

City of Punta Gorda, FLORIDA

126 Harvey Street Punta Gorda, FL 33950
Phone: (941) 639-2528 Fax: (941) 575-5042
PGCOLLECTIONS@PGORDA.US

Change of Owner Request for Existing Utility Service

Account Number: _____ - _____ Date of Change: _____

Service Address: _____ Cycle/Route: _____

New Owner: _____

Mailing Address: _____

Phone(s): _____

Email: _____

E-bill: Yes or No _____ Bank Draft Form Request: Yes or No _____

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Previous Owner: \_\_\_\_\_ Account Number: \_\_\_\_\_

Final Mailing Address: \_\_\_\_\_

### Office Use:

Inside/Outside \_\_\_\_ SF/MF/CM \_\_\_\_ No. of Units \_\_\_\_ Service(s) \_\_\_\_\_

Meter Number: \_\_\_\_\_ Tech ID: \_\_\_\_\_

Reading: \_\_\_\_\_ Date: \_\_\_\_\_

Bills shall be rendered monthly for all residential and non-residential uses, whether occupied or vacant, situated within the City's service area. Requests for service disconnection or account closure to avoid monthly charges will not be honored. It shall be the responsibility of the property owner to provide written notice of the correct and current mailing address for bills and changes thereto.

Bills not paid within 25 days of the date shown on the bill will incur a penalty of 10%; bills not paid within 40 days, service will be disconnected. Failure to receive bill does not exclude penalty charge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_

By: \_\_\_\_\_

