government infrastructure surtax that was enacted by the Charlotte County Board of Commissioners by county ordinance #98-51. The effective date was January 1, 2009 and now expires Dec. 31, 2014. The authorized uses of the proceeds are found in Florida Statutes Chapter 212.055(2)(d). Allowed uses are the financing, planning and constructing of infrastructure; acquiring land for public recreation or conservation purposes; purchase of vehicles or equipment with a five-year life expectancy (including emergency service vehicles and the equipment to outfit them). The distribution formula between the city and county is found in FL statutes 218.62 and is based on a weighted population equation. Currently the city receives 9.96% and Charlotte County 90.04%. The following is the revenue history.

<b>Fiscal Year</b>	<b>Revenue</b>	<b>Percentage Change</b>
FY 2001	\$1,511,499	7.86%
FY 2002	\$1,636,164	8.25%
FY 2003	\$1,751,939	7.08%
FY 2004	\$2,052,743	17.17%
FY 2005	\$2,435,649	18.65%
FY 2006	\$2,564,618	5.30%
FY 2007	\$2,381,776	-7.13%
FY 2008	\$2,054,667	-13.73%
FY 2009	\$1,882,712	-8.37%
FY 2010	\$1,706,000	-9.39%



**GENERAL FUND  
BUDGET FY 2010**

**REVENUE**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
10-00	CURRENT AD VALOREM TAXES	7,401,395	7,319,612	7,609,122	7,558,583	6,922,345
10-00	ELECTRICITY UTILITY TAX	1,093,829	1,112,625	1,220,000	1,125,000	1,125,000
30-00	WATER UTILITY TAX	495,190	435,525	440,000	500,000	510,000
80-00	BOTTLED GAS UTILITY TAX	34,603	37,885	33,000	33,000	33,000
10-99	COMMUNICATION SERVICE TAX	908,534	931,557	922,000	935,000	892,000
01-00	OCCUPATIONAL LICENSES	80,562	89,793	84,000	80,000	80,000
01-01	PENALTIES	1,161	937	1,000	1,586	1,000
01-02	TRANSFERS	430	332	250	250	250
*	<b>TAXES</b>	<b>10,015,704</b>	<b>9,928,266</b>	<b>10,309,372</b>	<b>10,233,419</b>	<b>9,563,595</b>
10-00	FLORIDA POWER FRANCHISE	1,316,010	1,350,700	1,452,000	1,470,000	1,470,000
40-00	PEOPLES GAS FRANCHISE FEE	15,135	14,584	13,250	11,028	10,000
01-00	SIGN PERMITS	7,800	7,600	4,500	6,500	6,500
02-00	RIGHTS OF WAY PERMITS	4,161	17,701	10,000	12,838	10,000
03-00	DOCK PERMITS	25,255	20,600	25,000	20,000	20,000
*	<b>LICENSES &amp; PERMITS</b>	<b>1,368,361</b>	<b>1,411,185</b>	<b>1,504,750</b>	<b>1,520,366</b>	<b>1,516,500</b>
20-04	BULLETPROOF VEST PROGRAM	2,809	3,003	800	800	0
20-06	HOMELAND SECURITY-FIRE	167,818	41,323	0	0	0
50-10	U S DEPT OF COMMERCE	24,000	0	0	0	0
20-02	FDLE - BYRNE GRANT	9,537	16,001	0	4,847	0
49-04	FDOT LAP & JPA GRANTS	0	2,874	0	3,246	0
12-99	STATE REVENUE SHARING	554,994	538,684	533,000	519,000	500,000
14-00	MOBILE HOME LICENSES	12,561	12,452	16,000	13,000	13,000
15-00	ALCOHOLIC BEVERAGE LICENS	12,155	13,536	12,500	12,500	12,500
18-00	LOCAL GOVT SALES TAX	1,350,268	1,137,475	1,175,000	1,000,000	941,000
18-01	INFRASTRUCTURE SURTAX	2,381,776	2,054,667	1,850,000	1,882,712	1,706,000
23-00	FIREFIGHTER SUPPLMTL COMP	2,520	2,520	2,000	2,520	2,500
49-01	MOTOR FUEL TAX REBATE	17,233	19,764	18,000	18,000	18,000
21-00	MARINE ADVISORY BD-WCIND	0	72,783	0	2,545	0
20-00	COUNTY OCCUP LICENSES	134	914	0	93	0
01-00	HOUSING AUTH - P I L O T	7,030	7,235	0	15,000	15,500
*	<b>INTERGOVERNMENTAL REVENUE</b>	<b>4,542,835</b>	<b>3,923,231</b>	<b>3,607,300</b>	<b>3,474,263</b>	<b>3,208,500</b>
30-01	PROC CONTRACT ADMIN FEE	0	316	0	0	0
90-01	ENGINEERING VARIANCE FEES	1,800	3,150	1,800	1,800	1,800
90-02	PLANNING & ZONING FEES	23,259	40,458	30,000	21,700	23,000
90-03	SALE OF PUBLICATIONS/MAPS	1,375	1,175	1,500	1,100	1,500
90-05	POLICE DEPT	0	1,176	0	2,084	1,200
50-11	RIGHT-OF-WAY REINSPECTION	100	250	0	100	0
90-00	LOT MOWING FEES	302,480	320,357	360,000	352,431	324,000
90-01	LOT MOW DELINQUENCY FEE	0	147	0	0	0
50-00	PARKING LOT FEES	120	0	0	0	0
40-01	EVENT APPLICATION FEE	1,700	2,800	1,250	2,500	2,000
*	<b>CHARGES FOR SERVICES</b>	<b>330,834</b>	<b>369,829</b>	<b>394,550</b>	<b>381,715</b>	<b>353,500</b>

**GENERAL FUND  
BUDGET FY 2010**

**REVENUE**

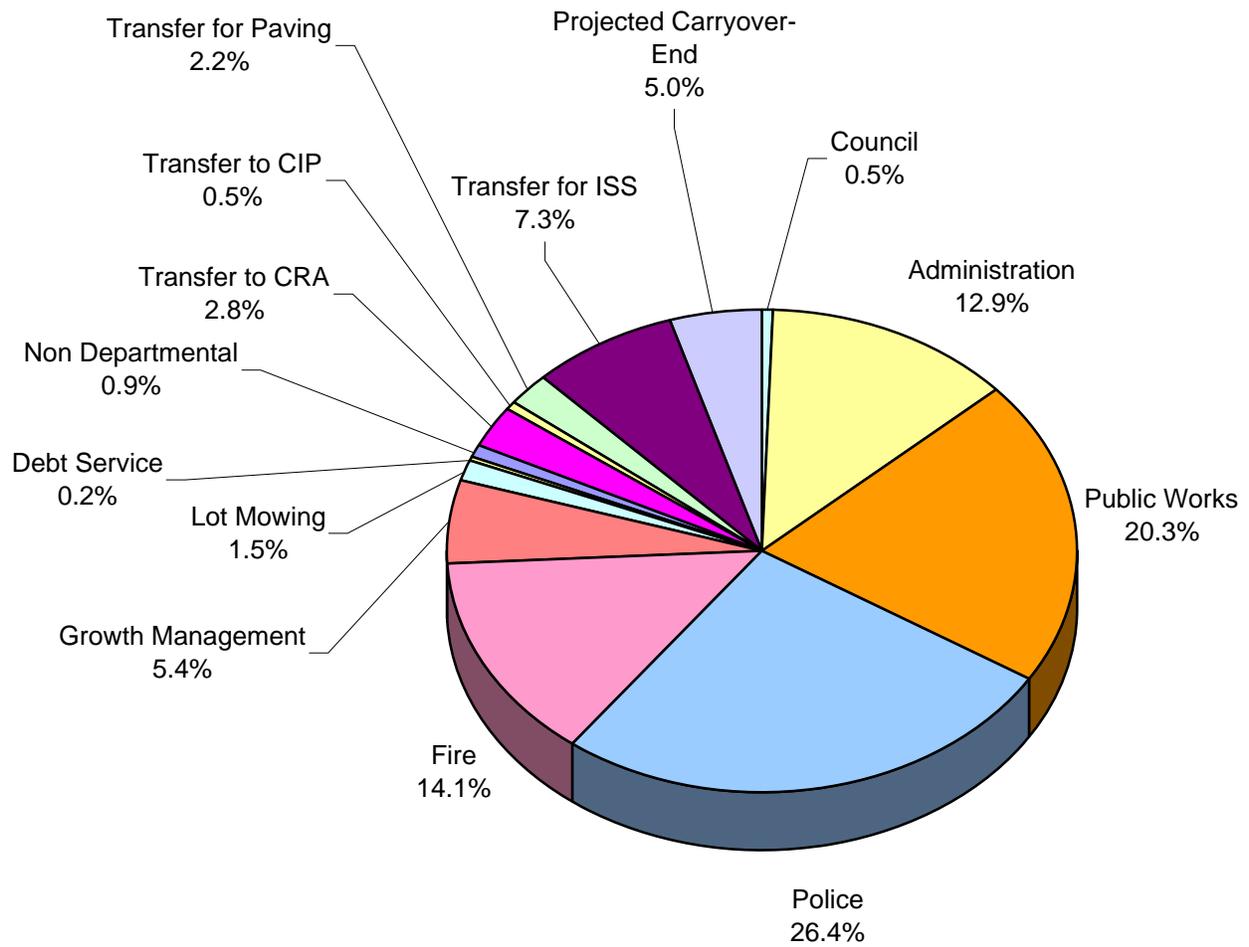
	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
10-00	FINES & FORFEITURES	163,886	133,949	152,500	76,250	77,600
30-00	POLICE EDUCATION	9,632	7,284	6,000	5,100	5,100
40-00	UNSAFE EQUIPMENT	596	836	0	48	0
02-00	FINES - CODE ENFORCEMENT	11,435	4,390	8,000	6,000	7,000
02-01	CODE CITATIONS	0	25	0	0	0
03-00	FALSE ALARMS - POLICE	3,075	1,925	2,000	1,000	1,000
04-00	FALSE ALARMS - FIRE	2,410	1,150	1,000	2,500	2,600
06-00	PARKING VIOLATIONS	23,965	18,390	32,000	27,000	27,000
09-00	MARINE PATROL VIOLATIONS	0	0	0	100	0
*	<b>FINES &amp; FORFEITS</b>	<b>214,999</b>	<b>167,949</b>	<b>201,500</b>	<b>117,998</b>	<b>120,300</b>
10-00	INTEREST ON INVESTMENTS	198,824	100,447	150,000	25,000	60,000
00-00	RENTAL INCOME	76,936	79,797	78,735	74,000	74,000
20-01	RENT - GILCHRIST PARK	7,770	9,048	8,000	8,000	10,000
20-02	RENT - LAISHLEY PARK	1,777	5,405	5,000	8,000	8,000
20-03	RENT - PONCE DE LEON PARK	1,040	1,635	1,000	1,250	1,500
41-00	SURPLUS FURN, FIXT, EQPT	22,129	22,243	5,000	500	10,000
00-00	CONTRIB FROM PRIVATE SRCS	2,500	0	0	12,711	0
10-01	CONTRIB FOR BLOCK PARTY	0	0	0	20,670	20,000
30-00	FOR POLICE DEPARTMENT	1,000	4,500	0	8,100	0
31-00	FIRE DEPT	1,000	2,500	0	0	0
40-04	ADMIN CHGS P G I CANAL	142,825	154,577	157,920	157,920	140,941
40-05	ADMIN CHGS B S I CANAL	25,622	26,596	25,560	25,560	16,667
40-15	ADMIN CHGS SIX CT GAS TAX	146,971	109,498	98,855	98,855	112,522
40-26	ADMIN CHGS UTIL O M & R	1,738,452	1,834,064	1,799,540	1,799,540	1,704,415
40-50	ADMIN CHGS REFUSE COLLECT	284,072	278,768	299,325	299,325	274,054
40-51	ADMIN CHGS BUILDING FUND	215,278	194,242	211,945	211,945	184,302
45-00	EMPLOYEE COMMUTER REIMB	0	0	0	0	21,000
46-00	REIMB FROM PGHA (POLICE)	0	0	0	0	75,530
47-00	REIMB-CHARL CO SCHOOL BD	46,763	75,530	81,800	78,500	79,285
70-02	LAW ENFORCEMENT TRUST	14,016	11,490	0	20,055	0
70-12	TREE PROGRAM	18,863	1,261	0	0	0
70-15	D A R E PROGRAM	3,080	90	0	0	0
70-18	INSURANCE RECOVERY	1,673	11,218	5,000	17,506	5,000
90-00	MISCELLANEOUS REVENUE	24,280	29,662	34,300	57,135	20,000
*	<b>MISCELLANEOUS REVENUE</b>	<b>2,974,871</b>	<b>2,952,571</b>	<b>2,961,980</b>	<b>2,924,572</b>	<b>2,817,216</b>
09-00	IMPACT FEES-GENERAL GOVT	60,000	62,000	50,000	40,000	15,000
20-00	GENERAL CONSTRUCTION	31,510	70,000	140,000	70,000	70,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	173,261	0	1,031,839
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	0	0
90-03	UNRESERVED FUND BALANCE	3,511,259	2,604,835	1,054,889	1,979,559	947,720
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	170,000	0
*	<b>OTHER REVENUE SOURCES</b>	<b>3,602,769</b>	<b>2,736,835</b>	<b>1,418,150</b>	<b>2,259,559</b>	<b>2,064,559</b>
		<b>23,050,373</b>	<b>21,489,866</b>	<b>20,397,602</b>	<b>20,911,892</b>	<b>19,644,170</b>

**GENERAL FUND  
BUDGET FY 2010**

**DEPARTMENTAL SUMMARY**

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
<b>CITY COUNCIL</b>	<b>83,529</b>	<b>95,100</b>	<b>102,018</b>	<b>100,591</b>	<b>102,706</b>
CITY CLERK	449,341	441,272	500,736	467,097	510,179
LEGAL COUNSEL	244,664	270,768	211,800	210,384	205,522
CITY MANAGER	395,538	401,641	380,438	377,269	272,275
HUMAN RESOURCES	344,176	319,354	305,647	309,368	289,527
FINANCE	685,197	738,149	763,259	768,040	770,088
PROCUREMENT	562,175	558,960	551,410	528,842	493,837
<b>ADMINISTRATION</b>	<b>2,681,091</b>	<b>2,730,144</b>	<b>2,713,290</b>	<b>2,661,000</b>	<b>2,541,428</b>
PUBLIC WKS ADMINISTRATION	267,308	284,909	286,538	285,457	285,751
ENGINEERING	472,902	515,666	532,793	503,275	449,087
FACILITIES MAINTENANCE	1,112,931	987,576	1,002,842	999,009	936,937
RIGHT OF WAY MAINT DIV	1,426,150	1,134,958	1,182,067	1,090,089	1,109,011
PARKS & GROUNDS MAINT	1,428,481	1,428,172	1,355,386	1,346,215	1,207,485
<b>PUBLIC WORKS</b>	<b>4,707,772</b>	<b>4,351,281</b>	<b>4,359,626</b>	<b>4,224,045</b>	<b>3,988,271</b>
<b>POLICE</b>	<b>4,836,732</b>	<b>4,951,325</b>	<b>5,220,092</b>	<b>5,049,705</b>	<b>5,188,440</b>
<b>FIRE</b>	<b>2,831,751</b>	<b>2,839,431</b>	<b>2,933,193</b>	<b>2,872,768</b>	<b>2,762,154</b>
GROWTH MANAGEMENT	182,394	191,555	200,466	205,568	165,630
CODE COMPLIANCE	413,159	334,577	315,763	321,149	267,370
URBAN DESIGN	662,868	655,635	629,999	666,071	622,759
<b>GROWTH MANAGEMENT</b>	<b>1,258,421</b>	<b>1,181,767</b>	<b>1,146,228</b>	<b>1,192,788</b>	<b>1,055,759</b>
LOT MOWING	358,094	352,655	360,000	360,000	302,400
DEBT SERVICE	121,294	114,012	109,555	108,389	44,667
OTHER NON-DEPARTMENTAL	216,144	154,791	258,040	229,928	186,500
TRANSFER TO CRA	627,124	591,466	583,878	562,664	540,742
TRANSFER TO CIP	155,000	0	0	0	105,000
TRANSFER FOR PAVING	478,000	0	0	0	435,000
TRANSFER FOR ISS	2,102,659	1,978,335	1,577,133	1,570,455	1,441,333
PROJECTED CARRYOVER-END	2,592,762	2,149,559	1,034,549	1,979,559	949,770
<b>NON-DEPARTMENTAL</b>	<b>6,651,077</b>	<b>5,340,818</b>	<b>3,923,155</b>	<b>4,810,995</b>	<b>4,005,412</b>
	<b>23,050,373</b>	<b>21,489,866</b>	<b>20,397,602</b>	<b>20,911,892</b>	<b>19,644,170</b>

# General Fund by Functions FY 2010



**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
GENERAL FUND SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	11,620,742	12,074,649	12,442,371	12,144,125	12,071,405
Operating	4,519,106	4,350,679	4,398,291	4,276,047	3,877,453
Contingency	0	0	25,000	25,000	25,000
Capital Outlay	833,686	231,166	226,825	245,653	153,800
Debt Service	121,294	114,012	109,555	108,389	44,667
Operating Transfers	3,362,783	2,569,801	2,161,011	2,133,119	2,522,075
Projected Carryover-End	2,592,762	2,149,559	1,034,549	1,979,559	949,770
<b>Total</b>	<b>23,050,373</b>	<b>21,489,866</b>	<b>20,397,602</b>	<b>20,911,892</b>	<b>19,644,170</b>

**Position Summary**

<b>DEPARTMENT</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
City Council *	5	5	5	5	5
Administration	30	30	27	27	25.2
Public Works **	43	42	42	42	38
Police	52	52	51	51	52
Fire	30	30	29	29	28
Growth Management **	20	19	14	14	11.8
	180	178	168	168	160

\* General Fund employee count includes 5 City Council members as 5 FTEs

\*\* Facilities division transferred to supervision of Public Works from Growth Management FY 2009

**GENERAL FUND  
BUDGET FY 2010**

**PERSONNEL SERVICES**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
EXECUTIVE SALARIES	1,197,927	1,276,873	1,139,981	1,141,388	1,058,614
REGULAR SALARIES & WAGES	6,402,955	6,849,139	7,052,940	6,874,008	6,759,305
SERVICE AWARDS	2,603	0	0	0	0
SPECIAL DETAIL	-31,366	-39,112	0	-16,767	0
SICK ESCROW	0	0	20,000	3,423	17,000
VOL SEPARATION INCENTIVE	0	9,297	32,700	58,950	0
TEMPORARY EMPLOYEE WAGES	3,570	1,762	4,500	1,414	1,250
BLOCK PARTY - CITY LABOR	20,955	17,754	18,000	18,000	18,000
OVERTIME PAY	472,096	456,312	437,701	402,451	329,280
SCHEDULED OVERTIME	83,610	116,982	103,000	133,000	137,124
F I C A TAXES	602,813	642,996	643,842	624,398	604,475
RETIREMENT CONTRIBUTION	682,887	709,910	713,174	713,174	705,563
RETIREMT-POLICE OFFICERS	187,950	154,462	266,230	266,230	336,196
RETIREMENT-FIREFIGHTERS	138,866	159,633	182,531	182,531	268,769
EMPLOYEE HLTH & LIFE INS	1,226,680	1,087,221	1,191,494	1,150,497	1,254,627
COBRA, RETIREE, H A INSUR	-8	148	0	0	0
DEP HLTH + EMPL PD LIFE	349,200	351,260	388,197	389,781	400,554
WORKMEN'S COMP PREMIUMS	264,461	256,265	233,081	186,847	164,648
UNEMPLOYMENT COMPENSATION	15,543	23,747	15,000	14,800	16,000
<b>PERSONNEL SERVICES</b>	<b>11,620,742</b>	<b>12,074,649</b>	<b>12,442,371</b>	<b>12,144,125</b>	<b>12,071,405</b>

**OPERATING EXPENSES**

PROFESSIONAL SERVICES	2,179	13,383	3,500	8,900	14,375
CONTINGENT LEGAL SERVICES	156,088	171,416	166,000	166,000	162,755
MAINTENANCE OF CITY CODES	978	1,220	1,000	500	750
EMPLOYEE TESTING	21,158	14,792	21,270	22,020	22,500
VETERINARY SERVICES	0	0	0	800	1,325
RECRUITMENT	0	0	3,000	3,000	3,000
EMPLOYEE TRAINING	0	0	3,000	3,000	0
ENTERPRISE PUNTA GORDA	39,375	47,813	0	0	0
ACCOUNTING & AUDITING	13,334	13,806	14,546	14,409	15,150
CONTRACTUAL SERVICES	186,570	200,929	230,011	254,874	221,722
TREES	13,993	13,985	11,500	6,865	3,433
CONTRACT SVCS-LOT MOWING	358,094	352,655	360,000	360,000	302,400
COMPREHENSIVE PLANNING	36,996	39,311	0	31,507	10,000
PEST CONTROL	2,170	5,845	3,610	3,610	3,610
JANITORIAL	101,263	88,854	68,220	71,920	71,920
PAINTING	11,360	9,124	9,000	14,000	5,000
AIR CONDITIONING	31,879	24,424	32,691	32,691	32,691
ROOFING	0	8,063	2,856	2,856	0
FENCING	1,319	0	1,500	3,036	0
MANGROVE TRIMMING	17,797	15,900	12,240	16,875	16,875
EXOTIC TREE REMOVAL	20,000	27,890	12,520	12,520	12,520

**GENERAL FUND  
BUDGET FY 2010**

**OPERATING EXPENSES (continued)**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
BERNICE RUSSELL CDC	7,958	0	0	0	0
DISTRESS PROPERTIES MAINT	0	3,400	0	7,000	14,108
TRAVEL & PER DIEM	67,469	47,539	66,985	59,405	51,539
AUTO ALLOWANCE	21,736	6,540	6,540	6,540	0
COMMUNICATIONS SERVICES	114,402	100,478	118,737	114,583	94,287
POSTAGE & EXPRESS CHARGES	20,990	20,022	24,300	19,050	21,950
ELECTRICITY	213,108	190,365	259,290	220,791	260,052
WATER & SEWER	154,742	167,745	173,650	169,900	173,900
NATURAL GAS	383	349	384	349	384
WATER/SEWER P R W CTR WNS	2,378	2,287	2,400	2,400	2,760
COPYING EQUIPMENT	8,210	8,904	8,904	8,904	8,904
EQUIPMENT LEASES	62,131	50,968	53,204	53,255	53,995
VEHICLES - RENTAL & LEASE	2,471	3,797	4,486	4,486	4,600
CLOTHING & UNIFORMS	15,679	12,179	11,020	9,670	3,595
FIRE/GENERAL LIAB INSUR	519,404	490,726	507,130	461,799	419,806
REPAIR & MAINTENANCE SVCS	44,528	30,381	41,823	55,587	38,827
REPAIR/MAINT BUILDINGS	96,860	90,604	114,286	157,486	94,930
REPAIR/MNT AUTOS FLEET	79,305	112,334	86,316	86,316	99,039
REPAIR/MNT TRUCKS FLEET	114,315	98,972	92,598	93,783	82,888
REPAIR/MNT EQUIP FLEET	43,049	45,458	37,382	34,917	30,825
REPAIR/MNT VEH & EQP DEPT	27,739	37,312	44,118	46,118	44,618
STREET DECORATOR LIGHTS	0	-141	3,177	0	1,765
PRINTING & BINDING	2,963	2,605	3,060	1,812	1,000
PROMOTIONAL ACTIVITIES	6,045	1,757	7,100	2,100	5,100
CONTRIB - C A R E	6,000	0	0	0	0
COMMUN EVENT-BLOCK PARTY	5,000	5,000	5,000	5,000	0
MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
CITY NEWSLETTERS	12,431	0	0	0	0
COMMUNITY EVENT-FIREWORKS	5,000	0	0	0	0
CONTRIB-COOPER ST REC CTR	43,875	0	0	0	0
ECONOMIC DEV MARKET PLAN	48,000	0	0	0	0
BUSINESS DEVELOPMENT	0	0	35,000	35,000	0
LEGAL ADVERTISING	21,089	19,512	20,405	15,905	17,300
ELECTION EXPENSES	16,163	-88	20,000	0	20,000
POLICE RESERVES	66	0	0	0	0
CLEANING ALLOWANCE	43,680	47,801	48,700	46,724	0
VOLUNTEER FIREMEN	15,447	598	2,500	2,500	2,500
COMPUTER OVERHEAD	893,762	894,797	735,265	742,584	668,155
LANDFILL FEES	7,477	11,892	6,000	7,600	5,000
RECRUITMENT ADVERTISING	3,431	1,461	3,500	3,500	1,000
OFFICE SUPPLIES	33,581	29,274	29,705	29,427	26,921
GASOLINE, OIL, LUBRICANTS	214,798	279,980	320,697	173,072	223,091

**GENERAL FUND  
BUDGET FY 2010**

**OPERATING EXPENSES (continued)**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
FIRE PREVENTION SUPPLIES	2,786	1,587	1,339	1,339	1,339
SAFETY/PROMOTIONAL SUPPL	712	888	1,200	1,200	400
PRE-EMPLOYMENT COSTS	22,223	14,283	13,000	13,000	6,000
HOLIDAY DECORATIONS	5,759	6,056	3,440	4,640	3,080
RECORDS RETENTION SUPPL	1,971	395	1,500	1,000	1,000
DEPT MATERIALS & SUPPLIES	233,269	196,464	253,200	238,650	253,565
SAFETY SUPPLIES	13,370	7,267	13,087	13,927	12,928
CLOTHING & UNIFORMS	53,269	45,623	57,920	67,962	58,962
AGRIC & BOTANICAL SUPPLS	51,042	31,964	22,750	30,057	30,010
TRAINING MATERIALS & SUPP	8,067	8,725	12,685	12,685	12,697
TENNIS COURTS	11,281	845	2,300	2,055	0
EMERGENCY MGMT SUPPLIES	4,852	3,423	1,000	1,000	0
CRIME PREVENTION	17,398	19,173	13,072	15,172	14,673
BOOKS/MEMBS/TRAINING/EDUC	60,329	75,289	83,172	77,451	69,134
SAFETY TRAINING	0	0	5,000	5,408	2,300
INVENTORY SHORT/OVER	71	254	0	0	0
SERVICE AWARDS	-125	488	0	0	0
LAW ENFORCEMENT TRUST	9,114	10,237	0	20,055	0
NON-PROFIT PROGRAM GRANTS	0	50,000	50,000	50,000	25,000
<b>OPERATING EXPENSES</b>	<b>4,519,106</b>	<b>4,350,679</b>	<b>4,398,291</b>	<b>4,276,047</b>	<b>3,877,453</b>
<b>CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
CONSTRUCTION AND/OR IMPRV	0	23,993	0	5,226	0
IMPROVE OTHER THAN BLDGS	0	0	0	0	0
PLAYGROUND EQUIPMENT	1,044	0	0	0	0
AUTOS & ON-ROAD VEHICLES	467,845	25,540	225,000	170,737	150,000
EQUIPMENT	364,797	181,633	1,825	69,690	2,300
COMPUTER EQUIPMENT	0	0	0	0	1,500
<b>CAPITAL OUTLAY</b>	<b>833,686</b>	<b>231,166</b>	<b>226,825</b>	<b>245,653</b>	<b>153,800</b>
<b><u>DEBT SERVICE</u></b>					
PRINCIPAL-DEBT REDUCTION	60,000	60,000	60,000	60,000	0
DEBT REDUCT - LAND ACQUIS	40,000	40,000	40,000	40,000	40,000
INTEREST-DEBT REDUCTION	7,027	2,945	1,688	522	0
DEBT REDUCT - LAND ACQUIS	14,267	11,067	7,867	7,867	4,667
<b>DEBT SERVICE</b>	<b>121,294</b>	<b>114,012</b>	<b>109,555</b>	<b>108,389</b>	<b>44,667</b>

**GENERAL FUND  
BUDGET FY 2010**

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
<b><u>TRANSFERS</u></b>					
COMMUNITY REDEVEL AGENCY	627,124	591,466	583,878	562,664	540,742
ADDL FIVE CENT GAS TAX	478,000	0	0	0	435,000
GENERAL CONSTRUCTION	155,000	0	0	0	105,000
GEN CONST-INFRASTR SURTAX	2,102,659	1,978,335	1,577,133	0	105,233
DEBT FUND-INFRASTR SURTAX	0	0	0	1,389,763	1,277,677
IT FUND - INFRASTR SURTAX	0	0	0	180,692	58,423
<b>TRANSFERS</b>	<b>3,362,783</b>	<b>2,569,801</b>	<b>2,161,011</b>	<b>2,133,119</b>	<b>2,522,075</b>
<b>PROJECTED CARRYOVER-END</b>	<b>2,592,762</b>	<b>2,149,559</b>	<b>1,034,549</b>	<b>1,979,559</b>	<b>949,770</b>
<b>TOTAL EXPENDITURES</b>	<b>23,050,373</b>	<b>21,489,866</b>	<b>20,397,602</b>	<b>20,911,892</b>	<b>19,644,170</b>

**City Council - Dept. 0100  
Budget FY 2010**

**FUNCTION:**

City Council is the elected governing body of the City, providing policy direction to the Administration. Punta Gorda has a five-member Council elected at large for two-year terms to represent each of the City's five districts. Elections are on a staggered basis each November, with three seats being elected one year and the other two the following year. The City Council then appoints its own Mayor and Vice Mayor from among the five Councilmembers. City Council also appoints a City Attorney, City Clerk, and City Manager. Punta Gorda is a Council-Manager form of government where the City Council is the legislative arm and the City Manager is the administrative arm.

**ACCOMPLISHMENTS:**

City Council accomplished the following objectives during FY 2009:

- Provided a leadership role in development of the City's fourth Strategic Plan and partnerships with surrounding governmental agencies and community organizations (Main Street Punta Gorda, TEAM Punta Gorda, Chambers of Commerce, neighborhood associations, etc.).
- Adopted construction budgets for projects such as Herald Court Centre, Public Works/Utilities relocation to Cooper Street Commerce Park, harborwalk under US 41N bridge and downtown flood mitigation improvements.
- Adopted commercial impact fee deferral program.

**BUDGET NARRATIVE:**

There are no program changes in the City Council's department budget.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
CITY COUNCIL SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	73,957	82,272	86,818	85,391	92,606
Operating	9,572	12,828	15,200	15,200	10,100
Capital Outlay					
<b>Total</b>	<b>83,529</b>	<b>95,100</b>	<b>102,018</b>	<b>100,591</b>	<b>102,706</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Mayor	1	1	1	1	1
Vice-Mayor	1	1	1	1	1
Councilmember	3	3	3	3	3
	5	5	5	5	5

**GENERAL FUND  
BUDGET FY 2010**

**CITY COUNCIL - DEPT 0100**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	30,600	35,460	37,212	37,212	42,312
21-00	F I C A TAXES	1,538	1,975	2,014	2,244	2,366
23-00	EMPLOYEE HLTH & LIFE INS	29,579	32,764	34,706	35,288	37,591
23-02	DEP HLTH + EMPL PD LIFE	12,111	11,958	12,763	10,548	10,259
24-00	WORKMEN'S COMP PREMIUMS	129	115	123	99	78
*	<b>PERSONNEL SERVICES</b>	<b>73,957</b>	<b>82,272</b>	<b>86,818</b>	<b>85,391</b>	<b>92,606</b>
40-00	TRAVEL & PER DIEM	5,546	3,719	5,000	5,000	5,000
40-01	AUTO ALLOWANCE	2,096	5,100	5,100	5,100	0
48-00	PROMOTIONAL ACTIVITIES	1,055	1,309	1,100	1,100	1,100
54-00	BOOKS/MEMBS/TRAINING/EDUC	875	2,700	4,000	4,000	4,000
*	<b>OPERATING EXPENSES</b>	<b>9,572</b>	<b>12,828</b>	<b>15,200</b>	<b>15,200</b>	<b>10,100</b>
		<b>83,529</b>	<b>95,100</b>	<b>102,018</b>	<b>100,591</b>	<b>102,706</b>

**City Clerk's Office - Dept. 0300  
Budget FY 2010**

**FUNCTION:**

The office of the City Clerk provides administrative services to the Council; records minutes of City Council and all regular monthly and/or weekly Boards and Committees, any ad hoc or special boards, joint City/County boards and Special Workshops as designated by the City Council. The Clerk's Office manages City elections; issues and maintains Local Business Tax Receipts; is responsible for advertising for public hearings in addition to preparing public hearing notices to residents as required by Florida and Municipal Law; maintains official minute books, ordinances, resolutions, contracts, deeds and easements; serves as Record's Management Custodian; is custodian of the City seal, attests documents and affixes seal as required; obtains tag and titles for all City vehicles and equipment; general cashiering; responsible for mail room; assists in research as requested by City Council, City staff, and general public. The City Clerk has also assumed responsibility for posting Council and committee agendas and minutes to the web page as well as maintaining an events calendar and current events banner on that site.

**ACCOMPLISHMENTS:**

In the past year the City Clerk's Office has continued their comprehensive review of documents from the various City Departments for retention and/or destruction and inclusion into the archival library. Assistance is provided with regard to State requirements and implementation of departmental records management programs. The continuation of an imaging program took place during the past fiscal year and will be continued in an effort to make more historical records available by computer. At this time all of the City's Ordinances, Resolutions, Contracts, Agreements, Deeds, Easements, City Council and Board/Committee minutes and all City Council agenda packets have been scanned, along with a portion of the scanning of Board/Committee agenda packets and public hearing files. Another aspect of streamlining is the continuation of the events calendar on the City's web page and maintenance of the Council agendas and minutes link, along with communication via e-mail to Council, staff and citizens in order to provide the necessary information in the most effective manner.

**BUDGET NARRATIVE:**

There are no major program changes in the City Clerk's office this year.

**City Clerk's Office - Dept. 0300  
Key Performance Measures**

**Goal**

The City Clerk's Office is responsible for attendance at and transcription of minutes for City Council, the Community Redevelopment Agency and fourteen boards and committees as well as being responsible for maintaining all associated documentation; therefore, the office's goal is to produce quality summarizations of pertinent actions taken at all meetings and provide city records in a timely and efficient manner.

**Objective**

- Prepare City Council and Community Redevelopment Agency minutes within five days of completion of the meeting and achieve a 90% approval without amendments.
- Prepare all Board and Committee minutes for including on the following month's agenda and achieve a 90% approval without amendments.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# Council/CRA Mtgs.	70	51	55	55
# Board Mtgs.	149	165	150	150
<b>Efficiency:</b>				
Cost per capita Council/CRA Mtgs.	.49	.30	.32	.35
Cost per capita Board Mtgs.	1.96	2.27	2.29	2.33
Annual cost produce Council/CRA Mtgs.	8,834.40	5,248.62	5,500.00	6,441.75
Annual cost produce Board Mtgs.	35,549.80	39,569.35	40,000.00	41,880.00
<b>Service Quality:</b>				
Hours to Produce Council/CRA	240	147	150	150
Hours to produce Boards	2260	2400	2450	2450
<b>Outcome:</b>				
% Minutes ready for approval without amendments for Council/CRA	99%	100%	100%	100%
% Minutes ready for approval without amendments for Boards	95%	100%	98%	98%

**Results**

The objective for the preparation of minutes was met for City Council, CRA and all other Boards and Committees.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
CITY CLERK SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	297,172	312,516	330,984	327,780	350,083
Operating	152,169	128,756	169,752	139,317	160,096
Capital Outlay					
<b>Total</b>	<b>449,341</b>	<b>441,272</b>	<b>500,736</b>	<b>467,097</b>	<b>510,179</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Recording Secretary	1	1	1	1	1
Administrative Assistant	2	2	2	2	2
	5	5	5	5	5

**GENERAL FUND  
BUDGET FY 2010**

**CITY CLERK - DEPT 0300**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	115,573	123,323	126,778	128,273	130,937
12-01	REGULAR SALARIES & WAGES	90,776	94,897	102,393	99,406	109,831
12-02	SERVICE AWARDS	75	0	0	0	0
14-00	OVERTIME PAY	0	276	0	0	0
21-00	F I C A TAXES	15,299	16,129	16,884	16,817	17,725
22-00	RETIREMENT CONTRIBUTION	32,269	33,734	36,346	36,346	39,004
23-00	EMPLOYEE HLTH & LIFE INS	34,714	31,157	34,706	35,886	37,591
23-02	DEP HLTH + EMPL PD LIFE	7,619	12,183	13,250	10,549	14,511
24-00	WORKMEN'S COMP PREMIUMS	847	817	627	503	484
*	<b>PERSONNEL SERVICES</b>	<b>297,172</b>	<b>312,516</b>	<b>330,984</b>	<b>327,780</b>	<b>350,083</b>
31-09	MAINTENANCE OF CITY CODES	978	1,220	1,000	500	750
34-00	CONTRACTUAL SERVICES	26,569	22,422	32,754	32,754	33,500
40-00	TRAVEL & PER DIEM	1,320	596	1,850	850	1,350
40-01	AUTO ALLOWANCE	1,440	1,440	1,440	1,440	0
41-00	COMMUNICATN/FREIGHT SVCS	517	432	548	250	250
41-03	POSTAGE & EXPRESS CHARGES	20,681	19,844	24,000	19,000	21,920
44-03	EQUIPMENT LEASES	8,941	9,295	9,879	9,879	9,880
45-01	FIRE/GENERAL LIAB INSUR	359	313	360	294	269
46-00	REPAIR & MAINTENANCE SVCS	594	1,163	750	750	750
49-01	LEGAL ADVERTISING	15,776	17,069	15,000	13,000	14,000
49-02	ELECTION EXPENSES	16,163	-88	20,000	0	20,000
49-07	COMPUTER OVERHEAD	48,364	47,023	52,200	52,200	48,672
51-00	OFFICE SUPPLIES	4,217	3,874	4,100	4,100	3,800
52-20	RECORDS RETENTION SUPPL	1,971	395	1,500	1,000	1,000
52-21	DEPT MATERIALS & SUPPLIES	2,242	1,947	2,500	2,000	2,500
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,037	1,811	1,871	1,300	1,455
*	<b>OPERATING EXPENSES</b>	<b>152,169</b>	<b>128,756</b>	<b>169,752</b>	<b>139,317</b>	<b>160,096</b>
		<b>449,341</b>	<b>441,272</b>	<b>500,736</b>	<b>467,097</b>	<b>510,179</b>

**Legal - Dept. 0600  
Budget FY 2010**

**FUNCTION:**

The function of the Legal Department is to provide lawful representation and advice to the City Council, the Community Redevelopment Agency (CRA), the City Manager, City departments and divisions, as well as all boards and committees. Services are rendered by a part-time City Attorney contracted through a selected firm, along with the assistance of a part-time paralegal. City Council employs special council for specific representation.

The City Attorney advises at all regular and special City Council and CRA meetings or any other meetings as directed by City Council; renders legal opinions; drafts and reviews legal instruments; assists in prosecution of Code Enforcement matters; and serves as legal advisor in routine litigation.

**ACCOMPLISHMENTS:**

Enhanced record keeping and performance measures through use of City Attorney Action Register. Prepared old legal files for implementation of an organized records management system. Assisted with the enhancements to Code Enforcement policies and procedures. Continuous review of revisions to the City's Code of Ordinances.

**BUDGET NARRATIVE:**

The Legal Department has eliminated travel expenditures as part of the cost saving measures of the City. The proposed budget provides the funding for the Department to continue to represent the city and provide a wide range of legal services for the City.

**Legal - Dept. 0600**  
**Key Performance Measures**

**Goal**

To efficiently and expeditiously provide a wide range of quality legal services to the City of Punta Gorda through the Mayor, City Council, City Manager, City Departments, and the City's Community Redevelopment Agency.

**Objective**

To continuously meet the goals of the Legal Department and assist the City in achieving its objectives.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of Resolutions drafted/ reviewed	84	64	106	85
# Ordinances drafted/ reviewed	55	64	44	54
# Documents drafted/ reviewed	342	334	351	342
<b>Efficiency:</b>				
Cost per capita	14.22	15.52	11.89	11.45
<b>Service Quality:</b>				
Percent of Resolutions forwarded to Council within 60 days	99%	99%	99%	100%
Percent of Ordinances forwarded to Council within 90 days	85%	85%	90%	100%
Number of documents drafted/reviewed within 30 days	298	294	326	342
<b>Outcome:</b>				
% Point change in Resolutions forwarded to Council within 60 days	-	0%	0%	1%
% Point change in Ordinances forwarded to Council within 90 days	-	0%	5%	10%
% Point change in documents drafted/ reviewed within 30 days	-	0.05%	5%	1%

**Results**

Over the past year, the Department implemented methods to more accurately track measures. Despite increase in outputs, the cost for operating the department per capita has decreased due to cost saving measures put into place over the past fiscal year.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
LEGAL SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	74,840	87,113	32,740	31,370	31,781
Operating	169,824	183,655	179,060	179,014	173,741
Capital Outlay					
<b>Total</b>	<b>244,664</b>	<b>270,768</b>	<b>211,800</b>	<b>210,384</b>	<b>205,522</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Paralegal	1	1	0.5	0.5	0.5
	1	1	0.5	0.5	0.5

**GENERAL FUND  
BUDGET FY 2010**

**LEGAL - DEPT 0600**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	54,812	66,757	22,116	21,064	21,284
12-02	SERVICE AWARDS	15	0	0	0	0
21-00	F I C A TAXES	4,186	5,022	1,645	1,465	1,485
22-00	RETIREMENT CONTRIBUTION	8,190	8,839	3,473	3,473	3,448
23-00	EMPLOYEE HLTH & LIFE INS	7,420	5,825	3,471	3,588	3,759
23-02	DEP HLTH + EMPL PD LIFE	0	456	1,965	1,724	1,762
24-00	WORKMEN'S COMP PREMIUMS	217	214	70	56	43
*	<b>PERSONNEL SERVICES</b>	<b>74,840</b>	<b>87,113</b>	<b>32,740</b>	<b>31,370</b>	<b>31,781</b>
31-02	CONTINGENT LEGAL SERVICES	156,088	171,416	166,000	166,000	162,755
40-00	TRAVEL & PER DIEM	1,761	775	1,812	1,736	1,000
41-00	COMMUNICATIONS SERVICES	1,056	1,065	1,088	1,164	0
45-01	FIRE/GENERAL LIAB INSUR	340	297	310	264	230
49-07	COMPUTER OVERHEAD	9,473	9,172	8,600	8,600	8,006
51-00	OFFICE SUPPLIES	204	311	500	500	500
54-00	BOOKS/MEMBS/TRAINING/EDUC	902	619	750	750	1,250
*	<b>OPERATING EXPENSES</b>	<b>169,824</b>	<b>183,655</b>	<b>179,060</b>	<b>179,014</b>	<b>173,741</b>
		<b>244,664</b>	<b>270,768</b>	<b>211,800</b>	<b>210,384</b>	<b>205,522</b>

**City Manager's Office - Dept. 0200  
Budget FY 2010**

**FUNCTION:**

The function of the City Manager's Office is to carry out policies set by the City Council; to direct, supervise, and assist all departments and to oversee the day-today activities of the municipality. Administrative functions include agenda preparation, coordination and review of budget preparation, facilitating communications, and the implementation of sound management practices. The office also coordinates and manages the City's annual Strategic Plan and oversees the Information Technology and Human Resources Divisions.

**ACCOMPLISHMENTS:**

The office continued with enhanced communications among employees, Council, and citizens through Information Sharing Reports, Weekly Highlight Reports, and bi-annual online newsletter to citizens. The ongoing projects of staff were monitored through a follow-up program called the Action Register. All of the communications are published on the City's website. The status updates on the Strategic Plan were presented to Council throughout the year. Staff participated in the creation and launch of the new City website by Information Technology Division. In addition, the office oversaw the operation of various projects by Departments described throughout this document in the departmental narratives.

**BUDGET NARRATIVE:**

The budget eliminates the Assistant City Manager position by December 31, 2009. Assignments will be reallocated among existing staff, although the level of community outreach efforts from the office will be reduced. Human Resources is changed from a department to a division of the City Manager's Office. As part of other cost saving measures, the office reduced non-core operating expenditures.

**City Manager's Office - Dept. 0200  
Key Performance Measures**

**Goal**

The goal of the City Manager's Office is to carry out policies set by the City Council in an efficient and effective manner through oversight of all City departments and services.

**Objective**

Development and Implementation of the Strategic Plan to provide the appropriate desired levels of service for City residents and communicate our progress to the public, elected officials and employees.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Communications				
Information Sharing	46	47	47	52
Weekly Report	52	52	52	52
Action Register	51	52	51	52
Citywide Newsletter	2	2	2	2
<b>Efficiency:</b>				
Cost per capita	23	23.02	21.33	20.33
<b>Service Quality:</b>				
Council Review of City Manager's Performance out of 5.0	4.7	4.55	n/a	n/a
<b>Outcome:</b>				
# Action Register items completed	63	37	32	n/a
% Strategic Plan projects completed in established timeframe	95%	95%	98%	98%

**Results**

The Strategic Plan has continued to be the road map for City Services over the past year with a high percentage of completed projects. Communication to Council, employees and residents remained a high priority during the past year. Due to tax reform and budget cuts resulting in the Executive Assistant's position becoming part-time and combined with the part-time Paralegal, the cost per capita to operate the City Manager's Office is proposed to decrease.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
CITY MANAGER SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	353,781	365,923	346,954	345,385	241,709
Operating	41,757	35,718	33,484	31,884	30,566
Capital Outlay					
<b>Total</b>	<b>395,538</b>	<b>401,641</b>	<b>380,438</b>	<b>377,269</b>	<b>272,275</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	0
Executive Assistant to City Manager	1	1	0.5	0.5	0.5
	3	3	2.5	2.5	1.5

**GENERAL FUND  
BUDGET FY 2010**

**CITY MANAGER - DEPT 0200**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	215,745	234,291	238,706	237,459	156,262
12-01	REGULAR SALARIES & WAGES	44,006	42,735	22,116	21,064	21,284
12-02	SERVICE AWARDS	45	0	0	0	0
13-02	TEMPORARY EMPLOYEE WAGES	1,727	0	0	0	0
21-00	F I C A TAXES	18,885	19,192	17,803	17,965	11,990
22-00	RETIREMENT CONTRIBUTION	41,479	42,191	41,496	41,496	28,763
23-00	EMPLOYEE HLTH & LIFE INS	21,246	19,390	17,371	17,943	13,783
23-02	DEP HLTH + EMPL PD LIFE	9,583	7,102	8,630	8,791	9,105
24-00	WORKMEN'S COMP PREMIUMS	1,065	1,022	832	667	522
*	<b>PERSONNEL SERVICES</b>	<b>353,781</b>	<b>365,923</b>	<b>346,954</b>	<b>345,385</b>	<b>241,709</b>
34-00	CONTRACTUAL SERVICES	15	0	0	0	0
40-00	TRAVEL & PER DIEM	815	992	2,000	500	500
40-01	AUTO ALLOWANCE	7,280	0	0	0	0
41-00	COMMUNICATN/FREIGHT SVCS	2,190	2,057	2,500	2,500	3,000
44-03	EQUIPMENT LEASES	3,681	3,681	3,700	3,700	3,700
44-04	VEHICLES - RENTAL & LEASE	2,290	3,465	3,486	3,486	3,600
45-01	FIRE/GENERAL LIAB INSUR	785	684	700	600	518
46-02	REPAIR/MNT AUTOS FLEET	0	0	1,000	1,000	1,000
49-07	COMPUTER OVERHEAD	15,208	14,725	9,230	9,230	8,642
51-00	OFFICE SUPPLIES	3,295	3,406	3,000	3,000	2,606
52-01	GASOLINE, OIL, LUBRICANTS	147	823	2,100	2,100	2,250
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,051	5,885	5,768	5,768	4,750
*	<b>OPERATING EXPENSES</b>	<b>41,757</b>	<b>35,718</b>	<b>33,484</b>	<b>31,884</b>	<b>30,566</b>
		<b>395,538</b>	<b>401,641</b>	<b>380,438</b>	<b>377,269</b>	<b>272,275</b>

**Human Resources – Dept 0218  
Budget FY 2010**

**FUNCTION:**

As a Division of the City Manager's Office, Human Resources (HR) provides support to all departments of the City of Punta Gorda in developing and administering personnel policies and for risk management services. Human Resources is responsible for employment, recruitment, employee relations, labor relations, salary administration, training, benefits, workers compensation, safety & loss control and related activities.

**ACCOMPLISHMENTS:**

*Human Resources*

New bargaining unit contracts were negotiated. The Fire contract went into effect January 1, 2009 and was negotiated for a two-year duration. The Police Officer and Sergeant's one-year contracts took effect the second Council meeting in February and extend through December 31, 2009.

Working in conjunction with the Information Technology (IT) Division, Human Resources is continuing the transition to more end-user friendly employee/employment software packages. This new system will enable HR to more easily generate reports, allow employee access to benefits information, and otherwise streamline administrative functions. Human Resources also continues to assist the IT Division in coordinating training for all users to migrate from what is generically termed "green screen" applications to Naviline, and "point and click" interface that is more in line with the Microsoft applications that are used throughout the City. Additionally, HR is working with IT and Sungard to develop an online application and tracking process that directly interfaces with the AS400 system that the City uses to manage its business processes. This will enable the generation of several reports that are currently tracked and created through manually analyzing data and inputting the information into spreadsheets.

The benefits component of the division has been very challenging this past year, especially with the separation of several more employees than usual through retirement. We have also had to deal with three employee/retiree deaths. These events require a great deal of benefits coordination and communication with the survivors.

*Risk Management*

The City continues to work with FEMA to recover funding from the damage done by Hurricane Charley. The Risk Manager is also working closely with the City's insurance companies to recoup Charley losses, and those efforts have largely been successful. Recoveries this year include:

- Approximately \$1.8 million for the Public Works/Utilities Complex;
- Approximately \$80,000 for facilities at Ponce De Leon Park and Gilchrist Park.

Through subrogation and other claims management processes, the City was able to recover over \$100,000 that would otherwise have been lost as a result of damage to City equipment or facilities by other parties. The City continues to work closely with Gallagher Bassett Services, its third party administrator, to collect on other claims that are still outstanding.

The City continues to make significant progress in de-centralizing safety training and to rely more appropriately on Public Risk Management resources for such training. During this past year, employee safety coordinators and specialists in Public Works, Utilities, Police, and Fire worked together to provide very cost-effective CPR training for all those who required certification, as well as for others who the City identified as

**Human Resources – Dept 0218  
Budget FY 2010**

**ACCOMPLISHMENTS:** (continued)

working in key areas where no one had such training. The City is moving forward with “train the trainers” programs for this and other certification processes.

In conjunction with Public Risk Management and the City’s Fire Inspector, a safety inspection of all the City’s buildings and facilities was conducted. PRM is working to finalize their report and recommendations for action to correct deficiencies that were noted during this process.

**BUDGET NARRATIVE:**

The employment picture continues to be radically different than what it was even one year ago. Vacancies during the upcoming fiscal year will continue to be few and will be scrutinized carefully. Consequently, the recruiting and pre-employment testing line items have once again been significantly reduced.

Safety-related duties will continue to be “pushed out” into the operational departments, with training opportunities provided by Public Risk Management (PRM) and other cost-effective resources, including the City’s own trained employees. The City is working with PRM to provide a listing of recommended mandatory training and a schedule to formalize training programs and establish long-term safety training objectives. As a consequence, cost per employee to provide safety training should continue to be reduced.

Although position vacancies during the new fiscal year are likely to be few, the City’s commitment to equal opportunity in employment will continue to be a priority in making hiring decisions. Funds have once again been allocated for recruiting a qualified minority or female applicant and sending this individual to one of the public safety academies.

In conjunction with annual open enrollment, the City has once again scheduled a Wellness and Benefits Fair that will be held at the end of the summer. Last year’s effort was very successful. This year’s focus will be on ensuring that employees and their dependents are accurately enrolled in the health insurance plan of their choice. We will be conducting an enrollment audit to ensure that those employee dependents whose are enrolled in one of the City’s health plans are still eligible for coverage.

New police contracts will be negotiated for a yet-to-be-determined timeframe, to go into effect January 1, 2010. The City will attempt to re-open the Fire contract. The possibility of this is uncertain at this time.

**Human Resources – Dept. 0218  
Key Performance Measures**

**Goal**

To provide to City departments and divisions timely and effective recruiting and hiring services for filling vacancies within the City in order to ensure that services we provide to our citizens are not negatively impacted by the loss of an employee. To provide risk and safety management services to all departments of the City.

**Objective**

To cost-effectively fill position vacancies within 60-days of receiving the personnel requisition from the affected department. To reduce costs associated with lost time accidents and damaged equipment.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total positions filled.	60	12	8	10
# Safety Inspections	76	76	2	50
# Employees provided Safety Training Classes	168	185	125	150
<b>Efficiency:</b>				
Cost per position filled	\$400	\$440	\$440	\$440
Cost per employee to provide safety training and awards program.	\$153.00	\$45.00	\$45.00	\$45.00
<b>Service Quality:</b>				
Average number of days to fill a vacancy	45	60	57	60
Reduction in employees injured over the last 12 months	10%	0%	0%	2%
<b>Outcome:</b>				
Percentage of positions filled within 90 days	95	95	95	95
Overall Reduction in workplace accidents.	20%	0%	0%	2%

**Results**

- TOTAL POSITIONS FILLED:** The total number of positions that were filled fell slightly. The City continued to not fill vacancies unless they were in enterprise fund departments or public safety. This trend should continue in the new fiscal year.
- # SAFETY INSPECTIONS / TRAINING:** Without a full time Safety Officer the City's approach to site inspections has been altered dramatically. Instead of daily specific work site inspections, supervisors and crew leaders are now responsible for ensuring that work sites are set up according to defined standards, and that the work is carried out according to procedure. The City conducted two full-scale safety inspections of every site in which employees are stationed and are working regularly. From these inspections, reports gave specific areas of concern and opportunities for improvement. These reports will become the focus of corrective action.
- COST PER POSITION FILLED:** In spite of the reduction in number of positions that were filled, these costs are driven by the cost of pre-employment background investigations and testing.
- COST OF SAFETY TRAINING:** These non-personnel line item costs have not dropped significantly because the single largest cost driver was the full-time Safety Officer position that was eliminated last year. During FY2009 the City utilized in-house trainers and Public Risk Management (PRM) to provide targeted safety training and we are moving forward with train-the-trainer programs so that the City will be more self-sufficient.
- AVERAGE DAYS TO FILL A POSITION:** Number of days required to fill a position remained the same.
- EMPLOYEE INJURIES:** The City did not reduce the number of workplace accidents during this year. With only a couple of exceptions, the accidents were due to circumstances out of the control of the individual or supervisor, including a few claims related to public safety "presumption" injuries, that is, claims that are related to heart or lung illnesses in sworn public safety employees.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
HUMAN RESOURCES SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	275,980	261,561	242,692	244,871	248,559
Operating	68,196	57,793	62,955	62,907	40,968
Capital Outlay	0	0	0	1,590	0
<b>Total</b>	<b><u>344,176</u></b>	<b><u>319,354</u></b>	<b><u>305,647</u></b>	<b><u>309,368</u></b>	<b><u>289,527</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Human Resources					
Director	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Safety Officer	1	1	0	0	0
	4	4	3	3	3

**GENERAL FUND  
BUDGET FY 2010**

**HUMAN RESOURCES - DEPT 0218**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	69,133	75,795	76,487	77,277	77,357
12-01	REGULAR SALARIES & WAGES	117,898	93,424	87,911	88,154	89,004
12-02	SERVICE AWARDS	60	0	0	0	0
14-00	OVERTIME PAY	0	371	0	0	0
21-00	F I C A TAXES	14,108	12,560	12,128	12,134	12,195
22-00	RETIREMENT CONTRIBUTION	29,100	30,582	25,890	25,890	26,950
23-00	EMPLOYEE HLTH & LIFE INS	26,002	20,649	20,823	22,131	22,554
23-01	COBRA, RETIREE, H A INSUR	-8	148	0	0	0
23-02	DEP HLTH + EMPL PD LIFE	1,957	3,545	3,930	4,066	4,163
24-00	WORKMEN'S COMP PREMIUMS	2,187	740	523	419	336
25-00	UNEMPLOYMENT COMPENSATION	15,543	23,747	15,000	14,800	16,000
*	<b>PERSONNEL SERVICES</b>	<b>275,980</b>	<b>261,561</b>	<b>242,692</b>	<b>244,871</b>	<b>248,559</b>
31-13	RANDOM EMPLOYEE TESTING	3,017	3,505	4,500	4,500	4,200
31-20	RECRUITMENT	0	0	3,000	3,000	3,000
31-23	EMPLOYEE TRAINING	0	0	3,000	3,000	0
40-00	TRAVEL & PER DIEM	2,423	2,478	2,000	2,000	500
40-01	AUTO ALLOWANCE	1,440	0	0	0	0
41-00	COMMUNICATIONS SERVICES	794	306	300	300	300
44-03	EQUIPMENT LEASES	1,267	1,196	1,200	1,200	1,500
45-01	FIRE/GENERAL LIAB INSUR	339	295	310	262	230
46-00	REPAIR & MAINTENANCE SVCS	40	40	120	120	90
46-02	REPAIR/MNT AUTOS FLEET	311	300	0	0	0
49-07	COMPUTER OVERHEAD	26,490	23,898	17,825	17,825	16,648
49-14	RECRUITMENT ADVERTISING	3,431	1,461	3,500	3,500	1,000
51-00	OFFICE SUPPLIES	4,389	6,514	5,000	5,000	4,000
52-01	GASOLINE, OIL, LUBRICANTS	129	0	0	0	0
52-15	SAFETY/PROMOTIONAL SUPPL	712	888	1,200	1,200	400
52-16	PRE-EMPLOYMENT COSTS	22,223	14,283	13,000	13,000	6,000
52-22	SAFETY SUPPLIES	183	103	1,000	1,000	400
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,008	2,526	2,000	2,000	400
54-02	SAFETY TRAINING	0	0	5,000	5,000	2,300
*	<b>OPERATING EXPENSES</b>	<b>68,196</b>	<b>57,793</b>	<b>62,955</b>	<b>62,907</b>	<b>40,968</b>
64-03	EQUIPMENT	0	0	0	1,590	0
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,590</b>	<b>0</b>
		<b>344,176</b>	<b>319,354</b>	<b>305,647</b>	<b>309,368</b>	<b>289,527</b>

**Finance - Dept. 0400  
Budget FY 2010**

**FUNCTION:**

The Finance Department is responsible for the fiscal management of the City, Procurement, and Billing and Collections. It is a service department providing many functions including accounting, auditing, analysis, financial reporting, cash and debt management, accounts payable and payroll services to all of the City departments. The department is custodian of all City funds. Responsibilities include budget preparation, budget administration on a day-to-day basis and the preparation of periodic and annual financial statements.

**ACCOMPLISHMENTS:**

The City's Comprehensive Annual Financial Report (CAFR) was prepared by city staff. For the twenty-third consecutive year, the City has received the Certificate of Achievement for Excellence in Financial Reporting award issued by the Government Finance Officers Association (GFOA).

The Finance Department is pleased and proud to report that it received the GFOA's Distinguished Budget Presentation Award for the City's budget document for the third year. The award represents a significant achievement by the City. It reflects commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- A policy document
- A financial plan
- An operations guide
- A communications device

Budget documents must be rated "proficient" in all four categories to receive the award. This was the City's third budget submittal. The department is working on additional improvements and a fourth submittal for the FY2010 budget document.

FEMA and insurance funds continue to be aggressively pursued to assist the City in reimbursement for storm damage.

**BUDGET NARRATIVE:**

The major initiatives begun in FY2009 will continue to be developed and improved upon in FY2010: The budget process, in conjunction with the City Manager's Office, has evolved into a year-round process which involves not only the staff, but also the community, City Council and City Boards; efficiencies and controls within finance including cross-training, full documentation of procedures and staff development; scanning and use of Opti-View for important documents for easy access and retrieval. Other objectives for FY2010 include moving towards paperless processes in coordination with I.T.'s implementation of electronic signatures for travel and training, debt payments, payroll advices for direct deposit and budget transfers. Create a revenue model for better determination of revenue and expense trends.

**Finance - Dept. 0400**  
**Key Performance Measures**

**Goal**

To ensure the safety of the City's assets and to provide accurate and timely financial information to all users; to collect and disburse all funds while maintaining financial stability and full integrity; to oversee development and implementation of the annual operating budget and 5-year capital improvement plan such that the revenues are maximized and expenditures minimized.

**Objective**

- Prepare a Comprehensive Annual Financial Report (CAFR), to be submitted for the award program by GFOA which recognizes excellence in reporting.
- Establish a budget preparation schedule to allow for adequate departmental planning, management review, public input and council discussion
- Prepare a budget that conforms to the GFOA guidelines for the distinguished budget award program
- Provide periodic financial updates
- Receive all revenues and process all payments in a timely and accurate manner

Indicator	Prior Years' Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Comprehensive Annual Financial Report	1	1	1	1
Financial Reports	12	12	12	12
Annual Operating Budget and Capital Imprv. Plan	1	1	1	1
No. of Funds	32	32	34	33
General Fund Budget \$ Million *	\$16.1	\$16.4	\$16.6	\$16.1
<b>Efficiency:</b>				
Per capita	\$39.84	\$42.32	\$43.64	\$42.92
<b>Service Quality:</b>				
Received the GFOA CAFR Award	Yes	Submitted March 2009	To Be Submitted March 2010	To Be Submitted March 2011
Received the GFOA Budget Award	Yes	Yes	Yes	To Be Submitted Dec 2009
Unqualified Audit Opinion	Yes	Yes	Scheduled Completion March 2010	Scheduled Completion March 2011
<b>Outcome:</b>				
% Financial Management policies met	100%	100%	100%	Proposed Budget 100%

\* excludes capital, debt service and transfers between funds

**Results**

One major performance measure was to receive from the GFOA an award for the City's Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2007. We have submitted the FY 2008 CAFR. We will be submitting FY 2009 and FY 2010 CAFR's for this same award. We received for the third time, in as many applications, the "Distinguished Budget Presentation Award" for the FY 2009 Budget, and will be applying to the GFOA for award consideration for the FY 2010 Budget.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
FINANCE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	603,686	659,022	686,460	694,854	699,939
Operating	81,511	79,127	76,799	73,186	70,149
Capital Outlay					
<b>Total</b>	<b>685,197</b>	<b>738,149</b>	<b>763,259</b>	<b>768,040</b>	<b>770,088</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Finance Director	1	1	1	1	1
Controller	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Accountant	2	2	2	2	2
Payroll Coordinator	1	1	1	1	1
Senior Accounting Clerk	0	1	1	1	1
Accounting Clerk	2	1	1	1	1
	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**GENERAL FUND  
BUDGET FY 2010**

**FINANCE - DEPT 0400**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	174,400	186,620	189,756	191,972	190,557
12-01	REGULAR SALARIES & WAGES	262,453	297,478	306,949	309,948	308,192
12-02	SERVICE AWARDS	120	0	0	0	0
21-00	F I C A TAXES	32,316	35,533	36,200	36,551	36,450
22-00	RETIREMENT CONTRIBUTION	67,607	66,337	75,634	75,634	80,797
23-00	EMPLOYEE HLTH & LIFE INS	51,788	51,477	55,529	57,417	60,145
23-02	DEP HLTH + EMPL PD LIFE	13,218	19,842	20,861	22,105	22,789
24-00	WORKMEN'S COMP PREMIUMS	1,784	1,735	1,531	1,227	1,009
*	<b>PERSONNEL SERVICES</b>	<b>603,686</b>	<b>659,022</b>	<b>686,460</b>	<b>694,854</b>	<b>699,939</b>
31-00	PROFESSIONAL SERVICES	755	3,560	1,200	900	900
32-00	ACCOUNTING & AUDITING	13,334	13,806	14,546	14,409	15,150
40-00	TRAVEL & PER DIEM	2,863	1,359	3,000	1,750	1,750
40-01	AUTO ALLOWANCE	1,440	0	0	0	0
44-03	EQUIPMENT LEASES	2,388	2,176	2,200	2,176	2,176
45-01	FIRE/GENERAL LIAB INSUR	771	671	690	589	508
46-00	REPAIR & MAINTENANCE SVCS	68	0	100	0	0
47-00	PRINTING & BINDING	1,747	1,107	1,000	252	0
49-07	COMPUTER OVERHEAD	46,128	46,163	43,610	43,610	40,665
51-00	OFFICE SUPPLIES	7,706	6,708	6,500	6,500	6,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	4,311	3,577	3,953	3,000	3,000
*	<b>OPERATING EXPENSES</b>	<b>81,511</b>	<b>79,127</b>	<b>76,799</b>	<b>73,186</b>	<b>70,149</b>
		<b>685,197</b>	<b>738,149</b>	<b>763,259</b>	<b>768,040</b>	<b>770,088</b>

**Procurement - Dept. 0405  
Budget FY 2010**

**FUNCTION:**

The function of the Procurement Division is that of a service-oriented operation fulfilling the procurement and supply requirements of the various departments within the City.

This division is organized into three (3) sections: Administration/Purchasing, Contracts/Construction and Materials Management Section. Administration/Purchasing is responsible for the procurement of suitable materials, supplies, equipment and services for departments and obtaining the maximum value for each tax dollar spent. The Contract/Construction section is responsible for managing the various services, commodities, consultant and construction contracts and ensuring that all services and commodities are in compliance with the contract documents. The Materials Management Section is responsible for receiving and issuing goods, controlling utility and maintenance/repair/operation materials and courier service and disposing of surplus property.

**ACCOMPLISHMENTS:**

A total of 228 (11% increase from FY 07/08) term contracts are currently in effect and being managed by the division. These contracts will allow Departments to increase efficiency when ordering required commodities and services at a substantial unit price savings. Procurement is actively renegotiating annual contracts for pricing structures conducive to the current economic conditions. Procurement currently administers three (3) contracts with revenue generating provisions for piggy-backing agencies.

The Procurement Team continues to utilize GovDeals as the City's main method for sale of surplus property. During the time period of May 2008 through April 2009, the City held one (1) auction and the gross sales were \$5,670.

Procurement received the Outstanding Agency Accreditation Achievement Award through the National Institute of Governmental Purchasing and Best Practices Award through the FL Association of Governmental Purchasing Officers.

**BUDGET NARRATIVE:**

Procurement will be eliminating one (1) Purchasing Agent I position in October due to attrition and will establish a part-time position to provide administrative support to the Procurement office staff.

**Procurement - Dept. 0405  
Key Performance Measures**

**Goal**

The Procurement Division provides purchasing and contracting services to ensure efficient and effective procurement of specified goods and services at the best price, value, quality and timeliness as is required by our customers. The Procurement Team's goal is also to ensure fair and open competition to all interested vendors.

**Objective**

Complete formal solicitations, for Department requests received prior to September 30<sup>th</sup>, within the budgeted fiscal year. Complete formal solicitations not requiring City Council approval within established standards.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Formal solicitations processed	239	162	130	120
# Purchase Orders issued	1494	1232	1010	850
<b>Efficiency:</b>				
Purchase Orders processed per agent 1	481	308	250	220
Formal solicitations processed per agent	59	41	33	30
Value of Inventory issued	\$380,239.86	\$286,910.98	\$250,000.00	\$225,000.00
<b>Service Quality:</b>				
Customer satisfaction survey - % above satisfactory	96.15%	97.32%	93%	90%
<b>Outcome:</b>				
% of formal solicitations awarded	89.5%	76%	80%	80%
% of inventory accuracy	99.9%	99.9%	99%	99%

**Results**

The output indicators have been decreased reflecting the decrease in the City's budget and performance deficiencies and are related to the reduced staff resources to process Departmental requests. Procurement's output is directly associated to the City's approved annual budget.

The customer satisfaction survey reflects the decline of staff resources for processing Departmental requests at the level of efficiency provided prior to reduction in staff.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
PROCUREMENT SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	488,015	481,219	493,307	461,314	435,965
Operating	74,160	76,441	58,103	67,528	57,872
Capital Outlay	0	1,300	0	0	0
<b>Total</b>	<b><u>562,175</u></b>	<b><u>558,960</u></b>	<b><u>551,410</u></b>	<b><u>528,842</u></b>	<b><u>493,837</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Procurement Manager	1	1	1	1	1
Purchasing & Contracts Supervisor	1	1	1	1	1
Purchasing Agent II	1	1	1	1	1
Purchasing Agent I	2	2	3	3	2
Assistant Buyer	2	2	0	0	0
Administrative Assistant	0	0	0	0	0.5
Warehouse Supervisor	1	1	1	1	1
Inventory Clerk	1	1	1	1	0.75
	<b>9</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>7.25</b>

**GENERAL FUND  
BUDGET FY 2010**

**PROCUREMENT - DEPT 0405**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	332,753	338,182	345,375	326,786	312,800
12-02	SERVICE AWARDS	128	0	0	0	0
21-00	F I C A TAXES	24,304	24,830	25,354	23,888	22,943
22-00	RETIREMENT CONTRIBUTION	47,350	51,088	49,749	49,749	45,207
23-00	EMPLOYEE HLTH & LIFE INS	62,241	48,522	55,529	43,133	38,294
23-02	DEP HLTH + EMPL PD LIFE	16,027	13,391	13,927	15,054	15,123
24-00	WORKMEN'S COMP PREMIUMS	5,212	5,206	3,373	2,704	1,598
*	<b>PERSONNEL SERVICES</b>	<b>488,015</b>	<b>481,219</b>	<b>493,307</b>	<b>461,314</b>	<b>435,965</b>
31-00	PROFESSIONAL SERVICES	-80	8,334	0	7,000	10,000
40-00	TRAVEL & PER DIEM	1,827	904	1,500	1,500	1,350
40-01	AUTO ALLOWANCE	1,440	0	0	0	0
41-00	COMMUNICATIONS SERVICES	730	628	747	747	60
41-03	POSTAGE & EXPRESS CHARGES	309	178	300	50	30
44-03	EQUIPMENT LEASES	3,677	2,790	2,500	2,500	2,000
44-05	CLOTHING & UNIFORMS	818	646	630	130	0
45-01	FIRE/GENERAL LIAB INSUR	1,682	1,467	1,530	1,303	1,132
46-08	REPAIR/MNT TRUCKS FLEET	23	56	515	515	515
46-09	REPAIR/MNT EQUIP FLEET	169	356	927	927	900
49-01	LEGAL ADVERTISING	87	527	300	300	300
49-07	COMPUTER OVERHEAD	54,801	53,061	43,610	47,162	36,663
51-00	OFFICE SUPPLIES	3,260	1,759	1,500	1,350	1,350
52-01	GASOLINE, OIL, LUBRICANTS	321	423	600	600	600
52-21	DEPT MATERIALS & SUPPLIES	2,132	1,849	1,000	1,000	900
52-24	CLOTHING & UNIFORMS	0	0	0	0	72
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,964	3,463	2,444	2,444	2,000
*	<b>OPERATING EXPENSES</b>	<b>74,160</b>	<b>76,441</b>	<b>58,103</b>	<b>67,528</b>	<b>57,872</b>
64-03	EQUIPMENT	0	1,300	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>1,300</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>562,175</b>	<b>558,960</b>	<b>551,410</b>	<b>528,842</b>	<b>493,837</b>

**Public Works Administration Division - Dept/Div 0901  
Budget FY 2010**

**FUNCTION:**

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs, and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

**ACCOMPLISHMENTS:**

- Project & construction management for Herald Court Parking Garage, Cooper Street Recreation Center addition with ADA improvements, Laishley Park Ph. II including the design of the overflow parking lot, open air pavilions, restrooms, interactive fountain, playground, stadium seating, paver walkways and landscaping, bike path along U.S. 41 from Monaco Drive to Aqui Esta, completion of the downtown flooding design & project bidding, redesign of the speed cushions on Marion Avenue, and installation of three FDOT (LAP) funded landscaping projects.
- Survey, design & construction management for Martin Luther King Streetscapes, Ph. II & III, ADA improvements at Laishley Park fishing pier, Gilchrist Park tennis court sidewalk, City Hall Annex entrance ramp and Housing Authority Police Sub-Station, Public Works/Utilities Cooper Street Campus site work and building improvements, Harborwalk under U.S. 41 North including Laishley Point at Harborwalk adjacent to Laishley Marina
- Inspection & compliance certification of 5 SWFWMD permits
- Processed three special permit applications for docks
- Design & permitting of floating day docks at Laishley Marina
- Performed commercial development inspections for right-of-way and storm water
- Investigated drainage complaints and developed course of action for repairs
- Completed twice annually traffic counts at 46 locations
- Conducted NPDES training seminar

As a waterfront community, continued maintenance of seawalls and canals is essential to boating safety and property values. Work performed throughout the canal system includes:

- 3,246 feet of seawall replacement,
- 5,658 feet of seawall cap replaced,
- Dredging of the Ponce de Leon Channel, Bass Inlet, Pompano Inlet and Snook Inlet, a total of 50 miles of canals.

Maintenance of the streets, storm sewers, swales and sidewalks remained a high priority for the department. Accomplishments include:

- Paving 1.8 miles of streets, applying asphalt rejuvenation to 13.5 miles of streets,
- Replacing 1,850' of sidewalk, completing/repairing 125 drainage projects,
- Inspecting/cleaning 1,450 catch basins, storm drain relining at 12 locations, totaling 1,500 feet.

In addition to the annual maintenance programs, the Public Works Department has undertaken numerous projects citywide including:

- Constructed parking lots at Laishley Park Municipal Marina and Nesbit Street,
- Installed off street parking on Taylor Street.

**Public Works Administration Division - Dept/Div 0901  
Budget FY 2009**

**ACCOMPLISHMENTS: (continued)**

- Installed new draining and paving at Wyvern Hotel alley, bike route signs throughout the City, & assisted with installation of brick pavers at Hector House Plaza

With 86 acres of City parkland and amenities, accomplishments this year included:

- Installed 7000+' of replacement irrigation lines throughout City
- Installed handicap mulch at Kiddieland and Ponce de Leon playground and performed repairs on playground equipment in Gilchrist Park Kiddieland, removing old equipment, in addition to improvements to playground equipment at Cooper Street Recreation Center
- Repaired and painting all City facility, park and welcome signs
- Hand-watering of transplanted trees in City rights-of-way and new plants material throughout the City at parks, U.S. 41, City facilities and right-of-ways.
- Trimming and fertilizing of 300+ Beautification trees in City rights-of-way
- Maintenance of beautification sites on U.S. 41, U.S. 17, Streetscape & City entrance features including mowing maintenance for West Marion Avenue medians
- Maintenance of the Government Center Parking Lot, Nesbit Street Parking Lot, Hector House Plaza, aka Pocket Park, Herald Court West & courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana and all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs
- Completed annual mangrove trimming and exotic plant removal programs,
- Delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs

Sanitation has continued to collect refuse & yard waste from approximately 10,300 residents and performs service to approximately 650 commercial accounts. This year, 3,600 tons of recyclables were diverted from the waste stream, a reflection that the City and its residents care about the environment. Approximately 10,000 tons of refuse was transported to the Charlotte County Landfill.

Public Works continues to play an important part in the hurricane recovery efforts by providing a wide range of services. Staff works as First-In team members, being on hand prior, during and immediately following any storm event. Through the coordinated efforts of Public Works, in the event of a storm event, debris is collected and removed from the City within days following the storm.

The Public Works Administrative Division continues to provide utility locates, customer service and managerial and clerical support to all divisions within the Public Works and Utility Departments with a strong emphasis on service and teamwork.

**BUDGET NARRATIVE:**

Proposed budget request reflects normal operations which include operations for the Administration Division of Public Works:

- Create & administer work orders for the six Public Works divisions
- Provide customer service to residents & business proprietors
- Oversee the department's records & records retention according to State guidelines

**Public Works Administration Division - Dept/Div 0901  
Key Performance Measures**

**Goal**

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

**Objective**

To ensure managerial & clerical support to all divisions in Public Works. To provide & ensure excellent customer service to citizens of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of service requests taken from residents	1735	1629	1678	2100
# of Sanitation service requests taken from residents	<u>1560</u> Total 3295	<u>1595</u> Total 3224	<u>1643</u> Total 3320	<u>1800</u> Total 3900
<b>Efficiency:</b>				
Cost per capita	15.54	16.33	16.26	15.93
<b>Service Quality:</b>				
# of service requests completed within established timeline	3064	3031	3121	3745
<b>Outcome:</b>				
% of service requests completed in fiscal year	93%	94%	94%	96%

**Results**

The Administrative Division of Public Works has again met its goal of processing service requests with a high production percentage of completed service requests.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
PUBLIC WORKS ADMINISTRATION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	219,475	237,617	245,789	246,482	250,168
Operating	47,833	47,292	40,749	38,975	35,583
Capital Outlay					
<b>Total</b>	<b>267,308</b>	<b>284,909</b>	<b>286,538</b>	<b>285,457</b>	<b>285,751</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Public Works Director	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
	3	3	3	3	3

**GENERAL FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
ADMINISTRATION - DEPT 0901**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	94,566	99,517	101,851	101,939	102,859
12-01	REGULAR SALARIES & WAGES	68,048	74,432	76,607	76,822	77,561
12-02	SERVICE AWARDS	45	0	0	0	0
21-00	F I C A TAXES	12,301	13,140	13,437	13,373	13,438
22-00	RETIREMENT CONTRIBUTION	19,772	26,496	28,296	28,296	29,228
23-00	EMPLOYEE HLTH & LIFE INS	20,195	19,507	20,823	21,531	22,554
23-02	DEP HLTH + EMPL PD LIFE	3,885	3,885	4,207	4,066	4,163
24-00	WORKMEN'S COMP PREMIUMS	663	640	568	455	365
*	<b>PERSONNEL SERVICES</b>	<b>219,475</b>	<b>237,617</b>	<b>245,789</b>	<b>246,482</b>	<b>250,168</b>
40-00	TRAVEL & PER DIEM	3,003	1,796	1,900	1,743	1,718
41-00	COMMUNICATIONS SERVICES	1,871	1,964	2,354	1,688	1,500
44-03	EQUIPMENT LEASES	3,753	3,357	2,760	2,760	2,760
45-01	FIRE/GENERAL LIAB INSUR	756	659	730	606	537
46-00	REPAIR & MAINTENANCE SVCS	0	89	200	200	200
46-02	REPAIR/MNT AUTOS FLEET	2,103	4,303	2,250	2,250	2,250
49-07	COMPUTER OVERHEAD	28,979	28,059	23,395	23,395	21,923
51-00	OFFICE SUPPLIES	2,891	1,448	1,500	1,500	1,500
52-01	GASOLINE, OIL, LUBRICANTS	2,193	3,161	3,200	1,965	1,100
52-21	DEPT MATERIALS & SUPPLIES	883	743	1,220	1,220	1,220
52-22	SAFETY SUPPLIES	99	0	50	50	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,302	1,713	1,190	1,190	875
54-02	SAFETY TRAINING	0	0	0	408	0
*	<b>OPERATING EXPENSES</b>	<b>47,833</b>	<b>47,292</b>	<b>40,749</b>	<b>38,975</b>	<b>35,583</b>
		<b>267,308</b>	<b>284,909</b>	<b>286,538</b>	<b>285,457</b>	<b>285,751</b>

**Engineering Division - Dept/Div 0908  
Budget FY 2010**

**FUNCTION:**

The Engineering Division provides technical support & services to all City departments, designs, project management and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements & maintenance projects, reviews & presents proposed canal construction applications for special permits to Punta Gorda Isles Canal Maintenance District, Burnt Store Isles Canal Maintenance District & City Council. Staff also serves as the point of contact relating to the NPDES Storm Water Permit.

**ACCOMPLISHMENTS:**

- Through coordinated efforts, traffic counts were performed twice at 46 locations, 3 traffic studies were completed at the request of the Police Department, conducted NPDES training, seawall restoration & roadway resurfacing mapping arranged, performed commercial development inspections of right-of-way & storm water, investigated drainage complaints & developed course of action for repairs.
- Processed 3 special permit applications for docks.
- Inspection & compliance for 5 SWFWMD Permits at various locations were performed.
- Project & construction management for Herald Court Parking Garage, Cooper Street Recreation Center addition with ADA improvements, Laishley Park Ph. II including the design of the overflow parking lot, open air pavilions, restrooms, interactive fountain, playground, stadium seating, paver walkways and landscaping, bike path along U.S. 41 from Monaco Drive to Aqui Esta, completion of the downtown flooding design & project bidding, redesign of the speed cushions on Marion Avenue, installation of three FDOT (LAP) funded landscaping projects
- Survey, design & construction management for Martin Luther King Streetscapes, Ph. II & III, ADA improvements at Laishley Park fishing pier, Gilchrist Park tennis court sidewalk, City Hall Annex entrance ramp and Housing Authority Police Sub-Station, Public Works/Utilities Cooper Street Campus site work and building improvements, Harborwalk under U.S. 41 North including Laishley Point at Harborwalk adjacent to Laishley Marina
- In-house Design and Permitting of Floating Day Docks at Laishley Marina & In-house Design and Oversight Construction of Laishley Point at Harborwalk adjacent to Laishley Marina and under U.S. 41 North
- Oversight Design & Construction of Fire Station #2 & Herald Court Parking Garage
- Construction of Cooper Street Recreation Center Addition and ADA Improvements
- Oversight Design and Construction Martin Luther King Streetscapes phases II & III
- Oversight Design of Pompano Shreve Intersection & Linear Park Phase I
- Coordinated Design and Construction of Aqui Esta
- Oversight completion of Wyvern Alley Construction
- In-house Design of Hector House Paver Walkway & Seating Wall
- In-house Design and Oversight Construction of Virginia Street On-street Parking
- In-house Design, Easement Acquisition and Oversight Construction of San Rocco/Madrid Drainage Improvements
- Oversight Contractor maintenance of High-Mast Street Lighting (US41)
- Interfaced with FPL regarding Street Light Request in Residential Neighborhoods (9 new street lights installed, 200+ repairs)
- Oversight Design of Carmalita Street Improvements (City portion)

**BUDGET NARRATIVE:**

In FY 09-10, the Engineering Division will oversee several design and construction projects. Projects will include Retta Esplanade Extension, Taylor Street parking, Carmalita Street construction, downtown flooding construction, design and construction of future phases of bike path on U.S. 41, Harborwalk construction, Olympia Avenue Streetscape, FEMA grant for wind and flood mitigation, Rails to Trails design and construction, Linear Park construction, Cooper Street Campus and Mooring Fields design and construction.

**Engineering Division - Dept/Div 0908  
Key Performance Measures**

**Goal**

The Engineering Division provides technical support and services to all departments of the City, designs, manages and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements and maintenance projects in order for the City to grow and develop into an attractive community for the citizens of Punta Gorda.

**Objective**

Complete projects managed by division's project managers within the fiscal year.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total budget	6,955,000	8,901,000	19,229,000	17,194,000
<b>Efficiency:</b>				
Cost per capita	407.92	491.14	1045.04	985.72
<b>Service Quality:</b>				
# projects completed within established timelines	16	18	20	24
<b>Outcome:</b>				
% of projects completed in fiscal year	95%	95%	95%	95%

**Results**

The Engineering Division continues to perform effective and efficient management of the City's increased number of projects. The number of projects is expected to increase due in part to current larger projects nearing completion. Future projects will be greater in number, but smaller in size. The per capita cost will decrease as a result.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
ENGINEERING DIVISION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	403,268	468,670	485,737	429,258	408,110
Operating	50,656	46,996	47,056	74,017	40,977
Capital Outlay	18,978	0	0	0	0
<b>Total</b>	<b><u>472,902</u></b>	<b><u>515,666</u></b>	<b><u>532,793</u></b>	<b><u>503,275</u></b>	<b><u>449,087</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
PW Engineering Manager	1	1	1	1	1
Senior Project Manager	2	2	2	2	1
Project Manager	1	1	1	1	1
Engineering Technician II	2	2	2	2	2
	6	6	6	6	5

**GENERAL FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
ENGINEERING - DEPT 0908**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	282,199	335,767	344,690	299,339	288,794
12-02	SERVICE AWARDS	75	0	0	0	0
14-00	OVERTIME PAY	490	295	250	0	250
21-00	F I C A TAXES	20,980	24,824	25,420	21,879	21,167
22-00	RETIREMENT CONTRIBUTION	40,362	43,300	54,453	54,453	46,826
23-00	EMPLOYEE HLTH & LIFE INS	36,632	32,918	34,777	30,573	30,149
23-02	DEP HLTH + EMPL PD LIFE	10,140	16,067	16,919	15,616	15,041
24-00	WORKMEN'S COMP PREMIUMS	12,390	15,499	9,228	7,398	5,883
*	<b>PERSONNEL SERVICES</b>	<b>403,268</b>	<b>468,670</b>	<b>485,737</b>	<b>429,258</b>	<b>408,110</b>
34-00	CONTRACTUAL SERVICES	0	0	0	31,080	0
40-00	TRAVEL & PER DIEM	825	312	800	0	800
41-00	COMMUNICATIONS SERVICES	2,971	2,084	2,806	806	550
44-05	CLOTHING & UNIFORMS	325	353	300	50	300
45-01	FIRE/GENERAL LIAB INSUR	2,211	1,926	2,000	1,706	1,477
46-00	REPAIR & MAINTENANCE SVCS	378	0	400	400	400
46-08	REPAIR/MNT TRUCKS FLEET	3,108	3,092	3,600	3,600	3,600
49-07	COMPUTER OVERHEAD	34,412	33,319	29,600	29,600	23,830
51-00	OFFICE SUPPLIES	1,990	521	2,000	2,000	3,000
52-01	GASOLINE, OIL, LUBRICANTS	1,947	2,970	2,900	2,400	2,900
52-21	DEPT MATERIALS & SUPPLIES	1,114	1,718	1,600	1,375	3,070
52-22	SAFETY SUPPLIES	22	33	50	0	50
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,353	668	1,000	1,000	1,000
*	<b>OPERATING EXPENSES</b>	<b>50,656</b>	<b>46,996</b>	<b>47,056</b>	<b>74,017</b>	<b>40,977</b>
64-01	AUTOS & ON-ROAD VEHICLES	18,978	0	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>18,978</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>472,902</b>	<b>515,666</b>	<b>532,793</b>	<b>503,275</b>	<b>449,087</b>

**Facilities Maintenance - Dept. 1515  
Budget FY 2010**

**FUNCTION:**

The Facilities Maintenance Division provides routine maintenance for all City buildings. The Division prepares preventive maintenance programs that insure high serviceability of building infrastructures, provides contract administration and project management for City building rehabilitation or replacement and provides new electrical install and maintenance for buildings and street/park decorator lights.

**ACCOMPLISHMENTS:**

This year the Facilities Maintenance Division:

- Built and installed electrical panels for Block Party event
- Worked with Engineering Division with power issues around the City
- Built and installed workstations for I.T. server room
- Installed ceiling projectors at Public Safety Building and Annex Building
- Performed evaluation of possibility of energy efficient street lighting
- Extended server room in the Annex Building and added suppression system
- Worked with the Police Department in changing confirmation lights
- Installed bike racks plaques for Urban Design
- Performed countless more maintenance projects

**BUDGET NARRATIVE:**

The Facilities Maintenance Division was reorganized into Public Works, merging with the Parks & Grounds Division. This has helped facilitate movement of manpower within Parks & Grounds to cover all required activities. The proposed budget reflects the continued operation and maintenance performed by the Division with work to include:

- Maintenance of approximately 700 street lights throughout the City
- Maintenance of the confirmation lights
- Oversee contracts for janitorial, elevator, diesel tank, fire alarm, fire sprinklers and pest control services
- Install hurricane shutters on City buildings when threat of impending storm
- Perform maintenance, repairs & alterations to thirteen City-owned buildings including: Police Dept., Bayfront Center, Warehouse, Water Plant, Fleet/Parks, City Hall, Annex, Freeman House, Laishley Park Municipal Marina, Cooper Street Recreation Center, Billing & Collections and Fire Stations #2 & #3.

**Facilities Maintenance - Dept. 1515  
Key Performance Measures**

**Goal**

The goal of City of Punta Gorda Facilities Division is to keep all City buildings operational, clean and in compliance with certifications for elevators, air conditioning, sprinklers and fire alarms for both employees and visitors in an efficient and cost-effective manner. We are also charged with maintaining EPA standards for various fuel tanks utilized by various City Departments.

**Objective**

Facilitate a smooth transition into Public Works as a result of budgetary cutbacks. Continue to provide a high level of service to various City Departments while maintaining routine required maintenance to existing facilities. Assist in bringing new facilities on-line in Lashley Park.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# Emergency Calls & Repairs	20-25	20-25	26-35	26-35
# Standard Work Orders	60+	60+	1,119	1,700
# Special Projects	7	6	5	3
# Contracts supervised	9+	9+	9+	9+
<b>Efficiency:</b>				
Cost per Capita	61.41	56.61	56.69	49.47
<b>Service Quality:</b>				
% customer satisfaction with response times and product completion	95%	96%	96%	96%
<b>Outcome:</b>				
% Same day response to calls	95%	95%	95%	90%
% Projects completed on time	95%	95%	95%	90%
% Projects completed within budget projections	100%	100%	100%	95%

**Results**

City facilities were maintained in an efficient manner while they were kept clean and functional for their given city purpose.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
FACILITIES MAINTENANCE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	252,855	257,206	212,657	200,946	206,854
Operating	744,952	702,038	790,185	792,837	730,083
Capital Outlay	115,124	28,332	0	5,226	0
<b>Total</b>	<b><u>1,112,931</u></b>	<b><u>987,576</u></b>	<b><u>1,002,842</u></b>	<b><u>999,009</u></b>	<b><u>936,937</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Facilities Maintenance Supervisor	1	1	1	1	1
Electrician	1	1	1	1	1
Facilities Maintenance Worker III	1	1	1	1	1
Facilities Maintenance Worker II	1	1	0	0	0
	4	4	3	3	3

**GENERAL FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
FACILITIES MAINTENANCE - DEPT 1515**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	159,663	170,267	135,728	128,886	132,316
12-02	SERVICE AWARDS	60	0	0	0	0
12-03	SPECIAL DETAIL	-100	0	0	0	0
14-00	OVERTIME PAY	9,727	10,333	10,000	10,000	10,000
21-00	F I C A TAXES	12,374	13,396	10,858	10,244	10,517
22-00	RETIREMENT CONTRIBUTION	24,922	25,639	21,489	21,489	23,055
23-00	EMPLOYEE HLTH & LIFE INS	29,003	23,300	20,823	21,531	22,554
23-02	DEP HLTH + EMPL PD LIFE	8,449	6,026	7,859	4,066	4,163
24-00	WORKMEN'S COMP PREMIUMS	8,757	8,245	5,900	4,730	4,249
*	<b>PERSONNEL SERVICES</b>	<b>252,855</b>	<b>257,206</b>	<b>212,657</b>	<b>200,946</b>	<b>206,854</b>
34-00	CONTRACTUAL SERVICES	0	8,235	0	0	0
34-14	PEST CONTROL	2,170	5,845	3,610	3,610	3,610
34-17	JANITORIAL	101,263	88,854	68,220	71,920	71,920
34-24	PAINTING	11,360	9,124	9,000	14,000	5,000
34-25	AIR CONDITIONING	31,879	24,424	32,691	32,691	32,691
34-26	ROOFING	0	8,063	2,856	2,856	0
34-32	FENCING	1,319	0	1,500	3,036	0
40-00	TRAVEL & PER DIEM	1,448	0	1,200	1,200	500
41-00	COMMUNICATIONS SERVICES	1,236	1,181	2,198	1,698	655
43-01	ELECTRICITY	183,444	159,215	219,109	188,512	218,500
43-02	WATER & SEWER	46,311	45,165	56,650	52,900	56,900
44-03	EQUIPMENT LEASES	5,963	0	0	0	0
44-05	CLOTHING & UNIFORMS	1,579	1,220	1,179	579	700
45-01	FIRE/GENERAL LIAB INSUR	224,931	225,481	230,000	219,882	205,520
46-01	REPAIR/MAINT BUILDINGS	96,860	90,604	114,286	157,486	94,930
46-08	REPAIR/MNT TRUCKS FLEET	8,619	5,678	7,210	7,210	5,000
46-09	REPAIR/MNT EQUIP FLEET	555	0	1,030	530	500
46-16	STREET DECORATOR LIGHTS	0	-141	0	0	0
49-07	COMPUTER OVERHEAD	4,737	7,587	4,300	4,300	2,001
51-00	OFFICE SUPPLIES	403	675	500	500	500
52-01	GASOLINE, OIL, LUBRICANTS	4,219	5,316	7,200	2,971	4,905
52-21	DEPT MATERIALS & SUPPLIES	15,478	14,978	25,051	25,051	25,051
52-22	SAFETY SUPPLIES	20	44	500	10	250
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,158	490	1,895	1,895	950
*	<b>OPERATING EXPENSES</b>	<b>744,952</b>	<b>702,038</b>	<b>790,185</b>	<b>792,837</b>	<b>730,083</b>
62-01	CONSTRUCTION AND/OR IMPRV	0	23,993	0	5,226	0
64-01	AUTOS & ON-ROAD VEHICLES	113,198	0	0	0	0
64-03	EQUIPMENT	1,926	4,339	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>115,124</b>	<b>28,332</b>	<b>0</b>	<b>5,226</b>	<b>0</b>
		<b>1,112,931</b>	<b>987,576</b>	<b>1,002,842</b>	<b>999,009</b>	<b>936,937</b>

**Right-of-Way Maintenance Division - Dept/Div 0916  
Budget FY 2010**

**FUNCTION:**

The Right-of-Way Maintenance Division is responsible for maintenance of streets, storm sewers, swales, sidewalks and related appurtenances located within the rights-of-way. Normal operations include traffic sign maintenance and repair, storm sewer cleaning, right-of-way mowing, tree trimming, swale improvements and street sweeping. The scope of operations includes 110 miles of improved streets and 220 miles of stormwater drainage systems.

**ACCOMPLISHMENTS:**

Accomplishments include paving of 1.8 mile of streets, applying asphalt rejuvenation to 13.5 miles of streets, replacing 1,850 feet of sidewalk, completing/repairing 95 drainage projects, inspecting/cleaning 1,450 catch basins and performed restriping of 1.5 miles of City streets.

In addition to the annual maintenance programs, the Right-of-Way Division has undertaken numerous projects Citywide including: installation of off-street parking on Taylor Street, constructed the parking lot at the Open Air Market, installed brick walkway at the Laishley Park fountain, constructed the bleacher seating at the Interactive Fountain, improved drainage on San Rocco Dr. and Madrid Ct., in addition to constructing the parking lot and roadway at the Cooper Street Complex.

There was a reduction in staff by one providing a cost saving measure.

**BUDGET NARRATIVE:**

Throughout FY 09/10, the Right-of-Way Division will continue its established program of work which includes:

- 1 mile of paving City streets
- 11 miles of rejuvenation throughout the City of Punta
- Inspection 24.5 miles for street sweeping
- Replacement of 1,850 ft. of City sidewalk
- Removal of dead trees located in City right-of-way
- Maintenance of railroad crossings located within the City of Punta
- Patch and repair City asphalt & brick streets
- Repair or replace drainage structures, road crossings & outfall pipes
- Re-work residential swales, open ditches at both existing and new construction sites
- Mow & trim City right-of-ways
- Inspect and repair bridges located within the City
- Maintain and replace traffic signage throughout the City
- Construction of special projects that arise during the fiscal year

**Right-of-Way Maintenance Division - Dept/Div 0916  
Key Performance Measures**

**Goal**

The Right-of-Way Maintenance Division is responsible for maintenance of 110 miles of improved streets which includes resurfacing, rejuvenation and microsurfacing allowing for the safe vehicular navigation throughout the City by citizens and visitors.

**Objective**

Provide an effective street maintenance program through established pavement management program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total mileage of streets City maintains	110	110	110	110
<b>Efficiency:</b>				
Cost of miles resurfaced	\$695,000	\$173,517	\$295,000	\$115,000
Cost mile rejuvenated	\$111,102	\$101,586	\$113,542	\$100,000
<b>Service Quality:</b>				
# of miles completed within established timeline	16.5	12	15.3	12
<b>Outcome:</b>				
% of miles maintained in fiscal year	17%	16%	14%	11%

**Results**

The Right-of-Way Division continued its annual street maintenance program with paving of 1.8 mile of streets and applying asphalt rejuvenation to 13.5 miles of streets throughout the City.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
RIGHT-OF-WAY MAINTENANCE DIVISION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	1,034,924	940,253	975,433	935,375	934,538
Operating	201,787	194,705	206,634	154,714	174,473
Capital Outlay	189,439	0	0	0	0
<b>Total</b>	<b><u>1,426,150</u></b>	<b><u>1,134,958</u></b>	<b><u>1,182,067</u></b>	<b><u>1,090,089</u></b>	<b><u>1,109,011</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	0	0	0
PW Crew Chief	2	2	2	2	2
Equipment Operator III	3	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	6	5	5	5	4
Traffic Control Technician	1	1	1	1	1
	<b>18</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>15</b>

**GENERAL FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
RIGHT-OF-WAY MAINTENANCE - DEPT 0916**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	641,202	607,567	626,690	604,659	601,501
12-02	SERVICE AWARDS	270	0	0	0	0
14-00	OVERTIME PAY	38,759	16,092	20,000	20,000	16,000
21-00	F I C A TAXES	49,198	45,603	47,176	45,111	44,575
22-00	RETIREMENT CONTRIBUTION	93,173	95,759	88,269	88,269	93,767
23-00	EMPLOYEE HLTH & LIFE INS	129,638	99,714	111,059	107,658	112,772
23-02	DEP HLTH + EMPL PD LIFE	37,754	26,902	32,369	29,700	30,293
24-00	WORKMEN'S COMP PREMIUMS	44,930	48,616	49,870	39,978	35,630
*	<b>PERSONNEL SERVICES</b>	<b>1,034,924</b>	<b>940,253</b>	<b>975,433</b>	<b>935,375</b>	<b>934,538</b>
40-00	TRAVEL & PER DIEM	2,201	2,498	2,000	1,535	1,224
41-00	COMMUNICATIONS SERVICES	2,346	1,483	2,318	792	1,118
44-05	CLOTHING & UNIFORMS	6,957	5,445	6,351	6,351	1,400
45-01	FIRE/GENERAL LIAB INSUR	36,598	33,389	35,000	30,751	27,450
46-00	REPAIR & MAINTENANCE SVCS	821	609	300	0	0
46-08	REPAIR/MNT TRUCKS FLEET	52,147	44,518	51,000	45,620	43,500
46-09	REPAIR/MNT EQUIP FLEET	36,820	34,932	28,000	28,000	23,000
49-07	COMPUTER OVERHEAD	21,943	21,246	14,165	14,165	13,281
52-01	GASOLINE, OIL, LUBRICANTS	39,088	48,715	64,000	25,000	44,000
52-21	DEPT MATERIALS & SUPPLIES	0	-4	0	0	16,000
52-22	SAFETY SUPPLIES	139	349	1,500	1,000	1,500
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,727	1,525	2,000	1,500	2,000
*	<b>OPERATING EXPENSES</b>	<b>201,787</b>	<b>194,705</b>	<b>206,634</b>	<b>154,714</b>	<b>174,473</b>
64-01	AUTOS & ON-ROAD VEHICLES	123,975	0	0	0	0
64-03	EQUIPMENT	65,464	0	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>189,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>1,426,150</b>	<b>1,134,958</b>	<b>1,182,067</b>	<b>1,090,089</b>	<b>1,109,011</b>

**Parks and Grounds - Dept/Div 0919  
Budget FY 2010**

**FUNCTION:**

The Parks and Grounds Division is responsible for maintaining 86 acres of City park land and all amenities therein. The Division designs, installs, and repairs all irrigation systems throughout city parks, grounds, and 300 cul-de-sacs; maintains City playgrounds, tennis courts, nature trails, boardwalks, beautification sites, the U.S. 41 corridor, Dr. Martin Luther King Jr. Boulevard, Wood Street, entranceways to Punta Gorda Isles, Burnt Store Isles, Burnt Store Meadows and Seminole Lakes, medians on Marion Avenue, Monaco Drive and Madrid Boulevard, Hector House Plaza, Freeman House, Herald Court East and West, Government Center Parking Lot, Nesbit Street Parking Lot, Sculpture Garden and Colony Point Drive. Normal operations also include holiday decorating, herbicide spraying, tree-trimming and fertilizing, and operating the City plant transfer station.

**ACCOMPLISHMENTS:**

Accomplishments this year included the Division installed 7000' + of replacement irrigation lines throughout City. Repairs were performed on the playground equipment in Gilchrist Park Kiddieland and removed old playground equipment and made improvements to existing rides at the Cooper Street Recreation Center. Thirty yards of handicap mulch was installed at Kiddieland and Ponce de Leon playground. Hounds on Henry Street Dog Park received grading and new sod. Other accomplishments include repairing and painting all City facility, park and welcome signs, replacing 600+ plants on U.S. 41 medians, installed 40 cul-de-sac trees, hand-watering of transplanted trees in City rights-of-way and new plant material throughout the City including at parks, right-of-ways, U.S. 41 and City facilities. The trimming and fertilizing of 300 + beautification trees in City rights-of-way, maintaining beautification sites on US41 and US17, Streetscape and City entrance features, maintaining Government Center Parking Lot, Nesbit Street Parking Lot, Hector House Plaza, aka Pocket Park, Herald Court West and courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana, and all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs was also accomplished. The division also completed annual mangrove trimming and exotic plant removal programs, delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs and performed mowing maintenance for West Marion Avenue medians. Following the completion of the Laishley Park Interactive Fountain, restrooms & Open Air Market, maintenance was assumed by the Division.

Within the Division, there was a reduction in staff by two. The Parks & Grounds Division has merged with Facilities Maintenance, distributing manpower throughout the two divisions.

**BUDGET NARRATIVE:**

The proposed budget provides for the City's Parks and Grounds Division to continue its maintenance programs at a high standard level that will include:

- Beautification on U.S. 41
- City parks including Laishley Park, Gilchrist Park, Ponce de Leon Park, Nature Parks, Hounds on Henry Street Dog Park
- Dr. Martin Luther King Jr. Boulevard, Herald Court East
- Government Center, Nesbit Street, and Open Air Market Parking Lots
- Streetscape throughout the downtown area
- Freeman House

**Parks and Grounds - Dept/Div 0919**  
**Key Performance Measures**

**Goal**

The Parks & Grounds Division is responsible for the maintenance of approximately 86 acres of park land that are broken down into 10 named parks: Gilchrist, Laishley, Ponce de Leon, Punta Gorda Nature Park, Hounds on Henry Street, Elizabeth, Wilson, Alice, Pitman and Shreve, 6 park areas; Marion Avenue downtown, Hector House Plaza, Cooper Street Recreation Center, Freeman House, Colony point Drive and the Sculpture Garden. Maintenance includes mowing, weed control, sidewalk and plant bed edging, pruning & trimming, tree & plant replacement, mulching, painting structures, furnishings, playground equipment and decorator lights, designing, installing and repairing irrigation systems. The Division also maintains 3 playgrounds, 4 fishing piers, 2 beaches and 3 boardwalks within the parks.

**Objective**

To efficiently and effectively maintain approximately 86 acres of park land, all the amenities therein, and contribute to the enjoyment of leisure time for residents and visitors to the City of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of park acres	85.5	86	89	89
<b>Efficiency:</b>				
Cost per acre	\$7,001	\$6,813	\$6,630	\$6,168
<b>Service Quality:</b>				
# of acres maintained	85.5	86	86	86
<b>Outcome:</b>				
% of acreage maintained	100%	100%	97%	97%

**Results**

Fiscal year park maintenance costs increased during 2007 and 2008, with a projected decrease in 2009 as a result of higher prices for construction materials, which increased the cost of park maintenance accordingly. The continued economic down-turn reduced projected spending in 2007/2008 and 2008/2009 and has reduced proposed spending for fiscal year 2009/2010.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
PARKS AND GROUNDS SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	805,787	805,906	765,342	773,618	655,236
Operating	598,625	585,929	590,044	572,597	552,249
Capital Outlay	24,069	36,337	0	0	0
<b>Total</b>	<b><u>1,428,481</u></b>	<b><u>1,428,172</u></b>	<b><u>1,355,386</u></b>	<b><u>1,346,215</u></b>	<b><u>1,207,485</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
PW Supervisor	1	1	1	1	0
PW Senior Crew Chief	1	1	0	0	0
PW Crew Chief	1	1	1	1	1
Landscape Technician	1	1	1	1	1
Equipment Operator III	1	1	1	1	1
Equipment Operator II	3	3	3	3	3
Equipment Operator I	8	8	7	7	6
	16	16	14	14	12

**GENERAL FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
PARKS AND GROUNDS - DEPT 0919**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	525,384	543,664	508,802	511,212	424,677
12-02	SERVICE AWARDS	240	0	0	0	0
14-00	OVERTIME PAY	3,467	3,507	4,500	10,500	1,300
21-00	F I C A TAXES	38,519	40,090	37,223	37,244	30,286
22-00	RETIREMENT CONTRIBUTION	71,537	77,304	70,898	70,898	69,009
23-00	EMPLOYEE HLTH & LIFE INS	114,945	94,284	97,176	100,481	90,217
23-02	DEP HLTH + EMPL PD LIFE	26,907	22,499	25,427	26,195	26,912
24-00	WORKMEN'S COMP PREMIUMS	24,788	24,558	21,316	17,088	12,835
*	<b>PERSONNEL SERVICES</b>	<b>805,787</b>	<b>805,906</b>	<b>765,342</b>	<b>773,618</b>	<b>655,236</b>
34-00	CONTRACTUAL SERVICES	129,157	143,268	166,217	150,000	158,722
34-02	TREES	13,993	13,985	11,500	6,865	3,433
34-42	MANGROVE TRIMMING	17,797	15,900	12,240	16,875	16,875
34-44	EXOTIC TREE REMOVAL	20,000	27,890	12,520	12,520	12,520
40-00	TRAVEL & PER DIEM	734	510	524	192	300
41-00	COMMUNICATIONS SERVICES	2,025	1,842	2,398	658	1,199
43-01	ELECTRICITY	29,664	31,150	40,181	32,279	41,552
43-02	WATER & SEWER	108,431	122,580	117,000	117,000	117,000
43-04	NATURAL GAS	383	349	384	349	384
43-10	WATER/SEWER P R W CTR WNS	2,378	2,287	2,400	2,400	2,760
44-05	CLOTHING & UNIFORMS	6,000	4,515	2,560	2,560	1,195
45-01	FIRE/GENERAL LIAB INSUR	23,904	21,763	23,000	20,110	17,992
46-00	REPAIR & MAINTENANCE SVCS	1,101	5,955	8,945	24,859	7,027
46-08	REPAIR/MNT TRUCKS FLEET	33,869	31,123	21,273	27,238	21,273
46-09	REPAIR/MNT EQUIP FLEET	5,505	10,170	7,425	5,460	6,425
46-13	REPAIR/MNT VEH & EQP DEPT	5,525	5,107	4,000	6,000	6,000
46-16	STREET DECORATOR LIGHTS	0	0	3,177	0	1,765
49-07	COMPUTER OVERHEAD	6,734	6,520	4,935	4,935	2,637
49-13	LANDFILL FEES	7,477	11,892	6,000	7,600	5,000
51-00	OFFICE SUPPLIES	0	342	700	572	350
52-01	GASOLINE, OIL, LUBRICANTS	26,240	32,109	31,000	18,436	19,875
52-19	HOLIDAY DECORATIONS	5,759	6,056	3,440	4,640	3,080
52-21	DEPT MATERIALS & SUPPLIES	87,295	55,608	81,500	76,900	73,400
52-22	SAFETY SUPPLIES	1,794	1,518	1,000	1,000	800
52-25	AGRIC & BOTANICAL SUPPLS	51,042	31,964	22,750	30,057	30,010
52-29	TENNIS COURTS	11,281	845	2,300	2,055	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	537	681	675	1,037	675
*	<b>OPERATING EXPENSES</b>	<b>598,625</b>	<b>585,929</b>	<b>590,044</b>	<b>572,597</b>	<b>552,249</b>
63-24	PLAYGROUND EQUIPMENT	1,044	0	0	0	0
64-01	AUTOS & ON-ROAD VEHICLES	0	25,540	0	0	0
64-03	EQUIPMENT	23,025	10,797	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>24,069</b>	<b>36,337</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>1,428,481</b>	<b>1,428,172</b>	<b>1,355,386</b>	<b>1,346,215</b>	<b>1,207,485</b>

**Police - Dept. 1200  
Budget FY 2010**

**FUNCTION:**

The function of the Police Department is to provide for the security, safety, and well-being of our stakeholders through a partnership with the citizens of Punta Gorda and the delivery of law enforcement services including enforcement of federal, state and local statutes and ordinances. The Police Department provides deterrence against criminal activity through progressive law enforcement and investigative efforts as well as problem-oriented policing. The Department must also fulfill all other official responsibilities mandated by the State Constitution, Florida Statutes, and City Ordinances.

**ACCOMPLISHMENTS:**

Our goal continues to be the efficient and effective delivery of law enforcement services to the citizens of Punta Gorda with an emphasis on extraordinary customer service. A Customer Relationship Management Program was developed and delivered to all agency personnel in July of 2008, emphasizing a migration from an isolated paramilitary command management model to a contemporary business model blended style of management. A customer-centric approach to public safety continued with the opening of Community Policing Offices in both the Gulf Breeze Apartment complex and the new Fire Station 2. A pilot program was also instituted placing officer names on the vehicles of agency road patrol supervisors. The program was well received and continues to be expanded within the fleet.

In challenging economic times, the police department continues to emphasize community service through crime prevention and public education. To that end, the *Community Relations Unit* was renamed the *Community Services Unit* to better represent a full range of crime prevention and citizen services. A re-energized component under new leadership brought a number of new programs to include our Safe Car Program and an open garage door crime prevention initiative. Youth programs have also been expanded with the reintroduction of our Jammers Youth Basketball program which is staffed by off-duty police volunteers and parents. The Do the Right Thing program has reorganized and the Board of Directors has expanded with the addition of several notable community leaders. This program remains the cornerstone of our crime prevention and youth recognition programs.

An emphasis on the aggressive pursuit of criminal activity compliments our crime prevention efforts. Enforcement initiatives and efficiency have been complimented by an expansion of our service delivery channels. Current services include road patrol, an expanded bike patrol, and marine patrol. Additionally in this fiscal year, the Police Department has introduced a new canine program, a new police motorcycle program, a new drug recognition expert program, and the introduction of Animal Cruelty Investigators to the agency. Community foot patrols have been identified as a priority and are emphasized by management. Marine enforcement efforts have been ramped up with a number of new educational and enforcement initiatives.

The City's School Resource Officer (SRO) program remains a tremendous success; however unfunded SRO services to Sallie Jones Elementary were eliminated due to manpower allocation needs. The agency continues to effectively serve 4,000 students with three School Resource Officers, also delivering Drug Abuse and Resistance Education (DARE) training to students at Sallie Jones Elementary and Punta Gorda Middle School for 7<sup>th</sup> grade students this school year.

**Police - Dept. 1200  
Budget FY 2010**

**BUDGET NARRATIVE:**

No sworn or civilian positions have been requested this year; however the Punta Gorda Housing Authority (PGHA) has requested and fully funded one new police officer position to primarily service the surrounding area of the PGHA property. This addition will benefit other areas of the city with respect to patrol coverage and service. The position of Deputy Chief of Police was eliminated last year.

New enforcement programs have been implemented with maximum efficiency and an emphasis on cost savings. The majority of costs associated with the new canine team were funded through grants. Police motorcycles were donated by the local Harley-Davidson dealership, equipped by the City, and their implementation will result in fuel and maintenance savings.

**Police - Dept. 1200  
Key Performance Measures**

**Goal**

The goal of the Police Department is to protect the lives and property of our citizens through proactive enforcement of local, state and federal laws. This service will be provided in the most efficient and effective means possible, with a high regard for professionalism and customer service.

**Objective**

To respond and be on scene of all calls for service within an average of **4** minutes of dispatch.

For Communications personnel to answer all telephone calls for service within a ring time of **3** seconds.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total Calls for Service	13,025	14,222	15,967	n/a
Total No. of ring events on administrative lines	37,799	38,787	37,282	n/a
Total No. of ring events on emergency 911 lines	4,925	5,250	6,150	n/a
<b>Efficiency:</b>				
Cost per capita	281.24	283.84	287.80	284.95
City Population est.	17,198	17,444	17,690	17,943
<b>Service Quality:</b>				
Average patrol response time for calls for service	3:30	2:52	2:35	n/a
Average administrative line ring duration in seconds	3	3	3	n/a
Average emergency 911 line ring duration in seconds	3	2	2	n/a
<b>Outcome:</b>				
Uniform Crime Rate	2551.0	2827.0	n/a	n/a
UCR Population est.*	17,444	17,651	n/a	n/a

**Results**

The Police Department has again made significant progress in enhancing our call for service (CFS) patrol response times. This is due in large part to quality control measures that emphasize efficient call response time tracking and continued supervisory emphasis on rapid response to citizen requests for service. We consider response time performance measures to be key indicators of the level of protection provided to our community.

These efforts have resulted in a reduction in our average patrol response time. Therefore, we have raised the bar with respect to our performance measure objectives this year. We no longer seek to achieve an average patrol response time of less than 5 minutes for all CFS, we now seek to achieve an average patrol response time of less than **4 minutes**. Accordingly, for the second consecutive year, we have reduced our average telephone line answering time goal for Telecommunicators from 4 seconds to **3 seconds**. We believe that the attainment of these objectives reflects positively on our emphasis on exceptional service to our citizens.

**Police - Dept. 1200**  
**Key Performance Measures**

**Results (continued)**

Calls for service that are not included in response time calculations include Telecommunicator reports, citizen fingerprinting requests, and cancelled calls for service. Each of these CFS categories do not involve a police officer response.

Ring time statistics are derived from the agency's Public Safety Answering Point (PSAP) computerized data collection system which is administered by the Charlotte County E-911 Administrator.

*\*UCR population figures are based on data provided by the Florida Legislature's Office of Economic and Demographic Research, the same database utilized by the Florida Department of Law Enforcement for Uniform Crime Reporting purposes.*

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
POLICE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	3,514,293	3,726,022	3,903,616	3,847,676	4,090,453
Operating	1,045,178	1,117,620	1,091,476	996,269	944,187
Capital Outlay	277,261	107,683	225,000	205,760	153,800
<b>Total</b>	<b><u>4,836,732</u></b>	<b><u>4,951,325</u></b>	<b><u>5,220,092</u></b>	<b><u>5,049,705</u></b>	<b><u>5,188,440</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	0	0	0
Captain	2	2	2	2	2
Sergeant	6	6	7	7	7
Police Admin Svcs Supv	1	1	1	1	1
Police Officer	24	24	22	22	23
Police School Resource Officer	2	2	3	3	3
Evidence/Crime Scene Technician	1	1	1	1	1
Communications Supervisor	1	1	1	1	1
Dispatcher	8	8	8	8	8
Police Records Clerk	4	4	4	4	4
Executive Assistant	1	1	1	1	1
	52	52	51	51	52

**GENERAL FUND  
BUDGET FY 2010**

**POLICE - DEPT 1200**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	174,902	178,686	92,383	91,587	97,143
12-01	REGULAR SALARIES & WAGES	2,164,963	2,417,196	2,496,642	2,463,268	2,554,815
12-02	SERVICE AWARDS	780	0	0	0	0
12-03	SPECIAL DETAIL	-29,835	-38,762	0	-16,067	0
14-00	OVERTIME PAY	215,417	192,444	200,451	200,451	200,480
21-00	F I C A TAXES	189,998	207,940	207,555	201,891	206,627
22-00	RETIREMENT CONTRIBUTION	85,283	100,670	99,427	99,427	111,595
22-01	RETIREMT-POLICE OFFICERS	187,950	154,462	266,230	266,230	336,196
23-00	EMPLOYEE HLTH & LIFE INS	348,086	330,929	347,130	354,146	383,501
23-02	DEP HLTH + EMPL PD LIFE	111,707	118,868	128,687	134,548	144,936
24-00	WORKMEN'S COMP PREMIUMS	65,042	63,589	65,111	52,195	55,160
*	<b>PERSONNEL SERVICES</b>	<b>3,514,293</b>	<b>3,726,022</b>	<b>3,903,616</b>	<b>3,847,676</b>	<b>4,090,453</b>
31-00	PROFESSIONAL SERVICES	1,504	1,489	2,300	1,000	3,475
31-13	EMPLOYEE TESTING	2,909	1,658	6,270	7,020	7,800
31-16	VETERINARY SERVICES	0	0	0	800	1,325
40-00	TRAVEL & PER DIEM	27,925	20,313	29,737	29,737	25,097
41-00	COMMUNICATIONS SERVICES	71,087	66,051	78,490	78,490	63,768
44-02	COPYING EQUIPMENT	8,210	8,904	8,904	8,904	8,904
44-03	EQUIPMENT LEASES	5,988	6,011	6,324	6,324	7,260
44-04	VEHICLES - RENTAL & LEASE	181	332	1,000	1,000	1,000
45-01	FIRE/GENERAL LIAB INSUR	168,558	148,431	155,100	133,206	116,390
46-00	REPAIR & MAINTENANCE SVCS	15,313	11,767	18,208	17,208	18,210
46-02	REPAIR/MNT AUTOS FLEET	73,067	104,155	79,431	79,431	92,154
46-13	REPAIR/MNT VEH & EQP DEPT	2,996	7,760	10,000	10,000	11,000
49-03	POLICE RESERVES	66	0	0	0	0
49-04	CLEANING ALLOWANCE	29,008	32,822	34,200	32,224	0
49-07	COMPUTER OVERHEAD	375,604	387,101	306,990	310,590	287,277
52-01	GASOLINE, OIL, LUBRICANTS	109,650	151,451	165,000	90,000	115,600
52-21	DEPT MATERIALS & SUPPLIES	74,943	80,878	95,229	89,579	89,592
52-22	SAFETY SUPPLIES	1,592	1,726	3,222	6,102	4,163
52-24	CLOTHING & UNIFORMS	32,840	30,438	34,920	37,462	37,690
52-28	TRAINING MATLS & SUPPLIES	3,984	4,066	8,422	8,422	8,749
52-31	EMERGENCY MGMT SUPPLIES	3,970	3,423	0	0	0
52-35	CRIME PREVENTION	17,398	19,173	13,072	15,172	14,673
54-00	BOOKS/MEMBS/TRAINING/EDUC	18,385	29,671	34,657	33,598	30,060
*	<b>OPERATING EXPENSES</b>	<b>1,045,178</b>	<b>1,117,620</b>	<b>1,091,476</b>	<b>996,269</b>	<b>944,187</b>
64-01	AUTOS & ON-ROAD VEHICLES	211,694	0	225,000	170,737	150,000
64-03	EQUIPMENT	65,567	107,683	0	35,023	2,300
64-20	COMPUTER EQUIPMENT	0	0	0	0	1,500
*	<b>CAPITAL OUTLAY</b>	<b>277,261</b>	<b>107,683</b>	<b>225,000</b>	<b>205,760</b>	<b>153,800</b>
		<b>4,836,732</b>	<b>4,951,325</b>	<b>5,220,092</b>	<b>5,049,705</b>	<b>5,188,440</b>

**Fire - Dept. 1300  
Budget FY 2010**

**FUNCTION:**

The function of the Fire Department is to protect lives and property through fire prevention, basic life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible.

The Fire Suppression Division personnel are highly trained in the latest methods of basic life support, fire suppression, hazardous materials response/identification, vehicular extrication and other rescue situations. They are also involved with the fire prevention aspect of the Fire Department operations through pre-fire planning of commercial and multi-family occupancies and the annual in-service inspection program.

The Fire Prevention Division is charged with the responsibility of keeping the citizens of Punta Gorda and their property safe from fire and other life threatening incidents. They accomplish this by staying current with the Local, State and Federal codes, rules, ordinances, etc. relating to life safety and building construction. The Prevention Division is also responsible for reviewing all commercial and multi-family Fire protection System plans prior to the awarding of a building permit. The Fire Marshal is the department's representative and serves as an integral member of the Punta Gorda Development Review Committee (DRC).

**ACCOMPLISHMENTS:**

There were no fire deaths or major injuries from fire to any citizens or fire department employees in the past year.

The department continues to coordinate the Community Emergency Response Team (CERT) programs for the City. To date, 85 City residents have participated in the 5-week training program forming six separate teams throughout the City; a seventh program is currently underway.

The Fire Department has continued to reach out to the community through public education, community training programs such as Fire Extinguisher training, "Medical Emergencies while Cruising" boating safety programs and fire/injury prevention training sessions utilizing the departments "Fire Safety House" to train school age children throughout the community.

The Fire Station 2 replacement project has been completed. The project was completed prior to the November 12, 2008 planned date and was brought in under budget. All fire personnel have occupied the new building and running calls from their new home.

**BUDGET NARRATIVE:**

There is one major program change in the Punta Gorda Fire Department this year. As a part of the budget process, the Fire Inspector position has been eliminated and the structural plan review, permitting and associated inspection functions are being transferred to the Building Department. The Fire Marshal will continue Fire System plan review, permitting and associated inspection functions for Fire Protection and Alarm Systems.

**Fire - Dept. 1300**  
**Key Performance Measures**

**Goal**

The goal of the Fire Department is to protect lives and property of the citizens of Punta Gorda through fire prevention, basic life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible. The successful attainment of this goal will minimize the damage caused by fire and other hazards along with ensuring the most successful outcomes of accidental injuries and/or medical emergencies.

**Objective**

To respond and be on scene at 90% of all emergency calls within the City in 5 minutes or less of dispatch, as stated in the National Fire Protection Association Standards (NFPA), Standard #1710.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	2009	FY 2010
<b>Output:</b>				
Total number of calls	2,800	2,778	3,000	3,150
Emergency Calls	2,231	2,252	2,540	2,665
Non-Emergency Calls	569	526	460	485
<b>Efficiency:</b>				
Cost per capita	\$149	\$168	\$168	\$153
<b>Service Quality:</b>				
Number of emergency calls with a response time of less than 5 minutes	1,517	1,547	1,816	1,906
<b>Outcome:</b>				
Percentage of emergency calls with a response time of less than 5 minutes	71.32%	71.32%	72.00%	72.00%

**Results**

At this time the Fire Department is successful in responding to and being on scene at emergency calls within the City in 5 minutes of dispatch 71.32% of the time. It is anticipated that the relocation of Fire Station 2 will have a positive impact on the overall response times in FY 2009.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
FIRE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	2,200,885	2,411,824	2,555,705	2,478,725	2,442,545
Operating	422,051	370,093	375,663	360,966	319,609
Capital Outlay	208,815	57,514	1,825	33,077	0
<b>Total</b>	<b><u>2,831,751</u></b>	<b><u>2,839,431</u></b>	<b><u>2,933,193</u></b>	<b><u>2,872,768</u></b>	<b><u>2,762,154</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Fire Chief	1	1	1	1	1
Assistant Fire Chief	1	1	0	0	0
Fire Training Chief	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3
Fire Lieutenant	9	9	9	9	9
Fire Marshall	1	1	1	1	1
Fire Inspector	1	1	1	1	0
Firefighter/EMT	12	12	12	12	12
Executive Assistant	1	1	1	1	1
	30	30	29	29	28

**GENERAL FUND  
BUDGET FY 2010**

**FIRE - DEPT 1300**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	154,411	160,686	89,790	89,375	91,267
12-01	REGULAR SALARIES & WAGES	1,151,989	1,273,524	1,487,093	1,430,617	1,381,889
12-02	SERVICE AWARDS	450	0	0	0	0
12-03	SPECIAL DETAIL	-1,431	-350	0	-700	0
13-02	TEMPORARY EMPLOYEE WAGES	1,843	1,762	2,000	1,414	0
14-00	OVERTIME PAY	199,263	230,999	200,000	160,000	100,000
14-10	SCHEDULED OVERTIME	83,610	116,982	103,000	133,000	137,124
21-00	F I C A TAXES	118,089	132,529	139,879	133,870	128,326
22-00	RETIREMENT CONTRIBUTION	15,760	12,415	15,636	15,636	9,656
22-02	RETIREMENT-FIREFIGHTERS	138,866	159,633	182,531	182,531	268,769
23-00	EMPLOYEE HLTH & LIFE INS	204,779	192,661	201,294	205,816	210,507
23-02	DEP HLTH + EMPL PD LIFE	63,555	61,972	69,262	74,883	73,017
24-00	WORKMEN'S COMP PREMIUMS	69,701	69,011	65,220	52,283	41,990
*	<b>PERSONNEL SERVICES</b>	<b>2,200,885</b>	<b>2,411,824</b>	<b>2,555,705</b>	<b>2,478,725</b>	<b>2,442,545</b>
31-13	EMPLOYEE TESTING	15,232	9,629	10,500	10,500	10,500
34-00	CONTRACTUAL SERVICES	13,015	19,663	12,000	12,000	12,000
40-00	TRAVEL & PER DIEM	8,416	4,081	6,512	4,512	4,950
41-00	COMMUNICATIONS SERVICES	19,259	16,427	16,500	18,500	16,420
44-03	EQUIPMENT LEASES	2,305	2,341	2,850	2,850	2,850
45-01	FIRE/GENERAL LIAB INSUR	55,775	53,264	55,200	50,364	45,933
46-00	REPAIR & MAINTENANCE SVCS	26,141	10,711	12,000	11,400	11,500
46-02	REPAIR/MNT AUTOS FLEET	3,824	3,576	3,635	3,635	3,635
46-08	REPAIR/MNT TRUCKS FLEET	14,365	9,055	4,000	4,600	4,000
46-13	REPAIR/MNT VEH & EQP DEPT	19,218	24,445	30,118	30,118	27,618
49-04	CLEANING ALLOWANCE	14,672	14,979	14,500	14,500	0
49-05	VOLUNTEER FIREMEN	15,447	598	2,500	2,500	2,500
49-07	COMPUTER OVERHEAD	108,175	106,361	85,615	85,615	76,318
51-00	OFFICE SUPPLIES	3,085	2,773	3,605	3,605	2,565
52-01	GASOLINE, OIL, LUBRICANTS	23,895	29,664	35,861	27,500	27,861
52-12	FIRE PREVENTION SUPPLIES	2,786	1,587	1,339	1,339	1,339
52-21	DEPT MATERIALS & SUPPLIES	34,529	28,079	32,000	27,000	29,807
52-22	SAFETY SUPPLIES	9,521	3,452	5,665	4,665	5,665
52-24	CLOTHING & UNIFORMS	20,429	15,185	23,000	30,500	21,200
52-28	TRAINING MATERIALS & SUPP	4,083	4,659	4,263	4,263	3,948
52-31	EMERGENCY MGMT SUPPLIES	882	0	1,000	1,000	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,997	9,564	13,000	10,000	9,000
*	<b>OPERATING EXPENSES</b>	<b>422,051</b>	<b>370,093</b>	<b>375,663</b>	<b>360,966</b>	<b>319,609</b>
64-03	EQUIPMENT	208,815	57,514	1,825	33,077	0
*	<b>CAPITAL OUTLAY</b>	<b>208,815</b>	<b>57,514</b>	<b>1,825</b>	<b>33,077</b>	<b>0</b>
		<b>2,831,751</b>	<b>2,839,431</b>	<b>2,933,193</b>	<b>2,872,768</b>	<b>2,762,154</b>

**Growth Management - Dept. 1500  
Budget FY 2010**

**FUNCTION:**

The Growth Management Department is responsible for the divisions of Building, Code Compliance, Urban Design/Zoning and Geographic Information Systems.

The administrative functions include the implementation of the Comprehensive Plan as it relates to growth. The staff implements the Council's vision for Zoning and Code Compliance while supporting residential and commercial development through the planning, permitting and construction process.

**ACCOMPLISHMENTS:**

- State approval of the Comprehensive Plan
- Annexation of 1200+ acres of open space
- Progress toward Annexation of US 41 Business properties (commercial corridor)
- Design and permitting of Linear Park Phase I
- Design and submission for permitting of Linear Park Phase II
- Completed annexation of School Board properties
- Acquired property for PW/UT Campus
- Assisted in the Parking Garage Project, Laishley Park Phase II
- Construction of the John Whalley Stage at Laishley Park
- Construction of the multi-use path from Agui Esta to Monaco along US 41.

**BUDGET NARRATIVE:**

Growth Management will leverage our success of the Comprehensive Plan by moving forward with Parks Master Plan and the Evaluation and Appraisal report. We will continue our efforts for systematic growth to the City through Annexation.

Other significant projects will be to coordinate the efforts on design and permitting of the following:

- Linear Park Phase II construction
- Linear Park Phase III design and permitting
- Rails and Trails – Design and property lease with Seminole Gulf Railway LP
- Design and permitting of the East and West Mooring Fields
- Assist in the coordination of the Harbor Walk project
- Complete various FDOT L.A.P. beautification projects

As part of the Department's cost savings measures, the Administrative Assistant position is eliminated and responsibilities reallocated among department staff.

**Growth Management - Dept. 1500  
Key Performance Measures**

**Goal**

Provide core growth management administrative functions to the citizens of Punta Gorda, while supporting the internal operations of the City keeping in mind that customer service **is** our primary goal.

**Objective**

Provide guidance and cooperation to business and individuals looking to settle in Punta Gorda. Be a conducive environment for orderly and sustainable growth.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
% of Increased taxable valued properties within the city	-2%	1%	2%	.5%
<b>Efficiency:</b>				
Cost per Capita	10.61	10.98	11.30	10.13
<b>Service Quality:</b>				
% of Growth	.71	.77	.86	.50
<b>Outcome:</b>				
Growth versus Capacity Of Infrastructure	1%	1%	2%	.5%

**Results**

1. We expect a slow down in growth due to the recession.
2. Reductions in Growth Management budget in conjunction with the lack of growth reducing the per capita efficiency.
3. Due to the economic climate, lending institutions are more selective on what projects they are willing to loan money. Thus there is a significant reduction of new construction for business.
4. City's existing infrastructures is sufficient to handle anticipated growth.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
GROWTH MANAGEMENT SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	164,124	177,940	183,568	183,870	148,288
Operating	18,270	13,615	16,898	21,698	17,342
Capital Outlay					
<b>Total</b>	<b>182,394</b>	<b>191,555</b>	<b>200,466</b>	<b>205,568</b>	<b>165,630</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Director of Growth Management	1	1	1	1	1
Executive Assistant	1	1	1	1	0
	2	2	2	2	1

**GENERAL FUND  
BUDGET FY 2010**

**GROWTH MANAGEMENT - DEPT 1500**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	89,190	96,422	98,869	98,230	98,876
12-01	REGULAR SALARIES & WAGES	30,855	35,249	35,684	36,255	10,537
12-02	SERVICE AWARDS	30	0	0	0	0
14-00	OVERTIME PAY	0	174	0	0	0
21-00	F I C A TAXES	9,175	9,825	10,018	9,885	7,977
22-00	RETIREMENT CONTRIBUTION	18,552	19,665	21,355	21,355	17,725
23-00	EMPLOYEE HLTH & LIFE INS	12,775	13,005	13,882	14,355	9,398
23-02	DEP HLTH + EMPL PD LIFE	3,069	3,124	3,332	3,447	3,523
24-00	WORKMEN'S COMP PREMIUMS	478	476	428	343	252
*	<b>PERSONNEL SERVICES</b>	<b>164,124</b>	<b>177,940</b>	<b>183,568</b>	<b>183,870</b>	<b>148,288</b>
34-00	CONTRACTUAL SERVICES	0	20	3,145	7,945	5,000
40-00	TRAVEL & PER DIEM	517	364	1,000	1,000	1,000
40-01	AUTO ALLOWANCE	3,000	0	0	0	0
41-00	COMMUNICATIONS SERVICES	1,120	1,024	1,223	1,223	700
49-07	COMPUTER OVERHEAD	10,472	10,139	9,230	9,230	8,642
51-00	OFFICE SUPPLIES	2,141	943	800	800	750
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,020	1,125	1,500	1,500	1,250
*	<b>OPERATING EXPENSES</b>	<b>18,270</b>	<b>13,615</b>	<b>16,898</b>	<b>21,698</b>	<b>17,342</b>
		<b>182,394</b>	<b>191,555</b>	<b>200,466</b>	<b>205,568</b>	<b>165,630</b>

**Code Compliance - Dept. 1510  
Budget FY 2010**

**FUNCTION:**

The Code Compliance Division enforces adopted City Ordinances pertaining to code enforcement, zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipt, and engineering violations to include associated field inspections and case presentation before the Code Enforcement Board.

**ACCOMPLISHMENTS:**

In spite of health related staff shortages during the first half of the fiscal year, Code Compliance has maintained an exemplary level of service. The number of code violations resolved prior to Code Enforcement Board intervention is in excess of 90%.

Code Officers have also become proficient at resolving issues with properties in foreclosure.

Code Compliance maintains full administrative control of the Mandatory Lot Mowing Program adopted by City Council in early 2008.

**BUDGET NARRATIVE:**

Costs have been closely scrutinized and reduced that do not effect the code delivery of service. Evaluation of the code documentation process is being completed to optimize the office's time in the field. Standard field patrols are being routed to minimize the amount of fuel consumed, while optimizing coverage. In keeping with the Council's budget criteria, Code has reduced its work staff by eliminating the Engineering Technician II position. These duties have been shifted to the Building Division. The Division continues to administer the Lot Mowing Program and has been working with Procurement to further reduce the cost of the program.

**Code Compliance - Dept. 1510  
Key Performance Measures**

**Goal**

To respond to code related complaints within 24 hours and resolve a minimum of 90% of these complaints prior to the involvement of the Code Enforcement Board.

Continue to be proactive within the community on education and compliance with Punta Gorda City Codes.

**Objective**

The Code Compliance Division enforces adopted City Ordinances pertaining to code enforcement, zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipts and engineering violations to include associated field inspections and case presentation before the Code Enforcement Board. The Division conducts plan reviews, permitting and inspections for residential right-of-way, utility, docks and waterways projects. It also conducts final landscape inspections for multi-family and commercial projects. The Division issues permits for recreational vehicles, boat maintenance and residential yard/garage sales and processes City parking citations for the Code Enforcement Board.

Indicator	Prior Year Actuals		Projected*	Proposed*
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total Stops:	6,444	5,937	4,988	5,137
Total Violations Cited:	1,374	1,097	2,186	2,251
Canal & ROW Permits:	424	588	470	450
<b>Efficiency:</b>				
Stops per officer:	1,611	1,484	871	1,712
Violations per officer:	344	365	257	571
<b>Service Quality:</b>				
# Resolved w/o Code Enforcement Board intervention	1,356	1,011	2,093	2,140
<b>Outcome:</b>				
% resolved within 90% target	100%	100%	100%	100%

Note: Code Compliance reports are maintained on a calendar year basis. The 2009 Year-To-Date statistics are through the end of March. Also, due to the drought the large increase in violations reflects watering citations. A large increase of illegal signs also inflated this figure probably driven by the economic downturn.

**RESULTS**

Efforts in recent years have increased the number of citations; we expect that trend to continue due to the number of foreclosures and tough economic times. Our efforts to work directly with the citizens have resulted in an increase in compliance and a reduction of cases that require attention by the Code Enforcement Board, thus saving the City unnecessary staff expenses. We will strive to continue resolving as many issues as possible.

Directly related to the recession, we anticipate a slightly slower than normal permitting activity for Canals and ROW.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
CODE COMPLIANCE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	351,127	273,733	256,560	262,665	205,812
Operating	62,032	60,844	59,203	58,484	61,558
Capital Outlay					
<b>Total</b>	<b>413,159</b>	<b>334,577</b>	<b>315,763</b>	<b>321,149</b>	<b>267,370</b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Code Compliance Officer	4	3	3	3	3
Engineering Technician II	2	2	1	1	0
Code Compliance Secretary	1	1	1	1	1
	7	6	5	5	4

**GENERAL FUND  
BUDGET FY 2010**

**GROWTH MANAGEMENT  
CODE COMPLIANCE - DEPT 1510**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	226,280	185,430	176,701	174,525	137,468
12-02	SERVICE AWARDS	105	0	0	0	0
21-00	F I C A TAXES	16,468	13,601	12,946	12,095	9,636
22-00	RETIREMENT CONTRIBUTION	32,428	26,870	28,055	28,055	22,270
23-00	EMPLOYEE HLTH & LIFE INS	48,657	25,603	20,967	28,779	22,631
23-02	DEP HLTH + EMPL PD LIFE	12,724	13,188	13,895	16,008	12,219
24-00	WORKMEN'S COMP PREMIUMS	14,465	9,041	3,996	3,203	1,588
*	<b>PERSONNEL SERVICES</b>	<b>351,127</b>	<b>273,733</b>	<b>256,560</b>	<b>262,665</b>	<b>205,812</b>
34-83	DISTRESS PROPERTIES MAINT	0	3,400	0	7,000	14,108
40-00	TRAVEL & PER DIEM	150	981	1,000	1,000	1,000
41-00	COMMUNICATIONS SERVICES	3,621	1,895	3,767	3,767	3,767
44-03	EQUIPMENT LEASES	1,894	2,002	2,000	2,075	2,078
45-01	FIRE/GENERAL LIAB INSUR	3	0	0	0	0
46-00	REPAIR & MAINTENANCE SVCS	72	47	300	150	150
46-08	REPAIR/MNT TRUCKS FLEET	2,184	5,450	5,000	5,000	5,000
49-01	LEGAL ADVERTISING	1,147	432	1,500	1,500	1,500
49-07	COMPUTER OVERHEAD	40,148	38,873	29,600	29,767	23,830
52-01	GASOLINE, OIL, LUBRICANTS	6,969	5,348	8,836	2,100	4,000
52-21	DEPT MATERIALS & SUPPLIES	3,783	1,435	6,100	5,025	5,025
52-22	SAFETY SUPPLIES	0	42	100	100	100
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,061	939	1,000	1,000	1,000
*	<b>OPERATING EXPENSES</b>	<b>62,032</b>	<b>60,844</b>	<b>59,203</b>	<b>58,484</b>	<b>61,558</b>
		<b>413,159</b>	<b>334,577</b>	<b>315,763</b>	<b>321,149</b>	<b>267,370</b>

**Urban Design - Dept. 1511  
Budget FY 2010**

**FUNCTION:**

The Urban Design Division is responsible for and has just completed the Parks and Recreation Master Plan, an integral part of the Recreation and Open Space Element of the City's 2025 Comprehensive Plan. The Division is now preparing for the State mandated Evaluation and Appraisal Report (EAR) due during the 2011 fiscal year. Urban Design will be exploring grant opportunities as an alternative/matching funding source. Additionally, the Division is pursuing the expansion of City boundaries with annexation east of the City toward Charlotte County Airport.

**ACCOMPLISHMENTS:**

In an effort to meet the needs of the citizens of Punta Gorda and the short term goals of the City Council, major activities/goals were accomplished during the fiscal year including:

- Annexations of approximately 1,240 acres to diversify the City's taxable base and increase the efficiency of the provision of infrastructure and municipal services and eliminate enclaves
- Designed and began construction on Phase I of Linear Park from Retta Esplanade to Olympia Avenue.
- Completed a GIS based tree inventory for all trees within the City's rights-of-ways and on City property; developed a 5-year management plan to compliment the tree inventory which may be used as a guide in the development of the annual work plan and budget.
- Pursued grant applications that furthered transportation, park and open space, and other quality of life goals
- Completed the 2,600+ square foot expansion of Cooper Street Recreation Center.
- Continuing to provide assisted services to developers through Design Studio
- Conducted a 3-day charrette to gather information for the Parks and Recreation Master Plan. This activity was conducted utilizing Urban Design staff thus realizing a substantial savings for the City.
- Participated in the Neighborhood Stabilization Program to acquire and redevelop foreclosed properties.

**BUDGET NARRATIVE:**

During the upcoming fiscal year, Urban Design Division will develop strategy to allow the continued growth of the City of Punta Gorda with the opportunity of additional tax revenues through annexations, continued development of infrastructure and enhancements through both stimulus and grant funding sources. Urban Design will continue to evaluate and prioritize opportunities that provide value, quality and sustainability. Some of the activities/goals the Division looks forward to in fiscal year 2010 include:

- Research the use of reclaim water for city irrigation along US 41
- Continue to explore annexation opportunities
- Use of Urban Design staff for long range projects in lieu of outside consultants
- Explore grant opportunities for the as primary funding source for available activities such as expansion of the Master Bike Path Plan, additional park lands and transportation mediums

**Urban Design - Dept. 1511  
Key Performance Measures**

**Goal**

To administer, maintain and enforce the Comprehensive Plan, Local Land Development Regulations and related codes; process development proposals and applications to ensure that property is developed and used in accordance with local codes, and special studies.

**Objective**

- Process development requests
- Schedule public hearings within required timeframes. [Does not include applicant requested deferrals and delays due to no board meeting scheduled.]
- Provide staff reports at least 1 week prior to agenda submittals.
- Review plans/permits/events within 2 business days

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	2009	FY 2010
<b>Output:</b>				
Development/Zoning applications processed	186	182	146	150
Event Permits Issued	138	198	86	89
Sign Permits Issued	68	80	58	59
Roof Permits Issued	56	30	12	13
Permits Reviewed Residential/Commercial/Misc	1346**	612**	82**	84**
Occupational License Review	208	222	136	139
<b>Efficiency:</b>				
Staff reports prepared for development applications	220	230	377	382
<b>Service Quality:</b>				
% applications processed within timeframe	100%	100%	100%	100%
% permits reviewed in 2 business days	100%	100%	100%	100%
<b>Outcome:</b>				
Number of Public Hearings scheduled	275	288	109	119

\*\*Include Misc. Permits

**Results**

- Plans reviews for commercial and/or mixed-use developments have dramatically declined due to the current economic conditions; staff has reviewed 6000+ square feet of commercial and/or mixed-use developments and more than 74,000 square feet of enhancement and infrastructure projects.
- The Division's Design Studio was created to assist in identifying solutions to the design challenges and to assist in site design has been a tremendous success. Staff has assisted developers, engineers and/or owners with more than 40 proposed projects.
- Reviewed approximately 514 permit requests/applications and processed them within the timeframes established in our objectives.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
URBAN DESIGN SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	485,618	498,801	514,469	514,172	509,759
Operating	177,250	156,834	115,530	151,899	113,000
Capital Outlay					
<b>Total</b>	<b><u>662,868</u></b>	<b><u>655,635</u></b>	<b><u>629,999</u></b>	<b><u>666,071</u></b>	<b><u>622,759</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Urban Design Manager	1	1	1	1	0.8
Zoning Official	1	1	1	1	1
Chief Planner	1	1	1	1	1
Urban Design Planner	1	1	1	1	1
Planner	1	1	1	1	1
Zoning Coordinator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6.8</b>

**GENERAL FUND  
BUDGET FY 2010**

**GROWTH MANAGEMENT  
URBAN DESIGN - DEPT 1511**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00	EXECUTIVE SALARIES	79,407	86,073	88,149	88,064	71,044
12-01	REGULAR SALARIES & WAGES	249,674	272,570	277,443	282,003	287,352
12-02	SERVICE AWARDS	105	0	0	0	0
13-02	TEMPORARY EMPLOYEE WAGES	0	0	2,500	0	1,250
14-00	OVERTIME PAY	4,973	1,821	2,500	1,500	1,250
21-00	F I C A TAXES	25,075	26,807	27,302	27,742	26,772
22-00	RETIREMENT CONTRIBUTION	55,103	49,021	52,708	52,708	58,263
23-00	EMPLOYEE HLTH & LIFE INS	48,980	45,516	48,588	50,241	52,627
23-02	DEP HLTH + EMPL PD LIFE	10,495	10,252	10,914	8,415	8,575
24-00	WORKMEN'S COMP PREMIUMS	11,806	6,741	4,365	3,499	2,626
*	<b>PERSONNEL SERVICES</b>	<b>485,618</b>	<b>498,801</b>	<b>514,469</b>	<b>514,172</b>	<b>509,759</b>
34-00	CONTRACTUAL SERVICES	17,814	7,321	15,895	21,095	12,500
34-09	COMPREHENSIVE PLANNING	36,996	39,311	0	31,507	10,000
40-00	TRAVEL & PER DIEM	5,695	5,861	5,150	5,150	3,500
40-01	AUTO ALLOWANCE	3,600	0	0	0	0
41-00	COMMUNICATIONS SERVICES	3,579	2,039	1,500	2,000	1,000
44-03	EQUIPMENT LEASES	22,274	18,119	19,791	19,791	19,791
45-01	FIRE/GENERAL LIAB INSUR	2,392	2,086	2,200	1,862	1,620
46-00	REPAIR & MAINTENANCE SVCS	0	0	500	500	500
47-00	PRINTING & BINDING	1,216	1,498	2,060	1,560	1,000
49-01	LEGAL ADVERTISING	4,079	1,484	3,605	1,105	1,500
49-07	COMPUTER OVERHEAD	62,094	61,550	52,360	52,360	49,120
52-21	DEPT MATERIALS & SUPPLIES	10,870	9,233	7,000	9,500	7,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,641	8,332	5,469	5,469	5,469
*	<b>OPERATING EXPENSES</b>	<b>177,250</b>	<b>156,834</b>	<b>115,530</b>	<b>151,899</b>	<b>113,000</b>
		<b>662,868</b>	<b>655,635</b>	<b>629,999</b>	<b>666,071</b>	<b>622,759</b>

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
NON DEPARTMENTAL SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	20,955	27,051	123,540	80,373	119,000
Operating	553,283	480,395	469,500	484,555	344,900
Contingency	0	0	25,000	25,000	25,000
Capital Outlay	0	0	0	0	0
Debt Service	121,294	114,012	109,555	108,389	44,667
Transfers	3,362,783	2,569,801	2,161,011	2,133,119	2,522,075
Projected Carryover-End	2,592,762	2,149,559	1,034,549	1,979,559	949,770
<b>Total</b>	<b><u>6,651,077</u></b>	<b><u>5,340,818</u></b>	<b><u>3,923,155</u></b>	<b><u>4,810,995</u></b>	<b><u>4,005,412</u></b>

**GENERAL FUND  
BUDGET FY 2010**

**NON-DEPARTMENTAL EXPENSES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-05	SICK ESCROW	0	0	20,000	3,423	17,000
12-07	VOL SEPARATION INCENTIVE	0	9,297	32,700	58,950	0
13-03	BLOCK PARTY - CITY LABOR	20,955	17,754	18,000	18,000	18,000
23-00	EMPLOYEE HLTH & LIFE INS	0	0	52,840	0	84,000
*	<b>PERSONNEL SERVICES</b>	<b>20,955</b>	<b>27,051</b>	<b>123,540</b>	<b>80,373</b>	<b>119,000</b>
34-49	BERNICE RUSSELL CDC	7,958	0	0	0	0
48-00	PROMOTIONAL ACTIVITIES	4,990	448	6,000	1,000	4,000
48-02	CONTRIB - C A R E	6,000	0	0	0	0
48-04	COMMUN EVENT-BLOCK PARTY	5,000	5,000	5,000	5,000	0
48-05	MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
48-08	MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
48-09	CITY NEWSLETTERS	12,431	0	0	0	0
48-10	COMMUNITY EVENT-FIREWORKS	5,000	0	0	0	0
48-11	CONTRIB-COOPER ST REC CTR	43,875	0	0	0	0
48-18	ECONOMIC DEV MARKET PLAN	48,000	0	0	0	0
48-22	BUSINESS DEVELOPMENT	0	0	35,000	35,000	0
34-03	CONTRACT SVCS-LOT MOWING	358,094	352,655	360,000	360,000	302,400
31-33	ENTERPRISE PUNTA GORDA	39,375	47,813	0	0	0
99-09	INVENTORY SHORT/OVER	71	254	0	0	0
99-22	LAW ENFORCEMENT TRUST	9,114	10,237	0	20,055	0
99-28	SERVICE AWARDS	-125	488	0	0	0
82-05	NON-PROFIT PROGRAM GRANTS	0	50,000	50,000	50,000	25,000
*	<b>OPERATING EXPENSES</b>	<b>553,283</b>	<b>480,395</b>	<b>469,500</b>	<b>484,555</b>	<b>344,900</b>
99-07	RESERVE FOR CONTINGENCIES	0	0	25,000	25,000	25,000
*	<b>CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
71-06	PRINCIPAL-DEBT REDUCTION	60,000	60,000	60,000	60,000	0
71-10	DEBT REDUCT - LAND ACQUIS	40,000	40,000	40,000	40,000	40,000
72-06	INTEREST-DEBT REDUCTION	7,027	2,945	1,688	522	0
72-10	DEBT REDUCT - LAND ACQUIS	14,267	11,067	7,867	7,867	4,667
*	<b>DEBT SERVICE</b>	<b>121,294</b>	<b>114,012</b>	<b>109,555</b>	<b>108,389</b>	<b>44,667</b>
91-11	COMMUNITY REDEVEL AGENCY	627,124	591,466	583,878	562,664	540,742
91-14	ADDL FIVE CENT GAS TAX	478,000	0	0	0	435,000
91-20	GENERAL CONSTRUCTION	155,000	0	0	0	105,000
91-22	GEN CONST-INFRASTR SURTAX	2,102,659	1,978,335	1,577,133	0	105,233
91-23	DEBT FUND-INFRASTR SURTAX	0	0	0	1,389,763	1,277,677
91-24	IT FUND - INFRASTR SURTAX	0	0	0	180,692	58,423
*	<b>TRANSFERS</b>	<b>3,362,783</b>	<b>2,569,801</b>	<b>2,161,011</b>	<b>2,133,119</b>	<b>2,522,075</b>
99-03	PROJECTED CARRYOVER - END	2,592,762	2,149,559	1,034,549	1,979,559	949,770
*	<b>OTHER</b>	<b>2,592,762</b>	<b>2,149,559</b>	<b>1,034,549</b>	<b>1,979,559</b>	<b>949,770</b>
		<b>6,651,077</b>	<b>5,340,818</b>	<b>3,923,155</b>	<b>4,810,995</b>	<b>4,005,412</b>

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government and which, therefore, cannot be used for other purposes.

The following activities of the City are reported in this section:

- Punta Gorda Isles Canal Maintenance  
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Punta Gorda Isles subdivision.
- Burnt Store Isles Canal Maintenance  
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Burnt Store Isles subdivision.
- Impact Fees account for the receipt and disbursement of the impact fees for police, fire, parks, government buildings and transportation.
- Community Redevelopment Agency utilizes funds received from the City and County to revitalize the downtown Punta Gorda area.
- C D B G accounts for receipt and disbursement of Community Development Block Grant funds.
- Gas Tax Funds account for road capital and transportation expenditures.

City of Punta Gorda, FL  
Punta Gorda Isles Canal Maintenance District  
Revenue and Expenditure Comparison  
Actual FY 2007 through Budget FY 2010

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Revenues:					
Canal Maintenance Fees	\$ 2,083,316	\$ 2,082,697	\$ 2,060,160	\$ 2,060,160	\$ 2,575,200
FEMA- Storm Reimbursement	331,365	72,758		84,598	
State- Storm Reimbursement	31,216				
WCIND-Grant	23,265				
Interest Income	121,403	39,913	14,000	7,000	4,000
Burnt Store Isles Billings	13,488	21,621	20,000	20,000	15,000
Miscellaneous Revenue	505	4,078			
	<u>2,604,558</u>	<u>2,221,067</u>	<u>2,094,160</u>	<u>2,171,758</u>	<u>2,594,200</u>
Projected Carryover-Beginning	<u>1,346,329</u>	<u>1,076,074</u>	<u>567,248</u>	<u>755,820</u>	<u>248,690</u>
Total Revenues	<u>\$ 3,950,887</u>	<u>\$ 3,297,141</u>	<u>\$ 2,661,408</u>	<u>\$ 2,927,578</u>	<u>\$ 2,842,890</u>
Expenditures:					
Personnel Services	\$ 608,662	\$ 600,809	\$ 641,576	\$ 632,413	\$ 591,835
Operating Expenses	2,188,662	1,867,814	1,752,753	2,027,593	2,115,732
Capital Outlay	49,841	46,653	-		
Repay loan principal & interest	27,648	26,045	19,172	18,882	
	<u>2,874,813</u>	<u>2,541,321</u>	<u>2,413,501</u>	<u>2,678,888</u>	<u>2,707,567</u>
Reserve designated for future years' use				113,367	
Projected Carryover-End	<u>1,076,074</u>	<u>755,820</u>	<u>247,907</u>	<u>135,323</u>	<u>135,323</u>
Total Expenditures	<u>\$ 3,950,887</u>	<u>\$ 3,297,141</u>	<u>\$ 2,661,408</u>	<u>\$ 2,927,578</u>	<u>\$ 2,842,890</u>

City of Punta Gorda, FL  
 PGI Canal Maintenance District  
 Proforma Schedule of Revenue and Expenditures  
 FY 2007 to FY 2014

	RATE	\$400	\$400	\$400	\$400	\$500	\$500	\$500	\$500	\$500
		Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
Operating Assessment	5365@96%@rate	\$ 2,083,316	\$ 2,082,697	\$ 2,060,160	\$ 2,060,160	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200
BSI Billings		13,488	21,621	20,000	20,000	15,000	20,000	20,000	20,000	20,000
Interest		121,403	39,913	14,000	7,000	4,000	7,790	6,438	6,438	6,438
FEMA Reimb.		331,365	72,758	-	84,598	-	-	-	-	-
State Reimb.		31,216	-	-	-	-	-	-	-	-
WCIND Grant		23,265	-	-	-	-	-	-	-	-
Miscellaneous Revenue			132							
Surplus Furn. Fixt & Equip		505	3,946	-	-	-	-	-	-	-
<b>Estimated Revenues</b>		<b>2,604,558</b>	<b>2,221,067</b>	<b>2,094,160</b>	<b>2,171,758</b>	<b>2,594,200</b>	<b>2,602,990</b>	<b>2,601,638</b>	<b>2,601,638</b>	<b>2,601,638</b>
Personnel		608,662	600,809	641,576	632,413	591,835	591,835	609,590	627,878	646,714
Operating Expenditures		241,370	262,374	286,253	285,759	250,526	250,526	255,537	260,647	265,860
Autos & Equipment		49,841	46,653	-	-	-	-	-	-	-
Debt		27,648	26,045	19,172	18,882	-	-	-	-	-
Special Dredging FY09 / Other Cuts FY 10				50,000	50,000					
Inlet Dredging		121,245	104,578	120,950	137,323	105,950	105,950	105,950	105,950	105,950
Seawall Cap Replacement		483,499	336,477	245,550	372,316	447,596	447,596	456,548	465,679	474,992
Seawall Stabilization		135,975	199,038	190,000	214,962	58,300	58,300	59,466	60,655	61,868
Seawall Repair/ Seawall Replacement		1,206,573	965,347	860,000	967,233	1,253,360	1,253,360	1,278,427	1,303,996	1,330,076
<b>Estimated Expenditures</b>		<b>2,874,813</b>	<b>2,541,321</b>	<b>2,413,501</b>	<b>2,678,888</b>	<b>2,707,567</b>	<b>2,707,567</b>	<b>2,765,518</b>	<b>2,824,805</b>	<b>2,885,461</b>
Revenues over (under) expenditures		(270,255)	(320,254)	(319,341)	(507,130)	(113,367)	(104,577)	(163,880)	(223,167)	(283,823)
Beginning Fund Balance		1,346,329	1,076,074	567,246	755,820	248,690	135,323			
Ending Fund Balance		<b>\$ 1,076,074</b>	<b>\$ 755,820</b>	<b>\$ 247,905</b>	<b>\$ 248,690</b>	<b>\$ 135,323</b>	<b>\$ 30,746</b>			

**Assumptions**

**Revenues:**

FY 2010 increase rate to \$500  
 FY 2011-2014 \$500 rate

**Expenditures:**

Personnel Expense:

FY 2010 - Reduction of 1 position  
 No merit pool  
 Health Insurance increase - 10% (Actual increase of 3.3% pending discussion)  
 Pension increase to 16.2% of pensionable earnings  
 Workers Comp per schedule

FY 2011 - All personnel expenses held at FY 2010 estimates  
 FY 2012-2014 - 3% est. increase

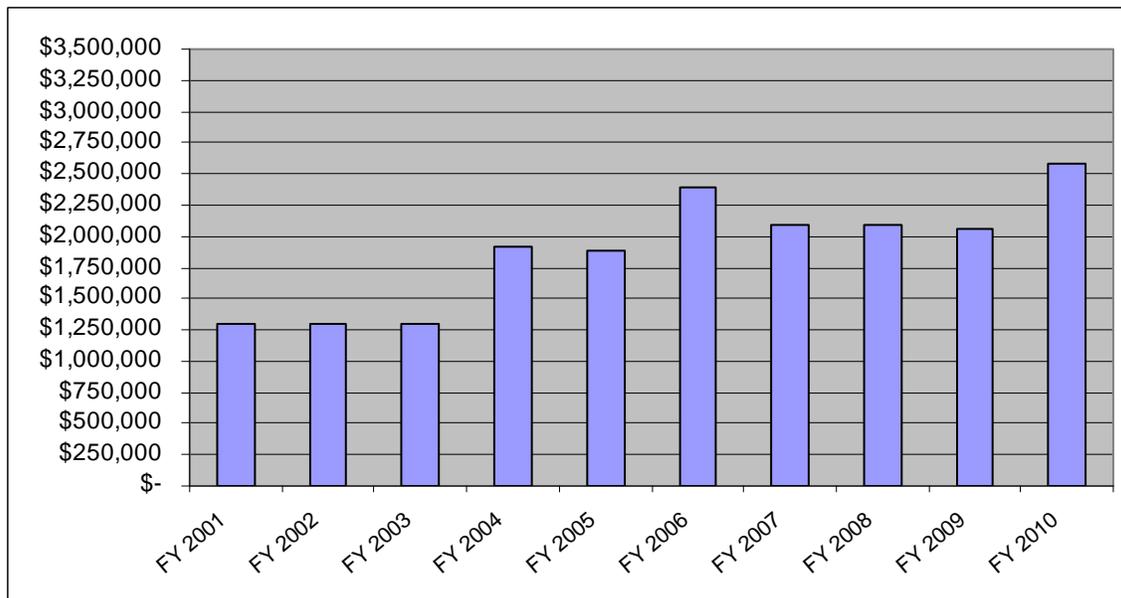
Operating Expense:

FY 2009 - Projected Seawall and Cap R&R increased by \$174,000 to reduce reserves  
 FY 2010 - Per Department. Additional assessment of \$100 totalling \$515,040 in revenues was used to increase Seawall and Cap Repair & Replacements  
 FY 2011 - Operating expenses held at FY 2010 estimates  
 FY 2012-2014 - Operating expenditures - 2% increase  
 Inlet dredging no increase  
 Seawall Cap replacement, Seawall repairs, replacements, and stabilization - 2% increase

City of Punta Gorda, FL  
Punta Gorda Isles Canal Maintenance District  
**Punta Gorda Isles Canal Maintenance Fees**  
103-0000-319-0000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of maintenance costs for all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96. The annual assessments are billed on the property owner's tax bill. The fiscal year 2010 proposed rate for each single family lot increased to \$500. This represents a 25% increase, which will accelerate the repair and replacement of seawalls and seawall caps. For all property not zoned single family, the annual assessment is five cents (\$.05) for each square foot of land lying within 120 lineal feet of any dedicated canal or waterway, or from seawalls or bulkheads abutting Charlotte Harbor.

Fiscal Year	Amount Collected	Annual Assessment
FY 2001	\$1,294,155	\$250
FY 2002	\$1,293,247	\$250
FY 2003	\$1,293,428	\$250
FY 2004	\$1,919,843	\$370
FY 2005	\$1,879,151	\$360
FY 2006	\$2,389,200	\$460
FY 2007	\$2,083,316	\$400
FY 2008	\$2,082,697	\$400
FY 2009	\$2,060,160	\$400
FY 2010	\$2,575,200	\$500



**PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
00-00	OTHER TAXES	<u>2,083,316</u>	<u>2,082,697</u>	<u>2,060,160</u>	<u>2,060,160</u>	<u>2,575,200</u>
*	<b>TAXES</b>	<b>2,083,316</b>	<b>2,082,697</b>	<b>2,060,160</b>	<b>2,060,160</b>	<b>2,575,200</b>
51-01	SEAWALL COLLAPSE - FEMA	117,607	0	0	0	0
51-05	FEMA - 2005 STORMS	213,758	72,758	0	84,598	0
49-01	W C I N D	23,265	0	0	0	0
51-01	SEAWALL COLLAPSE	19,471	0	0	0	0
51-05	STATE - 2005 STORMS	<u>11,745</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	<b>INTERGOVERNMENTAL REVENUE</b>	<b>385,846</b>	<b>72,758</b>	<b>0</b>	<b>84,598</b>	<b>0</b>
10-00	INTEREST ON INVESTMENTS	121,403	39,913	14,000	7,000	4,000
41-00	SURPLUS FURN, FIXT, EQPT	505	3,946	0	0	0
51-00	B S I BILLINGS	13,488	21,621	20,000	20,000	15,000
90-00	MISCELLANEOUS REVENUE	<u>0</u>	<u>132</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	<b>MISCELLANEOUS REVENUE</b>	<b>135,396</b>	<b>65,612</b>	<b>34,000</b>	<b>27,000</b>	<b>19,000</b>
90-01	PROJ CARRYOVER-BEGINNING	1,346,329	1,076,074	567,246	654,486	248,690
90-02	PRIOR YEAR ENCUMBRANCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>101,334</u>	<u>0</u>
*	<b>OTHER REVENUE SOURCES</b>	<b>1,346,329</b>	<b>1,076,074</b>	<b>567,246</b>	<b>755,820</b>	<b>248,690</b>
		<b>3,950,887</b>	<b>3,297,141</b>	<b>2,661,406</b>	<b>2,927,578</b>	<b>2,842,890</b>

**Punta Gorda Isles Canal Maintenance District - Dept/Div 0960  
Budget FY 2010**

**FUNCTION:**

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. Seawall cap replacement is accomplished by Division personnel in conjunction with outside contractors. Other duties include seawall stabilization, inlet dredging, mangrove alteration, sinkhole filling, seawall patching, maintenance of aids to navigation and related tasks.

**ACCOMPLISHMENTS:**

Accomplishments include 2,946 feet of seawall replaced, 3,805 feet of seawall cap replaced, sinkholes filled at 1,005 locations, and seawall cap repairs completed at 57 locations. Projects completed during the year include dredging Ponce de Leon Inlet, Bass Inlet, Pompano Inlet and Snook Inlet.

Channel markers, navigation lights, tide gauges and bridge clearance signs have been maintained, or replaced, as necessary.

There was a reduction in staff by one providing a cost saving measure.

**BUDGET NARRATIVE:**

The proposed budget reflects the continued normal operation and maintenance of the Punta Gorda Isles Canal Maintenance Assessment District. Work will include:

- 4,177 linear ft. of seawall replacement
- 6,054 linear ft. of seawall cap replacement
- 616 linear ft. of seawall stabilization
- Repair or replacement of navigational aids throughout the canal system
- Dredging of Ponce de Leon & Bass Inlets during the winter months
- Spot dredging in the inlets or navigational portions of the canal system
- Mangrove trimming in Ponce de Leon Inlet
- Spraying of exotics in the barge canal

**Punta Gorda Isles Canal Maintenance District - Dept/Div 0960  
Key Performance Measures**

**Goal**

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is done to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

**Objective**

To provide efficient maintenance and repair to the Punta Gorda Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of linear feet of seawalls replaced	3,000	3,300	2,946	4,127
# of linear feet seawall cap replacement	4,000	5,000	3,805	6,054
<b>Efficiency:</b>				
Cost per linear foot of seawall replacement	\$300	\$300	\$300	\$300
Cost per linear foot of seawall cap replacement	\$73.96	\$73.96	\$73.93	\$73.93
<b>Service Quality:</b>				
# of linear feet of seawall replacement completed within established timeline	3,000	4,786	2,946	4,127
# of linear feet of seawall cap replacement completed within established timeline	4,000	6,155	3,805	6,504
<b>Outcome:</b>				
% of linear feet of seawall replacement completed in fiscal year	100%	145%	100%	100%
% of linear feet of seawall cap replacement completed in fiscal year	100%	123%	100%	100%

**Results**

In FY 2009, the division accelerated its seawall and seawall cap replacement programs, allowing for an additional 45% replacement work to be performed.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	608,662	600,809	641,576	632,413	591,835
Operating	2,188,662	1,867,814	1,752,753	2,027,593	2,115,732
Capital Outlay	49,841	46,653	0	0	0
Debt	27,648	26,045	19,172	18,882	0
Projected Carryover	1,076,074	755,820	247,905	248,690	135,323
<b>Total</b>	<b><u>3,950,887</u></b>	<b><u>3,297,141</u></b>	<b><u>2,661,406</u></b>	<b><u>2,927,578</u></b>	<b><u>2,842,890</u></b>

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	2	2	2	2	2
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	4	4	4	4	3
Seawall Inspector	0.5	0.5	0.5	0.5	0.5
	10.5	10.5	10.5	10.5	9.5

**PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT  
BUDGET FY 2010**

**PUBLIC WORKS  
DEPT 0960**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	386,176	390,826	413,880	417,887	383,328
12-02	SERVICE AWARDS	158	0	0	0	0
12-06	PAY PLAN CHANGES	0	0	0	0	5,000
14-00	OVERTIME PAY	17,803	20,536	18,000	18,000	18,000
21-00	F I C A TAXES	29,791	30,331	31,851	31,663	29,029
22-00	RETIREMENT CONTRIBUTION	43,902	43,455	44,653	44,653	44,165
23-00	EMPLOYEE HLTH & LIFE INS	71,958	60,146	69,412	64,595	67,663
23-02	DEP HLTH + EMPL PD LIFE	16,258	13,235	17,946	18,873	19,083
24-00	WORKMEN'S COMP PREMIUMS	42,616	42,280	45,834	36,742	25,567
*	<b>PERSONNEL SERVICES</b>	<b>608,662</b>	<b>600,809</b>	<b>641,576</b>	<b>632,413</b>	<b>591,835</b>
32-00	ACCOUNTING & AUDITING	1,158	1,185	1,200	1,188	1,240
34-08	CHANNEL MARKERS	947	1,050	1,000	1,000	1,000
34-10	INLET DREDGE	121,245	104,578	170,950	187,323	105,950
34-12	SEAWALL REPLACEMENT	1,206,573	965,347	860,000	967,233	1,253,360
34-13	SEAWALL CAP REPLACEMENT	483,499	336,477	245,550	372,316	447,596
34-42	MANGROVE TRIMMING	7,330	7,960	8,000	8,000	6,000
34-45	SEAWALL STABILIZATION	135,975	199,038	190,000	214,962	58,300
40-00	TRAVEL & PER DIEM	-284	-39	600	600	600
41-00	COMMUNICATIONS SERVICES	2,084	1,824	2,024	724	724
43-01	ELECTRICITY	1,940	1,842	1,800	1,800	1,500
43-02	WATER & SEWER	1,599	1,209	1,700	1,400	1,400
44-05	CLOTHING & UNIFORMS	3,962	3,306	2,691	2,691	845
45-01	FIRE/GENERAL LIAB INSUR	9,483	12,917	13,450	14,568	14,935
46-00	REPAIR & MAINTENANCE SVCS	749	592	575	575	475
46-02	REPAIR/MNT AUTOS FLEET	3,422	2,517	3,200	3,200	3,200
46-08	REPAIR/MNT TRUCKS FLEET	11,764	10,919	9,000	9,000	9,000
46-09	REPAIR/MNT EQUIP FLEET	16,720	14,251	12,100	12,100	9,100
49-06	ADMINISTRATIVE CHARGES	142,825	154,577	157,920	157,920	140,941
49-07	COMPUTER OVERHEAD	5,735	6,981	4,900	4,900	4,639
49-08	TAX COLL COMMISSION	-7,438	-5,486	20,000	20,000	15,000
49-13	LANDFILL FEES	712	1,845	1,000	1,000	1,000
52-01	GASOLINE, OIL, LUBRICANTS	11,286	16,875	16,289	16,289	15,289
52-21	DEPT MATERIALS & SUPPLIES	25,891	27,514	27,100	26,934	21,934
52-22	SAFETY SUPPLIES	750	420	800	800	800
52-24	CLOTHING & UNIFORMS	0	0	0	166	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	735	115	904	904	904
*	<b>OPERATING EXPENSES</b>	<b>2,188,662</b>	<b>1,867,814</b>	<b>1,752,753</b>	<b>2,027,593</b>	<b>2,115,732</b>
64-01	AUTOS & ON-ROAD VEHICLES	26,576	0	0	0	0
64-03	EQUIPMENT	23,265	46,653	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>49,841</b>	<b>46,653</b>	<b>0</b>	<b>0</b>	<b>0</b>
71-03	PRINCIPAL-REPAYMT OF LOAN	25,000	25,000	18,750	18,750	0
72-03	INTEREST-REPAYMT OF LOAN	2,648	1,045	422	132	0
*	<b>DEBT SERVICE</b>	<b>27,648</b>	<b>26,045</b>	<b>19,172</b>	<b>18,882</b>	<b>0</b>
99-03	PROJECTED CARRYOVER - END	1,076,074	755,820	247,905	248,690	135,323
*	<b>OTHER</b>	<b>1,076,074</b>	<b>755,820</b>	<b>247,905</b>	<b>248,690</b>	<b>135,323</b>
		<b>3,950,887</b>	<b>3,297,141</b>	<b>2,661,406</b>	<b>2,927,578</b>	<b>2,842,890</b>

City of Punta Gorda, FL  
 Burnt Store Isles Canal Maintenance District  
 Revenue and Expenditure Comparison  
 Actual FY 2007 through Budget FY 2010

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Revenues:					
Canal Maintenance Fees	\$ 415,884	\$ 414,678	\$ 412,032	\$ 412,032	\$ 412,032
Interest Income	15,984	10,389	3,000	2,000	1,000
	<u>431,868</u>	<u>425,067</u>	<u>415,032</u>	<u>414,032</u>	<u>413,032</u>
Projected Carryover-Beginning	<u>195,533</u>	<u>245,683</u>	<u>130,484</u>	<u>272,771</u>	<u>116,942</u>
Total Revenues	<u>\$ 627,401</u>	<u>\$ 670,750</u>	<u>\$ 545,516</u>	<u>\$ 686,803</u>	<u>\$ 529,974</u>
Expenditures:					
Operating Expenses	\$ 380,399	\$ 397,979	\$ 462,429	\$ 569,861	\$ 451,628
Capital Outlay	1,319				
	<u>381,718</u>	<u>397,979</u>	<u>462,429</u>	<u>569,861</u>	<u>451,628</u>
Reserve designated for future years' use				88,449	55,765
Projected Carryover-End	<u>245,683</u>	<u>272,771</u>	<u>83,087</u>	<u>28,493</u>	<u>22,581</u>
Total Expenditures	<u>\$ 627,401</u>	<u>\$ 670,750</u>	<u>\$ 545,516</u>	<u>\$ 686,803</u>	<u>\$ 529,974</u>

City of Punta Gorda, FL  
 BSI Canal Maintenance District  
 Proforma Schedule of Revenues and Expenditures  
 FY 2007 through FY 2014

RATE	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	Actual FY 2007	Actual FY 2008	Budget FY2009	Projected FY2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
Operating Assessment (1073@96%@rate)	\$415,884	\$414,678	\$412,032	\$412,032	\$412,032	\$412,032	\$412,032	\$412,032	\$412,032
Interest	15,984	10,389	3,000	2,000	1,000	1,812	1,545	2,060	2,060
<b>Estimated Revenues</b>	<b>431,868</b>	<b>425,067</b>	<b>415,032</b>	<b>414,032</b>	<b>413,032</b>	<b>413,844</b>	<b>413,577</b>	<b>414,092</b>	<b>414,092</b>
Operating Expenses	33,626	79,166	57,029	56,773	34,228	34,228	34,913	35,611	36,323
Mangrove Trimming	44,000	40,870	45,000	45,000	40,000	40,000	40,000	40,000	40,000
Seawalls	269,667	226,151	300,000	402,378	337,000	337,000	343,740	350,615	357,627
Contract Services-Employees	13,488	21,702	25,000	25,000	15,000	20,000	20,000	20,000	20,000
Dredging	19,618	30,090	35,400	40,710	25,400	25,400	25,400	25,400	25,400
Capital - Equipment	1,319								
<b>Estimated Expenditures</b>	<b>381,718</b>	<b>397,979</b>	<b>462,429</b>	<b>569,861</b>	<b>451,628</b>	<b>456,628</b>	<b>464,053</b>	<b>471,626</b>	<b>479,350</b>
<b>Revenues over (under) expenditures</b>	<b>50,150</b>	<b>27,088</b>	<b>(47,397)</b>	<b>(155,829)</b>	<b>(38,596)</b>	<b>(42,784)</b>	<b>(50,475)</b>	<b>(57,533)</b>	<b>(65,258)</b>
<b>Beginning Fund Balance</b>	<b>195,533</b>	<b>245,683</b>	<b>130,484</b>	<b>272,771</b>	<b>116,942</b>	<b>78,346</b>			
<b>Ending Fund Balance</b>	<b>\$245,683</b>	<b>\$272,771</b>	<b>\$ 83,087</b>	<b>\$116,942</b>	<b>\$ 78,346</b>	<b>\$ 35,561</b>			

**Assumptions**

**Revenues:**

FY 2010 retain current assessment

FY 2011-2014 retain current assessment

**Expenditures:**

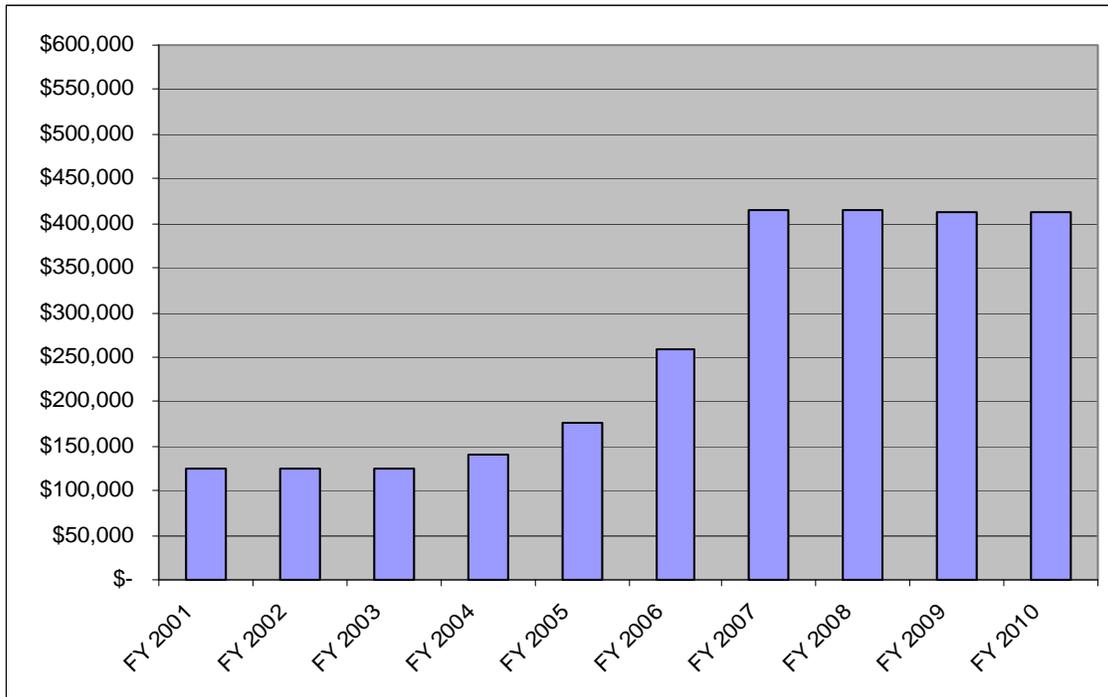
FY 2010 - Expenditures per department request

FY 2011 - Operating expenses held at FY 2010 estimates except for Contract Services-Employees which had an increase of \$5,000

City of Punta Gorda, FL  
 Burnt Store Isles Canal Maintenance District  
**Burnt Store Isles Canal Maintenance Fees**  
 104-0000-319-0000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of costs of maintaining all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96. The annual assessments are billed on the property owner's tax bill. The fiscal year 2010 proposed rate for each single family lot remained the same at \$400. For all property not zoned single family, the annual assessment is four cents (\$.04) for each square foot of land lying within 120 lineal feet from any dedicated canal or waterway.

Fiscal Year	Amount Collected	Annual Assessment
FY 2001	\$125,117	\$120
FY 2002	\$124,640	\$120
FY 2003	\$124,525	\$120
FY 2004	\$139,814	\$135
FY 2005	\$176,882	\$170
FY 2006	\$258,855	\$250
FY 2007	\$415,884	\$400
FY 2008	\$414,678	\$400
FY 2009	\$412,032	\$400
FY 2010	\$412,032	\$400



**BURNT STORE ISLES CANAL MAINTENANCE DISTRICT  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
00-00	OTHER TAXES	415,884	414,678	412,032	412,032	412,032
*	<b>TAXES</b>	<b>415,884</b>	<b>414,678</b>	<b>412,032</b>	<b>412,032</b>	<b>412,032</b>
10-00	INTEREST ON INVESTMENTS	15,984	10,389	3,000	2,000	1,000
*	<b>MISCELLANEOUS REVENUE</b>	<b>15,984</b>	<b>10,389</b>	<b>3,000</b>	<b>2,000</b>	<b>1,000</b>
90-01	PROJ CARRYOVER-BEGINNING	195,533	245,683	130,484	165,083	116,942
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	107,688	0
*	<b>OTHER REVENUE SOURCES</b>	<b>195,533</b>	<b>245,683</b>	<b>130,484</b>	<b>272,771</b>	<b>116,942</b>
		<b>627,401</b>	<b>670,750</b>	<b>545,516</b>	<b>686,803</b>	<b>529,974</b>

**Burnt Store Isles Canal Maintenance District - Dept/Div 0961  
Budget FY 2010**

**FUNCTION:**

The Burnt Store Isles Canal Maintenance District is responsible for the maintenance of 14.9 miles of seawall and dredging 6.8 miles of canals within the district and mangrove trimming in the perimeter canal. Seawall, seawall cap replacement and mangrove trimming projects are accomplished by outside contractors. Other duties include sinkhole filling, seawall patching, cap repairs and related tasks. No employees are directly attributed to this division.

**ACCOMPLISHMENTS:**

Seawalls in the Burnt Store Isles canal system have been inspected. There will be 400 feet of seawalls and 3,100 feet of seawall caps replaced. Sinkholes have been filled at 42 locations. Seawall cap repairs have been completed at 32 locations, the Perimeter Canal dredging maintenance project and the mangrove trimming project are completed.

**BUDGET NARRATIVE:**

Proposed budget requests reflect the continued normal operation and maintenance of the Burnt Store Isles Canal Maintenance District. Work will include:

- 400 linear ft. of seawall replacement
- 2,935 linear ft. of seawall cap replacement
- Estimate of 86 hours of inlet dredging
- Maintenance trimming of mangroves in late spring

**Burnt Store Isles Canal Maintenance District - Dept/Div 0961  
Key Performance Measures**

**Goal**

The BSI Canal Maintenance District is responsible for maintaining 14.9 miles of seawall and dredging 6.8 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is performed by City employees and outside contractors to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

**Objective**

To provide maintenance and repair to the Burnt Store Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of linear feet of seawalls replaced	312	474	400	400
# of linear feet seawall cap replacement	2,624	1,852	3,100	2,935
<b>Efficiency:</b>				
Cost per linear foot of seawall replacement	\$300	\$300	\$300	\$300.00
Cost per linear foot of seawall cap replacement	\$73.96	\$73.93	\$73.93	\$73.93
<b>Service Quality:</b>				
# of linear feet of seawall replacement completed within established timeline	312	474	400	400
# of linear feet of seawall cap replacement completed within established timeline	2,624	1,852	3,100	2,935
<b>Outcome:</b>				
% of seawall replacement projects completed in fiscal year	100%	100%	100%	100%
% of linear feet of seawall cap replacement completed in fiscal year	100%	100%	100%	100%

**Results**

The division will meet its projection for seawall replacement and have the majority of projected seawall cap replacements completed.

CITY OF PUNTA GORDA, FLORIDA  
 BUDGET FY 2010  
 BURNT STORE ISLES CANAL MAINTENANCE DISTRICT SUMMARY

Operating Budget

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	0	0	0	0	0
Operating	380,400	397,979	462,429	569,861	451,628
Capital Outlay	1,319	0	0	0	0
Projected Carryover	245,683	272,771	83,087	116,942	78,346
<b>Total</b>	<b><u>627,402</u></b>	<b><u>670,750</u></b>	<b><u>545,516</u></b>	<b><u>686,803</u></b>	<b><u>529,974</u></b>

**BURNT STORE ISLES CANAL MAINTENANCE DISTRICT  
BUDGET FY 2009**

**PUBLIC WORKS  
DEPT 0961**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
32-00	ACCOUNTING & AUDITING	1,158	1,185	1,200	1,188	1,240
34-05	SEAWALL	269,667	226,151	300,000	402,378	337,000
34-10	INLET DREDGE	19,618	30,090	35,400	40,710	25,400
34-40	CONT SVCS-CITY EMPLOYEES	13,488	21,702	25,000	25,000	15,000
34-42	MANGROVE TRIMMING	44,000	40,870	45,000	45,000	40,000
43-01	ELECTRICITY	236	234	245	245	245
43-02	WATER & SEWER	140	140	154	154	154
44-03	EQUIPMENT LEASES	0	0	9,070	9,070	3,070
45-01	FIRE/GENERAL LIAB INSUR	4,021	4,171	4,410	4,166	3,962
46-14	REPAIR/MAINT LOCKS	0	46,500	0	0	0
49-06	ADMINISTRATIVE CHARGES	25,622	26,596	25,560	25,560	16,667
49-08	TAX COLL COMMISSION	-1,446	-1,053	4,000	4,000	2,500
51-00	OFFICE SUPPLIES	336	340	350	350	350
52-21	DEPT MATERIALS & SUPPLIES	3,559	1,053	12,040	12,040	6,040
*	<b>OPERATING EXPENSES</b>	<b>380,399</b>	<b>397,979</b>	<b>462,429</b>	<b>569,861</b>	<b>451,628</b>
64-03	EQUIPMENT	1,319	0	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>1,319</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
99-03	PROJECTED CARRYOVER - END	245,683	272,771	83,087	116,942	78,346
*	<b>OTHER</b>	<b>245,683</b>	<b>272,771</b>	<b>83,087</b>	<b>116,942</b>	<b>78,346</b>
		<b>627,401</b>	<b>670,750</b>	<b>545,516</b>	<b>686,803</b>	<b>529,974</b>

City of Punta Gorda, FL  
Community Redevelopment Agency  
Revenue and Expenditure Comparison  
Actual FY 2007 through Budget FY 2010

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Revenues:					
Charlotte County Tax Increment	\$ 1,394,380	\$ 1,236,559	\$ 1,032,475	\$ 1,250,570	\$ 1,143,658
City of Punta Gorda Tax Increment	627,124	591,466	583,878	562,664	540,742
Interest on Investment	133,452	18,113		8,000	8,000
General Construction Transfer		416,500			
Intergovernmental Revenue	798,819				
Miscellaneous Revenues	39,392	15,500	10,500	33,234	126,168
Short Term Loan (Repayment)	<u>(457,200)</u>		<u>(300,000)</u>		
	<u>2,535,967</u>	<u>2,278,138</u>	<u>1,326,853</u>	<u>1,854,468</u>	<u>1,818,568</u>
Projected Carryover-Beginning	3,309,002	191,225	42,676	228,450	12,545
Prior Year Encumbrances		<u>757,761</u>			
Total Revenues	<u>\$ 5,844,969</u>	<u>\$ 3,227,124</u>	<u>\$ 1,369,529</u>	<u>\$ 2,082,918</u>	<u>\$ 1,831,113</u>
Expenditures:					
Operating Expenses	\$ 117,700	\$ 51,449	\$ 50,000	\$ 155,913	\$ 155,934
Repay Loan Principal and Interest	833,177	838,110	838,244	835,994	1,276,017
Capital Construction Projects	<u>3,945,106</u>	<u>2,109,115</u>	<u>430,000</u>	<u>1,078,466</u>	<u>30,000</u>
	<u>4,895,983</u>	<u>2,998,674</u>	<u>1,318,244</u>	<u>2,070,373</u>	<u>1,461,951</u>
Projected Carryover-End	<u>948,986</u>	<u>228,450</u>	<u>51,285</u>	<u>12,545</u>	<u>369,162</u>
Total Expenditures	<u>\$ 5,844,969</u>	<u>\$ 3,227,124</u>	<u>\$ 1,369,529</u>	<u>\$ 2,082,918</u>	<u>\$ 1,831,113</u>

City of Punta Gorda, FL  
Community Redevelopment Agency  
Proforma Schedule of Revenues and Expenditures  
FY 2009 through FY 2020

	Budget FY 2009	Projection FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
Assessed Property Valuation change	-13%	-13%	-7%	0%	3%	5%	5%	5%	5%	5%	5%	5%	5%
<b>Revenues:</b>													
Charlotte Co. Tax Increment	\$ 1,032,475	\$ 1,250,570	\$ 1,143,658	\$ 1,143,658	\$ 1,177,968	\$ 1,236,866	\$ 1,298,709	\$ 1,363,645	\$ 1,431,827	\$ 1,503,419	\$ 1,578,589	\$ 1,657,519	\$ 1,740,395
Punta Gorda Tax Increment	583,878	562,664	540,742	540,742	556,964	573,673	590,883	608,610	626,868	645,674	665,044	684,996	705,546
Sunloft Project Tax Increment					26,000	47,320	48,740	50,202	51,708	53,259	54,857	56,503	58,198
Sheraton Hotel Tax Increment				53,200	53,200	53,200	53,200	54,796	56,440	58,133	59,877	61,673	63,524
Hilton Garden Hotel Tax Increment					-	50,350	50,350	51,861	53,416	55,019	56,669	58,369	60,121
MarketPlace Tax Increment									284,000	292,520	301,296	310,334	319,645
Interest Income	-	8,000	8,000	7,383	18,413	29,579	72,987	45,682	20,951	10,242	3,322		
Lease Revenues Parcel I	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
Laishley Marina Ground Lease			71,934	74,092	76,315	78,604	80,962	83,391	85,893	88,470	91,124	93,858	96,673
Trubue Woods Loan repayment	-	22,734	22,734	22,734	27,795	27,795	27,795	27,795	27,795	27,795	27,795	27,795	27,795
Herald Court Centre Retail Lease			21,000	112,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
<b>Total Revenues</b>	<b>1,626,853</b>	<b>1,854,468</b>	<b>1,818,568</b>	<b>1,964,309</b>	<b>2,157,155</b>	<b>2,317,887</b>	<b>2,444,127</b>	<b>2,506,482</b>	<b>2,859,398</b>	<b>2,955,031</b>	<b>3,059,074</b>	<b>3,171,548</b>	<b>3,292,395</b>
<b>Expenditures:</b>													
Professional Svcs	30,000	28,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Legal Svcs	20,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Laishley Park Amenities Maint.			71,934	74,092	76,315	78,604	80,962	83,391	85,893	88,470	91,124	93,858	96,673
Herald Court Centre Maint.			64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Wayfinding	-	107,913											
<b>Subtotal Operating Expenditures</b>	<b>50,000</b>	<b>155,913</b>	<b>155,934</b>	<b>158,092</b>	<b>160,315</b>	<b>162,604</b>	<b>164,962</b>	<b>167,391</b>	<b>169,893</b>	<b>172,470</b>	<b>175,124</b>	<b>177,858</b>	<b>180,673</b>
<b>Capital Projects:</b>													
Laishley Project -Phase 2	400,000	851,585											
Undesignated Projects	-	196,881											
Main Street Program	30,000	30,000	30,000										
<b>Subtotal Capital Projects</b>	<b>430,000</b>	<b>1,078,466</b>	<b>30,000</b>	<b>-</b>									
<b>Debt Service:</b>													
2000 Revenue Note	83,150	80,900	20,225										
2002 Revenue Notes	755,094	755,094	755,792	754,741	754,962								
2002 Revenue Note Balloon Repymt			500,000	500,000	750,000	585,500	585,500	585,500	585,500	585,500	585,500	585,500	585,500
Herald Court Centre Lease payments					567,406	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,777	2,364,376
<b>Subtotal Debt Service</b>	<b>838,244</b>	<b>835,994</b>	<b>1,276,017</b>	<b>1,254,741</b>	<b>2,072,368</b>	<b>1,175,708</b>	<b>2,961,788</b>	<b>2,957,388</b>	<b>2,957,222</b>	<b>2,955,556</b>	<b>2,953,821</b>	<b>2,952,277</b>	<b>2,949,876</b>
<b>Total Expenditures</b>	<b>1,318,244</b>	<b>2,070,373</b>	<b>1,461,951</b>	<b>1,412,833</b>	<b>2,232,683</b>	<b>1,338,312</b>	<b>3,126,750</b>	<b>3,124,779</b>	<b>3,127,115</b>	<b>3,128,026</b>	<b>3,128,945</b>	<b>3,130,135</b>	<b>3,130,549</b>
<b>Excess Revenue (Shortfall)</b>	<b>308,609</b>	<b>(215,905)</b>	<b>356,617</b>	<b>551,476</b>	<b>(75,528)</b>	<b>979,575</b>	<b>(682,623)</b>	<b>(618,297)</b>	<b>(267,717)</b>	<b>(172,995)</b>	<b>(69,871)</b>	<b>41,413</b>	<b>161,846</b>
PO Carryovers and Reapprop		559,498											
Proj. Carryover - Beg	(257,324)	(331,048)	12,545	369,162	920,638	845,110	1,824,685	1,142,062	523,765	256,048	83,052	13,181	54,593
<b>Projected Carryover - Ending</b>	<b>\$ 51,285</b>	<b>\$ 12,545</b>	<b>\$ 369,162</b>	<b>\$ 920,638</b>	<b>\$ 845,110</b>	<b>\$ 1,824,685</b>	<b>\$ 1,142,062</b>	<b>\$ 523,765</b>	<b>\$ 256,048</b>	<b>\$ 83,052</b>	<b>\$ 13,181</b>	<b>\$ 54,593</b>	<b>\$ 216,439</b>

**Revenue Assumptions:**

FY 2009 City millage rate: 2.5689, County millage rate: 4.5426; FY 2010-20 valuation change estimated to include inflation and growth other than projects listed individually

New Tax Increment commercial buildings have estimated dates of C.O. and estimated valuations bases on building permits or other building dept. estimating standards

The TIF collected for FY2020 is due and payable to the CRA on Dec. 31st, 2019

Interest Income estimated with interest rates of: FY 2010 1%; FY 2011-12 2%; FY 2013-20 3.5%

Lease Revenues Parcel I and Laishley Marina Ground Lease per contracts

Trubue Woods Loan Repayment per loan repayment schedule

Parking Garage Retail Lease Revenue estimated at \$14 per square foot with only partial leased space in FY 2010-11 and 90% leased space in FY 2013-20

**Expenditure Assumptions:**

Professional and legal services for meetings, surveys, and contract reviews.

Laishley Park Amenities annual maintenance expenditures estimated not to exceed the Laishley Marina Ground lease revenue.

Parking Garage annual maintenance expenditures estimated at \$64,000/year.

Main Street Program commitment ends in FY 2010

**Debt Service Assumptions:**

Balloon on 2002 Revenue notes will be restructured to extend debt and eliminate the balloon, as courts allow. Restructured loan in FY 2012 of \$5.5 million, 8 years at 5%

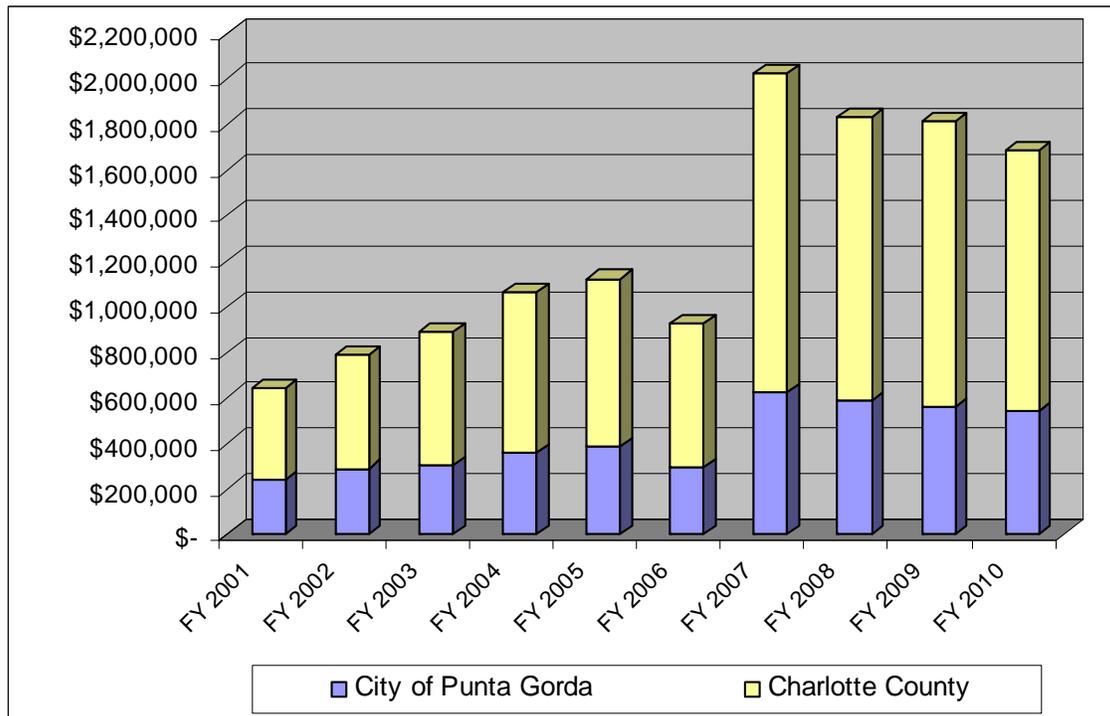
Planned: \$1,750,000 repaid early; \$3,821,500 extended payments, 8 years at 5%

Herald Court Centre Lease -first 3.25 years of interest deferred, then 2 yrs int only, then 7 yrs to repay \$12 million, @4%

City of Punta Gorda, FL  
 Community Redevelopment Agency  
**Tax Incremental Financing**  
 110-0000-338-9000

City Council Resolution number 955-89 created and established the Community Redevelopment Agency pursuant to section 163.357 Florida Statutes. The 1989 base assessed value of the CRA District was \$80,572,922. The tax incremental financing revenue is City and County taxes generated on the taxable value increment over the 1989 base. The FY 2010 amounts are estimates based on the DR420. The actual contributions will be based on the final approved respective mill levies and DR422 taxable value. The estimated taxable assessed value of property (DR420) was made available June 30, 2009. The final millage rate information will be available after the second public budget hearings of the city and Charlotte County. The DR422 taxable assessed value will be available in early October.

Fiscal Year	Taxable Value Increment	City Contribution	County Contribution	Total
FY 2001	\$91,138,889	\$237,399	\$408,156	\$645,555
FY 2002	\$111,891,326	\$291,455	\$501,094	\$792,549
FY 2003	\$126,623,282	\$306,095	\$585,930	\$892,025
FY 2004	\$152,238,145	\$358,268	\$704,460	\$1,062,728
FY 2005	\$163,058,877	\$383,733	\$739,041	\$1,122,774
FY 2006	\$124,673,913	\$293,400	\$636,131	\$ 929,531
FY 2007	\$303,201,665	\$627,124	\$1,394,380	\$2,021,505
FY 2008	\$286,540,940	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$230,557,176	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$210,846,767	\$540,742	\$1,143,658	\$1,684,400



City of Punta Gorda, FL  
Community Redevelopment Agency  
Tax Incremental Financing Schedule  
Final FY 2008, 2009 and Budget FY 2010

	<b>Final</b> Fiscal Year 2008	<b>Final</b> Fiscal Year 2009	<b>Budget</b> Fiscal Year 2010
Change in value from previous year	-4.34%	-15.25%	-6.34%
Calculation of County tax due:			
Assessed Valuation of CRA District	\$367,113,862	\$311,130,098	\$291,419,689
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment Valuation	286,540,940	230,557,176	210,846,767
Countywide Tax Rate	<u>4.5426</u>	<u>5.7096</u>	<u>5.7096</u>
	1,301,641	1,316,389	1,203,851
	0.95	0.95	0.95
<b>County TIF to CRA</b>	<b><u><u>\$1,236,559</u></u></b>	<b><u><u>\$1,250,570</u></u></b>	<b><u><u>\$1,143,658</u></u></b>
Change from Prior Year		\$14,011	(\$106,912)
	<b>Final</b> Fiscal Year 2008	<b>Final</b> Fiscal Year 2009	<b>Budget</b> Fiscal Year 2010
Calculation of City tax due:			
Assessed Valuation of CRA District	\$367,113,862	\$311,130,098	\$291,419,689
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment	286,540,940	230,557,176	210,846,767
City Tax Rate	<u>2.1728</u>	<u>2.5689</u>	<u>2.6996</u>
	622,596	592,278	569,202
	0.95	0.95	0.95
<b>City TIF to CRA</b>	<b><u><u>\$591,466</u></u></b>	<b><u><u>\$562,664</u></u></b>	<b><u><u>\$540,742</u></u></b>
Change from Prior Year		(\$28,802)	(\$21,923)
<b>Combined TIF Revenue</b>	<b><u><u>\$1,828,025</u></u></b>	<b><u><u>\$1,813,234</u></u></b>	<b><u><u>\$1,684,400</u></u></b>
Change from Prior Year		(\$14,791)	(\$128,834)

REVENUES

COMMUNITY REDEVELOPMENT AGENCY  
BUDGET FY 2010

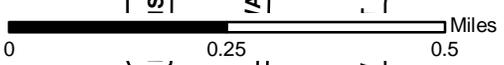
	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
49-03	FL BOATING IMPROVE GRANT	304,325	0	0	0	0
49-04	FDOT LAP & JPA GRANTS	215,696	0	0	0	0
21-00	MARINE ADVISORY BD-WCIND	278,798	0	0	0	0
90-00	CHAR COUNTY TAX INCREMENT	<u>1,394,380</u>	<u>1,236,559</u>	<u>1,032,475</u>	<u>1,250,570</u>	<u>1,143,658</u>
*	<b>INTERGOVERNMENTAL REVENUE</b>	<b>2,193,199</b>	<b>1,236,559</b>	<b>1,032,475</b>	<b>1,250,570</b>	<b>1,143,658</b>
10-00	INTEREST ON INVESTMENTS	133,452	18,113	0	8,000	8,000
00-00	RENTAL INCOME	0	15,500	10,500	10,500	10,500
04-01	LAISHLEY PK GROUND LEASE	0	0	0	0	71,934
04-03	HERALD CT CENTRE LEASE	0	0	0	0	21,000
20-00	HARBOR PROJECT	14,820	0	0	0	0
41-00	SURPLUS FURN, FIXT, EQPT	-1,112	0	0	0	0
90-00	MISCELLANEOUS REVENUE	<u>25,684</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	<b>MISCELLANEOUS REVENUE</b>	<b>172,844</b>	<b>33,613</b>	<b>10,500</b>	<b>18,500</b>	<b>111,434</b>
01-00	GENERAL	627,124	591,466	583,878	562,664	540,742
20-00	GENERAL CONSTRUCTION	0	416,500	0	0	0
40-10	LOAN PROCEEDS - INTEREST	0	0	0	5,461	5,461
40-30	LOAN PROCEEDS - PRINCIPAL	0	0	0	17,273	17,273
90-01	PROJ CARRYOVER-BEGINNING	2,851,802	191,225	-257,324	-331,048	12,545
90-02	PRIOR YEAR ENCUMBRANCES	0	757,761	0	485,221	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	74,277	0
*	<b>OTHER REVENUE SOURCES</b>	<b>3,478,926</b>	<b>1,956,952</b>	<b>326,554</b>	<b>813,848</b>	<b>576,021</b>
		<b>5,844,969</b>	<b>3,227,124</b>	<b>1,369,529</b>	<b>2,082,918</b>	<b>1,831,113</b>

# City of Punta Gorda CRA Area



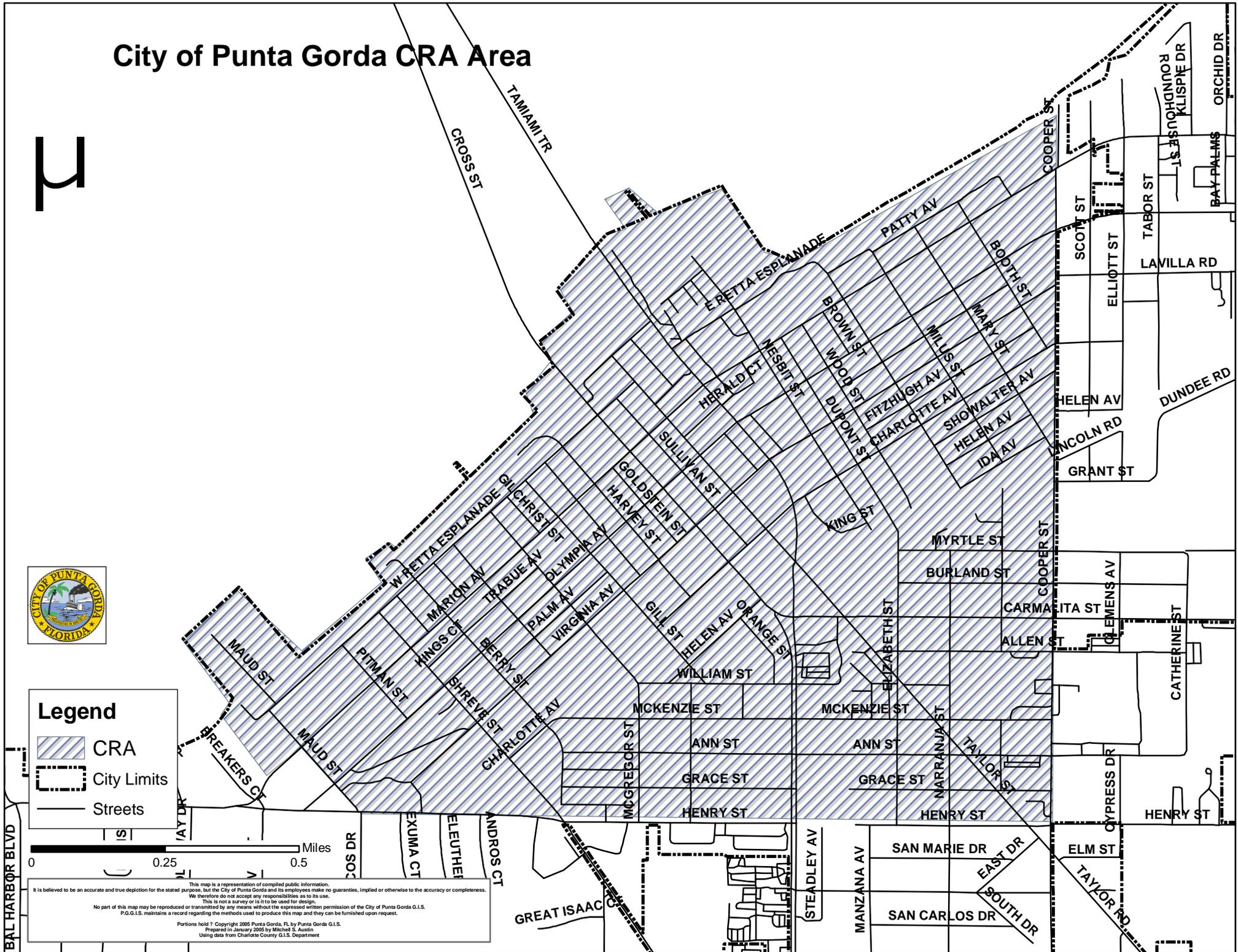
**Legend**

-  CRA
-  City Limits
-  Streets



This map is a representation of compiled public information. It is believed to be an accurate and true depiction for the stated purpose, but the City of Punta Gorda and its employees make no guarantees, implied or otherwise to the accuracy or completeness. We therefore do not accept any responsibilities as to its use. This is not a survey or is fit to be used for design. No part of this map may be reproduced or transmitted by any means without the expressed written permission of the City of Punta Gorda G.I.S. P.G.G.I.S. maintains a record regarding the methods used to produce this map and they can be furnished upon request.

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 Prepared in January 2005 by Mitchell S. Austin  
 Using data from Charlotte County G.I.S. Department



**Community Redevelopment Agency  
Budget FY 2010**

**FUNCTION:**

The Punta Gorda Community Redevelopment Agency's (CRA) primary function is to implement the goals, objectives and policies of the *1990 Downtown Redevelopment Plan* and the *2001 Punta Gorda Eastside and Downtown Planning Study*. The Plans were updated by resolution in July 2008 and are designed to serve as guidebooks for the CRA's activities through its fruition – 2019. The CRA is also charged with overseeing the planning and programming efforts of the Revitalization Committee and Historic Preservation Advisory Board aimed at enhancing Punta Gorda's position as one of Florida's premiere historic waterfront communities.

**OPERATING EXPENSES:**

Based upon budget constraints created by both the aftermath of Hurricane Charley and the recent proposed tax reform by the State of Florida, the CRA has found it necessary to make changes in its priorities and adjust expenditures. Sufficient funds will be budgeted to continue operations.

**CAPITAL OUTLAY:**

Capital outlay requested includes funding for Herald Court Centre, a mixed use building consisting of 17,000 square feet of commercial space and 400 spaces of public parking. CRA funds have been directed to construct this project.

**BUDGET NARRATIVE:**

This year's budget request includes funding to implement the priority one project selected by the CRA, Herald Court Centre and the Agency's annual debt retirement payments for both Herald Court Centre and Laishley Park.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
COMMUNITY REDEVELOPMENT AGENCY SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	0	0	0	0	0
Operating	117,700	36,449	50,000	155,913	155,934
Capital Outlay	3,945,106	843,115	430,000	1,078,466	30,000
Debt	833,177	838,110	838,244	835,994	1,276,017
Grants and Aids	0	1,266,000	0	0	0
Transfers	0	15,000	0	0	0
Projected Carryover - End	948,986	228,450	51,285	12,545	369,162
<b>Total</b>	<b><u>5,844,969</u></b>	<b><u>3,227,124</u></b>	<b><u>1,369,529</u></b>	<b><u>2,082,918</u></b>	<b><u>1,831,113</u></b>

**COMMUNITY REDEVELOPMENT AGENCY  
BUDGET FY 2010**

**EXPENDITURES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
31-00	PROFESSIONAL SERVICES	6,561	5,006	30,000	27,825	10,000
31-17	LEGAL SERVICES	41,549	14,025	20,000	20,000	10,000
31-30	WAYFINDING SYSTEM	1,500	3,600	0	107,913	0
46-31	LAISHLEY PK AMENITIES MNT	0	0	0	0	71,934
46-32	HERALD COURT CENTRE MAINT	0	0	0	0	64,000
48-12	MURAL PROGRAM	12,000	0	0	0	0
48-20	CRA INCENTIVE PROGRAM	0	7,000	0	0	0
49-01	LEGAL ADVERTISING	0	38	0	0	0
49-43	BEAUTIFICATION COMMITTEE	11,580	0	0	0	0
51-00	OFFICE SUPPLIES	986	611	0	175	0
52-21	DEPT MATERIALS & SUPPLIES	16,524	6,169	0	0	0
34-49	BERNICE RUSSELL CDC	27,000	0	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>117,700</b>	<b>36,449</b>	<b>50,000</b>	<b>155,913</b>	<b>155,934</b>
71-06	PRINCIPAL-DEBT REDUCTION	415,500	443,000	461,500	461,500	980,500
71-08	PRINCIPAL-NEW DEBT REDUCT	80,000	80,000	80,000	80,000	20,000
72-06	INTEREST-DEBT REDUCTION	327,536	310,648	293,594	293,594	275,292
72-08	INTEREST-NEW DEBT REDUCT	10,141	4,462	3,150	900	225
*	<b>DEBT SERVICE</b>	<b>833,177</b>	<b>838,110</b>	<b>838,244</b>	<b>835,994</b>	<b>1,276,017</b>
91-26	UTILITIES O M & R	0	15,000	0	0	0
*	<b>TRANSFERS</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
99-03	PROJECTED CARRYOVER - END	948,986	228,450	51,285	12,545	369,162
*	<b>OTHER</b>	<b>948,986</b>	<b>228,450</b>	<b>51,285</b>	<b>12,545</b>	<b>369,162</b>
**	<b>COMMUNITY REDEV AGENCY</b>	<b>1,899,863</b>	<b>1,118,009</b>	<b>939,529</b>	<b>1,004,452</b>	<b>1,801,113</b>
63-72	HARBOR PROJ/MOORING FIELD	9,445	0	0	0	0
63-39	TRAFFIC SYSTEM STUDY	17,955	0	0	0	0
63-77	LAISHLEY PROJECT	3,449,241	1,409	0	0	0
61-00	LAND ACQUISITION	0	610,865	0	0	0
62-25	PARKING GARAGE	153,555	0	0	0	0
63-02	MAIN STREET	0	30,000	30,000	30,000	30,000
63-11	COURTHOUSE SQ & HERALD CT	4,787	0	0	0	0
63-12	LAISHLEY PARK PHASE II	55,363	198,415	400,000	851,585	0
63-25	MARION & OLYMPIA IMPROVE	39,064	2,426	0	0	0
63-32	PARK IMPROVEMENTS	215,696	0	0	0	0
62-20	UNDESIGNATED PROJECTS	0	0	0	196,881	0
*	<b>CAPITAL OUTLAY</b>	<b>3,945,106</b>	<b>843,115</b>	<b>430,000</b>	<b>1,078,466</b>	<b>30,000</b>
82-04	AID TO TRABUE WOODS DEVEL	0	66,000	0	0	0
81-04	CONTRIB-COUNTY EVENT CTR	0	1,200,000	0	0	0
*	<b>GRANTS AND AIDS</b>	<b>0</b>	<b>1,266,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
**	<b>CAPITAL CONSTR PROJECTS</b>	<b>3,945,106</b>	<b>2,109,115</b>	<b>430,000</b>	<b>1,078,466</b>	<b>30,000</b>
		<b>5,844,969</b>	<b>3,227,124</b>	<b>1,369,529</b>	<b>2,082,918</b>	<b>1,831,113</b>

City of Punta Gorda, FL  
 Schedule of Parks Impact Fees  
 Revenue and Expenditures  
 Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 3,583	\$ 1,924	\$ 750	\$ 340	\$ 140	\$ 800	\$ 100	\$ 100	\$ 100
Parks	38,980	7,369	10,000	1,000	7,000	10,000	15,000	20,000	25,000
<b>Total Revenues</b>	<b>42,563</b>	<b>9,293</b>	<b>10,750</b>	<b>1,340</b>	<b>7,140</b>	<b>10,800</b>	<b>15,100</b>	<b>20,100</b>	<b>25,100</b>
<b>Projects</b>									
Park Improvements & Development	23,854	-	70,000	10,000	-	25,000	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>23,854</b>	<b>-</b>	<b>70,000</b>	<b>10,000</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
Revenues over (under) expenditures	18,709	9,293	(59,250)	(8,660)	7,140	(14,200)	(9,900)	(4,900)	100
Projected Carryover - Beginning	51,783	70,492	68,892	79,785	71,125	78,265	64,065	54,165	49,265
Projected Carryover - End	<b>\$ 70,492</b>	<b>\$ 79,785</b>	<b>\$ 9,642</b>	<b>\$ 71,125</b>	<b>\$ 78,265</b>	<b>\$ 64,065</b>	<b>\$ 54,165</b>	<b>\$ 49,265</b>	<b>\$ 49,365</b>

City of Punta Gorda, FL  
 Schedule of Police Impact Fees  
 Revenue and Expenditures  
 Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 4,336	\$ 2,688	\$ 247	\$ 125	\$ 100	\$ 600	\$ 600	\$ 600	\$ 1,000
Police	17,256	8,306	7,000	7,500	7,000	7,000	7,000	7,000	7,000
<b>Total Revenues</b>	<b>21,592</b>	<b>10,994</b>	<b>7,247</b>	<b>7,625</b>	<b>7,100</b>	<b>7,600</b>	<b>7,600</b>	<b>7,600</b>	<b>8,000</b>
<b>Expenditures</b>									
Transfer to General Construction		95,000	10,000	10,000	10,000	10,000	8,000	4,000	
<b>Total Expenditures</b>	<b>-</b>	<b>95,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>4,000</b>	<b>-</b>
Revenues over (under) expenditures	21,592	(84,006)	(2,753)	(2,375)	(2,900)	(2,400)	(400)	3,600	8,000
Projected Carryover - Beginning	73,915	95,507	9,977	11,501	9,126	6,226	3,826	3,426	7,026
Projected Carryover - End	\$ 95,507	\$ 11,501	\$ 7,224	\$ 9,126	\$ 6,226	\$ 3,826	\$ 3,426	\$ 7,026	\$ 15,026

City of Punta Gorda, FL  
 Schedule of Fire Impact Fees  
 Revenue and Expenditures  
 Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 11,284	\$ 6,992	\$ 6,200	\$ 2,600	\$ 2,700	\$ 2,800	\$ 3,000	\$ 3,500	\$ 4,000
Fire	38,313	12,452	14,000	16,000	14,000	14,000	14,000	14,000	14,000
<b>Total Revenues</b>	<b>49,597</b>	<b>19,444</b>	<b>20,200</b>	<b>18,600</b>	<b>16,700</b>	<b>16,800</b>	<b>17,000</b>	<b>17,500</b>	<b>18,000</b>
<b>Expenditures</b>									
Transfer to General Construction		3,602		2,398					
<b>Total Expenditures</b>	<b>-</b>	<b>3,602</b>	<b>-</b>	<b>2,398</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Revenues over (under) expendit	49,597	15,842	20,200	16,202	16,700	16,800	17,000	17,500	18,000
Projected Carryover - Beginning	186,918	236,515	250,800	252,357	268,559	285,259	302,059	319,059	336,559
Projected Carryover - End	\$ 236,515	\$ 252,357	\$ 271,000	\$ 268,559	\$ 285,259	\$ 302,059	\$ 319,059	#####	#####

City of Punta Gorda, FL  
 Schedule of Government Impact Fees  
 Revenue and Expenditures  
 Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 3,374	\$ 459	\$ 300	\$ 25	\$ 10	\$ 110	\$ 260	\$ 510	\$ 770
Government	67,977	25,824	25,000	13,000	15,000	25,000	25,000	25,000	25,000
<b>Total Revenues</b>	<b>71,351</b>	<b>26,283</b>	<b>25,300</b>	<b>13,025</b>	<b>15,010</b>	<b>25,110</b>	<b>25,260</b>	<b>25,510</b>	<b>25,770</b>
<b>Expenditures</b>									
Transfer to General Fund	60,000	62,000	50,000	40,000	15,000				
<b>Total Expenditures</b>	<b>60,000</b>	<b>62,000</b>	<b>50,000</b>	<b>40,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Revenues over (under) expendit	11,351	(35,717)	(24,700)	(26,975)	10	25,110	25,260	25,510	25,770
Projected Carryover - Beginning	52,523	63,874	27,224	28,157	1,182	1,192	26,302	51,562	77,072
Projected Carryover - End	<b>\$ 63,874</b>	<b>\$ 28,157</b>	<b>\$ 2,524</b>	<b>\$ 1,182</b>	<b>\$ 1,192</b>	<b>\$ 26,302</b>	<b>\$ 51,562</b>	<b>\$ 77,072</b>	<b>\$ 102,842</b>

City of Punta Gorda, FL  
Schedule of Transportation Impact Fees  
Revenue and Expenditures  
Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	FY 2008 Actual	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 122,499	\$ 71,129	\$ 50,000	\$ 20,500	\$ 3,000	\$ 4,000	\$ 4,500	\$ 5,000	\$ 5,000
Transportation	346,103	141,088	150,000	215,000	200,000	200,000	200,000	200,000	200,000
<b>Total Revenues</b>	<b>468,602</b>	<b>212,217</b>	<b>200,000</b>	<b>235,500</b>	<b>203,000</b>	<b>204,000</b>	<b>204,500</b>	<b>205,000</b>	<b>205,000</b>
<b>Projects</b>									
Intersection Improvements	39,650								
Sidewalk Improvements	86,420	277,660		4,509					
Retta Esplanade Extension	-	-	250,000	-					
Paving - SHRV07	120,000			-					
Road Improvements-SHRV07	150,261			-					
Road Improvements-ALLY07/ALLY08		18,965		59,478					
Henry Street Improvements		1,070		26,746					
Hwy 41/Hwy 17 Roadway Improvements		25,920		-					
Bal Harbor Improvements		4,200		-					
Aqui Esta	5,063	125,463		637,877			235,000		
Sidewalk Improvements				20,000	-	211,125	250,000	210,750	202,875
Retta Esplanade Extension				550,000					
Carmalita				500,000					
Road Improvements-Pompano/Shreve	-	34,069		209,144					
Bal Harbor				175,000	-				
<b>Total Expenditures</b>	<b>401,394</b>	<b>487,347</b>	<b>250,000</b>	<b>2,182,754</b>	<b>-</b>	<b>211,125</b>	<b>485,000</b>	<b>210,750</b>	<b>202,875</b>
Revenues over (under) expenditures	67,208	(275,130)	(50,000)	(1,947,254)	203,000	(7,125)	(280,500)	(5,750)	2,125
Projected Carryover - Beginning	2,245,864	2,313,072	50,423	2,037,942	90,688	293,688	286,563	6,063	313
Projected Carryover - End	<b>\$2,313,072</b>	<b>\$2,037,942</b>	<b>\$ 423</b>	<b>\$ 90,688</b>	<b>\$ 293,688</b>	<b>\$ 286,563</b>	<b>\$ 6,063</b>	<b>\$ 313</b>	<b>\$ 2,438</b>

City of Punta Gorda, FL  
**Schedule of Community Development Block Grant**  
**Revenue and Expenditures**  
**Actual FY 2007 through Proforma FY 2014**

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Community Dev Block Grant	\$ 195,678	#####	\$ 80,000	\$ 80,551	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
CDBG - Home Again Grant	12,909	42,772							
Miscellaneous Revenue				1,450					
CDBG Disaster Recovery		293		(293)					
<b>Total Revenues</b>	<b>208,587</b>	<b>161,173</b>	<b>80,000</b>	<b>81,708</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>Projects</b>									
CDBG Cooper St Facility Upgr	2,392			4,258					
Public Safety Building				8,000					
Storm Drainage Improvements				60,551					
M L King Blvd Streetscape	167,600	111,903							
Unprogrammed Funds			63,184	-	80,000	80,000	80,000	80,000	80,000
Home Again Grant - Admin	10,000								
Home Again-Constr & Rehab	39,699	7,432							
Blanchard House Museum		1,142		5,000					
Administrative Charges	820	5,064		7,000					
<b>Total Expenditures</b>	<b>220,511</b>	<b>125,541</b>	<b>63,184</b>	<b>84,809</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
Revenues over (under) expendi	(11,924)	35,632	16,816	(3,101)					
Projected Carryover - Beg	(20,607)	(32,531)	(16,816)	3,101					
Projected Carryover - End	<b>\$ (32,531)</b>	<b>\$ 3,101</b>	<b>\$ -</b>	<b>\$ -</b>					

City of Punta Gorda, FL  
 Schedule of Gilchrist Intention  
 Revenue and Expenditures  
 Actual FY 2007 through Proforma FY 2014

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues</b>									
Interest on Investments	\$ 451	\$ 258	\$ 270	\$ 90	\$ 90	\$ 100	\$ 110	\$ 120	\$ 130
<b>Total Revenues</b>	451	258	270	90	90	100	110	120	130
<b>Expenditures</b>									
<b>Total Expenditures</b>	-	-	-	-	-	-	-	-	-
Revenues over(under) expenditures	451	258	270	90	90	100	110	120	130
Projected Carryover - Beginning	8,326	8,777	9,032	9,035	9,125	9,215	9,315	9,425	9,545
Projected Carryover - End	\$ 8,777	\$ 9,035	\$ 9,302	\$ 9,125	\$ 9,215	\$ 9,315	\$ 9,425	\$ 9,545	\$ 9,675

City of Punta Gorda  
 Summary of Gas Tax Funds and  
 Related General Fund Expenditures  
 Actual FY 2007 through Budget FY 2010

The Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

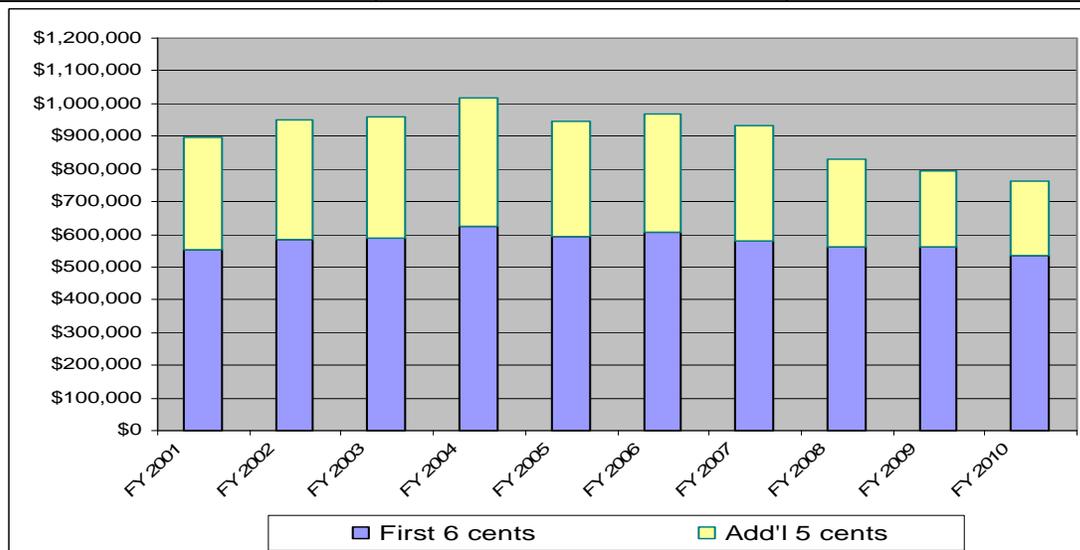
Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

	FY 2007	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010 By Fund		
	Actual Program Total	Actual Program Total	Budget Program Total	Projected Program Total	Budget Program Total	Additional Five Cents Fund 114	First Six Cents Fund 115	General Fund Right of Way Division 0916
<b>Revenues:</b>								
Local Option Fuel Tax	\$ 930,526	\$ 831,150	\$ 810,000	\$ 795,000	\$ 762,000	\$ 228,000	\$ 534,000	\$ -
State Contracts	132,288	130,439	130,863	130,863	137,058		137,058	
General Fund	1,426,150	1,134,958	1,182,067	1,090,089	1,109,011			1,109,011
Interfund Transfer	598,000				465,000	465,000		-
Miscellaneous Revenue	7,975	34,495	30	6,199	78		78	
Beginning Carryover	127,422	(8,087)		215,464	22,606		22,606	
<b>Total Revenues</b>	<b>3,222,361</b>	<b>2,122,955</b>	<b>2,122,960</b>	<b>2,237,615</b>	<b>2,495,753</b>	<b>693,000</b>	<b>693,742</b>	<b>1,109,011</b>
<b>Expenditures:</b>								
Personal Services	1,034,924	940,253	975,433	935,375	934,538			934,538
Operating Expenses	2,004,710	967,238	1,147,527	1,279,634	1,531,215	693,000	663,742	174,473
Capital Outlay	190,814							
Interfund Transfer					30,000		30,000	
Projected Carryover - End	(8,087)	215,464		22,606				
<b>Total Expenditures</b>	<b>\$ 3,222,361</b>	<b>\$ 2,122,955</b>	<b>\$ 2,122,960</b>	<b>\$ 2,237,615</b>	<b>\$ 2,495,753</b>	<b>\$ 693,000</b>	<b>\$ 693,742</b>	<b>\$ 1,109,011</b>

City of Punta Gorda  
**Local Option Fuel Taxes**  
 115-0000-312-4100 (Six Cent Gas Tax Fund) and  
 114-0000-312-4210 (Additional Five Cent Gas Tax Fund)

The local option fuel taxes are authorized by Florida Statutes section 206.41. The proceeds are distributed by the State to Charlotte County and the City of Punta Gorda. The local option fuel tax revenue for the City of Punta Gorda has two parts. The first six cents of fuel taxes is distributed 11.14% to the city. The tax proceeds may be used for transportation expenditures as defined in FS section 336.025(7). These expenditures include public transportation operations and maintenance, roadway and right of way maintenance and drainage, street lighting, traffic signs and signals, bridge maintenance, and debt service and current expenditures for transportation and capital projects. The next five cents of additional local option fuel taxes is distributed 6.74% to the city. The distribution allocation is determined by the five-year average transportation expenditures per FS section 336.025. The tax proceeds are to be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet the immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks. New road construction and reconstruction or resurfacing of existing paved roads shall be included as a capital improvement. Routine maintenance of roads is not considered an authorized expenditure.

Fiscal Year	Revenue	Percentage Change
FY 2001	\$897,614	29.60%
FY 2002	\$949,937	5.83%
FY 2003	\$958,699	0.92%
FY 2004	\$1,015,631	5.94%
FY 2005	\$947,954	-6.66%
FY 2006	\$969,908	2.31%
FY 2007	\$930,526	-4.06%
FY 2008	\$831,150	-10.68%
FY 2009	\$795,000	-4.35%
FY 2010	\$762,000	-4.15%



**SIX CENT GAS TAX FUND  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
41-00	LOCAL OPTION GAS TAX	580,185	561,707	575,000	560,000	534,000
*	<b>TAXES</b>	<b>580,185</b>	<b>561,707</b>	<b>575,000</b>	<b>560,000</b>	<b>534,000</b>
03-00	STREET SWEEPING/41 ROW	31,983	33,122	34,262	34,262	34,262
06-00	TRAFFIC SIGNAL MAINTENANC	23,300	24,000	23,284	23,284	23,284
07-00	HIGHWAY LIGHTING MAINT	77,005	73,317	73,317	73,317	79,512
*	<b>CHARGES FOR SERVICES</b>	<b>132,288</b>	<b>130,439</b>	<b>130,863</b>	<b>130,863</b>	<b>137,058</b>
10-00	INTEREST ON INVESTMENTS	135	209	30	76	78
70-18	INSURANCE RECOVERY	5,358	2,099	0	4,099	0
90-00	MISCELLANEOUS REVENUE	0	0	0	1,424	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>5,493</b>	<b>2,308</b>	<b>30</b>	<b>5,599</b>	<b>78</b>
90-01	PROJ CARRYOVER-BEGINNING	56,895	17,150	0	7,303	22,606
90-02	PRIOR YEAR ENCUMBRANCES	0	1,258	0	6,760	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	27,853	0
*	<b>OTHER REVENUE SOURCES</b>	<b>56,895</b>	<b>18,408</b>	<b>0</b>	<b>41,916</b>	<b>22,606</b>
		<b>774,861</b>	<b>712,862</b>	<b>705,893</b>	<b>738,378</b>	<b>693,742</b>

**SIX CENT GAS TAX FUND  
BUDGET FY 2010**

**EXPENDITURES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
34-11	STREET SWEEPING	59,940	60,394	60,000	61,500	60,000
34-28	STREET STRIPING	0	9,752	5,000	8,000	5,000
34-30	SIDEWALK REPLACEMENT	73,436	38,652	35,132	40,932	28,720
34-34	TRAF SIGNAL & LIGHT MAINT	49,431	57,529	40,000	47,000	45,000
34-35	RIGHT OF WAY CLEANING	4,185	14,698	10,000	10,000	10,000
43-08	STREET LIGHTS-ELECTRICITY	224,568	240,259	271,047	245,000	250,904
44-03	EQUIPMENT LEASES	3,902	3,059	7,500	5,000	3,500
44-07	RENT EXPENSE	2,608	2,638	0	0	0
44-08	RIGHT OF WAY R/R CROSSING	7,096	7,096	12,736	7,096	7,096
46-08	REPAIR/MNT TRUCKS FLEET	2,104	0	0	0	0
46-16	STREET DECORATOR LIGHTS	10,356	11,105	10,000	31,413	10,000
49-06	ADMINISTRATIVE CHARGES	146,971	109,498	98,855	98,855	112,522
49-13	LANDFILL FEES	17,733	15,982	15,000	15,000	15,000
52-21	DEPT MATERIALS & SUPPLIES	44,687	32,954	50,000	33,000	40,000
52-27	TRAFFIC SIGNS	13,449	17,291	22,000	15,500	22,000
53-01	STORM SEWER SYSTEM	91,620	47,146	66,623	88,976	52,000
53-02	PATCH STR & BRIDGE REPAIR	2,992	2,893	2,000	8,500	2,000
*	<b>OPERATING EXPENSES</b>	<b>755,078</b>	<b>670,946</b>	<b>705,893</b>	<b>715,772</b>	<b>663,742</b>
64-03	EQUIPMENT	1,375	0	0	0	0
*	<b>CAPITAL OUTLAY</b>	<b>1,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
91-14	ADDL FIVE CENT GAS TAX	0	0	0	0	30,000
*	<b>TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>
99-03	PROJECTED CARRYOVER - END	18,408	41,916	0	22,606	0
*	<b>OTHER</b>	<b>18,408</b>	<b>41,916</b>	<b>0</b>	<b>22,606</b>	<b>0</b>
		<b>774,861</b>	<b>712,862</b>	<b>705,893</b>	<b>738,378</b>	<b>693,742</b>

**ADDITIONAL FIVE CENT GAS TAX FUND  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
42-10	ADDL FIVE CENT GAS TAX	350,341	269,443	235,000	235,000	228,000
*	<b>TAXES</b>	<u>350,341</u>	<u>269,443</u>	<u>235,000</u>	<u>235,000</u>	<u>228,000</u>
10-00	INTEREST ON INVESTMENTS	2,482	1,369	0	600	0
90-00	MISCELLANEOUS REVENUE	0	30,818	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<u>2,482</u>	<u>32,187</u>	<u>0</u>	<u>600</u>	<u>0</u>
01-00	GENERAL	478,000	0	0	0	435,000
10-00	IMPACT FEES - TRANSPORT	120,000	0	0	0	0
15-00	SIX CENT GAS TAX FUND	0	0	0	0	30,000
90-01	PROJ CARRYOVER-BEGINNING	70,527	-26,495	0	31	0
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	173,517	0
*	<b>OTHER REVENUE SOURCES</b>	<u>668,527</u>	<u>-26,495</u>	<u>0</u>	<u>173,548</u>	<u>465,000</u>
		<b>1,021,350</b>	<b>275,135</b>	<b>235,000</b>	<b>409,148</b>	<b>693,000</b>

**ADDITIONAL FIVE CENT GAS TAX FUND  
BUDGET FY 2010**

**EXPENDITURES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
34-20	PAVING	1,047,845	101,587	235,000	409,148	693,000
*	<b>OPERATING EXPENSES</b>	<u>1,047,845</u>	<u>101,587</u>	<u>235,000</u>	<u>409,148</u>	<u>693,000</u>
99-01	PROJ CARRYOVER-END	-26,495	173,548	0	0	0
*	<b>OTHER</b>	<u>-26,495</u>	<u>173,548</u>	<u>0</u>	<u>0</u>	<u>0</u>
		<b>1,021,350</b>	<b>275,135</b>	<b>235,000</b>	<b>409,148</b>	<b>693,000</b>

City of Punta Gorda  
**General Construction Fund**  
 Budget FY 2010

	<u>Funding Sources FY 2010</u>			Total Budget FY 2010	Projected Budget FY 2009
	General	Infrastructure Sales Surtax	Impact Fees		
<b>Revenues:</b>					
Grants-ARRA	\$	\$	\$	\$	\$ 577,468
Grants-FDOT LAP & JPA					920,939
Grants-Marine Advisory Bd (WCIND)		50,000		50,000	200,000
Grants-FEMA (Downtown Flooding)					2,156,409
Grants-Forestry					11,281
Interest on Investments	10,000			10,000	115,000
Transfer from Police Impact Fees		10,000		10,000	10,000
Transfer from Fire Impact Fees					2,398
Transfer from Park Impact Fees					10,000
Transfer from General Fund	105,000			105,000	-
Infrastructure Sales Surtax		105,233		105,233	-
Transfer From Transportation Impacts					2,182,754
Insurance Proceeds					1,500,000
Reimbursement from County-Road Project					178,431
Loan Proceeds (ISS)					7,000,000
Projected Carryover-Beginning	66,877			66,877	21,877
Projected Carryover Beginning ISS		140,499		140,499	803,472
Prior Year Encumbrances					11,532,030
Prior Year Encumbrances-ISS					2,394,030
<b>Total Revenues</b>	<b>\$ 181,877</b>	<b>\$ 305,732</b>	<b>\$ -</b>	<b>\$ 487,609</b>	<b>\$ 29,616,089</b>
<b>Expenditures:</b>					
Transfer to General Fund	\$ 70,000			\$ 70,000	\$ 70,000
Public Works Project					125,000
Public Works/ Utilities Campus					6,050,280
Mooring Fields		50,000		50,000	135,000
Linear Park - ARRA					577,468
Linear Park					1,666,661
Fire Station #2 Replacement					248,885
Park Improvements					10,000
Public Parking Improvements					1,930
Aqui Esta Improvements					637,877
Bridge Repair	10,000			10,000	10,000
NPDES	10,000			10,000	22,772
BSI Lock Escrow					25,349
Storm Sewer Reconstruction	75,000			75,000	65,158
Drainage Improvements					69,601
Storm Drainage Improvements					2,873,612
East Punta Gorda Improvements					122,088
Sidewalks					24,509
Harborwalk					753,820
Total Maximum Daily Loads	10,000			10,000	10,000
Old Charlotte County Courthouse					651,909
City Beautification					1,061,038
Retta Esplanade					550,000
Carmalita					500,000
Shreve/Pompano					387,575
Bal Harbor Improvements					175,000
Laishley Park Day Docks					350,000
Other Trail Projects					780,000
Road Improvements					292,413
Parking Garage					11,160,768
Undesignated Projects		255,732		255,732	140,499
Reserve for Contingencies	6,877			6,877	66,877
<b>Total Expenditures</b>	<b>\$ 181,877</b>	<b>\$ 305,732</b>	<b>\$ -</b>	<b>\$ 487,609</b>	<b>\$ 29,616,089</b>

City of Punta Gorda, FL  
 Schedule of Infrastructure Sales Surtax  
 Cash Flow Revenue and Expenditures  
 Actual FY 2007 through Proforma FY2015

	Actual FY 2007	Actual FY 2008	Projection FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
<b>Revenue</b>									
Infrastructure Sales Surtax	\$2,381,776	\$2,054,667	\$1,882,712	\$1,706,000	\$1,850,000	\$2,000,000	\$2,000,000	\$2,000,000	\$ 500,000
FIRE2 Police Impact Fees		95,000	10,000	10,000	10,000	8,000	4,000		
DWTNFD FEMA Grant		280,280	2,156,409						
DAYDOX WCND Grant or MAC			200,000	50,000					
Loan Proceeds									7,000,000
Contribution from Private Sources		1,900							
Carryover Prior Year Encumbrances			2,394,030						
Carryover undesignated funds from prior year	4,773,020	4,132,583	803,472	140,499	255,732	592,064	200,115	459,769	199,469
<b>Estimated Revenues</b>	<b>7,154,796</b>	<b>6,564,430</b>	<b>14,446,623</b>	<b>1,906,499</b>	<b>2,115,732</b>	<b>2,600,064</b>	<b>2,204,115</b>	<b>2,459,769</b>	<b>699,469</b>

<b>Projects</b>									
PWUTCP Public Works/Utilities Campus	3,500	100	4,535,090						
GOVCTR Government Center Project	313,438	303,519							
MOORFD Harbor Proj/Mooring Field			135,000	50,000					
FIRE2 Surtax EMS Fire Station	211,884	1,576,818	246,487						
DWTNFD Storm Drainage Improvements			375,308	2,873,612					
POCKET Public Parking Improvements-Pocket Pk.	145,746	5,080	1,930						
TBD East Punta Gorda Improvements	83,852	144,061	122,088						
TAYPKG Road Improvements		2,732	140,189						
VAMLK Virginia/MLK off street parking			66,000						
Harborwalk (Event Center area)			750,000						
LINEAR Park Development			33,339	366,661					
RVRWLK Park Development			1,180	173,820					
City Beautification	41,691	98,459	100,626						
Lashley Project	1,942,896								
TBD Old Charlotte County Courthouse			651,909						
MURT Other Trail Projects			780,000						
LINKK2 Linear Park Phase 2 & 3			1,300,000						
HWALK2 Harborwalk - Patty Ave. Trail Head			580,000						
DAYDOX Day Docks			350,000						
Waterfront Development Design						325,000		400,000	
Retta Esplanade Parking & Stormwater					375,000				
Intersection Enhancements								100,000	
Park (South)						180,000			
ALS Equipment						150,000			
US41 Gateway Improvements						95,000			
Fire Hydraulic Rescue Tools						50,000	25,000	25,000	
800 MHz Radio System							60,000	460,000	
Lashley Drainage & Hardscape								500,000	
Tsfr to 001 Henry Property Debt Service	54,267	51,067	47,867	44,667	38,134				
Tsfr to 001 Police Fleet	224,850	25,265	194,390	150,000	150,000	215,000			
Tsfr to 001 PW engineering regular salaries			70,000	70,000					
Tsfr to 201 Sinking Fund for Debt Svc on \$7 million loan			1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300	
Tsfr to 502 Hardware&Debt Svc-OSSI System			180,692	58,423	58,423	58,423	58,423		
<b>Total Projects</b>	<b>3,022,213</b>	<b>3,366,928</b>	<b>14,306,124</b>	<b>1,650,767</b>	<b>1,523,668</b>	<b>2,399,949</b>	<b>1,744,346</b>	<b>2,260,300</b>	<b>500,000</b>
<b>Projected Carryover - Ending Cumulative</b>	<b>\$4,132,583</b>	<b>\$3,197,502</b>	<b>\$ 140,499</b>	<b>\$ 255,732</b>	<b>\$ 592,064</b>	<b>\$ 200,115</b>	<b>\$ 459,769</b>	<b>\$ 199,469</b>	<b>\$ 199,469</b>

**Unfunded Portion of Projects:**

Waterfront Development (from ISS Projects Timeline)		100,000	400,000	400,000	400,000	75,000			
Intersection Enhancements (from ISS Projects Timeline)						200,000	200,000	300,000	
Retta Esplanade Parking & Stormwater (from ISS Projects Timeline)							225,000		

- Note 1: Ring-Around-The-City projects have not been finalized  
 Note 2: OSSI system moved forward based on opportunity from H.T.E.  
 Note 3: Off-street parking for Blanchard Museum moved forward to FY2009 from FY 2011  
 Note 4: Added per Council, includes \$200,000 grant (Harborwalk-Best Western now funded by developer)

**GENERAL CONSTRUCTION FUND  
CAPITAL IMPROVEMENTS PROGRAM  
FY 2010 - FY 2014  
(All figures in thousands of dollars)**

PROJECT IDENTIFICATION	Page#	TOTAL PROJECT COST	Prior Years' Funding**	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
<b>GENERAL GOVERNMENT:</b>								
Public Works Projects	4.08	125	125					
Public Works/Utility Campus (see also 4.25)	4.09	1,500	1,500					
<b>PHYSICAL ENVIRONMENT:</b>								
National Pollutant Discharge Elim.	4.10	67	37	10	10		10	
Storm Sewer Reconstruction	4.11	440	65	75	75	75	75	75
Total Maximum Daily Loads	4.12	40	10	10	10		10	
<b>TRANSPORTATION:</b>								
San Rocco Drainage Improvements	4.13	70	70					
Bridge Repair	4.14	40	10	10	10		10	
Henry St. Improvements	4.15	31	31					
<b>ECONOMIC ENVIRONMENT:</b>								
Herald Court Centre	4.16	12,440	12,440					
<b>CULTURE/RECREATION:</b>								
Park Improvements	4.17	100			25	25	25	25
Olympia Streetscape	4.18	11	11					
Linear Park Phase 1	4.32b	577	577					
Reserve for Contingencies		7		7				
<b>TOTAL</b>				<b>112</b>	<b>130</b>	<b>100</b>	<b>130</b>	<b>100</b>
<b>TRANSPORTATION IMPACTS:</b>								
Sidewalk Improvements	4.19	900	25		211	250	211	203
Aqui Esta Improvements	4.20	1,059	824			235		
Retta Esplanade	4.21	550	550					
Carmalita Street	4.22	500	500					
Shreve/Pompano	4.23	456	456					
Bal Harbor	4.24	179	179					
<b>TRANSPORTATION IMPACTS TOTAL</b>				<b>-</b>	<b>211</b>	<b>485</b>	<b>211</b>	<b>203</b>
<b>INFRASTRUCTURE SURTAX (ISS):</b>								
Public Works/Utilities Campus (see also 4.09)	4.25	4,535	4,535					
East Mooring Fields	4.26	185	135	50				
Downtown Flooding - Grant Match	4.27	3,249	3,249					
East Punta Gorda Improvement	4.28	122	122					
Taylor St. Parking Lot	4.29	143	143					
Retta Esplanade	4.30	375				375		
Virginia & MLK Off-Street Parking	4.31	66	66					
Linear Park - Design	4.32a	400	400					
Linear Park - Phase 2 & 3	4.32c-d	1,300	1,300					
Other Trail Projects:		780	780					
Linear Park Connection	4.35							
MURT Phases 2, 3, & 4	4.36 b-d							
Harborwalk - Gilchrist to Fisherman's Village	4.37b							
Harborwalk - East Side	4.37a	580	580					
Waterfront Development:								
Harborwalk - Phase 4	4.37c	325					325	
Day Docks	4.41	350	350					
Park (South)	4.42	180				180		
US41 Gateway Signage	4.43	95				95		
Laishley Drainage & Hardscape	4.44	500						500
800 MHZ Radio System	4.40	520					60	460
ALS Equipment	4.45	150				*		
Fire Hydraulic Rescue Tools	4.46	100				*	*	*
Police Fleet	4.47	709	*	*	*	*		
Undesignated Projects		256		256				
<b>SURTAX TOTAL</b>				<b>306</b>	<b>-</b>	<b>650</b>	<b>385</b>	<b>960</b>
<b>TRASFERS</b>								
Transfer To General Fund	4.48		INT.	70				
<b>TRANSFER TOTAL</b>				<b>70</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
				<b>488</b>	<b>341</b>	<b>1,235</b>	<b>726</b>	<b>1,263</b>

\* ISS Funded equipment that is budgeted in the General Fund; Refer to page indicated for dollar amounts.

\*\* Prior Years' funding is included for projects that had changes in the current year and/or have additional funding FY10-14

**CITY OF PUNTA GORDA, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM FUNDING SOURCE DEFINITIONS**

- FSIF Fair Share Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building and are based upon the projected impact the user(s) of the new building will have upon Punta Gorda's road system, park facilities, police protection, fire protection capabilities, and general government facilities. Fair share impact fee revenues may only be used for capital improvements, which are needed to expand roads, parks, police capital facilities, fire capital facilities, and government buildings, to meet the demands of growth.
- G Grants: The majority of grant revenues received are in the form of State and Federal funds given to assist with the financing of various capital improvements being made by the City. Each grant program has its own specific restrictions on the use of funds for local capital improvements.
- GF General Fund: The majority of general fund revenues come from the payment of ad valorem taxes, local option gas taxes, development permits/fees, occupational licenses, state shared revenues, and interest earned on the City's investments. General fund revenues are typically used for capital projects, which produce a citywide benefit.
- ISS Infrastructure Surtax: An additional one-cent sales tax that can be used for the financing, planning and constructing of infrastructure; acquiring land; purchase of vehicles or equipment with a five-year life expectancy and emergency vehicles.
- RF Revenue Financing: Revenue notes or bonds are financed by those directly benefiting from the capital improvement. Revenue obtained from the issuance of these notes or bonds is used to finance publicly owned facilities such as waste water lines, solid waste equipment, potable water facilities, and parking structures. Charges collected from the users of these facilities and other designated revenue sources, such as TIF, are used to retire the debt obligations.
- TIF Tax Increment Financing: These revenues are generated by the payment of ad valorem taxes on property located within the Punta Gorda Community Redevelopment Area based upon the increase in property values, which have occurred since 1989. Tax increment revenues must be used to pay for capital improvements located inside the designated redevelopment area. Tax increment revenues may also be used to pay debt service on bonds issued for the construction of capital improvements in the redevelopment area.
- UF Utility Funds: The majority of the utility fund revenues come from water/sewer connection fees and the payment of water and sewer bills by users throughout the Punta Gorda utility service area. Utility fund revenues may only be used for capital improvements to the water or sewer system.
- UIF Utility Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building, and are based upon the projected use of water and sewer service determined by a utility agreement with the City. Utility Impact Fees may only be used for plant expansions and transmission facility enlargements for the water and sewer system and debt repayment.

**GENERAL CONSTRUCTION  
BUDGET FY 2010**

**REVENUES**

ACCOUNT DESCRIPTION		ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
53-00	HAZARD MITIGATION	0	280,280	2,156,377	2,156,409	0
49-05	FDOT - LAP GRANTS	0	0	0	577,468	0
39-10	DEPT AGRIC FORESTRY GRANT	74,930	24,815	0	11,281	0
49-04	FDOT LAP & JPA GRANTS	162,923	266,050	0	920,939	0
*	<b>INTERGOVERNMENTAL REVENUE</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>50,000</u>
		<b>237,853</b>	<b>571,145</b>	<b>2,156,377</b>	<b>3,866,097</b>	<b>50,000</b>
10-00	INTEREST ON INVESTMENTS	263,945	212,498	115,000	115,000	10,000
21-00	CONTRIB FROM PRIVATE SRCS	0	1,900	0	0	0
48-11	ROAD PROJECT	0	34,069	0	178,431	0
*	<b>MISCELLANEOUS REVENUE</b>	<u>263,945</u>	<u>248,467</u>	<u>115,000</u>	<u>293,431</u>	<u>10,000</u>
01-00	GENERAL	155,000	0	0	0	105,000
01-01	GEN FD-INFRASTRUCT SURTAX	2,102,659	1,978,335	227,133	0	105,233
06-00	IMPACT FEES - PARKS	23,854	0	70,000	10,000	0
07-00	IMPACT FEES - POLICE	0	95,000	10,000	10,000	10,000
08-00	IMPACT FEES - FIRE	0	3,602	0	2,398	0
10-00	IMPACT FEES - TRANSPORT	281,394	487,347	250,000	2,182,754	0
13-00	STORM RELATED FUND	107,627	0	0	1,500,000	0
18-00	REV NOTE 2008 SERIES A&B	0	0	41,900	0	0
10-00	LOAN FROM BANK	0	12,615,000	0	7,000,000	0
90-01	PROJ CARRYOVER-BEGINNING	0	0	45,468	21,877	66,877
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	11,532,030	0
90-04	PRIOR YEAR ENCUMBR ISS	0	0	0	2,394,030	0
90-06	PROJ CARRYOVER BEG ISS	0	0	850,178	803,472	140,499
*	<b>OTHER REVENUE SOURCES</b>	<u>2,670,534</u>	<u>15,179,284</u>	<u>1,494,679</u>	<u>25,456,561</u>	<u>427,609</u>
		<b>3,172,332</b>	<b>15,998,896</b>	<b>3,766,056</b>	<b>29,616,089</b>	<b>487,609</b>

**GENERAL CONSTRUCTION  
BUDGET FY 2010**

**EXPENDITURES**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
99-07	RESERVE FOR CONTINGENCIES	0	0	62,368	66,877	6,877
*	<b>FINANCIAL &amp; ADMINISTRATV</b>	<b>0</b>	<b>0</b>	<b>62,368</b>	<b>66,877</b>	<b>6,877</b>
91-01	TRANSFER TO GENERAL FUND	31,510	70,000	140,000	70,000	70,000
91-11	COMMUNITY REDEVEL AGENCY	0	416,500	0	0	0
*	<b>INTERFUND TRANSFERS</b>	<b>31,510</b>	<b>486,500</b>	<b>140,000</b>	<b>70,000</b>	<b>70,000</b>
		<b>31,510</b>	<b>486,500</b>	<b>202,368</b>	<b>136,877</b>	<b>76,877</b>
<u>GENERAL CONSTRUCTION PROJECTS - 3004</u>						
62-21	PUBLIC WORKS PROJECTS	0	0	0	125,000	0
62-23	PUBLIC WORKS/UTIL CAMPUS	0	0	0	1,515,190	0
*	<b>GENERAL GOVERNMENT SVCS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,640,190</b>	<b>0</b>
62-19	EMS/FIRE STATION	0	3,602	0	2,398	0
*	<b>PUBLIC SAFETY</b>	<b>0</b>	<b>3,602</b>	<b>0</b>	<b>2,398</b>	<b>0</b>
63-26	NTL POLLUTANT DISCHG ELIM	10,021	14,542	0	22,772	10,000
63-75	STORM SEWER RECONSTRUCT	129,787	0	0	65,158	75,000
63-76	SWALE REC/TOT MAX DLY LD	0	0	0	10,000	10,000
*	<b>PHYSICAL ENVIRONMENT</b>	<b>139,808</b>	<b>14,542</b>	<b>0</b>	<b>97,930</b>	<b>95,000</b>
63-19	SIDEWALKS	86,420	289,659	0	4,509	0
63-20	DRAINAGE IMPROVEMENTS	94,000	0	0	69,601	0
63-28	RAILROAD CROSSING REHAB	72,900	72,900	0	0	0
63-34	AQUI ESTA IMPROVEMENTS	5,063	125,463	0	0	0
63-57	BSI LOCK ESCR TRANSP FILL	0	0	0	25,349	0
63-92	BRIDGE REPAIR	8,954	0	0	10,000	10,000
63-93	INTERSECTION IMPROVEMENTS	39,650	0	0	0	0
63-94	ROAD IMPROVEMENTS	150,261	118,293	250,000	86,224	0
*	<b>TRANSPORTATION</b>	<b>457,248</b>	<b>606,315</b>	<b>250,000</b>	<b>195,683</b>	<b>10,000</b>
61-02	DOWNTOWN LAND ACQUISITION	0	0	70,000	0	0
62-25	PARKING GARAGE	0	1,278,867	0	11,160,768	0
*	<b>ECONOMIC ENVIRONMENT</b>	<b>0</b>	<b>1,278,867</b>	<b>70,000</b>	<b>11,160,768</b>	<b>0</b>
63-32	PARK IMPROVEMENTS	23,854	0	0	10,000	0
63-45	CITY BEAUTIFICATION	287,140	301,653	0	960,412	0
65-98	LINEAR PARK - PHASE 1	0	0	0	577,468	0
*	<b>CULTURE/RECREATION</b>	<b>310,994</b>	<b>301,653</b>	<b>0</b>	<b>1,547,880</b>	<b>0</b>
		<b>908,050</b>	<b>2,204,979</b>	<b>320,000</b>	<b>14,644,849</b>	<b>105,000</b>
<u>TRANSPORTATION IMPACT PROJECTS - 3005</u>						
63-19	SIDEWALKS	0	0	0	20,000	0
63-34	AQUI ESTA IMPROVEMENTS	0	0	0	637,877	0
65-10	RETTA ESPLANADE	0	0	0	550,000	0
65-11	CARMALITA ST	0	0	0	500,000	0
65-12	SHREVE/POMPANO	0	0	0	387,575	0
65-13	BAL HARBOR BLVD	0	0	0	175,000	0
*	<b>TRANSPORTATION IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,270,452</b>	<b>0</b>

**GENERAL CONSTRUCTION  
BUDGET FY 2010**

**EXPENDITURES**

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
<u>ISS PROJECTS - 3007</u>					
62-23 PUBLIC WORKS/UTIL CAMPUS	3,500	100	0	4,535,090	0
63-18 GOVERNMENT CENTER PROJECT	303,949	303,519	0	0	0
63-72 HARBOR PROJ/MOORING FIELD	0	0	45,000	135,000	50,000
* <b>GENERAL GOVERNMENT SVCS</b>	<b>307,449</b>	<b>303,619</b>	<b>45,000</b>	<b>4,670,090</b>	<b>50,000</b>
62-19 SURTAX-EMS/FIRE STATION	211,884	1,576,818	0	246,487	0
* <b>PUBLIC SAFETY</b>	<b>211,884</b>	<b>1,576,818</b>	<b>0</b>	<b>246,487</b>	<b>0</b>
63-16 STORM DRAINAGE IMPROVEMTS	0	375,308	2,875,170	2,873,612	0
63-72 PUBLIC PARKING IMPROVEMNT	145,745	5,080	0	1,930	0
63-73 EAST PUNTA GORDA IMPROVE	83,852	144,061	0	122,088	0
63-94 ROAD IMPROVEMENTS	0	2,732	0	206,189	0
* <b>TRANSPORTATION</b>	<b>229,597</b>	<b>527,181</b>	<b>2,875,170</b>	<b>3,203,819</b>	<b>0</b>
63-32 PARK IMPROVEMENTS	1,942,986	0	0	0	0
63-34 PARK DEVELOPMENT	0	784,519	200,000	550,481	0
63-45 CITY BEAUTIFICATION	41,691	98,459	0	100,626	0
63-68 OLD CHARL CO COURTHOUSE	0	0	0	651,909	0
65-80 HARBORWALK-GILCHRIST T/FV	0	0	0	34,000	0
65-85 MURT - PHASE 2	0	0	0	90,000	0
65-86 MURT - PHASE 3	0	0	0	102,000	0
65-87 MURT - PHASE 4	0	0	0	544,000	0
65-96 LINEAR PARK - PHASE 3	0	0	0	520,000	0
65-97 LINEAR PARK - PHASE 2	0	0	0	780,000	0
65-99 HARBORWALK - EAST SIDE	0	0	0	580,000	0
65-14 LAISHLEY PARK DAY DOCKS	0	0	0	350,000	0
62-20 UNDESIGNATED PROJECTS	0	0	123,518	140,499	255,732
62-22 FREEMAN HOUSE	9,489	0	0	0	0
* <b>CULTURE/RECREATION</b>	<b>1,994,166</b>	<b>882,978</b>	<b>323,518</b>	<b>4,443,515</b>	<b>255,732</b>
	<b>2,743,096</b>	<b>3,290,596</b>	<b>3,243,688</b>	<b>12,563,911</b>	<b>305,732</b>
	<b>3,682,656</b>	<b>5,982,075</b>	<b>3,766,056</b>	<b>29,616,089</b>	<b>487,609</b>

**Capital Improvements Program: Project Detail**  
**Carryover from FY 2009**

<b>Project Title:</b> Public Works Projects 301-3004-519.62-21				Project: PWUTCP																							
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 6/2009		<b>Department Contact:</b> R. Keeney																							
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY2013</b>	<b>FY 2014</b>	<b>Total Cost</b>																					
\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000																					
<b>1. Land Cost:</b> ____ Acres ____ Front Ft     \$_____ ____ Sq Ft N/A		<b>5. Status of Project:</b> ____ Preliminary Estimate ____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ____ Completed		<b>Project Description:</b>  <b>FY 2009:</b> Relocation Costs																							
<b>2. Building Construction Cost:</b> ____ Sq Ft     \$_____ ____ Equipment     \$_____ N/A		<b>6. Status of Land Acquisition:</b> ____ Not Yet Acquired ____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ____ No Land Involved ____ Gift																									
<b>3. Estimated Costs:</b> In Previous CIP     \$____ 125,000 In Present CIP     \$_____ Engineering     \$_____ Land     \$_____ Site     \$_____ Improvement     \$_____ Construction     \$____ 125,000 Landscaping     \$_____ Equipment     \$_____		<b>7. Effect on Operating Costs (+ or -):</b> ____ Personal Services ____ Contractual ____ Services ____ Equipment ____ Other Costs Supplemental to Campus project See Pg. 4.09 Total		<b>Project Justification:</b> Funds are for the relocation of the Canal Maintenance building and staff.  \$100,000 PGI 25,000 BSI																							
<b>4. Sources/Amounts of Financing:</b> <table border="0"> <tr> <td></td> <td><b>Local</b></td> <td><b>State</b></td> <td><b>Federal</b></td> </tr> <tr> <td>1st Yr</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>2nd Yr</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>3rd Yr</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>4th Yr</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>5th Yr</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>			<b>Local</b>				<b>State</b>	<b>Federal</b>	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____
	<b>Local</b>	<b>State</b>	<b>Federal</b>																								
1st Yr	_____	_____	_____																								
2nd Yr	_____	_____	_____																								
3rd Yr	_____	_____	_____																								
4th Yr	_____	_____	_____																								
5th Yr	_____	_____	_____																								

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Public Works/Utilities Campus 301-3004/3007-519.62-23		<b>Project:</b> PWUTCP				
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$6,035,090	\$0	\$0	\$0	\$0	\$0	\$6,035,090

<p><b>1. Land Cost:</b>  <u>16.78</u> Acres          ___ Front Ft     \$ <u>3,728,152</u>          ___ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Design &amp; construction of replacement facility at 900 W. Henry Street for the Public Works and Utilities operations.</p> <p>Funding Sources:</p> <p>Insurance     \$1,500,000          Improvements to existing buildings at 3132 Cooper St</p> <p>ISS     \$4,535,090          Purchase of land and existing Buildings at 3132 Cooper St</p>																																	
<p><b>2. Building Construction Cost:</b>  <u>54,000</u> Sq Ft     \$ <u>2,006,938</u>  <u>Y</u> Equipment     \$ <u>300,000</u></p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																																		
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Total CIP</td><td style="text-align: right;">\$ <u>6,035,090</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land &amp; Bldgs</td><td style="text-align: right;">\$ <u>4,535,090</u></td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ <u>1,200,000</u></td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ <u>300,000</u></td></tr> </table>	Total CIP		\$ <u>6,035,090</u>	Engineering	\$ _____	Land & Bldgs	\$ <u>4,535,090</u>	Site	\$ _____	Improvement	\$ _____	Construction	\$ <u>1,200,000</u>	Landscaping	\$ _____	Equipment	\$ <u>300,000</u>	<p><b>7. Effect on Operating Costs</b>          (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td><u>25,000</u></td><td>Contractual Svcs Janitorial, Mowing, etc</td></tr> <tr><td><u>-73,000</u></td><td>Lease, Utilities, &amp; Maint At Current locations</td></tr> <tr><td><u>45,000</u></td><td>Utilities, R&amp;M, etc At new location</td></tr> <tr><td><u>- 3,000</u></td><td>Total</td></tr> </table>	_____	Personal Services	<u>25,000</u>	Contractual Svcs Janitorial, Mowing, etc	<u>-73,000</u>	Lease, Utilities, & Maint At Current locations	<u>45,000</u>	Utilities, R&M, etc At new location	<u>- 3,000</u>	Total							
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	Local	State	Federal																																
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2nd Yr	_____	_____	_____																																
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<u>TBD</u>	Total																																		

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> National Pollutant Discharge Elimination System Ph.II – 301-3004-538.63-26 NPDES						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R.Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$37,359	\$10,000	\$10,000	\$0	\$10,000	\$0	\$67,359

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____          _____ Sq Ft  <div style="text-align: right;">TBD</div> </p>	<p><b>5. Status of Project:</b>          _____ Preliminary Estimate          _____ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Best Management Practices which include:  <ul style="list-style-type: none"> <li>• Public Education</li> <li>• Public Involvement</li> <li>• Illicit Discharge &amp; Connection Elimination</li> <li>• Construction Site Run-off Control</li> <li>• Post Construction Stormwater Management</li> <li>• Pollution Prevention</li> </ul> </p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____  <div style="text-align: right;">TBD</div> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> TBD No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ <u>37,359</u>          In Present CIP     \$ <u>30,000</u>          Engineering     \$ <u>67,359</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services  <u>75,000</u> Contractual Svcs  <small>Annual Budget for repair of Storm Sewers</small>          _____ Equipment          _____ Other Costs    <u>75,000</u> Total</p>	<p><b>Project Justification:</b>          Federal Mandate</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>GF</u>	_____	_____	2nd Yr	<u>GF</u>	_____	_____	3rd Yr	_____	_____	_____	4th Yr	<u>GF</u>	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	<u>GF</u>	_____	_____																						
2nd Yr	<u>GF</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	<u>GF</u>	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Storm Sewer Reconstruction 301-3004-538.63-75				Project: STSWRC		
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$65,158	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$440,158

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$_____0          _____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>          _____ Preliminary Estimate          _____ Survey in Progress          _____ <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Storm drainage pipe lining or replacement of defective pipe.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$_____          _____ Equipment     \$_____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned          _____ <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$_____65,158          In Present CIP     \$_____375,000          Engineering     \$_____          Land     \$_____          Site     \$_____          Improvement     \$_____440,158          Construction     \$_____          Landscaping     \$_____          Equipment     \$_____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual for Services          _____ Equipment          _____ Other Costs  <p style="text-align: center;">_____0 Total</p> </p>																								
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	Local	State	Federal																						
1st Yr	_____GF	_____	_____																						
2nd Yr	_____GF	_____	_____																						
3rd Yr	_____GF	_____	_____																						
4th Yr	_____GF	_____	_____																						
5th Yr	_____GF	_____	_____																						

**Project Justification:**  
 To repair or replace pipe which has deteriorated or collapsed due to age. These pipes carry the stormwater from the streets and right-of-ways.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Total Maximum Daily Loads (TMDL's) 301-3004-538.63-76		Project: TMDL				
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0	\$40,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$ _____          ____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          The City is mandated by FDEP to improve water quality of State water bodies. The City is listed on the impaired water body list due to the Peace River and Alligator Creek flowing through City limits. Improvements to be made at locations that discharge into the Peace River and Alligator Creek.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$ _____          ____ Equipment     \$ _____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ <u>10,000</u>          In Present CIP     \$ <u>30,000</u>          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ <u>40,000</u>          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual for Services          _____ Equipment          _____ Other Costs  <p style="text-align: center;">TBD Total</p> </p>	<p><b>Project Justification:</b>          Federal Mandate</p>																							
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	Local	State	Federal																						
1st Yr	GF	_____	_____																						
2nd Yr	GF	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	GF	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Drainage Improvements 301-3004-541.63-20		<b>Project:</b> SANROC				
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 6/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$69,601	\$0	\$0	\$0	\$0	\$0	\$69,601

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <b>FY 2009:</b> San Rocco drainage improvements, Burnt Store Meadows, off Madrid. Pending Permitting.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>69,601</u>          In Present CIP     \$ _____          Engineering        \$ _____          Land                 \$ _____          Site                 \$ _____          Improvement      \$ <u>69,601</u>          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          ___ 0 Total</p>																								
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	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Bridge Repair 301-3004-541.63-92				<b>Project:</b> BRDG		
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0	\$40,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Bridge repairs resulting from FDOT bridge inspections.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft     \$ _____          ___ Equipment     \$ _____                                   N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired          ___ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ <u>10,000</u>          In Present CIP     \$ <u>30,000</u>          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ <u>40,000</u>          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual for Services          ___ Equipment          ___ Other Costs          ___ 0 Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___ GF	___	___	2nd Yr	___ GF	___	___	3rd Yr	___	___	___	4th Yr	___ GF	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___ GF	___	___																						
2nd Yr	___ GF	___	___																						
3rd Yr	___	___	___																						
4th Yr	___ GF	___	___																						
5th Yr	___	___	___																						
<p><b>Project Justification:</b>          Provides for the repair and maintenance needed to keep City bridges in a safe, functional condition.</p>																									

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Road Improvements/Henry St. 301-3004-541.63-94		<b>Project:</b> HNRIMP				
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 6/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$31,316	\$0	\$0	\$0	\$0	\$0	\$31,316

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                              N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Various street projects in conjunction with County school improvements            Transportation Impacts    \$31,316</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                                N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>31,316</u>          In Present CIP     \$ _____          Engineering        \$ _____          Land                 \$ _____          Site                 \$ _____          Improvement      \$ <u>31,316</u>          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual Services          _____ Equipment  <u>800</u> Other Costs    <u>800</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Herald Court Centre		301-3004-559-6225			Project: HPKGAR	
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeneey		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$12,439,635	\$0	\$0	\$0	\$0	\$0	\$12,439,635

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ <u>610,865</u>          ___ Sq Ft        Previously Purchased</p>	<p><b>5. Status of Project:</b>          ___ Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b></p> <p><b>FY 2009:</b>          Construct Parking Garage with ground floor commercial space</p>																																	
<p><b>2. Building Construction Cost:</b>  <u>144,000</u> Sq Ft     \$ <u>12,439,635</u>          ___ Equipment    \$ _____</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																																		
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td>\$ <u>12,439,635</u></td></tr> <tr><td>In Present CIP</td><td>\$ _____</td></tr> <tr><td>Engineering</td><td>\$ <u>included</u></td></tr> <tr><td>Land</td><td>\$ _____</td></tr> <tr><td>Site</td><td>\$ _____</td></tr> <tr><td>Improvement</td><td>\$ _____</td></tr> <tr><td>Construction</td><td>\$ <u>12,439,635</u></td></tr> <tr><td>Landscaping</td><td>\$ _____</td></tr> <tr><td>Equipment</td><td>\$ _____</td></tr> </table>	In Previous CIP		\$ <u>12,439,635</u>	In Present CIP	\$ _____	Engineering	\$ <u>included</u>	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ <u>12,439,635</u>	Landscaping	\$ _____	Equipment	\$ _____	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td><u>37,000</u></td><td>Contractual Services</td></tr> <tr><td><u>2,000</u></td><td>Equipment</td></tr> <tr><td><u>25,000</u></td><td>R &amp; M</td></tr> <tr><td><u>64,000</u></td><td>Total</td></tr> </table>	_____	Personal Services	<u>37,000</u>	Contractual Services	<u>2,000</u>	Equipment	<u>25,000</u>	R & M	<u>64,000</u>	Total					
In Previous CIP	\$ <u>12,439,635</u>																																		
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	Local	State	Federal																																
1st Yr	_____	_____	_____																																
2nd Yr	_____	_____	_____																																
3rd Yr	_____	_____	_____																																
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_____	No Effect																																		
<u>210,000</u>	Total																																		

**Project Justification:**  
 Requested By CRA.  
 Leased by CRA for the debt.  
 \$12,439,635 General Fund financing funded through CRA lease

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Park Improvements & Development		301-3004-572.63-32		Project: PKIMP		
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$_____0          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Various park improvements</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$_____0          ___ Equipment   \$_____0                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$_____0          In Present CIP     \$  100,000          Engineering        \$_____0          Land                 \$_____0          Site                  \$_____0          Improvement       \$  100,000          Construction       \$_____0          Landscaping        \$_____0          Equipment          \$_____0</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                            Services          _____ Equipment                500 Other Costs-R&amp;M                500 Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	___ FSIF	_____	_____																						
3rd Yr	___ FSIF	_____	_____																						
4th Yr	___ FSIF	_____	_____																						
5th Yr	___ FSIF	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)









## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Road Improvements/Carmalita 301-3005-541-65-11 Project: CARIMP						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 05/2009		<b>Department Contact:</b> R.Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Road improvements to Carmalita between Cooper St. and Taylor St. including improvements to the roadway, drainage, curbing &amp; sidewalks.</p> <p><b>FY 2009-2010:</b> Design/construction of project                            Transportation Impacts \$500,000</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>500,000</u>          In Present CIP     \$ _____          Engineering        \$ <u>included</u>          Land                 \$ _____          Site                  \$ _____          Improvement      \$ <u>500,000</u>          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>                            (+ or -):          _____ Personal Services          _____ Contractual                            Services          _____ Equipment                            5,000 Other Costs-                                            ROW Maintenance                            5,000 Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Road Improvements/Shreve Pompano 301-3005-541-65-12 Project: SHVPOM						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$455,713	\$0	\$0	\$0	\$0	\$0	\$455,713

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          By interlocal agreement, joint City/County project with the City to design, permit &amp; construct intersection improvements. Split between entities; Charlotte County has committed to \$212,500. The City will request Charlotte County split project 50/50.</p> <p><b>FY 2009-2010:</b> Construction</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>455,713</u>          In Present CIP    \$ _____          Engineering       \$ <u>included</u>          Land                \$ _____          Site                 \$ _____          Improvement     \$ <u>455,713</u>          Construction     \$ _____          Landscaping      \$ _____          Equipment        \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                            Services          _____ Equipment  <u>5,000</u> Other Costs-                            ROW Maintenance  <u>5,000</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Road Improvements/Bal Harbor 301-3005-541-65-13 Project: BALIMP						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 05/2009		<b>Department Contact:</b> R.Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$179,200	\$0	\$0	\$0	\$0	\$0	\$179,200

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Road and drainage improvements required in conjunction with sanitary sewer force main project.              Transportation Impacts \$179,200</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>179,200</u>          In Present CIP     \$ _____          Engineering        \$ _____          Land                 \$ _____          Site                 \$ _____          Improvement      \$ <u>179,200</u>          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                            Services          _____ Equipment  <u>1,000</u> Other Costs-                            Swale Maintenance  <u>1,000</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 Improvements required

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Public Works/Utilities Campus 301-3004/3007-519.62-23		<b>Project:</b> PWUTCP				
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$6,035,090	\$0	\$0	\$0	\$0	\$0	\$6,035,090

<p><b>1. Land Cost:</b>  <u>16.78</u> Acres          ___ Front Ft     \$ <u>3,728,152</u>          ___ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Design &amp; construction of replacement facility at 900 W. Henry Street for the Public Works and Utilities operations.</p> <p>Funding Sources:</p> <p>Insurance     \$1,500,000          Improvements to existing buildings at 3132 Cooper St</p> <p>ISS     \$4,535,090          Purchase of land and existing Buildings at 3132 Cooper St</p>																																	
<p><b>2. Building Construction Cost:</b>  <u>54,000</u> Sq Ft     \$ <u>2,006,938</u>  <u>Y</u> Equipment     \$ <u>300,000</u></p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																																		
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Total CIP</td><td style="text-align: right;">\$ <u>6,035,090</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land &amp; Bldgs</td><td style="text-align: right;">\$ <u>4,535,090</u></td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ <u>1,500,000</u></td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	Total CIP		\$ <u>6,035,090</u>	Engineering	\$ _____	Land & Bldgs	\$ <u>4,535,090</u>	Site	\$ _____	Improvement	\$ _____	Construction	\$ <u>1,500,000</u>	Landscaping	\$ _____	Equipment	\$ _____	<p><b>7. Effect on Operating Costs</b>          (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td><u>25,000</u></td><td>Contractual Svcs Janitorial, Mowing, etc</td></tr> <tr><td><u>-73,000</u></td><td>Lease, Utilities, &amp; Maint At Current locations</td></tr> <tr><td><u>45,000</u></td><td>Utilities, R&amp;M, etc At new location</td></tr> <tr><td><u>- 3,000</u></td><td>Total</td></tr> </table>	_____	Personal Services	<u>25,000</u>	Contractual Svcs Janitorial, Mowing, etc	<u>-73,000</u>	Lease, Utilities, & Maint At Current locations	<u>45,000</u>	Utilities, R&M, etc At new location	<u>- 3,000</u>	Total							
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	Local	State	Federal																																
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<u>TBD</u>	Total																																		

\* FUNDING SOURCES (SEE PAGE 4.04)



## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Storm Drainage Imprvmnts/Downtown Flooding Imprvmnts 301-3007-541.63-16 DWTNFD						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$3,248,920	\$0	\$0	\$0	\$0	\$0	\$3,248,920

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          25% match to FEMA's 75% if project is approved by FEMA.</p> <p><b>FY 2008:</b> Drainage study &amp; design          \$ 280,280 FEMA/DCA grant          \$ 95,028 City - ISS</p> <p><b>FY 2009 -2010:</b> Construction          \$2,156,409 FEMA/DCA grant          \$ 717,203 City - ISS</p>																																	
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																																		
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<input checked="" type="checkbox"/>	No Effect																																		
_____	Total																																		

**Project Justification:**  
 To alleviate flooding of downtown area.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> MLK Streetscape/East Punta Gorda Improv 301-3007-572-6334 Project Code: MLK5						
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$122,088	\$0	\$0	\$0	\$0	\$0	\$ 122,088

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>   <u><b>Date TBD:</b></u>          Completion of MLK Streetscape from Olympia to Harborwalk</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>122,088</u>          In Present CIP     \$ _____          Engineering       \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement      \$ <u>122,088</u>          Construction      \$ _____          Landscaping       \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment             <u>500</u> Other Costs-                            Maintenance             <u>500</u> Total</p>																								
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						
		<p><b>Project Justification:</b>          Enhance landscaping and pedestrian amenities along MLK Blvd. The concept calls for installation of mature live oaks and palms along the corridor, commemorative paving, brick paving, bike path, and sidewalk treatments consistent in style with benches and trash cans. Create a substantial change in the character and quality of the street and create a recognizable identity for the neighborhood as a key element to revitalization of this important historic neighborhood.  <b>MLKII - MLK Blvd (Charlotte to Ida)-Complete</b>             \$269,281 FY 04-06 CRA             \$ 33,605 FY 2006 ISS  <b>MLK4 - MLK Blvd (Phase 4) - Complete</b>             \$167,600 FY 2007 CDBG             \$ 86,542 FY 2007 ISS  <b>MLK2&amp;3 - MLK Blvd (Fitzhugh to Ida)-Complete</b>             \$111,903 FY 2008 CDBG             \$144,061 FY 2008 ISS  <b>MLK5 -MLK Blvd (Olympia to Harborwalk)</b>             \$122,088 ISS</p>																							

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Road Imprv/Taylor St. On-Street Parking – 301-3007-541-63-94 Project: TAYPKG						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$142,921	\$0	\$0	\$0	\$0	\$0	\$142,921

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                              N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Construct parking along Taylor St. between Retta Esplanade and Marion Ave.   <b>FY 2009:</b> Construction to begin 8/2009.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                              N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ 142,921          In Present CIP     \$ _____          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement      \$ 142,921          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                              Services          _____ Equipment                              500 Other Costs-                                              Maintenance                              500 Total</p>																								
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3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						
		<p><b>Project Justification:</b>          Downtown parking required.</p>																							

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Retta Esplanade Improvements 301-3007-541-6510		<b>Project Code:</b> RETPK1				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> October 6, 2008		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$375,000	\$0	\$0	\$375,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft  <div style="text-align: center;">N/A</div> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b></p> <p><b>FY 2012:</b>          Design: In-house          Construction: On south side of Retta Esplanade from Harvey to Berry St.</p>																													
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft     \$ _____          ___ Equipment     \$ _____  <div style="text-align: center;">N/A</div> </p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																														
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ _____ -0-</td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ 375,000</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP		\$ _____ -0-	In Present CIP	\$ 375,000	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td>1,000 Other Costs- Maintenance</td></tr> <tr><td>1,000 Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	1,000 Other Costs- Maintenance	1,000 Total					
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<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr><td>1st Yr</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr> <tr><td>2nd Yr</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr> <tr><td>3rd Yr</td><td style="text-align: center;">ISS</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr> <tr><td>4th Yr</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr> <tr><td>5th Yr</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td><td style="text-align: center;">___</td></tr> </tbody> </table>		Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	ISS	___	___	4th Yr	___	___	___	5th Yr	___	___	___	<p><b>8. Effect on Income (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Loss of Taxes</td></tr> <tr><td>___ Gain From Sales of</td></tr> <tr><td>___ Previous Facility</td></tr> <tr><td>___ New Revenues</td></tr> <tr><td>X No Effect</td></tr> <tr><td>___ Total</td></tr> </table>	___ Loss of Taxes	___ Gain From Sales of	___ Previous Facility	___ New Revenues	X No Effect	___ Total
	Local	State	Federal																												
1st Yr	___	___	___																												
2nd Yr	___	___	___																												
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\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Virginia & MLK On-Street Parking 301-3007-541.63-94      Project: VAMLK						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 6/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$66,000	\$0	\$0	\$0	\$0	\$0	\$66,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft      \$ _____          ___ Sq Ft                                   N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Construction of on street parking at Virginia Ave. and Martin Luther King, Jr. Blvd.           Project cost of \$66,000 - ISS</p>																																	
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft      \$ _____          ___ Equipment      \$ _____                                    N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																																		
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>66,000</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ <u>66,000</u></td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP		\$ <u>66,000</u>	In Present CIP	\$ _____	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ <u>66,000</u>	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td>_____</td><td>Contractual</td></tr> <tr><td>_____</td><td>Services</td></tr> <tr><td>_____</td><td>Equipment</td></tr> <tr><td style="text-align: center;"><u>500</u></td><td>Other Costs- Maintenance</td></tr> <tr><td style="text-align: center;"><u>500</u></td><td>Total</td></tr> </table>	_____	Personal Services	_____	Contractual	_____	Services	_____	Equipment	<u>500</u>	Other Costs- Maintenance	<u>500</u>	Total			
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_____	Total																																		

\* FUNDING SOURCES (SEE PAGE 4.04)

# Capital Improvements Program: Project Detail

## Carryover from FY 2009

## SUMMARY

<b>Project Title:</b> Linear Park		<b>Project Code:</b> All Phases Linear Park				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total all Linear Park Phases</b>
\$2,277,468	\$0	\$0	\$0	\$0	\$0	\$ 2,277,468

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u>Summary of all project phases for Linear Park</u></p> <p><b>See Pages 4.32a-d for the individual project phases</b></p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-All Linear Park Phases     \$ <u>2,277,468</u>          In Present CIP                 \$ _____          Engineering                 \$ <u>400,000</u>          Land                             \$ _____          Site                             \$ _____          Improvement                 \$ _____          Construction                 \$ <u>1,877,468</u>          Landscaping                 \$ _____          Equipment                     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment  <u>34,500</u> Other Costs-          Mowing &amp; Maintenance for all phases  <u>34,500</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

**Project Justification:**  
 Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.

**LINEAR - Design of Phase 1, 2, &3**  
 Design Other \$167,000 ISS  
 Design Phase 1 \$56,000 ISS  
 Design Phases 2&3 \$177,000 ISS

**LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia**  
 Construction \$577,468 Federal Stimulus

**LINPK2 - Shreve to US 41**  
 Construction \$780,000 ISS

**LINPK3 - Olympia to Shreve**  
 Construction \$520,000 ISS

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Linear Park 301-3007-572-6334		<b>Project Code:</b> LINEAR				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$400,000	\$0	\$0	\$0	\$0	\$0	\$ 400,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><i>Design for all phases of Linear Park Project</i></u></p> <p><b>FY 2008 &amp; FY 2009:</b>          \$167,000 Other Design          \$ 56,000 Design: Alice Street R-O-W, Retta Esplanade to Olympia          \$177,000 Design: Shreve to US41 and Olympia to Shreve</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Linear Park Phase     \$ <u>400,000</u>          In Present CIP             \$ _____          Engineering             \$ <u>400,000</u>          Land                         \$ _____          Site                         \$ _____          Improvement             \$ _____          Construction             \$ _____          Landscaping             \$ _____          Equipment                \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs          _____ 0 Total</p>	<p><b>Project Justification:</b>          Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p><b>LINEAR - Design of Phase 1, 2, &amp; 3</b>          Design Other \$167,000 ISS          Design Phase 1 \$56,000 ISS          Design Phases 2&amp;3 \$177,000 ISS  <b>LINPK1 - Alice Street R-O-W, Retta Esplanade to Olympia</b>          Construction \$577,468 Federal Stimulus  <b>LINPK2 - Shreve to US 41</b>          Construction \$780,000 ISS  <b>LINPK3 - Olympia to Shreve</b>          Construction \$520,000 ISS</p>																							
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Linear Park 301-3004-572-6598		<b>Project Code:</b> LINPK1				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$577,468	\$0	\$0	\$0	\$0	\$0	\$577,468

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><i>Phase 1 - Alice Street R-O-W, Retta Esplanade to Olympia</i></u>          Budget has been allocated from FY 2009 Federal Stimulus funding. Planned to be spent as follows</p> <p><b>FY 2009:</b>          \$577,468 Construct Phase 1: Alice Street R-O-W, Retta Esplanade to Olympia</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Linear Park Phase     \$ <u>577,468</u>          In Present CIP         \$ _____          Engineering         \$ _____          Land                     \$ _____          Site                     \$ _____          Improvement         \$ _____          Construction         \$ <u>577,468</u>          Landscaping         \$ _____          Equipment             \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment             <u>6,600</u> Other Costs                            Mowing &amp; Maintenance             <u>6,600</u> Total</p>	<p><b>Project Justification:</b>          Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p><b>LINEAR - Design of Phase 1, 2, &amp;3</b>          Design Other \$167,000 ISS          Design Phase 1 \$56,000 ISS          Design Phases 2&amp;3 \$177,000 ISS</p> <p><b>LINPK1 - Alice Street R-O-W, Retta Esplanade to Olympia</b>          Construction \$577,468 Federal Stimulus</p> <p><b>LINPK2 - Shreve to US 41</b>          Construction \$780,000 ISS</p> <p><b>LINPK3 - Olympia to Shreve</b>          Construction \$520,000 ISS</p>																							
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\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Linear Park 301-3007-572-6597		<b>Project Code:</b> LINPK2				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$780,000	\$0	\$0	\$0	\$0	\$0	\$780,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 2 - Shreve to US 41</b></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p><b>FY 2010:</b>          \$780,000 Construct Phase 2: Shreve to US 41</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Linear Park Phase     \$ <u>780,000</u>          In Present CIP         \$ _____          Engineering         \$ _____          Land                    \$ _____          Site                     \$ _____          Improvement         \$ _____          Construction         \$ <u>780,000</u>          Landscaping         \$ _____          Equipment            \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment             <u>19,900</u> Other Costs                            Mowing &amp; Maintenance             <u>19,900</u> Total</p>	<p><b>Project Justification:</b>          Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p><b>LINEAR - Design of Phase 1, 2, &amp;3</b>          Design Other \$167,000 ISS          Design Phase 1 \$56,000 ISS          Design Phases 2&amp;3 \$177,000 ISS</p> <p><b>LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia</b>          Construction \$577,468 Federal Stimulus</p> <p><b>LINPK2 - Shreve to US 41</b>          Construction \$780,000 ISS</p> <p><b>LINPK3 - Olympia to Shreve</b>          Construction \$520,000 ISS</p>																							
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\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Linear Park 301-3007-572-6596		<b>Project Code:</b> LINPK3				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$520,000	\$0	\$0	\$0	\$0	\$0	\$520,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 3 -Olympia to Shreve</b></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows  <b>FY 2010:</b>          \$520,000 Construct Phase 3: Olympia to Shreve</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Linear Park Phase     \$ <u>520,000</u>          In Present CIP         \$ _____          Engineering         \$ _____          Land                     \$ _____          Site                      \$ _____          Improvement         \$ _____          Construction         \$ <u>520,000</u>          Landscaping         \$ _____          Equipment             \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment             <u>8,000</u> Other Costs                            Mowing &amp; Maintenance             <u>8,000</u> Total</p>	<p><b>Project Justification:</b>          Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p><b>LINEAR - Design of Phase 1, 2, &amp;3</b>          Design Other \$167,000 ISS          Design Phase 1 \$56,000 ISS          Design Phases 2&amp;3 \$177,000 ISS  <b>LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia</b>          Construction \$577,468 Federal Stimulus  <b>LINPK2 - Shreve to US 41</b>          Construction \$780,000 ISS  <b>LINPK3 - Olympia to Shreve</b>          Construction \$520,000 ISS</p>																							
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5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Other Trail Projects 301-3007-572-6334		<b>Project Code:</b> LINPKC				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$10,000	\$0	\$0	\$0	\$0	\$0	\$ 10,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                              N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><i>Linear Park Connection to East Side - Signage</i></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                              N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>10,000</u>          In Present CIP     \$ _____          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement      \$ <u>10,000</u>          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          ___ 0 Total</p>	<p><b>Project Justification:</b>          Develop the City's pedestrian system</p>																							
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5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

# Capital Improvements Program: Project Detail

## Carryover from FY 2009

## SUMMARY

<b>Project Title:</b> Multi-Use Recreational Trail		<b>Project Code:</b> All Phases Multi-Use Rec.Trail				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total all MURT Phases</b>
\$1,085,901	\$0	\$0	\$0	\$0	\$0	\$1,085,901

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><i>Summary of all project phases for Multi-Use Recreational Trail</i></u></p> <p>See Pages 4.36 a-d for the individual project phases</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-All MURT Phases     \$ <u>1,085,901</u>          In Present CIP                     \$ _____          Engineering                     \$ <u>312,901</u>          Land                                 \$ _____          Site                                 \$ _____          Improvement                     \$ _____          Construction                     \$ _____          Landscaping                     \$ _____          Equipment                         \$ <u>773,000</u></p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment  <u>97,200</u> Other Costs-          Mowing &amp; Maintenance for all phases  <u>97,200</u> Total</p>	<p><b>Project Justification:</b>          A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."  <b>Phase 1- Aqui Esta to Monaco</b>              Design \$49,901 Grant              Construction \$300,000 Grant  <b>Phase 2 - Airport to Aqui Esta and N. Jones Loop to Monaco</b>              Design \$90,000 ISS  <b>Phase 3 - N. Jones Loop to Taylor Road</b>              Design \$102,000 ISS  <b>Phase 4 - Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park</b>              Design \$71,000 ISS              Construction \$ 473,000 ISS</p>																							
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4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Multi-Use Recreational Trail – 301-3004-572-63-45		<b>Project Code:</b> 417937				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$349,901	\$0	\$0	\$0	\$0	\$0	\$349,901

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 1 – Aqui Esta to Monaco Dr:</b></u>  <u><b>(Project is also referred to as MURTO1)</b></u></p> <p>This phase’s design and construction is funded from FDOT LAP grant</p> <p><b>FY 2008:</b>          \$49,901 was the final cost for Design for Multi-Use Bike Path Aqui Esta to Monaco Dr</p> <p><b>FY 2009</b>          \$300,000 budgeted for Construction – Aqui Esta to Monaco Dr</p> <p>Projected completion date 09/30/09</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This MURT Phase     \$ <u>349,901</u>          In Present CIP     \$ _____          Engineering     \$ <u>49,901</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>300,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <p>___ Personal Services          ___ Contractual          ___ Services          ___ Equipment  <u>22,400</u> Other Costs                            Mowing &amp; Maintenance  <u>22,400</u> Total</p>																								
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4th Yr	___	___	___																						
5th Yr	___	___	___																						

**Project Justification:**  
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10’ wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the “Ring-Around-the-City” and forms a key portion of the “Charlotte Harbor Heritage Trails.”

**Phase 1- Aqui Esta to Monaco**  
 Design \$49,901 Grant  
 Construction \$300,000 Grant

**Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco**  
 Design \$90,000 ISS

**Phase 3 – N. Jones Loop to Taylor Road**  
 Design \$102,000 ISS

**Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park**  
 Design \$71,000 ISS  
 Construction \$ 473,000 ISS

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Multi-Use Recreational Trail – 301-3007-572-65-85		<b>Project Code:</b> MURT02				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this Phase</b>
\$90,000	\$0	\$0	\$0	\$0	\$0	\$90,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 2 – Aqui Esta to Airport Road and N. Jones Loop Road to Monaco Drive:</b></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p><b>FY 2010:</b>          \$90,000 for Design for Multi-Use Bike Path Aqui Esta to Airport Road (US 41 ROW) and N. Jones Loop to Monaco</p> <p>It is anticipated that grant funding for the estimated construction of \$600,000 would be awarded from FDOT MPO/LAP grant funds in FY 2011 (July 1,2010). These funds are not budgeted for expenditure until City is notified that award has been granted.          Construction - Aqui Esta to Airport (US 41 ROW) and N. Jones Loop to Monaco</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This MURT Phase     \$ <u>90,000</u>          In Present CIP     \$ _____          Engineering     \$ <u>90,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                            Services          _____ Equipment  <u>21,000</u> Other Costs                            Mowing &amp; Maintenance  <u>21,000</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."

**Phase 1- Aqui Esta to Monaco**  
 Design \$49,901 Grant  
 Construction \$300,000 Grant

**Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco**  
 Design \$90,000 ISS

**Phase 3 – N. Jones Loop to Taylor Road**  
 Design \$102,000 ISS

**Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park**  
 Design \$71,000 ISS  
 Construction \$ 473,000 ISS

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Multi-Use Recreational Trail – 301-3007-572-65-86		<b>Project Code:</b> MURT03				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$102,000	\$0	\$0	\$0	\$0	\$0	\$102,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 3 – N. Jones Loop to Taylor Road:</b></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows  <u><b>FY 2010:</b></u>          \$102,000 for Design for Multi-Use Bike Path - N. Jones Loop to Taylor Road          It is anticipated that grant funding for the estimated construction of \$680,000 would be awarded from FDOT MPO/LAP grant funds in FY 2011 (July 1, 2010). These funds are not budgeted for expenditure until City is notified that award has been granted.          Construction N. Jones Loop to Taylor Road</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This MURT Phase     \$ <u>102,000</u>          In Present CIP     \$ _____          Engineering     \$ <u>102,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <u>33,800</u> Other Costs                            Mowing &amp; Maintenance  <u>33,800</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."  
**Phase 1- Aqui Esta to Monaco**  
 Design \$49,901 Grant  
 Construction \$300,000 Grant  
**Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco**  
 Design \$90,000 ISS  
**Phase 3 – N. Jones Loop to Taylor Road**  
 Design \$102,000 ISS  
**Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park**  
 Design \$71,000 ISS  
 Construction \$ 473,000 ISS

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Multi-Use Recreational Trail – 301-3007-572-65-87		<b>Project Code:</b> MURT04				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$544,000	\$0	\$0	\$0	\$0	\$0	\$544,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>Phase 4 - Shreve Street from Airport Road/Pompano to W. Virginia Avenue/Linear Park</b></u></p> <p>Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p><b>FY 2010:</b>          \$71,000 for Design for Multi-Use Bike Path - Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p> <p><b>FY 2011:</b>          \$473,000 for Construction Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This MURT Phase     \$ <u>544,000</u>          In Present CIP     \$ _____          Engineering     \$ <u>71,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>473,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <p>_____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <u>20,000</u> Other Costs                            Mowing &amp; Maintenance  <u>20,000</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."

**Phase 1- Aqui Esta to Monaco**  
 Design \$49,901 Grant  
 Construction \$300,000 Grant

**Phase 2 - Airport to Aqui Esta and N. Jones Loop to Monaco**  
 Design \$90,000 ISS

**Phase 3 - N. Jones Loop to Taylor Road**  
 Design \$102,000 ISS

**Phase 4 - Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park**  
 Design \$71,000 ISS  
 Construction \$ 473,000 ISS

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### SUMMARY

<b>Project Title:</b> Harborwalk		<b>Project Code:</b> All Phases Harborwalk				
<b>Responsible Department:</b> Growth Management		<b>Submission Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<small>Total all Harborwalk Phases</small>
\$1,079,696	\$0	\$0	\$0	\$325,000	\$0	\$1,404,696

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u>Summary of all project phases for Harborwalk</u></p> <p>See Pages 4.37a-d for the individual project phases</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-All Harborwalk Phases     \$ <u>1,079,696</u>          In Present CIP                                     \$ <u>325,000</u>          Engineering                                     \$ <u>179,000</u>          Land     \$ _____          Site     \$ _____          Improvement                                     \$ _____          Construction                                     \$ <u>1,225,696</u>          Landscaping                                     \$ _____          Equipment                                         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment                <u>60,000</u> Other Costs-                    Mowing &amp; Maintenance for all phases                <u>60,000</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	<u>ISS</u>	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.  
**HWALK2 - Lashley Park to US 41 R-0-W**  
 Design \$75,000 Grant - Completed  
 Construction \$215,696 Grant-Completed  
**HWALK2 - East Side(Paddy Avenue to Lashley Park-Fishing Pier incl. Adrienne Parking)**  
 Design \$70,000 ISS  
 Construction \$510,000 ISS  
**RVRWLK - Under US 41N Bridge**  
 Construction \$175,000 ISS - Completed  
**HWALK3 - Gilchrist Park to Fisherman's Village**  
 Design \$181,500\* ISS  
 \* 34,000 FY 2009 budget  
 147,500 FY 2010 reallocate budget from undesignated projects  
**Improvements & Amenities to Harborwalk**  
**HWALK4** \$325,000 ISS FY 2013  
**HWALK5** \$400,000 ISS FY 2015

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Harborwalk 301-3007-572-6599		<b>Project Code:</b> HWALK2				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$580,000	\$0	\$0	\$0	\$0	\$0	\$580,000

<p><b>1. Land Cost:</b></p> <p>___ Acres</p> <p>___ Front Ft     \$ _____</p> <p>___ Sq Ft</p> <p style="text-align: center;">N/A</p>	<p><b>5. Status of Project:</b></p> <p><input checked="" type="checkbox"/> Preliminary Estimate</p> <p>___ Survey in Progress</p> <p>___ Plans in Preparation</p> <p>___ Completed</p>	<p><b>Project Description:</b>  <u><i>East Side (Paddy Avenue - Adrienne across from Charlotte Regional Medical Center to the County Justice Building including Adrienne parking</i></u></p> <p>Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p><b>FY 2009:</b>            \$70,000 for Design &amp; Permit of harborwalk improvements from Paddy Avenue to Laisley Park            \$510,000 for Construction</p>																							
<p><b>2. Building Construction Cost:</b></p> <p>___ Sq Ft         \$ _____</p> <p>___ Equipment   \$ _____</p> <p style="text-align: center;">N/A</p>	<p><b>6. Status of Land Acquisition:</b></p> <p>___ Not Yet Acquired</p> <p>___ Partly Acquired</p> <p><input checked="" type="checkbox"/> Publicly Owned</p> <p>___ No Land Involved</p> <p>___ Gift</p>																								
<p><b>3. Estimated Costs:</b></p> <p>In Previous CIP-This Harborwalk Phase     \$ <u>580,000</u></p> <p>In Present CIP             \$ _____</p> <p>Engineering                 \$ <u>70,000</u></p> <p>Land                             \$ _____</p> <p>Site                             \$ _____</p> <p>Improvement                \$ _____</p> <p>Construction                \$ <u>510,000</u></p> <p>Landscaping                 \$ _____</p> <p>Equipment                    \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <p>___ Personal Services</p> <p>___ Contractual</p> <p>___ Services</p> <p>___ Equipment</p> <p>___ Other Costs</p> <p><u>See 4.37</u> Total            Summary sheet for all phases</p>	<p><b>Project Justification:</b>            A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.  <b>HWALK2 - Laisley Park to US 41 R-0-W</b>            Design \$75,000 Grant - Completed            Construction \$215,696 Grant-Completed  <b>HWALK2 - East Side(Paddy Avenue to Laisley Park-Fishing Pier incl. Adrienne Parking)</b>            Design \$70,000 ISS            Construction \$510,000 ISS  <b>RVRWLK - Under US 41N Bridge</b>            Construction \$175,000 ISS - Completed  <b>HWALK3 - Gilchrist Park to Fisherman's Village</b>            Design \$181,500* ISS            * 34,000 FY 2009 budget            147,500 FY 2010 reallocate budget from undesignated projects  <b>Improvements &amp; Amenities to Harborwalk</b>  <b>HWALK4</b> \$325,000 ISS FY 2013  <b>HWALK5</b> \$400,000 ISS FY 2015</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Harborwalk 301-3007-572-6580		<b>Project Code:</b> HWALK3				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$34,000	\$0	\$0	\$0	\$0	\$0	\$34,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><i>Gilchrist Park to Fisherman's Village</i></u>          Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows  <b>FY 2010:</b>          \$34,000 for Design &amp; Permit of harborwalk improvements from Gilchrist Park to Fisherman's Village on the west side          \$147,500 will be reallocated from undesignated projects for design &amp; permitting in FY 2010          Construction costs and time frame to be determined.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Harborwalk Phase     \$ <u>34,000</u>          In Present CIP                     \$ _____          Engineering                     \$ <u>34,000</u>          Land                                 \$ _____          Site                                 \$ _____          Improvement                     \$ _____          Construction                     \$ _____          Landscaping                     \$ _____          Equipment                        \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs  <u>See 4.37</u> Total          Summary sheet for all phases</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.  
**HWALK2 - Lashley Park to US 41 R-0-W**  
 Design \$75,000 Grant - Completed  
 Construction \$215,696 Grant-Completed  
**HWALK2 - East Side(Paddy Avenue to Lashley Park-Fishing Pier incl. Adrienne Parking)**  
 Design \$70,000 ISS  
 Construction \$510,000 ISS  
**RVRWLK - Under US 41N Bridge**  
 Construction \$175,000 ISS - Completed  
**HWALK3 - Gilchrist Park to Fisherman's Village**  
 Design \$181,500\* ISS  
 \* 34,000 FY 2009 budget  
 147,500 FY 2010 reallocate budget from undesignated projects  
**Improvements & Amenities to Harborwalk**  
**HWALK4** \$325,000 ISS FY 2013  
**HWALK5** \$400,000 ISS FY 2015

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Harborwalk 301-3007-572-6580		<b>Project Code:</b> HWALK4				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$0	\$0	\$0	\$0	\$325,000	\$0	\$325,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$_____          ____ Sq Ft  <div style="text-align: center;">N/A</div> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ____ Survey in Progress          ____ Plans in Preparation          ____ Completed</p>	<p><b>Project Description:</b>  <u><b>Improvements &amp; Amenities to Harborwalk</b></u>   <b>FY 2013:</b>          \$325,000 Design &amp; Construction</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$_____          ____ Equipment     \$_____  <div style="text-align: center;">N/A</div> </p>	<p><b>6. Status of Land Acquisition:</b>          ____ Not Yet Acquired          ____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ____ No Land Involved          ____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Harborwalk Phase     \$_____0          In Present CIP     \$ 325,000          Engineering     \$ included          Land     \$_____          Site     \$_____          Improvement     \$_____          Construction     \$ 325,000          Landscaping     \$_____          Equipment     \$_____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ____ Personal Services          ____ Contractual          ____ Services          ____ Equipment          ____ Other Costs           See 4.37 Total          Summary sheet for all phases</p>	<p><b>Project Justification:</b>          A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.  <b>HWALK2 - Lashley Park to US 41 R-0-W</b>          Design \$75,000 Grant - Completed          Construction \$215,696 Grant-Completed  <b>HWALK2 - East Side(Paddy Avenue to Lashley Park-Fishing Pier incl. Adrienne Parking)</b>          Design \$70,000 ISS          Construction \$510,000 ISS  <b>RVRWLK - Under US 41N Bridge</b>          Construction \$175,000 ISS - Completed  <b>HWALK3 - Gilchrist Park to Fisherman's Village</b>          Design \$181,500* ISS          * 34,000 FY 2009 budget          147,500 FY 2010 reallocate budget from undesignated projects  <b>Improvements &amp; Amenities to Harborwalk</b>  <b>HWALK4</b> \$325,000 ISS FY 2013  <b>HWALK5</b> \$400,000 ISS FY 2015</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	____	____	____	2nd Yr	____	____	____	3rd Yr	____	____	____	4th Yr	ISS	____	____	5th Yr	____	____	____
	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	____	____	____																						
3rd Yr	____	____	____																						
4th Yr	ISS	____	____																						
5th Yr	____	____	____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Harborwalk 301-3007-572-6580		<b>Project Code:</b> HWALK5				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> May 1, 2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total this phase</b>
\$0	\$0	\$0	\$0	\$0	\$0	\$0

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$_____          ____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ____ Survey in Progress          ____ Plans in Preparation          ____ Completed</p>	<p><b>Project Description:</b>  <u><b>Improvements &amp; Amenities to Harborwalk</b></u></p> <p>This phase of the Harborwalk project is beyond the 5 year CIP plan presented in the budget book but is scheduled in the 6 year ISS proforma presented on page 4.02 and is noted here for planning purposes</p> <p><b>FY 2015:</b>          \$400,000 Design &amp; Construction</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$_____          ____ Equipment     \$_____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          ____ Not Yet Acquired          ____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ____ No Land Involved          ____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP-This Harborwalk Phase     \$_____          In Present CIP     \$_____          Engineering     \$_____          Land     \$_____          Site     \$_____          Improvement     \$_____          Construction     \$_____          Landscaping     \$_____          Equipment     \$_____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ____ Personal Services          ____ Contractual          ____ Services          ____ Equipment          ____ Other Costs          *Pending Design          See 4.37 Total          Summary sheet for all phases</p>	<p><b>Project Justification:</b>          A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.  <b>HWALK2 - Lashley Park to US 41 R-0-W</b>          Design \$75,000 Grant - Completed          Construction \$215,696 Grant-Completed  <b>HWALK2 - East Side(Paddy Avenue to Lashley Park-Fishing Pier incl. Adrienne Parking)</b>          Design \$70,000 ISS          Construction \$510,000 ISS  <b>RVRWLK - Under US 41N Bridge</b>          Construction \$175,000 ISS - Completed  <b>HWALK3 - Gilchrist Park to Fisherman's Village</b>          Design \$181,500* ISS          * 34,000 FY 2009 budget          147,500 FY 2010 reallocate budget from undesignated projects  <b>Improvements &amp; Amenities to Harborwalk</b>  <b>HWALK4</b> \$325,000 ISS FY 2013  <b>HWALK5</b> \$400,000 ISS FY 2015</p>																							
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	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	____	____	____																						
3rd Yr	____	____	____																						
4th Yr	____	____	____																						
5th Yr	____	____	____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> 800 MHZ Radio System Upgrade 301-3007-522-64-03 Project: ISS13, ISS14						
<b>Responsible Department:</b> Fire		<b>Submittal Date:</b> 10/07/08		<b>Department Contact:</b> Robert Hancock		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$60,000	\$460,000	\$520,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$_____          ____ Sq Ft  <div style="text-align: center;">N/A</div> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Upgrade and replace portable, mobile and base station radios citywide.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft         \$_____          ____ Equipment    \$_____  <div style="text-align: center;">N/A</div> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$_____          In Present CIP     \$ 520,000          Engineering        \$_____          Land                 \$_____          Site                  \$_____          Improvement       \$_____          Construction       \$_____          Landscaping        \$_____          Equipment          \$ 520,000</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual for Services          _____ Equipment          _____ Other Costs          Conversion - No add'l operating costs  <input type="text" value="0"/> Total</p>	<p><b>Project Justification:</b>          Charlotte County will be performing a mandatory upgrade and replacement of the 800 MHZ radio system; this system is utilized by all Public Safety agencies and many other departments throughout the City and the County. Due to this upgrade we also have to upgrade and/or replace portable, mobile and base station radios in the city. The new radio system will bring us into compliance with the Federal interoperability guidelines for Public Safety radio systems (P-25).</p>																							
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	ISS	_____	_____																						
5th Yr	ISS	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

### Carryover from FY 2009

<b>Project Title:</b> Laishley Park Day Docks		301-3007-575-65-14			Project: DAYDOX	
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$350,000	\$0	\$0	\$0	\$0	\$0	\$350,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ _____          ___ Sq Ft                            N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate  <input checked="" type="checkbox"/> Survey in Progress  <input checked="" type="checkbox"/> Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          350 ft. of floating docks along U.S. 41 north.</p> <p><b>FY 2009:</b> Design completed. Permitting underway.</p> <p><b>FY 2010:</b> Construction</p>																																									
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____                            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned Marina          _____ No Land Involved          _____ Gift</p>																																										
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td>\$</td><td style="text-align: right;">350,000</td></tr> <tr><td>In Present CIP</td><td>\$</td><td style="text-align: right;">_____</td></tr> <tr><td>Engineering</td><td>\$</td><td style="text-align: right;">included</td></tr> <tr><td>Land</td><td>\$</td><td style="text-align: right;">_____</td></tr> <tr><td>Site</td><td>\$</td><td style="text-align: right;">_____</td></tr> <tr><td>Improvement</td><td>\$</td><td style="text-align: right;">350,000</td></tr> <tr><td>Construction</td><td>\$</td><td style="text-align: right;">_____</td></tr> <tr><td>Landscaping</td><td>\$</td><td style="text-align: right;">_____</td></tr> <tr><td>Equipment</td><td>\$</td><td style="text-align: right;">_____</td></tr> </table>	In Previous CIP		\$	350,000	In Present CIP	\$	_____	Engineering	\$	included	Land	\$	_____	Site	\$	_____	Improvement	\$	350,000	Construction	\$	_____	Landscaping	\$	_____	Equipment	\$	_____	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td>_____</td><td>Contractual</td></tr> <tr><td>_____</td><td>Services</td></tr> <tr><td>_____</td><td>Equipment</td></tr> <tr><td style="text-align: right;">10,000</td><td>Other Costs-R&amp;M</td></tr> <tr><td>_____</td><td>Total</td></tr> <tr><td style="text-align: right;">10,000</td><td></td></tr> </table>	_____	Personal Services	_____	Contractual	_____	Services	_____	Equipment	10,000	Other Costs-R&M	_____	Total	10,000	
In Previous CIP	\$		350,000																																								
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	Local	State	Federal																																								
1st Yr	_____	_____	_____																																								
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_____	New Revenues																																										
X	No Effect																																										
_____	Total																																										

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Park Development 301-3007-572.63-34		<b>Project:</b> PRKDEV				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$180,000	\$0	\$0	\$180,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$_____          ____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ____ Survey in Progress          ____ Plans in Preparation          ____ Completed</p>	<p><b>Project Description:</b>   <b>FY 2012:</b> Enhance/Improve parks as directed by Park Master Plan</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$_____          ____ Equipment     \$_____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          ____ Not Yet Acquired          ____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ____ No Land Involved          ____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$_____          In Present CIP     \$ 180,000          Engineering     \$_____          Land     \$_____          Site     \$_____          Improvement     \$ 180,000          Construction     \$_____          Landscaping     \$_____          Equipment     \$_____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ____ Personal Services          ____ Contractual for Services          ____ Equipment  <input checked="" type="checkbox"/> 2,000 Other Costs- Park Maintenance  <input checked="" type="checkbox"/> 2,000 Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	____	____	____	2nd Yr	____	____	____	3rd Yr	ISS	____	____	4th Yr	____	____	____	5th Yr	____	____	____
	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	____	____	____																						
3rd Yr	ISS	____	____																						
4th Yr	____	____	____																						
5th Yr	____	____	____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Gateway Signage 301-3007-541.63-09		<b>Project:</b> GTWSGN				
<b>Responsible Department:</b> Growth Management		<b>Submittal Date:</b> 5/2009		<b>Department Contact:</b> Dennis Murphy, Director		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$95,000	\$0	\$0	\$95,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$ _____          ____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>   <b>FY 2012:</b> Design and construct gateway entry sign at US41 and Cross St. The sign would be positioned at the main entrance gateway into the City of Punta Gorda from the North.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$ _____          ____ Equipment     \$ _____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>95,000</u>          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ <u>95,000</u>          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual for Services          _____ Equipment  <u>500</u> Other Costs-Maintenance  <u>500</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 10%; text-align: center;">Local</th> <th style="width: 10%; text-align: center;">State</th> <th style="width: 10%; text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	<u>ISS</u>	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	<u>ISS</u>	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 In effect, it is the welcome to Historic Punta Gorda.

\* FUNDING SOURCES (SEE PAGE 4.04)



## Capital Improvements Program: Project Detail

<b>Project Title:</b> ALS EQUIPMENT		001-1300-522-64-03		Project: ISS12																							
<b>Responsible Department:</b> Fire		<b>Submittal Date:</b> 10/07/08		<b>Department Contact:</b> Robert Hancock																							
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>																					
\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000																					
<b>1. Land Cost:</b> ___ Acres ___ Front Ft     \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>		<b>5. Status of Project:</b> <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed		<b>Project Description:</b> Purchase of medical equipment, drugs, supplies, etc. necessary to outfit three (3) fire apparatus to provide Advanced Life Support (ALS) services to the citizens. To finalize personnel training and gain approval for these individuals to provide ALS service to the citizens of Punta Gorda.																							
<b>2. Building Construction Cost:</b> ___ Sq Ft         \$ _____ ___ Equipment    \$ _____ <p style="text-align: center;">N/A</p>		<b>6. Status of Land Acquisition:</b> ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift																									
<b>3. Estimated Costs:</b> In Previous CIP    \$ _____ In Present CIP     \$ <u>150,000</u> Engineering        \$ _____ Land                 \$ _____ Site                  \$ _____ Improvement       \$ _____ Construction       \$ _____ Landscaping        \$ _____ Equipment          \$ <u>150,000</u>		<b>7. Effect on Operating Costs (+ or -):</b> <u>56,000</u> Personal Services <u>6,000</u> Contractual for Services ___ Equipment <u>4,000</u> Other Costs-Supplies <u>66,000</u> Total		<b>Project Justification:</b> By moving forward with ALS service we will increase our ability to meet any medical emergency to our citizens through ALS. This allows city personnel to perform immediate advanced medical action during what the medical profession refers to as the "Golden Hour" until the transport vehicle arrives. This action can mean the difference between a full recovery or not.																							
<b>4. Sources/Amounts of Financing:</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local				State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>ISS</u>	___	___	4th Yr	___	___	___	5th Yr	___	___
	Local	State	Federal																								
1st Yr	___	___	___																								
2nd Yr	___	___	___																								
3rd Yr	<u>ISS</u>	___	___																								
4th Yr	___	___	___																								
5th Yr	___	___	___																								

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Fire Hydraulic Rescue Tools 001-1300-522-64-03 <b>Projects:</b> ISS12, ISS13, ISS14						
<b>Responsible Department:</b> Fire		<b>Submittal Date:</b> 10/07/08		<b>Department Contact:</b> Robert Hancock		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$50,000	\$25,000	\$25,000	\$100,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$_____          ____ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b></p> <p><b>2012:</b>  <b>Replacement of the current hydraulic extrication systems on each of the fire apparatus (2)</b></p> <p><b>2013:</b>  <b>Replacement of the current hydraulic extrication systems on each of the fire apparatus (1)</b></p> <p><b>2014:</b>  <b>Replacement of the current hydraulic extrication systems on each of the fire apparatus (1)</b></p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft     \$_____          ____ Equipment     \$_____  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$_____          In Present CIP     \$ 100,000          Engineering     \$_____          Land     \$_____          Site     \$_____          Improvement     \$_____          Construction     \$_____          Landscaping     \$_____          Equipment     \$ 100,000</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual for Services          _____ Equipment          _____ Other Costs          _____ 0 Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	ISS	_____	_____	4th Yr	ISS	_____	_____	5th Yr	ISS	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	ISS	_____	_____																						
4th Yr	ISS	_____	_____																						
5th Yr	ISS	_____	_____																						

**Project Justification:**

The current systems range in age from ten to fifteen years and are old technology and design and do not meet the current standards.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Police Fleet Replacement Program 001-1200-521-64-01 Projects: ISS10,ISS11,ISS12						
<b>Responsible Department:</b> Police		<b>Submittal Date:</b> 10-09-08		<b>Department Contact:</b> Albert A. Arenal		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$194,390	\$150,000	\$150,000	\$215,000	\$0	\$0	\$709,390

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$          ___ Sq Ft  <p style="text-align: center;">N/A</p> </p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b></p> <p><b>FY 2010:</b> Rotation/Replacement of police fleet vehicles</p> <p><b>FY 2011:</b> Rotation/Replacement of police fleet vehicles</p> <p><b>FY 2012:</b> Rotation/Replacement of police fleet vehicles</p> <p><b>FY 2013:</b> General Fund will allocate funds for Police Fleet</p> <p><b>FY 2014:</b></p>																													
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft     \$          ___ Equipment     \$  <p style="text-align: center;">N/A</p> </p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired          ___ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          ___ Gift</p>																														
<p><b>3. Estimated Costs:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ 194,390</td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ 515,000</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$</td></tr> <tr><td>Land</td><td style="text-align: right;">\$</td></tr> <tr><td>Site</td><td style="text-align: right;">\$</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ 709,390</td></tr> </table>	In Previous CIP	\$ 194,390	In Present CIP	\$ 515,000	Engineering	\$	Land	\$	Site	\$	Improvement	\$	Construction	\$	Landscaping	\$	Equipment	\$ 709,390	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td>___ Other Costs</td></tr> <tr><td>Replacements-No add'l operating costs</td></tr> <tr><td style="text-align: center;">0 Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	___ Other Costs	Replacements-No add'l operating costs	0 Total	<p><b>Project Justification:</b></p> <p>Police vehicles must be replaced due to years of service and condition to ensure operator safety. Extended warranties void after five years.</p>				
In Previous CIP	\$ 194,390																														
In Present CIP	\$ 515,000																														
Engineering	\$																														
Land	\$																														
Site	\$																														
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	Local	State	Federal																												
1st Yr	ISS	___	___																												
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___ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
___ Total																															

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Transfer to General Fund 301-0000-581-91-01						
<b>Responsible Department:</b> Public Works		<b>Submittal Date:</b> 04/2008		<b>Department Contact:</b> R. Keeney		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$70,000	\$70,000	\$0	\$0	\$0	\$0	\$140,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ <u>N/A</u>          _____ Sq Ft</p>	<p><b>5. Status of Project:</b>          _____ Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>           Capital projects manager will oversee the design to construction of various City projects.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____   <div style="text-align: center;">N/A</div></p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <u>  X  </u> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ <u>70,000</u>          In Present CIP     \$ <u>70,000</u>          Engineering     \$ <u>140,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs   <div style="text-align: center;"><u>  0  </u> Total</div></p>	<p><b>Project Justification:</b>          The capital projects manager position is included in the Engineering division of Public Works, in the General Fund. A transfer from the General Construction Fund to the General Fund is being made to cover this position. The funding will be made on a year by year basis.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr     <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr <u>Interest</u>	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr <u>Interest</u>	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise or where the City has decided that periodic determination of net income is appropriate for capital maintenance, management control accountability, public policy or other purposes.

The following activities of the City are reported in this section:

- Water and Wastewater Utility is used to account for providing customers with potable water and wastewater disposal services.
- Sanitation accounts for the collection and disposal of solid waste.
- Building is used to account for building permit fees and related fees charged to support the cost of enforcing the building code.
- Marina identifies specific revenue resources and the related, allowable expenditures for operation of the City Marina.

City of Punta Gorda  
 Utilities O M & R Fund  
 Revenue and Expense Comparison  
 Actual FY 2007 through Budget FY 2010

Revenue:	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Charges for Service - Water	\$ 7,190,346	\$ 6,522,326	\$ 7,272,600	\$ 7,333,100	\$ 7,479,457
Charges for Service - Sewer	4,909,050	4,940,875	5,662,025	5,672,025	5,824,446
Miscellaneous Revenues	484,671	697,056	239,750	329,245	145,670
Utilities Construction		561,773			
Fleet Revenue			178,614	73,808	73,808
	<u>12,584,067</u>	<u>12,722,030</u>	<u>13,352,989</u>	<u>13,408,178</u>	<u>13,523,381</u>
Projected Carryover-Beginning	6,629,445	4,674,384	2,429,665	4,210,187	4,310,383
Prior Year Encumbrances	73,144	22,321		146,370	
Prior Year Re-Appropriation	155,000	22,500		84,000	
Total Utilities O M & R Revenues	<u>\$ 19,441,656</u>	<u>\$ 17,441,235</u>	<u>\$ 15,782,654</u>	<u>\$ 17,848,735</u>	<u>\$ 17,833,764</u>
Expenses:					
Utilities Administration	\$ 841,209	\$ 904,818	\$ 988,580	\$ 878,131	\$ 895,799
Billings and Collections - Admin	681,914	699,795	760,089	560,134	467,899
Water Treatment	3,206,709	3,193,840	3,300,337	3,123,581	2,928,875
Water Distribution	2,357,483	2,035,299	2,183,738	2,375,398	2,225,541
Wastewater Collection	2,015,415	1,823,220	1,801,808	1,769,171	1,673,317
Wastewater Treatment	2,390,895	2,598,686	2,716,839	2,886,747	2,388,020
Wastewater Fleet/Equip Maint			351,364	352,562	282,024
Other NonDepartmental	79,205	28,650	7,000	217,140	38,000
Subtotal Operations	<u>11,572,830</u>	<u>11,284,308</u>	<u>12,109,755</u>	<u>12,162,864</u>	<u>10,899,475</u>
Debt - Principal	429,278	446,761	460,993	460,993	475,534
Debt - Interest	144,930	137,811	273,423	123,423	473,579
Transfer to State Revolving Debt Fund	384,623	341,573	360,572	360,572	360,573
Transfer to Bond Sinking Debt Fund	190,790	200,941	400,000	430,500	1,378,000
Transfer to Utilities Construction - Capital	2,000,000	589,284			
Subtotal Operations, Debt & Transfers	<u>14,722,451</u>	<u>13,000,678</u>	<u>13,604,743</u>	<u>13,538,352</u>	<u>13,587,161</u>
Projected Carryover-End	<u>4,719,205</u>	<u>4,440,557</u>	<u>2,177,911</u>	<u>4,310,383</u>	<u>4,246,603</u>
Total Utilities O M & R Expenses	<u>\$ 19,441,656</u>	<u>\$ 17,441,235</u>	<u>\$ 15,782,654</u>	<u>\$ 17,848,735</u>	<u>\$ 17,833,764</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL  
Utilities O. M. R. Fund  
Proforma Schedule of Revenues and Expenses  
FY 2007 through FY 2014**

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
					0.00%	0.25%	0.50%	0.75%	1.00%
<b>Revenues:</b>									
<b>Total Water Billings</b>	\$ 7,190,346	\$ 6,522,326	\$ 7,272,600	\$ 7,333,100	\$ 7,479,457	\$ 7,767,228	\$ 7,806,065	\$ 7,864,610	\$ 7,943,256
<b>Total Sewer Billings</b>	4,909,050	4,940,875	5,662,025	5,672,025	5,824,446	6,021,859	6,051,969	6,097,358	6,158,332
Other Charges for Services	130,408	179,705	84,950	156,200	86,450	86,513	86,638	86,827	87,080
<b>Charges For Services</b>	12,229,804	11,642,906	13,019,575	13,161,325	13,390,353	13,875,600	13,944,671	14,048,795	14,188,669
Miscellaneous Revenues	289,688	1,027,451	116,500	169,545	54,720	60,462	36,225	37,012	37,823
License & Permit Revenue	34,550	32,223	28,300	2,500	4,500	4,500	4,500	4,500	4,500
Fines & Forfeits Revenue	30,025	19,450	10,000	1,000	-	-	-	-	-
Fleet Revenue			178,614	73,808	73,808	76,022	78,303	80,652	83,072
<b>Total Utilities OM&amp;R Revenues</b>	12,584,067	12,722,030	13,352,989	13,408,178	13,523,381	14,016,584	14,063,699	14,170,959	14,314,063
<b>Expenses:</b>									
Personnel Expenses	4,801,585	4,855,526	5,361,380	5,225,109	5,062,999	5,002,928	5,153,016	5,307,606	5,466,835
Operating Expenses	3,983,352	4,080,291	4,579,416	4,534,650	3,811,824	3,761,824	3,837,060	3,913,802	3,992,078
Administrative Charges	2,009,408	2,129,917	2,039,380	2,049,613	1,924,652	1,924,652	1,963,145	2,002,408	2,042,456
Capital	778,485	218,574	129,579	136,352	50,000	435,000	415,000	405,000	400,000
Debt Service (existing & for new CIP)	1,149,621	1,127,085	1,494,988	1,375,488	2,687,686	3,292,898	3,607,651	3,904,702	2,758,184
Contingency			-	217,140	50,000	-	-	-	-
Transfer to Utilities Construction	2,000,000	589,284	-	-	-	-	-	-	-
<b>Total Utilities Expenses</b>	14,722,451	13,000,678	13,604,743	13,538,352	13,587,161	14,417,302	14,975,872	15,533,518	14,659,552
<b>Expenses in excess of Revenue</b>	<b>(2,138,384)</b>	<b>(278,648)</b>	<b>(251,755)</b>	<b>(130,174)</b>	<b>(63,780)</b>	<b>(400,718)</b>	<b>(912,173)</b>	<b>(1,362,558)</b>	<b>(345,489)</b>
Operating Reserves - Beg	6,857,589	4,719,205	2,429,665	4,440,557	4,310,383	4,246,603	3,845,885	2,933,712	1,571,154
Operating Reserves - End	\$ 4,719,205	\$ 4,440,557	\$ 2,177,911	\$ 4,310,383	\$ 4,246,603	\$ 3,845,885	\$ 2,933,712	\$ 1,571,154	\$ 1,225,664

**Assumptions:**

Revenue:

Proposed rate increase of 3% in FY 2010 and FY 2011; FY 2012-14 rates still to be determined  
Growth in FY 2010 is flat, FY 2011-2014 is projected with increasing growth percentages as indicated in each column  
No sale of excess water  
No sale of fill  
Financing revenue is not included  
Anticipated but not guaranteed grant funding of \$10 million is budgeted in the 5 year CIP. FY 2012 \$5 million; FY 2013 \$5 million

Personnel Expense:

FY 2010 - Reduction of 5.9 FTEs  
No merit pool  
Health Insurance increase - 10% (Actual increase of 3.3% pending discussion)  
Pension Contribution is 16.2% of pensionable wages with additional 1% contributed by employees  
Workers Compensation per schedule  
FY 2011 - All personnel expenses held at FY 2010 estimates except for decrease 2 positions scheduled to end mid FY 2010  
FY 2012-2014 - 3% est. increase

Operating Expense:

FY 2010 - Per Departmental requests  
FY 2011 - Operating expenses held at FY 2010 estimates except for Engineer Consulting decrease of \$50,000  
FY 2012-2014 - 2% est. increase

Capital Expense:

FY 2010-2014 - Per Departmental Request

Debt Service:

FY 2010-2014 - Significant funding increase required from operations for current bond sinking fund due to limited impact fees.  
FY 2010-2013 - Debt Service increased to finance CIP projects each year based 5% semi-annual interest only payments  
FY 2012-13 financing was based on best case scenario of Phase 1 Ground Water project and grant funding as anticipated above; Additional financing would be required if grant funding is not received and if total cost of project is higher than best case scenario used.  
FY 2014 - Debt Service is increased to finance FY 2014 CIP projects based on 10yr amortization and 5% semi-annual principal & interest payments

Transfer to Utilities Construction:

FY 2010-2014 - No transfer available for Utilities Construction CIP; Will require full financing

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL**  
**Utilities Fund Proforma Schedule of Debt Service and Related Funding Sources**  
**FY 2010 through FY 2014**

	<b>Budget FY 2010</b>	<b>Proforma FY 2011</b>	<b>Proforma FY 2012</b>	<b>Proforma FY 2013</b>	<b>Proforma FY 2014</b>	
<b>Funding Sources for Scheduled Debt:</b>						
Utilities OM&R Fund	2,687,686	3,292,897	3,607,650	3,904,702	2,758,184	
Water Impacts	126,000	85,000	110,000	165,000	220,000	
Sewer Impacts	66,000	65,000	90,000	135,000	180,000	
Bond Reserve Fund	15,785	7,000	7,000	7,000	1,572,031	
<b>Total Funds Available for Debt Service</b>	<b>2,895,471</b>	<b>3,449,897</b>	<b>3,814,650</b>	<b>4,211,702</b>	<b>4,730,215</b>	
	<b>FY 2010 Principal O/S</b>	<b>DUE FY 2010</b>	<b>DUE FY 2011</b>	<b>DUE FY 2012</b>	<b>DUE FY 2013</b>	<b>DUE FY 2014</b>
<b>Scheduled Debt:</b>						
<b>Current Outstanding Debt (Principal &amp; Interest Payments)</b>						
Series 2002 Bond/Utility Revenue/Maturity 01/01/14	6,940,000	1,585,786	1,585,450	1,577,950	1,580,256	1,572,031
2000-Note 7/State Revolving/Maturity 08/15/21	3,535,479	360,572	360,572	360,572	360,573	360,573
2005-Note 10/Revenue Note/Maturity 10/1/15	3,662,968	584,113	583,875	583,628	583,373	583,111
<b>New Principal</b>						
<b>FY 2010-2013 Proposed New CIP Debt (Interest only payments through FY 2014)</b>						
FY 2010 5% interest	14,600,000	365,000	730,000	730,000	730,000	730,000
FY 2011 5% interest	7,600,000		190,000	380,000	380,000	380,000
FY 2012 5% interest	7,300,000			182,500	365,000	365,000
FY 2013 5% interest	8,500,000				212,500	425,000
<b>FY 2014 Proposed New CIP Debt (Principal &amp; Interest Payments)</b>						
FY 2014 5% interest	4,900,000					314,500
<b>Total Debt Service Requirements</b>	<b>2,895,471</b>	<b>3,449,897</b>	<b>3,814,650</b>	<b>4,211,702</b>	<b>4,730,215</b>	

FY 2010-2014 new debt is based on the 5 year CIP. Each year's estimated financing is described above and only includes 1/2 year in the first year of financing.

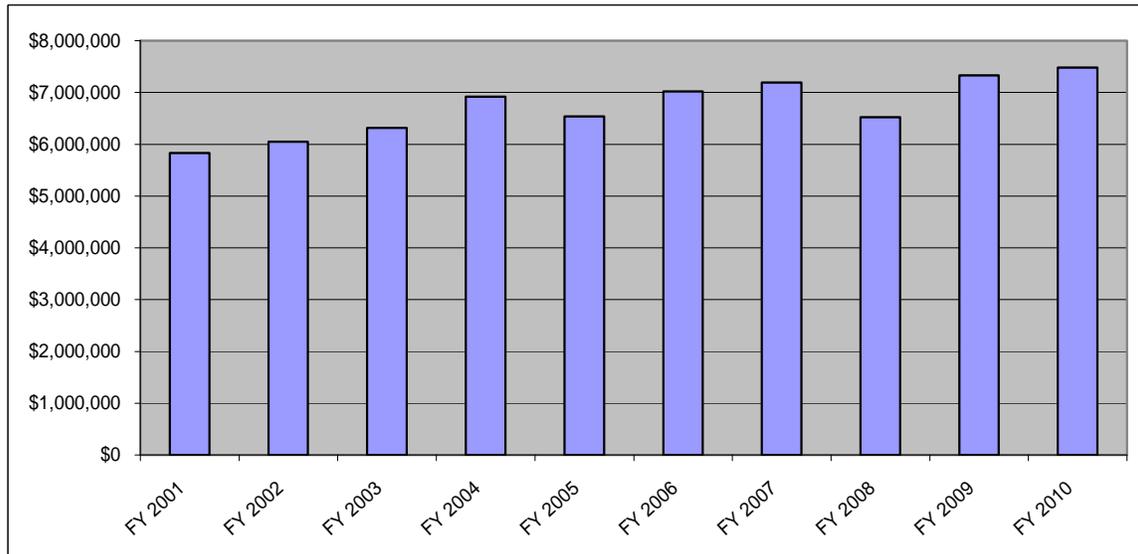
In FY 2012 & 2013 financing includes the best case scenario cost estimate for the Phase 1 Ground Water project with anticipated but not guaranteed grant funding of \$10 million. Additional financing will be required if cost estimate is higher than the best case scenario and/or grant funding is not awarded.

City of Punta Gorda  
Utility OM&R Fund  
**Water Billings-Charges for Services**  
402-0000-343-3100

The user fee for water service is based on the meter size and amount of water used. The water system monthly rates, fees and charges are detailed in Code of Ordinances section 17-7. A 15% rate increase was made by ordinance # 1557-08 on August 20, 2008 effective with the first billing of October 2008. For FY 2010, a 3% rate increase was made by ordinance # 1607-09 effective with the first billing of October 2009. The monthly rate is a combination of the monthly base facility charge per equivalent residential unit (ERU) and a monthly charge by meter size and a monthly volume charge based on all water used. Customers located outside the city limits have a 25% surcharge added to their bill. City residents pay a 10% water utility tax. The equivalent residential units (ERU) include commercial accounts. The details can be viewed at [www.ci.punta-gorda.fl.us](http://www.ci.punta-gorda.fl.us) under City Code. Water restrictions have been in place per the Southwest Florida Water Management District since January 30, 2007.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2001		\$5,831,917	-5.72%	17,756	3.27%
FY 2002		\$6,046,169	3.67%	18,494	4.16%
FY 2003		\$6,314,356	4.44%	18,835	1.95%
FY 2004		\$6,917,294	9.55%	19,271	2.21%
FY 2005	(Hurricane)	\$6,539,966	-5.45%	20,962	7.83%
FY 2006		\$7,016,315	7.28%	21,289	1.56%
FY 2007		\$7,190,347	2.48%	21,611	1.51%
FY 2008		\$6,522,326	-9.29%	21,430	-0.84%
FY 2009	15%	\$7,333,100	12.43%	20,750*	-3.17%
FY 2010	3%	\$7,479,457	2.00%	20,750	0%

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.

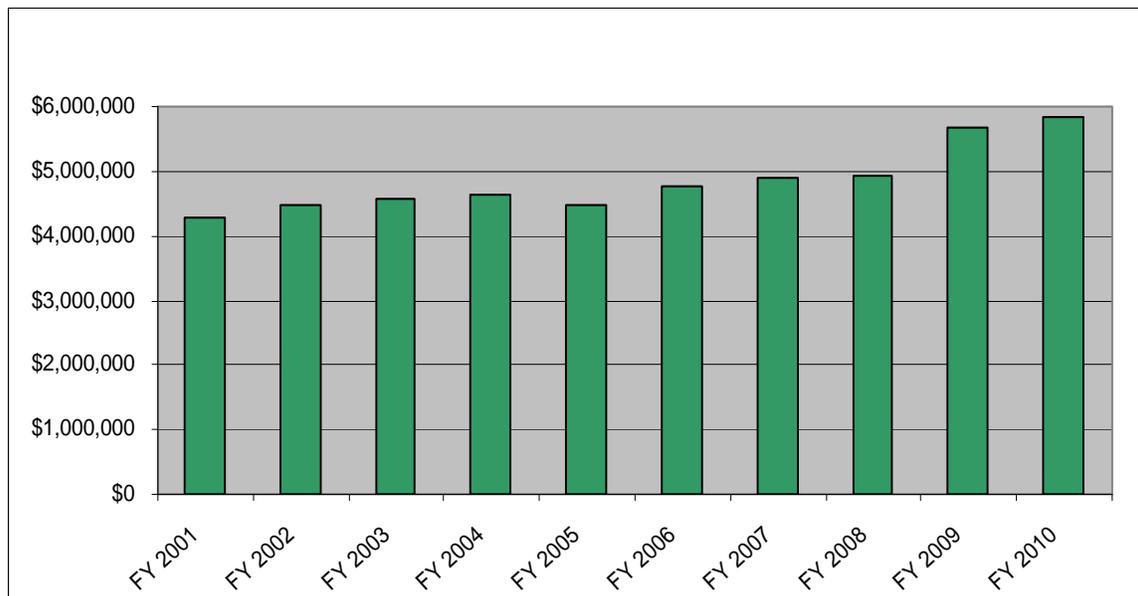


City of Punta Gorda  
Utility OM&R Fund  
**Sewer Billings- Charges for Services**  
402-0000-343-5100

Wastewater system monthly rates, fees and charges are determined by the schedule in Code of Ordinances section 17-18. A 15% rate increase was made by ordinance # 1557-08 on August 20, 2008 effective with the first billing of October 2008. For FY 2010, a 3% rate increase was made by ordinance #1607-09 effective with the first billing of October 2009. The monthly charge for the city's wastewater system includes the monthly base facility charge per equivalent residential unit (ERU) and a monthly volume charge based on the water used as determined by the city water meter per thousand gallons up to ten thousand gallons per ERU. Customers located outside the city limits pay a 25% surcharge. The details can be viewed at [www.ci.punta-gorda.fl.us](http://www.ci.punta-gorda.fl.us) under City Code.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2001		\$4,280,351	2.20%	12,506	3.18%
FY 2002		\$4,489,204	4.88%	13,712	9.64%
FY 2003		\$4,573,360	1.87%	13,961	1.82%
FY 2004		\$4,652,449	1.73%	14,142	1.30%
FY 2005	(Hurricane)	\$4,474,018	-3.84%	15,288	8.10%
FY 2006		\$4,760,976	6.41%	15,040	-1.62%
FY 2007		\$4,909,050	3.11%	15,569	3.52%
FY 2008		\$4,940,875	0.65%	15,688	0.76%
FY 2009	15%	\$5,672,025	14.80%	15,150*	-3.43%
FY 2010	3%	\$5,824,446	2.69%	15,150	0%

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.



REVENUES

UTILITIES O M & R  
BUDGET FY 2010

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
07-00 UTILITY PERMITS	25,365	26,673	25,800	0	2,000
07-01 FIRE FLOW TESTING FEE	2,450	1,200	750	750	750
07-02 SEPTIC INSPECTION FEE	2,200	1,200	700	700	700
08-00 DEVELOPER REVIEW FEE	4,535	3,150	1,050	1,050	1,050
* <b>LICENSES &amp; PERMITS</b>	<b>34,550</b>	<b>32,223</b>	<b>28,300</b>	<b>2,500</b>	<b>4,500</b>
31-00 WATER BILLING	86	-34	0	30,000	7,479,457
31-20 RAIN SENSOR REBATE	0	-225	0	0	0
31-38 PRTS WATER INSIDE	958,874	972,919	1,100,730	1,100,730	0
31-39 PRTS WATER OUTSIDE	580,889	587,424	672,750	672,750	0
31-40 WATER 1-10 RATE INSIDE	2,162,239	1,965,336	2,173,500	2,204,000	0
31-41 WATER 1-10 RATE OUTSIDE	756,231	733,288	833,750	833,750	0
31-42 WATER 11-20 RATE INSIDE	767,270	551,406	595,125	595,125	0
31-43 WATER 11-20 RATE OUTSIDE	126,242	104,036	122,600	122,600	0
31-44 WATER 21-40 RATE INSIDE	384,164	243,218	244,375	244,375	0
31-45 WATER 21-40 RATE OUTSIDE	60,046	38,687	41,180	41,180	0
31-46 WATER 41-80 RATE INSIDE	146,738	100,233	110,285	110,285	0
31-47 WATER 41-80 RATE OUTSIDE	26,073	12,406	11,500	11,500	0
31-48 WATER >80 RATE INSIDE	100,208	74,653	80,500	80,500	0
31-49 WATER >80 RATE OUTSIDE	-1,951	6,286	2,300	2,300	0
31-50 WATER METER INSIDE	795,687	801,661	905,885	905,885	0
31-51 WATER METER OUTSIDE	327,550	331,031	378,120	378,120	0
33-00 PENALTIES	0	86,332	0	80,000	0
34-00 SERVICE CHARGES	36,758	44,725	37,000	37,000	37,000
35-00 WATER SVC INSTALLATIONS	63,413	21,336	25,000	15,000	25,000
51-00 SEWER BILLING	0	0	0	10,000	5,824,446
51-62 SEWER CONSUMPTION INSIDE	981,040	884,033	1,032,700	1,032,700	0
51-63 SEWER CONSUMPTION OUTSIDE	152,863	161,401	192,050	192,050	0
51-64 WASTEWATER PRTS INSIDE	2,969,640	3,060,540	3,490,825	3,490,825	0
51-65 WASTEWATER PRTS OUTSIDE	805,507	834,902	946,450	946,450	0
55-00 SEWER TAP FEES	7,213	2,163	0	1,250	1,500
91-00 LIEN INTEREST	4,274	6,399	4,200	4,200	4,200
04-00 SANITATION BILLING	18,750	18,750	18,750	18,750	18,750
20-01 FLEET CHGS - GENERAL FUND	0	0	82,119	29,195	29,195
20-04 FLEET CHGS - P G I CANAL	0	0	14,580	5,646	5,646
20-26 FLEET - UTILITY EQUIPMENT	0	0	80,415	33,240	33,240
20-50 FLEET - SANIT/REFUSE COLL	0	0	0	5,727	5,727
20-51 FLEET CHGS-BUILDING FUND	0	0	1,500	0	0
* <b>CHARGES FOR SERVICES</b>	<b>12,229,804</b>	<b>11,642,906</b>	<b>13,198,189</b>	<b>13,235,133</b>	<b>13,464,161</b>
07-00 WATER RESTRICT VIOLATIONS	30,025	19,450	10,000	1,000	0
* <b>FINES &amp; FORFEITS</b>	<b>30,025</b>	<b>19,450</b>	<b>10,000</b>	<b>1,000</b>	<b>0</b>
10-00 INTEREST ON INVESTMENTS	265,492	152,553	85,000	50,000	30,000
00-00 RENTAL INCOME	0	0	24,000	24,000	24,720
41-00 SURPLUS FURN, FIXT, EQPT	22,424	30,596	7,500	3,000	0
30-02 SALE OF SOD	5,284	1,939	0	0	0
21-00 CONTRIB FROM PRIVATE SRCS	1,418,773	4,799,496	0	26,000	0
30-00 REFUND OF PRIOR YR EXPEND	0	144	0	0	0
70-18 INSURANCE RECOVERY	672,807	238,903	0	17,145	0
90-00 MISCELLANEOUS REVENUE	1,853	26,545	0	49,400	0
91-00 CASH OVER/(SHORT)	-100	0	0	0	0
* <b>MISCELLANEOUS REVENUE</b>	<b>2,386,533</b>	<b>5,250,176</b>	<b>116,500</b>	<b>169,545</b>	<b>54,720</b>
11-00 COMMUNITY REDEVEL AGENCY	0	15,000	0	0	0
31-00 UTILITIES CONSTRUCTION	1,134,022	1,716,574	0	0	0

REVENUES

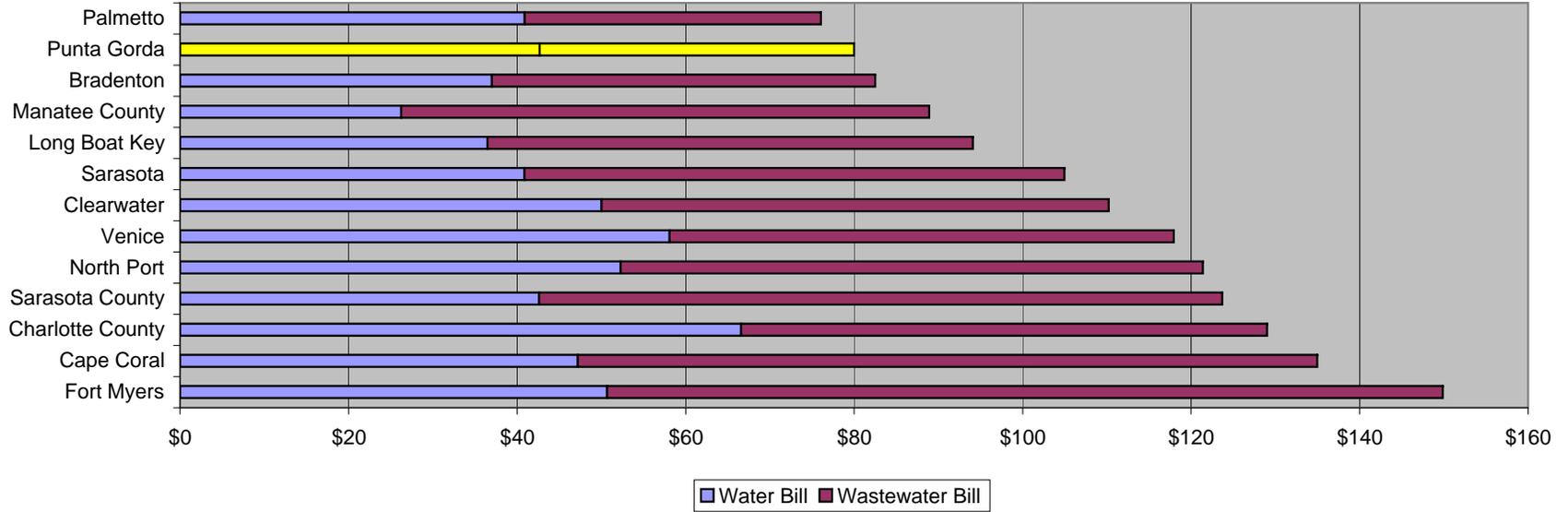
UTILITIES O M & R  
BUDGET FY 2010

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
90-01 PROJ CARRYOVER-BEGINNING	0	0	2,429,665	4,210,187	4,310,383
90-02 PRIOR YEAR ENCUMBRANCES	0	0	0	146,370	0
90-05 PRIOR YR RE-APPROPRIATION	0	0	0	84,000	0
* <b>OTHER REVENUE SOURCES</b>	<b>1,134,022</b>	<b>1,731,574</b>	<b>2,429,665</b>	<b>4,440,557</b>	<b>4,310,383</b>
	<b>15,814,934</b>	<b>18,676,329</b>	<b>15,782,654</b>	<b>17,848,735</b>	<b>17,833,764</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL  
Projected FY 2010 Residential Rate Survey (With 3% Increase for City of Punta Gorda)**

**Projected FY 2010 Combined Water & Wastewater Bill Survey @ 9000 Gallons Per Month**



	Fort Myers	Cape Coral	Charlotte County	Sarasota County	North Port	Venice	Clearwater	Sarasota	Long Boat Key	Manatee County	Bradenton	Punta Gorda	Palmetto
Water Bill	\$50.69	\$47.20	\$66.60	\$42.62	\$52.29	\$58.12	\$50.04	\$40.86	\$36.49	\$26.24	\$36.99	\$42.67	\$40.90
Wastewater Bill	\$99.23	\$87.82	\$62.44	\$81.11	\$69.13	\$59.85	\$60.21	\$64.15	\$57.64	\$62.72	\$45.56	\$37.38	\$35.20

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
UTILITIES OM&R FUND SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	4,801,586	4,855,525	5,361,380	5,225,109	5,062,999
Operating	10,190,013	10,107,708	6,618,796	6,584,263	5,736,476
Contingency				217,140	50,000
Capital Outlay			129,579	136,352	50,000
Debt Service	284,203	262,491	734,416	584,416	949,113
Operating Transfers	2,221,856	797,240	760,572	791,072	1,738,573
Projected Carryover-End			2,177,911	4,310,383	4,246,603
<b>Total</b>	<b>17,497,658</b>	<b>16,022,964</b>	<b>15,782,654</b>	<b>17,848,735</b>	<b>17,833,764</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, and cash received from the sale of fixed assets and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transefers, and insurance recovery for assets.

**Position Summary**

<b>DEPARTMENT</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Administration	7	7	7	7	6
Billing & Collections **	8	8	8	5	4.6
Water Treatment	18	18	16	16	13.5
Water Distribution **	20	20	18	21	20
Wastewater Collection	15	15	15	15	15
Wastewater Treatment	15	15	13.5	13.5	13.5
Fleet/Equip Maint *			4	4	3
	83	83	81.5	81.5	75.6

\* Fleet/Equip Maintenance Division was moved into Utilities beginning in FY 2009.

\*\* Meter Reading was moved from Billing & Collections to Water Distribution during FY 2009.

**DEPARTMENTAL SUMMARY**

**UTILITIES O M & R  
BUDGET FY 2010**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
UTILITIES ADMINISTRATION	800,923	904,818	988,580	878,131	895,799
BILLING AND COLLECTIONS	681,914	699,794	760,089	560,134	467,899
WATER TREATMENT	2,989,533	3,123,026	3,300,337	3,123,581	2,928,875
WATER DISTRIBUTION	2,163,738	2,032,137	2,183,738	2,375,398	2,225,541
WASTEWATER COLLECTION	1,734,869	1,734,810	1,801,808	1,769,171	1,673,317
WASTEWATER TREATMENT	2,344,163	2,542,496	2,716,839	2,886,747	2,388,020
FLEET / EQUIP MAINTENANCE	0	0	351,364	352,562	282,024
NON-DEPARTMENTAL	6,782,518	4,985,883	3,679,899	5,903,011	6,972,289
	<b>17,497,658</b>	<b>16,022,964</b>	<b>15,782,654</b>	<b>17,848,735</b>	<b>17,833,764</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Utilities Administration - Dept/Div 1620  
Budget FY 2010**

**FUNCTION:**

The Utilities Administration Division provides management, technical and clerical support to the 5 divisions of the Utilities Department including Water Distribution, Water Treatment, Wastewater Collection, Wastewater Treatment and Fleet Maintenance. Administration recognizes service responsibilities, formulates programs, sets goals and objectives, and then plans, organizes, directs, and oversees these programs. Customer requests are received by the Administrative Staff and work systems are programmed to process, complete, and track service requests.

**ACCOMPLISHMENTS:**

Several major capital projects were advanced in FY 2009. Administration completed a Water Supply Master Plan Update. This report identified possible sources of water to meet the City's quantity and quality requirements for the next twenty years. Staff completed the expansion of the water treatment plant from 8 million gallons per day (mgd) to 10 mgd and insured a 50% reimbursement of the costs from the Southwest Florida Water Management District (SWFWMD). Staff has continued planning efforts with Charlotte County, Peace River Manasota Regional Water Supply Authority, Water Planning Alliance, and Southwest Florida Water Management District seeking opportunities for cooperative water supply development projects. The first phase of the Hendrickson Dam rehabilitation is complete. This phase concentrated on nourishment of the embankment and riprap. Design is currently underway for the replacement of the spillway. Construction of the spillway replacement is scheduled to begin in December. Utility relocation projects required by County roadway improvement projects include; Aqui Esta widening, Taylor Road Bridge replacement, and Carmalita/ Education widening are in progress.

**BUDGET NARRATIVE:**

The proposed operating budget provides funding for operation of the Utilities Administration Division consistent with FY 2009 level of service. The proposed budget includes funding for:

- Preliminary design report for the phase one ground water expansion of the Water treatment plant
- Complete the design and construction of the Hendrickson Dam Spillway replacement
- Construction of the Booster Pumping Facility Relief Force Main
- Burnt Store Road Widening
- Design of high level disinfection for the Wastewater Treatment Plant

The Department will continue to coordinate with the Peace River Water Authority for a Memorandum of Understanding and a water interconnect between the two entities through Charlotte County, and will complete the comprehensive water conservation program recommendations to include such concepts as reuse, revised rate structure and land development regulations.

**Utility Administration – Dept/Div 1620  
Key Performance Measures**

**Goal**

Utilities Administration’s goal is to provide secure, safe, and reliable public water and wastewater utility services to the customer.

**Objectives**

Planning and implementation activities and a capital improvement program to plan and construct facilities required to meet current and future water and wastewater needs. Perform management of developer initiated utility improvements and administrative activities supporting departmental and divisional programs. Provide training programs to improve employee skills and knowledge to achieve operational efficiencies and reinforce worker safety. Engage public agencies and local governments to realize benefits from interagency cooperation. Perform regulatory compliance program.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY2010
<b>Output:</b>				
No. of Project Reviews	98	108	43	45
Utility Relocation Projects - Million \$	.5	1.2	1.3	3
Capital Projects - Million \$	2.8	4.1	7.6	15
<b>Efficiency:</b>				
Cost per Customer Account (Budget basis)	\$42.93	\$45.92	\$44.58	\$42.93
<b>Service Quality:</b>				
Strategic Plan Projects accomplished on schedule	yes	yes	yes	yes
<b>Outcome:</b>				
Water Customer Accounts	11,695	11,726	11,700	11,700
Wastewater Customer Accounts	7,898	7,980	8,000	8,000
Water ERUs	21,611	21,430	20,750*	20,750
Wastewater ERUs	15,569	15,688	15,150*	15,150

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years’ reporting.

**Results:**

Utility Staff completed a Water Supply Master Plan Update that identified alternatives for meeting water quantity and quality standards for the next twenty years. Utility Advisory Board and City Council approved moving forward with the phase one consisting of a two million gallon brackish ground water reverse osmosis water treatment plant. Utility Staff is currently working with procurement to solicit responses for a consultant to complete the primary design of the plant. The Booster Station Relief final design is complete and permitting is under way. The first phase of the Hendrickson Dam rehabilitation is complete. This phase concentrated on nourishment of the embankment and riprap. Design is currently underway for the replacement of the spillway. Construction of the spillway replacement is scheduled to begin in December. Utilities Administration continues to work with the Peace River Manasota Regional Water supply Authority (PRMRWSA) to develop a Memorandum of Understanding (MOU) for future water supply.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
UTILITIES ADMINISTRATION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	512,172	647,215	653,734	600,108	591,925
Operating	288,751	257,603	334,846	278,023	253,874
Capital Outlay	0	0	0	0	0
Other	0	0	0	0	50,000
<b>Total</b>	<b>800,923</b>	<b>904,818</b>	<b>988,580</b>	<b>878,131</b>	<b>895,799</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Director	1	1	1	1	1
Utilities Operations Manager	1	1	1	1	1
Utilities Engineering Manager	1	1	1	1	1
Senior Utilities Project Manager	1	1	1	1	1
Utilities Project Manager	1	1	1	1	1
Engineering Tech II/CAD Operator	1	1	1	1	0
Executive Assistant	1	1	1	1	1
	7	7	7	7	6

**ADMINISTRATION  
DEPT 1620**

**UTILITIES O M & R  
BUDGET FY 2010**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
11-00 EXECUTIVE SALARIES	124,421	174,256	173,695	176,331	175,178
12-01 REGULAR SALARIES & WAGES	240,701	289,470	290,950	248,426	246,676
12-02 SERVICE AWARDS	105	0	0	0	0
13-02 TEMPORARY EMPLOYEE WAGES	1,008	0	0	0	0
14-00 OVERTIME PAY	978	254	2,060	2,060	2,060
21-00 F I C A TAXES	27,507	34,440	34,357	31,482	31,205
22-00 RETIREMENT CONTRIBUTION	47,389	70,487	73,698	73,698	68,674
23-00 EMPLOYEE HLTH & LIFE INS	40,859	45,516	48,588	43,063	45,109
23-02 DEP HLTH + EMPL PD LIFE	15,792	16,687	17,567	14,772	15,102
24-00 WORKMEN'S COMP PREMIUMS	13,412	16,105	12,819	10,276	7,921
* <b>PERSONNEL SERVICES</b>	<b>512,172</b>	<b>647,215</b>	<b>653,734</b>	<b>600,108</b>	<b>591,925</b>
31-00 PROFESSIONAL SERVICES	17,801	1,731	8,000	0	5,000
31-11 PROF SVCS - SURVEY	285	17,100	5,000	0	5,000
31-14 ENGINEER CONSULTING	46,448	0	55,000	30,000	5,000
31-24 RATE STUDY/IMPACT FEE	1,440	16,152	10,000	0	0
40-00 TRAVEL & PER DIEM	15	130	1,500	1,500	1,000
40-01 AUTO ALLOWANCE	4,440	0	0	0	0
41-00 COMMUNICATIONS SERVICES	3,874	4,307	5,880	2,900	5,880
43-01 ELECTRICITY	0	4,860	8,713	4,910	8,713
44-03 EQUIPMENT LEASES	6,289	4,541	3,760	3,420	3,760
46-00 REPAIR & MAINTENANCE SVCS	26	0	150	150	150
46-08 REPAIR/MNT TRUCKS FLEET	3,497	3,308	3,500	3,500	3,500
48-00 PROMOTIONAL ACTIVITIES	4,862	4,251	4,000	4,000	2,000
49-06 ADMINISTRATIVE CHARGES	135,273	140,865	166,339	166,339	158,118
49-07 COMPUTER OVERHEAD	53,131	50,252	47,425	47,425	40,478
51-00 OFFICE SUPPLIES	2,732	2,520	3,500	3,500	3,500
52-01 GASOLINE, OIL, LUBRICANTS	3,821	4,006	5,200	3,500	5,200
52-21 DEPT MATERIALS & SUPPLIES	2,798	1,114	3,500	3,500	3,500
52-22 SAFETY SUPPLIES	32	24	75	75	75
54-00 BOOKS/MEMBS/TRAINING/EDUC	1,987	2,442	3,304	3,304	3,000
* <b>OPERATING EXPENSES</b>	<b>288,751</b>	<b>257,603</b>	<b>334,846</b>	<b>278,023</b>	<b>253,874</b>
99-07 RESERVE FOR CONTINGENCIES	0	0	0	0	50,000
* <b>OTHER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
	<b>800,923</b>	<b>904,818</b>	<b>988,580</b>	<b>878,131</b>	<b>895,799</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Billing and Collections - Dept/Div 0423  
Budget FY 2010**

**FUNCTION:**

The Billing and Collections Division is responsible for processing the bills and payments for water and wastewater charges to properties within the City's utility service area. For properties inside City limits, this division also provides the billing and collection service for sanitation charges. Sewer assessments, water and wastewater impact fees, and miscellaneous receivables are some of the other types of charges and payments processed by this division. The end result of the primary function of this division is the production and collection of approximately 140,000 bills each year.

**ACCOMPLISHMENTS:**

The trend toward dramatic change that began in fiscal year 2008 continued in fiscal year 2009 with the transfer of meter reading operations to the Utilities Department and closure of the drive-up window. The latter has resulted in volumes of historical customer records being scanned to the Optiview system, thus eliminating the retention of paper records. The division made additional efforts to "go green" by implementing an ebill service that allows customers to view their utility bill online, instead of receiving a paper bill, thereby reducing printing, paper and postage costs.

**BUDGET NARRATIVE:**

The 2010 budget reflects a reduction of .4 FTE in staff and daily operating costs related to the above accomplishments. A Customer Service Representative position will be eliminated as of May 1, 2010.

**Billing and Collections - Dept/Div 0423  
Key Performance Measures**

**Goal**

Bill all accounts in an accurate and timely manner while providing high-level service to all customers.

**Objective**

Monitor off-cycle billing to insure weekly processing and final accounts for monthly processing.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Number of Cycle bills	140,312	140,102	140,440	140,500
Number of Final bills	610	599	718	789
<b>Efficiency:</b>				
Annual cost per bill	\$58.45	\$59.94	\$47.86**	\$39.96**
<b>Service Quality:</b>				
Number of corrected bills	82	312	206	240
<b>Outcome:</b>				
% of bills in regular cycle	99%	99%	99%	99%
% of Finals done monthly	47%	42%	45%	45%

\*\*Note: FY 2009 and FY 2010 budget no longer includes meter reading services

**Results**

Reading and billing accuracy continue to exceed industry standard, as reflected by the minimal number of corrected bills and the production of 99% of bills in regular cycle. The spike in number of corrected bills in 2008 was caused by unavoidable medical absences and should therefore be an isolated event. Unfortunately, the continued downturn in the economy is still negatively impacting the turn around time for final bills, as receipt of paperwork for foreclosures and bankruptcies is impeded by the required processes. The transfer of meter technicians to the utility department has resulted in a lower cost per user for this division.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
BILLING & COLLECTIONS SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	407,443	429,732	433,661	317,517	272,662
Operating	274,471	270,062	326,428	242,617	195,237
Capital Outlay					
<b>Total</b>	<b>681,914</b>	<b>699,794</b>	<b>760,089</b>	<b>560,134</b>	<b>467,899</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Billing & Collections Supervisor	1	1	1	1	1
Senior Customer Service Representative	2	2	2	2	2
Customer Service Representative	2	2	2	2	1.6
Meter Technician	3	3	3	0	0
	<b>8</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>4.6</b>

**FINANCE  
BILLING & COLLECTIONS - DEPT 0423**

**UTILITIES O M & R  
BUDGET FY 2010**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	289,381	314,602	311,144	226,751	202,176
12-02	SERVICE AWARDS	120	0	0	0	0
14-00	OVERTIME PAY	660	558	977	977	977
21-00	F I C A TAXES	20,903	23,211	22,905	16,861	15,106
22-00	RETIREMENT CONTRIBUTION	22,682	24,695	26,303	26,303	15,694
23-00	EMPLOYEE HLTH & LIFE INS	56,213	52,019	55,529	37,680	35,085
23-02	DEP HLTH + EMPL PD LIFE	13,253	9,476	10,305	3,736	3,213
24-00	WORKMEN'S COMP PREMIUMS	4,231	5,171	6,498	5,209	411
*	<b>PERSONNEL SERVICES</b>	<b>407,443</b>	<b>429,732</b>	<b>433,661</b>	<b>317,517</b>	<b>272,662</b>
31-07	SOFTWARE/PROGRAMMING	0	0	2,000	0	2,000
32-00	ACCOUNTING & AUDITING	10,991	11,247	11,700	11,588	12,300
34-00	CONTRACTUAL SERVICES	25,483	0	8,059	0	0
40-00	TRAVEL & PER DIEM	0	0	581	0	250
41-00	COMMUNICATIONS SERVICES	0	825	900	0	900
41-03	POSTAGE & EXPRESS CHARGES	37,833	43,274	50,120	50,120	46,000
43-01	ELECTRICITY	1,273	1,103	1,300	1,300	1,300
44-03	EQUIPMENT LEASES	3,560	3,168	3,213	3,484	3,200
44-05	CLOTHING & UNIFORMS	1,017	824	391	0	0
45-01	FIRE/GENERAL LIAB INSUR	6,663	5,802	6,120	5,187	4,516
46-00	REPAIR & MAINTENANCE SVCS	3,376	3,220	3,785	725	725
46-08	REPAIR/MNT TRUCKS FLEET	5,210	5,619	4,725	0	0
47-00	PRINTING & BINDING	1,249	3,971	3,996	3,996	4,000
49-00	OTHER CURRENT CHARGES	7,000	11,386	10,000	10,000	5,000
49-06	ADMINISTRATIVE CHARGES	103,969	111,533	111,864	111,864	71,550
49-07	COMPUTER OVERHEAD	31,416	30,418	27,690	27,690	25,926
49-21	CREDIT CARD CHARGES/FEES	5,525	11,544	11,820	11,820	11,820
51-00	OFFICE SUPPLIES	3,681	3,500	4,131	4,131	3,750
52-01	GASOLINE, OIL, LUBRICANTS	7,130	9,365	10,077	0	0
52-21	DEPT MATERIALS & SUPPLIES	4,161	4,636	15,511	602	1,500
52-22	SAFETY SUPPLIES	34	78	100	0	0
52-30	METERS	14,607	8,369	37,440	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	293	180	905	110	500
*	<b>OPERATING EXPENSES</b>	<b>274,471</b>	<b>270,062</b>	<b>326,428</b>	<b>242,617</b>	<b>195,237</b>
		<b>681,914</b>	<b>699,794</b>	<b>760,089</b>	<b>560,134</b>	<b>467,899</b>

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**Water Treatment Division - Dept/Div 1621  
Budget FY 2010**

**FUNCTION:**

The Water Treatment Division operates and maintains the Shell Creek Water Treatment Facility, which supplies potable water to City and County residents. The plant is currently rated at 10,000,000 gallons per day. The division is responsible for the operation and maintenance of other facilities, such as the Burnt Store Isles Elevated Tank, Punta Gorda Isles Ground Storage Tank and Booster Pump Station. The water treatment division is continuing to respond to increased requirements relating to water management, water quality, and treatment operations mandated by the Florida Department of Environmental Protection (FDEP) and other regulatory agencies.

**ACCOMPLISHMENTS**

Accomplishments for fiscal year 2009 consist of the work being completed to expand the plant to the 10 MGD rating, which included filter rehabilitation and the addition of an alum diffusion system. From October 1, 2008 through June 30, 2009, the water treatment plant treated 1071 Million Gallons (MG) of raw water, maintaining water quality and quantity.

**BUDGET NARRATIVE:**

Capital outlay consists of improvements to the dam structure and completion of the plant expansion. Budget request reflects funding to achieve permit compliance, continue normal plant operations, and maintain expanded facilities. The 2010 budget reflects a 10% decrease in funding with the elimination of 2 vacant positions.

**Water Treatment Division – Dept/Div 1621  
Key Performance Measures**

**Goal**

The mission of the water treatment plant is to protect public health by providing reliable high quality drinking water to customers.

**Objective**

To provide professional and proficient operation and maintenance of the City's Water Treatment Facilities. Continually seek excellence with process operation and maintenance of plant facilities. Meet regulatory standards of the U.S. Environmental Protection Agency Safe Drinking Water Act and Department of Environmental Protection regulations.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Billion gallons potable water produced	1.9	1.6	1.5	1.5
Million gallons of ASR water stored	200	77	100	100
<b>Efficiency:</b>				
Cost per 1000 gallons potable water (Budget basis)	\$1.69	\$1.98	\$2.08	\$1.95
<b>Service Quality:</b>				
Deviation from regulatory standards	None	None	None	None
<b>Outcome:</b>				
Water ERUs	21,611	21,430	20,750*	21,750

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.

**Results**

This past year the Water Treatment Plant met all water demands with 100% compliance to State and Federal Regulations. Average annual demand was 4.01 Million Gallons per Day (MGD) and peak day demand was 7.06 MGD. Plant improvements completed this year include: installation of a flash mix system for alum addition; complete rehabilitation of both filters; installation of a rain canopy over the belt filter press; and upgrades to the blower system on the North Solid contact Unit. Regulatory program changes have introduced criteria which could reduce the success of Aquifer Storage and Recovery wells (ASR) used as a water storage and water supply method.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
WATER TREATMENT SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	1,058,140	995,053	1,048,982	952,451	885,803
Operating	1,931,393	2,127,973	2,191,355	2,108,230	1,993,072
Capital Outlay	0	0	60,000	62,900	50,000
<b>Total</b>	<b><u>2,989,533</u></b>	<b><u>3,123,026</u></b>	<b><u>3,300,337</u></b>	<b><u>3,123,581</u></b>	<b><u>2,928,875</u></b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Supervisor	1	1	1	1	1
Treatment Plant Chief					
Operator	1	1	1	1	1
Operator A	5	5	5	5	4.5
Operator B	3	3	3	3	3
Operator C	1	1	1	1	0
Treatment Plant					
Maintenance Chief	1	1	1	1	1
Instrumentation Techniciar	1	1	1	1	1
Utilities Maintenance					
Worker III	3	3	3	3	2
Utilities Maintenance					
Worker II	1	1	0	0	0
Utilities Maintenance					
Worker I	1	1	0	0	0
	<b>18</b>	<b>18</b>	<b>16</b>	<b>16</b>	<b>13.5</b>

WATER TREATMENT - DEPT 1621

UTILITIES O M & R  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	594,476	626,001	679,018	613,682	580,912
12-02	SERVICE AWARDS	270	0	0	0	0
13-02	TEMPORARY EMPLOYEE WAGES	106,552	42,347	0	0	0
14-00	OVERTIME PAY	40,378	47,393	30,000	30,000	31,200
21-00	F I C A TAXES	46,043	48,564	50,983	46,478	44,417
22-00	RETIREMENT CONTRIBUTION	93,502	81,647	105,253	105,253	84,123
23-00	EMPLOYEE HLTH & LIFE INS	118,300	95,955	111,059	102,833	97,736
23-02	DEP HLTH + EMPL PD LIFE	32,252	28,534	39,064	27,266	25,073
24-00	WORKMEN'S COMP PREMIUMS	26,367	24,612	33,605	26,939	22,342
*	<b>PERSONNEL SERVICES</b>	<b>1,058,140</b>	<b>995,053</b>	<b>1,048,982</b>	<b>952,451</b>	<b>885,803</b>
31-12	LABORATORY TESTING	70,142	125,885	90,000	90,000	81,000
31-13	EMPLOYEE TESTING	115	220	400	400	0
31-14	ENGINEER CONSULTING	0	0	25,000	0	50,000
32-00	ACCOUNTING & AUDITING	4,315	4,416	4,600	4,556	4,750
34-00	CONTRACTUAL SERVICES	38,557	174,118	70,592	70,592	63,000
40-00	TRAVEL & PER DIEM	2,838	2,112	6,929	322	6,237
41-00	COMMUNICATIONS SERVICES	6,114	5,654	13,880	13,880	13,880
43-01	ELECTRICITY	368,991	314,558	439,099	375,000	439,099
43-03	REFUSE COLLECTION	1,564	1,302	2,400	1,435	2,400
44-03	EQUIPMENT LEASES	2,351	5,927	2,496	2,496	2,496
44-05	CLOTHING & UNIFORMS	10,909	12,246	14,365	10,500	10,774
44-07	RENT EXPENSE	2,856	0	5,000	5,000	5,000
45-01	FIRE/GENERAL LIAB INSUR	109,097	98,424	103,100	92,740	80,056
46-00	REPAIR & MAINTENANCE SVCS	75,061	86,450	163,100	94,000	63,100
46-01	REPAIR/MAINT BUILDINGS	3,963	625	5,000	0	5,000
46-04	REPR/MAINT AIR CONDITION	0	591	1,000	1,000	1,000
46-06	REPAIR/MAINT STORAGE TANK	0	0	18,000	36,000	0
46-07	REP/MAINT INSTRUMENTATION	17,975	11,899	21,000	21,000	14,000
46-08	REPAIR/MNT TRUCKS FLEET	7,242	6,883	8,000	8,000	7,000
46-09	REPAIR/MNT EQUIP FLEET	8,042	6,312	4,000	8,000	2,000
46-13	REPAIR/MNT VEH & EQP DEPT	2,524	930	8,000	7,000	4,000
47-00	PRINTING & BINDING	4,702	6,605	5,000	0	10,000
49-06	ADMINISTRATIVE CHARGES	500,692	521,869	499,811	499,811	439,479
49-07	COMPUTER OVERHEAD	48,939	48,428	43,610	43,610	40,666
49-13	LANDFILL FEES	0	0	1,000	0	0
49-17	PERMIT FEES	1,725	759	1,804	1,804	1,804
51-00	OFFICE SUPPLIES	3,388	2,076	2,700	2,700	2,000
52-01	GASOLINE, OIL, LUBRICANTS	26,483	38,681	33,500	33,500	33,500
52-11	CHEMICALS	532,070	578,679	500,000	601,000	544,000
52-13	CHEMICALS - LABORATORY	8,387	11,456	14,000	14,000	10,000
52-21	DEPT MATERIALS & SUPPLIES	54,959	44,284	61,248	51,248	44,000
52-22	SAFETY SUPPLIES	2,114	2,364	5,000	5,000	2,000
52-32	LABORATORY SUPPLIES	7,282	8,133	8,000	9,232	6,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	7,996	6,087	8,890	3,573	4,000
54-02	SAFETY TRAINING	0	0	831	831	831
*	<b>OPERATING EXPENSES</b>	<b>1,931,393</b>	<b>2,127,973</b>	<b>2,191,355</b>	<b>2,108,230</b>	<b>1,993,072</b>
63-00	IMPROVE OTHER THAN BLDGS	0	0	10,000	12,900	0
64-03	EQUIPMENT	0	0	50,000	50,000	50,000
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>62,900</b>	<b>50,000</b>
		<b>2,989,533</b>	<b>3,123,026</b>	<b>3,300,337</b>	<b>3,123,581</b>	<b>2,928,875</b>

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**Water Distribution Division - Dept/Div 1626  
Budget FY 2010**

**FUNCTION:**

The Water Distribution Division is responsible for the maintenance of the water distribution system which consists of 217 miles of water main, serving an area of approximately 38 square miles. Normal operations include water meter installation, leak repair, hydrant maintenance, cross connection control, new water main and service installations, and related tasks.

The proposed budget includes all Meter Reading activities as this operation was transferred to the Water Distribution Division during the current budget year. However, proposed for the 2010 budget is the elimination of one of the Meter Technician positions which was accomplished by a change in route schedules and using existing Water Distribution staff to complete meter reading job functions when necessary.

**ACCOMPLISHMENTS:**

The City of Punta Gorda serves an area of approximately 38 square miles which includes 217 linear miles of pipeline of various sizes. Accomplishments include the installation of 180 water meters, the repair of 620 water leaks, replacement of 632 water meters, maintenance on 1,171 Fire Hydrants, replacement of 18 fire hydrants and flow testing of 24 Fire Hydrants, the inspection of 950 valves as part of the Valve Maintenance Program, Inspection of 8,616 customer premises for plumbing hazards as part of the Cross Connection Control Program, and the installation of 9,300 feet of pipe as part of the asbestos and two inch water line abatement programs.

**BUDGET NARRATIVE:**

Proposed Budget reflects the continued operation and maintenance of the Water Distribution System, which includes the following activities:

- The maintenance of 1,171 Fire Hydrants.
- Reading nearly 12,000 water meters each month.
- The repair or replacement of approximately 70 fire hydrants per year.
- The flow testing of fire hydrants for outside engineering firms as requested.
- The annual inspection and exercising of approximately 1,500 valves.
- The installation of approximately 180 new water meters per year.
- The repair of approximately 725 water lines per year.
- The replacement of approximately 500 water meters per year.
- The annual replacement of between 8,000 and 12,000 feet of water lines.
- A Cross Connection Control Program to protect the water system from contamination.
- The installation and testing of backflow prevention assemblies at City facilities.
- The installation of sampling stations throughout the water distribution system.
- The painting of water line pipes crossing bridges to prevent or reduce corrosion of the pipes.
- The restoration of approximately 1,200 locations annually, using staff to sod and install small road patches wherever possible.
- The location and marking of City water & wastewater lines at nearly 5,000 sites annually for contractors working in the right-of-way to prevent damage to City utilities.

**Water Distribution Division – Dept/Div 1626  
2010 Key Performance Measures**

**Goal**

Perform repairs to water line breaks and service interruptions. Continue preventative maintenance program to distribution facilities. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and public. Compliance with Florida Department of Environmental Protection rules relating to Water Distribution System activities.

**Objective**

Operate and maintain water distribution facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Repairs	683	700	725	725
Locate Tickets	7,500	7,000	6,500	5,000
Meters Installed	180	160	180	180
<b>Efficiency:</b>				
Cost per ERU (Budget basis)	\$109.09	\$94.97	\$114.48**	\$107.25**
<b>Service Quality:</b>				
Meters replaced or serviced with 7 year schedule for commercial accounts	350	500	500	500
Compliance with required drinking water standards as measured in the distribution system monthly samples	100%	100%	100%	100%
<b>Outcome:</b>				
Water ERUs	21,611	21,430	20,750*	20,750

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.

\*\*Note: FY2009 and FY2010 budget includes meter reading services

**Results**

Water Distribution Division performs operation and maintenance of the water distribution lines in the utility service area. Primary activities consist of installation of meters, reading water meters, responding to customer service requests, performing repairs to utility damages and line breaks, and performing repair and replacement maintenance projects to upgrade existing facilities. Program activities also include underground utility protection under direction of Sunshine One Call of Florida. Ongoing programs include; A Cross Connection Control program that monitors and prevents hazardous substances from entering distribution system piping; a Fire Hydrant Maintenance Program; and a Water Main Valve exercising program to identify and replace defective valves. The cost per user represents additional work that is currently being done with the same work force. In 2009 Division 1626 took over meter reading including the expenses for meters and meter reading staff. This per customer amount was not included in previous performance measures prior to FY 2009 projected. FY 2010 will see a reduction in cost per customer due to the restructure from 3 meter readers to 2 meter readers.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
WATER DISTRIBUTION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	1,113,536	1,119,473	1,195,721	1,329,164	1,271,713
Operating	1,050,202	912,664	988,017	1,032,361	953,828
Capital Outlay	0	0	0	13,873	0
<b>Total</b>	<b><u>2,163,738</u></b>	<b><u>2,032,137</u></b>	<b><u>2,183,738</u></b>	<b><u>2,375,398</u></b>	<b><u>2,225,541</u></b>

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**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Supervisor	1	1	1	1	1
Utility Services Manager	1	1	1	1	1
Utility Operations Coordinator	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Cross Connection Control Coordinator	1	1	1	1	1
Water Quality Technician	1	1	1	1	1
Valve Exercising Technician	1	1	0	0	0
Fire Hydrant Technician	1	1	1	1	1
Utilities Crew Chief	4	4	4	4	4
Utilities Maintenance Worker III	3	3	3	3	3
Utilities Maintenance Worker II	3	3	3	3	3
Utilities Maintenance Worker I	2	2	1	1	1
Meter Technician	0	0	0	3	2
	<b>20</b>	<b>20</b>	<b>18</b>	<b>21</b>	<b>20</b>

WATER DISTRIBUTION - DEPT 1626

UTILITIES O M & R  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	690,405	742,360	751,803	853,116	805,262
12-02	SERVICE AWARDS	300	0	0	0	0
14-00	OVERTIME PAY	97,202	52,597	93,350	93,350	65,345
21-00	F I C A TAXES	58,545	58,926	62,515	68,961	63,793
22-00	RETIREMENT CONTRIBUTION	91,206	97,489	104,561	104,561	126,515
23-00	EMPLOYEE HLTH & LIFE INS	120,582	111,448	118,072	142,418	142,921
23-02	DEP HLTH + EMPL PD LIFE	27,620	28,369	30,098	38,443	35,587
24-00	WORKMEN'S COMP PREMIUMS	27,676	28,284	35,322	28,315	32,290
*	<b>PERSONNEL SERVICES</b>	<b>1,113,536</b>	<b>1,119,473</b>	<b>1,195,721</b>	<b>1,329,164</b>	<b>1,271,713</b>
31-11	PROF SVCS - SURVEY	36,440	36,690	0	0	0
31-13	EMPLOYEE TESTING	0	0	500	500	0
32-00	ACCOUNTING & AUDITING	1,981	2,027	2,100	2,080	2,160
34-00	CONTRACTUAL SERVICES	95,739	58,927	80,000	88,059	68,059
40-00	TRAVEL & PER DIEM	6,252	5,072	6,936	6,936	4,856
41-00	COMMUNICATIONS SERVICES	6,549	6,841	7,788	6,788	6,788
43-01	ELECTRICITY	636	552	3,300	600	1,300
44-03	EQUIPMENT LEASES	1,558	1,779	1,836	1,836	1,836
44-05	CLOTHING & UNIFORMS	7,979	6,430	6,104	6,495	4,969
44-07	RENT EXPENSE	1,304	17,237	35,000	35,000	15,000
44-08	RIGHT-OF-WAY (R/R X'ING)	453	566	1,500	1,500	1,500
45-01	FIRE/GENERAL LIAB INSUR	21,722	18,915	19,800	16,840	14,615
46-00	REPAIR & MAINTENANCE SVCS	669	696	3,500	6,560	4,060
46-01	REPAIR/MAINT BUILDINGS	0	0	250	250	0
46-08	REPAIR/MNT TRUCKS FLEET	50,283	41,536	42,500	64,370	58,000
46-09	REPAIR/MNT EQUIP FLEET	14,340	18,187	20,000	20,000	16,000
46-13	REPAIR/MNT VEH & EQP DEPT	0	0	1,000	1,000	500
46-17	REPAIR/MNT WATER LINES	66,992	52,612	100,000	100,000	80,000
49-06	ADMINISTRATIVE CHARGES	338,459	356,348	330,214	330,214	359,789
49-07	COMPUTER OVERHEAD	49,888	74,404	36,920	37,153	34,567
49-13	LANDFILL FEES	660	2,874	3,000	3,000	2,500
51-00	OFFICE SUPPLIES	4,321	4,421	3,500	3,500	3,000
52-01	GASOLINE, OIL, LUBRICANTS	39,913	53,023	62,295	42,372	65,759
52-21	DEPT MATERIALS & SUPPLIES	289,521	134,069	190,000	189,894	151,200
52-22	SAFETY SUPPLIES	1,621	1,940	3,400	3,400	3,000
52-30	METERS	0	0	0	37,440	37,440
52-39	CROSS CONNECT CONTROL MTL	1,904	10,206	15,000	15,000	10,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	9,051	6,567	5,930	5,930	4,930
54-02	SAFETY TRAINING	1,967	745	5,644	5,644	2,000
*	<b>OPERATING EXPENSES</b>	<b>1,050,202</b>	<b>912,664</b>	<b>988,017</b>	<b>1,032,361</b>	<b>953,828</b>
64-03	EQUIPMENT	0	0	0	13,873	0
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,873</b>	<b>0</b>
		<b>2,163,738</b>	<b>2,032,137</b>	<b>2,183,738</b>	<b>2,375,398</b>	<b>2,225,541</b>

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**Wastewater Collection Division - Dept/Div 1622  
Budget FY 2010**

**FUNCTION:**

The Wastewater Collection division is responsible for the operation and maintenance of 118 sewage pumping stations along with 129 miles of gravity sewer mains located in a 30 square mile area. This division also includes the Pretreatment Program and Instrumentation Control and Calibration Unit.

The division is made up of 15 employees with their normal workload consisting of lift station maintenance and repair, televising of gravity mains, repairs to main lines, installation of sectional cured-in-place-pipe (CIPP) liners, and the conveyance of wastewater to the City's treatment plant.

Three of the member's responsibilities include electrical and control maintenance. It consists of calibration, repair, and replacement of electronic instrumentation, telemetry equipment, and electrical controls at both Water and Wastewater Plants along with the Collections division.

One team member serves as the Pretreatment Coordinator. This position is responsible for monthly FOG (fats, oils and greases) inspections of local restaurants and fast food establishments. This individual is also involved in code compliance issues related to the City's pretreatment ordinance.

**ACCOMPLISHMENTS:**

Accomplishments include: rehabilitation of 86 manholes; smoke testing of 21,731 Linear Feet of gravity sewer in the private service areas of Emerald Lakes Village, Buttonwood Mobile Home Park and Emerald Point Condominiums; installation of 266 LF of 8-inch gravity main on Herald Court; installation of 20 cured in place sectional liners in various locations of the gravity sewer system; installation of a stationary generator at lift station 43; installation of rail systems in 11 of our smaller manhole stations in the roadway for easier and safer pump removal; televising of 61,158 linear feet of gravity sewer lines; maintaining compliance with regulatory requirements specifically for the pretreatment program that results in the reduction of Fats, Oils, and Greases (F.O.G.) introduced into our system; installation of Wilkerson telemetry units at various sites for the monitoring of pressure in the water distribution system; installation of a new telemetry tower at the Water Booster station located on Aqui Esta Dr.; providing scheduled inspection and maintenance to gravity lines and pump stations to maintain equipment and provide proper operation of the facilities; and finally, responding to customer service calls.

**BUDGET NARRATIVE:**

Proposed budget reflects continued normal operation and maintenance of the wastewater collection system, which includes: repair and maintenance of 118 lift stations, repair and replacement of various size pumps within these stations; repair and replacement of gravity sewer mains and services; televising 62,000 linear feet of gravity sewer main; and repair and replacement of electrical components for 118 pump control panels. The division is also responsible for maintaining the grounds and facilities at the lift stations.

**Wastewater Collection – Dept/Div 1622  
Key Performance Measures**

**Goals**

Reduce infiltration entering the wastewater collection system. Continue the preventative maintenance and valve exercise program in an effort to reduce the number of emergency repairs and equipment failures. Continue the pre-treatment program to reduce illicit inflows, and oils and grease from entering the system. Construct system improvements to meet increased capacity needs, and to improve reliability and safety to workers and the public. Compliance with Florida Department of Environmental Protection rules relating to all Wastewater Collection System activities.

**Objective**

Operate and maintain wastewater collection facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# Lift Station upgrades	5	12	10	10
Inflow abatement treatment – LS Area	4,5,6,7,10,25, 26,36 and 56	Sec. 15, Station 64, and Eagle Point MHP(sta. 38)	Calusa Creek, Encore MHP, Parkhill Estates MHP, Buttonwood MHP	Smoke testing Sec. 15 Sec. 18 Basin 2
Pretreatment compliance	97%	100%	100%	100%
<b>Efficiency:</b>				
Cost per ERU (Budget basis)	\$129.45	\$116.22	\$116.78	\$110.45
<b>Service Quality:</b>				
Linear Feet of line video inspected and cleaned	32,000	50,000	80,000	60,000
<b>Outcome:</b>				
Wastewater ERUs	15,569	15,688	15,150*	15,150

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.

**Results**

Wastewater collection is advancing multiple programs to achieve system improvements. A multi-year inflow abatement program rehabilitates manholes and collection lines within the system. This year privately owned areas of Emerald Point Condominiums, Buttonwood Mobile Home Park and Emerald lake Village were the focus of the inflow abatement program. The projected 2009 cost per customer increased due to the amount of inflow and infiltration improvements completed at the four mobile home parks in the liftstation area connected to the system. There was 266 Linear Feet of gravity sewer main replaced on Herald Court. Twenty (20) Cured in place sectional liners were installed in various locations in the system. The ongoing Preventative Maintenance, (PM) program has proven to reduce replacement costs and increase reliability of the pumping stations. Maintaining accurate records of maintenance and repairs has improved the performance of the PM program. The pre-treatment program has decreased the amount of fats, oil, and grease (FOG) introduced into the collection system, and we are maintaining a 100% compliance rate with the FOG program.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
WASTEWATER COLLECTION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	826,315	869,378	907,953	909,252	921,296
Operating	908,554	865,432	884,276	850,340	752,021
Capital Outlay	0	0	9,579	9,579	0
<b>Total</b>	<b><u>1,734,869</u></b>	<b><u>1,734,810</u></b>	<b><u>1,801,808</u></b>	<b><u>1,769,171</u></b>	<b><u>1,673,317</u></b>

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**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Supervisor	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Utilities Crew Chief	3	3	3	3	3
Utilities Maintenance Worker III	4	4	4	4	4
Utilities Maintenance Worker II	3	3	3	3	3
Utilities Maintenance Worker I	1	1	1	1	1
Electrician	1	1	1	1	1
Pre-treatment Coordinator	1	1	1	1	1
	15	15	15	15	15

WASTEWATER COLLECTION - DEPT 1622

UTILITIES O M & R  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	502,603	558,187	571,839	574,105	583,882
12-02	SERVICE AWARDS	225	0	0	0	0
14-00	OVERTIME PAY	74,350	55,031	59,945	59,945	36,705
21-00	F I C A TAXES	42,804	45,503	46,749	46,441	46,182
22-00	RETIREMENT CONTRIBUTION	69,351	73,653	79,538	79,538	90,259
23-00	EMPLOYEE HLTH & LIFE INS	99,877	97,535	104,117	107,658	112,772
23-02	DEP HLTH + EMPL PD LIFE	20,262	21,580	22,094	22,589	30,577
24-00	WORKMEN'S COMP PREMIUMS	16,843	17,889	23,671	18,976	20,919
*	<b>PERSONNEL SERVICES</b>	<b>826,315</b>	<b>869,378</b>	<b>907,953</b>	<b>909,252</b>	<b>921,296</b>
31-13	EMPLOYEE TESTING	40	0	500	0	0
31-14	ENGINEER CONSULTING	15,110	0	0	0	0
32-00	ACCOUNTING & AUDITING	2,181	2,231	2,300	2,276	2,370
34-00	CONTRACTUAL SERVICES	49,264	23,265	63,846	63,846	30,000
34-21	SEWER GROUTING	0	28,138	0	0	0
40-00	TRAVEL & PER DIEM	4,419	2,957	5,780	3,387	2,000
41-00	COMMUNICATIONS SERVICES	5,305	5,231	6,080	3,900	3,880
43-01	ELECTRICITY	84,458	94,233	128,700	113,700	128,700
44-03	EQUIPMENT LEASES	6,117	2,482	3,313	3,000	1,000
44-05	CLOTHING & UNIFORMS	4,645	3,648	2,000	2,401	0
44-07	RENT EXPENSE	1,304	17,237	35,000	35,000	17,500
44-08	RIGHT-OF-WAY (R/R X'ING)	200	100	250	250	0
45-01	FIRE/GENERAL LIAB INSUR	13,980	14,534	15,450	14,605	13,907
46-00	REPAIR & MAINTENANCE SVCS	45,696	31,027	15,400	31,000	10,000
46-01	REPAIR/MAINT BUILDINGS	498	157	500	500	0
46-05	REPAIR/MAINT LIFT STATION	179,995	168,730	120,000	120,000	80,000
46-07	REP/MAINT INSTRUMENTATION	0	7,632	5,000	5,000	3,000
46-08	REPAIR/MNT TRUCKS FLEET	28,997	24,612	31,000	30,000	28,000
46-09	REPAIR/MNT EQUIP FLEET	45,516	7,360	8,100	6,000	6,100
46-13	REPAIR/MNT VEH & EQP DEPT	0	374	9,000	4,000	4,000
49-06	ADMINISTRATIVE CHARGES	287,782	272,813	266,639	266,639	278,848
49-07	COMPUTER OVERHEAD	35,683	35,150	23,395	23,395	21,923
49-13	LANDFILL FEES	1,060	5,158	7,930	7,930	5,500
52-01	GASOLINE, OIL, LUBRICANTS	31,936	50,980	52,993	40,993	52,993
52-11	CHEMICALS	5,932	2,128	10,000	5,000	2,000
52-21	DEPT MATERIALS & SUPPLIES	52,295	55,469	59,000	57,861	49,000
52-22	SAFETY SUPPLIES	2,630	1,921	3,500	3,500	3,500
52-24	CLOTHING & UNIFORMS	0	0	0	1,139	2,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	3,511	7,180	6,800	3,218	4,000
54-02	SAFETY TRAINING	0	685	1,800	1,800	1,800
*	<b>OPERATING EXPENSES</b>	<b>908,554</b>	<b>865,432</b>	<b>884,276</b>	<b>850,340</b>	<b>752,021</b>
64-03	<b>EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>9,579</b>	<b>9,579</b>	<b>0</b>
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>9,579</b>	<b>9,579</b>	<b>0</b>
		<b>1,734,869</b>	<b>1,734,810</b>	<b>1,801,808</b>	<b>1,769,171</b>	<b>1,673,317</b>

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**Wastewater Treatment Division - Dept/Div 1625  
Budget FY 2010**

**FUNCTION:**

The Wastewater Treatment division operates and maintains the Punta Gorda Wastewater Treatment Plant, a 4.0 MGD (Million Gallon per Day) plant. The division also operates and maintains the Master and Booster Pumping Stations. Wastewater residuals are beneficially reclaimed by land application to on-site agriculture fields. The treated water is discharged to an effluent disposal deep injection well.

**ACCOMPLISHMENTS:**

Almost 689 million gallons of treated wastewater was pumped into the City's Deep Injection Well last year. This equates to an average daily flow of almost 1.89 million gallons per day; and resulted in 305.6 dry tons of residual solids that required disposal. All permit requirements have been met utilizing the Deep Well for effluent disposal and the agriculture fields for solids disposal.

One hundred-acres of Japanese Millet were planted and maintained for the Fish and Game Commission to conduct their annual dove hunting operation on the site in accordance with the City's lease agreement.

Utilities completed a comprehensive Inflow and Infiltration (I&I) study. Design has been completed on the Booster Pump Facility (BPF) Relief Force Main, and currently land use agreements are being sought. Renewal of the Deep Injection Well disposal permit is complete and work has begun on renewing the Wastewater Treatment Plant Operations Permit from the Florida Department of Environmental Protection.

**BUDGET NARRATIVE:**

Proposed budget reflects the continued normal operation and maintenance of the Wastewater Treatment Plant, Master and Booster pump stations, as well as the 884 acre site. Capital outlay includes continued work on the BPF Relief Force Main; which will increase capacity and redundancy for a crucial component of the wastewater system. Budgeted outlay reflects funding needed to maintain staffing and maintenance requirements as mandated by Florida Administrative Code 62-699.310 and 62-602.650, while providing a means to continue normal plant operations.

**Wastewater Treatment Division – Dept/Div 1625  
Key Performance Measures**

**Goal**

To operate and maintain the City's Wastewater Treatment Facilities within the Florida Department of Environmental Protection and U. S. Environmental Protection Agency's operating permit requirements.

**Objective**

To protect public health and enhance the environment, by ensuring the responsible treatment and beneficial disposal of domestic waste, through efficient and effective operation and maintenance of the City's Wastewater Treatment Facilities, and maintaining compliance with all permit requirements.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Million Gallons wastewater treated	626.8	695.2	690	705
Tons of Bio-Solids Treated	266.9	305.6	300	305
<b>Efficiency:</b>				
Cost per 1000 gallons of treated wastewater (Budget basis)	\$3.81	\$3.74	\$4.18**	\$3.39
<b>Service Quality:</b>				
Deviation from regulatory standards	None	None	None	None
<b>Outcome:</b>				
Wastewater ERUs	15,569	15,688	15,150*	15,150

\* ERUs (Equivalent Residential Units) have decreased in the current year as a result of some duplication in prior years' reporting.

\*\* Projected 2009 costs included several large one time projects.

**Results**

Treated wastewater met all permit conditions. There were no operating permit violations. The work completed this past year for the wastewater treatment division included; recoating of the south Master Pumping Facility South Storage Tank; a comprehensive Inflow and Infiltration study; design work for the Booster Pumping Station Relief Forcemain; Deep Well disposal permit renewal; and an upgrade of the plant's Supervisory Control and Data Acquisition (SCADA) system.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
WASTEWATER TREATMENT SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	883,980	794,674	857,683	858,305	874,126
Operating	1,460,183	1,747,822	1,799,156	1,978,442	1,513,894
Capital Outlay	0	0	60,000	50,000	0
<b>Total</b>	<b><u>2,344,163</u></b>	<b><u>2,542,496</u></b>	<b><u>2,716,839</u></b>	<b><u>2,886,747</u></b>	<b><u>2,388,020</u></b>

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**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Utilities Supervisor	1	1	1	1	1
Treatment Plant Chief					
Operator	1	1	1	1	1
Operator A	4	4	3.5	3.5	3.5
Operator B	1	1	1	1	1
Operator C	1	1	1	1	1
Treatment Plant					
Maintenance Chief	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Maintenance					
Worker III	3	3	3	3	3
Utilities Maintenance					
Worker II	1	1	1	1	1
Utilities Maintenance					
Worker I	1	1	0	0	0
	15	15	13.5	13.5	13.5

WASTEWATER TREATMENT - DEPT 1625

UTILITIES O M & R  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	593,964	524,331	590,928	595,941	598,872
12-02	SERVICE AWARDS	225	0	0	0	0
14-00	OVERTIME PAY	31,342	43,489	23,555	23,555	21,055
21-00	F I C A TAXES	45,858	41,864	45,603	45,304	45,342
22-00	RETIREMENT CONTRIBUTION	69,899	67,192	60,387	60,387	71,245
23-00	EMPLOYEE HLTH & LIFE INS	96,128	81,273	90,235	93,304	97,736
23-02	DEP HLTH + EMPL PD LIFE	26,280	16,825	20,291	18,423	18,753
24-00	WORKMEN'S COMP PREMIUMS	20,284	19,700	26,684	21,391	21,123
*	<b>PERSONNEL SERVICES</b>	<b>883,980</b>	<b>794,674</b>	<b>857,683</b>	<b>858,305</b>	<b>874,126</b>
31-12	LABORATORY TESTING	8,305	10,326	19,403	17,530	19,403
31-13	EMPLOYEE TESTING	245	175	300	300	150
31-14	ENGINEER CONSULTING	13,024	153,124	125,000	156,299	25,000
32-00	ACCOUNTING & AUDITING	4,249	4,349	4,600	4,556	4,740
34-00	CONTRACTUAL SERVICES	16,314	161,182	6,760	7,760	6,500
34-19	FIELD IMPROVEMENTS	12,880	19,583	18,700	18,700	18,700
40-00	TRAVEL & PER DIEM	1,047	1,270	4,476	838	2,504
41-00	COMMUNICATIONS SERVICES	7,188	6,634	9,156	6,500	7,500
43-01	ELECTRICITY	333,907	335,397	389,362	384,362	389,362
43-03	REFUSE COLLECTION	3,258	1,267	3,840	3,840	5,500
44-03	EQUIPMENT LEASES	18,204	21,370	21,431	21,431	18,000
44-05	CLOTHING & UNIFORMS	6,700	6,513	8,020	6,000	8,020
45-01	FIRE/GENERAL LIAB INSUR	65,883	73,555	75,500	76,205	74,245
46-00	REPAIR & MAINTENANCE SVCS	64,407	62,832	75,000	169,000	67,500
46-01	REPAIR/MAINT BUILDINGS	17,460	1,999	5,000	5,000	4,500
46-04	REPR/MAINT AIR CONDITION	2,803	545	5,000	20,000	5,000
46-07	REP/MAINT INSTRUMENTATION	11,310	9,620	12,800	64,360	11,500
46-08	REPAIR/MNT TRUCKS FLEET	5,743	9,521	7,200	7,200	6,500
46-09	REPAIR/MNT EQUIP FLEET	3,484	1,235	5,000	5,000	4,500
46-13	REPAIR/MNT VEH & EQP DEPT	60,867	4,427	26,000	25,000	24,000
49-06	ADMINISTRATIVE CHARGES	372,277	430,636	372,981	372,981	363,929
49-07	COMPUTER OVERHEAD	48,364	53,778	43,610	53,610	40,665
49-13	LANDFILL FEES	3,035	804	3,500	2,500	3,001
49-17	PERMIT FEES	125	10,125	132,500	129,748	10,000
51-00	OFFICE SUPPLIES	599	749	1,800	1,800	1,000
52-01	GASOLINE, OIL, LUBRICANTS	32,594	47,423	49,532	49,532	48,500
52-11	CHEMICALS	302,095	283,113	322,536	321,695	300,000
52-13	CHEMICALS - LABORATORY	378	737	750	750	725
52-21	DEPT MATERIALS & SUPPLIES	35,050	25,173	35,000	35,000	32,000
52-22	SAFETY SUPPLIES	1,497	661	2,000	2,000	1,500
52-32	LABORATORY SUPPLIES	2,548	2,721	3,000	3,000	2,500
54-00	BOOKS/MEMBS/TRAINING/EDUC	4,343	6,528	8,566	5,112	6,500
54-02	SAFETY TRAINING	0	450	833	833	450
*	<b>OPERATING EXPENSES</b>	<b>1,460,183</b>	<b>1,747,822</b>	<b>1,799,156</b>	<b>1,978,442</b>	<b>1,513,894</b>
64-03	EQUIPMENT	0	0	50,000	50,000	0
64-20	COMPUTER EQUIPMENT	0	0	10,000	0	0
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>50,000</b>	<b>0</b>
		<b>2,344,163</b>	<b>2,542,496</b>	<b>2,716,839</b>	<b>2,886,747</b>	<b>2,388,020</b>

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**Fleet Maintenance Division - Dept/Div 1650  
Budget FY 2010**

**FUNCTION:**

The Fleet Maintenance Division operates and maintains all vehicles and equipment used in the Utilities department, as well as maintaining a fleet of cars, trucks and other light equipment specifically for Public Works. To accomplish this they provide the following services: routine services on engine, driveline, brakes, electrical and hydraulics. This is accomplished by maintaining a comprehensive preventative maintenance program, detailed record keeping, emergency response service, and coordination of repairs with outside vendors. Besides maintaining the City's Utilities and Public Works fleet, they also provide services for general welding, repair and fabrication, pump repairs and rebuilds, as well as assisting in the maintenance of much of Utilities' large process equipment. Fleet also assists in preparation of vehicle specifications, assists Procurement with contract specifications for vehicles, parts, and repair services. Fleet makes a conscious effort to conserve and protect our environment by ensuring all local, state and federal guidelines are followed.

**ACCOMPLISHMENTS:**

Accomplishments include maintaining serviceability, safety, appearance and extending the life span of existing Utilities and Public Works fleet. This was done by being conscious to minimize downtime of equipment, through effective scheduling of preventative maintenance, and timely completion of unscheduled repairs.

**BUDGET NARRATIVE:**

The transfer of the Fleet Maintenance Division to the Utilities Department this year has resulted in several operational changes. Contracts have been established with outside vendors to provide many services at more competitive prices than previously experienced. Budget reductions were met through the elimination of the Chief Mechanic position; this position's responsibilities will now be shared by the plant supervisor and the maintenance chief thereby reducing organizational hierarchy.

**Fleet Maintenance Division - Dept/Div 1650  
Key Performance Measures**

**Goal**

The Fleet maintenance Division maintains Utilities vehicles and equipment, coordinates outside repairs to ensure that equipment operates properly in order for employees to perform their duties in completing projects throughout the City. Fleet is also responsible for cars, trucks, and other light equipment for several other City departments.

**Objective**

Complete projects managed by Fleet services effectively and efficiently.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Total # of job orders	2196	2641	1300	1100
<b>Efficiency:</b>				
Average cost per job order (Budget basis)	\$177	\$123	\$271	\$256
<b>Service Quality:</b>				
Average time per job order (in hours)	2.28	1.49	2.5	2.5
<b>Outcome:</b>				
% of job orders completed	99%	99%	99%	99%

Note: During FY2009 Fleet transferred to Utilities and reduced in-house services.

**Results**

Fleet completed all major projects that were scheduled for this fiscal year. The decrease in job orders is due to the restructuring of the division and the addition of contract work. Budget reductions were met through the elimination of the Chief Mechanic position. Average cost per job increased in projected FY 2009 due to the reduction of jobs as Departments contracted out fleet services. Personnel changes have been made to reduce cost per average job in FY 2010.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
FLEET MAINTENANCE SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007 *</b>	<b>Actual FY 2008 *</b>	<b>Budget FY 2009 **</b>	<b>Projected FY 2009 **</b>	<b>Budget FY 2010 **</b>
Personnel Services	331,729	279,442	256,646	258,312	207,474
Operating	57,343	49,616	94,718	94,250	74,550
Capital Outlay					
<b>Total</b>	<b><u>389,072</u></b>	<b><u>329,058</u></b>	<b><u>351,364</u></b>	<b><u>352,562</u></b>	<b><u>282,024</u></b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007 *</b>	<b>Authorized FY 2008 *</b>	<b>Authorized FY 2009 **</b>	<b>Amended Authorized FY 2009 **</b>	<b>Budget FY 2010 **</b>
Fleet Maintenance					
Supervisor	1	1	0	0	0
Chief Mechanic	1	1	1	1	0
Mechanic II	2	2	2	2	2
Secretary	1	1	1	1	1
	5	5	4	4	3

\* FY 2008 Fleet was an Internal Service Fund not budgeted in Utilities Fund. It is included in this section only for division comparative information.

\*\* FY 2009 Fleet staff reorganized responsibilities with emphasis in Utilities equipment, and is now budgeted in Utilities Fund.

**UTILITIES O M & R  
BUDGET FY 2010**

**FLEET MAINT - DEPT 1650**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007 *</b>	<b>ACTUAL FY 2008 *</b>	<b>BUDGET FY 2009**</b>	<b>PROJECTED FY 2009**</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	226,405	188,273	176,096	177,595	142,104
12-02	SERVICE AWARDS	75	0	0	0	0
14-00	OVERTIME PAY	71	62	700	700	700
21-00	F I C A TAXES	16,445	13,572	12,650	12,658	10,518
22-00	RETIREMENT CONTRIBUTION	34,685	35,435	27,651	27,651	23,134
23-00	EMPLOYEE HLTH & LIFE INS	37,099	27,635	27,765	28,709	24,434
23-02	DEP HLTH + EMPL PD LIFE	11,305	7,030	6,665	6,895	4,240
24-00	WORKMEN'S COMP PREMIUMS	5,644	7,435	5,119	4,104	2,344
*	<b>PERSONNEL SERVICES</b>	<b>331,729</b>	<b>279,442</b>	<b>256,646</b>	<b>258,312</b>	<b>207,474</b>
31-07	SOFTWARE/PROGRAMMING	0	1,499	2,141	2,141	2,141
32-00	ACCOUNTING & AUDITING	1,775	1,817	0	0	0
40-00	TRAVEL & PER DIEM	0	0	716	716	716
41-00	COMMUNICATIONS SERVICES	687	273	582	450	582
44-03	EQUIPMENT LEASES	2,187	2,164	1,836	1,500	1,836
44-05	CLOTHING & UNIFORMS	1,915	1,823	2,090	2,090	2,090
45-01	FIRE/GENERAL LIAB INSUR	8,300	7,018	0	0	0
46-00	REPAIR & MAINTENANCE SVCS	2,414	2,196	2,700	2,700	2,700
46-08	REPAIR/MNT TRUCKS FLEET	473	1,018	1,700	1,700	1,700
46-09	REPAIR/MNT EQUIP FLEET	0	334	250	250	250
49-06	ADMINISTRATIVE CHARGES	0	0	51,692	51,692	32,702
49-07	COMPUTER OVERHEAD	20,445	19,796	17,190	17,190	16,012
52-01	GASOLINE, OIL, LUBRICANTS	2,234	1,431	3,825	3,825	3,825
52-21	DEPT MATERIALS & SUPPLIES	8,452	3,223	4,150	4,150	4,150
52-22	SAFETY SUPPLIES	0	118	250	250	250
52-37	REPAIR PARTS - VENDORS	3,551	2,315	5,000	5,000	5,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	302	65	296	296	296
54-02	SAFETY TRAINING	0	0	300	300	300
59-00	DEPRECIATION EXPENSE	4,608	4,526	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>57,343</b>	<b>49,616</b>	<b>94,718</b>	<b>94,250</b>	<b>74,550</b>
		<b>389,072</b>	<b>329,058</b>	<b>351,364</b>	<b>352,562</b>	<b>282,024</b>

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\* FY 2008 Fleet was an Internal Service Fund not budgeted in Utilities Fund. It is included in this section only for division comparative information.

\*\* FY 2009 Fleet staff reorganized responsibilities with emphasis in Utilities equipment, and is now budgeted in Utilities Fund.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
NON DEPARTMENTAL SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	0	0	7,000	0	38,000
Operating	4,276,459	3,926,152	0	0	0
Contingency	0	0	0	217,140	0
Debt Service	284,203	262,491	734,416	584,416	949,113
Transfers for Debt Servie	221,856	207,956	760,572	791,072	1,738,573
Transfers for Capital	2,000,000	589,284	0	0	0
Projected Carryover-End			2,177,911	4,310,383	4,246,603
<b>Total</b>	<b><u>6,782,518</u></b>	<b><u>4,985,883</u></b>	<b><u>3,679,899</u></b>	<b><u>5,903,011</u></b>	<b><u>6,972,289</u></b>

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**NON-DEPARTMENTAL EXPENSES**

**UTILITIES O M & R  
BUDGET FY 2010**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-07	VOL SEPARATION INCENTIVE	0	0	7,000	0	38,000
*	<b>PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>0</b>	<b>38,000</b>
49-07	COMPUTER OVERHEAD	3,535	3,423	0	0	0
52-21	DEPT MATERIALS & SUPPLIES	75,670	0	0	0	0
59-00	DEPRECIATION EXPENSE	4,163,468	3,900,002	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>4,242,673</b>	<b>3,903,425</b>	<b>0</b>	<b>0</b>	<b>0</b>
71-06	PRINCIPAL-DEBT REDUCTION	0	0	460,993	460,993	475,534
72-06	INTEREST-DEBT REDUCTION	144,930	130,730	273,423	123,423	108,579
72-07	INT DEBT REDUCT-ST REVOLV	139,273	131,761	0	0	365,000
*	<b>DEBT SERVICE</b>	<b>284,203</b>	<b>262,491</b>	<b>734,416</b>	<b>584,416</b>	<b>949,113</b>
91-42	BOND AMORTIZATION	7,015	7,015	0	0	0
91-31	UTILITIES CONSTRUCTION	2,000,000	589,284	0	0	0
91-39	STATE REVOLVING LOAN FUND	24,051	0	360,572	360,572	360,573
91-40	BOND SINKING FUND	190,790	200,941	400,000	430,500	1,378,000
*	<b>TRANSFERS</b>	<b>2,221,856</b>	<b>797,240</b>	<b>760,572</b>	<b>791,072</b>	<b>1,738,573</b>
95-01	AMORTIZED RENT EXPENSE	22,333	22,333	0	0	0
99-32	ASSET DISPOSAL LOSS	11,174	0	0	0	0
99-03	PROJECTED CARRYOVER - END	0	0	2,177,911	4,310,383	4,246,603
99-07	RESERVE FOR CONTINGENCIES	0	0	0	217,140	0
99-09	INVENTORY SHORT/OVER	279	394	0	0	0
*	<b>OTHER</b>	<b>33,786</b>	<b>22,727</b>	<b>2,177,911</b>	<b>4,527,523</b>	<b>4,246,603</b>
		<b>6,782,518</b>	<b>4,985,883</b>	<b>3,679,899</b>	<b>5,903,011</b>	<b>6,972,289</b>

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**REVENUES**

**SEWAGE SYSTEM CAPITAL IMPROVEMENT  
BUDGET FY 2010**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	17,560	0	0	0	0
*	MISCELLANEOUS REVENUE	17,560	0	0	0	0
		17,560	0	0	0	0

**EXPENDITURES**

**SEWAGE SYSTEM CAPITAL IMPROVEMENT  
BUDGET FY 2010**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
91-31	UTILITIES CONSTRUCT	353,271	0	0	0	0
*	TRANSFERS	353,271	0	0	0	0
		353,271	0	0	0	0

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUES

WATER SYSTEM CAPACITY ESCROW  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	186,563	18,060	3,500	2,300	1,250
23-30	WATER SYSTEM	867,776	525,480	135,000	135,000	85,000
23-31	PREPAYMENT - WATER	-1,476	-36	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>1,052,863</b>	<b>543,504</b>	<b>138,500</b>	<b>137,300</b>	<b>86,250</b>
90-01	PROJ CARRYOVER-BEGINNING	0	0	673,022	698,251	125,551
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>673,022</b>	<b>698,251</b>	<b>125,551</b>
		<b>1,052,863</b>	<b>543,504</b>	<b>811,522</b>	<b>835,551</b>	<b>211,801</b>

EXPENDITURES

WATER SYSTEM CAPACITY ESCROW  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
91-31	UTILITIES CONSTRUCTION	1,800,000	1,320,000	0	0	0
91-40	BOND SINKING FUND	750,000	777,000	710,000	710,000	126,000
*	<b>TRANSFERS</b>	<b>2,550,000</b>	<b>2,097,000</b>	<b>710,000</b>	<b>710,000</b>	<b>126,000</b>
99-03	PROJECTED CARRYOVER - END	0	0	101,522	125,551	85,801
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>101,522</b>	<b>125,551</b>	<b>85,801</b>
		<b>2,550,000</b>	<b>2,097,000</b>	<b>811,522</b>	<b>835,551</b>	<b>211,801</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**SEWER SYSTEM CAPACITY ESCROW  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
10-00	INTEREST ON INVESTMENTS	126,296	8,903	3,350	1,300	660
23-60	SEWER IMPACT FEE INSIDE	<u>647,805</u>	<u>390,951</u>	<u>115,000</u>	<u>115,000</u>	<u>65,000</u>
*	<b>MISCELLANEOUS REVENUE</b>	<b>774,101</b>	<b>399,854</b>	<b>118,350</b>	<b>116,300</b>	<b>65,660</b>
90-01	PROJ CARRYOVER-BEGINNING	<u>0</u>	<u>0</u>	<u>384,101</u>	<u>374,955</u>	<u>66,255</u>
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>384,101</b>	<b>374,955</b>	<b>66,255</b>
		<b>774,101</b>	<b>399,854</b>	<b>502,451</b>	<b>491,255</b>	<b>131,915</b>

**SEWER SYSTEM CAPACITY ESCROW  
BUDGET FY 2010**

**EXPENDITURES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
91-31	UTILITIES CONSTRUCTION	1,300,000	1,000,000	0	0	0
91-40	BOND SINKING FUND	<u>490,500</u>	<u>503,000</u>	<u>425,000</u>	<u>425,000</u>	<u>66,000</u>
*	<b>TRANSFERS</b>	<b>1,790,500</b>	<b>1,503,000</b>	<b>425,000</b>	<b>425,000</b>	<b>66,000</b>
99-03	PROJECTED CARRYOVER - END	<u>0</u>	<u>0</u>	<u>77,451</u>	<u>66,255</u>	<u>65,915</u>
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>77,451</b>	<b>66,255</b>	<b>65,915</b>
		<b>1,790,500</b>	<b>1,503,000</b>	<b>502,451</b>	<b>491,255</b>	<b>131,915</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**SPECIAL ASSESSMENT DISTRICT #4  
BUDGET FY 2010**

**REVENUES**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	2,058	1,316	1,350	475	460
10-10	INTEREST ON ASSESSMENTS	1,467	0	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>3,525</b>	<b>1,316</b>	<b>1,350</b>	<b>475</b>	<b>460</b>
90-01	PROJ CARRYOVER-BEGINNING	0	0	45,911	45,927	46,402
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>45,911</b>	<b>45,927</b>	<b>46,402</b>
		<b>3,525</b>	<b>1,316</b>	<b>47,261</b>	<b>46,402</b>	<b>46,862</b>

**SPECIAL ASSESSMENT DISTRICT #4  
BUDGET FY 2010**

**EXPENDITURES**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
99-03	PROJECTED CARRYOVER - END	0	0	47,261	46,402	46,862
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>47,261</b>	<b>46,402</b>	<b>46,862</b>
		<b>0</b>	<b>0</b>	<b>47,261</b>	<b>46,402</b>	<b>46,862</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUES

STATE REVOLVING LOAN FUND  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	10,923	0	10,000	4,100	3,710
*	MISCELLANEOUS REVENUE	<u>10,923</u>	<u>0</u>	<u>10,000</u>	<u>4,100</u>	<u>3,710</u>
26-00	UTILITIES O M & R	24,051	0	360,572	360,572	360,573
90-01	PROJ CARRYOVER-BEGINNING	0	0	361,025	367,025	371,125
*	OTHER REVENUE SOURCES	<u>24,051</u>	<u>0</u>	<u>721,597</u>	<u>727,597</u>	<u>731,698</u>
		<b>34,974</b>	<b>0</b>	<b>731,597</b>	<b>731,697</b>	<b>735,408</b>

EXPENDITURES

STATE REVOLVING LOAN FUND  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
71-07	STATE REVOLVING LOAN	0	0	235,586	235,586	243,583
72-07	STATE REVOLVING LOAN	0	0	124,986	124,986	116,990
*	DEBT SERVICE	<u>0</u>	<u>0</u>	<u>360,572</u>	<u>360,572</u>	<u>360,573</u>
99-03	PROJECTED CARRYOVER - END	0	0	371,025	371,125	374,835
*	OTHER	<u>0</u>	<u>0</u>	<u>371,025</u>	<u>371,125</u>	<u>374,835</u>
		<b>0</b>	<b>0</b>	<b>731,597</b>	<b>731,697</b>	<b>735,408</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUES		UTILITY REVENUE BOND SINKING BUDGET FY 2010				
	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	26,134	15,211	10,000	270	300
*	MISCELLANEOUS REVENUE	<u>26,134</u>	<u>15,211</u>	<u>10,000</u>	<u>270</u>	<u>300</u>
26-00	UTILITIES O M & R	190,790	200,941	400,000	430,500	1,378,000
35-00	WATER SYS CAPACITY ESCROW	750,000	777,000	710,000	710,000	126,000
36-00	SEWER SYS CAPACITY ESCROW	490,500	503,000	425,000	425,000	66,000
41-00	BOND RESERVE	125,000	34,785	42,500	18,500	15,785
90-01	PROJ CARRYOVER-BEGINNING	0	0	734	3,780	10
*	OTHER REVENUE SOURCES	<u>1,556,290</u>	<u>1,515,726</u>	<u>1,578,234</u>	<u>1,587,780</u>	<u>1,585,795</u>
		<b>1,582,424</b>	<b>1,530,937</b>	<b>1,588,234</b>	<b>1,588,050</b>	<b>1,586,095</b>

EXPENDITURES		UTILITY REVENUE BOND SINKING BUDGET FY 2010				
	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
71-01	PRINCIPAL - BONDS	0	0	1,210,000	1,210,000	1,260,000
72-01	INTEREST - BONDS	478,362	432,257	371,040	371,040	318,540
73-01	OTHER DEBT SERVICE COSTS	7,586	1,665	7,000	7,000	7,000
*	DEBT SERVICE	<u>485,948</u>	<u>433,922</u>	<u>1,588,040</u>	<u>1,588,040</u>	<u>1,585,540</u>
91-42	BOND AMORTIZATION	110,779	110,779	0	0	0
*	TRANSFERS	<u>110,779</u>	<u>110,779</u>	<u>0</u>	<u>0</u>	<u>0</u>
99-03	PROJECTED CARRYOVER - END	0	0	194	10	555
*	OTHER	<u>0</u>	<u>0</u>	<u>194</u>	<u>10</u>	<u>555</u>
		<b>596,727</b>	<b>544,701</b>	<b>1,588,234</b>	<b>1,588,050</b>	<b>1,586,095</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUES		BOND RESERVE BUDGET FY 2010				
		ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	INTEREST ON INVESTMENTS	65,173	45,455	40,000	13,200	15,785
*	MISCELLANEOUS REVENUE	<u>65,173</u>	<u>45,455</u>	<u>40,000</u>	<u>13,200</u>	<u>15,785</u>
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,581,040	1,584,496	1,579,196
*	OTHER REVENUE SOURCES	<u>0</u>	<u>0</u>	<u>1,581,040</u>	<u>1,584,496</u>	<u>1,579,196</u>
		65,173	45,455	1,621,040	1,597,696	1,594,981

EXPENDITURES		BOND RESERVE BUDGET FY 2010				
		ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
91-40	BOND SINKING FUND	125,000	34,785	42,500	18,500	15,785
*	TRANSFERS	<u>125,000</u>	<u>34,785</u>	<u>42,500</u>	<u>18,500</u>	<u>15,785</u>
99-03	PROJECTED CARRYOVER - END	0	0	1,578,540	1,579,196	1,579,196
*	OTHER	<u>0</u>	<u>0</u>	<u>1,578,540</u>	<u>1,579,196</u>	<u>1,579,196</u>
		125,000	34,785	1,621,040	1,597,696	1,594,981

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda  
Utility Construction Fund  
Revenue and Expense Comparison  
Actual FY 2007 through Budget FY 2010

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Revenues:					
Interest	\$ 254,954	\$ 257,468	\$ 150,000	\$ 150,000	\$ 150,000
Transfer from					
Utility OM & R	2,000,000	589,284			
Sewer System Capacity Imprv	353,271				
Water System Capacity Fees	1,800,000	1,320,000			
Sewer System Capacity Fees	1,300,000	1,000,000			
SWFWMD Water 10mgd	448,039	661,059		284,254	
SWFWMD Reuse Feasibility Study	61,480				
Miscellaneous Revenue		433			
Line of Credit			3,474,552		14,713,296
Project Carryover - Beginning	257,745	1,884,542	1,892,448	2,520,674	555,620
Prior Year Encumbrances	4,331,668	6,097,597		1,475,770	
Prior Year Re-Appropriations				3,726,407	
Total Revenues	<u>\$ 10,807,157</u>	<u>\$ 11,810,383</u>	<u>\$ 5,517,000</u>	<u>\$ 8,157,105</u>	<u>\$ 15,418,916</u>
Expenses:					
Reserve for Contingencies	\$ 7,982,139	\$ 7,722,851	\$ 500,000	\$ 555,620	\$ 500,000
Water Infrastructure Imprv	1,907,044	3,022,053	3,317,000	4,680,694	8,673,916
Wastewater Collection System	519,791	406,115	400,000	382,967	400,000
Wastewater Treatment Plant Expansion	398,183	659,364	1,300,000	2,537,824	5,845,000
Total Expenses	<u>\$ 10,807,157</u>	<u>\$ 11,810,383</u>	<u>\$ 5,517,000</u>	<u>\$ 8,157,105</u>	<u>\$ 15,418,916</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include capital asset acquisitions and projected carryovers and do not include asset transfers.

**City of Punta Gorda, FL**  
**Utilities Construction Fund**  
**Proforma Schedule of Revenues and Expenses**  
**FY 2007 through FY 2014**

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014
<b>Revenues:</b>									
INTEREST ON INVESTMENTS	\$ 254,954	\$ 257,468	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
	254,954	257,468	150,000	150,000	150,000	150,000	150,000	150,000	150,000
SWFWMD WATER	448,039	661,059		284,254			5,000,000	5,000,000	
SWFWMD REUSE FEASIBILITY STUDY	61,480	0							
<b>Intergovernmental Revenue</b>	509,519	661,059	0	284,254	0	0	5,000,000	5,000,000	0
UTILITIES O M & R	2,000,000	589,284							
SEWAGE SYS CAP IMPR	353,271								
WATER SYS CAPACITY ESCROW	1,800,000	1,320,000							
SEWER SYS CAPACITY ESCROW	1,300,000	1,000,000							
MISCELLANEOUS REVENUE		433							
LINE OF CREDIT			3,474,552	0	14,713,296				
PROJ CARRYOVER-BEGINNING	257,745	1,884,542	1,892,448	2,520,674	555,620	500,000	500,000	500,000	500,000
PRIOR YEAR ENCUMBRANCES	4,331,668	6,097,597		1,475,770					
Prior Year Re-Appropriation				3,726,407					
<b>Other Revenue Sources</b>	10,042,684	10,891,856	5,367,000	7,722,851	15,268,916	500,000	500,000	500,000	500,000
<b>Total Revenues</b>	<b>\$ 10,807,157</b>	<b>\$ 11,810,383</b>	<b>\$ 5,517,000</b>	<b>\$ 8,157,105</b>	<b>\$ 15,418,916</b>	<b>\$ 650,000</b>	<b>\$ 5,650,000</b>	<b>\$ 5,650,000</b>	<b>\$ 650,000</b>
<b>Utilities Construction</b>									
RESERVE FOR CONTINGENCIES	\$ 7,982,139	7,722,851	\$ 500,000	\$ 555,620	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<b>Water Treatment Plant Expansion</b>									
MISC UTILITY RELOCATION	514,999	1,157,802	1,567,000	1,339,928	3,000,000	0	0	0	0
WATER MAIN UPGRADES	288,615	281,174	600,000	459,453	500,000	1,940,000	600,000	600,000	1,698,000
HENDRICKSON DAM IMPROVEMT	73,679	67,272	500,000	1,819,558	3,973,916	0	0	0	0
GENERATOR BAL HARBOR	20,050		150,000	0	200,000	0	0	0	0
AQUIFER STORAGE & RETRIEV	6,625	20,054	0	0	0	0	0	0	0
MOD/EXPAND WATER PLANT	1,003,076	1,495,752	500,000	1,061,755	1,000,000	4,000,000	10,800,000 *	11,100,000 *	1,000,000
UTILITY RELOCATION FM/WM @MPF	0		0			100,000	0	0	0
MASTER PLAN UPDATE									150,000
Total Water System	1,907,044	3,022,053	3,317,000	4,680,694	8,673,916	6,040,000	11,400,000	11,700,000	2,848,000
<b>Wastewater Collection System</b>									
GRAVITY SEWER REPLACEMENT	247,135	2,983	100,000	30,000	100,000	100,000	100,000	100,000	100,000
WW COLLECTION SYS IMPROVE	272,656	403,132	300,000	352,967	300,000	300,000	300,000	300,000	300,000
Total Wastewater Collection System	519,791	406,115	400,000	382,967	400,000	400,000	400,000	400,000	400,000
<b>Wastewater Treatment Plant Expansion</b>									
LIFT STATION PROJECTS	56,713	397,004	200,000	50,224	270,000	200,000	200,000	200,000	400,000
WWTP IMPROVEMENTS	135,596	1,965	0	0	475,000	0	350,000	1,270,000	1,230,000
WWTP BOOSTER PUMP FACIL	10,822		0		0	0	0	0	0
FORCE MAIN PROJECTS	195,052	260,394	1,100,000	2,487,600	5,100,000	1,100,000	100,000	100,000	100,000
Total WWTP Expansion	398,183	659,364	1,300,000	2,537,824	5,845,000	1,300,000	650,000	1,570,000	1,730,000
<b>Total Expenses</b>	<b>\$ 10,807,157</b>	<b>\$ 11,810,383</b>	<b>\$ 5,517,000</b>	<b>\$ 8,157,105</b>	<b>\$ 15,418,916</b>	<b>\$ 8,240,000</b>	<b>\$ 12,950,000</b>	<b>\$ 14,170,000</b>	<b>\$ 5,478,000</b>

Anticipated Financing Needs \$ (7,590,000) \$ (7,300,000) \* \$ (8,520,000) \* \$ (4,828,000)

FY 2010 Financing shown under Line of Credit in Revenues section

FY 2011-14 No future financing shown - cash only

\* FY 2012 and FY 2013 MOD/EXPAND WATER PLANT is for the Phase 1 Ground Water project and is using a best case scenario for construction costs. Engineer's estimate were \$15,800,000 and \$15,900,000 respectively and included a 40% contingency. Anticipated financing is based on the best case scenario and anticipated, but not guaranteed grant funding.

The Actual FY 2007 & FY 2008 columns are based on comparison to budget and therefore include capital asset acquisitions and do not include asset transfers.

## REVENUES

UTILITIES CONSTRUCTION  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
31-01	SWFWMD WATER SUP STDY ASR	448,039	661,059	0	284,254	0
31-02	SWFWMD CHLORIDE STUDY	61,480	0	0	0	0
*	<b>INTERGOVERNMENTAL REVENUE</b>	<b>509,519</b>	<b>661,059</b>	<b>0</b>	<b>284,254</b>	<b>0</b>
10-00	INTEREST ON INVESTMENTS	254,954	257,468	150,000	150,000	150,000
90-00	MISCELLANEOUS REVENUE	0	433	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>254,954</b>	<b>257,901</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
26-00	UTILITIES O M & R	2,000,000	589,284	0	0	0
32-00	SEWAGE SYS CAP IMPR	353,271	0	0	0	0
35-00	WATER SYS CAPACITY ESCROW	1,800,000	1,320,000	0	0	0
36-00	SEWER SYS CAPACITY ESCROW	1,300,000	1,000,000	0	0	0
10-01	LINE OF CREDIT	0	0	3,474,552	0	14,713,296
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,892,448	2,520,674	555,620
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	1,475,770	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	3,726,407	0
*	<b>OTHER REVENUE SOURCES</b>	<b>5,453,271</b>	<b>2,909,284</b>	<b>5,367,000</b>	<b>7,722,851</b>	<b>15,268,916</b>
		<b>6,217,744</b>	<b>3,828,244</b>	<b>5,517,000</b>	<b>8,157,105</b>	<b>15,418,916</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

## EXPENDITURES

UTILITIES CONSTRUCTION  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
99-07	RESERVE FOR CONTINGENCIES	0	0	500,000	555,620	500,000
91-26	UTILITIES O M & R	1,134,022	1,716,574	0	0	0
*	<b>UTILITIES CONSTRUCTION</b>	<b>1,134,022</b>	<b>1,716,574</b>	<b>500,000</b>	<b>555,620</b>	<b>500,000</b>
63-09	MISC UTILITY RELOCATION	0	0	1,567,000	1,339,928	3,000,000
63-21	WATER MAIN UPGRADES	0	0	600,000	459,453	500,000
63-30	HENDRICKSON DAM IMPROVEMT	0	0	500,000	1,819,558	3,973,916
63-59	GENERATOR BAL HARBOR	0	0	150,000	0	200,000
65-02	MOD/EXPAND WATER PLANT	19,320	0	500,000	1,061,755	1,000,000
*	<b>WATER INFRASTRUCTURE IMPROV</b>	<b>19,320</b>	<b>0</b>	<b>3,317,000</b>	<b>4,680,694</b>	<b>8,673,916</b>
63-28	GRAVITY SEWER REPLACEMENT	0	0	100,000	30,000	100,000
63-56	WW COLLECTION SYS IMPROVE	0	0	300,000	352,967	300,000
**	<b>WASTEWATER COLLECT SYSTEM</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	<b>382,967</b>	<b>400,000</b>
63-29	LIFT STATION PROJECTS	0	0	200,000	50,224	270,000
63-31	WWTP IMPROVEMENTS	0	0	0	0	475,000
63-67	FORCE MAIN PROJECTS	0	0	1,100,000	2,487,600	5,100,000
**	<b>WASTEWTR TRT PLANT EXPANS</b>	<b>0</b>	<b>0</b>	<b>1,300,000</b>	<b>2,537,824</b>	<b>5,845,000</b>
		<b>1,153,342</b>	<b>1,716,574</b>	<b>5,517,000</b>	<b>8,157,105</b>	<b>15,418,916</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**UTILITIES  
CAPITAL IMPROVEMENTS PROGRAM  
FY 2010 - 2014  
(All figures in thousands of dollars)**

Page #	PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding*	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	<b>CAPITAL OUTLAY BUILDING</b>							
5.53	Utility Relocation FM/WM @ MPF & Fiber Optic Line	100			100			
	<b>WATER &amp; WASTEWATER STUDY</b>							
5.54	Water & Wastewater Master Plan Update	150						150
	<b>WATER SYSTEM</b>							
	<b>Utility Relocation 411-8422-533-63-09</b>							
5.55	Burnt Store Rd Widening *\$1178 rebudgeted in FY10	1,473	273	1,200				
5.56	Piper Road Widening WM/FM	2,047	247	1,800				
	<b>Water Main Upgrades 411-8422-533-63-21</b>							
5.57	Charlotte Park & other 2-inch water mains	300 yrlly	343	300	300	300	300	300
5.58	Bal Harbor 14" WM	1,150			1,150			
5.59	Riverside Drive Improvements	190			190			
5.60	Watermain Renewal/Replacement (Service Connections)	200 yrlly		200	200	200	200	200
5.61	Utility Line Extension Policy Developer Agreements * Release \$200 in FY09	100 yrlly			100	100	100	100
5.62	Florida Street 12" WM	1,098						1,098
	<b>Hendrickson Dam Improvements 411-8422-533-63-30</b>							
5.63	Spillway Replacement *\$1026 moved forward from FY10	5,500	1,526	3,974				
	<b>Generator Bal Harbor 411-8422-533-63-59</b>							
5.64	Bal Harbor Generator *\$200 rebudgeted in FY10	200		200				
	<b>Mod/Expand WTP - 411-8422-533-65-02</b>							
5.65	Scada Improvements - WTP	200					200	
5.66	6 MGD Expansion (Balance of project extends beyond FY 14)	50,000					500	1,000
5.67	Phase 1 Ground Water	27,200-37,200	500	1,000	4,000	10,800-15,800	10,900-15,900	
	<b>WASTEWATER SYSTEM</b>							
	<b>Gravity Sewer Replacement 411-8536-535-63-28</b>							
5.68	Gravity Sewer Replacement (Annual)	100 yrlly		100	100	100	100	100
	<b>WW Collection System Improvements 411-8536-535-63-56</b>							
5.69	Inflow Abatement - Rehabilitation Structures	300 yrlly		300	300	300	300	300
	<b>Lift Station Projects 411-8711-535-63-29</b>							
5.70	LS Renewal/Replacement	200 yrlly		200	200	200	200	200
5.71	LS 63 Pumps and FM *Rebudget \$70 in FY10	70		70				
5.72	LS 43 Pumps and FM	100						100
5.73	LS 61 Upgrade	100						100
	<b>Wastewater Treatment Plant Improvements 411-8711-535-63-31</b>							
5.74	Scada Improvements - WWTP	75		75				
5.75	Residual Management	100				100		
5.76	Tank Coating	250				250		
5.77	Permit Renewal Deep Injection Well	40					40	
5.78	Filtration/High Level Disinfection	2,860		400			1,230	1,230
	<b>Force Main Projects 411-8711-535-63-67</b>							
5.79	BPF/WWTP Relief Force Main *Release \$639 in FY09	5,630	630	5,000				
5.80	Bal Harbor 12" FM	1,000			1,000			
5.81	Force Main Renewal/Replacement	100 yrlly		100	100	100	100	100
5.82	East Side Sewer Force Main	2,000	2,000					
	<b>UTILITY FUND TOTAL</b>			14,919	7,740	12,450-17,450	14,170-19,170	4,978

\* Prior Years' Funding includes actual expenditures from prior years plus projected FY 09 expenditures only on projects that extend beyond FY 09; except for East Side Sewer Force Main project which had been planned previously for FY 11 and was moved forward to FY 09.

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Utility Relocation of FM/WM & Fiber Optic Cable - 411-0000-536-62-23 - PWUTCP						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$ _____          ____ Sq Ft                                           N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>  <u><b>FY 2011:</b></u>          When the property is sold, this cost allocated is for the relocation of utility FM/WM and Fiber Optic Line.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft             \$ _____          ____ Equipment     \$ _____                                           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP       \$ <u>100,000</u>          Engineering         \$ _____          Land                     \$ _____          Site                     \$ _____          Improvement         \$ _____          Construction         \$ <u>100,000</u>          Landscaping         \$ _____          Equipment             \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual                                           Services          _____ Equipment          _____ Other Costs  <small>Relocation from temp. facility to permanent facility. No add'l operating costs</small>          _____ 0 _____ Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 10%; text-align: center;">Local</th> <th style="width: 10%; text-align: center;">State</th> <th style="width: 10%; text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	<u>RF</u>	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>RF</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						
<p><b>Project Justification:</b>          Previous facilities were destroyed by Hurricane Charley.           Utilities Dept. has a temporary leased facility on Taylor Rd and partial use of the Bayfront Center.</p>																									

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Water & Wastewater Master Plan Update – (NEEDS ACCOUNT NO) – WWWMPU						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft     \$ _____          ____ Sq Ft                                           N/A</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>  <u><b>FY 2011:</b></u>  <u><b>FY 2012:</b></u>  <u><b>FY 2013:</b></u>  <u><b>FY 2014:</b></u>          Revise water Demands, identify water supply project scenarios, evaluate scenarios, and recommend project(s) to meet future water needs.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft             \$ _____          ____ Equipment     \$ _____                                           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired          _____ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP       \$ 150,000          Engineering         \$ 150,000          Land                     \$ _____          Site                     \$ _____          Improvement         \$ _____          Construction         \$ _____          Landscaping         \$ _____          Equipment             \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs          No add'l operating costs.          _____ 0 Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	RF _____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	RF _____	_____	_____																						

**Project Justification:**  
 Perform water supply planning at 5 year interval, or as needed, to evaluate water supply needs and recommend new water supply projects to meet future water supply needs.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Burnt Store Rd Widening - 411-8422-533-63-09 - BSRBRI						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
273,000	\$1,200,000	\$0	\$0	\$0	\$0	\$1,473,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft      \$ _____ N/A          _____ Sq Ft      County Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          100% utility relocation design plans completed FY 2009.</p> <p><b>FY 2010:</b>          Project will relocate 7,000 LF 12 WM and 7,000 LF 6" force main. Existing 6" force main to be replaced with new 12" force main. Project schedule is dependent upon Charlotte County Public Works schedule for Burnt Store Road Widening project.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft      \$ _____          _____ Equipment      \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP      \$ <u>273,000</u>          In Present CIP      \$ <u>1,200,000</u>          Engineering      \$ <u>513,000</u>          Land      \$ _____          Site      \$ _____          Improvement      \$ _____          Construction      \$ <u>960,000</u>          Landscaping      \$ _____          Equipment      \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs  <small>*Relocation of existing lines. No add'l operating costs.</small>          _____ 0 _____ Total</p>	<p><b>Project Justification:</b>          To relocate water and wastewater lines to accommodate the widening of roadway per County project. Funding schedule is based on best available information from Charlotte County.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	RF	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Piper Road Widening - 411-8422-533-63-09 - PIPER						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$ 247,000	\$1,800,000	\$0	\$0	\$0	\$0	\$2,047,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft     County Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          100% utility relocation plans completed FY 2009 per Charlotte County project schedule.</p> <p><b>FY 2010:</b>          Construct / Relocate new 18" water main, 12" WM, and 16" force main to accommodate the widening roadway.</p> <p>Project schedule is dependent upon Charlotte County Public Works schedule for Piper Road project.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ <u>247,000</u>          In Present CIP     \$ <u>1,800,000</u>          Engineering     \$ <u>607,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>1,440,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs  <small>*Relocation of existing lines. No add'l operating costs.</small>          _____ 0 Total</p>	<p><b>Project Justification:</b>          To relocate lines as needed to accommodate the widening of roads per County project. New Piper Road alignment creates need for relocation of existing 18" water main and relocation of existing 12" force main. Construction funding schedule is based on best available information from Charlotte County.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	RF	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Charlotte Park Improvements - 411-8422-533-63-21 – CHPKWM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$343,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,843,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft         County Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>          Design and construction of new water distribution system.   <u><b>FY 2011:</b></u>          Design and construction of new water distribution system.   <u><b>FY 2012:</b></u>          Design and construction of new water distribution system.   <u><b>FY 2013:</b></u>          Design and construction of new water distribution system.   <u><b>FY 2014:</b></u>          Design and construction of new water distribution system.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>343,000</u>          In Present CIP     \$ <u>1,500,000</u>          Engineering        \$ _____          Land                 \$ _____          Site                 \$ _____          Improvement      \$ _____          Construction      \$ <u>1,843,000</u>          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs.          ___ 0 Total</p>	<p><b>Project Justification:</b>          Perform renew and replacement (R&amp;R) of water lines which have reached the end of their service life, or do meet level of service standards.           Construct new water distribution lines in Charlotte Park community, and other locations, to replace below standard lines installed by developer. Project funding is based on FY 2009 CIP planning work session with Finance. Project is programmed with one year phase increments based on funding schedule.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF	___	___	2nd Yr	RF	___	___	3rd Yr	RF	___	___	4th Yr	RF	___	___	5th Yr	RF	___	___
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2nd Yr	RF	___	___																						
3rd Yr	RF	___	___																						
4th Yr	RF	___	___																						
5th Yr	RF	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Bal Harbor 14" Water Main - 411-8422-533-63-21 - BH14WM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$1,150,000	\$0	\$0	\$0	\$1,150,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        County Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>  <u><b>FY 2011:</b></u>          Design and construct 5,400 LF new 14" water main along Bal Harbor Blvd. between Aqui Esta and Marion Avenue.  <u><b>FY 2012:</b></u>  <u><b>FY 2013:</b></u>  <u><b>FY 2014:</b></u></p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft        \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>1,150,000</u>          Engineering        \$ <u>230,000</u>          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction       \$ <u>920,000</u>          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs.          ___ 0 Total</p>	<p><b>Project Justification:</b>          Provide improved water distribution capacity. Project is listed in the Water Master Plan page 4-31. Funding schedule is based on FY 2009 CIP planning work session with Finance Department. This project will be combined with Bal Harbor 12" force main CIP project.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	RF ___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	RF ___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Riverside Drive Improvements - 411-8422-533-63-21 - RIVIMP						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$190,000	\$0	\$0	\$0	\$190,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft     County Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>   <u><b>FY 2011:</b></u>          Design and construct 1,500 LF new 6" water main on Riverside Drive from Tuckerman to Dutch, and 800 LF new 8" water main from Regent to Darst.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft     \$ _____          ___ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>190,000</u>          Engineering     \$ <u>38,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>152,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          -1,560 Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs           -1,560 Total</p>	<p><b>Project Justification:</b>          Provide improved water distribution capacity. Project is listed in Water Master Plan page 4-32. Funding schedule is based on FY 2009 CIP planning work session with Finance Department.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	RF	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	RF	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Water Main Renewal/Replacement - 411-8422-533-63-21 - WMRR						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$200,000	\$200,00	\$200,000	\$200,000	\$200,000	\$1,000,000

<p><b>1. Land Cost:</b>          ____ Acres          ____ Front Ft      \$ ____ N/A          ____ Sq Ft            Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ____ Survey in Progress          ____ Plans in Preparation          ____ Completed</p>	<p><b>Project Description:</b>  <b>FY 2010:</b> annual project  <b>FY 2011:</b> annual project  <b>FY 2012:</b> annual project  <b>FY 2013:</b> annual project  <b>FY 2014:</b> annual project</p> <p>Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p>																							
<p><b>2. Building Construction Cost:</b>          ____ Sq Ft            \$ ____          ____ Equipment    \$ ____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ____ Not Yet Acquired          ____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ____ No Land Involved          ____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ ____          In Present CIP    \$ <u>1,000,000</u>          Engineering        \$ <u>200,000</u>          Land                 \$ ____          Site                 \$ ____          Improvement      \$ ____          Construction      \$ <u>800,000</u>          Landscaping       \$ ____          Equipment         \$ ____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ____ Personal Services          ____ Contractual          ____ Services          ____ Equipment</p> <p><small>*Replacement of existing lines. No add'l operating costs.</small></p> <p style="text-align: center;">____ 0 ____ Total</p>																								
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	Local	State	Federal																						
1st Yr	RF ____	____	____																						
2nd Yr	RF ____	____	____																						
3rd Yr	RF ____	____	____																						
4th Yr	RF ____	____	____																						
5th Yr	RF ____	____	____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Utility Line Extension Policy - 411-8422-533-63-21 - LINEXT						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>  <u><b>FY 2011:</b></u>  <u><b>FY 2012:</b></u>  <u><b>FY 2013:</b></u>  <u><b>FY 2014:</b></u></p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>  <input checked="" type="checkbox"/> Not Yet Acquired          ___ Partly Acquired          ___ Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>400,000</u>          Engineering        \$ <u>400,000</u>          Land                 \$ _____          Site                  \$ _____          Improvement      \$ _____          Construction      \$ _____          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs    <small>*TBD as projects are scheduled with developers</small>  <u>TBD</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	<u>RF</u>	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	<u>RF</u>	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	<u>RF</u>	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	<u>RF</u>	___	___																						

**Project Justification:**  
 City Council adopted a Uniform Line Extension Policy to cost share utility improvements for projects which over size utility lines based on approved developer agreements. Funds create a dedicated funding source for program expenses.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Florida Street 12" Water Main - 411-8422-533-63-21 - FL12WM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$0	\$1,098,000	\$1,098,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft     Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>  <u><b>FY 2011:</b></u>  <u><b>FY 2012:</b></u>  <u><b>FY 2013:</b></u>  <u><b>FY 2014:</b></u>          Design and construct 4,500 LF new 12" water main</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>1,098,000</u>          Engineering     \$ <u>219,600</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>878,400</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <u>10,000</u> Other Costs-Maintenance          _____ Total</p>	<p><b>Project Justification:</b>          Florida Street between Dundee Road and Edison Community College has no water line. Construction of a new 12" water line create water availability to commercial and residential lands along Florida Street and add a critical pipeline component to the water distribution system improving capacity and reliability.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	<u>RF</u>	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	<u>RF</u>	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Spillway Replacement – 411-8422-533-63-30 – SPWYRP						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$1,526,000	\$3,974,000	\$0	\$0	\$0	\$0	\$5,500,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft      \$ _____ N/A          _____ Sq Ft      State Easement</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>  <u><b>FY 2010:</b></u>          Construct spillway replacement   <u><b>FY 2011:</b></u></p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft      \$ _____          _____ Equipment      \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP      \$ <u>1,526,000</u>          In Present CIP      \$ <u>3,974,000</u>          Engineering      \$ <u>1,294,800</u>          Land      \$ _____          Site      \$ _____          Improvement      \$ _____          Construction      \$ <u>4,205,200</u>          Landscaping      \$ _____          Equipment      \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <u>-75,000</u> Other Costs-R&amp;M   <u>-75,000</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	<u>RF</u>	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

**Project Justification:**  
 2006 Inspection Report recommended interim repairs to the dam and spillway, and recommended replacement of the spillway within 4 years. A Spillway Replacement Alternative Analysis Report was adopted by UAB and City Council January 2009. Design and permitting is scheduled to be completed November 2009 with spillway construction completion by June 2010.

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Bal Harbor Generator – 411-8422-533-63-59 – BALGEN						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>   <u><b>FY 2010:</b></u>          Design and construct an emergency generator at the Bal Harbor High Service Pump Station.   <u><b>FY 2011:</b></u>   <u><b>FY 2012:</b></u>   <u><b>FY 2013:</b></u>   <u><b>FY 2014:</b></u></p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>200,000</u>          Engineering     \$ <u>40,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>160,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services  <u>1,000</u> Contractual          _____ Services          _____ Equipment  <u>1,500</u> Other Costs-Fuel   <u>2,500</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	<u>RF</u>	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)



## Capital Improvements Program: Project Detail

<b>Project Title:</b> 6 MGD Expansion - 411-8422-533-65-02- 6MGEXP						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$500,000	\$ 1,000,000	\$1,500,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b></p> <p><b>FY 2010:</b></p> <p><b>FY 2011:</b></p> <p><b>FY 2012:</b></p> <p><b>FY 2013:</b>          Design Report and begin design of WTP improvements</p> <p><b>FY 2014:</b></p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>1,500,000</u>          Engineering        \$ <u>1,500,000</u>          Land                    \$ _____          Site                    \$ _____          Improvement        \$ _____          Construction        \$ _____          Landscaping        \$ _____          Equipment            \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          *FY 2013 &amp; 2014 are for Design Only          ___ 0 Total</p>	<p><b>Project Justification:</b>          Plan, design, and construct WTP improvement projects as needed to meet future water demand forecast as defined in the 2008 Water Supply Master Plan.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	<u>RF</u>	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	<u>RF</u>	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Phase 1 Ground Water - 411-8422-533-65-02- PH1GW						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$ .5 M	\$1 M	\$4 M	\$10.8-15.8 M	\$10.9-15.9 M	\$0	\$27.2-37.2 M

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          FY 2010-14 Total of \$36.7 M is engineer's estimate with 40% contingency. City is using \$26.7 M as a best case scenario.</p> <p>5 yr proforma:              Total Project           \$26.7 M              Anticipated Grant    10.0 M              Financing               16.7 M</p>																								
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft         \$ _____          _____ Equipment   \$ _____</p> <p style="text-align: center;">N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																									
<p><b>3. Estimated Costs:</b></p> <p>In Previous CIP    \$ <u>500,000</u>          In Present CIP    \$ <u>26,700,000</u>          Engineering       \$ <u>7,840,000</u>          Land                \$ _____          Site                 \$ _____          Improvement      \$ _____          Construction      \$ <u>19,360,000</u>          Landscaping       \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b></p> <p>_____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <u>35,000</u> Other Costs-R&amp;M, Electric, Insurance    <u>35,000</u> Total</p>	<p><b>FY 2010:</b>          Design and permit 2 MGD RO WTP improvement  <b>FY 2011:</b>          Design and permit 2 MGD RO WTP improvement  <b>FY 2012:</b>          Construct 2 MGD RO WTP improvement  <b>FY 2013:</b>          Construct 2 MGD RO WTP improvement  <b>FY 2014:</b>          Construct 2 MGD RO WTP improvement</p>																								
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	Local	State	Federal																							
1st Yr	<u>RF</u>	_____	_____																							
2nd Yr	<u>RF</u>	_____	_____																							
3rd Yr	<u>RF/G</u>	_____	_____																							
4th Yr	<u>RF/G</u>	_____	_____																							
5th Yr	<u>RF</u>	_____	_____																							

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Gravity Sewer Replacement – 411-8536-535-63-28 - GSREPL						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Funds will reconstruct existing gravity sewer lines. Old clay pipe gravity lines are candidate projects for replacement with PVC sewer pipe. Projects are coordinated with Public Works street reconstruction projects. Projects will be identified by project name and project code.</p> <p><b>FY 2010:</b> annual project  <b>FY 2011:</b> annual project  <b>FY 2012:</b> annual project  <b>FY 2013:</b> annual project  <b>FY 2014:</b> annual project</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$    500,000          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction       \$    500,000          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs  <small>There is a direct Savings, but until a significant amount of this program is completed the City will not realize the savings.</small>          ___ TBD Total</p>	<p><b>Project Justification:</b>          Renewal or replacement of gravity sewer is performed to maintain system capacity. Clay pipe collection lines may reach the end of service life. Projects are determined by Public Works Department and are typically Street reconstruction or related to Public Works CIP projects.</p>																							
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	Local	State	Federal																						
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2nd Yr	RF	___	___																						
3rd Yr	RF	___	___																						
4th Yr	RF	___	___																						
5th Yr	RF	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> WWC Inflow Abatement Rehabilitation Structures - 411-8536-535-63-56 - IAREH						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Replacement/rehabilitation of the city's wastewater collection system throughout the City's service area. Projects include interior coating of manholes and wet wells, installation of manhole inflow protectors, smoke testing, grouting and lining sewer lines. Improvements will be identified with project name and code.  <u><b>FY 2010:</b></u>          annual project  <u><b>FY 2011:</b></u>          annual project  <u><b>FY 2012:</b></u>          annual project  <u><b>FY 2013:</b></u>          annual project  <u><b>FY 2014:</b></u>          annual project</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>1,500,000</u>          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction       \$ <u>1,500,000</u>          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs  <small>There is a direct Savings, but until a significant amount of this program is completed the City will not realize the savings.</small>          ___ TBD Total</p>	<p><b>Project Justification:</b>          Inspection, replacement and renewal of the City's collection system will reduce infiltration and inflow into the city's sewer system. Projects reduce collection system defects, maintain system capacity, and reduce wet weather over flows.</p>																							
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	Local	State	Federal																						
1st Yr	RF	___	___																						
2nd Yr	RF	___	___																						
3rd Yr	RF	___	___																						
4th Yr	RF	___	___																						
5th Yr	RF	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Lift Station Renewal/Replacement – 411-8711-535-63-29 – LSRR						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft     Easements</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>          Funds will design and construct wastewater lift station rehabilitation or improvements  <u><b>FY 2010:</b></u>          annual project  <u><b>FY 2011:</b></u>          annual project  <u><b>FY 2012:</b></u>          annual project  <u><b>FY 2013:</b></u>          annual project  <u><b>FY 2014:</b></u>          annual project</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>1,000,000</u>          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>1,000,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs          No add'l operating costs.          _____ 0 Total</p>	<p><b>Project Justification:</b>          Provide improved waste water transmission capacity. Projects are identified by waste water master plan or other studies. Projects may result from immediate need to maintain level of service to customer or reduce costs responding to multiple repairs. Funding schedule is based on FY 2009 CIP planning work session with Finance Department.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	_____	_____	2nd Yr	<u>RF</u>	_____	_____	3rd Yr	<u>RF</u>	_____	_____	4th Yr	<u>RF</u>	_____	_____	5th Yr	<u>RF</u>	_____	_____
	Local	State	Federal																						
1st Yr	<u>RF</u>	_____	_____																						
2nd Yr	<u>RF</u>	_____	_____																						
3rd Yr	<u>RF</u>	_____	_____																						
4th Yr	<u>RF</u>	_____	_____																						
5th Yr	<u>RF</u>	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Lift Station 63 Pumps & Force Main – 411-8711-535-63-29 – LS63PF						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Easements</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Project will rehabilitate and upgrade LS 63, install new pumping, piping, controls, and electric supply transformer.</p> <p><b>FY 2010:</b>          Pumps and piping improvements to LS 63</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>70,000</u>          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction      \$ <u>70,000</u>          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs.          ___ 0 Total</p>	<p><b>Project Justification:</b>          LS 63 is a regional lift station. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>RF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Lift Station 43 Pumps & Force Main – 411-8711-535-63-29 – LS43PF						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Easements</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Project will rehabilitate and upgrade LS 43, install new pumping, piping, controls, and electric supply transformer.</p> <p><b>FY 2014:</b>          Pumps and piping improvements to LS 43</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft        \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>100,000</u>          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction       \$ <u>100,000</u>          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs.          ___ 0 Total</p>	<p><b>Project Justification:</b>          LS 43 is a regional lift station. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	RF	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	RF	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Lift Station 61 Upgrade - 411-8711-535-63-29 - LS61UG						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Easements</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Project will rehabilitate and upgrade LS 61, install new pumping, piping, controls, and electric supply transformer.</p>																								
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																									
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$ <u>100,000</u>          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement       \$ _____          Construction      \$ <u>100,000</u>          Landscaping        \$ _____          Equipment          \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs          ___ 0 Total</p>	<p><b>FY 2014:</b>          Pumps and piping improvements to LS 61</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	RF	___	___	<p><b>8. Effect on Income (+ or -):</b>          ___ Loss of Taxes          ___ Gain From Sales of          ___ Previous Facility          ___ New Revenues  <input checked="" type="checkbox"/> No Effect          ___ Total</p>	<p><b>Project Justification:</b>          LS 61 is a regional lift station. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>
	Local	State	Federal																							
1st Yr	___	___	___																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	___	___	___																							
5th Yr	RF	___	___																							

\* FUNDING SOURCES (SEE PAGE 4.04)





## Capital Improvements Program: Project Detail

<b>Project Title:</b> Tank Coating - 411-8711-535-63-31 - TKCOAT						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>   <b>FY 2012:</b>          Replace interior coating system in one wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft     \$ _____          ___ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired          ___ Publicly Owned  <input checked="" type="checkbox"/> No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>250,000</u>          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ <u>250,000</u>          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs           No add'l operating costs.          ___ 0 Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Permit Renewal Deep Injection Well – 411-8711-535-63-31 – DWPERM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$0	\$0	\$40,000	\$0	\$40,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>   <b>FY 2013:</b>          The WWTP effluent disposal deep well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires renewal at 10 year intervals.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$     40,000          Engineering     \$ _____          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ _____          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs  <small>*Permit Renewal Only. No add'l operating costs.</small>          _____ 0 Total</p>	<p><b>Project Justification:</b>          Florida Department of Regulation will require renewal of the UIC permit by 2012.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	RF _____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	RF _____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Filtration/High Level Disinfection – 411-8711-535-63-31 – FILHLD						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$400,000	\$0	\$0	\$1,230,000	\$1,230,000	\$2,860,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>   <b>FY 2010:</b>          Select Engineer for permitting &amp; design   <b>FY 2013:</b>          Bid &amp; Construct   <b>FY 2014:</b>          Complete Construction start up and project close out.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>2,860,000</u>          Engineering     \$ <u>572,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>2,288,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment  <input type="checkbox"/> <u>TBD</u> Other Costs  <small>To be determined after Design</small>          _____ <u>TBD</u> Total</p>																								
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	<u>RF</u>	_____	_____	5th Yr	<u>RF</u>	_____	_____
	Local	State	Federal																						
1st Yr	<u>RF</u>	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	<u>RF</u>	_____	_____																						
5th Yr	<u>RF</u>	_____	_____																						
		<p><b>Project Justification:</b>           Mandated in Deep Well Permit Renewal - an EPA Rule requiring Filtration &amp; High Level Disinfection</p>																							

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> BPF/WWTP Relief Force Main – 411-8711-535-63-67 – BPF RFM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$630,000	\$5,000,000	\$0	\$0	\$0	\$0	\$5,630,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft         Right of Way and Easements</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Project is continuation of on-going project. Basis of Design Report completed in 2007. Funds are for design and construction of the BPF Relief Force Main 16,000 LF new 20" force main from the BPF to the WWTP. Project is listed in wastewater master plan page 6-34.</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ <u>630,000</u>          In Present CIP     \$ <u>5,000,000</u>          Engineering        \$ <u>630,000</u>          Land                 \$ _____          Site                  \$ _____          Improvement      \$ _____          Construction      \$ <u>5,000,000</u>          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment  <u>2,000</u> Other Costs   <u>2,000</u> Total</p>	<p><b>Project Justification:</b>          Provide additional capacity as determined in engineering design report of BPF upgrade. The existing BPF has a capacity of 6.7 MGD, capacity of 10 MGD is needed in the 5 year planning period.</p>																							
<p><b>4. Sources/Amounts of Financing:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>RF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Bal Harbor 12 inch Force Main – 411-8711-535-63-67 – BH12FM						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

<p><b>1. Land Cost:</b>          _____ Acres          _____ Front Ft     \$ _____ N/A          _____ Sq Ft     Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          _____ Survey in Progress          _____ Plans in Preparation          _____ Completed</p>	<p><b>Project Description:</b>   <b>FY 2011:</b>          Design and construct 5,400 LF of new 12" force main on Bal Harbor between Aqui Esta and Marion Avenue.</p>																							
<p><b>2. Building Construction Cost:</b>          _____ Sq Ft     \$ _____          _____ Equipment     \$ _____           N/A</p>	<p><b>6. Status of Land Acquisition:</b>          _____ Not Yet Acquired          _____ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          _____ No Land Involved          _____ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP     \$ _____          In Present CIP     \$ <u>1,000,000</u>          Engineering     \$ <u>200,000</u>          Land     \$ _____          Site     \$ _____          Improvement     \$ _____          Construction     \$ <u>800,000</u>          Landscaping     \$ _____          Equipment     \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          _____ Personal Services          _____ Contractual          _____ Services          _____ Equipment          _____ Other Costs           No add'l operating costs.          _____ 0 Total</p>	<p><b>Project Justification:</b>          LS 14, 15, and 32 are hydraulically limited due to undersized force main from Aqui Esta to Marion Avenue. Design report for force main was complete in 2007 and recommended replacement of existing FM with upgrade to 12" FM. Project is listed in wastewater master plan page 6-31. Funding schedule is based on FY 2009 CIP planning work session with Finance Department. This project will be scheduled to begin construction after completion of the Aqui Esta project to reduce traffic impacts and inconvenience to the public.</p>																							
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>RF</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

\* FUNDING SOURCES (SEE PAGE 4.04)

## Capital Improvements Program: Project Detail

<b>Project Title:</b> Force Main Renewal/Replacement – 411-8711-535-63-67 – FMRR						
<b>Responsible Department:</b> Utility Admin.		<b>Submittal Date:</b> April 2009		<b>Department Contact:</b> Tom Jackson		
<b>Previous Years</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Total Cost</b>
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p><b>1. Land Cost:</b>          ___ Acres          ___ Front Ft     \$ ___ N/A          ___ Sq Ft        Right of Way</p>	<p><b>5. Status of Project:</b>  <input checked="" type="checkbox"/> Preliminary Estimate          ___ Survey in Progress          ___ Plans in Preparation          ___ Completed</p>	<p><b>Project Description:</b>          Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p> <p><b>FY 2010:</b> annual project  <b>FY 2011:</b> annual project  <b>FY 2012:</b> annual project  <b>FY 2013:</b> annual project  <b>FY 2014:</b> annual project</p>																							
<p><b>2. Building Construction Cost:</b>          ___ Sq Ft         \$ _____          ___ Equipment   \$ _____            N/A</p>	<p><b>6. Status of Land Acquisition:</b>          ___ Not Yet Acquired          ___ Partly Acquired  <input checked="" type="checkbox"/> Publicly Owned          ___ No Land Involved          ___ Gift</p>																								
<p><b>3. Estimated Costs:</b>          In Previous CIP    \$ _____          In Present CIP     \$    500,000          Engineering        \$ _____          Land                 \$ _____          Site                  \$ _____          Improvement      \$ _____          Construction       \$    500,000          Landscaping        \$ _____          Equipment         \$ _____</p>	<p><b>7. Effect on Operating Costs (+ or -):</b>          ___ Personal Services          ___ Contractual          ___ Services          ___ Equipment          ___ Other Costs          No add'l operating costs.          ___ 0 Total</p>	<p><b>Project Justification:</b>          Improvements to the wastewater transmission system are programmed to address system needs identified by conventional planning practices. Rehabilitation and improvements to existing facilities are needed as a result of end of service life and changes to the utility system from growth or other capital projects. Projects are typically performed to rehabilitate or upgrade existing facilities and these may not be identified in planning practices.</p>																							
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1st Yr	RF	___	___																						
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3rd Yr	RF	___	___																						
4th Yr	RF	___	___																						
5th Yr	RF	___	___																						

\* FUNDING SOURCES (SEE PAGE 4.04)



City of Punta Gorda  
Sanitation Fund  
Revenue and Expense Comparison  
Actual FY 2007 through Budget FY 2010

Revenue:	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Solid Waste Franchise Fee	\$ 16,060	\$ 13,757	\$ 12,500	\$ 12,500	\$ 12,500
Service Charges	2,828,987	2,837,052	2,814,291	2,820,000	2,825,000
Interest Income	11,429	9,802	5,150	4,200	2,600
Recycling	1,610	3,333	1,648	1,648	1,500
Miscellaneous	11,246				
Subtotal Operating Revenue	<u>2,869,332</u>	<u>2,863,944</u>	<u>2,833,589</u>	<u>2,838,348</u>	<u>2,841,600</u>
Capital Lease			400,000		
Subtotal Operating & Financing Rev	<u>2,869,332</u>	<u>2,863,944</u>	<u>3,233,589</u>	<u>2,838,348</u>	<u>2,841,600</u>
Projected Carryover-Beginning	<u>197,631</u>	<u>321,324</u>	<u>198,126</u>	<u>548,883</u>	<u>232,609</u>
Total Revenues	<u>\$ 3,066,963</u>	<u>\$ 3,185,268</u>	<u>\$ 3,431,715</u>	<u>\$ 3,387,231</u>	<u>\$ 3,074,209</u>
Expenses:					
Personnel Services	\$ 1,070,859	\$ 1,084,890	\$ 1,117,983	\$ 1,101,920	\$ 1,111,500
Operating Expenses	1,388,672	1,352,710	1,438,358	1,306,315	1,327,441
Capital Outlay	45,723	-	400,000	600,000	200,000
Subtotal Operations	<u>2,505,254</u>	<u>2,437,600</u>	<u>2,956,341</u>	<u>3,008,235</u>	<u>2,638,941</u>
Principal-Capital Lease	203,961	171,030	148,863	124,273	129,102
Interest-Capital Lease	36,424	27,755	30,884	22,114	17,285
Subtotal Operations & Debt	<u>2,745,639</u>	<u>2,636,385</u>	<u>3,136,088</u>	<u>3,154,622</u>	<u>2,785,328</u>
Projected Carryover-End	<u>321,324</u>	<u>548,883</u>	<u>295,627</u>	<u>232,609</u>	<u>288,881</u>
Total Expenses	<u>\$ 3,066,963</u>	<u>\$ 3,185,268</u>	<u>\$ 3,431,715</u>	<u>\$ 3,387,231</u>	<u>\$ 3,074,209</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL  
Sanitation Fund  
Proforma Schedule of Revenues and Expenses  
FY 2007 through FY 2014**

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011 0.25%	Proforma FY 2012 0.50%	Proforma FY 2013 1.00%	Proforma FY 2014 2.00%
<b>Revenues:</b>									
Solid Waste Franchise Fee	\$ 16,060	\$ 13,757	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Commercial Refuse	594,352	562,395	570,000	501,000	501,000	502,253	504,764	509,811	520,008
Multi Family Refuse	572,597	564,306	556,291	575,000	580,000	581,450	584,357	590,201	602,005
Single Family Refuse	1,538,213	1,556,666	1,548,000	1,562,000	1,565,000	1,568,913	1,576,757	1,592,525	1,624,375
Yardwaste Collection	60,298	61,502	60,000	70,000	70,000	70,175	70,526	71,231	72,656
Recycling Collection	78,361	84,610	80,000	107,000	109,000	109,273	109,819	110,917	113,135
Miscellaneous	9,451	20,708	6,798	10,848	4,100	4,750	5,750	5,000	3,500
<b>Total Sanitation Revenue</b>	<b>2,869,332</b>	<b>2,863,944</b>	<b>2,833,589</b>	<b>2,838,348</b>	<b>2,841,600</b>	<b>2,849,313</b>	<b>2,864,473</b>	<b>2,892,185</b>	<b>2,948,179</b>
<b>Other Sources:</b>									
Capital Lease	-	-	400,000	-	-	-	-	-	-
<b>Total Funds Available</b>	<b>2,869,332</b>	<b>2,863,944</b>	<b>3,233,589</b>	<b>2,838,348</b>	<b>2,841,600</b>	<b>2,849,313</b>	<b>2,864,473</b>	<b>2,892,185</b>	<b>2,948,179</b>
<b>Expenses:</b>									
Personnel Expenses	1,070,859	1,084,890	1,117,983	1,101,920	1,111,500	1,111,500	1,144,845	1,179,190	1,214,566
Operating Expenses	1,081,113	1,050,605	1,115,983	983,940	1,030,634	1,030,634	1,051,247	1,072,272	1,093,717
Administrative Charges	307,559	302,105	322,375	322,375	296,807	296,807	302,368	308,041	313,826
Capital	45,723	-	400,000	600,000	200,000	85,000	225,000	225,000	-
Debt Service	240,385	198,785	179,747	146,387	146,387	146,387	124,136	101,884	-
<b>Total Sanitation Expenses</b>	<b>2,745,639</b>	<b>2,636,385</b>	<b>3,136,088</b>	<b>3,154,622</b>	<b>2,785,328</b>	<b>2,670,328</b>	<b>2,847,596</b>	<b>2,886,386</b>	<b>2,622,109</b>
<b>(Expenses in excess of Revenue)</b>	<b>123,693</b>	<b>227,559</b>	<b>97,501</b>	<b>(316,274)</b>	<b>56,272</b>	<b>178,985</b>	<b>16,877</b>	<b>5,799</b>	<b>326,069</b>
Operating Reserves - Beginning	197,631	321,324	198,126	548,883	232,609	288,881	467,866	484,743	490,541
<b>Operating Reserves - Ending</b>	<b>\$ 321,324</b>	<b>\$ 548,883</b>	<b>\$ 295,627</b>	<b>\$ 232,609</b>	<b>\$ 288,881</b>	<b>\$ 467,866</b>	<b>\$ 484,743</b>	<b>\$ 490,541</b>	<b>\$ 816,611</b>

**Assumptions:**

Revenues:

Service Charges for Refuse Collection - FY 2010 provided by department, FY 2011-2014 increase by percentages as provided above

Personnel Expense:

FY 2010 - No merit pool

Health Insurance increase - 10% (Actual increase of 3.3% pending discussion)

Pension increase to 16.2% of pensionable earnings

Workers Comp per schedule

FY 2011 - All personnel expenses held at FY 2010 estimates

FY 2012-2014 - 3% est. increase

Operating Expense:

FY 2010 - Per Departmental requests

FY 2011 - Operating expenses held at FY 2010 estimates

FY 2012-2014 - 3% est. increase

Capital:

Per equipment replacement schedule

Debt Service:

Per debt schedule

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL  
Sanitation Rate Comparison with Neighboring Communities  
Actual FY 2009 and Proposed FY 2010

<u>Jurisdiction</u>	<u>Actual FY 2009 Cost/Year</u>	<u>Proposed FY 2010 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.00	\$148.04	1	yes
Manatee County	\$129.96	\$153.24	2	yes
Sarasota County*	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral	\$195.57	\$195.57	1	yes
Venice	\$202.08	\$202.08	2	no
Lee County**	\$230.00	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$234.72	\$244.86	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

\* FY 2010 Rates were not yet available

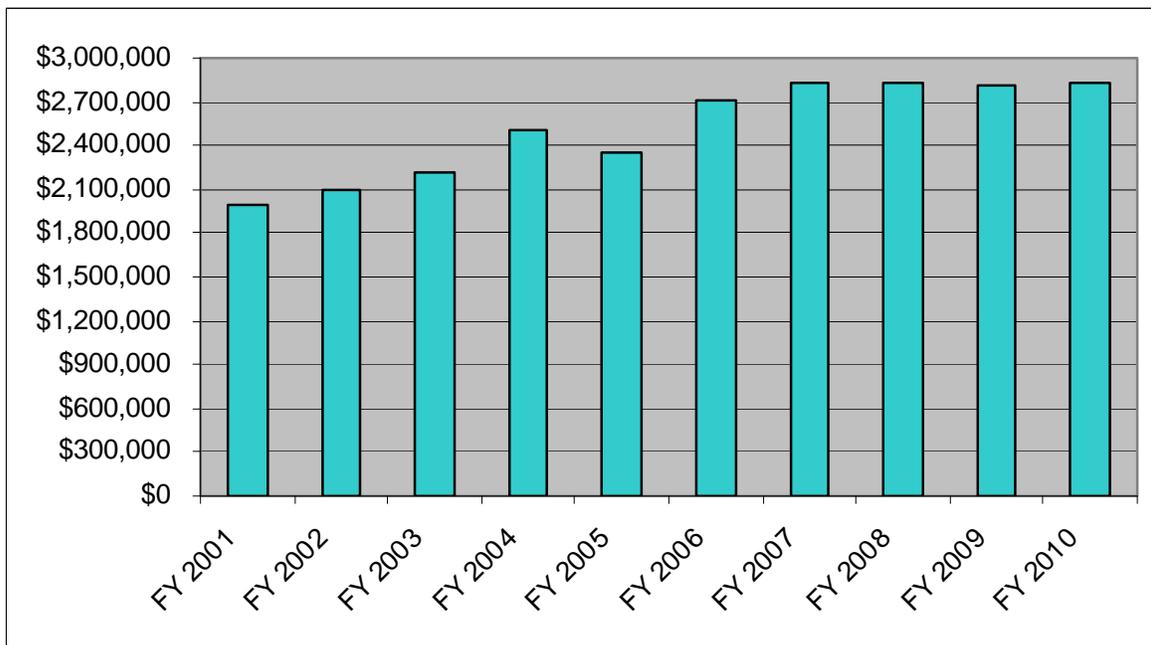
\*\* Average rate of five sanitation districts in Lee County

City of Punta Gorda  
Sanitation Fund  
**Sanitation-Charges for Services**  
430-0000-343-4100

The user fee for solid waste collection and disposal are charged to provide full revenue for the purpose of paying the costs for twice weekly collection and disposal of trash, garbage and yard waste. The rates for residential, multi-family units and non-residential customers are determined by the schedule in section 10-9 of the code of ordinances. The last rate increase was made by ordinance #1420-05 on September 5, 2005. There will be no rate increase this year.

Fiscal Year	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2001	\$1,990,391	8.34%	10,899	3.22%
FY 2002	\$2,091,504	5.08%	11,203	2.79%
FY 2003	\$2,208,154	5.58%	11,555	3.14%
FY 2004	\$2,509,936	*13.67%	11,736	1.57%
FY 2005	\$2,344,094	-6.61%	11,558	-1.52%
FY 2006	\$2,718,416	*15.97%	11,617	0.51%
FY 2007	\$2,828,985	4.07%	11,811	1.67%
FY 2008	\$2,837,052	0.29%	11,918	0.91%
FY 2009	\$2,820,000	-0.60%	11,750	-1.41%
FY 2010	\$2,825,000	0.18%	11,750	0%

\*rate change



REVENUES		SANITATION FUND BUDGET FY 2010				
		ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
70-00	SOLID WASTE FRANCHISE FEE	16,060	13,757	12,500	12,500	12,500
*	<b>LICENSES &amp; PERMITS</b>	<b>16,060</b>	<b>13,757</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
41-00	REFUSE COLLECTION	-14,834	7,573	0	5,000	0
41-01	COMMERCIAL REFUSE	594,352	562,395	570,000	501,000	501,000
41-02	MULTI FAMILY REFUSE	572,597	564,306	556,291	575,000	580,000
41-03	SINGLE FAMILY REFUSE	1,538,213	1,556,666	1,548,000	1,562,000	1,565,000
41-04	YARDWASTE	60,298	61,502	60,000	70,000	70,000
41-05	RECYCLING	78,361	84,610	80,000	107,000	109,000
*	<b>CHARGES FOR SERVICES</b>	<b>2,828,987</b>	<b>2,837,052</b>	<b>2,814,291</b>	<b>2,820,000</b>	<b>2,825,000</b>
10-00	INTEREST ON INVESTMENTS	11,429	9,802	5,150	4,200	2,600
41-00	SURPLUS FURN, FIXT, EQPT	34,075	0	0	0	0
91-03	RECYCLING	1,610	3,333	1,648	1,648	1,500
90-00	MISCELLANEOUS REVENUE	98	0	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>47,212</b>	<b>13,135</b>	<b>6,798</b>	<b>5,848</b>	<b>4,100</b>
00-00	CAPITAL LEASE	0	0	400,000	0	0
90-01	PROJ CARRYOVER-BEGINNING	0	0	198,126	348,883	232,609
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	200,000	0
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>598,126</b>	<b>548,883</b>	<b>232,609</b>
		<b>2,892,259</b>	<b>2,863,944</b>	<b>3,431,715</b>	<b>3,387,231</b>	<b>3,074,209</b>

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**Sanitation Division - Dept/Div 0930  
Budget FY 2010**

**FUNCTION:**

The Sanitation Division collects refuse and yardwaste from approximately 10,300 residential units and performs approximately 650 services on commercial accounts. The yardwaste is currently hauled to a private operation in Punta Gorda, and the refuse is hauled to Charlotte County Landfill. A 2-bin curbside recycling program has been implemented for all residential units.

**ACCOMPLISHMENTS:**

Accomplishments include the diversion of approximately 3,600 tons of recyclables from the waste stream annually. These reductions enable the City to work towards the State Solid Waste Management mandate, which has asked its counties to set a goal of 30% reduction of the waste stream. Approximately 10,000 tons of refuse was transported to the Charlotte County Landfill. We project that 2,400 tons of yard waste will be collected this year and 3,600 tons of recyclables from the curbside program.

**BUDGET NARRATIVE:**

All trash collections are now provided at curb side. Accommodations have been made to those residents needing assistance by providing a notice from their physician. The residential curbside recycling program, contracted through Waste Management, was expanded to include a second bin for each residential unit.

County landfill fees remain at \$36 per ton for commercial refuse, but the fee of \$32 per ton remains for residential refuse. Our recent bid for yardwaste disposal resulted in a cost of \$16 per ton.

Proposed budget request includes the purchase of one replacement packer truck, per the vehicle replacement schedule.

**Sanitation Division - Dept/Div 0930  
Key Performance Measures**

**Goal**

The Sanitation Division collects refuse from approximately 10,300 residential units. A curbside recycling program has been implemented for all single family and multi-family units. The program is composed of a 2-bin recycling collection method; one bin for paper products, the other for steel, aluminum and plastic containers. Diversion of approximately 3,750 tons of recyclables from the waste stream annually enables the City to work toward the State Solid Waste Management mandate, which has a goal of a 30% reduction of the waste stream. The State no longer mandates a cap of 15% on non-special waste (newspaper, cans, plastic, glass, etc.), or special wastes (appliances, yardwaste, oil, batteries, metal, steel, etc). The County handles a majority of the special wastes collection, but City residents consistently exceed 15% diversion of non-special wastes. As all items may now be counted toward the 30% State goal, the participation of the City's residents in the recycling program is making great strides toward accommodating its residents and contributing toward protecting the environment by complying with all state and federal regulations.

**Objective**

Due to the added bin in our recycling program, and the excellent participation of the residents, we have been able to increase our goal from 15% to over 30% diversion of materials from landfill through the City recycling program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of tons of recycled material diverted from landfill	4537	3757	3660	4000
<b>Efficiency:</b>				
# of tons to landfill	12554	10852	10784	12600
# of tons recycled	4537	3757	3660	4000
<b>Service Quality:</b>				
Accomplishment of greater than 15% diverted tonage from landfill	Yes	Yes	Yes	Yes
<b>Outcome:</b>				
% of tons diverted from landfill	36%	35%	34%	32%

**Results**

The Sanitation Division has again met its goal of diverting more than 30% of its waste stream from the landfill. Almost 4000 tons were diverted from the landfill and recycled. This resulted in a 35% recycling rate for FY 08, well over our 15% goal.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
SANITATION SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personal Services	1,070,859	1,084,890	1,117,983	1,101,920	1,111,500
Operating	1,622,102	1,590,526	1,438,358	1,306,315	1,327,441
Capital Outlay	0	0	400,000	600,000	200,000
Debt Service	36,424	27,755	179,747	146,387	146,387
Projected Carryover-End	0	0	295,627	232,609	288,881
<b>Total</b>	<b><u>2,729,385</u></b>	<b><u>2,703,171</u></b>	<b><u>3,431,715</u></b>	<b><u>3,387,231</u></b>	<b><u>3,074,209</u></b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	5	6	4	4	4
Equipment Operator III	1	2	4	4	4
Equipment Operator II	3	4	6	6	6
Equipment Operator I	8	5	3	3	3
	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

**PUBLIC WORKS  
DEPT 0930**

**SANITATION FUND  
BUDGET FY 2010**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	663,820	696,693	670,629	686,080	701,791
12-02	SERVICE AWARDS	285	0	0	0	0
12-03	SPECIAL DETAIL	0	0	0	-885	0
12-06	PAY PLAN CHANGES	0	0	0	0	9,000
13-02	TEMPORARY EMPLOYEE WAGES	0	0	16,000	0	0
14-00	OVERTIME PAY	43,988	40,412	47,943	39,000	15,232
21-00	F I C A TAXES	52,158	54,700	53,219	53,219	52,013
22-00	RETIREMENT CONTRIBUTION	88,978	89,636	98,696	98,696	103,858
23-00	EMPLOYEE HLTH & LIFE INS	137,172	118,667	131,882	135,769	142,844
23-02	DEP HLTH + EMPL PD LIFE	23,942	18,958	25,427	30,570	33,709
24-00	WORKMEN'S COMP PREMIUMS	60,516	65,824	74,187	59,471	53,053
*	<b>PERSONNEL SERVICES</b>	<b>1,070,859</b>	<b>1,084,890</b>	<b>1,117,983</b>	<b>1,101,920</b>	<b>1,111,500</b>
31-07	SOFTWARE/PROGRAMMING	5,185	3,595	4,500	3,695	4,500
32-00	ACCOUNTING & AUDITING	1,944	1,990	1,200	1,188	1,240
34-00	CONTRACTUAL SERVICES	0	1,510	1,510	1,510	0
34-31	RECYCLING	261,467	275,365	280,968	330,720	336,960
40-00	TRAVEL & PER DIEM	1,671	218	2,000	576	2,000
41-00	COMMUNICATIONS SERVICES	3,709	2,991	4,400	3,000	2,650
41-03	POSTAGE & EXPRESS CHARGES	0	0	2,500	0	2,500
43-02	WATER & SEWER	747	786	1,200	1,200	400
44-05	CLOTHING & UNIFORMS	7,107	6,144	7,200	3,735	2,372
45-01	FIRE/GENERAL LIAB INSUR	33,442	31,017	32,755	29,011	26,200
46-00	REPAIR & MAINTENANCE SVCS	1,423	1,402	2,600	2,600	2,600
46-08	REPAIR/MNT TRUCKS FLEET	233,581	214,185	150,000	150,000	190,762
46-09	REPAIR/MNT EQUIP FLEET	9,526	1,690	5,800	5,800	2,300
46-13	REPAIR/MNT VEH & EQP DEPT	0	1,469	3,000	3,000	3,000
47-00	PRINTING & BINDING	244	2,807	3,000	0	3,000
49-06	ADMINISTRATIVE CHARGES	284,072	278,768	299,325	299,325	274,054
49-07	COMPUTER OVERHEAD	4,737	4,587	4,300	4,300	4,003
49-11	YARDWASTE DISPOSAL	51,225	44,221	56,000	40,000	40,000
49-13	LANDFILL FEES	369,178	330,689	380,800	304,000	304,000
49-19	BILLING CHARGES	18,750	18,750	18,750	18,750	18,750
51-00	OFFICE SUPPLIES	1,317	930	1,500	1,500	1,000
52-01	GASOLINE, OIL, LUBRICANTS	91,998	124,076	165,000	96,000	100,000
52-21	DEPT MATERIALS & SUPPLIES	4,826	3,477	4,000	3,605	2,000
52-22	SAFETY SUPPLIES	1,287	1,495	4,450	2,000	2,450
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,236	548	1,600	800	700
59-00	DEPRECIATION EXPENSE	233,430	237,816	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>1,622,102</b>	<b>1,590,526</b>	<b>1,438,358</b>	<b>1,306,315</b>	<b>1,327,441</b>
64-03	EQUIPMENT	0	0	400,000	600,000	200,000
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	<b>600,000</b>	<b>200,000</b>
71-05	PRINCIPAL - CAPITAL LEASE	0	0	148,863	124,273	129,102
72-05	INTEREST - CAPITAL LEASE	36,424	27,755	30,884	22,114	17,285
*	<b>DEBT SERVICE</b>	<b>36,424</b>	<b>27,755</b>	<b>179,747</b>	<b>146,387</b>	<b>146,387</b>
99-03	PROJECTED CARRYOVER - END	0	0	295,627	232,609	288,881
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>295,627</b>	<b>232,609</b>	<b>288,881</b>
		<b>2,729,385</b>	<b>2,703,171</b>	<b>3,431,715</b>	<b>3,387,231</b>	<b>3,074,209</b>

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City of Punta Gorda  
 Building Fund  
 Revenue and Expense Comparison  
 Actual FY 2007 through Budget FY 2010

Building Fund: A fund created in FY 2006 to identify specific revenue resources and the related, allowable expenditures. It includes the building permit fees and related fees charged to support the cost of enforcing the building code.

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
<u>Revenues:</u>					
Licenses and Permits	\$ 959,467	\$ 644,559	\$ 711,000	\$ 397,000	\$ 442,840
Charges for Services	84,641	133,617	50,000	81,862	51,000
Miscellaneous Revenues	73,158	45,840	35,500	15,000	10,500
	<u>1,117,266</u>	<u>824,016</u>	<u>796,500</u>	<u>493,862</u>	<u>504,340</u>
Projected Carryover-Beginning	<u>1,171,568</u>	<u>1,216,260</u>	<u>1,086,782</u>	<u>1,144,883</u>	<u>767,328</u>
Total Revenues	<u>\$ 2,288,834</u>	<u>\$ 2,040,276</u>	<u>\$ 1,883,282</u>	<u>\$ 1,638,745</u>	<u>\$ 1,271,668</u>
<u>Expenses:</u>					
Personal Services	\$ 674,544	\$ 584,975	\$ 582,157	\$ 566,346	\$ 520,402
Operating Expenses	391,574	310,418	325,076	305,071	276,935
Contingency					70,319
Capital Outlay	6,456				
	<u>1,072,574</u>	<u>895,393</u>	<u>907,233</u>	<u>871,417</u>	<u>867,656</u>
Projected Carryover-End	<u>1,216,260</u>	<u>1,144,883</u>	<u>976,049</u>	<u>767,328</u>	<u>404,012</u>
Total Expenses	<u>\$ 2,288,834</u>	<u>\$ 2,040,276</u>	<u>\$ 1,883,282</u>	<u>\$ 1,638,745</u>	<u>\$ 1,271,668</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL  
Building Fund  
Proforma Schedule of Revenues and Expenses  
FY 2007 through FY 2014**

	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>	<b>Proforma FY 2011</b>	<b>Proforma FY 2012</b>	<b>Proforma FY 2013</b>	<b>Proforma FY 2014</b>
<b>Revenues:</b>									
Licenses and Permits	\$ 959,467	\$ 644,559	\$ 711,000	\$ 397,000	\$ 442,840	\$ 518,697	\$ 594,571	\$ 670,462	\$ 771,371
Charges for Services	84,641	133,617	50,000	81,862	51,000	52,020	53,060	54,122	55,204
Miscellaneous Revenues	73,158	45,840	35,500	15,000	10,500	7,200	3,000	3,000	3,000
Other Revenue Sources									
<b>Total Revenues</b>	<b>1,117,266</b>	<b>824,016</b>	<b>796,500</b>	<b>493,862</b>	<b>504,340</b>	<b>577,917</b>	<b>650,631</b>	<b>727,584</b>	<b>829,575</b>
<b>Expenses:</b>									
Personal Services	674,544	584,975	582,157	566,346	520,402	520,402	536,014	552,094	568,657
Operating Expenses	391,574	310,418	325,076	305,071	276,935	276,935	282,474	288,123	293,886
Capital Outlay	6,456	-	-	-					
Contingency-32 hr work week					70,319	70,319	72,429	74,601	76,839
<b>Total Expenses</b>	<b>1,072,574</b>	<b>895,393</b>	<b>907,233</b>	<b>871,417</b>	<b>867,656</b>	<b>867,656</b>	<b>890,916</b>	<b>914,819</b>	<b>939,382</b>
<b>Revenues less Expenses</b>	<b>44,692</b>	<b>(71,377)</b>	<b>(110,733)</b>	<b>(377,555)</b>	<b>(363,316)</b>	<b>(289,739)</b>	<b>(240,285)</b>	<b>(187,235)</b>	<b>(109,807)</b>
Operating Reserves - Beg	1,171,568	1,216,260	1,086,782	1,144,883	767,328	404,012			
<b>Operating Reserves - End</b>	<b>\$ 1,216,260</b>	<b>\$ 1,144,883</b>	<b>\$ 976,049</b>	<b>\$ 767,328</b>	<b>\$ 404,012</b>	<b>\$ 114,273</b>			

**Assumptions:**

**Revenues:**

- Permit revenue FY 2010 est. \$400,000 with increasing projection in future years
- Charges for Services and License revenue FY 2010-14, 2% est. increase
- Interest revenue decreased to account for lower interest rates and lower reserves

**Personnel Expense:**

- FY 2010 - No merit pool
  - Health Insurance increase - 10% (Actual increase of 3.3% pending discussion)
  - Pension increase to 16.2% of pensionable earnings
  - Workers Comp per schedule
  - 32 hour scheduled work week, with additional 8 hours held in contingency
- FY 2011\* - All personnel expenses held at FY 2010 estimates
- FY 2012-2014\* - 3% est. increase
  - \*32 hour scheduled work week, with additional 8 hours held in contingency

**Operating Expense:**

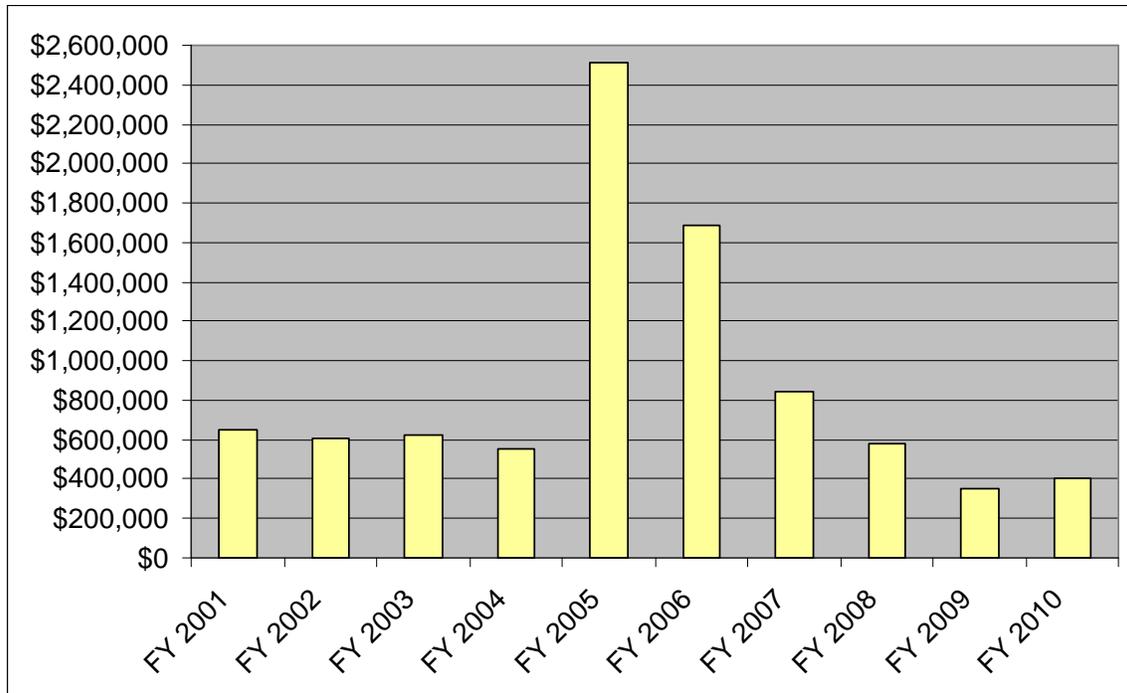
- FY 2010 - Per Departmental requests
- FY 2011 - Operating expenses held at FY 2010 estimates
- FY 2012-2014 - 2% est. increase

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City of Punta Gorda  
 Building Fund  
**Building Permits**  
 440-0000-322-0000

The fee schedule for building permits is located in the City Code of Ordinances Section 7-33. The Building Department permit fees were amended to keep pace with the costs involved in running the Building Department. The chart below provides an eight-year history of actual building permit fees received and the actual value of new construction as well as FY 2009 projected revenue and FY 2010 budget revenue. The value of new construction projected was obtained from the Building Department reports. In FY 2006, the Building Code enterprise fund was established; prior to that, the funds were budgeted in the General Fund.

Fiscal Year	Revenue	Percentage Change	Value of Building Permits	Percentage Change
FY 2001	\$646,696	5.64%	\$70,212,441	1.69%
FY 2002	\$606,764	-6.17%	\$69,031,612	-1.68%
FY 2003	\$623,517	2.76%	\$69,822,919	1.15%
FY 2004	\$556,743	-10.71%	\$101,898,645	45.94%
FY 2005	\$2,511,255	351.11%	\$316,549,126	210.65%
FY 2006	\$1,685,472	-32.88%	\$181,436,363	-42.68%
FY 2007	\$ 845,891	-49.81%	\$87,062,598	-52.01%
FY 2008	\$ 581,087	-31.30%	\$79,003,030	-9.26%
FY 2009	\$ 350,000	-39.77%	\$24,500,000	-68.99%
FY 2010	\$ 400,000	14.29%		



REVENUES

BUILDING FUND  
BUDGET FY 2010

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
10-00	CERTIFICATE OF COMPETENCY	56,875	50,825	35,000	35,000	35,700
00-00	BUILDING PERMITS	845,891	581,087	669,000	350,000	400,000
04-00	FIRE PREVENTION PERMITS	12,816	12,246	7,000	12,000	7,140
10-00	PRELIMINARY PLAN REVIEW	43,885	401	0	0	0
*	<b>LICENSES &amp; PERMITS</b>	<b>959,467</b>	<b>644,559</b>	<b>711,000</b>	<b>397,000</b>	<b>442,840</b>
50-01	REINSP,REVV & CHANGE FEES	65,641	132,360	50,000	70,000	51,000
90-01	DEMOLITION REIMBURSEMENT	19,000	1,257	0	11,862	0
*	<b>CHARGES FOR SERVICES</b>	<b>84,641</b>	<b>133,617</b>	<b>50,000</b>	<b>81,862</b>	<b>51,000</b>
10-00	INTEREST ON INVESTMENTS	68,688	37,265	32,500	10,000	7,500
90-00	MISCELLANEOUS REVENUE	4,470	8,595	3,000	5,000	3,000
91-00	CASH OVER/(SHORT)	0	-20	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>73,158</b>	<b>45,840</b>	<b>35,500</b>	<b>15,000</b>	<b>10,500</b>
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,086,782	1,144,883	767,328
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>1,086,782</b>	<b>1,144,883</b>	<b>767,328</b>
		<b>1,117,266</b>	<b>824,016</b>	<b>1,883,282</b>	<b>1,638,745</b>	<b>1,271,668</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Building Code - Dept. 1514  
Budget FY 2010**

**FUNCTION:**

The Building Division enforces all adopted State and City Ordinances pertaining to building and contractors licenses including associated field inspections. The Division conducts plan reviews, permitting and inspections for residential and commercial structures. It also processes all contractors licensing. The Building Official also acts as the City's Floodplain Manager in conjunction with FEMA Guidelines.

**ACCOMPLISHMENTS:**

Year to date for fiscal 2009, the Building Division has issued 890 Building permits, performed 2281 inspections and issued 47 Certificates of Occupancy. There were 93 new Certificates of Competency issued, bringing the current total of active certificates to be maintained at 1813.

**BUDGET NARRATIVE:**

The Building Division is an enterprise fund, and as such is required to keep a close eye on fiscal management. To ensure fiscal prudence the division has reduced staff and capital expenditures to reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales. Recognizing this trend would likely continue for 18-24 months, the Building Official initiated staff reduction utilizing attrition where possible.

The Building Official is also utilizing the plans Examiner/Building Inspector position to maintain the division's level of service for inspections. This will not affect the level of service provided by the division.

The Division has also assumed responsibility for structural fire inspections, Right-of Way permitting and inspections as well as initiating a complete update of the City's Land File. These duties were previously expenses of the General Fund.

**Building Code - Dept. 1514  
Key Performance Measures**

**Goal**

Enforce all adopted State and City Ordinances pertaining to building and contractor licenses, including associated field inspections, to conduct plan reviews, permitting and inspections for residential and commercial structures, as well as processing all contractors licensing, in an efficient and service-oriented manner.

**Objective**

Continue to perform inspections and permitting services within 15 days of residential and commercial requests

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# Inspections	10,677	7,568	3,057	3,209
# Residential new const. permits issued	55	50	10	14
# Commercial new const. permits issued	10	12	9	9
# Other building permits issued	1,659	1,094	755	792
# Elect/Plumb/A-C permits issued	1,071	938	839	881
# Contractor Licenses	1,879	2,040	1839	1,857
<b>Efficiency:</b>				
% inspections performed by next working day	99%	99%	99.5%	99.5%
# days permitting turnout time: Residential	10	6	2	2
# days permitting turnout time: Commercial	14	7	2	2
<b>Service Quality:</b>				
% Residential Permits within 15 days	88%	95%	98%	98%
% Commercial Permits within 15 days	88%	90%	90%	90%
<b>Outcome:</b>				
% Residential permits meeting service quality target. (90%)	95%	94%	98%	n/a
% Commercial permits meeting service quality target. (90%)	100%	90%	92%	n/a

**Results**

The Division's Performance Measures reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales. However, even with reduced staffing, the Division continues to meet its objectives of service turn-around times above stated goals.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
BUILDING SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	674,544	584,975	582,157	566,346	520,402
Operating	399,523	319,015	325,076	305,071	276,935
Capital Outlay	0	0	0	0	0
Contingency	0	0	0	0	70,319
Projected Carryover-End	0	0	976,049	767,328	404,012
<b>Total</b>	<b><u>1,074,067</u></b>	<b><u>903,990</u></b>	<b><u>1,883,282</u></b>	<b><u>1,638,745</u></b>	<b><u>1,271,668</u></b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Chief Building Official	1	1	1	1	1
Chief Plans Examiner	1	1	1	1	1
Chief Building Inspector	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector I	3	1	1	1	1
Permit Supervisor	1	1	1	1	1
Permit Coordinator	1	1	1	1	1
Permit Technician	2	1	1	1	1
	<b>11</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**GROWTH MANAGEMENT  
BUILDING - DEPT 1514**

**BUILDING FUND  
BUDGET FY 2010**

	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
12-01	REGULAR SALARIES & WAGES	454,951	415,544	410,751	396,970	355,187
12-02	SERVICE AWARDS	180	0	0	0	0
12-06	PAY PLAN CHANGES	0	0	0	0	3,700
14-00	OVERTIME PAY	743	263	0	0	0
21-00	F I C A TAXES	34,639	31,064	30,708	29,282	26,085
22-00	RETIREMENT CONTRIBUTION	76,816	61,857	65,067	65,067	57,540
23-00	EMPLOYEE HLTH & LIFE INS	70,092	48,530	55,529	56,256	60,145
23-02	DEP HLTH + EMPL PD LIFE	16,179	13,596	11,789	12,107	12,738
24-00	WORKMEN'S COMP PREMIUMS	20,944	14,121	8,313	6,664	5,007
*	<b>PERSONNEL SERVICES</b>	<b>674,544</b>	<b>584,975</b>	<b>582,157</b>	<b>566,346</b>	<b>520,402</b>
31-00	PROFESSIONAL SERVICES	0	1,485	5,940	1,200	3,000
31-02	CONTINGENT LEGAL SERVICES	1,938	0	0	0	0
32-00	ACCOUNTING & AUDITING	0	0	1,200	1,188	1,240
34-00	CONTRACTUAL SERVICES	1,029	1,329	2,400	390	0
34-06	DEMOLITION OF BUILDINGS	42,392	5,890	5,500	510	2,000
40-00	TRAVEL & PER DIEM	2,801	3,283	5,500	5,500	5,500
40-01	AUTO ALLOWANCE	10,747	0	0	0	0
41-00	COMMUNICATIONS SERVICES	4,770	3,887	6,638	2,870	3,100
44-03	EQUIPMENT LEASES	1,894	2,002	2,003	2,078	2,078
45-01	FIRE/GENERAL LIAB INSUR	2,434	2,120	2,300	1,915	1,697
46-00	REPAIR & MAINTENANCE SVCS	24	6	0	0	0
46-08	REPAIR/MNT TRUCKS FLEET	2,555	1,502	2,500	2,500	2,500
49-01	LEGAL ADVERTISING	1,619	0	500	300	300
49-06	ADMINISTRATIVE CHARGES	172,278	151,242	167,655	167,655	158,252
49-07	COMPUTER OVERHEAD	79,297	76,779	56,650	56,980	53,123
49-21	CREDIT CARD CHARGES/FEES	0	1,038	3,000	1,500	1,500
49-26	ADMIN CHGS-FIRE INSP SVCS	43,000	43,000	44,290	44,290	26,050
52-01	GASOLINE, OIL, LUBRICANTS	3,974	4,132	5,000	2,600	4,000
52-21	DEPT MATERIALS & SUPPLIES	13,271	8,097	7,500	6,095	7,095
52-22	SAFETY SUPPLIES	0	118	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	7,551	4,510	6,500	7,500	5,500
59-00	DEPRECIATION EXPENSE	7,949	8,595	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>399,523</b>	<b>319,015</b>	<b>325,076</b>	<b>305,071</b>	<b>276,935</b>
99-07	RESERVE FOR CONTINGENCIES	0	0	0	0	70,319
99-03	PROJECTED CARRYOVER - END	0	0	976,049	767,328	404,012
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>976,049</b>	<b>767,328</b>	<b>474,331</b>
		<b>1,074,067</b>	<b>903,990</b>	<b>1,883,282</b>	<b>1,638,745</b>	<b>1,271,668</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda  
 Laishley Park Marina  
 Revenue and Expense Comparison  
 Actual FY 2007 through Budget FY 2010

Laishley Park Marina Fund: A new fund created in FY 2007 to identify specific revenue resources and the related, allowable expenditures for the operation of the marina. It includes the operation and leasing of 85 boat slips, related parking, pump-out facilities and boaters day room and surrounding Park.

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
<u>Revenues:</u>					
Slip Rentals	\$ 101,977	\$ 193,353	\$ 193,150	\$ 172,950	\$ 175,255
Miscellaneous Revenue	2,523	38,100	37,135	27,135	27,435
	<u>104,500</u>	<u>231,453</u>	<u>230,285</u>	<u>200,085</u>	<u>202,690</u>
Projected Carryover - Beg.		(9,977)	6,145	6,968	10,989
Total Revenues	<u>104,500</u>	<u>221,476</u>	<u>236,430</u>	<u>207,053</u>	<u>213,679</u>
<u>Expenditures:</u>					
Operating Expenses-Marina	46,021	74,586	93,075	91,729	93,711
Operating Expenses-Marina Park Mgmt	68,456	139,922	118,220	104,335	108,210
	<u>114,477</u>	<u>214,508</u>	<u>211,295</u>	<u>196,064</u>	<u>201,921</u>
Projected Carryover-End	(9,977)	6,968	25,135	10,989	11,758
Total Expenses	<u>\$ 104,500</u>	<u>\$ 221,476</u>	<u>\$ 236,430</u>	<u>\$ 207,053</u>	<u>\$ 213,679</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**LAISHLEY PARK MARINA FUND  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
10-10	SLIP RENTAL ELECTR REIMB	1,040	6,670	6,200	5,885	6,060
*	CHARGES FOR SERVICES	<b>1,040</b>	<b>6,670</b>	<b>6,200</b>	<b>5,885</b>	<b>6,060</b>
10-00	INTEREST ON INVESTMENTS	0	787	600	150	75
04-00	RENTS & LEASES	-3	0	0	0	0
04-10	SLIP RENTAL ANNUAL	87,835	140,103	138,000	134,675	136,000
04-11	SLIP RENTAL SEMI-ANNUAL	846	14,044	14,400	15,500	16,000
04-12	SLIP RENTAL MONTHLY	6,928	17,087	19,800	6,775	6,775
04-13	SLIP RENTAL TRANSIENT	6,332	21,132	16,800	16,000	16,480
04-14	SLIP RENTAL SPECIAL EVENT	36	986	4,150	0	0
04-15	MARINA SHIP STORE RENT	0	13,300	13,300	13,300	13,300
04-50	MARINA COMMUNITY ROOM RNT	1,306	10,120	9,535	6,600	6,800
90-00	MISCELLANEOUS REVENUE	180	7,223	7,500	1,200	1,200
*	<b>MISCELLANEOUS REVENUE</b>	<b>103,460</b>	<b>224,782</b>	<b>224,085</b>	<b>194,200</b>	<b>196,630</b>
90-01	PROJ CARRYOVER-BEGINNING	0	0	6,145	6,968	10,989
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>6,145</b>	<b>6,968</b>	<b>10,989</b>
		<b>104,500</b>	<b>231,452</b>	<b>236,430</b>	<b>207,053</b>	<b>213,679</b>

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**Laishley Park Marina - Dept/Div 0945  
Budget FY 2010**

**FUNCTION:**

The major functions of the Marina are to provide boat slips, boat dockage, a boat ramp, boat ramp parking, ships' store, pump-out service and a community room. The Marina operations are being leased out to a company, Marina Park Management Group, whose responsibility is to see that the marina is maintained and operated in a professional manner. The Marina is accounted for as an Enterprise Fund, which is expected to operate on its own financially.

**ACCOMPLISHMENTS:**

Fiscal year 2008 was the first full-year of operations for the Marina. As the City's first full-service marina, the performance financially of the operation was unsure. The Marina has held its own financially to date and has not needed an infusion of funds from other sources. One of the City Council's adopted goals is to "preserve, enhance and advance the natural resources of Punta Gorda". The Charlotte Harbor is one of the City's finest natural resources with the marina helping many people to enjoy it. The enjoyment is not only for boaters, but for citizens who want to enjoy time by the water and in a park-like setting. A multitude of meetings have taken place in the Community Room which has brought in many non-boaters to enjoy the views and City facility. With the help of the management company and the Tourist Development Bureau a number of major events took place in and around the marina.

**BUDGET NARRATIVE:**

As stated above the marina helps our citizens enjoy one of the City's best natural resources. Another adopted goal by the City Council is to "further develop the economic base and positively influence the diversity of economic development for the City". The marina is helping the City reach this goal. The boating and non-boating activity has brought customers and future customers into the downtown area. Phase II Construction of park amenities including pavilions for an open-air market, new larger restrooms, and an interactive fountain have been completed. This is in conjunction with the opening of a new 500 seat restaurant adjacent to the marina. These will also help increase traffic in the area. It is anticipated when everything is up and running the City will have a very vibrant marina and park area.

**Laishley Park Marina Division - Dept/Div 0945**  
**Key Performance Measures**

**Goal**

The Laishley Park Marina Division is responsible to oversee maintaining the marina to the highest degree of integrity by servicing the boaters and visitors that use the facility in an efficient and customer-oriented manner.

**Objective**

To provide pump-out service and reserve slips to both full-time renters and day visitors.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of slips available for rent	77	77	77	77
<b>Efficiency:</b>				
Revenue from slip rentals	101,977	193,352	172,950	175,255
<b>Service Quality:</b>				
Profitably managed by contract	no	yes	yes	yes
<b>Outcome:</b>				
% of occupancy-long term slips	56.73%	78.39%	73.22%	74.17%
% of occupancy-transient slips	2.73%	4.82%	4.71%	4.79%

**Results**

The Marina opened in April 2007, and realized an operating loss in the first year. This was due to initial start up costs and a 56.73% occupancy rate. In the first full year of operations, the long term occupancy rate for the 57 long term slips increased to 78.39% which equated to a positive result of operations. In FY 2009 the revenues and occupancy percent are projected to be less than the levels reached in the prior year, but the expenses are also projected to be under those amounts recorded in the prior year. The proposed FY 2010 revenues are projected at an increase of 1.3% over the projected 2009 revenues, with a slight increase in the occupancy rate also. The occupancy rate for the 20 transient slips is running less than 5% each year. There is a noticeable increase in transient rentals during holidays and special events. The transient occupancy percent is projected at a slight increase for FY 2010.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
LAISHLEY PARK MARINA SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	*	*	*	*	*
Operating	114,479	214,508	211,295	196,064	201,921
Capital Outlay	0	0	0	0	0
Projected Carryover-End	0	0	25,135	10,989	11,758
<b>Total</b>	<b>114,479</b>	<b>214,508</b>	<b>236,430</b>	<b>207,053</b>	<b>213,679</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Under Contract Management	yes	yes	yes	yes	yes

\* The City has privatized the operations of the Marina.

**LAISHLEY PARK MARINA FUND  
BUDGET FY 2010**

**PUBLIC WORKS  
DEPT 0945**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
32-00	ACCOUNTING & AUDITING	0	0	1,200	1,200	1,240
34-00	CONTRACTUAL SERVICES	110	5,029	9,960	9,960	10,300
41-00	COMMUNICATIONS SERVICES	294	851	1,020	1,020	990
43-01	ELECTRICITY	12,714	26,350	28,774	30,860	31,785
43-02	WATER & SEWER	9,950	14,036	16,184	15,100	15,550
43-04	NATURAL GAS	325	608	690	690	710
44-03	EQUIPMENT LEASES	169	2,023	2,023	2,023	2,085
44-05	CLOTHING & UNIFORMS	1,249	298	298	298	0
44-06	BOTTOM LAND	12,163	13,053	16,000	16,000	16,000
45-01	FIRE/GENERAL LIAB INSUR	4,056	6,750	6,357	7,896	8,066
46-00	REPAIR & MAINTENANCE SVCS	462	0	0	0	0
48-00	PROMOTIONAL ACTIVITIES	0	0	0	200	250
49-07	COMPUTER OVERHEAD	0	0	4,300	0	0
49-21	CREDIT CARD CHARGES/FEES	660	3,420	3,116	3,550	3,660
51-00	OFFICE SUPPLIES	722	87	721	500	500
52-21	DEPT MATERIALS & SUPPLIES	3,103	2,081	2,432	2,432	2,575
52-22	SAFETY SUPPLIES	45	0	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>46,022</b>	<b>74,586</b>	<b>93,075</b>	<b>91,729</b>	<b>93,711</b>
**	<b>LAISHLEY PARK MARINA</b>	<b>46,022</b>	<b>74,586</b>	<b>93,075</b>	<b>91,729</b>	<b>93,711</b>
34-00	CONTRACTUAL SERVICES	5,866	12,700	15,953	5,810	5,985
34-81	CONTRACT SVCS - LABOR	50,128	105,283	75,629	75,629	77,900
34-82	CONTRACT SVCS - MGMT FEE	6,608	10,914	11,445	9,305	9,580
41-00	COMMUNICATIONS SERVICES	1,722	1,690	2,883	2,025	2,085
43-04	NATURAL GAS	50	0	0	0	0
44-03	EQUIPMENT LEASES	1,526	0	0	0	0
46-01	REPAIR/MAINT BUILDINGS	0	2,238	2,578	2,578	3,000
46-04	R/M AIR CONDITIONING	128	0	0	0	0
46-13	REPAIR/MNT VEH & EQP DEPT	90	899	1,244	500	1,000
48-00	PROMOTIONAL ACTIVITIES	0	4,245	5,874	5,874	6,050
49-21	CREDIT CARD CHARGES/FEES	445	0	0	0	0
51-00	OFFICE SUPPLIES	398	75	104	104	100
52-21	DEPT MATERIALS & SUPPLIES	472	1,878	2,510	2,510	2,510
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,024	0	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>68,457</b>	<b>139,922</b>	<b>118,220</b>	<b>104,335</b>	<b>108,210</b>
**	<b>MARINA PARK MANAGEMENT</b>	<b>68,457</b>	<b>139,922</b>	<b>118,220</b>	<b>104,335</b>	<b>108,210</b>
99-03	PROJECTED CARRYOVER - END	0	0	25,135	10,989	11,758
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>25,135</b>	<b>10,989</b>	<b>11,758</b>
		<b>114,479</b>	<b>214,508</b>	<b>236,430</b>	<b>207,053</b>	<b>213,679</b>

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City of Punta Gorda  
Information Technology  
Revenue and Expense Comparison  
Actual FY 2007 through Budget FY 2010

An Internal Service Fund is operated on a cost-reimbursement basis used to account for the financing of services provided by one department or agency to other departments of the City. Information Technology provides a central computer system for the benefit of all City Departments.

	Actual FY 2007	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010
Revenues:					
Charges for Services	\$ 1,274,932	\$ 1,298,793	\$ 1,045,255	\$ 1,058,837	\$ 950,157
Miscellaneous Revenue	13,209	10,041		2,900	1,500
Transfer-ISS				180,692	58,423
	<u>1,288,141</u>	<u>1,308,834</u>	<u>1,045,255</u>	<u>1,242,429</u>	<u>1,010,080</u>
Projected Carryover-Beg		67,049	67,049	152,407	142,377
Prior Year Encumbrances	74,167	101,275		65,757	
Prior Yr Re-Appropriation	116,608	79,900		125,900	
Total Revenues	<u>\$ 1,478,916</u>	<u>\$ 1,557,058</u>	<u>\$ 1,112,304</u>	<u>\$ 1,586,493</u>	<u>\$ 1,152,457</u>
Expenses:					
Personnel Services	\$ 384,799	\$ 414,866	\$ 338,084	\$ 344,098	\$ 346,448
Operating Expenses	626,107	640,870	632,650	754,383	628,709
Capital Outlay	219,766	157,258	77,000	345,635	77,000
Capital Lease Payments					58,423
	<u>1,230,672</u>	<u>1,212,994</u>	<u>1,047,734</u>	<u>1,444,116</u>	<u>1,110,580</u>
Projected Carryover-End	248,244	344,064	64,570	142,377	41,877
Total Expenses	<u>\$ 1,478,916</u>	<u>\$ 1,557,058</u>	<u>\$ 1,112,304</u>	<u>\$ 1,586,493</u>	<u>\$ 1,152,457</u>

The Actual FY 2007 and Actual FY 2008 columns are based on comparison to budget and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**INFORMATION TECHNOLOGY  
BUDGET FY 2010**

**REVENUES**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
20-01	GENERAL FUND	893,762	894,797	735,265	742,584	668,155
20-04	PUNTA GORDA ISL CANAL DST	5,735	6,981	4,900	4,900	4,639
20-26	UTILITIES O M & R	270,956	295,853	239,840	250,073	220,237
20-50	SANITATION/REFUSE COLLECT	4,737	4,587	4,300	4,300	4,003
20-51	BUILDING FUND	79,297	76,779	56,650	56,980	53,123
20-53	LAISHLEY PARK MARINA	0	0	4,300	0	0
20-60	FLEET MAINTENANCE	20,445	19,796	0	0	0
*	<b>CHARGES FOR SERVICES</b>	<b>1,274,932</b>	<b>1,298,793</b>	<b>1,045,255</b>	<b>1,058,837</b>	<b>950,157</b>
10-00	INTEREST ON INVESTMENTS	13,209	9,407	0	2,900	1,500
41-00	SURPLUS FURN, FIXT, EQPT	3,432	610	0	0	0
90-00	MISCELLANEOUS REVENUE	0	24	0	0	0
*	<b>MISCELLANEOUS REVENUE</b>	<b>16,641</b>	<b>10,041</b>	<b>0</b>	<b>2,900</b>	<b>1,500</b>
01-01	GEN FD-INFRASTRUCT SURTAX	0	0	0	180,692	58,423
90-01	PROJ CARRYOVER-BEGINNING	0	0	67,049	152,407	142,377
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	65,757	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	125,900	0
*	<b>OTHER REVENUE SOURCES</b>	<b>0</b>	<b>0</b>	<b>67,049</b>	<b>524,756</b>	<b>200,800</b>
		<b>1,291,573</b>	<b>1,308,834</b>	<b>1,112,304</b>	<b>1,586,493</b>	<b>1,152,457</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Information Technology - Dept. 0251  
Budget FY 2010**

**FUNCTION:**

Information Technology provides support to all City Departments as it pertains to the City's Computer Network Infrastructure including IBM iSeries midrange system, network operations, telecommunications, hardware and software support, technical planning, project management, data administration, web design and systems security. This division of the City Manager's Office also ensures data integrity, sustained system maintenance priorities and communication network support as it applies to the daily operations in all Department applications.

**ACCOMPLISHMENTS:**

Networking. City Hall Annex computer room was expanded and adequate fire suppression was installed. The computer room UPS was also expanded to accommodate current server load. A Citrix remote server was installed and deployed to Police staff allowing mobile users to log in from any workstation and see the same desktop configuration. This will reduce the time it takes for IT to configure every workstation with every Police user. A Citrix server is currently being installed for Fire and Public Admin staff remote and mobile users. Completed the Digital Ally camera system project for the Police Department. This will eventually replace the current analog camera system. Completed the following upgrades: Blackberry Enterprise Server, Daystar Internet Connectivity, Exchange 2003 to 2007, Backup Exec, and Symantec Virus Protection. Currently migrating File Server data to new server. Deployed Cisco Works for monitoring and backup of network backbone devices. Completed Waste Water Treatment Plant, Water Treatment Plant, and Fire Station 3 bandwidth and network upgrade and realized a \$10,000 per year savings as a result. Also, connected SCADA systems to the network to allow remote monitoring. Connected PG Housing Authority to the City's WAN.

Due to the state of the economy the warranties on multiple servers were extended rather than replacing the servers. This is not best practice. IT is looking into the possibility of deploying virtual servers to reduce future cost of server hardware.

IT is currently working with individual departments to increase security by enforcing minimum password requirements.

Application Software. Upgraded all HTE Land Management, Administration, Financial and Public Safety Applications to Naviline Version 6. Some users are still using green screen. IT will be eliminating green screen sessions in the near future. Completed migration from Service Orders to Work Orders in Customer Information Systems. The iSeries Operating System was upgraded to V5R4.

A Business Analysis was conducted on the Code Enforcement module. The results were highly successful. Code Enforcement staff were pleased with the outcome and have worked diligently to streamline their processes and utilize the system to its fullest. They also used this opportunity to convert the lot mowing billing process from the Customer Information Systems module to Accounts Receivable. This process also enlightened staff to the fact that the City's land file was not being kept up to date. IT is working with Growth Management to resolve.

**Information Technology - Dept. 0251  
Budget FY 2010**

**ACCOMPLISHMENTS:** (continued)

A Business Analysis of Customer Information Systems (Billing and Collections) was also performed. The analysis was successful in revealing multiple ways to increase productivity and perform self-audits.

Complete installation of Tokay Software, backflow prevention software and interface to Sungard. The software will comprehensively manage the Backflow Prevention/Cross Connection Control program. It allows test results to be tracked and automatically schedules next require tests. Completed the upgrade of ESRI (GIS software). Click2Gov Code Enforcement was deployed allowing public access to Code Violations via the City's Website. Optispool (electronic conversion of spool files) is complete for Billing and Collections and Procurement. This will eliminate the need for printing all reports. Completed Property Appraiser parcel ID change update.

Hardware. Due to the state of the economy, the rollout of desktop computers has been temporarily postponed. IT is only replacing PCs that completely fail and are out of warranty. Replaced proprietary card access system at the Public Safety building with Sonitrol solution. Completed Fire Station 2 move, relocated T1, B1s, computers and telephones. Installed card access in City Hall Annex IT area and computer room.

The replacement telephone systems for Waste Water and Water Treatment Plants are in progress.

Miscellaneous. At the request of our City Council, IT designed and deployed "Away From Home," a way for residents to provide contact information when they are out of town. City's Website re-design is completed and the new site went live in June 2009. IT assisted in the selection of the new company to video tape Council meetings. IT also worked with Procurement in selecting an eProcurement system. The Division completed the phone bill review and saved about \$300 per month on PRI costs.

**BUDGET NARRATIVE:**

Although the state of the economy prevents this request from being considered, IT remains in need of additional staff for the full-time support of daily operations, helpdesk and desktop-related support. IT will be requesting additional staffing in the future. The addition of this full-time position will allow IT to support the many new applications and systems deployed over the past several years which now require maintenance and are part of daily operations. It will be difficult for the IT Division to effectively and efficiently support the City by the current staff unless services are cut or additional staff is secured. Consistently, IT has on average 125 open work orders at a time. Currently, when a single staff member is away from the office, all projects are delayed and IT tasks drastically fall behind schedule in an effort to maintain the influx of new requests and issues that arise. Regardless, IT will continue to support the City's computer needs to the best of our abilities with our current staffing levels in the upcoming fiscal year.

**Information Technology - Dept. 0251  
Key Performance Measures**

**Goal**

Provide technical support to the City of Punta Gorda through effective and efficient Information Systems and Telecommunications Technologies. The focus of the organization is to provide the City with the highest quality service and support by providing cost-effective solutions that improve operating efficiency.

**Objective**

Ensure efficient response to user technical issues and requests. Provide Project Management Services for IT project implementation and development. Maintain high availability for Application, Internet, Network, and Telecommunication services.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
# of Users	225	225	234	240
# of Applications	98	110	115	120
# of Budgeted Projects	28	35	30	25
# of Work Orders Opened per month (avg)	200	299	320	350
<b>Efficiency:</b>				
% System Availability				
AS400	99%	99.7%	98%	98%
Network	99%	98.7%	98%	98%
Telecommunications	98%	99%	95%	95%
<b>Service Quality:</b>				
% Work Orders Closed	99%	98%	95%	94%
Average days response to Urgent Requests	1	1	1	1
<b>Outcome:</b>				
% budgeted projects completed	60%	63%	55%	60%

**Results**

IT had 35 projects scheduled for the year. The total number of Work Orders opened from October 1, 2007 – September 30, 2008, is 3,587; total number of Work Orders Closed 3,537. The average number of opened Work Orders per month increased due to the additional applications that were deployed. It is becoming increasingly difficult to support these systems efficiently with the current staffing levels. 13 projects are in progress, have been postponed or have not yet started due to the lack of staffing resources. In the past six months IT has completed the HTE version 5 to 6 upgrade, Click2Gov Code Enforcement on-line, and the Exchange 2003 to 2007 migration.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
INFORMATION TECHNOLOGY SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2008</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	305,094	344,840	338,084	344,098	346,448
Operating	830,843	794,094	567,150	688,883	563,209
Capital Outlay	0	0	77,000	345,635	77,000
Debt Service	0	0	0	0	58,423
Other	464	4,913	0	0	0
Projected Carryover	0	0	64,570	142,377	41,877
<b>Total</b>	<b><u>1,136,401</u></b>	<b><u>1,143,847</u></b>	<b><u>1,046,804</u></b>	<b><u>1,520,993</u></b>	<b><u>1,086,957</u></b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
IT Manager	1	1	1	1	1
IT Analyst II	3	3	2	2	2
Network Analyst	0	0	1	1	1
	4	4	4	4	4

**INFORMATION TECHNOLOGY  
BUDGET FY 2010**

**CITY MANAGER  
INFORMATION TECHNOLOGY - DEPT 0251**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	210,796	254,264	241,573	248,923	243,374
12-02	SERVICE AWARDS	60	0	0	0	0
12-06	PAY PLAN CHANGES	0	0	0	0	2,000
14-00	OVERTIME PAY	13,227	5,796	12,500	10,000	12,500
21-00	F I C A TAXES	17,900	19,657	19,137	19,257	18,760
22-00	RETIREMENT CONTRIBUTION	34,800	33,927	28,813	28,813	31,352
23-00	EMPLOYEE HLTH & LIFE INS	26,857	25,467	27,765	28,709	30,072
23-02	DEP HLTH + EMPL PD LIFE	561	4,855	7,527	7,780	7,874
24-00	WORKMEN'S COMP PREMIUMS	893	874	769	616	516
*	<b>PERSONNEL SERVICES</b>	<b>305,094</b>	<b>344,840</b>	<b>338,084</b>	<b>344,098</b>	<b>346,448</b>
31-00	PROFESSIONAL SERVICES	50,982	45,787	50,000	60,000	50,000
31-07	SOFTWARE/PROGRAMMING	113,403	85,929	56,500	90,000	56,500
31-12	INTERNET SERVICES	7,240	4,081	10,500	10,500	10,500
32-00	ACCOUNTING & AUDITING	1,003	1,027	1,200	1,188	1,240
34-41	TELEPHONE SWITCH MAINT	27,670	21,811	29,000	25,000	29,000
40-00	TRAVEL & PER DIEM	2,138	3,460	4,500	6,000	4,500
40-01	AUTO ALLOWANCE	7,807	0	0	0	0
41-00	COMMUNICATIONS SERVICES	6,775	5,650	8,000	8,000	8,000
41-02	LEASED LINES	83,657	77,839	96,500	149,000	96,500
45-01	FIRE/GENERAL LIAB INSUR	6,565	5,716	6,050	5,117	4,469
45-03	BUSINESS DISASTER RECOVERY	12,920	15,386	18,500	32,000	18,500
46-01	REPAIR/MAINT BUILDINGS	0	12,929	0	0	0
46-24	APPLICATION SOFTWARE	180,725	220,380	200,000	210,000	200,000
46-28	REPR/MAINT COMPUTER EQPT	44,116	40,250	49,000	54,000	49,000
49-04	CLEANING ALLOWANCE	750	900	1,200	900	0
51-00	OFFICE SUPPLIES	1,401	1,422	1,200	1,200	0
52-21	DEPT MATERIALS & SUPPLIES	11,297	4,341	10,000	10,000	10,000
52-38	SUPPLIES FOR CABLING	5,973	14,667	10,000	10,000	10,000
52-41	DEPT MTLs & SUPPLIES GIS	7,509	1,135	0	0	0
52-42	OTHER DEPT MATLS/SUPPLIES	12,045	7,752	0	978	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	27,601	34,756	15,000	15,000	15,000
59-00	DEPRECIATION EXPENSE	219,266	188,876	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>830,843</b>	<b>794,094</b>	<b>567,150</b>	<b>688,883</b>	<b>563,209</b>
62-01	CONSTRUCTION AND/OR IMPRV	0	0	0	11,001	0
64-03	EQUIPMENT	0	0	0	4,905	0
64-19	COMPUTER EQPT DEPARTMENTL	0	0	0	36,137	0
64-20	COMPUTER EQUIPMENT	0	0	67,000	263,592	67,000
64-28	NETWORKING EQUIPMENT	0	0	10,000	30,000	10,000
*	<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>77,000</b>	<b>345,635</b>	<b>77,000</b>
71-05	PRINCIPAL - CAPITAL LEASE	0	0	0	0	58,423
*	<b>DEBT SERVICE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58,423</b>
99-32	ASSET DISPOSAL LOSS	464	4,913	0	0	0
*	<b>OTHER</b>	<b>464</b>	<b>4,913</b>	<b>0</b>	<b>0</b>	<b>0</b>
99-03	PROJECTED CARRYOVER - END	0	0	64,570	142,377	41,877
*	<b>OTHER</b>	<b>0</b>	<b>0</b>	<b>64,570</b>	<b>142,377</b>	<b>41,877</b>
		<b>1,136,401</b>	<b>1,143,847</b>	<b>1,046,804</b>	<b>1,520,993</b>	<b>1,086,957</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Geographic Information Systems - Dept. 1553  
Budget FY 2010**

**FUNCTION:**

Geographic Information Systems provides digital data on all properties, buildings and infrastructure within the City. This data is to be utilized in the decision making process involved with daily City operations. The GIS Division will assist other City Departments with support and training to fully utilize the database of information on all properties within the City of Punta Gorda.

**ACCOMPLISHMENTS:**

- Create a working relationship with our GIS support contractor to maintain the GIS Special Database
- Create 102 maps as part of our Comprehensive Plan submission
- Update property appraiser and Charlotte County GIS on changes to the City Boundaries through annexation
- Update the file on zoning and land use changes

**BUDGET NARRATIVE:**

Work with our contractor to keep the database current and develop a seawall and cap maintenance application.

**Geographic Information Systems - Dept. 1553  
Key Performance Measures**

**Goal**

Produce GIS deliverables and services in a timely manner to assist departments.

**Objective**

Strive to keep the City Geo-database viable.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2007	FY 2008	FY 2009	FY 2010
<b>Output:</b>				
Department requests for GIS spatial inventory layers to be created/updated	240	240	100	5
<b>Efficiency:</b>				
Number of requests completed for new/updated layers	237	240	100	5
<b>Service Quality:</b>				
Percent of requests completed within timeframe	99%	100%	75%	75%
<b>Outcome:</b>				
Number of Citywide Projects using created/updated data layers (per requests)	9	7	2	2

**Results**

Due to increased demand on resources, the number of hours of support to various departments will be decreased this year. Efficiencies in the seawall software application will provide direct user access and self sufficiency. Canal staff will be able to maintain their application themselves rather than relying on GIS Staff Assistance.

**CITY OF PUNTA GORDA, FLORIDA  
BUDGET FY 2010  
GEOGRAPHIC INFORMATION SYSTEMS SUMMARY**

**Operating Budget**

<b>Expenditure Category Summary</b>	<b>Actual FY 2007</b>	<b>Actual FY 2007</b>	<b>Budget FY 2009</b>	<b>Projected FY 2009</b>	<b>Budget FY 2010</b>
Personnel Services	79,705	70,026	0	0	0
Operating	15,206	36,328	65,500	65,500	65,500
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>94,911</b>	<b>106,354</b>	<b>65,500</b>	<b>65,500</b>	<b>65,500</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**Position Summary**

<b>Job Title</b>	<b>Authorized FY 2007</b>	<b>Authorized FY 2008</b>	<b>Authorized FY 2009</b>	<b>Amended Authorized FY 2009</b>	<b>Budget FY 2010</b>
Planner GIS	1	1	0	0	0
	1	1	0	0	0

**INFORMATION TECHNOLOGY  
BUDGET FY 2010**

**GROWTH MANAGEMENT  
GEOGRAPHIC INFORMATION SYSTEMS - DEPT 1553**

	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL FY 2007</b>	<b>ACTUAL FY 2008</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
12-01	REGULAR SALARIES & WAGES	55,966	48,923	0	0	0
12-02	SERVICE AWARDS	15	0	0	0	0
21-00	F I C A TAXES	4,267	3,689	0	0	0
22-00	RETIREMENT CONTRIBUTION	8,470	9,050	0	0	0
23-00	EMPLOYEE HLTH & LIFE INS	7,420	4,877	0	0	0
24-00	WORKMEN'S COMP PREMIUMS	3,567	3,487	0	0	0
*	<b>PERSONNEL SERVICES</b>	<b>79,705</b>	<b>70,026</b>	<b>0</b>	<b>0</b>	<b>0</b>
31-07	SOFTWARE/PROGRAMMING	271	21,042	25,000	25,000	25,000
34-00	CONTRACTUAL SERVICES	0	0	40,000	40,000	40,000
40-00	TRAVEL & PER DIEM	975	1,084	0	0	0
46-24	APPLICATION SOFTWARE	10,804	11,000	0	0	0
52-21	DEPT MATERIALS & SUPPLIES	234	1,876	500	500	500
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,246	650	0	0	0
59-00	DEPRECIATION EXPENSE	676	676	0	0	0
*	<b>OPERATING EXPENSES</b>	<b>15,206</b>	<b>36,328</b>	<b>65,500</b>	<b>65,500</b>	<b>65,500</b>
		<b>94,911</b>	<b>106,354</b>	<b>65,500</b>	<b>65,500</b>	<b>65,500</b>

The Actual FY 2007 and Actual FY 2008 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL  
Summary Schedule of Outstanding Debt  
As of September 30, 2009**

	Principal Outstanding
General Fund	
Note # 8    2001 \$400,000 Land Acquisition Revenue Note for financing a portion of the Henry property.	\$        76,667
<b>Total General Fund Principal Outstanding</b>	<b>76,667</b>
Community Redevelopment Agency	
Note # 6    2000 \$800,000 Revenue Note Refunded interfund loan made to CRA.	20,000
Note # 9a   2002 \$4,092,000 Revenue Note Refinanced a 1996 loan and provided financing for various public works projects within the CRA district.	2,771,000
Note # 9b   2006 \$ 5,053,000 Revenue Note	4,298,000
<b>Total CRA Principal Outstanding</b>	<b>7,089,000</b>
Debt Service Fund	
Note # 11a   2008 \$13,997,216 Revenue Note for financing the Herald Court Parking Garage and is Tax Exempt	13,997,216
Note # 11b   2008 \$430,876 Revenue Note for financing leasehold improvements at the Herald Court Parking Garage	430,876
2009 \$7,000,000 Revenue Note for financing various ISS Projects	7,000,000
<b>Total Debt Service Fund Outstanding</b>	<b>21,428,092</b>
Utility Fund	
Bond # 1    2002 \$16,200,000 Utility Refunding Revenue Bonds paid all outstanding 1986 and 1992 bonds and issuance costs.	6,940,000
Note # 7    2000 \$5,208,000 State Revolving Fund Note Deep well injection project at the Wastewater Treatment Plant	3,535,479
Note # 10   2005 \$5,000,000 Revenue Note Pay for land next to Water Treatment Plant	3,662,968
<b>Total Utility Funds Principal Outstanding</b>	<b>\$14,138,447</b>

**City of Punta Gorda, FL  
Summary Schedule of Outstanding Debt  
As of September 30, 2009**

	Principal Outstanding
Sanitation Fund	
Lease # 9    2005 \$275,712 Lease agreement for purchase of two Crane 25 cubic yard rear load refuse trucks.	\$        106,159
Lease # 10   2006 \$616,064 Lease agreement for the purchase of four packer trucks.	372,933
<b>Total Sanitation Fund Principal Outstanding</b>	<b>479,092</b>
Information Technology Fund	
2009 \$233,690 Capital lease for purchase of CAD Dispatch system.	233,691
<b>Total Information Technology Fund Principal Outstanding</b>	<b>233,691</b>
 Grand Total All Funds	 \$ 43,444,989

**City of Punta Gorda, FL  
General Fund Debt Service  
FY 2010 through FY 2014**

Fund General Fund	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
2001-Note 8	001-0000-583.71-10	\$76,667	\$40,000	\$36,667			
Mortgage Note	001-0000-583.72-10	Henry Property	4,667	1,467			
<b>Total Principal</b>		<b>\$76,667</b>	<b>\$40,000</b>	<b>\$36,667</b>			
<b>Total Interest</b>			<b>\$4,667</b>	<b>\$1,467</b>			

**City of Punta Gorda, FL  
Community Redevelopment Agency Debt Service  
FY 2010 through FY 2014**

Fund CRA District	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
2000 Note 6	110-0000-583.71-08	\$ 20,000	\$ 20,000				
Revenue Note	110-0000-583.72-08		150				
* 2002 Note 9a	110-0000-583.71-06	2,771,000	235,500	243,500	253,500	*	
Revenue Note	110-0000-583.72-06		102,000	93,069	83,820		
* 2006 Note 9b	110-0000-583.71-06	4,298,000	245,000	255,000	265,000	*	
Revenue Note	110-0000-583.72-06		173,292	163,172	152,642		
* 2010 Restructured Notes	110-0000-583.71-06		500,000	500,000	750,000	399,300	419,515
9a & 9b Balloon Payments	110-0000-583.72-06					186,200	165,985
\$5,571,500							
<b>Total CRA District</b>	<b>Principal</b>	<b>\$ 7,089,000</b>	<b>\$ 1,000,500</b>	<b>\$ 998,500</b>	<b>\$ 1,268,500</b>	<b>\$ 399,300</b>	<b>\$ 419,515</b>
	<b>Interest</b>		<b>\$ 275,442</b>	<b>\$ 256,241</b>	<b>\$ 236,462</b>	<b>\$ 186,200</b>	<b>\$ 165,985</b>

\* Note 9a and Note 9b current debt schedules have balloon payments in FY 2013 of \$2,038,500 and \$3,533,000 respectively. See 2010 Restructured Notes: The balloons will be restructured to extend debt and eliminate the balloon as courts allow. Planned: \$1,750,000 repaid early; \$3,821,500 extended payments, 8 years at 5%

**City of Punta Gorda, FL  
Debt Service Fund  
FY 2010 through FY 2014**

Fund Debt Svc. Fund	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
2008 Note 11a	201-0000-583-71-12	\$13,997,216					\$1,771,128
Revenue Note	201-0000-583-72-12	Herald Ct Pkg	562,716	562,716	562,716	562,718	528,479
2008 Note 11b	201-0000-583-71-11	430,876					50,742
Revenue Note	201-0000-583-72-11	Herald Ct Pkg	27,490	27,490	27,490	27,490	25,939
2009 Note	201-3007-583-71-13	7,000,000	1,101,250	1,106,624	1,142,035	1,178,580	1,216,295
Revenue Note	201-3007-583-72-13	ISS projects	288,513	171,054	135,076	97,946	59,628
<b>Total Principal</b>		<b>\$21,428,092</b>	<b>\$1,101,250</b>	<b>\$1,106,624</b>	<b>\$1,142,035</b>	<b>\$1,178,580</b>	<b>\$3,038,165</b>
<b>Total Interest</b>			<b>\$878,719</b>	<b>\$761,260</b>	<b>\$725,282</b>	<b>\$688,154</b>	<b>\$614,046</b>

City of Punta Gorda, FL  
Debt Service Fund  
Proforma Schedule of Revenues and Expenditures  
FY 2008 through FY 2020

	Actual FY 2008	Budget FY 2009	Projected FY 2009	Budget FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
<b>Revenues:</b>														
Loan Proceeds - Capitalized Interest C	\$1,813,092													
Interest Income	-	41,900	-	-	-	-	-	-	-	-	-	-	-	-
Lease Payment from CRA					4,689	562,717	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Transfer from General Fund - ISS			1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
Prior Years Carryover - Capitalized Int		1,793,419	1,793,418	1,203,212	613,006	27,489	-	-	-	-	-	-	-	-
Prior Years Carryover-ISS				1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300					
<b>Total Revenues</b>	<b>1,813,092</b>	<b>1,835,319</b>	<b>3,183,181</b>	<b>3,870,652</b>	<b>3,172,483</b>	<b>3,143,843</b>	<b>3,142,657</b>	<b>4,927,511</b>	<b>3,647,188</b>	<b>2,371,722</b>	<b>2,370,056</b>	<b>2,368,321</b>	<b>2,366,778</b>	<b>2,364,377</b>
<b>Expenditures:</b>														
Transfer to CIP	-	41,900	-	-	-	-	-	-	-	-	-	-	-	-
Herald Ct Prkg Garage- Taxable Principal							50,742	53,979	57,423	61,087	64,984	69,130	73,532	
Herald Ct Prkg Garage- Tax exempt Principal							1,771,128	1,842,330	1,916,396	1,993,439	2,073,579	2,156,941	2,243,404	
Herald Ct Prkg Garage- Taxable Intere	917	27,490	27,490	27,490	27,490	27,490	27,490	25,939	22,463	18,977	15,196	11,175	6,910	2,346
Herald Ct Prkg Garage- Tax exempt In	18,757	562,716	562,716	562,716	562,716	562,716	562,718	528,479	453,116	378,926	300,334	218,583	133,797	45,095
<b>Subtotal Debt Service</b>	<b>19,674</b>	<b>590,206</b>	<b>590,206</b>	<b>590,206</b>	<b>590,206</b>	<b>590,206</b>	<b>590,208</b>	<b>2,376,288</b>	<b>2,371,888</b>	<b>2,371,722</b>	<b>2,370,056</b>	<b>2,368,321</b>	<b>2,366,778</b>	<b>2,364,377</b>
<b>Reserve for Debt Reduction</b>			1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
2009 ISS Revenue Note - Principal				1,101,250	1,106,623	1,142,035	1,178,580	1,216,295	1,255,216					
2009 ISS Revenue Note - Interest				288,513	171,054	135,076	97,946	59,628	20,084					
<b>Subtotal Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,389,763</b>	<b>1,277,677</b>	<b>1,277,111</b>	<b>1,276,526</b>	<b>1,275,923</b>	<b>1,275,300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>19,674</b>	<b>632,106</b>	<b>1,979,969</b>	<b>3,257,646</b>	<b>3,144,994</b>	<b>3,143,843</b>	<b>3,142,657</b>	<b>4,927,511</b>	<b>3,647,188</b>	<b>2,371,722</b>	<b>2,370,056</b>	<b>2,368,321</b>	<b>2,366,778</b>	<b>2,364,377</b>
<b>Projected Carryover - Ending</b>	<b>\$1,793,418</b>	<b>\$1,203,213</b>	<b>\$1,203,212</b>	<b>\$ 613,006</b>	<b>\$ 27,489</b>	<b>\$ -</b>								

Capitalized interest is structured to pay interest on parking garage debt until FY 2012.  
CRA will begin lease payments in FY 2012 until debt is retired in FY 2020.  
ISS Revenue note issued in FY 2009. Transfers from ISS revenues are made in the fiscal year prior to due date as current year revenues will not have been received in time for payment.

**City of Punta Gorda, FL  
Utility Fund Debt Service  
FY 2010 through FY 2014**

Fund Utility Funds	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
Series 2002 Bond	420-0000-536.71-01	\$ 6,940,000	\$ 1,260,000	\$ 1,320,000	\$ 1,380,000	\$ 1,455,000	\$ 1,525,000
Utility Revenue	420-0000-536.72-01	Refunding issue	318,540	258,450	190,950	118,256	40,031
2000-Note 7	419-0000-535.71-07	3,535,479	243,583	251,851	260,400	269,240	278,380
State Revolving	419-0000-535.72-07	Deepwell WW	116,989	108,721	100,172	91,333	82,193
2005-Note 10	402-0000-583.71-06	3,662,968	475,534	490,609	506,161	522,206	538,760
Revenue Note	402-0000-583.72-06	Land purchase	108,579	93,266	77,467	61,167	44,351
* 2010-Construction Financing \$14,600,000	5% interest Interest only payments		365,000	730,000	730,000	730,000	730,000
* 2011-Construction Financing \$7,600,000	5% interest Interest only payments			190,000	380,000	380,000	380,000
* 2012-Construction Financing \$7,300,000	5% interest Interest only payments				182,500	365,000	365,000
* 2013-Construction Financing \$8,500,000	5% interest Interest only payments					212,500	425,000
* 2014-Construction Financing \$4,900,000	5% interest Principal and Interest payments						192,000 122,500
<b>Total Principal</b>		<b>\$ 14,138,447</b>	<b>\$ 1,979,117</b>	<b>\$ 2,062,460</b>	<b>\$ 2,146,561</b>	<b>\$ 2,246,446</b>	<b>\$ 2,534,140</b>
<b>Total Interest</b>			<b>\$ 909,108</b>	<b>\$ 1,380,437</b>	<b>\$ 1,661,089</b>	<b>\$ 1,958,256</b>	<b>\$ 2,189,075</b>

\* New financing is based on Utilities 5 year CIP plan.

The new debt for FY 2010 - FY 2013 have been estimated at 5% interest and interest only payments through FY 2014. The first year's payment is based on 1/2 year.

The new debt for FY 2014 has been estimated with principal and interest payments at 5% interest. The first year's payment is based on 1/2 year.

**City of Punta Gorda, FL  
Sanitation Fund Debt Service  
FY 2010 through FY 2014**

Fund Sanitation Fund	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
2005 Lease 9	430-0930-534.71-05	\$106,159	\$41,372	\$42,818	\$21,969		
Lease Purchase	430-0930-534.72-05	2 packers	3,131	1,685	285		
2006 Lease 10	430-0930-534.71-05	372,933	87,730	91,301	95,017	98,885	
Lease Purchase	430-0930-534.72-05	4 packers	14,154	10,583	6,867	2,999	
<b>Total Principal</b>		<b>\$479,092</b>	<b>\$129,102</b>	<b>\$134,119</b>	<b>\$116,986</b>	<b>\$ 98,885</b>	
<b>Total Interest</b>			<b>\$ 17,285</b>	<b>\$ 12,268</b>	<b>\$ 7,152</b>	<b>\$ 2,999</b>	

**City of Punta Gorda, FL  
Information Technology Debt Service  
FY 2010 through FY 2014**

Fund Information Tecl	Account Number	Principal O/S 9/30/2009	FY 2010 DUE	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE
2009-Lease Capital Lease	502-0000-590-71-05	\$233,691 CAD Dispatch	\$58,423	\$58,423	\$58,423	\$58,422	
<b>Total Principal</b>		\$233,691	\$58,423	\$58,423	\$58,423	\$58,422	
<b>Total Interest</b>							

## City of Punta Gorda, Florida

Punta Gorda boasts a small town atmosphere with all the pleasures of a larger city. The City of Punta Gorda is about 16 square miles. It is located on the southwestern coast of Florida about 100 miles south of Tampa. With all the sunshine and local events, you are among the few who truly do live in paradise!

### History

The City of Punta Gorda which was incorporated on December 7, 1887, is the only incorporated city in Charlotte County and has an approximate population of 17,690. It was originally named “Trabue” in 1885 after developer, Colonel Isaac Trabue, who purchased the land from British investors.

Punta Gorda has traced its roots to a landing at Live Oak Point on the Peace River by Hernando DeSoto in 1539. Punta Gorda is Spanish for “Broad Point” and refers to its broad point of land jutting out into the harbor. Early Spanish attempts to colonize the outer islands in present-day Charlotte County were thwarted by Calusa Indian tribes and the area was slowly settled as the English migrated to Charlotte Harbor on the banks of the Peace River.

In 1884, surveyor Kelley B. Harvey worked to lay out streets and blocks according to instructions from Isaac Trabue, then a Kentucky resident. All waterfront property was designated to be parks and the streets were not to run in a north-south direction, but rather to wind along the Peace River. The Town of Trabue, a subdivision, was recorded on February 24, 1885; however, by 1887 enough residents in Trabue objecting to Trabue’s efforts to control the town’s destiny were able to outvote him and revert the name to Punta Gorda during the incorporation process. These 34 men, including four black men and carpenters stranded here after building the old Hotel Punta Gorda, met at the Tom Hector Building in Hector’s Pool Hall located upstairs from the town’s drug store to draft the City’s incorporation papers.

### City Services

#### **Administration**

City Hall Annex

326 West Marion Avenue, Punta Gorda

(941) 575-3302 – [www.ci.punta-gorda.fl.us](http://www.ci.punta-gorda.fl.us)

The City Manager is the Chief Administrative Officer of the City who acts as a liaison between each City Department and City Council. The City Manager develops the City’s annual budget for each fiscal year, directs the day-to-day operations of the City and approves all hirings, firings, and disciplinary actions. The City Manager is also responsible for carrying out the policies and ordinances of the governing council, and for appointing the heads of the various departments.

**Utilities**

Business Hours: Monday – Friday, 8:00 a.m. to 4:30 p.m. For all Utilities Customer Service call (941) 575-5088. After hours, call the Utility Department’s emergency number at (941) 575-5070. Billing questions: City of Punta Gorda Billing and Collection Division at (941) 639-2528.

**Public Works** (941) 575-5050 – 750 Retta Esplanade

**Sanitation** (941) 575-5069 – 750 Retta Esplanade

**Public Safety - 1410 South Tamiami Trail**

The City provides for the security and safety of citizens through the delivery of law enforcement services of the City Police. The City Fire Department helps citizens to prevent and survive fires, renders emergency fire, rescue and medical assistance and provides assistance during other emergencies

Police – (941) 639-4111 - [police@ci.punta-gorda.fl.us](mailto:police@ci.punta-gorda.fl.us)

Fire – (941) 575-5529 – [pgfire@ci.punta-gorda.fl.us](mailto:pgfire@ci.punta-gorda.fl.us)

**Schools/Colleges/Universities**

Good Shepherd Day (941) 575-2139 – 1800 Shreve St

Baker/Head Start (941) 575-5470 – 311 E Charlotte Ave

Sallie Jones Elementary School (941) 575-5440 – 1230 Narranja St

Punta Gorda Middle School (941) 575-5485 – 825 Carmalita St

Charlotte High School (941) 575-5450 – 1250 Cooper St

IMPAC University (941) 639-7512 – 900 W. Marion Ave

Edison College (941) 637-5682 – 26300 Airport Rd

**Hospital** – Charlotte Regional Medical Center (941) 637-2451 – 809 E. Marion Ave

**Arts/Culture**

Charlotte Performing Arts Center (941) 625-5996 – 701 Carmalita St

Visual Arts Center (941) 639-8810 – 210 Maud St

Punta Gorda Historical Mural Society (941) 639-6959 – 1530 Suzi St

**Recreation**

Gilchrist Park (941) 575-5050 – 400 W. Retta Esplanade

Laishley Park Municipal Marina (941) 575-0142 – 100 Nesbit St

Fisherman’s Village (800) 639-0020 – 1200 W. Retta Esplanade

Ponce de Leon Park (941) 575-5050 – 4000 W. Marion Ave

South County Regional Park (941) 505-8686 – 670 Cooper St

YMCA (941) 637-0797 – 750 W. Retta Esplanade

**City of Punta Gorda, Florida**  
 Operating Indicators by Function/Program  
 Last Four Fiscal Years

<u>Function/Program</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
<b>Police</b>				
Calls for Service	14,222	13,026	13,940	13,637
Citations Issued	16,131	20,030	20,084	12,306
Traffic crashes	448	534	628	583
Narcotics arrests	226	250	187	215
<b>Fire Department</b>				
Fires	70	87	100	97
EMS and Police assistance calls	2,115	2,047	1,898	1,670
<b>General Government</b>				
Building permits issued	1,429	1,723	3,062	11,792
Building inspections conducted	4,834	6,799	8,860	21,105
Dwelling units permitted	98	92	243	722
<b>Streets and highways</b>				
Streets resurfaced ( <i>miles</i> )	0.0	6.5	5	5
Potholes repaired	NA	NA		
New sidewalks (linear feet)	5,180	0	0	350
<b>Water</b>				
New connections	192	322	485	622
Average daily consumption ( <i>thousands of gallons</i> )	4,018	4,580	4,776	4,300
Peak daily consumption ( <i>thousands of gallons</i> )	7,061	6,023	6,705	6,300
Water equivalent residential units (ERU)	21,430	21,611	21,234	14,018
<b>Wastewater</b>				
Average daily sewage treatment ( <i>thousands of gallons</i> )	1,884	1,740	2,087	4,000
Sewer equivalent residential units (ERU)	15,688	15,569	15,185	12,310
<b>Solid waste collection</b>				
Solid waste collected ( <i>tons per day</i> )	26.1	30.3	31.9	38.5
Recyclables collected ( <i>tons per day</i> ) <i>includes yardwaste</i>	10.3	12.4	13.1	10.9
Refuse equivalent residential units (ERU)	10,206	10,569	10,252	11,558
<b>Punta Gorda Isles Canal Maintenance Assessment District</b>				
Seawall replacement (feet)	4,248	4,786	8,440	2,354
Seawall cap replacement (feet)	4,676	6,155	967	5,080
<b>Burnt Store Isles Canal Maintenance Assessment District</b>				
Seawall replacement (feet)	474	410	154	362
Seawall cap replacement (feet)	421	2,624	1,342	1,354

**Source:** Various city departments monthly reports and ERU Total reports.

Information in this format was unavailable prior to 2005.

**City of Punta Gorda, Florida**  
**Capital Assets Statistics by Function/Program**  
**Last Four Fiscal Years**

<u>Function/Program</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Police				
Stations	1	1	1	1
Number of Police Officers Authorized	36	36	32	34
Fire				
Stations	3	3	3	3
Number of Firefighters Authorized	24	24	27	27
Streets and highways				
Streets ( <i>miles</i> )	107	107	107	107
Unpaved streets ( <i>miles</i> )	78	78	78	78
Streetlights	566	566	566	566
Traffic signal intersections	18	18	18	18
Water				
Water mains ( <i>miles</i> )	235	235	226	217
Storage capacity ( <i>thousands of gallons</i> )	7,500	7,500	7,500	7,500
Fire hydrants	979	979	1,000	930
Wastewater				
Sanitary sewers ( <i>miles</i> )	129	129	132	127
Treatment capacity ( <i>thousands</i> )	4,000	4,000	4,000	4,000
Solid waste collection				
Collection trucks	10	10	11	9
Parks and recreation				
Acreage	82 +/-	82 +/-	82+-	82+-
Number of Parks	15	15	15	15

**Source:** City of Punta Gorda Finance Department.

**Note:** No capital assets indicators are available for the general government function.  
Information in this format was unavailable prior to 2005.

**City of Punta Gorda, Florida**  
Demographic and Economic Statistics  
Last Ten Fiscal Years

<u>Fiscal year Ended September 30,</u>	<u>Population City of Punta Gorda (a)</u>	<u>Population Charlotte County</u>	<u>Per Capita Income (b)</u>	<u>Total Personal Income City of Punta Gorda (in thousands)</u>	<u>Unemployment Rate (b)</u>
2008	18,200 est	169,000 est	\$33,510 est	\$566,319	9.6%
2007	18,123	165,000	32,000 est	579,936	6.2%
2006	16,593	162,900	29,890	495,965	2.7%
2005	16,255	154,030	27,618	448,931	3.1%
2004	17,168	156,985	26,003	446,420	5.0%
2003	16,591	151,995	26,479	439,313	4.4%
2002	16,120	148,521	26,932	434,144	4.2%
2001	15,236	144,571	25,975	395,755	3.4%
2000	14,344	141,627	25,361	363,778	2.7%
1999	13,646	136,733	24,195	330,165	3.1%

Note: Information presented is the most current available.

<sup>a</sup> **Source:** Bureau of Economic and Business Research (BEBR) of the University of Florida

<sup>b</sup> **Source:** Florida Statistical Abstract or U.S. Department of Labor, Bureau of Labor Statistics

**City of Punta Gorda, Florida**  
Principal Property Taxpayers  
Last Ten Fiscal Years  
(in millions)

Rank	Taxpayer/Type of Business	2008	2007	2006	2005
		Taxable Assessed Value	Taxable Assessed Value	Taxable Assessed Value	Taxable Assessed Value
1	Punta Gorda Medical Center, Inc. Hospital	\$ 46.5	\$ 47.0	\$ 37.3	\$ 31.7
2	Florida Power & Light Co. Electric Utility	38.4	37.3	28.7	24.1
3	Sprint-United Telephone Company of FL Telephone Utility	21.8	23.7	18.1	17.0
4	Punta Gorda Partners LLC Condo- Vivante	20.3	10.3	8.5	-
5	Palm Isles Condo Dev LLC Condo- Vivante	18.5	20.1	8.3	-
6	Punta Gorda Hotel, LLC Best Western	15.2	15.5	-	8.8
7	Nu-West Florida, Inc. Shopping Center Fishermen's Village	13.0	15.5	9.3	15.7
8	Home Depot USA, Inc	9.6	10.8	-	-
9	Fund VIII Punta Gorda Crossing	9.1	-	-	-
10	Punta Gorda Assoc., Ltd. Life Care Center	7.7	-	-	6.5
	Integrated Control Systems, Inc.- Training Center & Impac University	-	12.3	-	-
	Colonial Realty, Limited-shopping center Shopping Center Burnt Store	-	8.5	9.7	11.6
	Punta Gorda Pines, Ltd Condo- The Pines	-	-	9.0	10.2
	Punta Gorda Land Holdings Condo- Vivante	-	-	7.1	-
	Semlak LLC Shopping Center-Seminole Plaza	-	-	6.6	6.7
	Bayvue, Inc of Florida-Holiday Inn Hotel-HOLIDAY Inn	-	-	-	-
	Wal-Mart Stores, Inc. Retail Store	-	-	-	-
	Seminole Lakes- Development	-	-	-	-
	Punta Gorda FL Commercial Shopping Center Punta Gorda Mall	-	-	-	8.2
	Golden Key Inv Holiday Inn Harborside	-	-	-	-
	Royal Palm Harbor PA Land	-	-	-	-
	<b>Total</b>	<u>\$ 200.1</u>	<u>\$ 201.0</u>	<u>\$ 142.6</u>	<u>\$ 140.5</u>
	<b>City Total Assessed Value</b>	<u>\$ 3,062.2</u>	<u>\$ 3,515.6</u>	<u>\$ 2,579.2</u>	<u>\$ 2,408.0</u>
	<b>Principal Taxpayer's Percentage of total</b>	<u>6.53%</u>	<u>5.72%</u>	<u>5.53%</u>	<u>5.83%</u>

Source: Charlotte County Property Appraiser

<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>
<b>Taxable Assessed Value</b>					
\$ 31.7	\$ 32.5	\$ 29.0	\$ 27.0	\$ 25.7	\$ 24.0
24.1	22.5	20.8	11.6	11.3	11.0
17.0	17.0	17.5	16.3	14.9	30.0
-	-	-	-	-	-
-	-	-	-	-	-
8.8	-	-	-	-	-
15.7	15.2	7.8	11.3	12.1	7.6
-	-	-	-	-	-
-	-	-	-	-	-
6.5	-	-	-	5.8	4.8
-	12.6	10.4	9.1	9.0	8.7
11.6	13.2	12.8	13.0	12.2	9.6
10.2	12.9	13.0	-	-	-
-	-	-	-	-	-
6.7	7.1	-	6.2	-	-
-	9.3	8.6	9.2	6.6	4.8
-	-	7.2	6.0	5.4	5.7
-	-	-	-	-	4.5
8.2	-	-	5.8	-	-
-	-	-	-	5.6	-
-	9.8	9.5	-	-	-
<b>\$ 140.5</b>	<b>\$ 152.1</b>	<b>\$ 136.6</b>	<b>\$ 115.5</b>	<b>\$ 108.6</b>	<b>\$ 110.7</b>
<b>\$ 2,081.0</b>	<b>\$ 1,793.0</b>	<b>\$ 1,584.0</b>	<b>\$ 1,415.0</b>	<b>\$ 1,250.0</b>	<b>\$ 1,139.0</b>
<b>6.75%</b>	<b>8.48%</b>	<b>8.62%</b>	<b>8.16%</b>	<b>8.69%</b>	<b>9.72%</b>

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

The City of Punta Gorda has prepared a comprehensive set of financial policies for adoption by the City Council. The Governmental Finance Officers Association (GFOA) has a set of recommended, best management practices which have formed the nucleus of the City's policies, as shown below.

Financial Planning Policies

Balanced Budget Policy: Defines a balanced operating budget and provides for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

Long Range Planning Policy: Supports a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory Policy: Requires an inventory and assessment of the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Revenue Policies

Understanding the revenue stream is essential to prudent planning. Policies should be established to recognize stable versus volatile, or at best economically-sensitive revenue sources and predetermine the method to minimize the affect and thereby avoid potential service disruptions caused by revenue fluctuations.

Expenditure Policies

The expenditures of municipalities define the ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability. The policies should reflect the City's desire to maximize efficiency and allocation of scarce resources.

The attached policies provide the framework for the City's financial management planning and decision-making process.

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

Financial Planning Policies

The City makes program and service decisions and allocates scarce resources through the budget process. The budget process is one of the most important activities undertaken. The mission of the budget process is to help decision makers make informed decisions about the provision of services and capital assets and to promote stakeholder participation in the process.

**Policy:**            Balanced Budget

The City will adopt a balanced operating budget and will provide for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

The City's definition of a balanced budget is current revenues, including financing proceeds plus unrestricted fund balance exceeds or equals current year appropriations.

**Status:**            **The FY 2010 adopted budget is a balanced budget.**

**Policy:**            A calendar will be designed each year to provide the framework necessary to formulate a sound budget and allow for stakeholder participation. The calendar will be set to ensure the City complies with the Truth in Millage (TRIM) law, Chapter 200, Florida Statutes.

**Status:**            **A budget calendar was prepared, and it adheres to the State TRIM law.**

**Policy:**            For each fund all reasonably expected revenues and projected beginning carryover balance will equal the budgeted expenditures and year end carryover balance.

**Status:**            **The Finance Department strives to produce accurate information, and this year's budget was no exception.**

**Policy:**            All funds are included in the annual budget process and incorporated in the budget document.

**Status:**            **The budget document included all funds.**

**Policy:**            The City will budget 96 percent of the anticipated gross ad valorem proceeds which provide a discount for early tax payments. Florida Statutes, section 200.065, states each taxing authority will not utilize less than 95 percent of the taxable value.

**Status:**            **FY 2010 budgeted 96.25 percent of anticipated ad valorem revenue.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Policy:** The City will maintain a budgetary control system, including an encumbrance system to ensure adherence to the budgeted appropriations.
- Status:** **The City uses an encumbrance system as required by the Code of Ordinances.**
- Policy:** Project length budgets are adopted for the Capital Improvement Projects. Appropriations for these projects will remain open and carry over to succeeding years until they are completed.
- Status:** **The budgets for Capital Improvements for General Projects, CRA, CDBG and Utilities remain open until complete or canceled.**
- Policy:** Supplemental appropriations. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by resolution may make supplemental appropriations for the year up to the amount of such excess.
- Status:** **There have been no supplemental appropriations to date for the FY 2009 Budget.**
- Policy:** Emergency appropriations. To meet a public emergency affecting life, health, property or the public peace, the City Council may by resolution make emergency appropriations. To the extent that there are no available unappropriated revenues to meet such appropriations, the City Council may by such resolution authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.
- Status:** **There have been no emergency appropriations necessary to date for the FY 2009 Budget.**
- Policy:** Reduction of appropriations. If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriations.
- Status:** **To date there has been no perceived need for a reduction of appropriations in the FY 2009 Budget for the General Fund. Some General Fund revenues are coming in below budget, but these shortages were offset by overages and fund balance usage.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

**Policy:** Transfer of appropriations. At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency and, upon written request by the City Manager, the City Council may be resolution transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

**Status:** **All transfers to date have been interdepartmental. Reappropriations from the previous year's budget were approved by City Council.**

**Policy:** No appropriation for bonded debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

**Status:** **All debt service appropriations remain appropriate as required by law for debt that existed at budget preparation time.**

**Policy:** Long Range Planning: The City will support a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

**Status:** **This is an ongoing process of which the City will continue to adhere to.**

**Policy:** The City will prepare multi-year fiscal forecasts for all of its major funds.

**Status:** **For the FY 2010 budget, the City prepared multi-year fiscal forecasts for the major funds.**

**Policy:** The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment and earn maximum rates of return on invested funds commensurate with appropriate security and the approved investment policy.

**Status:** **The City currently is in compliance with the City Council approved Investment Policy, and will continue to do so.**

**Policy:** The City will follow its adopted investment/portfolio policy when handling public funds.

**Status:** **The City currently is in compliance with the Investment Policy, and will continue to do so.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Policy:** The City will pool cash from each fund for investment purpose.
- Status:** **The City pools cash for optimum tracking as well as investment purposes.**
- Policy:** On a monthly basis the Finance Department will prepare a Schedule of Investments report that details the amounts and types of U. S. Government securities, the amounts invested with the Local Government Surplus Trust Funds Investment Pool (LGSTFIP) and the amount in the interest earning checking account. The schedule will include the interest rate, market value, purchase date and maturity date.
- Status:** **These schedules are being prepared on a monthly basis, and are being provided to the City Councilmembers and Public.**
- Policy:** Asset Inventory: The City will inventory and assess the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.
- Status:** **The asset inventory is conducted on an annual basis which coincides with the annual audit. The assets are purchased in compliance with the budget process, and records are maintained by the Procurement Department and the Finance Department. Asset write-offs are approved by the affected department head.**
- Policy:** The review of capital assets will assess the need for and condition of these assets. This review is an important component of an overall evaluation of community needs and priorities. This review will also focus on the impact of deferred maintenance, funding issues and legal or regulatory changes.
- Status:** **The inventory and review process assists the various departments as to age, condition, availability and quantity of their equipment. This review helps during the budget process.**
- Policy:** The City shall encourage Charlotte County participation in the funding of the capital improvements that jointly serve both City and Charlotte County residents.
- Status:** **The City has and will continue to work with the County on any joint capital improvement needs.**
- Policy:** The City will stay abreast of developments that may affect the major capital assets, such as regulatory changes, population movements or technological advances, and consider the impact of these issues in the goal setting process.
- Status:** **This will be accomplished during the inventory review as well as during the annual budget preparation.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

**Policy:** Capital projects will be budgeted in the General Construction Fund or the Utility Construction Fund as needed. CRA capital projects will be budgeted in the CRA budget.

**Status:** **This policy was adhered to in the FY 2010 Budget.**

**Policy:** Equipment that has a cost basis in excess of State of Florida statutory minimums will be assigned a fixed asset number and tagged to identify the equipment as property of the City.

**Status:** **The State statutory minimum is currently \$1,000. The City will continue to tag fixed assets at this rate until the statutory minimum is changed.**

**Policy:** City departments and divisions will be provided a list of equipment and will perform an inventory check on an annual basis. Variances from the inventory list will be reported and the fixed asset inventory records will be updated.

**Status:** **This fixed asset inventory check is done around the end of the fiscal year, which is September 30. Variances are to be signed off by the department head. This was completed for FY 2008 and will be completed for FY 2009.**

**Policy:** On an as needed basis, a list of assets to be sold at auction will be presented to the City Council for permission to dispose of them.

**Status:** **When items become available for auction they are brought to City Council for approval.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

Revenue Policies:

An understanding of the revenue stream is essential to prudent financial planning. Most of these policies seek stability to avoid potential service disruptions caused by revenue shortfalls.

**Policy:** The City will estimate its annual revenues by objective and analytical processes. The budget document will include documentation of major revenue sources.

**Status:** **Part of the analytical review is using 10 year histories for various revenue sources. The past can be a good indicator of the future. The City will use any and all sources available to assist in its estimates, which reduces the chances for error.**

**Policy:** The City shall maintain a diversified revenue system to the extent provided by Florida Statutes to insulate it from short term fluctuations in any one revenue source.

**Status:** **The City will attempt to diversify as much as possible. This diversification reduces reliance on a few revenue sources, which can cause budget difficulties if these revenue sources unexpectedly drop.**

**Policy:** The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual revenues for major funds. The reports will monitor progress toward the planned revenue goals. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

**Status:** **Monthly financial reports are prepared. These reports include budget vs. actual revenues and expenditures. This allows the City to note shortfalls in revenues, or extraordinary expenses during the year. The reports are provided to City Councilmembers and the Public.**

**Policy:** The City discourages the use of one time revenues to fund ongoing expenditures.

**Status:** **This scenario should be avoided at all times. It is the City's duty to avoid it.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Policy:** Grants should be actively pursued. All costs of grant requirements will be analyzed and presented with the proposal for City Council consideration. Revenues will be budgeted for current grants. The budget will be amended for new grants upon award.
- Status:** **Grants are being actively pursued by all of the City departments, and will continue to be pursued when available. The major underlying requirement will be that the revenue received exceeds the cost to garner it.**
- Policy:** Sometimes governmental services are provided on credit. Properly documented controls over revenues are imperative in accounts receivable management. Timely efforts should be made to pursue the collection of delinquent accounts by the department generating the receivable.
- Status:** **The City attempts to collect everything that is due it. This process is greatly enhanced by our lien powers. The pursuit of legitimate revenues will continue.**
- Policy:** Adjustments to account receivables must be properly documented using internal controls that include segregation of duties and supervisory review. Upon any suspicion of fraud, management should be notified in a timely manner.
- Status:** **Internal controls over accounts receivable are in place and will continue to be so. Suspicion of fraud or other malfeasance will be brought to management and if necessary Police Department's attention.**
- Policy:** The use of revenues which have been pledged to bondholders will conform to the bond covenants which commit those revenues.
- Status:** **The City is currently in conformance with bond covenants, and will continue to do so. The City Auditors review bond covenant conformance on an annual basis, and report any discrepancies.**
- Policy:** The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases and will revise user fees upon approval of the City Council.
- Status:** **Since fee changes are by ordinance, all changes will be brought to City Council for approval.**
- Policy:** All revenues which are reasonably expected to be unexpended and unencumbered at the end of the fiscal year will be anticipated as "projected carryover ending" and budgeted accordingly for the following fiscal year.
- Status:** **This has been the City's policy and will continue.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

Expenditure Policies:

The expenditures of municipalities define an ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability.

**Policy:**        Debt Management: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth.

**Status:**        **Prudent fiscal responsibility is a City requirement.**

**Policy:**        The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit.

**Status:**        **To maintain high bond ratings the City must adhere to the concept of prudent fiscal responsibility.**

**Policy:**        Whenever possible the City will use revenue bonds instead of general obligation bonds.

**Status:**        **Revenue bonds use pledged revenues that aren't ad valorem based. A vote of the taxpayers is not necessary for these bonds to be issued. They can be geared for very specific purposes.**

**Policy:**        The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed.

**Status:**        **This is just good business sense, and the City has in the past used this guideline and will continue to do so.**

**Policy:**        The City shall not issue notes or bonds for non-capital items.

**Status:**        **If the City issued notes or bonds for non-capital items this would be tantamount to deficit spending. The City would be borrowing for operations, and this could cause serious problems in the future. Deficit spending would also go against the Policy of a Balanced Budget.**

**Policy:**        If cost effective, the City will purchase private bond insurance at the time of issuance.

**Status:**        **Bond insurance can be cost effective in the right circumstances. When the City issues bonds, a price to benefit calculation will be made to see if the insurance is cost effective.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Policy:** The City will analyze its existing debt to take advantage of changing market conditions and to minimize future costs.
- Status:** **This is a policy we have been using, and will continue to do so.**
- Policy:** The City will maintain an adequate debt service fund regarding each issue and budget for the annual payment of principal and interest.
- Status:** **These are requirements of the lenders, and we will abide by their rules and regulations.**
- Policy:** Reserve or Stabilization Accounts: The City should have a prudent level of unreserved fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.
- Status:** **The amount of this level as well as the use of the funds will be reviewed on an annual basis as to sufficiency.**
- Policy:** An adequate level of unreserved fund balance will be maintained as working capital to support operations until sufficient current revenues (taxes) are received.
- Status:** **The amount of this level will be review annually for sufficiency and purpose.**
- Policy:** An adequate level of unreserved fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.
- Status:** **If the City follows the GFOA guidelines these levels should be sufficient.**
- Policy:** The City will follow the Government Finance Officers Association (GFOA) recommendation for a minimum level of unreserved fund balance for the General Fund. The GFOA states the unreserved fund balance for the General Fund should be five to fifteen percent of regular general fund annual operating revenues or one to two months of regular General Fund operating expenditures.
- Status:** **The FY 2010 budget has a 5% unreserved fund balance reserve, which is the minimum recommended by the GFOA.**
- Policy:** The City will not permit a deteriorating financial condition as described by the Florida Auditor General and Florida Statutes section 218.503 that would result in an audit management letter finding.

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Status:** There are a number of items that can trigger the State described indicator of deteriorating financial conditions. The City will do everything in its power to avoid these triggers. The items are specifically stated in section 218.503 of the Florida Statutes.
- Policy:** The City will monitor financial indicator trends. We will follow the Florida Auditor General Financial Condition Assessment Procedures.
- Status:** **The Auditor General has provided the City with financial trends which will be monitored annually, and discussed with the City's external auditor.**
- Policy:** Annually the City will establish contingency reserves to provide for unanticipated expenditures of a nonrecurring nature or to meet small increases in service delivery costs.
- Status:** **Some of the City funds have contingency reserves, and some do not. We will strive to establish these reserves when sufficient revenue is available.**
- Policy:** All unrestricted fund balances will be presented in the annual budget.
- Status:** **The City has followed this policy in the FY 2010 budget.**
- Policy:** Operating/Capital Expenditure Accountability: Governmental Funds are accounted for in accordance with Generally Accepted Accounting Principles (GAAP). Expenditures are recorded when the services or goods are received and the liabilities incurred. All proprietary funds use the accrual basis of accounting and expenses are recognized when they are incurred.
- Status:** **Governmental Funds are defined as: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary Funds are: the enterprise funds and internal service funds. The City will follow GAAP in its accounting function.**
- Policy:** The City Manager will present a balanced budget. Essential services will receive first priority for funding. The City will identify low priority services for reduction or elimination, if necessary, before essential services.
- Status:** **The City has presented a balanced budget for FY 2010.**
- Policy:** The budget will provide for adequate maintenance and repair of capital plant and equipment and for their orderly replacement.
- Status:** **The City has provided adequate funding for repair and maintenance, and will continue to do so.**

**City of Punta Gorda, Florida**  
**Budget FY 2010**  
**Financial Policies**

- Policy:** The budget will consider the cost effect on the operating budget from additional capital items and program.
- Status:** **For a City to be run as a business, which it is, the cost effect must be taken into account when looking to purchase new capital items or starting a new program.**
- Policy:** The budget will provide sufficient funding to cover annual debt retirement costs.
- Status:** **Debt service coverage is a requirement of our lenders, and the City will continue to provide sufficient coverage.**
- Policy:** The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual expenditures for major funds. The reports will monitor progress toward the budgeted appropriations. Significant changes may be uncovered in advance, permitting action to avoid a crisis.
- Status:** **Monthly reports are being prepared as required by the City's Code of Ordinances. These reports are provided to the City Councilmembers and the public. During the year the monthly reports were upgraded to be more user friendly.**
- Policy:** Enterprise fund operations shall be self supporting and shall pay administrative charges to the General Fund for administrative support.
- Status:** **Enterprise funds are Proprietary Funds as defined, and it is the City's duty to continue to charge sufficient fees to keep these funds self supporting. To support bond covenants this budget includes a 3% rate increase in water and wastewater charges.**
- Policy:** The City will prepare a five year Capital Improvement Program (CIP) as part of the annual budget process. Coordination of the CIP budget with the operating budget will ensure that all funding considerations are made. The CIP details major infrastructure type improvements and construction projects. Capital items of an operating nature such as automobiles or personal computers are budgeted in each operating department budget.
- Status:** **The City prepared a five year CIP in the FY 2010 budget.**
- Policy:** The City will adopt the first year of a multi-year plan for capital improvements, update it annually and make every attempt to complete all capital improvements in accordance with the plan.
- Status:** **The City currently adheres to this policy and will continue to do so.**

## **CITY OF PUNTA GORDA, FLORIDA BUDGETARY BASIS AND BASIS OF ACCOUNTING**

The City follows these procedures in establishing the budgetary data presented in the financial statements:

1. On or before the fifteenth day of August, the City Manager submits to the City Council a proposed operating budget for the fiscal year then commencing. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. On or before September 30th, the budget is legally enacted for the General, Special Revenue, Enterprise and Internal Service Funds through passage of a resolution. Project-length financial plans are adopted for all Capital Projects Funds.
4. Budget amounts are presented as originally adopted or as amended by the City Council. Unused appropriations lapse at year-end. Any increases or transfers between funds must be approved by the City Council. The City Manager can amend the budget within existing appropriations by fund. Supplemental appropriations approved by Council in the General Fund for FY 2009 totaled \$240,932.

### Basis of Budgeting

Budgets for all funds are prepared on the modified accrual basis. For the General and Special Revenue Funds this basis is consistent with Generally Accepted Accounting Principles (GAAP). Since all expenditures/expenses are legally required to first be appropriated, the need for management control to ensure compliance exceeds the desire for consistency of budgeting on the basis of financial reporting requirements, in the case of enterprise funds. All cash flow, including lease proceeds, debt principal payments, fixed asset purchases, are included in the budget appropriations. However, in the enterprise funds, these are not reported as expenses, but rather as acquisitions of assets and payments of liabilities. Depreciation expense and other non-cash expenses such as amortization of bond premiums are not budgeted.

### Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus only current assets and current liabilities are included on the balance sheet.

All proprietary funds, non-expendable trust funds and pension trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet.

The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay current liabilities.

The accrual basis of accounting is utilized by proprietary fund-types, pension trust funds and non-expendable trust funds. Revenues are recorded when earned and expenses are recorded when the liability is incurred.



City of Punta Gorda, FL  
Budget Process Calendar  
FY 2010

<b><u>Date</u></b>	<b><u>Activity</u></b>
<b><u>October</u></b> 2008	Review FY 2008 Revenues and Expenditures for Carryover Authorization into FY 2009
<b><u>November</u></b>	Final Adjustments / Payments and Close of FY 2008
<b><u>December</u></b>	City Council Reappropriation of FY 2008 projects not completed to FY 2009
17	2009 Strategic Plan Workshop
<b><u>January</u></b> 2009	
7	City Council adoption of 2009 Strategic Plan
7	Presentation and City Council discussion of Long Range Financial Plan Department meetings on cost saving measures
<b><u>February</u></b>	Departments update Five-Year CIP – FY 2010-2014
<b><u>March</u></b>	Preparation of FY 2010 Budget Alternatives Key Performance Measures updated by Departments
18	City Council FY 2008 CAFR Presentation and FY 2010 Budget Alternatives Workshop  Capital Requests due to Finance

CIP and Proformas reviewed with City Manager

Departments review savings with City Manager

## **April**

- 1** City Council presentation of FY 2010 Water & Sewer Rates  
Departments prepare FY 2010 Operating Budgets
- 13** Utility Advisory Board discussion of Water & Sewer rate alternatives
- 15** Department line-item budgets and projections due to Finance
- 15** City Council discussion of FY 2010 & FY 2011 Water & Sewer Rates
- 27** Utility Advisory Board FY 2008 CAFR presentation
- 30** CIP detail sheets updated in Z drive and budget updated
- 30** Department narratives and performance measures updated in Z drive

## **May**

- Department budget reviews and CIP discussion with City Manager and Finance
- 12** B.S.I. Canal Mtce. Advisory Committee FY 2010 operating budget presentation and discussion
- 18** P.G.I. Canal Mtce. Advisory Committee FY 2010 operating budget presentation and discussion
- 20** City Council discussion of FY 2010-2014 Capital Improvement Program and update on FY 2010 Budget
- 26** City Council and Canal Mtce. Advisory Committees discussion of seawall replacement program

## **June**

- 22** Utility Advisory Board FY 2010 Strategic Plan presentation

## July

- 1 City Council budget work session regarding General Fund, Millage Rate, Paving Program Funding, Canal Maintenance Districts Special Assessment Fees.  
Property Appraiser certifies the taxable value of City (DR-420)
- 8 City Council update on FY 2010 Budget  
Establish tentative millage rate  
Set tentative assessments for canal maintenance districts
- 8 City Council First Reading Utility Rate Ordinance
- 9 DR-420 completed and submitted to Property Appraiser

## August

- 5 City Council Second Reading Utility Rate Ordinance
- 5 FY 2010 Strategic Plan Workshop Presentation
- 5 City Council budget discussion re: staffing and furloughs.  
County Property Appraiser mails notifications of proposed property taxes, and assessments and the date, time and place of Public Hearing on tentative budget and proposed millage rate.
- 28 Notice in newspaper regarding Assessments/ Public Hearings

## September

- 2 City Council Approval of FY 2010 Strategic Plan
- 2 City Council first Public Hearing regarding millage rate and proposed FY 2010 City budget\*\*  
Resolution adopting a special assessment fee for Punta Gorda Isles Canal Maintenance District  
Resolution adopting a special assessment fee for Burnt Store Isles Canal Maintenance District
- 11 Notice in newspaper of Public Hearings
- 16 City Council second Public Hearing regarding millage rate and proposed FY 2010 budget\*\*  
Resolution adopting a final millage rate  
Resolution adopting a final budget

\* Additional budget work sessions can be scheduled per request

\*\*Public Hearing dates subject to change. School board and County public hearings take precedence.

**CITY OF PUNTA GORDA, FLORIDA**  
**DESCRIPTION OF FUNDS**  
**APPROPRIATED FUNDS (Modified Accrual)**

**GOVERNMENTAL FUNDS**

**GENERAL FUND**

#001 General Fund: Operating fund accounts for normal recurring activities financed by property taxes, intergovernmental revenues, licenses, fees and fund balance carryover.

**SPECIAL REVENUE FUNDS**

#103 Punta Gorda Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#104 Burnt Store Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#105 Impact Fees - Parks #106 Impact Fees - Police Service #107 Impact Fees - Fire Protection #108 Impact Fees - Government Services #109 Impact Fees - Transportation: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#110 Community Redevelopment Agency: Revenue from City and County ad valorem taxes computed on property value increment increase over the 1989 base year assessment.

#111 Community Development Block Grant: Revenue from federal funding administered by the U.S. Department of Housing and Urban Development. Eligible projects include housing, building improvements, community facilities, infrastructure installation, public service programs and economic development activities.

#114 Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

#115 Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

#201 Debt Service Fund: To accumulate and pay the debt service on the downtown parking garage loan.

#301 General Construction Fund: Capital improvement projects not financed by enterprise funds. Revenue sources are grants and transfers from other funds.

**CITY OF PUNTA GORDA, FLORIDA**  
**DESCRIPTION OF FUNDS**  
**APPROPRIATED FUNDS (Modified Accrual)**

**TRUST FUND**

#610 Gilchrist Intention Trust: Per resolution #568-76 Albert W. Gilchrist willed \$5,000 to the city. The interest is to be used for bridge approach beautification.

**FIDUCIARY FUNDS**

Unappropriated funds (Included in the CAFR but not included in the budget document.)

#602 Municipal Police Officers' Retirement Fund: Municipal Police Officers Pension Trust accounts for assets held for the City's police Officers' Retirement.

#603 Municipal Firemen's Retirement Fund: Municipal Firefighters pension Trust accounts for assets held for the City's firefighters' retirement.

#604 General Employee's Retirement Fund: General Employees Pension Trust accounts for assets held for the City's general employee retirement.

**PROPRIETARY FUNDS**

**ENTERPRISE FUNDS**

#402 Utilities Operation, Maintenance & Repair: Accounts for the operations of several departments responsible for Billings and Collections, Water Treatment, Wastewater Collection, Wastewater Treatment and Water Distribution. A renewal and replacement account is maintained.

#411 Utilities Construction Fund: Water and sewer capital projects are financed and spent from this fund. Revenue is received from grants, interest income and transfers from the Utilities O M & R Fund. If the project is eligible to be financed by impact fees, a transfer is budgeted from the Sewer System or Water System Capacity Escrow Funds.

#415 Water System Capacity Escrow: Reserve to pay for expansion of the water treatment system. Financed by impact fees for connection to the water system (single family residence costs \$2,824. The impact fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

**CITY OF PUNTA GORDA, FLORIDA**  
**DESCRIPTION OF FUNDS**  
**APPROPRIATED FUNDS (Modified Accrual)**

ENTERPRISE FUNDS (continued)

- #416 Sewer System Capacity Escrow: Reserve to pay for expansion of the wastewater treatment system. The impact fee for connection by a single-family residence is \$2,463. These fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.
- #417 Special Assessment District #4: Sewer improvements being paid by the benefited customers.
- #419 State Revolving Loan Fund: This is a sinking fund for the State Revolving Fund Loan.
- #420 Utilities Revenue Bond Sinking Fund: Current debt service on the 2002 revenue bond issues. Bond interest and principal is due each year on January 1 and July 1.
- #421 Bond Reserve Fund: The bond covenants state the maximum bond service requirements for any remaining bond year must be reserved. The excess amount and interest earned is transferred to the sinking fund for debt payment.
- #430 Sanitation Fund: Collects refuse, trash, recycling items and yard waste. Disposes of same by recycling, mulching or dumping at the county landfill.
- #440 Building Code Fund: This fund includes the building permit fees and related fees charged to support the cost of enforcing the building code.
- #450 Laishley Park Marina: The Laishley Park Marina is an enterprise fund used to account for the revenues and expenses of the new marina.

INTERNAL SERVICE FUNDS

- #502 Information Technology (Intragovernmental): Provides computer services to the other city departments and is reimbursed by them.

## **CITY OF PUNTA GORDA, FLORIDA** **GENERAL BUDGETING COMMENTS**

In order to understand and review a municipal budget, one must keep in mind a general understanding of fund accounting and separation of funds. The Punta Gorda Budget, as recommended, addresses in detail the operating funds broken down into the various departments and divisions within the city. The General Fund is the fund that receives ad valorem property taxes. Certain departments are funded entirely by the General Fund. The Utilities Fund receives revenues primarily from water and wastewater billings, and in turn funds the operation and maintenance of the utility systems. It should be noted that the revenue generated for the water and wastewater funds are from the entire water and wastewater service area, not just the City of Punta Gorda. The Utilities, Sanitation, Building, and Marina Funds are "enterprise funds" which are essentially self-supporting by charges paid directly to the city by the users of the service. The two canal maintenance district funds (PGI and BSI) are maintenance assessment district funds into which annual levies are paid by the direct beneficiaries of those funds, not by the general property owners within the City. Expenses to maintain the canal systems are paid from the respective funds. The intergovernmental service fund, Information Technology, is funded entirely by the other operating departments of the city on a charge for service basis. Thus, no direct revenue from the public is received by this fund.

On the expense side of the budget, there are a number of accounts, which are carried, in essentially all-operating departments. Certain formulas or explanations may be appropriate for overall understanding since these accounts are budgeted on a very consistent basis in each operating department.

Accounts are categorized into Personal Services, Operating Expenses and Capital Outlay.

### **PERSONNEL SERVICES**

Personnel Services include the actual salary cost for all positions as well as related benefits. Costs are based on actual participation in benefit programs and anticipated usage of various other personal service expenses such as overtime and temporary services.

#### **SALARIES:**

The computer system has allowed more precise salary budgeting based on City employees' current pay rates.

#### **RETIREMENT CONTRIBUTION:**

The City's contribution is budgeted at an actuarially determined amount.

**CITY OF PUNTA GORDA, FLORIDA**  
**GENERAL BUDGETING COMMENTS**

LIFE AND HEALTH INSURANCE:

These accounts are budgeted according to current employee participation.

WORKER'S COMPENSATION AND FIRE AND GENERAL LIABILITY:

An increase was budgeted over last year's costs, at Public Risk Management's recommendation.

UNEMPLOYMENT:

This account covers all City departments and is budgeted based on this year's experience and economic conditions. Human Resources continues to oppose all unjustified claims.

**OPERATING EXPENSES**

This category of expenditure includes all of the materials, supplies and services used by the operating departments to carry out their normal functions. Budget requests are developed through projections of actual expenditure for each commodity or service required for the various functions.

GASOLINE, OIL, LUBRICANTS:

Fuel costs for the FY 2010 budget have been established at \$2.50 per gallon for unleaded and \$2.75 per gallon for diesel.

CLOTHING AND UNIFORMS:

For the various categories of uniforms, precise calculations have been made based on anticipated contract prices times the frequency and number of employees authorized for various uniform categories.

COMPUTER MAINTENANCE AND OVERHEAD:

Computer purchases, maintenance and overhead costs are combined into the computer overhead account for each department and pro-rated based upon the department usage of the computer system and equipment. This is the source of funding for the Information Technology Division.

**CITY OF PUNTA GORDA, FLORIDA**  
**GENERAL BUDGETING COMMENTS**

DEPARTMENTAL MATERIALS AND SUPPLIES:

Departments have developed specific details of the supplies and materials required for their operation and have based their budget requests on known and anticipated costs for the needed commodities.

COMMUNICATION SERVICES:

Communication services accounts include telephone, radio, cellular phone and the maintenance and monthly charges for each of these categories.

**CAPITAL OUTLAY**

Capital Outlay accounts include those items in excess of one thousand dollars which are budgeted by the departments and are broken down into the accounts. The narrative portion lists specific details as to what purchases are included in the Capital Outlay Accounts for each department.

AUTOMOBILES (64-01):

New and replacement cars, trucks and other similar type equipment such as Sanitation trucks.

EQUIPMENT (64-03):

All specialized types of equipment and off-road vehicles/heavy equipment would be carried in detail for each department in this section, including backhoes and front-end loaders.

COMPUTER EQUIPMENT (64-20)

**NON OPERATING EXPENSES**

Transfers, reserves and other accounting functions are found in the Non Operating Expenses Category.

TRANSFERS AND RESERVES:

This type of account is generally an accounting transfer between funds and is not considered an operational matter.

CONTINGENCY:

Recommended in the budget is \$25,000 for a contingency account. It should be noted that this can be expended only by City Council authorization to transfer to a specific operating account. No expenditure may be made from Contingency without the express authorization of the City Council.

## **CITY OF PUNTA GORDA, FLORIDA CAPITAL ASSET COMMENTS**

The City of Punta Gorda has five major categories of capital assets which are buildings, land, infrastructure, improvements (other than buildings) and machinery & equipment.

Buildings are permanent structures. The account descriptions for buildings are:

- Buildings
- Improvements to buildings
- Sheds

Infrastructure is the term used to describe the capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. The account descriptions for infrastructure are:

- Bridges and piers
- Decorator street lights
- Dredging
- Sidewalks
- Seawalls
- Storm Drains
- Streets
- Traffic Lights
- Water/sewer system pre FY03/04
- Water system
- Sewer system

Improvements (other than building) are permanent improvements, other than buildings, that add value to land such as fences, landscaping, parking lots, and retaining walls. The account descriptions for improvements are:

- Improvements – other
- Improvements – land
- Improvements – parks
- Improvement - signage

**CITY OF PUNTA GORDA, FLORIDA  
CAPITAL ASSET COMMENTS**

Land and the costs incurred preparing the land for use such as clearing or filling. The account descriptions for land are:

- Boat docks
- City land (bldgs)
- Docks
- Easements
- Harbor/marina
- Lift station property
- City owned lots/blocks
- Other – prop w/buildings
- Parks – (land not equipment)
- Right of Way

Machinery & equipment are the tangible property of a more or less permanent nature for example machinery, vehicles, tools, furnishings and the transportation costs to acquire these items. The account descriptions for machinery & equipment are:

- Autos & on-road vehicles
- Equipment
- Computer equipment

## CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Account Number	In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system
Accrual Basis of Accounting	Method of accounting that recognizes transactions and events when they occur, regardless of the timing of when the related cash flows are received or paid.
Actuarial	A person or methodology that makes determinations of required contributions to achieve future funding levels that addresses risk and time.
Ad Valorem Taxes	A tax levied on assessed value of real and personal property within the City and not expressly exempted. This tax is also known as property tax.
Appropriation	The City Council's legal authorization for the City to make expenditures and incur obligations for specific purposes. The amount and time when the appropriation may be expended are usually limited.
Assessed Valuation	The County Property Appraiser's estimation of the Fair Market Value of real estate or other property. This valuation is used to determine taxes levied upon the property.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period (usually a single fiscal year) and the proposed means of financing. The budget, once adopted, is the legal authorization to expend city funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, charter, and/or administrative rules and regulations.
Budget Message	A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.
Building Contractors Certificate of Competency	The annual certificate fee is seventy-five dollars per Code section 7-12.
Capital Improvement Plan (CIP)	A financial plan for construction of physical assets such as buildings, streets, sewers, etc. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.
Capital Lease	An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.
Capital Outlays	Outlays for the acquisition of or addition to fixed assets which are durable in nature. Such outlays are charged as expenditures through an individual department's operating budget and do not include those provided for in the capital improvement program. The asset will have a unit cost of \$1,000 or more and a useful life in excess of one year.
Capital Projects	Any program, project, or purchases with a useful life span of 10 years and a cost of at least \$5,000 or major maintenance and repair items with a useful life span of five years.

## **CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS**

Charges for Services	Revenues derived from charging fees for providing certain government services. These revenues can be received from individuals, entities, or other governmental units. Charges for services include water/sewer fees, solid waste fees, fees for planning and zoning services, etc.
Comprehensive Annual Financial Report(CAFR)	This report is prepared by the Finance Department. It is usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues with expenditures.
Community Development Block Grant (CDBG)	An entitlement grant program authorized by the federal government, which provides a federal grant for each year in which the program is authorized by Congress. The entitlement is based upon a formula, which includes the City's population. The CDBG is limited in eligible uses of the funds to projects generally affecting low and moderate-income persons.
Community Redevelopment Agency (CRA)	The Community Redevelopment Agency is a revenue generating mechanism used to finance capital improvements in a neighborhood suffering from blighted conditions. As the property is improved, the difference between the original tax assessment and the revised assessment is returned to the CRA fund.
Debt Service Funds	The funds created to pay for the principal and interest of all bonds and other debt instruments according to a predetermined schedule.
Depreciation	The decrease in value of physical assets due to use and the passage of time.
Distinguished Budget Presentation Program	A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.
Encumbrances	Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.
Enterprise Funds	Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing goods or services to the general public on a continuing basis (including depreciation) to be financed or recovered primarily through user fees.
Estimated Revenues	Projections of funds to be received during the fiscal year.
Fines and Forfeits	Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations and for the neglect of official duty. These revenues include court fines, confiscated property, and parking violations.
Fiscal Year	The 12-month period to which the annual budget applies. The City's fiscal year begins October 1 and ends September 30.

## CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.
Franchise Fees	Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Fund Balance	The resources available for appropriation in accordance with the prescribed basis of budgeting. Accordingly, only undesignated and/or unencumbered resources are considered fund balance for budget purposes.
General Fund	The fund used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police, fire, public works, and general administration are provided by the General Fund.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accounting practices. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative statement on the application of GAAP to state and local governments are GASB (Governmental Accounting Standards Board) pronouncements. Every government should prepare and publish financial statements in conformity with GAAP.
Government Finance Officers Association (GFOA)	GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, as has served the public finance profession since 1906. Approximately 16,000 GFOA members are dedicated to the sound management of government financial resources.
Homestead Exemption	Pursuant to the Florida State Constitution, the first and third \$25,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from the property tax.
Housing Authority Payment in Lieu of Taxes	The Punta Gorda Housing Authority remits annually an amount based on a percentage of rents received less utilities expenses.
Impact Fees (for Parks, Police Service, Fire Protection, Government Service and Transportation)	These fees are paid when a building is built or expanded. The fees are based on the projected impact to City services and infrastructure. The revenues are used for capital improvements made to the City.

## CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Infrastructure	Public domain fixed assets including roads, bridges, curbs, sidewalks, drainage systems, lighting systems and other items that have value only to the City.
Interest Income	Revenue associated with the City cash management activities of investing fund balances.
Intergovernmental Revenue	Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (P.I.L.O.T fees).
Internal Service Funds	Funds established for the financing of goods or services provided by one department to other departments within the City on a cost- reimbursement basis.
Licenses and Permits	This category includes revenue derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.
Lot Mowing Program	The City has a lot mowing program for vacant lots. The billings are mailed annually. This service is bid annually and rate adjusted accordingly. This program benefits the residents since it controls the rat, snake and mosquito populations.
Millage	The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.
Modified accrual basis of accounting	Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis accounting in two important ways 1) revenues are not recognized until they are measurable and available, and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).
Non-Ad Valorem Assessment	A fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a Non-Ad Valorem Assessment. Instead, the cost of the service or facility is allocated proportionately to the benefited properties in a defined area. It is sometimes referred to as a Special Assessment. Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like Ad Valorem Taxes.
Objective	Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame. A good statement of objectives should state a specific standard of performance for a given program: (1) An operational objective focuses on service delivery. (2) A managerial objective focuses on those aspects of management that help staff achieve operational objectives; i.e. staff training, work plan development, etc.
Operating Expenses	Expenditures for goods and services, which primarily benefit the current period and not defined as either personal services or capital outlays.

## CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Operating Lease	A lease that is paid out of current operating income rather than capitalized.
Ordinance	A formal legislative enactment by the City that carries the full faith and effect of the law within the boundaries of the City or Utility District unless it is in conflict with any higher form of law, such as state or federal.
Performance Measures	Data collected to determine how effective and/or efficient a program is in achieving its objectives.
Personal Services	Expenditures for salaries, wages, and related employee fringe benefits.
Planning and Zoning Fees	Charges for the filing and processing of various development permits such as rezoning, zoning variances and special exemptions. Fees established by ordinance.
Projected Expense	The estimated expense through the end of the current fiscal year for a respective budget line item.
Property Tax	Another term for Ad Valorem Tax. See Ad Valorem Tax.
Reserves	A portion of the fund balance legally segregated for specific purposes.
Revenue	Additions to assets which do not increase any liability or represent the recovery of an expenditure; do not represent the cancellation of certain liabilities or decreases in assets; and do not represent contributions of fund capital in enterprise and internal service funds.
Rollback Rate	The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction.
Sewer System Capacity Escrow Fund	Sewer System Impact Fees-City code section 17-17 discusses the impact fee cost for connection to the City sewer system. The ERU cost for a single unit is \$2,463.00.
Special Assessment	Another name for Non-Ad Valorem Assessment.
Special Revenue Funds	To account for revenues derived from specific sources which are restricted by law or policy to finance specific activities.
Statute	A written law enacted by a duly organized and constituted legislative body.
Supplemental Requests	Budget requests by Departments for new positions, new equipment, and/or program expansions.
Taxable Valuation	The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption allowed is the homestead exemption, if the owner uses the property as the principal residence.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as for example, sewer service charges.

## CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.
TRIM Notice	“True Rate in Millage”, a tentative tax notice sent to all property owners in August, to provide information reflecting tentatively adopted millage rates.
Truth in Millage	The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertising specifications prior to the adoption of a budget tax rate. The intent of TRIM is to inform tax payers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed tax rate compares to the rate that would generate the same property tax dollars as the current year (the “roll-back” rate).
User Fee	Charges for specific services assessed only to those using such services.
Water System Capacity Escrow Fund	Water System Impact Fees-The definitions and fee schedule are found in City code section 17-6. An ERU (Equivalent residential unit) fee for increase of the water system capacity is \$2,824.00.

**BUDGET FY 2010**

**PERSONNEL SERVICES**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
EXECUTIVE SALARIES	1,313,676	1,317,719	1,233,792
REGULAR SALARIES & WAGES	12,161,551	11,913,484	11,602,869
SPECIAL DETAIL	0	-17,652	0
SICK ESCROW	20,000	3,423	17,000
PAY PLAN CHANGES	0	0	19,700
VOL SEPARATION INCENTIVE	39,700	58,950	38,000
TEMPORARY EMPLOYEE WAGES	20,500	1,414	1,250
BLOCK PARTY - CITY LABOR	18,000	18,000	18,000
OVERTIME PAY	726,731	680,038	533,054
SCHEDULED OVERTIME	103,000	133,000	137,124
F I C A TAXES	1,054,519	1,026,004	986,925
RETIREMENT CONTRIBUTION	1,427,794	1,427,794	1,422,122
RETIREMT-POLICE OFFICERS	266,230	266,230	336,196
RETIREMENT-FIREFIGHTERS	182,531	182,531	268,769
EMPLOYEE HLTH & LIFE INS	2,031,447	1,991,491	2,111,144
DEP HLTH + EMPL PD LIFE	596,970	591,235	606,503
WORKMEN'S COMP PREMIUMS	505,902	405,550	356,141
UNEMPLOYMENT COMPENSATION	15,000	14,800	16,000
<b>PERSONNEL SERVICES</b>	<b>20,483,551</b>	<b>20,014,011</b>	<b>19,704,589</b>

**BUDGET FY 2010**

**OPERATING EXPENSES**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
PROFESSIONAL SERVICES	97,440	97,925	82,375
CONTINGENT LEGAL SERVICES	166,000	166,000	162,755
SOFTWARE/PROGRAMMING	90,141	120,836	90,141
MAINTENANCE OF CITY CODES	1,000	500	750
PROF SVCS - SURVEY	5,000	0	5,000
INTERNET SERVICES	119,903	118,030	110,903
EMPLOYEE TESTING	22,970	23,220	22,650
ENGINEER CONSULTING	205,000	186,299	80,000
VETERINARY SERVICES	0	800	1,325
LEGAL SERVICES	20,000	20,000	10,000
RECRUITMENT	3,000	3,000	3,000
EMPLOYEE TRAINING	3,000	3,000	0
RATE STUDY/IMPACT FEE	10,000	0	0
WAYFINDING SYSTEM	0	107,913	0
ACCOUNTING & AUDITING	47,046	46,605	48,910
CONTRACTUAL SERVICES	529,091	542,801	445,566
TREES	11,500	6,865	3,433
CONTRACT SVCS-LOT MOWING	360,000	360,000	302,400
SEAWALL	300,000	402,378	337,000
DEMOLITION OF BUILDINGS	5,500	510	2,000
CHANNEL MARKERS	1,000	1,000	1,000
COMPREHENSIVE PLANNING	0	31,507	10,000
INLET DREDGE	206,350	228,033	131,350
STREET SWEEPING	60,000	61,500	60,000
SEAWALL REPLACEMENT	860,000	967,233	1,253,360
SEAWALL CAP REPLACEMENT	245,550	372,316	447,596
PEST CONTROL	3,610	3,610	3,610
JANITORIAL	68,220	71,920	71,920
FIELD IMPROVEMENTS	18,700	18,700	18,700
PAVING	235,000	409,148	693,000
PAINTING	9,000	14,000	5,000
AIR CONDITIONING	32,691	32,691	32,691
ROOFING	2,856	2,856	0
STREET STRIPING	5,000	8,000	5,000
SIDEWALK REPLACEMENT	35,132	40,932	28,720
RECYCLING	280,968	330,720	336,960
FENCING	1,500	3,036	0
TRAF SIGNAL & LIGHT MAINT	40,000	47,000	45,000
RIGHT OF WAY CLEANING	10,000	10,000	10,000
CONT SVCS-CITY EMPLOYEES	25,000	25,000	15,000
TELEPHONE SWITCH MAINT	29,000	25,000	29,000
MANGROVE TRIMMING	65,240	69,875	62,875
EXOTIC TREE REMOVAL	12,520	12,520	12,520
SEAWALL STABILIZATION	190,000	214,962	58,300
CDBG COOPER ST FACIL UPGR	0	4,258	0
UNPROGRAMMED FUNDS	63,184	0	80,000
BLANCHARD HOUSE MUSEUM	0	5,000	0
CONTRACT SVCS - LABOR	75,629	75,629	77,900
CONTRACT SVCS - MGMT FEE	11,445	9,305	9,580
DISTRESS PROPERTIES MAINT	0	7,000	14,108

**BUDGET FY 2010**

**OPERATING EXPENSES**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
TRAVEL & PER DIEM	106,503	85,780	81,702
AUTO ALLOWANCE	6,540	6,540	0
COMMUNICATIONS SERVICES	187,968	166,640	151,246
LEASED LINES	96,500	149,000	96,500
POSTAGE & EXPRESS CHARGES	76,920	69,170	70,450
ELECTRICITY	1,260,583	1,133,568	1,262,056
WATER & SEWER	192,888	187,754	191,404
REFUSE COLLECTION	6,240	5,275	7,900
NATURAL GAS	1,074	1,039	1,094
STREET LIGHTS-ELECTRICITY	271,047	245,000	250,904
WATER/SEWER P R W CTR WNS	2,400	2,400	2,760
COPYING EQUIPMENT	8,904	8,904	8,904
EQUIPMENT LEASES	111,685	108,593	96,856
VEHICLES - RENTAL & LEASE	4,486	4,486	4,600
CLOTHING & UNIFORMS	54,179	43,880	32,665
BOTTOM LAND	16,000	16,000	16,000
RENT EXPENSE	75,000	75,000	37,500
RIGHT-OF-WAY (R/R X'ING)	14,486	8,846	8,596
FIRE/GENERAL LIAB INSUR	792,422	730,049	666,474
BUSINESS DISASTER RECOVERY	18,500	32,000	18,500
REPAIR & MAINTENANCE SVCS	308,633	362,897	190,137
REPAIR/MAINT BUILDINGS	127,614	165,814	107,430
REPAIR/MNT AUTOS FLEET	89,516	89,516	0
R/M AIR CONDITIONING	6,000	21,000	6,000
REPAIR/MAINT LIFT STATION	120,000	120,000	80,000
REPAIR/MAINT STORAGE TANK	18,000	36,000	0
REP/MAINT INSTRUMENTATION	38,800	90,360	28,500
R&M AUTOS/TRUCKS FLEET	352,723	370,053	492,089
REPAIR/MNT EQUIP FLEET	92,632	92,067	71,075
REPAIR/MNT VEH & EQP DEPT	92,362	86,618	81,118
STREET DECORATOR LIGHTS	13,177	31,413	11,765
REPAIR/MNT WATER LINES	100,000	100,000	80,000
APPLICATION SOFTWARE	200,000	210,000	200,000
REPR/MAINT COMPUTER EQPT	49,000	54,000	49,000
LAISHLEY PK AMENITIES MNT	0	0	71,934
HERALD COURT CENTRE MAINT	0	0	64,000
PRINTING & BINDING	15,056	5,808	18,000
PROMOTIONAL ACTIVITIES	16,974	12,174	13,400
COMMUN EVENT-BLOCK PARTY	5,000	5,000	0
MEMBERSHIP - C H E C	8,500	8,500	8,500
MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000
BUSINESS DEVELOPMENT	35,000	35,000	0
OTHER CURRENT CHARGES	10,000	10,000	5,000
LEGAL ADVERTISING	20,905	16,205	17,600
ELECTION EXPENSES	20,000	0	20,000
CLEANING ALLOWANCE	49,900	47,624	0
VOLUNTEER FIREMEN	2,500	2,500	2,500
ADMINISTRATIVE CHARGES	2,548,855	2,555,855	2,406,851
COMPUTER OVERHEAD	1,045,255	1,058,837	950,157
TAX COLL COMMISSION	24,000	24,000	17,500
YARDWASTE DISPOSAL	56,000	40,000	40,000

**BUDGET FY 2010**

**OPERATING EXPENSES**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
LANDFILL FEES	418,230	341,030	336,001
RECRUITMENT ADVERTISING	3,500	3,500	1,000
PERMIT FEES	134,304	131,552	11,804
BILLING CHARGES	18,750	18,750	18,750
CREDIT CARD CHARGES/FEES	17,936	16,870	16,980
ADMIN CHGS-FIRE INSP SVCS	44,290	44,290	26,050
OFFICE SUPPLIES	49,211	48,887	42,121
GASOLINE, OIL, LUBRICANTS	724,408	461,683	552,157
CHEMICALS	832,536	927,695	846,000
FIRE PREVENTION SUPPLIES	1,339	1,339	1,339
CHEMICALS - LABORATORY	14,750	14,750	10,725
SAFETY/PROMOTIONAL SUPPL	1,200	1,200	400
PRE-EMPLOYMENT COSTS	13,000	13,000	6,000
HOLIDAY DECORATIONS	3,440	4,640	3,080
RECORDS RETENTION SUPPL	1,500	1,000	1,000
DEPT MATERIALS & SUPPLIES	737,691	678,021	631,569
SAFETY SUPPLIES	32,662	30,952	26,503
CLOTHING & UNIFORMS	57,920	69,267	60,962
AGRIC & BOTANICAL SUPPLS	22,750	30,057	30,010
TRAFFIC SIGNS	22,000	15,500	22,000
TRAINING MATERIALS & SUPP	12,685	12,685	12,697
TENNIS COURTS	2,300	2,055	0
METERS	37,440	37,440	37,440
EMERGENCY MGMT SUPPLIES	1,000	1,000	0
LABORATORY SUPPLIES	11,000	12,232	8,500
CRIME PREVENTION	13,072	15,172	14,673
REPAIR PARTS - VENDORS	5,000	5,000	5,000
SUPPLIES FOR CABLING	10,000	10,000	10,000
CROSS CONNECT CONTROL MTL	15,000	15,000	10,000
OTHER DEPT MATLS/SUPPLIES	0	978	0
STORM SEWER SYSTEM	66,623	88,976	52,000
PATCH STR & BRIDGE REPAIR	2,000	8,500	2,000
BOOKS/MEMBS/TRAINING/EDUC	141,867	123,198	114,464
SAFETY TRAINING	14,408	14,816	7,681
NON-PROFIT PROGRAM GRANTS	50,000	50,000	25,000
RESERVE FOR DEBT REDUCT	0	1,389,763	1,277,677
LAW ENFORCEMENT TRUST	0	20,055	0
<b>OPERATING EXPENSES</b>	<b>16,893,725</b>	<b>18,706,451</b>	<b>17,486,648</b>

**BUDGET FY 2010**

**CAPITAL OUTLAY**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
LAND ACQUISITION	0	0	0
DOWNTOWN LAND ACQUISITION	70,000	0	0
CONSTRUCTION AND/OR IMPRV	0	16,227	0
CITY HALL	0	0	0
DEMOLITION OF BUILDING	0	0	0
PUBLIC SAFETY BUILDING	0	8,000	0
SURTAX-EMS/FIRE STATION	0	248,885	0
UNDESIGNATED PROJECTS	123,518	337,380	255,732
PUBLIC WORKS PROJECTS	0	125,000	0
FREEMAN HOUSE	0	0	0
PUBLIC WORKS/UTIL CAMPUS	0	6,050,280	0
PARKING GARAGE	0	11,160,768	0
IMPROVE OTHER THAN BLDGS	10,000	12,900	0
MAIN STREET	30,000	30,000	30,000
MISC UTILITY RELOCATION	1,567,000	1,339,928	3,000,000
COURTHOUSE SQ & HERALD CT	0	0	0
LAISHLEY PARK PHASE II	400,000	851,585	0
STORM DRAINAGE IMPROVEMTS	2,875,170	2,934,163	0
GOVERNMENT CENTER PROJECT	0	0	0
SIDEWALKS	0	24,509	0
DRAINAGE IMPROVEMENTS	0	69,601	0
WATER MAIN UPGRADES	600,000	459,453	500,000
PLAYGROUND EQUIPMENT	0	0	0
MARION & OLYMPIA IMPROVE	0	0	0
NTL POLLUTANT DISCHG ELIM	0	22,772	10,000
RAILROAD CROSSING REHAB	100,000	30,000	100,000
LIFT STATION PROJECTS	200,000	50,224	270,000
HENDRICKSON DAM IMPROVEMT	500,000	1,819,558	3,973,916
WWTP IMPROVEMENTS	0	0	475,000
PARK IMPROVEMENTS	0	10,000	0
PARK DEVELOPMENT	200,000	1,188,358	0
TRAFFIC SYSTEM STUDY	0	0	0
CITY BEAUTIFICATION	0	1,061,038	0
WW COLLECTION SYS IMPROVE	300,000	352,967	300,000
BSI LOCK ESCR TRANSP FILL	0	25,349	0
GENERATOR BAL HARBOR	150,000	0	200,000
FORCE MAIN PROJECTS	1,100,000	2,487,600	5,100,000
OLD CHARL CO COURTHOUSE	0	651,909	0
PUBLIC PARKING IMPROVEMNT	45,000	136,930	50,000
EAST PUNTA GORDA IMPROVE	0	122,088	0
STORM SEWER RECONSTRUCT	0	65,158	75,000
SWALE REC/TOT MAX DLY LD	0	10,000	10,000
LAISHLEY PROJECT	0	0	0
M L K STREETScape PROJECT	0	0	0
BRIDGE REPAIR	0	10,000	10,000
INTERSECTION IMPROVEMENTS	0	0	0
ROAD IMPROVEMENTS	250,000	292,413	0
AUTOS & ON-ROAD VEHICLES	225,000	170,737	150,000
EQUIPMENT	511,404	798,047	252,300

**BUDGET FY 2010**

**CAPITAL OUTLAY**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
COMPUTER EQPT DEPARTMENTL	0	36,137	0
COMPUTER EQUIPMENT	77,000	263,592	68,500
NETWORKING EQUIPMENT	10,000	30,000	10,000
MOD/EXPAND WATER PLANT	500,000	1,061,755	1,000,000
RETTA ESPLANADE	0	550,000	0
CARMALITA ST	0	500,000	0
SHREVE/POMPANO	0	387,575	0
BAL HARBOR BLVD	0	175,000	0
LAISHLEY PARK DAY DOCKS	0	350,000	0
HARBORWALK-GILCHRIST T/FV	0	34,000	0
MURT - PHASE 2	0	90,000	0
MURT - PHASE 3	0	102,000	0
MURT - PHASE 4	0	544,000	0
LINEAR PARK - PHASE 3	0	520,000	0
LINEAR PARK - PHASE 2	0	780,000	0
LINEAR PARK - PHASE 1	0	577,468	0
HARBORWALK - EAST SIDE	0	580,000	0
<b>CAPITAL OUTLAY</b>	<b>9,844,092</b>	<b>39,555,354</b>	<b>15,840,448</b>

**DEBT SERVICE**

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
PRINCIPAL - BONDS	1,210,000	1,210,000	1,260,000
PRINCIPAL-REPAYMT OF LOAN	18,750	18,750	0
PRINCIPAL - CAPITAL LEASE	148,863	124,273	187,525
PRINCIPAL-DEBT REDUCTION	982,493	982,493	1,456,034
STATE REVOLVING LOAN	235,586	235,586	243,583
PRINCIPAL-NEW DEBT REDUCT	80,000	80,000	20,000
DEBT REDUCT - LAND ACQUIS	40,000	40,000	40,000
2009 ISS REVENUE NOTE	0	0	1,101,250
INTEREST - BONDS	371,040	371,040	318,540
INTEREST-REPAYMT OF LOAN	422	132	0
INTEREST - CAPITAL LEASE	30,884	22,114	17,285
INTEREST-DEBT REDUCTION	568,705	417,539	383,871
INT DEBT REDUCT-ST REVOLV	124,986	124,986	481,990
INTEREST-NEW DEBT REDUCT	3,150	900	225
DEBT REDUCT - LAND ACQUIS	7,867	7,867	4,667
HERALD CT PARKG GAR-TAXBL	27,490	27,490	27,490
HERALD CT PKG GAR-NONTXBL	562,716	562,716	562,716
2009 ISS REVENUE NOTE	0	0	288,513
OTHER DEBT SERVICE COSTS	7,000	7,000	7,000
<b>DEBT SERVICE</b>	<b>4,419,952</b>	<b>4,232,886</b>	<b>6,400,689</b>

BUDGET FY 2010

TRANSFERS

<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET FY 2009</b>	<b>PROJECTED FY 2009</b>	<b>BUDGET FY 2010</b>
TRANSFER TO GENERAL FUND	190,000	110,000	85,000
COMMUNITY REDEVEL AGENCY	583,878	562,664	540,742
ADDL FIVE CENT GAS TAX	0	0	465,000
GENERAL CONSTRUCTION	371,900	3,705,152	115,000
GEN CONST-INFRASTR SURTAX	227,133	0	105,233
DEBT FUND-INFRASTR SURTAX	0	1,389,763	1,277,677
IT FUND - INFRASTR SURTAX	0	180,692	58,423
UTILITIES O M & R	0	0	0
UTILITIES CONSTRUCTION	0	0	0
STATE REVOLVING LOAN FUND	360,572	360,572	360,573
BOND SINKING FUND	1,577,500	1,584,000	1,585,785
<b>TRANSFERS</b>	<b>3,310,983</b>	<b>7,892,843</b>	<b>4,593,433</b>
<b>CONTINGENCY/RESERVE</b>	<b>587,368</b>	<b>864,637</b>	<b>652,196</b>
<b>PROJECTED CARRYOVER - END</b>	<b>8,635,439</b>	<b>11,685,584</b>	<b>9,965,747</b>
<b>TOTAL EXPENDITURES</b>	<b>64,175,110</b>	<b>102,951,766</b>	<b>74,643,750</b>

City of Punta Gorda

*STRATEGIC PLAN*

FY 2010



## CITY COUNCIL

Larry Friedman, Mayor  
Harvey Goldberg, Vice-Mayor  
Bill Albers, Councilmember  
Don McCormick, Councilmember  
Charles Wallace, Councilmember

## CITY OFFICIALS

Howard Kunik, City Manager  
David Levin, City Attorney  
Sue Foster, City Clerk

## DEPARTMENT DIRECTORS

Dennis Murphy, Growth Management  
Dave Drury, Finance  
Robert Hancock, Fire  
Albert Arenal, Police  
Rick Keeney, Public Works  
Tom Jackson, Utilities

# City of Punta Gorda

## Strategic Plan

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# City of Punta Gorda Strategic Plan

## Overview

A strategic plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The Plan provides a realistic view of the expectations for the organization and community at-large.

On April 27, 2005, City Council approved moving forward with development of its first strategic plan and solicited input from residents, boards and committees, civic groups and staff on priorities to be addressed. The City has now completed four strategic plans, in which over 95% of the projects in the plan were completed or ongoing. As strategic planning is an ongoing process, the FY 2010 plan was developed after Council again solicited input from the entire community. Council Members discussed such input at its August 5, 2009 Council meeting and reached consensus on plan focus areas. Council adopted the FY 2010 plan on September 2, 2009. The focus areas are delineated below:

- Administration
- Business Development
- Quality of Life
- Stakeholders
- Utilities
- Waterfront/Canal System

Within each focus area, the Plan delineates objectives to be accomplished including timelines, costs and funding sources, where appropriate. The plan helps us stay focused in our near term objectives and tasks, while still keeping our eye on the long range perspective of our actions. Our strategic plan is dynamic and can be adjusted or molded from time to time as needed. It is a working document that evolves as development takes place. Throughout the year, we will provide status reports on our progress. In this way, it is a document by which we can measure our success and by which the community can evaluate our performance.

## Administration

**Objective:** Development and implementation of sound municipal management structure and processes that provide for efficient operations, strengthen the City’s standing with financial institutions and sets in place measures of performance for the organization as a whole and within each department.

<b>PROJECT</b>	<b>TIMEFRAME</b>	<b>COST</b>
Update the long range Financial Plan as the framework for setting FY 2010 budget guidelines	January 2010	
Continue to assess key organizational processes and recommend/implement changes, where appropriate, to enhance efficiencies and customer service	Ongoing	
Conduct a budget retreat to present financial trends, fiscal forecasts, program of service overviews and alternatives to eliminate any projected budget gaps	April 2010	
Enhance energy independence of city-owned property, including more use of solar and other forms of power to eventually take the city “off the grid”	September 2010	
Enhance green initiatives to include adoption of green building ordinance modeled after Charlotte County, participation in Green Futures Expo & Energy Options Conference and publicizing programs in City departments	September 2010	

## Business Development

**Objective:** Diversification of the economy and tax base through the recruitment, expansion and retention of diversified business development and improving the business environment in the City

PROJECT	TIMEFRAME	COST
Continue support of Main Street Punta Gorda funding from the CRA	September 2009 September 2010	\$30,000 (CRA) \$30,000 (CRA)
Achieve progress of annexations along US 41 corridor, Jones Loop Road (pending successful approval of the Great Loop), US 17 corridor and other areas as deemed appropriate during the year	US 41 Corridor – December 2009 Jones Loop Road & US 17 Corridor - Ongoing	\$6,000 (General Fund)
Continue participation/partnership with Enterprise Charlotte Economic Council, Punta Gorda Chamber of Commerce Business Development Committee, Main Street Punta Gorda and TEAM Punta Gorda to enhance business development initiatives	Ongoing	
Continue assessment of ordinances and land development regulations that impact business development and recommend amendments, where appropriate, to enhance development opportunity	Ongoing	
Partner with organizations seeking to enhance programs that attract specialized schools/institutions of higher learning and produce the workforce needed for area businesses	Ongoing	
Work with MSPG Economic Restructuring Committee to evaluate recommendations from consultant's assessment	June 2010	
Work with partner organizations to develop a business development marketing program that emphasizes City's assets	September 2010	
Work with partner organizations to explore feasibility of the small business loan entrepreneurial program	April 2010	

## Quality of Life

**Objective:** Preservation of livability, history, and quality of life in the City within a changing and developing community.

PROJECT	TIMEFRAME	COST
Undertake through design and/or completion a myriad of ongoing infrastructure improvements including:		
Public Works/Utilities Cooper Street Campus	January 2010	\$1.5 million (Insurance Proceeds)
Downtown Flooding Improvements Wayfinding	May 2010	\$3.2 million (FEMA & Infrastructure Sales Surtax or ISS 25%)
Taylor Street Parking (Marion to Harborside)	November 2009	\$140,000 (ISS)
Retta Esplanade Extension (Taylor to US 41)	Design – Nov. 2009 Est. Construction Completion July 2010	Design \$112,000 Construction \$530,000 (Impact Fees)
E Virginia Ave/MLK On-Street Parking	August 2009	\$16,000 (ISS)
San Rocco/Madrid Drainage Improvements	Ongoing	TBD
Olympia Streetscape – Downtown between US41N & US41S to include landscape, hardscape and street furniture	Design - December 2009 Construction - 2011	In-house \$100,000 (State)
Carmalita, West of Cooper, Drainage & Streetscape Improvements	Design – November 2009 Construction - TBD	\$40,000 (Impact Fees) \$580,000 (Impact Fees)
Day Docks @ Laishley Marina	June 2010	\$350,000 (ISS, State & County)
Linear Park Phase 1 (Retta to Olympia)	Construction – September 2010	\$577,000 (Federal)

Linear Park Phase 2 & 3 (Olympia to Cross Street) – Design & Initiate Construction	Design - November 2009 Construction - TBD	\$177,000 (ISS) \$1.3 million (ISS)
Multi Use Recreational Trail Phase 1 (Monaco to Aqui Esta)	Construction – September 2009	\$300,000 (State)
Multi Use Recreational Trail Phases 2 & 3 (Aqui Esta to Airport/Monaco to Jones Loop Road and Jones Loop Road to Taylor)	Design – June 2010 Construction - TBD	\$194,000 (ISS) \$1.3 million (State)
Multi Use Recreational Trail – Shreve Street	Design – TBD Construction - TBD	\$71,000 (ISS) \$473,000 (ISS)
Shreve/Pompano Improvements	April 2010	\$243,500 (Impact Fees) \$212,500 (County)
Harborwalk East Side	Design – March 2010 Construction – TBD	\$70,000 (ISS) \$510,000 (ISS)
Harborwalk Gilchrist to Fisherman’s Village – Design	October 2010	\$197,000 (ISS)
Develop a bike path program that meets the requirements of Bicycle Friendly Community and prepare an application for the City to apply for that designation	June 2010	
Explore enhancements to traffic design – i.e. rumble strips at intersections to calm traffic in historic district	Ongoing discussions with Florida Department of Transportation	
Complete amenities at Laishley Marina to include live aboard rentals, fuel sales, waiving annual rental for submerged lands lease, extension of submerged lands lease from Florida Department of Environmental Protection and construction of day docks	Ongoing	Sewage for live aboards – estimate of \$100,000 (ISS)
Work with Charlotte County Airport Authority to evaluate a noise abatement program to meet current and future needs of the community	April 2010	

## Stakeholders

**Objective:** Enhance productive working relationships, public information, involvement and assistance to stakeholders in an effort to maximize public participation in the decision-making process.

PROJECT	TIMEFRAME	COST
Continue communications programs through Town Hall meetings, online City Hallways newsletter, weekly reporting, televised Council meetings and customer surveys	Ongoing	
Optimize relationships at all levels with the City's partners (Congress, State Legislators, Charlotte County, Airport Authority, Charlotte County School District, Enterprise Charlotte Economic Council, Charlotte County Tourism Bureau, Southwest Florida Water Management District, Peace River/Manasota Water Management Authority, Charlotte Harbor Estuary organizations, TEAM Punta Gorda, Main Street Punta Gorda, etc) which lead to effective collaboration	Ongoing	

## Utilities

**Objective:** Develop and implement programs to provide reliable water and wastewater utility services to customers of the Punta Gorda utility service area.

<b>PROJECT</b>	<b>TIMEFRAME</b>	<b>COST</b>
Continue coordination with Peace River/Manasota Regional Water Authority for a water interconnect between the City and Water Authority and a study of reservoir opportunity in Tippin Bay/Long Island Marsh	December 2011	\$19 million interconnect – funded by Southwest Florida Water Management District (SWFWMD) and Charlotte County
Consider expanding wastewater treatment capacity by having residential lawns, irrigated parks, golf courses, etc. served by gray or reuse water	September 2010	\$20+ million (Utility Fees)
Undertake Reverse Osmosis Plant design & construction	Design – December 2010 Construction – September 2013	\$1.3 million \$27 – 37 million (Utility Fees and/or SWFWMD)
Replace Hendrickson Dam spillway	December 2010	\$5.5 million (Utility Fees)

## Waterfront/Canal System

**Objective:** Development and preservation through a myriad of initiatives and programs to enhance the City's waterway amenities and services associated with water activities.

PROJECT	TIMEFRAME	COST
Research feasibility of Watersports Activity Center for storage of small non-motorized vessels and the teaching of sailing and other water sports	December 2009	
Reassess the condition and appearance of the canals in Punta Gorda Isles but not limited to seawalls, seawall caps, maintenance of appropriate depths and overgrowth of mangroves, and identify an appropriate funding mechanism if deemed warranted	Ongoing	
Continue to research feasibility of pump out facilities available for the area	Ongoing	
Continue progress on East and West mooring fields	East Mooring Field – September 2010 West Mooring Field Design/Permitting – FY 2010 & FY 2011	\$185,000 (ISS & County)  Private Sector
Reassess the methodology of computing canal maintenance fees to take into consideration seawall length	April 2010	