

**THE CITY OF
PUNTA GORDA, FLORIDA**



ADOPTED BUDGET FISCAL YEAR 2011

CITY OF PUNTA GORDA, FLORIDA

CITY COUNCIL

Harvey Goldberg

Mayor

William F. Albers

Vice Mayor

Lawrence J. Friedman

Council Member

Don McCormick

Council Member

Charles Wallace

Council Member

CITY ADMINISTRATION

Howard Kunik

City Manager

David Levin

City Attorney

Sue Foster

City Clerk

DEPARTMENT DIRECTORS

Finance

Fire

Growth Management

Police

Public Works

Utilities

Dave Drury

Robert F. Hancock

Dennis B. Murphy

Albert A. Arenal

Rick Keeney

Tom Jackson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Punta Gorda
Florida**

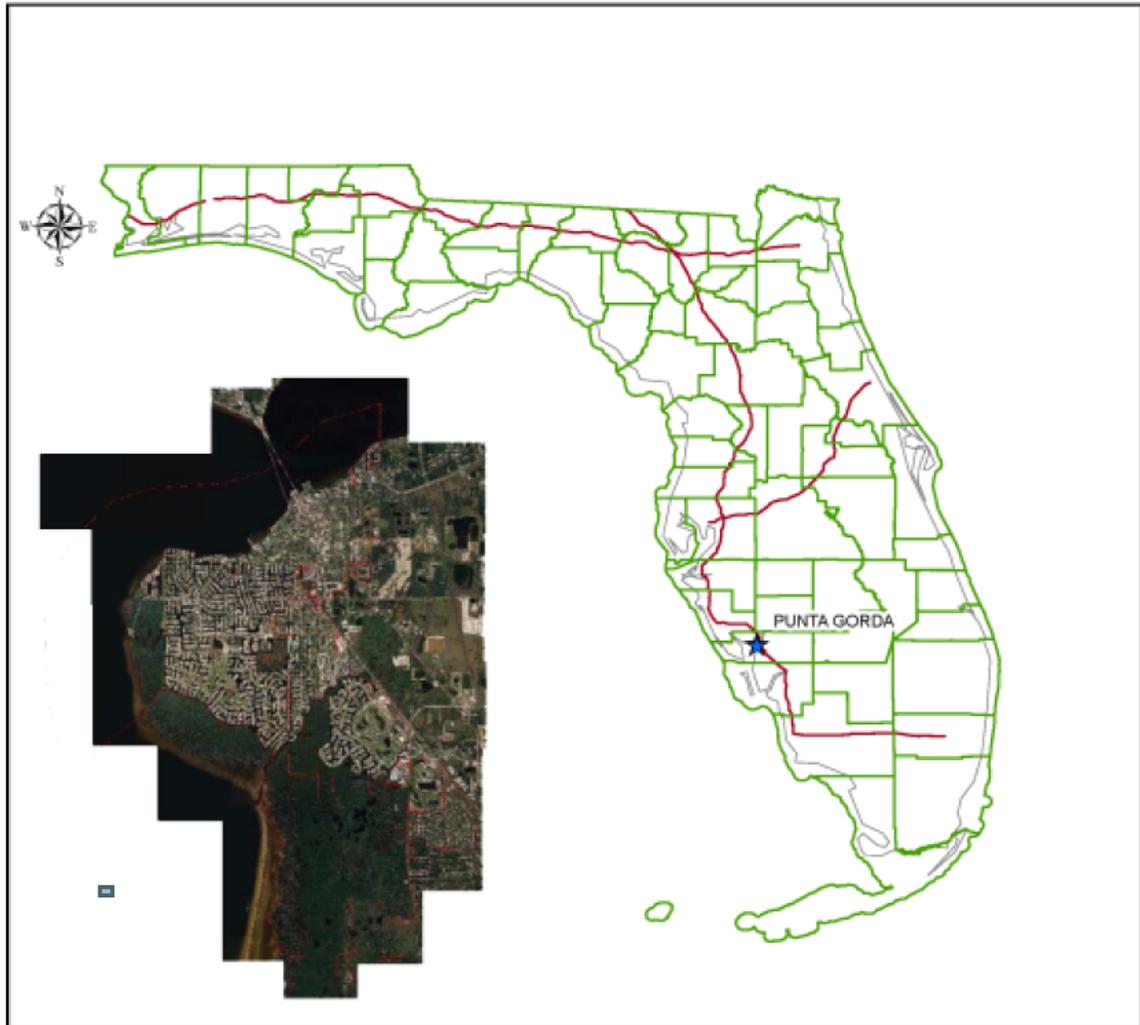
For the Fiscal Year Beginning

October 1, 2009

President

Executive Director

THE CITY OF PUNTA GORDA, FLORIDA



The City of Punta Gorda, located on the Southwest coast of Florida in Charlotte County, encompasses approximately 32 square miles including water. Situated in an ideal climate the City was originally incorporated on December 7, 1887.

City of Punta Gorda, Florida

Punta Gorda boasts a small town atmosphere with all the pleasures of a larger city. The City of Punta Gorda is approximately 32 square miles including water. It is located on the southwestern coast of Florida about 100 miles south of Tampa. With all the sunshine and local events, you are among the few who truly do live in paradise!

History

The City of Punta Gorda which was incorporated on December 7, 1887, is the only incorporated city in Charlotte County and has an approximate population of 17,703. It was originally named “Trabue” in 1885 after developer, Colonel Isaac Trabue, who purchased the land from British investors.

Punta Gorda has traced its roots to a landing at Live Oak Point on the Peace River by Hernando DeSoto in 1539. Punta Gorda is Spanish for “Broad Point” and refers to its broad point of land jutting out into the harbor. Early Spanish attempts to colonize the outer islands in present-day Charlotte County were thwarted by Calusa Indian tribes and the area was slowly settled as the English migrated to Charlotte Harbor on the banks of the Peace River.

In 1884, surveyor Kelley B. Harvey worked to lay out streets and blocks according to instructions from Isaac Trabue, then a Kentucky resident. All waterfront property was designated to be parks and the streets were not to run in a north-south direction, but rather to wind along the Peace River. The Town of Trabue, a subdivision, was recorded on February 24, 1885; however, by 1887 enough residents in Trabue objecting to Trabue’s efforts to control the town’s destiny were able to outvote him and revert the name to Punta Gorda during the incorporation process. These 34 men, including carpenters stranded here after building the old Hotel Punta Gorda, met at the Tom Hector Building in Hector’s Pool Hall located upstairs from the town’s drug store to draft the City’s incorporation papers.

City Services

Administration

City Hall Annex

326 West Marion Avenue, Punta Gorda

(941) 575-3302 – www.ci.punta-gorda.fl.us

The City Manager is the Chief Administrative Officer of the City who acts as a liaison between each City Department and City Council. The City Manager develops the City’s annual budget for each fiscal year, directs the day-to-day operations of the City and approves all hirings, firings, and disciplinary actions. The City Manager is also responsible for carrying out the policies and ordinances of the governing council, and for appointing the heads of the various departments.

Utilities

Business Hours: Monday – Friday, 8:00 a.m. to 4:30 p.m. For all Utilities Customer Service call (941) 575-5088. After hours, call the Utility Department’s emergency number at (941) 575-5070. Billing questions: City of Punta Gorda Billing and Collection Division at (941) 639-2528.

Public Works (941) 575-5050 – 3130 Cooper Street

Sanitation (941) 575-5069 – 3130 Cooper Street

Public Safety - 1410 South Tamiami Trail

The City provides for the security and safety of citizens through the delivery of law enforcement services of the City Police. The City Fire Department helps citizens to prevent and survive fires, renders emergency fire, rescue and medical assistance and provides assistance during other emergencies

Police – (941) 639-4111 - police@ci.punta-gorda.fl.us

Fire – (941) 575-5529 – pgfire@ci.punta-gorda.fl.us

Schools/Colleges/Universities

Good Shepherd Day (941) 575-2139 – 1800 Shreve St

Baker/Head Start (941) 575-5470 – 311 E Charlotte Ave

Sallie Jones Elementary School (941) 575-5440 – 1230 Narranja St

Punta Gorda Middle School (941) 575-5485 – 825 Carmalita St

Charlotte High School (941) 575-5450 – 1250 Cooper St

IMPAC University (941) 639-7512 – 900 W. Marion Ave

Edison College (941) 637-5682 – 26300 Airport Rd

Hospital – Charlotte Regional Medical Center (941) 637-2451 – 809 E. Marion Ave

Arts/Culture

Charlotte Performing Arts Center (941) 625-5996 – 701 Carmalita St

Visual Arts Center (941) 639-8810 – 210 Maud St

Punta Gorda Historical Mural Society (941) 639-6959 – 1530 Suzi St

Recreation

Gilchrist Park (941) 575-5050 – 400 W. Retta Esplanade

Laishley Park Municipal Marina (941) 575-0142 – 100 Nesbit St

Fisherman’s Village (800) 639-0020 – 1200 W. Retta Esplanade

Ponce de Leon Park (941) 575-5050 – 4000 W. Marion Ave

South County Regional Park (941) 505-8686 – 670 Cooper St

YMCA (941) 637-0797 – 750 W. Retta Esplanade

CITY OF PUNTA GORDA, FLORIDA
FY 2011 ANNUAL OPERATING BUDGET

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- All Funds Summaries



CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER

To: Mayor Goldberg and City Council Members
From: Howard Kunik, City Manager
Date: October 12, 2010
Subject: FY 2011 Adopted Budget

Mayor and City Council Members,

The final adopted budget (approved September 14, 2010) is \$63,162,403, which mirrors the proposed budget submitted in July. No changes to department revenue and expenditure allocations in the proposed budget were made through the public hearing process.

One item pointed out in the FY 2011 Budget Message under unresolved issues received additional attention since the July proposed budget submittal. Advanced Life Support (ALS) was incorporated in the approved FY 2011 Strategic Plan. The strategic objective calls for pre-planning and operational protocols to be developed during the fiscal year and funds appropriated in the FY 2012 budget for implementation in one of the City's three fire stations.

On October 6, 2010, City Council adopted its FY 2011 Strategic Plan. The Plan includes five strategic focus areas and identifies specific objectives to be accomplished within each focus area along with timeframes, costs and funding sources, where appropriate. The five focus areas are:

- Administration
- Business Development
- Quality of Life
- Stakeholders
- Waterfront/Canal System

The FY 2011 budget sets the financial framework for which the strategic plan will be implemented. The strategic plan document has been included in its entirety in the Financial Plan. See Section 9: Strategic Plan.

We will continue to monitor economic trends and any future tax reform initiatives as they may affect current and future City revenues, in an effort to continue meeting the needs of our community.

Sincerely,

Howard Kunik
City Manager



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER**

To: Mayor Goldberg and City Councilmembers
From: Howard Kunik, City Manager
Date: July 23, 2010
Subject: FY 2011 Proposed Budget

MISSION STATEMENT

Promote the unique character and environment of Punta Gorda while enhancing property values and advancing the quality of life.

Mayor and City Council Members,

This is my sixth opportunity as City Manager to present you an annual financial plan. Even in the midst of economic adversity, we continue to make great strides this past year, and I appreciate the opportunity to serve you and this wonderful community. This budget message provides a narrative explanation that summarizes the philosophy driving our recommendations. As you review these recommendations, I encourage each of you to keep several important facts at the forefront of your thoughts. These facts will aid you in your efforts to evaluate our proposed service delivery plan and reach sound decisions to guide the City's future:

- The Charlotte County Property Appraiser reported that taxable property values decreased Citywide by 7.8% and in the Community Redevelopment Area (CRA) by 14.2% from the previous year.
- Increased value from new construction in the City has dropped for the third consecutive calendar year: from \$168 million in 2006, \$115 million in 2007 and \$66 million in 2008 to \$24 million in 2009.
- The City's General Fund, sans paving, represents a 2.9% decrease from the previous year and a cumulative 13.6% reduction since FY 2008.
- The State released its final state-shared revenue estimates in July, based on 100% of projected collections. Due to past experience in which the State revised projections downward at various times during the past two fiscal years, the budget once again reflects 97.5% of the State estimates to cushion any further downturn in the economy.

- A stagnant economy necessitates continual assessment of current service levels and finding ways to reduce expenditures in certain areas. Service level reductions and their associated costs are clearly identified for public scrutiny.
- To assist you in measuring our performance, the City adopted a FY 2010 Strategic Plan. Objectives identified in the Strategic Plan are incorporated into the annual financial budget as well as a report on accomplishments. Development of the FY 2011 Strategic Plan is underway.
- The City's first Business Plan, which incorporated economic and financial strategies and key performance measures into a single document, was published in 2008. Based on Baldrige/Sterling principles, the Plan provided the framework for FY 2009 budget preparation. In 2009, staff undertook a self assessment of Business Plan recommendations and incorporated additional efficiency and cost cutting measures in the FY 2010 financial plan, which carried through to the proposed FY 2011 budget.
- Another extension of the Business Plan is the Lean/Six Sigma training currently underway with representatives from six City departments/divisions. The training is designed to identify and develop changes to processes that enhance efficiencies and contain and/or reduce costs in service delivery.
- Emanating from the Business Plan, staff updated its Long Range Financial Plan for the City's major fund groups. The Plan highlights revenue and expenditure trends over a five year timeframe and recommends strategies to minimize projected budgetary gaps, tax and/or fee increases. As a process improvement measure, staff included in the Plan an identification of services/programs and their associated costs. Information gleaned from the Plan is used to formulate guidelines for FY 2011 budget preparation.
- The change in Consumer Price Index (CPI) as reflected in the State "Save Our Homes" Legislation is 2.7%.

The economic slowdown undoubtedly presents challenges on a community's ability to forecast, plan for, and provide services that meet public needs. Along with those challenges comes the additional necessity of prudent and sensible funding for the needed services. This proposed budget is a careful balance that utilizes available resources to continue moving the community along the path to an excellent quality of life at a reasonable level of cost.

CITY GOALS & STRATEGIC OBJECTIVES

The City's operating budget is the primary tool used by the management team and City Council to guide the decision-making process throughout the year. The budget identifies the long-term goals of the City and achieves those goals by incorporating short-term priorities within the fiscal year budget.

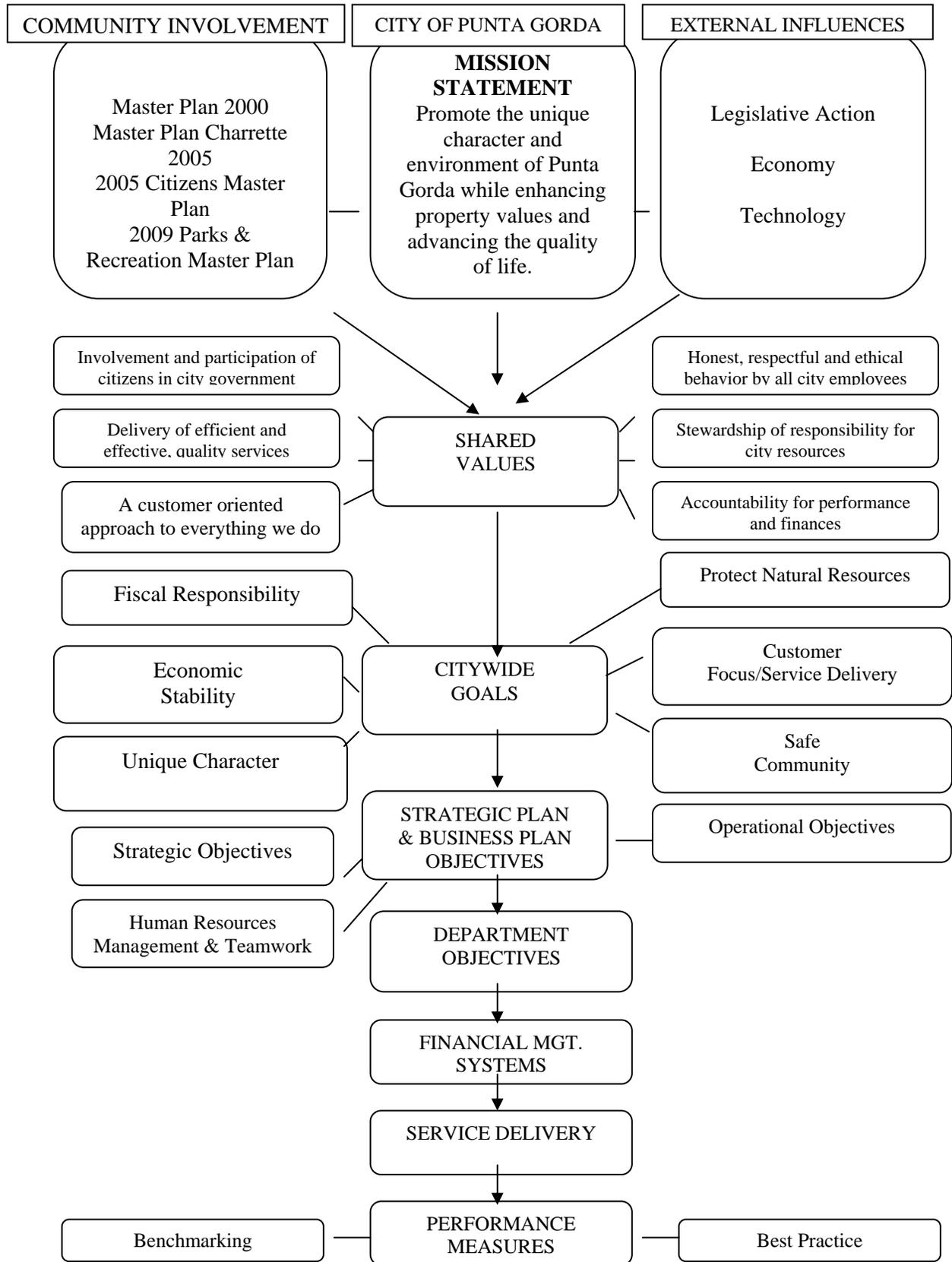
The City's long-term goals were established and refined over the years. Goals serve as a roadmap for Council to follow when making decisions that affect the allocation of the City's financial and staffing resources. Council now sets its Strategic Plan on a fiscal year basis. By setting and using performance objectives linked to the Plan, Council and the public can assess our ability to meet the Plan's objectives identified for the upcoming fiscal year. The City Council's adopted goals are listed below:

GOALS

1. Preserve, enhance and advance the natural resources of Punta Gorda.
2. Further develop the economic base and positively influence the diversity of economic development for the City.
3. Foster and advance the unique character of Punta Gorda.
4. Improve the quality and level of communication between City government and citizenry.
5. Increase City Council's awareness of the need to prioritize projects and tasks based on their impact to the City's mission and the resources available to accomplish them in the desired time frame.
6. Ensure a professional and safe environment for City employees.
7. Maintain fiscally responsible decision-making by Council and staff.
8. Promote security, safety, and health by providing services that maintain a high quality of life for the citizens of Punta Gorda.

City Council has undertaken a number of initiatives to guide us toward a more planned future for Punta Gorda. The broadest goals, as stated in the City-wide goals, give the entire organization a shared vision, improved motivation, and serve as a basis for setting priorities. Having clear goals is vital for achieving desired results.

How We Got Here:



STRATEGIC PLAN

On September 2, 2009, City Council adopted its fifth Strategic Plan. The Plan was the culmination of input from civic groups, boards and commissions/committees, City staff, and the community regarding their priorities for future action. The Council reached consensus on the plan priorities or focus areas below and accomplishments to-date are identified under each focus area.

Administration

- Updated the long range financial plan for the major fund groups to include recommendations that close projected budgetary gaps and incorporated program/service level costs per department into the document.
- Initiated a Lean/Six Sigma process designed to enhance efficiencies and achieve cost savings/avoidance.
- Completed a Parks & Recreation Master Plan inhouse, thereby avoiding approximately \$75,000 in consulting service costs.
- Developed an interlocal agreement with Charlotte County to provide platting services that achieve consistency and efficiency between the City and County.
- Achieved successful bargaining unit contract negotiations that resulted in concessions from Police & Fire to meet budget guidelines.
- Adopted a Green Building Ordinance, modeled after Charlotte County.

Business Development

- Deferred the third year of the fair share impact fee increase to February 2011.
- Secured a location for the Florida Gulf Coast University (FGCU) Continuing Education & Renaissance Academy Programs at Herald Court Centre.
- Partnered with TEAM Punta Gorda and the Downtown Merchants Association to develop an Artisan's Atelier in the display area of Herald Court Centre.
- Leased space at Herald Court Centre for a high end "Tuscany 2" décor package Subway establishment.
- Adopted amendments to the land development regulations in areas of signage and permitting to enhance business promotion.
- Partnered with Marina Park LLC to issue a Harbor Event Guide which promotes Laishley Park and Punta Gorda area attractions.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce to adopt a brand for the City – It's Happening on the Harbor.
- Secured Punta Gorda and the Charlotte Harbor Event & Conference Center as the site for the annual Florida Main Street Conference, which will host up to 250 visitors in the City's downtown.
- Partnered with FGCU, SCORE and Punta Gorda Chamber to establish an Entrepreneurial Academy at Herald Court Centre.

Quality of Life

- Completed relocation of Public Works & Utility Departments to the Cooper Street Campus as well as centralized records storage.
- Completed downtown flood mitigation improvements paid for by a combination of FEMA grants and Infrastructure Sales Surtax monies.
- Completed a multi-use recreational trail along US 41 between Aqui Esta and Monaco, thereby linking Burnt Store Isles with central and northern areas of the City.
- Completed East Virginia Avenue/Martin Luther King Boulevard on-street parking to provide assistance to commercial establishments.
- Partnered with TEAM Punta Gorda to initiate a free bike loaner program as part of becoming a bicycle friendly community.
- Partnered with TEAM Punta Gorda to plan for and hold Peddle & Play in Paradise, a weekend bicycle event hosted in Laishley Park.
- Completed Linear Park - Retta to Olympia funded by federal stimulus monies.
- Completed design of Linear Park – Olympia to Cross Street (US 41) and awaiting determination of additional stimulus monies prior to bidding work.
- Completed Retta Extension (Taylor to US 41) and East Retta on-street parking/stormwater improvements (Dean’s Parking Lot to Nesbit).
- Completed design of Harborwalk East - Hospital to Justice Center.
- Completed improvements to the Shreve/Pompano intersection with costs shared between the City and County.

Stakeholders

- Completed two City Hallways newsletters highlighting pertinent updates to the community and placed information on the website and with the weekly report distribution.
- Held two Town Hall and numerous neighborhood meetings to garner input from the community on issues to be resolved and disseminate information on public initiatives.
- Continued partnership with TEAM Punta Gorda, Main Street Punta Gorda and Chambers of Commerce to promote events and collaborate on community projects.

Utilities

- Initiated replacement of the Hendrickson Dam spillway.
- Completed east side sewer improvements which will provide sufficient supply for future commercial development in the US 17 area.
- Initiated preliminary design report and groundwater permit for a reverse osmosis plant and secured Southwest Florida Water Management District staff support for grant funding of the project.

Waterfront/Canal System

- Completed a seawall design study which recommended a number of improvements to operations, all of which have been implemented.
- Achieved approval from the Governor's Cabinet to construct the East Mooring Field off Laishley Park.

The FY 2011 Strategic Plan is in its development stage and is anticipated to be approved in September 2010 to coincide with adoption of the FY 2011 budget.

ECONOMIC OUTLOOK

National and state economies are key factors in assessing the City's future fiscal picture. Changes in the national, state and local economies can affect both revenues and expenditures, due to the impact on sales tax receipts and the costs and demand of providing city services. While economic changes at the state and national level can often translate into comparable changes locally, it is important to note that Punta Gorda and the Southwest Florida region as a whole, often behave differently, displaying economic trends and reflecting experience that may lag or precede observed changes elsewhere.

National Economic Outlook

According to a May 2010 report from the National Association of Realtors, vacancy rates for most commercial sectors are not expected to level out until early 2011. Vacancy rates in the office sector are projected to increase from 16.9% to 17.6%. Annual office rent is likely to fall 2.3% in 2010 and 2.1% in 2011. Leasing activity in the industrial sector is below historical levels with higher vacancies. Industrial vacancy rates are expected to rise from 14.3% to 14.8%. Retail vacancy rates should rise from 12.6% to 12.8%. Multifamily housing is projected to show a different trend – vacancy rates are anticipated to decline from 7.3% to 6.3%.

Florida Economic Outlook

According to a July 2010 report from Wells Fargo Securities, Florida's economic recovery is expected to slowly gain momentum during the coming year. The biggest challenge to overcome is the oversupply of housing constructed during the past decade. This inventory will keep pressure on home prices. Another big challenge is the future of the state's space industry. The anticipated winding down of the Space Shuttle program is expected to result in the loss of 8,000 jobs along the east coast. Florida will likely have to derive growth from other sources (other than tourism, retirees and working-age adults seeking a lower cost of living) in order to return to its position as one of the nation's fastest growing states. The best strategy is to move up the chain in industries such as biotechnology, medical devices, aerospace, international trade and finance, alternative energy, film and new media.

Charlotte County Economic Highlights

Challenges

- The County has issued 153 new residential building permits in FY 2010 (October 2009 through May 2010), which represents an 8% drop from the same period last fiscal year and 27% slide from FY 2008.
- The County's building permits (October 2009 through May 2010) are estimated at \$26.6 million in construction values, down from \$40.2 during the same timeframe last fiscal year and \$54.4 million in FY 2008.
- Unemployment is 12.4% as of June 2010, above the national and state rates of 9.5% and 11.4%, respectively. One year ago, the unemployment rate in the County was 11.7%. The continued impact of the recession is resulting in increased levels of unemployment.
- The single-family home average sales price has fallen from \$246,593 in June 2006 to \$126,000 in May 2010. On a more positive note, months of inventory has decreased from a high of 37.5 in December 2007 to 8.5 in May 2010.
- Population of Charlotte County is estimated to be 164,000 in 2010, which reflects a more conservative projection than previous years. Population growth may not be as large in the future due to a number of factors including the stagnant economy and lack of baby boomers to follow the current age to retirement.

Opportunities

- The County established an Economic Development Working Group consisting of a County Commissioner, City Council Member and members of the private sector whose objective is to develop a comprehensive set of economic development incentives designed to spur business development and retention.
- The County Economic Development Office received approval from the Federal Department of Homeland Security designating the County as an "EB-5 Regional Center", in which foreigners can qualify more easily than in other areas of the country for permanent residency in exchange for investment into County businesses who are creating 10 or more direct and indirect jobs. Foreigners must invest at least \$500,000 in targeted employment areas such as the Enterprise Charlotte Airport Park (ECAP) or \$1 million elsewhere in the County.
- Significant transportation-related projects to be undertaken in the County within the vicinity of the City include improvements to the I-75 off ramps at Jones Loop Road, Piper Road reconstruction in the airport area and Burnt Store Road widening.
- Significant tourism-related, public projects (Charlotte Harbor Event & Conference Center and Charlotte Sports Park Stadium) and future construction of a new ball field in North Charlotte Regional Park serve to enhance the area's ability to attract a variety of entertainment, conference and athletic events.
- Other major economic drivers in the County continue to be the future Babcock Ranch community and Murdock Village redevelopment.

Punta Gorda Economic Highlights

Demographics & Tax Base

Population projections show a 2010 City population of 17,353 and a 2011 estimate of 17,703. These projections are up from the 2009 estimate of 16,989.

Changes in taxable assessed property values continue to contribute major influence on financial planning and budget preparation. Taxable property values (FY 2011) decreased Citywide by 7.8% and in the Community Redevelopment Area by 14.2% from the previous fiscal year. This is the fourth straight year of declines in taxable value. More complete information is included in the chart and graph on page xvii.

Business Development Strategy

As pointed out in the Strategic Plan, the City undertook a number of initiatives to enhance business and community development in the Punta Gorda area. Deferral of the third year of the fair share impact fee increase to February 2011 was designed to spur new commercial development. Pursuit of a higher education institution resulted in leasing space in Herald Court Centre for the Florida Gulf Coast University Continuing Education Program, Renaissance Academy and Entrepreneurial Academy. Annexation of commercial corridors rounded out business development strategies.

New housing unit building permit trends since 2000 are shown below. Activity in 2010 demonstrates a slight increase in new residential construction.

Year	Units Permitted
2000	332
2001	698
2002	349
2003	343
2004	355
2005	467
2006	241
2007	190
2008	98
2009	12
2010	19 (through June)

THE PROPOSED BUDGET

Submitted herein is the proposed City of Punta Gorda Budget for fiscal year 2011. The total FY 2011 budget including all transfers and carryover fund balance is \$63,208,229 or \$11,435,521, (15.3%) less than FY 2010. The major factors causing the overall decrease are deferral of utility capital projects and related debt, completion of the Herald Court Centre and Public Works/Utilities Campus projects. Net of transfers to other funds, including internal service funds and ending reserves, the FY 2011 budget is \$46,461,277 which is \$11,235,036 or 19.5% less than FY 2010 (See below).

The budget addresses such issues as continued implementation of strategic plan objectives; reduction and realignment of staff through not filling vacant positions; freeze in employee wages for the second straight year with exception of bargaining unit contract obligations, and one furlough shift in lieu of a holiday; 3% increase in water & wastewater rates; retention of current solid waste rate and canal maintenance assessment fees; and numerous capital improvements (including harborwalk enhancements; linear park; multi-use recreational trail along US 41; utility relocations/upgrades for such road projects as Burnt Store Road, Piper Road and Bal Harbor; and booster pumping station relief force main). It is our responsibility to exhibit leadership in addressing these issues and providing cost effective public services to our citizens.

The chart below highlights proposed expenditures net of transfers between funds and carryover fund balances.

City of Punta Gorda
Comparison of Net Budgeted Expenditures
Budget FY 2008 through Proposed Budget FY 2011
 (Net of transfers, internal service funds and ending carryover fund balance)

	Budget FY 2008	Budget FY 2009	Budget FY 2010	Proposed Budget FY 2011
General Fund	\$17,527,187	\$17,202,042	\$16,172,325	\$15,598,781
Special Revenue Funds	12,516,252	5,204,579	8,037,857	7,707,361
General Construction Fund	6,831,771	3,626,056	417,609	1,243,343
Enterprise Funds	25,760,832	24,564,399	33,068,522	21,911,792
Total Funds	\$62,636,042	\$50,597,076	\$57,696,313	\$46,461,277
\$ Net Increase (Decrease)		(\$12,038,966)	\$7,099,237	(\$11,235,036)
% Net Increase (Decrease)		-19.22%	14.03%	-19.47%

City staffing proposed by the end of FY 2011 is 265 funded full time equivalent (f.t.e.) positions. Over the past four years, the City will have reduced employee counts by 48 full time f.t.e. positions, representing a 15.3% overall decrease. One of the key performance measures identified in the Business Plan is ratio of full time employees to population. The following chart highlights this trend.

Fiscal Year	Population	Employees	Ratio Employees /100 of Population
<i>2011</i>	<i>17,703</i>	<i>265</i>	<i>1.5</i>
2010	17,353	270	1.6
2009	16,989	291	1.7
2008	17,651	308	1.7
2007	17,302	313	1.8
2006	16,952	313	1.8
2005	16,255	305	1.9
2004	17,168	290	1.7
2003	16,591	288	1.7
2002	16,120	283	1.8
2001	15,236	283	1.9
2000	14,344	286	2.0
1999	13,646	277	2.0

As stated above, the FY 2011 budget plan continues to freeze employee wages with the exception of bargaining unit contract obligations for the second straight year. In addition, the plan calls for one furlough shift in lieu of a holiday and continuation of the 6% employee contribution for those in the General Employees' Pension Plan. The fiscal impact of both proposals is shown below.

Furlough in lieu of a Holiday

Currently on an observed holiday, those employees who are not required to work receive straight time pay, while those who are required to report for duty receive double time and a half pay. This proposal continues to honor the holiday by allowing employees time off. However, that time off will be without pay, a.k.a. furlough day. The Citywide savings will be \$89,000 of which \$22,000 relates to overtime reduction resulting from an unpaid holiday. The general fund savings is \$61,000 of which \$15,000 is the overtime reduction.

General Pension Additional 1% Employee Contribution

To reduce a projected gap in the FY 2010 budget, the City required members of the general employee's pension to increase their contribution from 5% to 6%. This increase will continue in FY 2011. The additional 1% employee contribution is \$84,000 Citywide, \$42,000 in the general fund and \$28,000 in the water & sewer fund.

BUDGET HIGHLIGHTS BY FUND

General Fund

The proposed 2011 General Fund Budget, net of ending reserve, totals \$18,097,737, which is \$596,663 or 3.19% less than the original FY 2010 budget, as shown on page xiii.

Based on a stagnant economy, declining general fund revenues, and a fiscal forecast (July 2010) that projects deficits in the range of \$1.4 million to \$2.2 million per year through 2015, the general fund spending plan has been developed to eliminate the projected budgetary gap in FY 2011 and plan for future projected deficits.

**City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2011 through FY 2015**

	Proposed FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Change in Taxable Value of Property	-7.8%	0%	2%	2%	3%
Revenues:					
Ad Valorem Taxes	\$6,319,075	\$6,319,075	\$6,445,457	\$6,574,366	\$6,771,597
Other Revenue	10,811,662	11,119,684	11,246,954	11,376,480	11,508,305
Use of Prior Year's Reserves	967,000				
Total Revenues	18,097,737	17,438,759	17,692,411	17,950,846	18,279,902
Expenditures:					
Personnel Expenditures	11,988,667	12,348,327	12,718,777	13,100,340	13,493,350
Operating Expenditures	3,394,760	3,561,140	3,626,744	3,693,662	3,761,922
Capital	152,220	217,287	217,355	215,000	215,000
Transfers to other Funds	2,498,956	2,712,932	2,951,930	2,977,378	3,003,589
Debt Service	38,134	0	0	0	0
Contingency	25,000	25,000	25,000	25,000	25,000
Total General Expenditures	18,097,737	18,864,686	19,539,806	20,011,380	20,498,861
Expenditures in Excess of Revenue	\$ 0	\$(1,425,927)	\$(1,847,395)	\$(2,060,534)	\$(2,218,959)

City of Punta Gorda, FL
General Fund Expenditures Comparison
Original Budget FY 2007 through Proposed Budget FY 2011

	Original Budget FY 2007	Original Budget FY 2008	*Original Budget FY 2009	Original Budget FY 2010	Proposed Budget FY 2011
General Fund Expenditures					
City Council	\$ 63,162	\$ 95,595	\$ 102,018	\$ 102,706	\$ 109,971
City Manager	390,059	404,909	380,438	272,275	244,916
Human Resources	364,687	374,479	305,647	289,527	283,829
City Clerk	486,072	514,934	500,736	510,179	529,761
Finance	700,156	736,369	763,259	770,088	779,785
Procurement	574,845	599,511	551,410	493,837	480,672
Legal Counsel	261,023	267,304	211,800	205,522	218,118
Public Works Administration	275,048	287,145	286,538	285,751	288,257
Engineering	457,824	529,994	532,793	449,087	449,242
Right of Way Maintenance	1,314,586	1,227,779	1,182,067	1,109,011	1,025,786
Parks & Grounds	1,438,037	1,566,609	1,355,386	1,207,485	1,200,489
Police	4,907,747	4,998,640	5,220,092	5,188,440	4,982,288
Fire	2,709,009	2,900,765	2,933,193	2,762,154	2,817,310
Growth Management	182,713	193,792	200,466	165,630	155,418
Code Compliance	453,353	387,242	315,763	267,370	264,377
Urban Design	733,886	636,344	629,999	622,759	611,270
Facilities Maintenance	1,183,894	1,118,276	1,002,842	936,937	791,848
Non-Departmental	676,659	687,500	727,595	533,567	365,444
Subtotal Operations	17,172,760	17,527,187	17,202,042	16,172,325	15,598,781
Increase (Decrease) from prior year		354,427	(325,145)	(1,029,717)	(573,544)
% increase (-) decrease from prior year		2.06%	-1.86%	-5.99%	-3.55%
Transfers to Other Funds	767,107	611,417	583,878	645,742	572,090
Paving Transfer	478,000			435,000	355,000
Infrastructure Sales Surtax Transfer	2,395,883	2,369,668	1,577,133	1,441,333	1,571,866
Subtotal Operations and Transfers	\$ 20,813,750	\$ 20,508,272	\$ 19,363,053	\$ 18,694,400	\$ 18,097,737
Increase (Decrease) from prior year		(305,478)	(1,145,219)	(668,653)	(596,663)
% increase (-) decrease from prior year		-1.47%	-5.58%	-3.45%	-3.19%
Projected Carryover - Ending Reserve	\$ 2,004,580	\$ 1,097,000	\$ 1,034,549	\$ 949,770	\$ 922,565
Proj. Carryover - Ending Reserve as a % of Operations & Transfers	9.63%	5.35%	5.34%	5.08%	5.10%
Total General Fund Expenditures	\$ 22,818,330	\$ 21,605,272	\$ 20,397,602	\$ 19,644,170	\$ 19,020,302

* FY 2009 Original Budget was adjusted to include \$1,350,000 for Infrastructure Sales Tax as a result of the election to extend the surtax from December 31, 2008 to December 31, 2014.

The strategies listed below highlight major program changes and impacts per department.

City Council

No program changes proposed. Salaries are established by ordinance and incorporated in each year's budget for the Council.

City Clerk

No program changes proposed.

City Manager/Legal/Human Resources

No program changes proposed.

Information Technology (Division of City Manager)

The City will employ full use of an electronic agenda management system, implemented in FY 2010, to provide enhanced access and research capabilities to the public, reduce use of paper and other supplies, and increase staff productivity.

Finance

No program changes proposed.

Public Works

The budget reductions identified below eliminate one full time position, reduce work hours of another position and reduce operating line items throughout the divisions. The public may begin to see some maintenance type drops in service in the areas of Parks & Grounds and Facilities.

- Reduction of \$9,600 in Engineering through reducing 8 hours per pay period for one Engineering Technician position.
- Reduction of \$93,300 in Right Of Way through elimination of Equipment Operator I position and other reductions including transfers to Gas Tax Fund activities.
- Reduction of \$25,700 in Parks & Grounds through elimination of the Equipment Operator II position upon retirement in April 2011.

Growth Management

No program changes proposed.

Fire

The budget eliminates fire response to all non-emergency incidents such as vehicle crashes with no injuries and no hazards, calls to medical facilities and long term care facilities where there is no emergent condition, calls where the ambulance is responding to transport someone at their doctor's request for a routine medical condition/issue with no emergent condition, etc. This results in an estimated savings of \$17,000 (fuel, repair and maintenance). In order to properly triage these calls, it may be necessary to have additional training and/or decision aids provided to dispatch personnel. This option is currently under review by the six sigma training.

The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes or less, 90% of the time. The average emergency response time

during FY 2010 to-date is four minutes and two seconds (4:02). During the past three fiscal years, average response times were 4:10 in FY 2009, 4:10 in FY 2008 and 4:22 in FY 2007.

Police

The budget eliminates the Police Officer position previously funded by the Punta Gorda Housing Authority to enhance community policing in the Gulf Breeze Development and area streets between Gulf Breeze and Trabue Woods. The Housing Authority did not receive approval from the federal government to continue funding this service.

2009 Uniform Crime Reporting Data

Florida Municipal Law Enforcement Agencies 15,000-20,000 Service Population (Ranked by Index Crime Rate/100,000)

Agency	Pop.	Total Crime Index	Murder	Rape	Robbery	Agg. Assault	Burglary	Larceny	Motor Vehicle Theft	Crime Rate/ 100,000	% Cleared
Marco Island PD	16,816	165	0	0	0	10	18	132	5	981.2	32.1
Punta Gorda PD	16,989	362	1	0	3	29	121	203	5	2,130.80	28.5
Safety Harbor PD	17,808	447	0	7	10	31	106	286	7	2,524.30	26.6
Sunny Isles Beach PD	19,540	536	0	2	6	21	87	400	20	2,743.10	18.5
Maitland PD	16,150	531	0	4	9	22	177	282	37	3,287.90	34.8
Village of Pinecrest PD	19,491	668	0	0	13	15	79	538	23	3,427.20	11.2
Lynn Haven PD	16,731	586	0	4	11	53	158	356	4	3,502.50	38.1
Eustis PD	18,275	645	0	3	20	45	115	423	39	3,529.40	27.4
Vero Beach PD	17,855	646	1	1	25	62	125	413	19	3,618.00	35.8
West Melbourne PD	16,570	643	0	1	14	33	210	357	28	3,880.50	28.1
Seminole PD	18,888	829	0	4	17	61	96	631	20	4,389.00	37
Stuart PD	16,483	820	3	2	22	43	120	611	19	4,974.80	36.2
Haines City PD	18,753	944	0	3	38	58	251	556	38	5,033.90	19.5
Palm Springs PD	15,478	1,060	1	4	64	51	273	578	89	6,848.40	17.9
New Port Richey PD	16,454	1,162	1	11	42	104	277	693	34	7,062.10	30.7
Bartow PD	17,007	1,289	0	8	37	95	305	813	31	7,579.20	28.5
Belle Glade PD	17,107	1,891	3	10	116	286	420	974	82	11,054.00	15.9
Opa Locka PD	15,284	1,760	3	3	132	234	772	476	140	11,515.30	3.2
Cocoa PD	16,825	1,945	5	20	83	508	456	821	52	11,560.20	34.3

In 2007, the Punta Gorda Police Department improved from 6th to 3rd lowest index crime rate among 18 municipal agencies with a similar service population. In 2008, the City of Punta Gorda maintained that high ranking and in 2009, the city improved to second lowest crime index crime rate. The ranking is once again based on the index crime rate.

The clearance rate represents the percentage of index crimes we clear (close pursuant to UCR guidelines) in a given year. This particular figure is of key importance to management as we assess our effectiveness in solving or reclassifying index crimes within the City. The statewide clearance percentage for 2009 was 23.5%. Our 2009 clearance percentage of 28.5% is a moderate improvement from last year's 25.3%.

Non Departmental

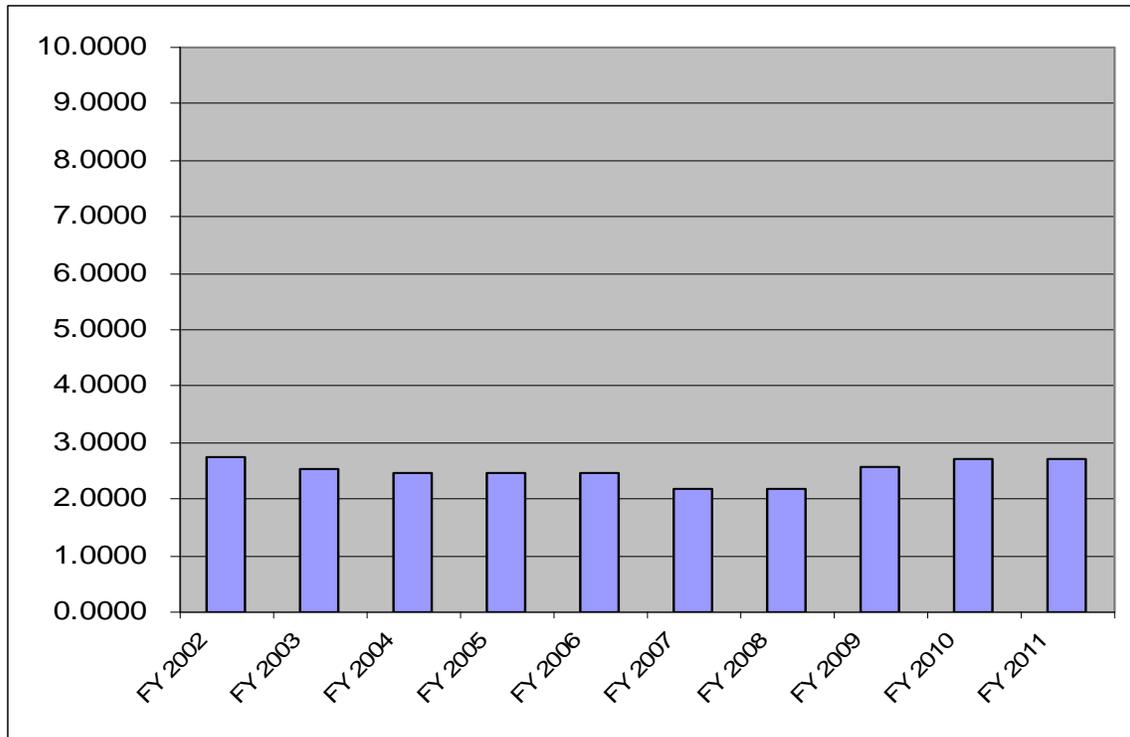
The budget uses \$967,000 in undesignated reserves to assist in closing the projected gap. The budget includes \$899,235 in projected carryover ending reserves. This amount is 5% of the total general fund expenditures. This is discussed in detail beginning on page xx.

The budget also includes a contribution to non-profit agencies in the amount of \$25,000, which mirrors the previous year.

Millage and Taxable Assessed Value

The proposed FY 2011 millage rate of 2.7251 mills (tentatively approved by City Council on July 7, 2010) represents a 0.9% increase over the current millage rate (2.6996) and a 6.9% decrease from the rolled back/roll forward rate (2.9275). Included in the millage rate is an additional \$355,000 earmarked entirely for the recently revitalized road resurfacing program. The tentative millage rate represents the second straight year the City has enacted a tax rate below the calculated rolled back/roll forward rate, which is the rate that results in the same property tax revenues, sans new construction, as the previous year.

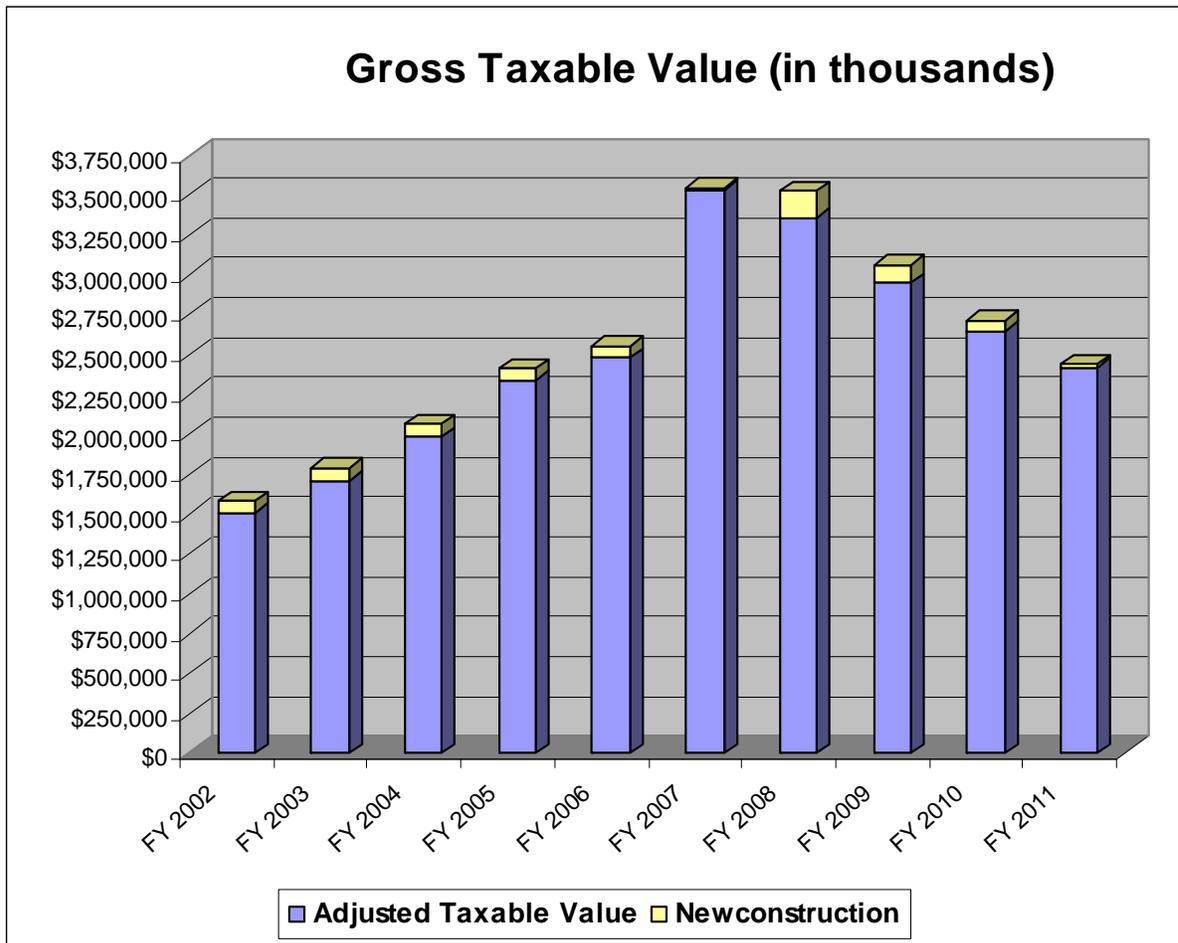
Property Tax Millage Rates
Fiscal Years 2002 - Proposed 2011



A mill is equal to one dollar of tax for each \$1,000 of taxable value. Florida Statutes caps the millage rate at 10 mills.

City of Punta Gorda, FL
Certification of Taxable Value (expressed in thousands)
Per Charlotte Co. Property Appraiser DR420

Fiscal Year	Adjusted Taxable Value	New Construction and Annexations	Gross Taxable Value
FY 2002	\$1,508,425	\$72,205	\$1,580,630
FY 2003	\$1,705,542	\$79,739	\$1,785,281
FY 2004	\$1,980,989	\$79,560	\$2,060,549
FY 2005	\$2,339,290	\$69,192	\$2,408,482
FY 2006	\$2,480,741	\$70,755	\$2,551,496
FY 2007	\$3,528,967	\$13,851	\$3,542,818
FY 2008	\$3,353,613	\$168,546	\$3,522,159
FY 2009	\$2,946,986	\$115,280	\$3,062,266
FY 2010	\$2,580,219	\$65,914	\$2,646,133
FY 2011	\$2,416,569	\$24,317	\$2,440,886



Property values have experienced a decline in the City of Punta Gorda for the fourth straight year. In previous years, the protection of Save Our Homes resulted in a majority of homestead property taxable values being below just values. Due to declining property values, the number of homestead properties at parity (market or just value equaling taxable value) has increased. Initial review of taxable value data shows the following:

- 54% of total parcels in the City decreased in taxable value, 41% increased and 5% retained the same value. Many of the parcels that increased in value are in the undeveloped (non-homestead) residential category.
- Under 50% of parcels in the City are homestead and of those, 50% are at parity (just value equals assessed value). Based on this data, one can surmise that over 75% of the parcels in the City are now at parity, since by definition all non-homestead properties are at parity.
- The increase in the City’s tax base from those parcels that experienced an increase in value is 8%.
- The decrease in the City’s tax base from those parcels that experienced a decline in value is 18%. Commercial properties experienced the largest decline in value, as shown by the higher drop in value in the Community Redevelopment Area (14%) than the City as a whole (8%).

Based on the above information, more property owners will once again see a tax decrease in FY 2011 than those who experience a tax increase. Below are examples of the effects the proposed millage rate may have on property taxes.

**Calculation of City Ad Valorem Tax on Various
Homestead Single Family Values
Fiscal Year 2011**

	Homestead	
Assessed Value	\$150,000	\$300,000
Statutory Homestead	(50,000)	(50,000)
Taxable	\$100,000	\$250,000
Millage Rate	2.7251	2.7251
Tax	\$272.51	\$681.28

The overall reduction of taxable value in the City is 7.8%. Homestead property owners whose taxable value is still below just value will see up to a 2.7% increase in taxable value due to the 1992 “Save Our Homes” constitutional amendment that mandates taxable values will increase by the lesser of the CPI Index or 3%, until such time as the taxable value attains parity with the market value. As stated above, most of the other properties that increased in taxable value were undeveloped residential properties. Homestead properties at parity with market value, which now make up an estimated 75% of all homestead property, and commercial properties constitute the majority of properties that will realize a reduction in City property taxes.

**Tax Comparison Between Homestead and Non-Homestead Homes
From FY 2010 to FY 2011**

	Homestead (Not At Parity)		Non-Homestead	
	Homestead (At Parity)	Vacant Land	Commercial	
Assessed Value	\$150,000	\$300,000	\$110,000	\$1,000,000
Statutory Increase	2.70%	2.70%		
Adjusted Assessed Statutory Homestead	154,050 (50,000)	308,100 (50,000)		
Taxable	\$104,050	\$258,100		
Millage Rate	2.7251	2.7251		
Tax	\$284	\$703		
Incr. over FY 2010	\$14	\$28		
Assessed Value	\$150,000	\$300,000	\$110,000	\$1,000,000
% Property Value Increase(Decrease)	-8%	-8%	8%	-14%
Adjusted Assessed Statutory Homestead	\$138,000 (50,000)	\$276,000 (50,000)		
Taxable	\$88,000	\$226,000	\$118,800	\$860,000
Millage Rate	2.7251	2.7251	2.7251	2.7251
Tax	\$240	\$616	\$324	\$2,344
Incr. (Decr.) over FY 2010	-\$30	-\$59	\$27	-\$356

General Fund Balance

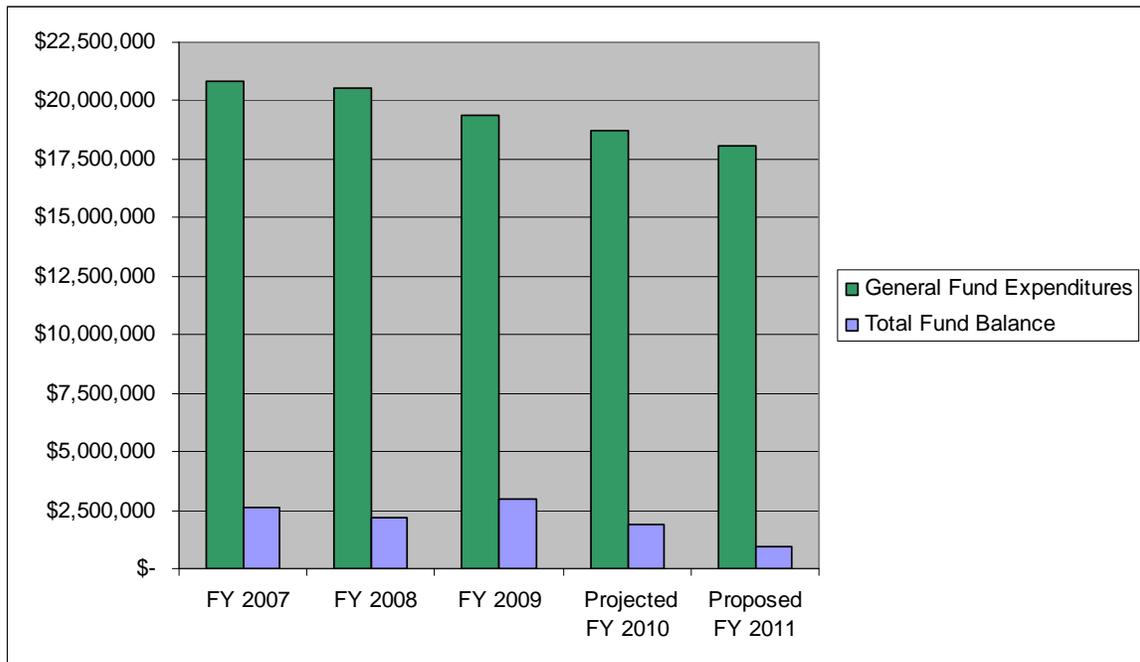
On April 19, 2006, City Council adopted a comprehensive set of financial management policies, one of which specifically addressed a fund balance or reserve objective:

Policy: An adequate level of unreserved fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition, when they evaluate the City's credit worthiness. The City will follow the GFOA recommendation for a minimum level of unreserved fund balance for the General Fund. The GFOA states the unreserved fund balance for the General Fund should be five to fifteen percent of regular general fund annual operating revenues or one to two months of regular General Fund operating expenditures.

The table below provides a summary of the reserved/designated and unreserved fund balance for FY 2007 (actual), FY 2008 (actual), FY 2009 (actual), FY 2010 (projected) and FY 2011 (budgeted).

**Analysis of General Fund Balance
as a Percentage of General Fund Expenditures
at Fiscal Year End**

	FY 2007		FY 2008		FY 2009		Projected FY 2010		Proposed FY 2011	
	Amount	% of Exp.	Amount	% of Exp.						
Fund Balance										
Reserved for Other	\$ 12,073		\$ 13,325		\$ 23,330		\$ 23,330		\$ 23,330	
Unreserved:										
Designated for:										
Reappropriations	155,401		240,932		277,517					
Subsequent years' budget	1,132,549	5%	721,756	4%	1,771,857	9%	967,000	5%		
Undesignated - funds	1,304,812	6%	1,173,546	6%	926,440	5%	899,235	5%	899,235	5%
Total Fund Balance	\$ 2,604,835	13%	\$ 2,149,559	10%	\$ 2,999,144	15%	\$ 1,889,565	10%	\$ 922,565	5%
General Fund Expenditures	\$ 20,813,750		\$ 20,508,272		\$ 19,363,053		\$ 18,694,400		\$ 18,097,737	



Community Redevelopment Agency

The Community Redevelopment Agency (CRA) is focusing redevelopment efforts on projects which assist in rebuilding our public spaces. These efforts concentrate on several expansive projects which stress the importance of maintaining our public waterfront and help to re-establish the critical mass of structures and economic activity within the downtown area and adjacent neighborhoods. Our CRA has experienced dramatic fluctuations in taxable assessed value and City/County contributions over the past ten years.

Fiscal Year	Gross CRA Taxable Assessed Value	Percent Increase or Decrease
FY 2002	\$192,464,248	
FY 2003	\$207,196,204	7.65%
FY 2004	\$232,811,067	12.36%
FY 2005	\$243,631,799	4.65%
FY 2006	\$205,246,835	-15.76%
FY 2007	\$383,774,587	86.98%
FY 2008	\$367,113,862	-4.34%
FY 2009	\$311,130,098	-15.25%
FY 2010	\$290,592,852	-6.60%
FY 2011	\$249,408,815	-14.17%

Fiscal Year	City TIF Contribution	County TIF Contribution	Total
FY 2002	\$291,455	\$501,094	\$792,549
FY 2003	\$306,095	\$585,930	\$892,025
FY 2004	\$358,268	\$704,460	\$1,062,728
FY 2005	\$383,733	\$739,041	\$1,122,774
FY 2006	\$293,400	\$636,131	\$929,531
FY 2007	\$627,124	\$1,394,380	\$2,021,505
FY 2008	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$538,621	\$1,179,077	\$1,717,698
FY 2011	\$433,000	\$947,865	\$1,380,865

Over 60% of the CRA tax base is commercial and professional uses.

The above trend of reductions in City and County tax contributions to the CRA has resulted in a revised fiscal forecast through FY 2015. The forecast now projects that by FY 2014, the CRA will experience a budget gap that can be mitigated by increases in property value, new development on the tax rolls and/or lease proceeds. The following proforma is based on conservative growth assumptions. Even with these, by FY 2014 there is indication that an alternative funding source should be identified to fulfill the debt obligations for the Herald Court Centre, as well as outstanding debt on prior improvements in the CRA district, including the Laishley Park Marina. It is anticipated

that once the economy rebounds there will be adequate revitalization within the CRA district to meet the funding requirements, however the timing of that recovery is unsure.

**City of Punta Gorda, FL
Community Redevelopment Agency
Proforma Schedule of Revenues and Expenditures
FY 2011 through FY 2015**

	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Change in Taxable Value of Property	-14%	0%	5%	5%	5%
Revenues:					
Tax Increment Financing (TIF)	\$1,413,762	\$1,413,762	\$1,484,450	\$1,558,673	\$ 1,676,606
Other Revenue	213,627	325,182	321,825	328,132	317,411
Total Revenues	<u>1,627,389</u>	<u>1,738,944</u>	<u>1,806,275</u>	<u>1,886,804</u>	<u>1,994,017</u>
Expenditures:					
Operating Expenditures	254,905	229,065	233,342	237,739	242,259
Debt Service	1,054,741	2,072,368	1,175,708	2,961,788	2,957,388
Total Expenditures	<u>1,309,646</u>	<u>2,301,433</u>	<u>1,409,050</u>	<u>3,199,527</u>	<u>3,199,647</u>
Excess Revenue (Shortfall)	317,743	(562,489)	397,225	(1,312,722)	(1,205,630)
Projected Carryover - Beginning	<u>309,997</u>	<u>627,740</u>	<u>65,251</u>	<u>462,476</u>	<u>(850,246)</u>
Projected Carryover - Ending	<u>\$ 627,740</u>	<u>\$ 65,251</u>	<u>\$ 462,476</u>	<u>\$ (850,246)</u>	<u>\$(2,055,876)</u>

Publicly-financed projects in the CRA, funded by a variety of revenue sources, have reshaped the character and fabric lost in the aftermath of Hurricane Charley. The projects complimented private development interests and rebuilt the public infrastructure necessary to encourage business and community development in the revitalization area. Such public projects as Laishley Park, Charlotte Harbor Event & Conference Center, Herald Court Centre, Streetscape, Downtown Flood Mitigation, Harborwalk and Affordable Housing typify infrastructure investment in the CRA.

Utilities

The FY 2011 spending plan for utility operations, maintenance and repair is \$13,491,972 which is \$95,189 or .7% less than FY 2010. This includes an increase in the administrative charge of \$274,000, an increase in capital outlay of \$53,000, a decrease in debt of \$58,000 and operations decreases in the amount of \$364,000 identified below. Historically, the City had not included capital expense in the overhead allocation equation. Beginning two years ago, the General Construction Fund was included in the allocation. In the proposed budget, Utilities Construction will contribute its fair share allocation. The aforementioned operations decreases are a result of the following personnel and operating adjustments:

- Hold Wastewater Treatment Plant Supervisor open and evaluate current staffing structure prior to filling or eliminating position.
- Reduction of Mechanic II position in Fleet Maintenance. Wastewater Plant maintenance staff will assist when necessary or maintenance work will be contracted out on an as needed basis.
- Reduction of one Utility Maintenance Worker I position from full-time to part-time in Wastewater Collections. This position primarily reads lift station hour meters and checks the stations on a regular basis. This work can be accomplished in a 32 hour week.
- Addition of a Utility Maintenance Worker III position at Water Treatment Plant. Essentially, the Mechanic II position is replaced by the Utility Maintenance Worker III position albeit at a lower pay scale.
- Reduction of two Crew Chiefs and only half-year funding for a Utility Maintenance Worker III position which will end 9/30/11 in Water Distribution.
- The FY 2010 budget called for the reduction of one position in Billing and Collections by May 2010. This position is being retained. Personal customer contacts have not subsided since the closing of the drive-up window and relocation to City Hall Annex. In addition, an unexpected staffing request for an extended family medical leave will reduce staff for a period of time. The revised plan is to defer elimination of the position in order to meet demands from customer contact. In an effort to minimize budgetary impact, one employee will assist another department (in another fund) in improving our land file information so that it will be compatible with the County's file. Our goal is to be able to electronically import the county's land file information rather than use manual methods. Upon the employee's return from family medical leave, the situation will be reevaluated and the department's work hours will be revised as workload dictates.
- Various operating line items were reduced by \$129,646 from FY 2010 levels.

The above reductions should not reduce the ability to respond to recurring calls for service (i.e., line breaks, meter replacements, etc.).

City of Punta Gorda
 Utilities O M & R Fund
 Revenue and Expense Comparison
 Actual FY 2008 through Budget FY 2010

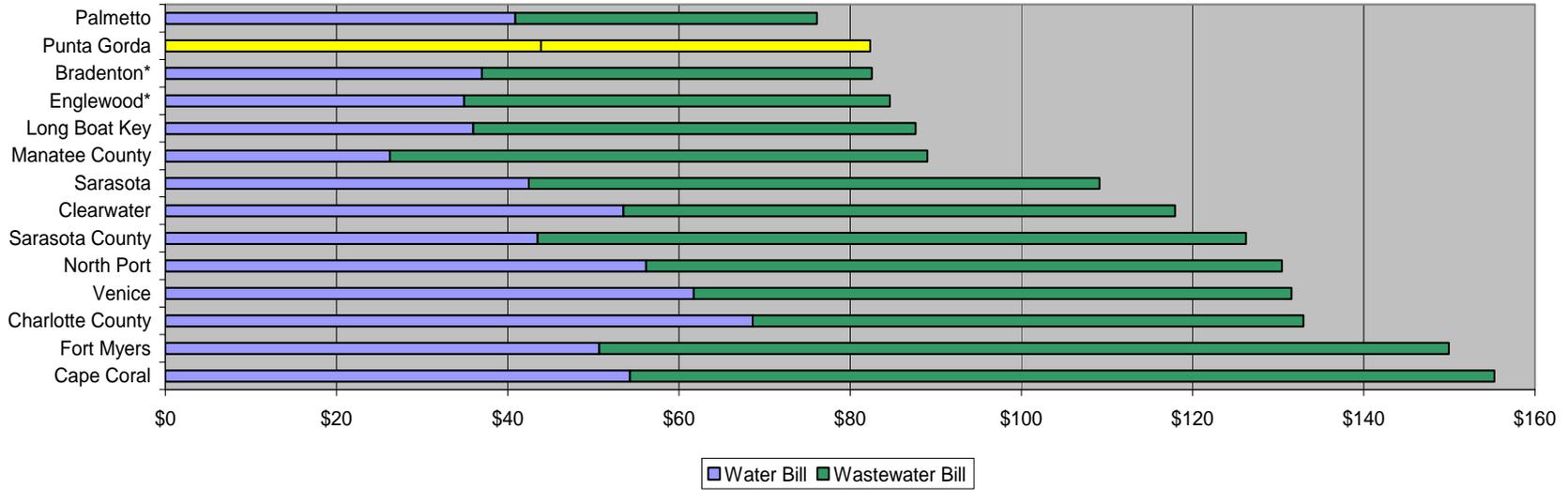
	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Revenues:					
Chg for Serv - Water	\$ 6,522,326	\$ 7,554,534	\$ 7,479,457	\$ 7,104,100	\$ 7,305,395
Chg for Serv - Sewer	4,940,875	5,759,028	5,824,446	5,823,800	5,998,515
Other	1,258,829	882,117	219,478	226,082	125,410
Subtotal	12,722,030	14,195,679	13,523,381	13,153,982	13,429,320
Reserves	4,719,205	4,440,557	4,310,383	5,836,076	4,756,177
Total Revenues	<u>\$17,441,235</u>	<u>\$18,636,236</u>	<u>\$17,833,764</u>	<u>\$18,990,058</u>	<u>\$18,185,497</u>
Expenses:					
Administration	\$ 1,604,613	\$ 1,392,967	\$ 1,363,698	\$ 1,339,053	\$ 1,352,121
Water	5,229,139	4,980,361	5,154,416	5,142,665	4,894,789
Wastewater	4,421,906	4,553,405	4,343,361	4,429,477	4,190,992
Other	1,745,020	1,873,427	2,725,686	3,322,686	3,054,070
Subtotal	13,000,678	12,800,160	13,587,161	14,233,881	13,491,972
Reserves	4,440,557	5,836,076	4,246,603	4,756,177	4,693,525
Total Expenses	<u>\$17,441,235</u>	<u>\$18,636,236</u>	<u>\$17,833,764</u>	<u>\$18,990,058</u>	<u>\$18,185,497</u>

As shown in the table above, other expenses in the FY 2011 budget increased \$328,384 from the previous year. Most of the increase is attributable to the administrative charge and the balance to capital outlay. It should be noted that while total debt service in FY2011 is \$2,629,000, it is anticipated to increase to \$3,618,000 in FY 2013. In FY 2014 a large annual commitment of \$1.5 million will be fully paid.

A number of significant capital projects are programmed for FY 2011 to include securing a groundwater permit for a future reverse osmosis plant, Burnt Store Road and Piper Road utility line relocations, Bal Harbor utility line upgrade and Booster Pumping Station Relief Force Main.

In order to pay for core operating expenses, aforementioned priority capital projects and smooth out future rate adjustments, the FY 2011 budget includes a 3% increase in rates. This amounts to \$1.52 per month or \$18.24 per year for a 3,000 gallon per month user; \$1.91 per month or \$22.92 per year for a 6,000 gallon per month user; and \$2.30 per month or \$27.60 per year for a 9,000 gallon per month user. Even with the FY 2011 increase, the City's utility rates will be the second lowest among the following Southwest Florida utilities surveyed.

Projected FY 2011 Combined Water & Wastewater Bill Survey @ 9000 Gallons Per Month



	Cape Coral	Fort Myers	Charlotte County	Venice	North Port	Sarasota County	Clearwater	Sarasota	Manatee County	Long Boat Key	Englewood*	Bradenton*	Punta Gorda	Palmetto
Water Bill	\$54.29	\$50.69	\$68.60	\$61.74	\$56.18	\$43.48	\$53.52	\$42.46	\$26.24	\$35.98	\$34.91	\$36.99	\$43.88	\$40.90
Wastewater Bill	\$100.97	\$99.23	\$64.35	\$69.80	\$74.26	\$82.75	\$64.44	\$66.66	\$62.77	\$51.65	\$49.72	\$45.56	\$38.47	\$35.20

* Bradenton and Englewood still pending FY 2011 budget process, does not reflect an increase.

9,000 gallons is the assumed monthly use for calculating the single residential family monthly cost.

Sanitation

The proposed budget calls for retention of the annual rate of \$19.20 per month or \$230.40 per year for the residential customer and the same level of service. To compare the City’s rates with surrounding jurisdictions, a survey was undertaken during July 2010.

**City of Punta Gorda
Sanitation Rate Comparison with Neighboring Communities
Actual FY 2010 and Proposed FY 2011**

<u>Jurisdiction</u>	<u>Actual FY 2010 Cost/Year</u>	<u>Proposed FY 2011 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.04	\$148.04	1	yes
Manatee County*	\$153.24	\$153.24	2	yes
Sarasota County	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral	\$195.57	\$175.00	1	yes
Venice**	\$202.08	\$202.08	2	no
Lee County***	\$220.37	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$244.86	\$248.10	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

* FY 2011 Rates were not yet available

** Venice may change to 1 per week service

*** Average rate of five sanitation districts in Lee County

Punta Gorda Isles & Burnt Store Isles Canal Maintenance Districts

The proposed budgets for the two canal maintenance assessment districts reflect continuance of an annual assessment of \$400 for Burnt Store Isles (BSI) and a \$500 annual assessment for Punta Gorda Isles (PGI). At the request of the City Council, the PGI & BSI canal maintenance advisory boards reviewed methodology assessment alternatives to address fairness in assessing costs. The Boards recommended and City Council accepted a square footage equivalency change for multi-family zoned lots as well as allowing single family residences to be assessed as such, even if they are on a lot zoned multi-family. The Boards were encouraged to continue their review of alternatives.

The two canal districts are focused on reducing the inventory of lots with weakened seawall cap that could be replaced to deter further damage or likelihood of seawall failure. In addition, the PGI canal district is continuing to utilize the additional \$100 assessment increase from FY 2010 to replace and eliminate weakened seawalls and further avoid the domino effect of a fallen seawall pulling down connecting good seawall.

Laishley Park Marina

Opening in April 2007, Laishley Park is operated as an enterprise fund to include the marina and park amenities. The City outsourced management of the marina and ship's store to Marina Park LLC, however retained the authority to set boat slip, community room and pavilion rental rates. The budget reflects projected revenues from the above sources as well as personnel and operating costs associated with management of the marina area. Staffing coverage is provided seven days a week, 365 days per year.

The FY 2011 budget maintains the currently adopted marina fee schedule as well as increased revenue due to bait sales (approximately \$18,000).

Building

Over the past four years, staffing has been reduced from 13 f.t.e.s in FY 2006 to 4 f.t.e.s by the end of FY 2011. This reduction is due to a decline in permit applications, inspections and stagnant growth trends.

The long-range financial plan forecasted a gradual use of reserves to compensate for limited growth in revenues. In addition, the FY 2010 budget scaled back the work hours of all employees (inspectors, plans reviewers and permit clerks) in line with workload trends. The FY 2011 budget continues the reduced hours worked for building employees.

Infrastructure Sales Surtax (ISS)

The voters of Charlotte County approved a six-year extension of ISS funds on August 26, 2008. The City anticipates funding in the amount of \$12 million during the period FY 2009 through 2014. Projects incorporated in the six-year program include:

- Public Works/Utilities Complex
- Parks, Pedestrian & Heritage Tourism Enhancements
- Police Fleet & Public Safety Equipment

On February 4, 2009, City Council accepted a bank loan in the amount of \$7 million to be repaid over six years to jump start the "Ring-Around-The-City" and Public Works/Utilities Campus relocation projects. The following projects will continue in FY 2011.

- Linear Park – construction from Olympia to U.S. 41
- Harborwalk East & West – design and construction of enhancements
- Multi Use Recreational Trail – design and construction from Airport Road to Burnt Store Meadows
- Shreve Street Multi Use Recreational Trail – design and construction from Pompano to West Virginia Avenue

DEBT MANAGEMENT

As of September 30, 2009 the City had \$43 million in bonds, notes and leases. The City is not subject to state debt limits, nor is there a limit set by the City Charter.

Policy: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth. The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit. Whenever possible the City will use revenue bonds instead of general obligation bonds. The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed. The City shall not issue notes or bonds for non-capital items.

During FY 2010, debt financing was planned for in the City's utility enterprise fund. This proposed borrowing, projected at \$13.5 million, has been deferred to FY 2011 due to revisions to construction timelines. Debt service associated with the financing will be repaid with water & sewer user fees and impact fees.

BOND RATINGS

Another measure of the community's financial soundness is its bond rating. In April 2002, two major rating institutions (Moody's and Standard & Poor's) evaluated the City's financial management, economic conditions and administrative practices. Ratings achieved at that time, which are still in effect, are as follows:

<u>Agency</u>	<u>Underlying</u>
Moody's	A1
Standard & Poor's	AA-

The underlying rating is based upon the credit worthiness of the security or issuer which is actually pledged for the repayment of the bonds.

UNRESOLVED ISSUES

Most issues are resolved during the budget preparation and adoption process. However, there are usually several issues which will be worked out after the new fiscal year has begun and developments begin to unfold or new information becomes available. This budget is not unusual in that respect. We have several issues that are still in formative stages that will need resolution and perhaps additional funding in the years to come. Such issues are highlighted below.

Fiscal Stabilization Reserve – Taxable property values have declined four straight years and projections show that stabilization or increase in values may take years to evolve. The City should consider setting aside a portion of additional savings achieved through the year for a fiscal stabilization reserve to meet unexpected immediate increases in

service delivery costs or to maintain service levels in the event of a major storm or other unforeseen disaster that fundamentally alters the current tax base.

Out sourcing – The City should continue to explore additional out sourcing opportunities whereby staff can compete with the private sector for the delivery of selected services.

Annexation – Successful annexation of commercial corridors will serve to enhance the City’s tax base and increase property tax revenues. Continued work with the owners of The Loop as part of a voluntary annexation will pave the way for annexation of commercial properties from Jones Loop Road to I-75 and then Enterprise Charlotte Airport Park.

Advanced Life Support (ALS) – The Strategic Plan has previously identified implementation of ALS as a future objective for enhancing public safety service delivery. To-date, the City has not been able to set aside sufficient funds for its initiation.

Employee Pension Plans – A review of the City’s three defined benefit employee pension plans was presented to City Council in February 2010. Staff was directed to explore options for Plan changes that would only impact new employees, in an effort to minimize the City’s future liability.

I believe this proposed operating budget is a reflection of the City Council’s priorities and established policies. As always, the development of the budget takes a concerted effort from all departments. I would like to commend the efforts of all employees for their prompt and thoughtful response to the budget process. I would also like to thank the Finance Department, in particular, for their united effort in assisting me in the development of this document.

Throughout the year, we plan to continue monitoring economic trends as they may affect current and future City revenues.

Finally, I would like to thank the City Council for giving me this opportunity to propose the Fiscal Year 2011 City of Punta Gorda budget.

Sincerely,



Howard Kunik
City Manager

CITY OF PUNTA GORDA, FLORIDA



ALL FUNDS SUMMARIES OF

REVENUES AND EXPENDITURES

PROJECTED FY 2010 AND BUDGETED FY 2011

CITY OF PUNTA GORDA, FL
REVENUE BUDGET SUMMARY
FY 2011

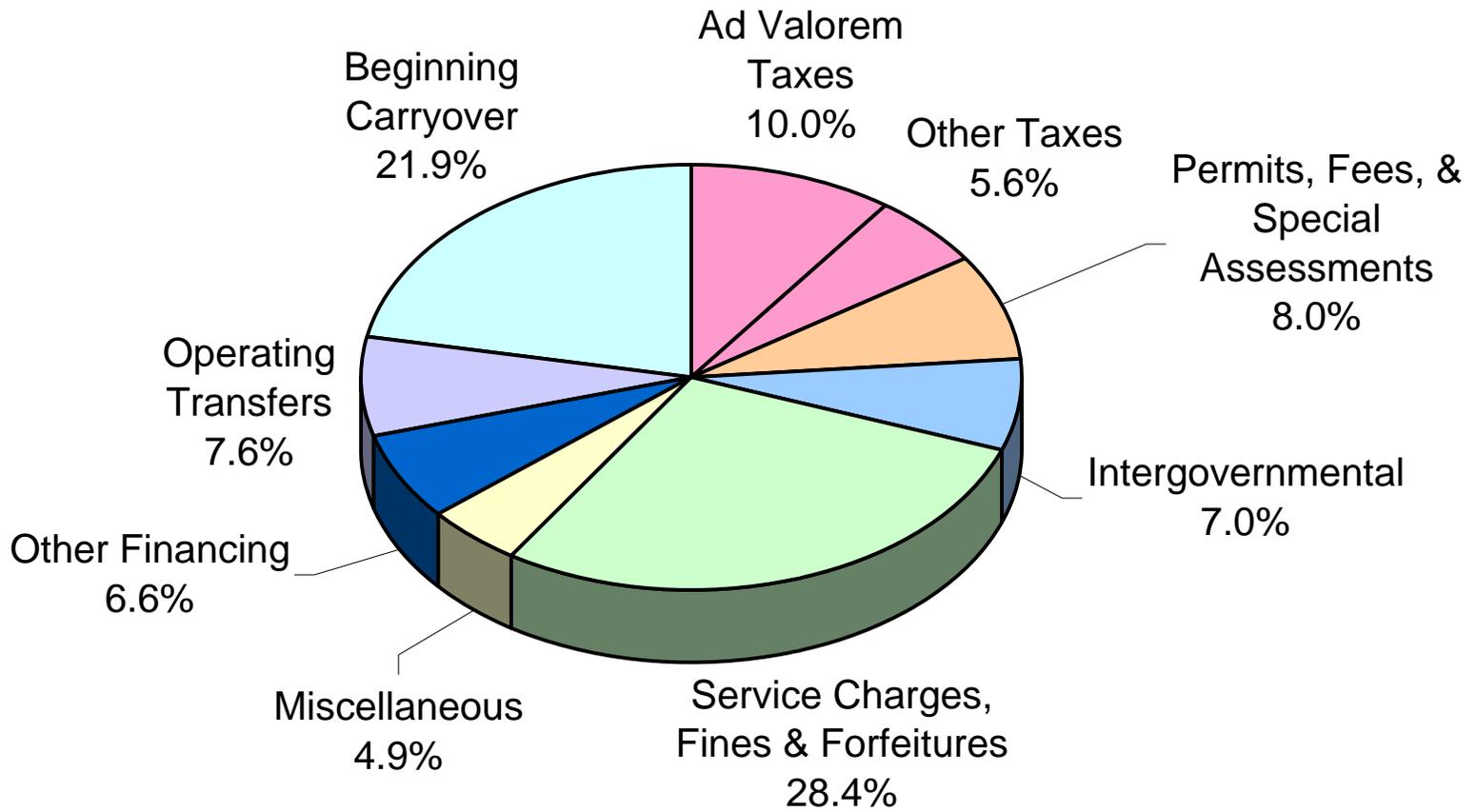
* General Fund Ad Valorem Tax \$6,319,075 2.7251 mills

1,001

Estimated Revenues	TAXES	PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOVT REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$9,084,575 *	\$1,511,500	\$3,372,000	\$319,100	\$2,752,193		\$17,039,368	\$91,369	\$1,889,565	\$19,020,302	(\$91,369)	\$18,928,933
103 P G I CANAL MTCE DISTRICT		2,575,200			16,000		2,591,200		240,664	2,831,864		2,831,864
104 B S I CANAL MTCE DISTRICT		412,030			500		412,530		112,186	524,716		524,716
105 IMPACT FEES PARKS		6,000			215		6,215		42,825	49,040		49,040
106 IMPACT FEES POLICE		7,000			35		7,035		7,240	14,275		14,275
107 IMPACT FEES FIRE		7,000			250		7,250		48,729	55,979		55,979
108 IMPACT FEES GOVT OFFICES		12,500					12,500		401	12,901		12,901
109 IMPACT FEES TRANSPORTATION		50,000			1,000		51,000		206,894	257,894		257,894
110 COMMUNITY REDEVELOP AGENCY			976,672		213,627		1,190,299	437,090	309,997	1,937,386	(437,090)	1,500,296
111 COMMUNITY DEV BLOCK GRANT			80,000				80,000			80,000		80,000
114 ADDITIONAL FIVE CENT GAS TAX	245,000						245,000	355,000		600,000	(355,000)	245,000
115 SIX CENT GAS TAX FUND	536,500			146,975	80		683,555	30,000	51,000	764,555	(30,000)	734,555
201 DEBT FUND							-	1,277,111	1,890,683	3,167,794	(1,277,111)	1,890,683
301 GENERAL CONSTRUCTION					15,000		15,000	585,332	698,011	1,298,343	(585,332)	713,011
402 UTILITIES O M & R FUND		2,500		13,391,360	35,460		13,429,320		4,756,177	18,185,497		18,185,497
411 UTILITIES CONSTRUCTION					5,000	4,155,000	4,160,000			4,160,000		4,160,000
415 WATER SYSTEM CAPACITY ESCROW		120,000			250		120,250		173,378	293,628		293,628
416 SEWER SYSTEM CAPACITY ESCROW		90,000			150		90,150		133,019	223,169		223,169
417 SPECIAL ASSESS DISTRICT 4					100		100		46,457	46,557		46,557
419 STATE REVOLVING LOAN FUND					1,100		1,100	360,573	371,661	733,334	(360,573)	372,761
420 UTILITY REVENUE BOND SINKING					100		100	1,584,040	1,650	1,585,790	(1,584,040)	1,750
421 BOND RESERVE FUND					5,500		5,500		1,578,751	1,584,251		1,584,251
430 SANITATION FUND		15,000		2,876,000	3,000		2,894,000		600,032	3,494,032		3,494,032
440 BUILDING CODE FUND		277,914		96,000	4,000		377,914		393,015	770,929		770,929
450 LAISHLEY PARK MARINA				240,700	36,075		276,775		66,237	343,012		343,012
502 INFORMATION TECHNOLOGY				838,182	500		**	58,423	223,808	1,120,913	(896,605)	224,308
610 GILCHRIST INTENTION FUND					30		30		6,212	6,242		6,242
TOTAL	\$9,866,075	\$5,086,644	\$4,428,672	\$17,908,317	\$3,090,165	\$4,155,000	**\$43,696,191	\$4,778,938	\$13,848,592	\$63,162,403	(\$5,617,120)	\$57,545,283

REVENUE BUDGET SUMMARY FY 2011

\$63,162,403



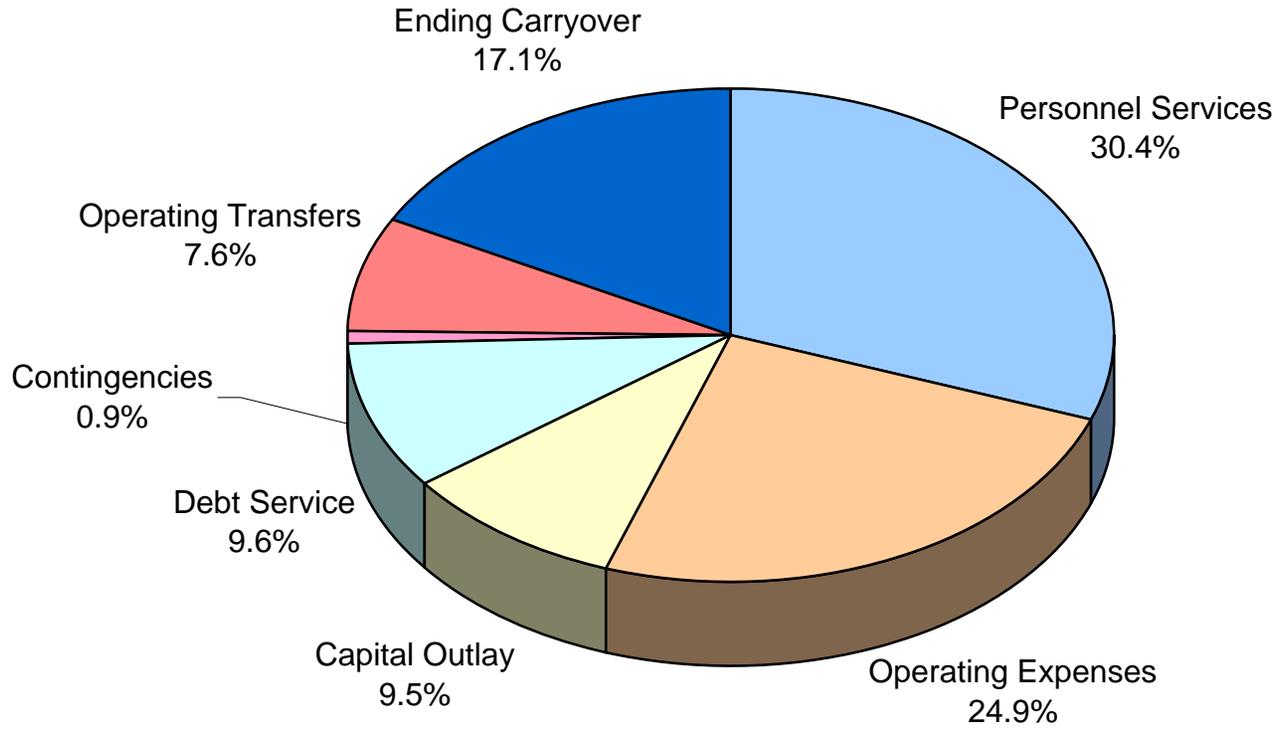
CITY OF PUNTA GORDA, FL
EXPENDITURE BUDGET SUMMARY
FY 2011

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$12,018,667	\$3,394,760	\$152,220	\$38,134	\$25,000	\$15,628,781	\$2,468,956	\$922,565	\$19,020,302	(\$91,369)	\$18,928,933
103 P G I CANAL MTCE DISTRICT	576,675	2,096,211	10,000			2,682,886		148,978	2,831,864		2,831,864
104 B S I CANAL MTCE DISTRICT		455,355				455,355		69,361	524,716		524,716
105 IMPACT FEES PARKS						-	12,000	37,040	49,040		49,040
106 IMPACT FEES POLICE						-	12,000	2,275	14,275		14,275
107 IMPACT FEES FIRE						-		55,979	55,979		55,979
108 IMPACT FEES GOV'T OFFICES						-	6,369	6,532	12,901		12,901
109 IMPACT FEES TRANSPORTATION						-	250,000	7,894	257,894		257,894
110 COMMUNITY REDEVELOP AGENCY		254,905		1,054,741		1,309,646		627,740	1,937,386	(437,090)	1,500,296
111 COMMUNITY DEV BLOCK GRANT		80,000				80,000			80,000		80,000
114 ADDITIONAL FIVE CENT GAS TAX		600,000				600,000			600,000	(355,000)	245,000
115 SIX CENT GAS TAX FUND		711,591				711,591		52,964	764,555	(30,000)	734,555
201 DEBT FUND				1,867,883		1,867,883		1,299,911	3,167,794	(1,277,111)	1,890,683
301 GENERAL CONSTRUCTION			1,213,343			1,213,343	85,000		1,298,343	(585,332)	713,011
402 UTILITIES O M & R FUND	4,840,565	5,881,088	91,000	965,296	50,000	11,827,949	1,664,023	4,693,525	18,185,497		18,185,497
411 UTILITIES CONSTRUCTION			3,660,000		500,000	4,160,000			4,160,000		4,160,000
415 WATER SYSTEM CAPACITY ESCROW						-	160,000	133,628	293,628		293,628
416 SEWER SYSTEM CAPACITY ESCROW						-	115,000	108,169	223,169		223,169
417 SPECIAL ASSESS DISTRICT 4						-		46,557	46,557		46,557
419 STATE REVOLVING LOAN FUND				360,573		360,573		372,761	733,334	(360,573)	372,761
420 UTILITY REVENUE BOND SINKING		7,000		1,578,450		1,585,450		340	1,585,790	(1,584,040)	1,750
421 BOND RESERVE FUND						-	5,500	1,578,751	1,584,251		1,584,251
430 SANITATION FUND	1,095,192	1,245,431	775,000	146,387		3,262,010		232,022	3,494,032		3,494,032
440 BUILDING CODE FUND	335,374	142,817				478,191		292,738	770,929		770,929
450 LAISHLEY PARK MARINA		237,619				237,619		105,393	343,012		343,012
502 INFORMATION TECHNOLOGY	362,450	598,620	77,000	58,423		*		24,420	1,120,913	(896,605)	224,308
610 GILCHRIST INTENTION FUND						-		6,242	6,242		6,242
TOTAL	\$19,228,923	\$15,705,397	\$5,978,563	\$6,069,887	\$575,000	\$46,461,277	\$4,778,848	\$10,825,785	\$63,162,403	(\$5,617,120)	\$57,545,283

1.003

EXPENDITURES BUDGET SUMMARY FY 2011

\$63,162,403



1.004

CITY OF PUNTA GORDA, FL
REVENUE BUDGET SUMMARY
PROJECTED FY 2010

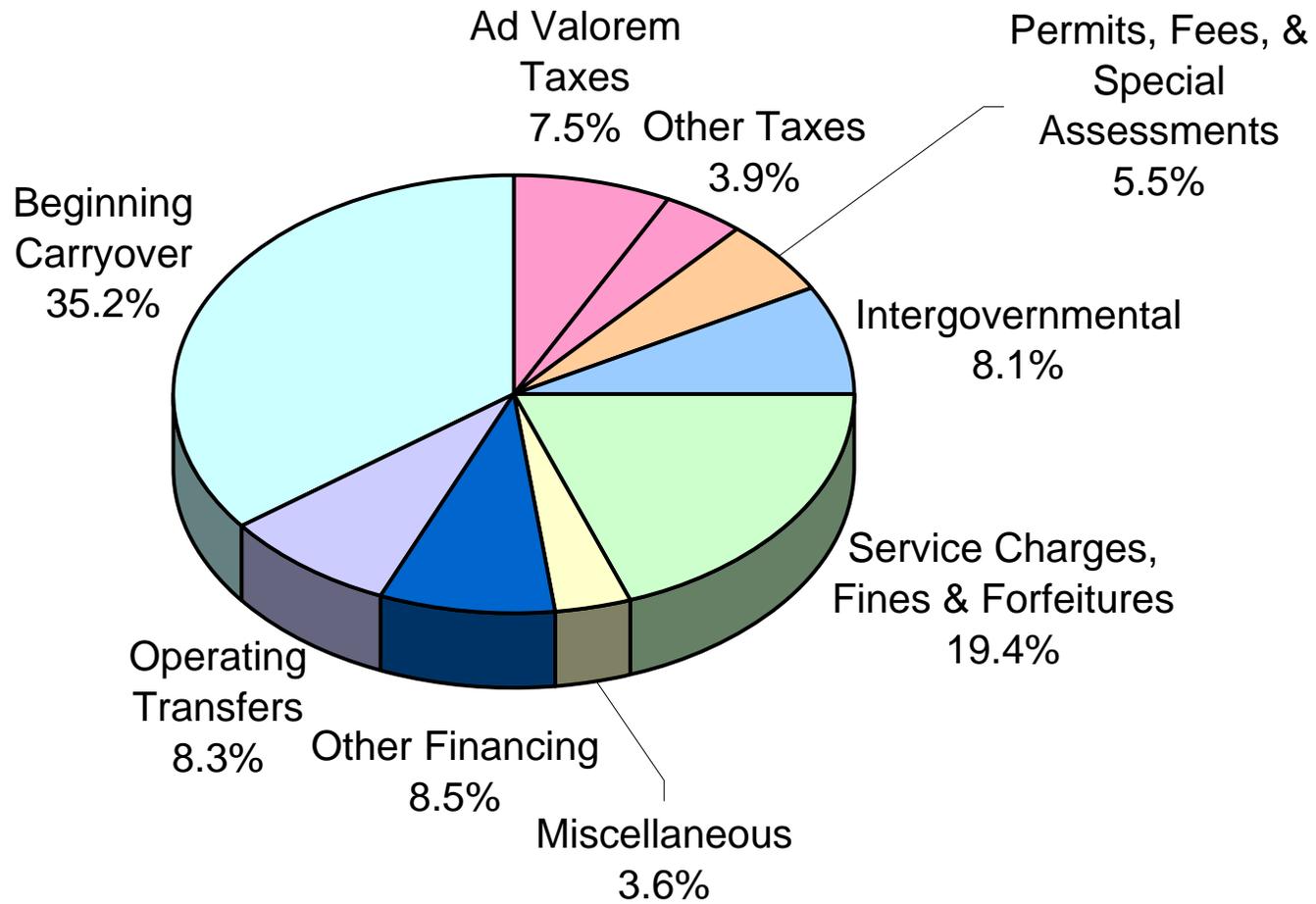
* General Fund Ad Valorem Tax \$6,825,355 2.6996 mills

1,005

Estimated Revenues	TAXES	PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOV'T REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$9,615,960 *	\$1,466,500	\$3,532,048	\$337,758	\$2,751,650		\$17,703,916	\$85,000	\$2,999,144	\$20,788,060	(\$85,000)	\$20,703,060
103 P G I CANAL MTCE DISTRICT		2,575,200			17,823		2,593,023		781,973	3,374,996		3,374,996
104 B S I CANAL MTCE DISTRICT		412,032			600		412,632		221,789	634,421		634,421
105 IMPACT FEES PARKS		5,900			170		6,070		72,611	78,681		78,681
106 IMPACT FEES POLICE		6,530			14		6,544		10,696	17,240		17,240
107 IMPACT FEES FIRE		5,700			250		5,950		141,673	147,623		147,623
108 IMPACT FEES GOV'T OFFICES		11,600			4		11,604		3,797	15,401		15,401
109 IMPACT FEES TRANSPORTATION		50,000			4,000		54,000		1,950,652	2,004,652		2,004,652
110 COMMUNITY REDEVELOP AGENCY			1,139,173		108,918		1,248,091	538,621	352,475	2,139,187	(538,621)	1,600,566
111 COMMUNITY DEV BLOCK GRANT			159,065				159,065		284	159,349		159,349
114 ADDITIONAL FIVE CENT GAS TAX	245,000				360		245,360	445,000	224,114	914,474	(445,000)	469,474
115 SIX CENT GAS TAX FUND	565,000			137,058	2,545		704,603	2,925	101,394	808,922	(2,925)	805,997
201 DEBT FUND							-	1,277,677	2,592,975	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION			2,591,798		242,674		2,834,472	2,177,847	7,182,506	12,194,825	(2,177,847)	10,016,978
402 UTILITIES O M & R FUND		5,750		13,108,650	39,582		13,153,982		5,836,076	18,990,058		18,990,058
411 UTILITIES CONSTRUCTION					8,000	7,815,588	7,823,588	1,000,000	5,153,895	13,977,483	(1,000,000)	12,977,483
415 WATER SYSTEM CAPACITY ESCROW		117,000			225		117,225		187,153	304,378		304,378
416 SEWER SYSTEM CAPACITY ESCROW		90,000			150		90,150		108,869	199,019		199,019
417 SPECIAL ASSESS DISTRICT 4					100		100		46,357	46,457		46,457
419 STATE REVOLVING LOAN FUND					900		900	360,573	370,761	732,234	(360,573)	371,661
420 UTILITY REVENUE BOND SINKING					80		80	1,579,500	6,610	1,586,190	(1,579,500)	6,690
421 BOND RESERVE FUND					4,500		4,500		1,578,751	1,583,251		1,583,251
430 SANITATION FUND		15,000		2,876,200	5,100		2,896,300		905,637	3,801,937		3,801,937
440 BUILDING CODE FUND		228,550		106,000	50,727		385,277		732,274	1,117,551		1,117,551
450 LAISHLEY PARK MARINA				232,700	29,252		261,952		32,464	294,416		294,416
502 INFORMATION TECHNOLOGY				971,517	1,180		**	157,317	556,131	1,686,145	(1,128,834)	557,311
610 GILCHRIST INTENTION FUND					20		20		9,117	9,137		9,137
TOTAL	\$10,425,960	\$4,989,762	\$7,422,084	\$17,769,883	\$3,268,824	\$7,815,588	** \$50,719,404	\$7,624,460	\$32,160,178	\$91,476,739	(\$8,595,977)	\$82,880,762

REVENUE BUDGET SUMMARY PROJECTED FY 2010

\$91,476,739



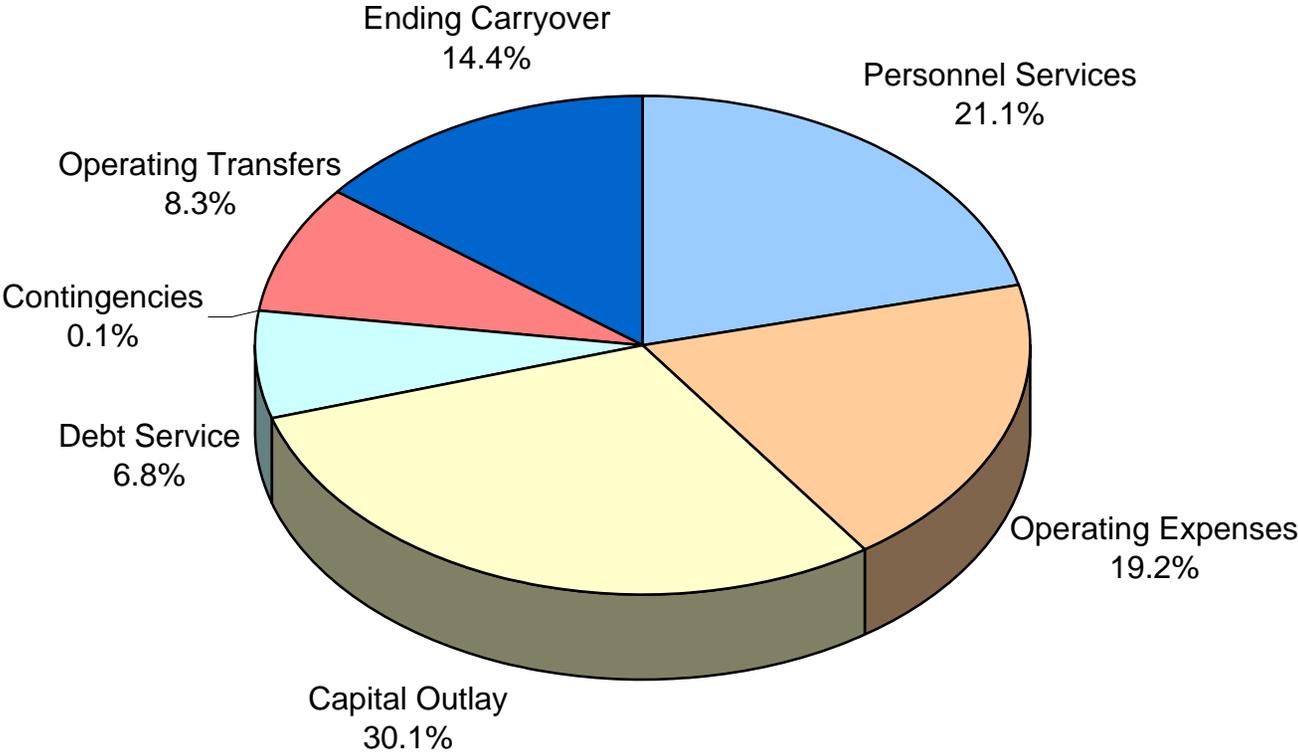
CITY OF PUNTA GORDA, FL
EXPENDITURE BUDGET SUMMARY
PROJECTED FY 2010

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$11,917,430	\$3,926,865	\$350,979	\$44,667	\$14,600	\$16,254,541	\$2,643,954	\$1,889,565	\$20,788,060	(\$85,000)	\$20,703,060
103 P G I CANAL MTCE DISTRICT	578,568	2,555,764				3,134,332		240,664	3,374,996		3,374,996
104 B S I CANAL MTCE DISTRICT		522,235				522,235		112,186	634,421		634,421
105 IMPACT FEES PARKS						-	35,856	42,825	78,681		78,681
106 IMPACT FEES POLICE						-	10,000	7,240	17,240		17,240
107 IMPACT FEES FIRE						-	98,894	48,729	147,623		147,623
108 IMPACT FEES GOV'T OFFICES						-	15,000	401	15,401		15,401
109 IMPACT FEES TRANSPORTATION						-	1,797,758	206,894	2,004,652		2,004,652
110 COMMUNITY REDEVELOP AGENCY		313,282	39,891	1,476,017		1,829,190		309,997	2,139,187	(538,621)	1,600,566
111 COMMUNITY DEV BLOCK GRANT		29,865	129,484			159,349			159,349		159,349
114 ADDITIONAL FIVE CENT GAS TAX		914,474				914,474			914,474	(445,000)	469,474
115 SIX CENT GAS TAX FUND		733,274	14,648			747,922	10,000	51,000	808,922	(2,925)	805,997
201 DEBT FUND				1,979,969		1,979,969		1,890,683	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION		149,292	11,905,533		70,000	12,124,825	70,000		12,194,825	(2,177,847)	10,016,978
402 UTILITIES O M & R FUND	4,906,123	5,940,878	64,194	584,113		11,495,308	2,738,573	4,756,177	18,990,058		18,990,058
411 UTILITIES CONSTRUCTION		9,930	13,967,553			13,977,483			13,977,483	(1,000,000)	12,977,483
415 WATER SYSTEM CAPACITY ESCROW						-	131,000	173,378	304,378		304,378
416 SEWER SYSTEM CAPACITY ESCROW						-	66,000	133,019	199,019		199,019
417 SPECIAL ASSESS DISTRICT 4						-		46,457	46,457		46,457
419 STATE REVOLVING LOAN FUND				360,573		360,573		371,661	732,234	(360,573)	371,661
420 UTILITY REVENUE BOND SINKING		6,000		1,578,540		1,584,540		1,650	1,586,190	(1,579,500)	6,690
421 BOND RESERVE FUND						-	4,500	1,578,751	1,583,251		1,583,251
430 SANITATION FUND	1,079,781	1,253,904	721,833	146,387		3,201,905		600,032	3,801,937		3,801,937
440 BUILDING CODE FUND	472,578	251,958				724,536		393,015	1,117,551		1,117,551
450 LAISHLEY PARK MARINA		228,179				228,179		66,237	294,416		294,416
502 INFORMATION TECHNOLOGY	381,420	675,930	346,564	58,423		*		223,808	1,686,145	(1,128,834)	557,311
610 GILCHRIST INTENTION FUND						-	2,925	6,212	9,137		9,137
TOTAL	\$19,335,900	\$17,511,830	\$27,540,679	\$6,228,689	\$84,600	*\$69,239,361	\$7,624,460	\$13,150,581	\$91,476,739	(\$8,595,977)	\$82,880,762

1.007

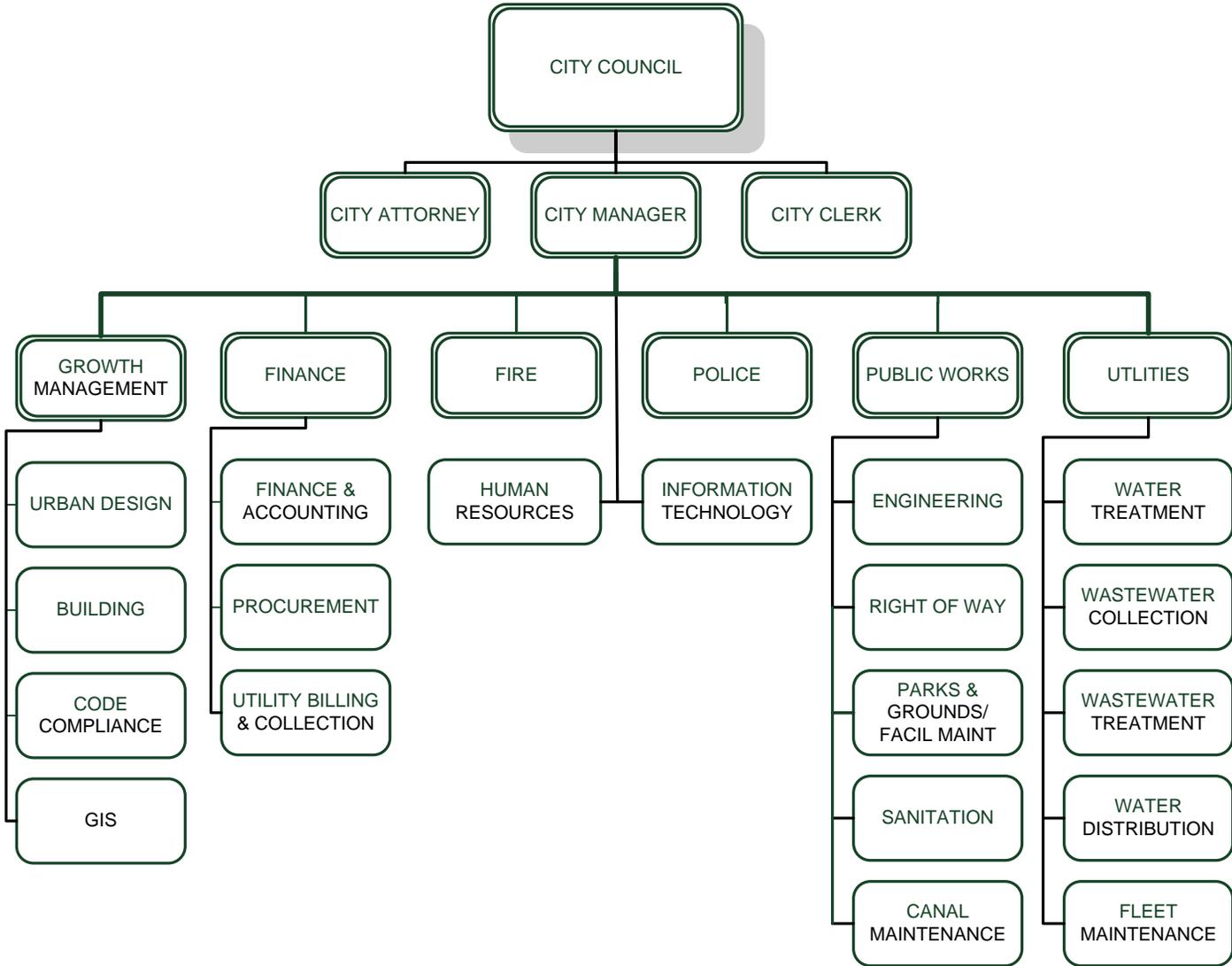
EXPENDITURES BUDGET SUMMARY PROJECTED FY 2010

\$91,476,739



1.008

CITY OF PUNTA GORDA
ORGANIZATIONAL CHART
BUDGET FY 2011



**CITY OF PUNTA GORDA, FL
POSITION SUMMARY
BUDGET FY 2011**

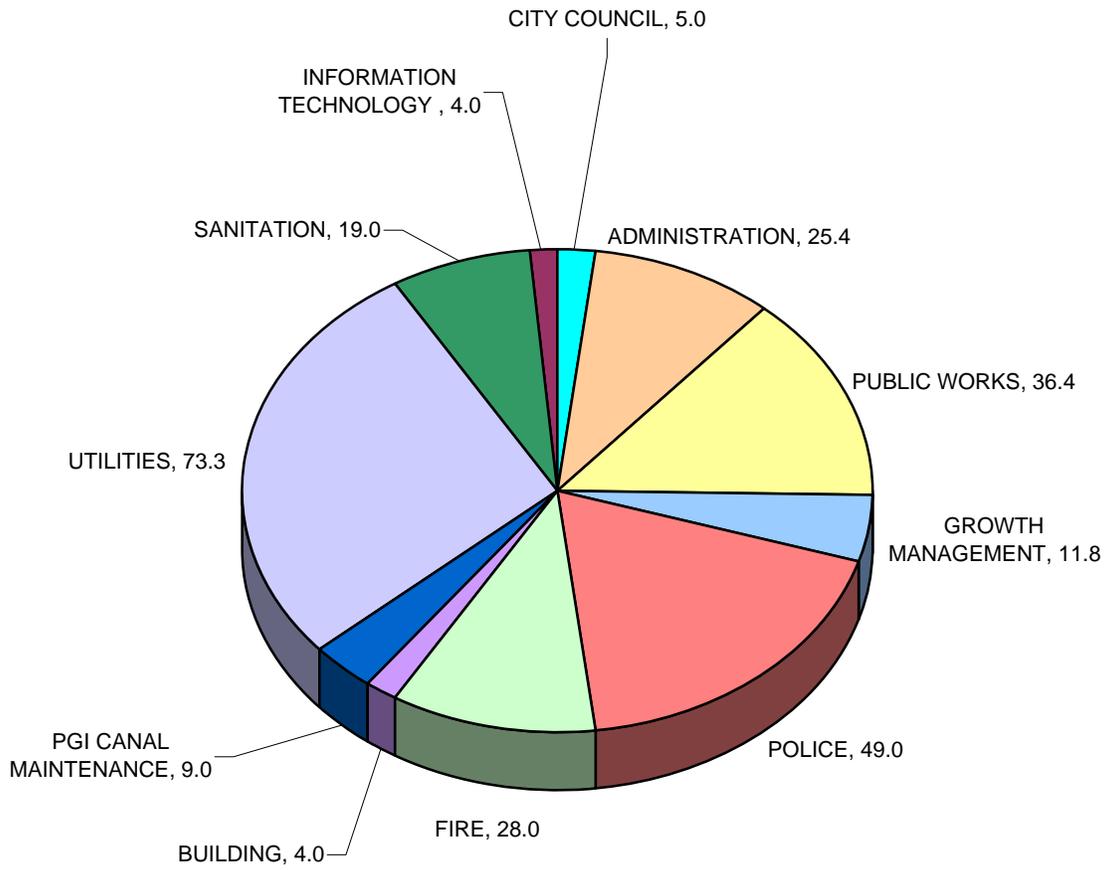
FUND NUMBER	FUND NAME Department/Division	Amended Authorized FY 2008	Amended Authorized FY 2009	Original Authorized FY 2010	Changes	Budget FY 2011
001 01-00	CITY COUNCIL *	5.00	5.00	5.00		5.00
	ADMINISTRATION					
001 03-00	City Clerk	5.00	5.00	5.00		5.00
001 06-00	Legal	1.00	0.50	0.50		0.50
001 02-00	City Manager	3.00	2.50	1.50	0.13	1.63
001 02-18	Human Resources	4.00	3.00	3.00		3.00
001 04-00	Finance	8.00	8.00	8.00		8.00
001 04-05	Procurement	9.00	8.00	7.25		7.25
		30.00	27.00	25.25	0.13	25.38
	PUBLIC WORKS					
001 09-01	Public Works Admin	3.00	3.00	3.00		3.00
001 09-08	Engineering	6.00	6.00	5.00	-0.10	4.90
001 15-15	Facilities Maintenance	4.00	3.00	3.00		3.00
001 09-16	Right of Way Maintenance	17.00	16.00	15.00	-1.00	14.00
001 09-19	Parks & Grounds	16.00	14.00	12.00	-0.50	11.50
		46.00	42.00	38.00	-1.60	36.40
001 12-00	POLICE	52.00	51.00	52.00	-3.00	49.00
001 13-00	FIRE	30.00	29.00	28.00		28.00
	GROWTH MANAGEMENT					
001 15-00	Growth Management Admin	2.00	2.00	1.00		1.00
001 15-10	Code Compliance	6.00	5.00	4.00		4.00
001 15-11	Urban Design	7.00	7.00	6.80		6.80
		15.00	14.00	11.80	0.00	11.80
	GENERAL FUND	178.00	168.00	160.05	-4.47	155.58
103 09-60	PGI CANAL MAINTENANCE	10.50	10.50	9.50	-0.50	9.00
402 16-20	Administration	7.00	7.00	6.00		6.00
402 16-21	Water Treatment	18.00	16.00	13.50	1.00	14.50
402 16-22	Wastewater Collection	15.00	15.00	15.00	-0.20	14.80
402 16-25	Wastewater Treatment	15.00	13.50	13.50		13.50
402 16-26	Water Distribution ***	20.00	18.00	20.00	-2.50	17.50
402 16-50	Fleet/Equipment Maint	0.00	4.00	3.00	-1.00	2.00
402 04-23	Billing & Collections ***	8.00	8.00	4.60	0.40	5.00
	UTILITIES	83.00	81.50	75.60	-2.30	73.30
430 09-30	SANITATION	19.00	19.00	19.00		19.00
440 15-14	BUILDING	8.00	8.00	8.00	-4.00	4.00
501 09-50	FLEET MAINTENANCE **	5.00	0.00	0.00		0.00
502 02-51	Information Technology Services	4.00	4.00	4.00		4.00
502 15-53	Geographic Information Services	1.00	0.00	0.00		0.00
	INFORMATION TECHNOLOGY	5.00	4.00	4.00		4.00
	TOTAL	308.50	291.00	276.15	-11.27	264.88

* Employee count includes 5 City Council members as 5 FTEs

** Fleet positions absorbed by Utilities in FY 2009

*** Meter Readers (3) were moved from Billing & Collections to Water Distribution mid-year FY 2009

Position Summary FY 2011



GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

- The General Fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

City of Punta Gorda, FL
General Fund
Revenue and Expenditure Comparison
Actual FY 2008 through Budget FY 2011

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
General Fund Revenues:					
Ad Valorem Taxes	\$ 7,319,612	\$ 7,508,812	\$ 6,922,345	\$ 6,825,355	\$ 6,319,075
Other Taxes	2,608,654	2,737,522	2,641,250	2,790,605	2,765,500
Permits, Fees, & Spec Assmts	1,411,185	1,490,496	1,516,500	1,466,500	1,511,500
Infrastructure Sales Surtax	2,054,667	1,868,362	1,706,000	1,830,000	1,830,000
Intergovernmental Revenue	1,868,564	1,641,594	1,502,500	1,702,048	1,542,000
Charges for Services, Fines & Forfeits	217,421	159,030	149,800	102,562	95,100
Lot Mowing	320,357	350,959	324,000	235,196	224,000
Administrative Charges	2,597,745	2,593,145	2,432,901	2,422,047	2,539,896
Other Miscellaneous Revenue	354,826	360,337	384,315	329,603	212,297
Transfers	132,000	110,000	85,000	85,000	91,369
	<u>18,885,031</u>	<u>18,820,257</u>	<u>17,664,611</u>	<u>17,788,916</u>	<u>17,130,737</u>
Prior Year Encumbrances & Reappropriations	155,401	240,932	0	277,517	0
General Fund Reserve-Used for Operations	299,875	0	1,029,789	832,062	967,000
General Fund Reserve	2,149,559	1,908,627	949,770	1,889,565	922,565
Total General Fund	<u>\$ 21,489,866</u>	<u>\$ 20,969,816</u>	<u>\$ 19,644,170</u>	<u>\$ 20,788,060</u>	<u>\$ 19,020,302</u>
General Fund Expenditures:					
City Council	\$ 95,100	\$ 95,669	\$ 102,706	\$ 100,740	\$ 109,971
City Clerk	441,272	461,781	510,179	504,925	529,761
Legal	270,768	225,963	205,522	210,537	218,118
City Manager	401,641	375,967	272,275	274,334	244,916
Human Resources	319,354	299,835	289,527	282,679	283,829
Finance	738,149	770,810	770,088	773,211	779,785
Procurement	558,960	524,725	493,837	516,732	480,672
Public Works Admin	284,909	283,712	285,751	284,752	288,257
Engineering	515,666	499,654	449,087	448,623	449,242
Facilities Maint	987,576	922,990	936,937	992,042	791,848
Right of Way Maint	1,134,958	1,051,506	1,109,011	1,055,708	1,025,786
Parks & Grounds	1,428,172	1,282,223	1,207,485	1,206,828	1,200,489
Police	4,951,325	4,839,660	5,188,440	5,405,742	4,982,288
Fire	2,839,431	2,703,483	2,762,154	2,779,355	2,817,310
Growth Mgmt Admin	191,555	198,123	165,630	170,607	155,418
Code Compliance	334,577	289,953	267,370	269,739	264,377
Urban Design	655,635	621,890	622,759	648,414	611,270
Non-Departmental:					
Lot Mowing	352,655	155,223	302,400	200,000	192,000
Debt Service	114,012	108,291	44,667	44,667	38,134
Other Non-Departmental	154,791	126,095	186,500	84,906	165,310
Subtotal Operations	<u>16,770,506</u>	<u>15,837,553</u>	<u>16,172,325</u>	<u>16,254,541</u>	<u>15,628,781</u>
Transfer to CRA Fund	591,466	562,664	540,742	538,621	437,090
Transfer to CIP Fund	0	0	105,000	105,000	75,000
Transfer for Paving	0	0	435,000	435,000	355,000
Transfer to Six Cent Gas Tax Fund	0	0	0	0	30,000
Transfer for ISS	1,978,335	1,570,455	1,441,333	1,565,333	1,571,866
Subtotal Operations & Transfers	<u>19,340,307</u>	<u>17,970,672</u>	<u>18,694,400</u>	<u>18,898,495</u>	<u>18,097,737</u>
Projected Carryover - End	2,149,559	2,999,144	949,770	1,889,565	922,565
Total General Fund	<u>\$ 21,489,866</u>	<u>\$ 20,969,816</u>	<u>\$ 19,644,170</u>	<u>\$ 20,788,060</u>	<u>\$ 19,020,302</u>

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2008 through FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:									
Ad Valorem Taxes FY 2011 Prop. 2.7251	\$ 7,319,612	\$ 7,508,812	\$ 6,922,345	\$ 6,825,355	\$ 6,319,075	\$ 6,319,075	\$ 6,445,457	\$ 6,574,366	\$ 6,771,597
Other Taxes	2,608,654	2,737,522	2,641,250	2,790,605	2,765,500	2,820,810	2,877,226	2,934,771	2,993,466
Permits, Fees, & Spec. Assmts	1,411,185	1,490,496	1,516,500	1,466,500	1,511,500	1,541,730	1,572,565	1,604,016	1,636,096
Infrastructure Sales Surtax	2,054,667	1,868,362	1,706,000	1,830,000	1,830,000	2,000,000	2,000,000	2,000,000	2,000,000
Intergovernmental Revenues	1,868,564	1,641,594	1,502,500	1,702,048	1,542,000	1,572,840	1,604,297	1,636,383	1,669,110
Charges for services, Fines & Forfeits	217,421	159,030	149,800	102,562	95,100	93,306	78,149	62,587	46,611
Lot Mowing	320,357	350,959	324,000	235,196	224,000	219,000	214,000	209,000	204,000
Admin. Charges	2,597,745	2,593,145	2,432,901	2,422,047	2,539,896	2,565,295	2,590,948	2,616,857	2,643,026
Other Misc. Revenue	354,826	360,337	384,315	329,603	212,297	256,703	259,770	262,867	265,996
Transfers	132,000	110,000	85,000	85,000	91,369	50,000	50,000	50,000	50,000
Subtotal Current Revenues	18,885,031	18,820,257	17,664,611	17,788,916	17,130,737	17,438,759	17,692,411	17,950,846	18,279,902
Budgeted Use of Reserves	455,276		1,029,789	1,109,579	967,000				
Total General Revenues	19,340,307	18,820,257	18,694,400	18,898,495	18,097,737	17,438,759	17,692,411	17,950,846	18,279,902
Expenditures:									
Personnel Expenditures	12,074,649	11,904,191	12,071,405	11,917,430	12,018,667	12,348,327	12,718,777	13,100,340	13,493,350
Operating Expenditures	4,350,679	3,710,361	3,877,453	3,926,865	3,394,760	3,561,140	3,626,744	3,693,662	3,761,922
Capital	231,166	114,710	153,800	350,979	152,220	217,287	217,355	215,000	215,000
Debt Service	114,012	108,291	44,667	44,667	38,134	0	0	0	0
Contingency	0	0	25,000	14,600	25,000	25,000	25,000	25,000	25,000
Transfers to other Funds	2,569,801	2,133,119	2,522,075	2,643,954	2,468,956	2,712,932	2,951,930	2,977,378	3,003,589
Total General Expenditures	19,340,307	17,970,672	18,694,400	18,898,495	18,097,737	18,864,686	19,539,805	20,011,380	20,498,861
Revenues in excess (shortfall) of Expenditures	\$ 0	\$ 849,585	\$ -	\$ -	\$ -	\$(1,425,927)	\$(1,847,395)	\$(2,060,534)	\$(2,218,959)
Estimated Operating Reserve - Beg	2,149,559	2,149,559	949,770	1,889,565	922,565				
Estimated Operating Reserve - End	2,149,559	2,999,144	1,979,559	1,889,565	922,565				

2.002

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2008 through FY 2015

Assumptions:

Revenue:

FY 2011 Ad Valorem Taxes based on Charlotte County Tax Appraisers Estimated Taxable value of \$2,440,885,926 and City Millage Rate of 2.7251
FY 2012 0% growth, FY 2013-14 2% growth, FY 2015 3% growth in Ad Valorem Taxes
Other Taxes, Permits, Fees, and Special Assessments, Intergovernmental Revenues - FY 2011 based on current trends, FY 2012-2015 2% est. increase
Infrastructure Sales Surtax has a current expiration date of 12/31/14. It is assumed that this would be renewed.
Grants are not budgeted until official notification by grantor
Lot Mowing revenue net of related lot mowing expenditures is \$32,000 FY 2011-2015
Charges for Services, Fines & Forfeits - FY 2011-2015 declining revenues
Admin Charges - interfund charges for services FY 2012-2015 1% est. increase
Other Misc. Revenues - FY 2012-2015 1% est. increase
Transfers - FY 2012-2015 budgeted transfer in from General Projects Fund for project mgt

Personnel Expense:

FY 2011 - Reduction of 4.5 FTEs from operating departments
 No merit pool
 Health Insurance increase - 10%
 Pension Contribution based on pensionable wages with additional 1% contributed by employees (General 18.5%, Police 20.1%, Fire 18.7%)
 Workers Compensation per schedule
FY 2012 - Reduction of 0.5 FTE and 3% est. increase, FY 2013-2015 - 3% est. increase

Operating Expense:

FY 2011 - Per Departmental requests, Computer Overhead reduction
FY 2012 - Increase in Computer Overhead projected at 25%, previous 2 years were lowered by use of fund balance, all other expenditures - 2% est. increase
FY 2013-2015 - 2 est. increase

Capital Expense:

FY 2011-2015 - Police vehicle replacement per schedule

Debt Service:

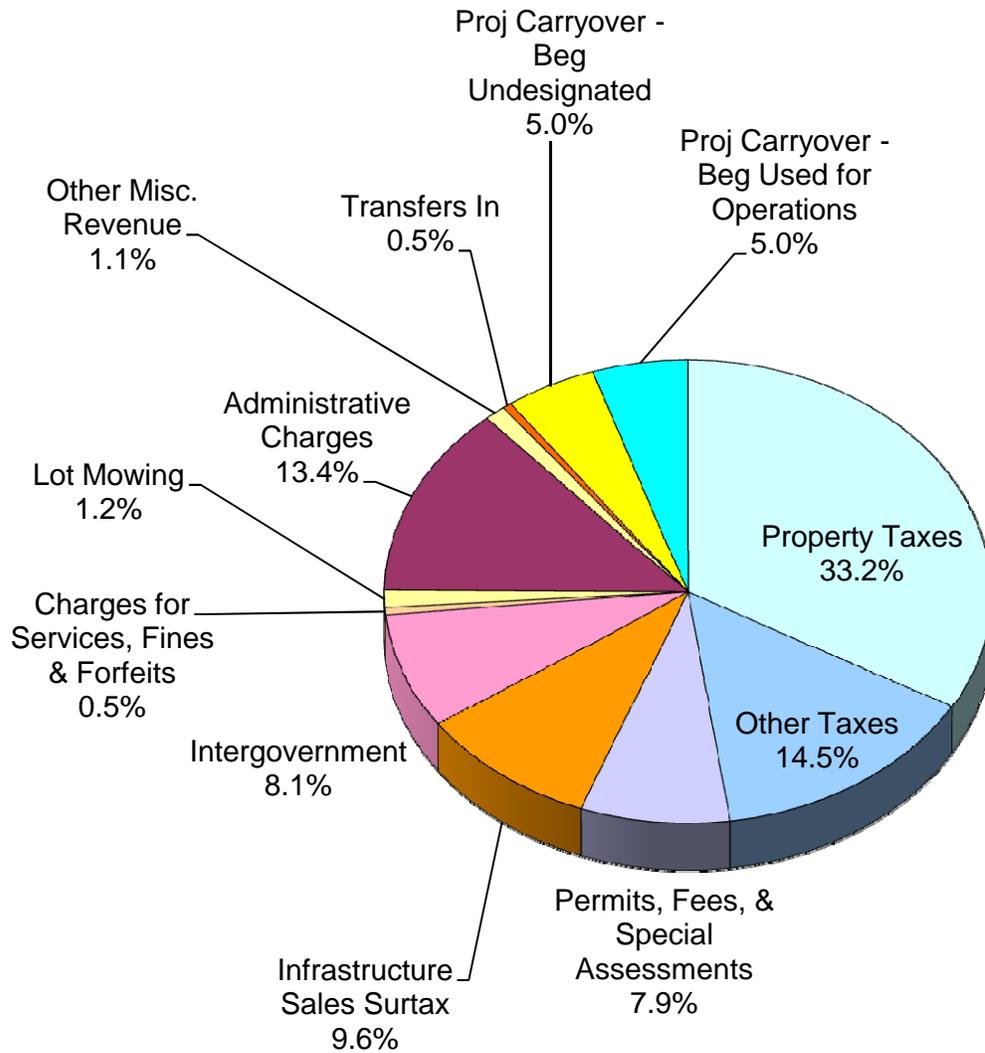
FY 2011 - Scheduled principal and interest payments on existing debt ending in FY 2011
New debt for parking garage is in separate Debt Fund. Principal and interest payments to be paid by CRA Fund
New debt for ISS projects is in separate Debt Fund. Principal and interest payments to be paid by ISS revenue

Transfers:

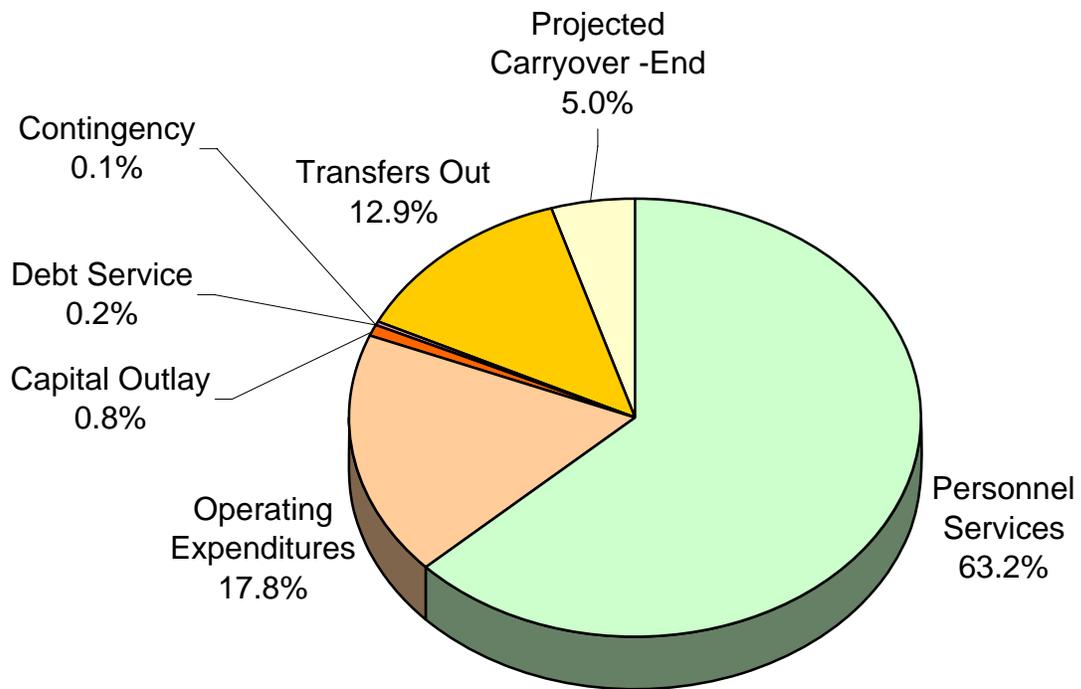
Transfer to CRA for Tax Incremental Financing is \$437,090 in FY 2011 and an estimated increase in future years for increased taxable value
Transfer to General Construction Fund for capital projects is \$75,000 for FY 2011 and between \$30,000 and \$105,000 in future years
Transfer for Paving is \$355,000 for FY 2011 and 3% est. increase for future years
Transfer to the Six Cent Gas Tax Fund is \$30,000 for FY 2011 and no transfers for future years
Transfer of ISS funds for ISS debt and projects are \$1,571,866 for FY 2011 and per ISS funding schedule in future years

2,002 continued

GENERAL FUND REVENUES FY 2011



GENERAL FUND EXPENDITURES FY 2011



City of Punta Gorda, FL
 General Fund
Ad Valorem Taxes
 001-0000-311-1000

The Ad Valorem (percentage of value) property tax is calculated by multiplying the taxable value by the City of Punta Gorda millage rate. The Charlotte County Property Appraiser determines the assessed value. The City Council sets the ad valorem millage rate by ordinance. A mill is defined as one dollar for each thousand dollars of net taxable value after exemptions. The tax bills paid in November receive a 4% discount; December payments receive a 3% discount, January payments a 2% discount, February payments a 1% discount and March is full payment. Due to discounts and potential assessment changes after the value adjustment board hearings, the state requires that entities budget a minimum of 95% of revenue. For fiscal years before 2004 the ad valorem taxes had been budgeted at 95%. Since then, the percentage has varied between 96% and 96.5%. Due to the current economic conditions and resulting decreased collections, the City is budgeting at 95%.

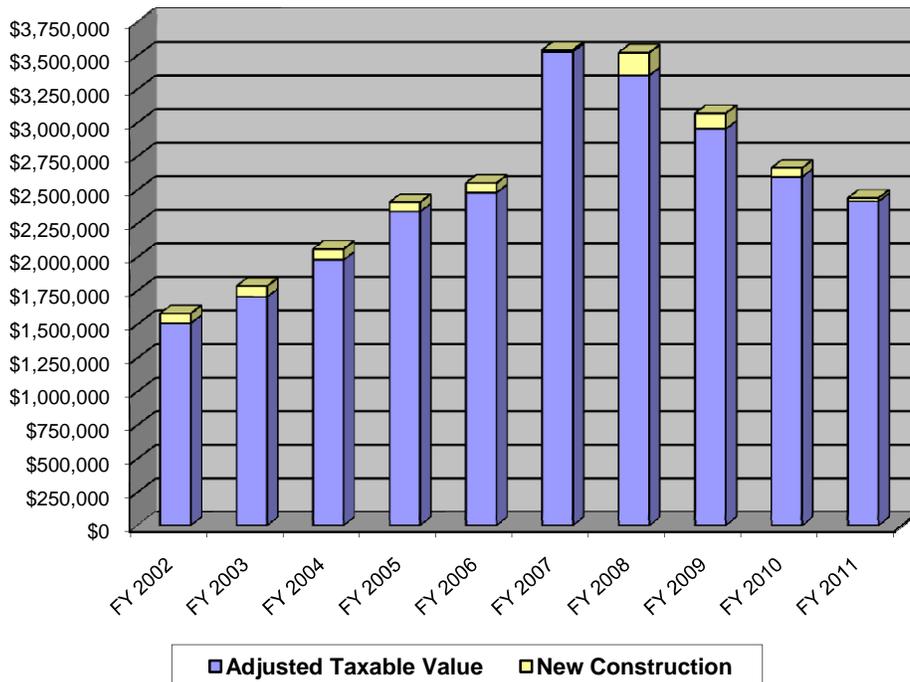
The General Fund “Transfer to CRA” equals the ad valorem taxes collected from properties located within the Community Redevelopment District boundaries, in excess of the \$80.6 million 1989 base year. The funds are transferred and accounted for in the Community Redevelopment Agency (CRA), rather than being retained in the General Fund.

Fiscal Year	Gross Taxable Original Value (DR 420)	Millage Rate	Ad Valorem Revenue Original Budget	Transfer to CRA Original Budget
FY 2002	\$1,580,629,842	2.7419	\$4,177,233	\$282,085
FY 2003	\$1,785,280,715	2.5446	\$4,315,684	\$313,185
FY 2004	\$2,060,548,543	2.4772	\$4,900,215	\$336,676
FY 2005	\$2,408,481,933	2.4772	\$5,727,640	\$383,733
FY 2006	\$2,551,496,601	2.4772	\$6,067,745	\$317,947
FY 2007	\$3,542,818,144	2.1772	\$7,404,887	\$612,107
FY 2008	\$3,522,158,906	2.1728	\$7,385,434	\$611,417
FY 2009	\$3,069,446,172	2.5689	\$7,609,122	\$583,878
FY 2010	\$2,664,115,626	2.6996	\$6,922,345	\$540,742
FY 2011	\$2,440,885,926	2.7251	\$6,319,075	\$437,090

City of Punta Gorda, FL
Certification of Taxable Value (expressed in thousands)
Per Charlotte Co. Property Appraiser DR420

Fiscal Year	Adjusted Taxable Value	New Construction	Gross Taxable Value
FY 2002	\$1,508,425	\$72,205	\$1,580,630
FY 2003	\$1,705,542	\$79,739	\$1,785,281
FY 2004	\$1,980,989	\$79,560	\$2,060,549
FY 2005	\$2,339,290	\$69,192	\$2,408,482
FY 2006	\$2,480,741	\$70,755	\$2,551,496
FY 2007	\$3,528,967	\$13,851	\$3,542,818
FY 2008	\$3,353,613	\$168,546	\$3,522,159
FY 2009	\$2,954,166	\$115,280	\$3,069,446
FY 2010	\$2,598,202	\$65,914	\$2,664,116
FY 2011	\$2,416,569	\$24,317	\$2,440,886

Gross Taxable Value (in thousands)



**City of Punta Gorda, FL
Analysis of Estimated Taxable Value and Tax Revenues
FY 2010 compared to FY 2011**

	DR 420 Original Budget FY 2010	DR 422 Final FY 2010	DR 420 Budget FY 2011
Current Year Adjusted Taxable Value	\$2,598,202,180	\$2,664,115,626	\$2,416,569,230
Prior Year Final Gross Taxable Value	<u>\$3,062,265,808</u>	<u>\$2,646,132,752</u>	<u>\$2,646,132,752</u>
Estimated Decrease (without new construction/annex)	(\$464,063,628)	(\$17,982,874)	(\$229,563,522)
Percent Decrease (without new construction/annex)	-15.15%	-0.68%	-8.68%
 Net New Taxable Value of New Construction/Annex	 \$65,913,446		 \$24,316,696
 Total Estimated Current Year Taxable Value	 \$2,664,115,626		 \$2,440,885,926
Net Decrease from Prior Year Final Gross Taxable Value	(\$398,150,182)		(\$205,246,826)
Net Percent Decrease from Prior Year Final Gross Taxable Value	-13.00%		-7.76%

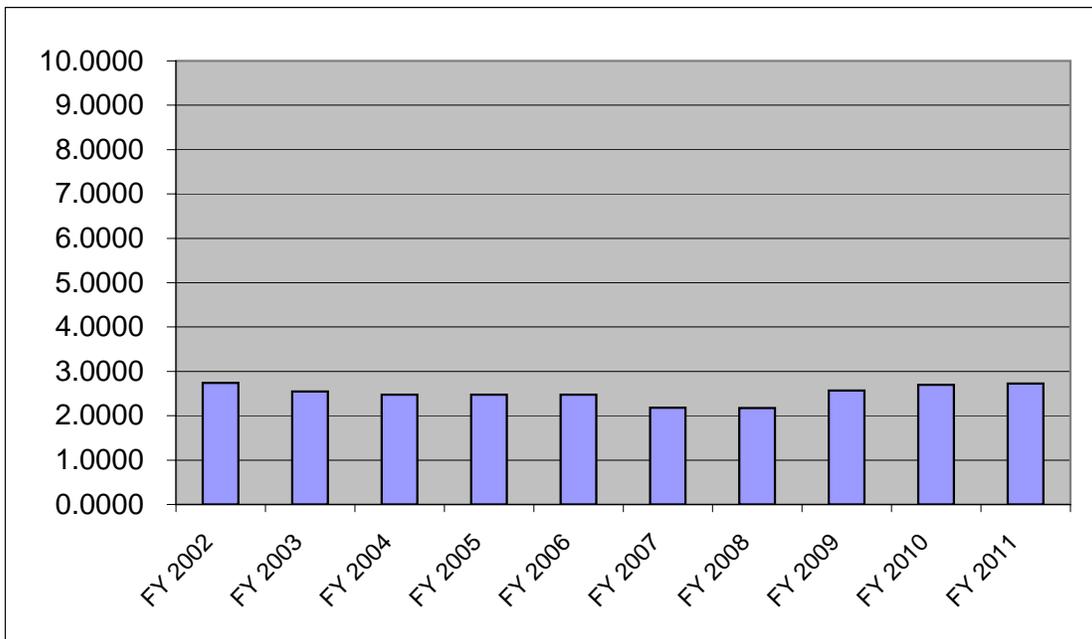
	FY 2010	FY 2010	FY 2011
Taxable Value	\$2,664,115,626	\$2,646,132,752	\$2,440,885,926
	x 96.25%	x 96.0%	x 95.0%
Budget Value of a Mill	<u>\$2,564,211</u>	<u>\$2,540,287</u>	<u>\$2,318,842</u>
 Operating Mills	 2.6996	 2.6996	 2.7251
Revenue from Base Properties	\$6,751,078	\$6,686,938	\$6,256,123
Revenue from New Construction	\$171,267	\$170,822	\$62,952
 Total Estimated Ad Valorem Tax Revenue	 <u>\$ 6,922,345</u>	 <u>\$ 6,857,760</u>	 <u>\$ 6,319,075</u>
	General Mills 2.5689	2.5689	2.5720
	Paving Mills 0.1307	0.1307	0.1531
	Total Operating Mills 2.6996	2.6996	2.7251

Calculation of City Ad Valorem Tax on various assessed values:

	Homestead		Non-Homestead	
	Single Family		Vacant Land	Commercial
Assessed Value	\$150,000	\$300,000	\$110,000	\$1,000,000
Less Homestead Exemption	<u>\$50,000</u>	<u>\$50,000</u>		
Net Taxable Value	\$100,000	\$250,000	\$110,000	\$1,000,000
City Millage Rate	<u>2.7251</u>	<u>2.7251</u>	<u>2.7251</u>	<u>2.7251</u>
City Ad Valorem Tax	<u>\$273</u>	<u>\$681</u>	<u>\$300</u>	<u>\$2,725</u>

City of Punta Gorda, FL
Property Tax Millage Rates
FY 2002 - FY 2011

Fiscal Year	Operating Millage
FY 2002	2.7419
FY 2003	2.5446
FY 2004	2.4772
FY 2005	2.4772
FY 2006	2.4772
FY 2007	2.1772
FY 2008	2.1728
FY 2009	2.5689
FY 2010	2.6996
FY 2011	2.7251

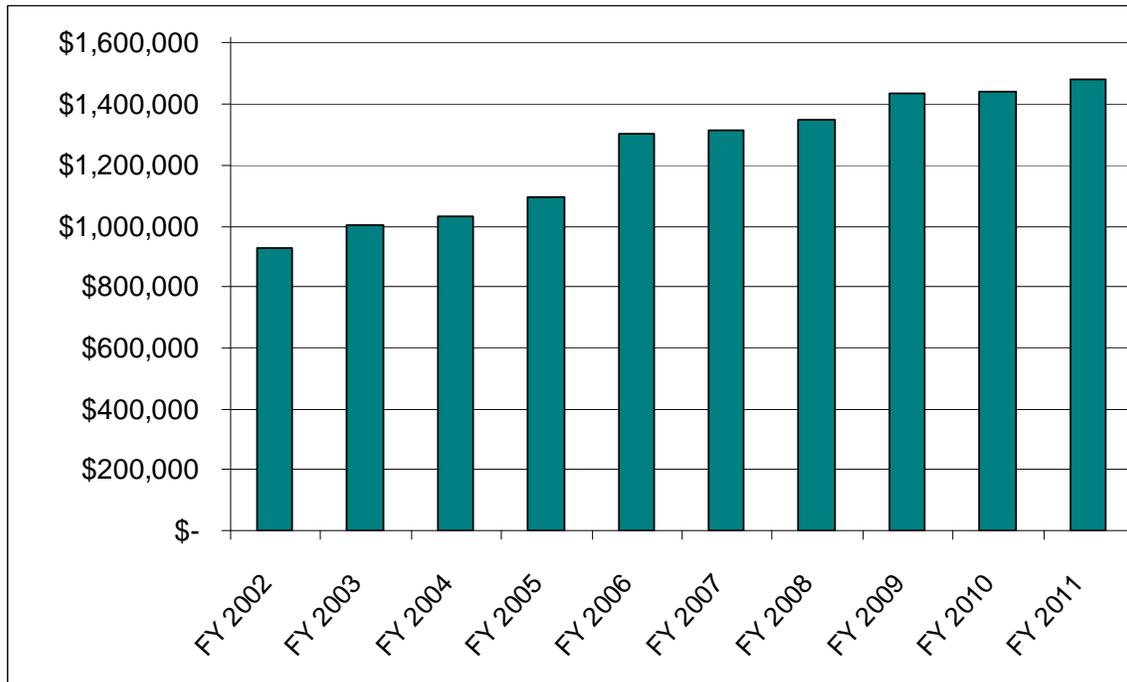


A mill is equal to one dollar of tax for each \$1,000 of taxable value.
Florida Statutes caps the millage rate at 10 mills.

City of Punta Gorda, FL
 General Fund
Florida Power & Light Franchise Fees
 001-0000-323-1000

Florida Power & Light collects a 5.90% franchise fee from customers inside the city limits. Ordinance #1500-07 grants FP&L an electric franchise to use the public right of way for a period of thirty years until Sept. 2037. Per section 7, each monthly payment is delayed sixty days. Each payment is based upon 5.90% of the monthly net revenue. Franchise fees are charged on the fuel adjustment instituted by FP&L.

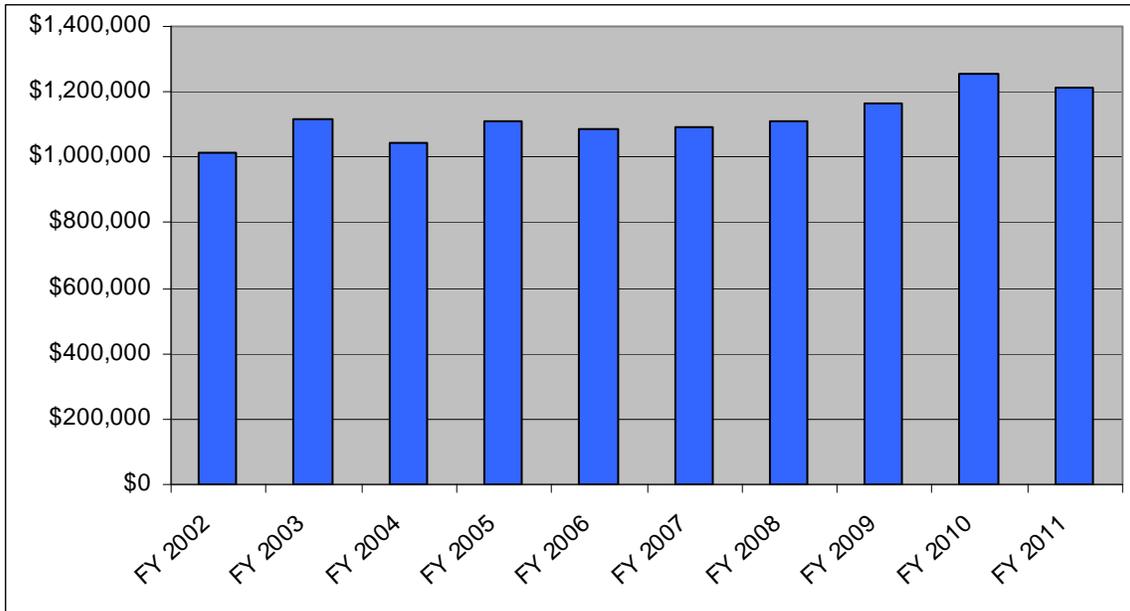
Fiscal Year	Revenue	Percentage Change
FY 2002	\$926,150	-0.59%
FY 2003	\$1,003,660	8.37%
FY 2004	\$1,031,240	2.75%
FY 2005	\$1,097,440	6.42%
FY 2006	\$1,304,970	18.91%
FY 2007	\$1,316,010	0.85%
FY 2008	\$1,350,700	2.64%
FY 2009	\$1,435,888	6.31%
FY 2010	\$1,440,000	0.29%
FY 2011	\$1,480,000	2.78%



City of Punta Gorda, FL
 General Fund
Electric Utility Tax
 001-0000-314-1000

The City Code of Ordinances section 21-5 states the utility tax rate is ten percent (10%) of the first \$500 and three percent (3%) thereafter to be remitted monthly.

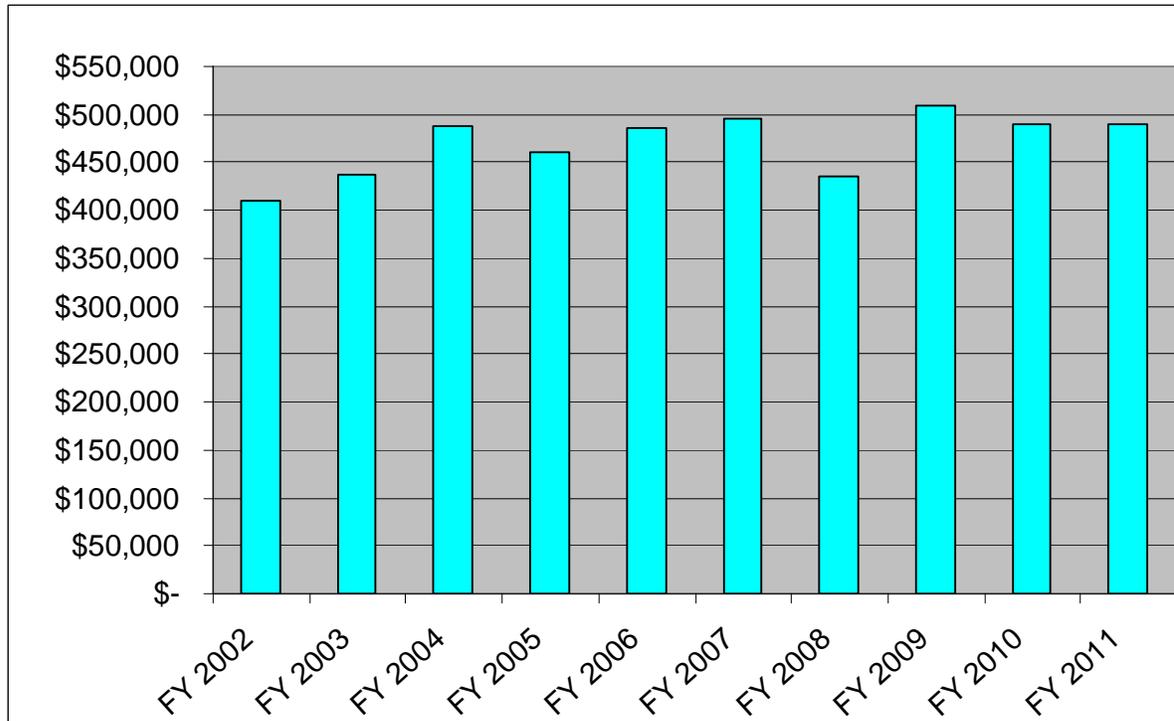
Fiscal Year	Revenue	Percentage Change
FY 2002	\$1,012,029	3.56%
FY 2003	\$1,114,215	10.10%
FY 2004	\$1,042,608	-6.43%
FY 2005	\$1,111,653	6.62%
FY 2006	\$1,083,567	-2.53%
FY 2007	\$1,093,829	0.95%
FY 2008	\$1,112,625	1.72%
FY 2009	\$1,163,039	4.54%
FY 2010	\$1,254,000	7.82%
FY 2011	\$1,210,000	-3.51%



City of Punta Gorda, FL
 General Fund
Water Utility Tax
 001-0000-314-3000

The Code of Ordinances Section 21-5(b) levies a ten percent (10%) utility tax on the purchase of water sold in the City. The monthly tax cap is \$100, for corporate accounts.

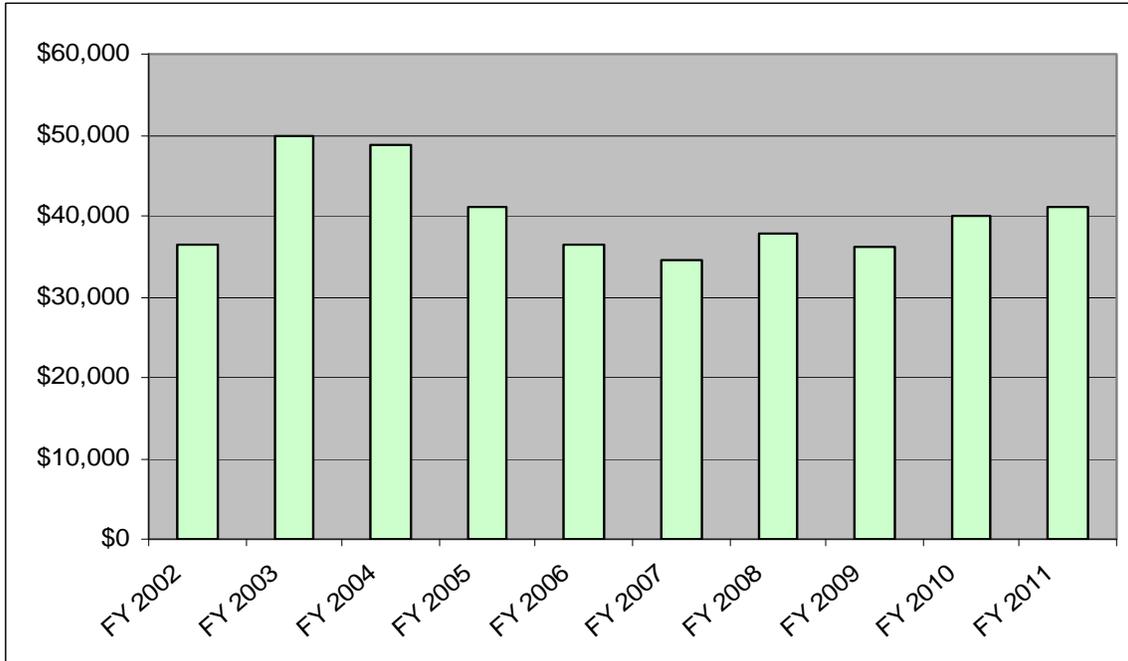
Fiscal Year	Revenues	Percentage Change
FY 2002	\$409,222	2.43%
FY 2003	\$436,697	6.71%
FY 2004	\$488,519	11.87%
FY 2005	\$459,986	-5.84%
FY 2006	\$485,083	5.46%
FY 2007	\$495,190	2.08%
FY 2008	\$435,525	-12.05%
FY 2009	\$509,574	17.00%
FY 2010	\$490,000	-3.84%
FY 2011	\$490,000	0.00%



City of Punta Gorda, FL
 General Fund
Bottled Gas Utility Tax
 001-0000-314-8000

The Code of Ordinances Section 21-5(a) levies a ten percent (10%) utility tax on the purchase of bottled gas (natural liquefied petroleum gas or manufactured) sold in the City. The rate is 10% of the first \$500 and 3% thereafter.

Fiscal Year	Revenue	Percentage Change
FY 2002	\$36,471	-17.68%
FY 2003	\$49,873	36.75%
FY 2004	\$48,669	-2.41%
FY 2005	\$41,098	-15.56%
FY 2006	\$36,360	-11.53%
FY 2007	\$34,603	-4.83%
FY 2008	\$37,885	9.48%
FY 2009	\$36,046	-4.85%
FY 2010	\$40,000	10.97%
FY 2011	\$41,000	2.50%

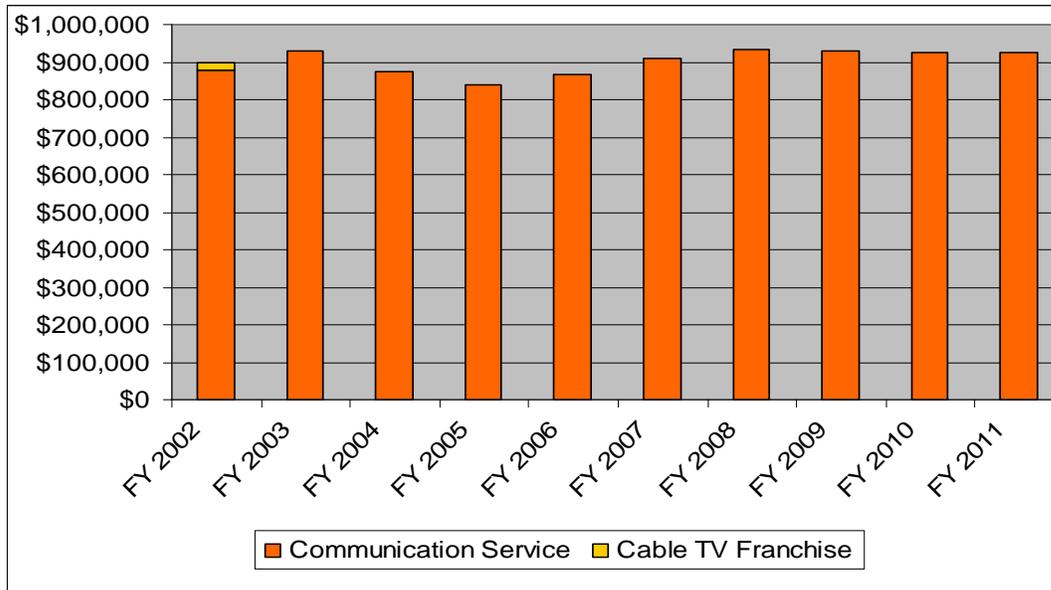


City of Punta Gorda, FL
General Fund
Communication Services Tax
001-0000-315-1099

Effective Oct. 1, 2001 the Communications Services Tax Simplification Law took effect. This change to Chapter 202, FL statutes replaced the 1.3% Telephone Franchise Fee; the 5% Cable TV Franchise Fee, the 7% Telecommunications Utility tax and right of way permit fees. The FY 2002 rate was 5.62% of all communication services provided in the city limits. This factor was determined by the State of FL for the city to receive fiscal year 2001 revenues from these sources over an eleven month period of time. Beginning Oct. 1, 2002 the rate became 5.22% for the twelve month fiscal year.

Fiscal Year	Cable TV Franchise	Telecommunication Tax	Total Revenue	Percentage Change
FY 2002	\$ 19,119	*\$879,559	\$898,678	5.67%
FY 2003		*\$928,877	\$928,877	3.36%
FY 2004		*\$876,412	\$876,412	-5.65%
FY 2005		*\$839,976	\$839,976	-4.16%
FY 2006		*\$865,106	\$865,106	2.99%
FY 2007		*\$908,534	\$908,534	5.02%
FY 2008		*\$931,557	\$931,557	2.53%
FY 2009		*\$929,263	\$929,263	-0.25%
FY 2010		*\$925,000	\$925,000	-0.46%
FY 2011		*\$925,000	\$925,000	0.00%

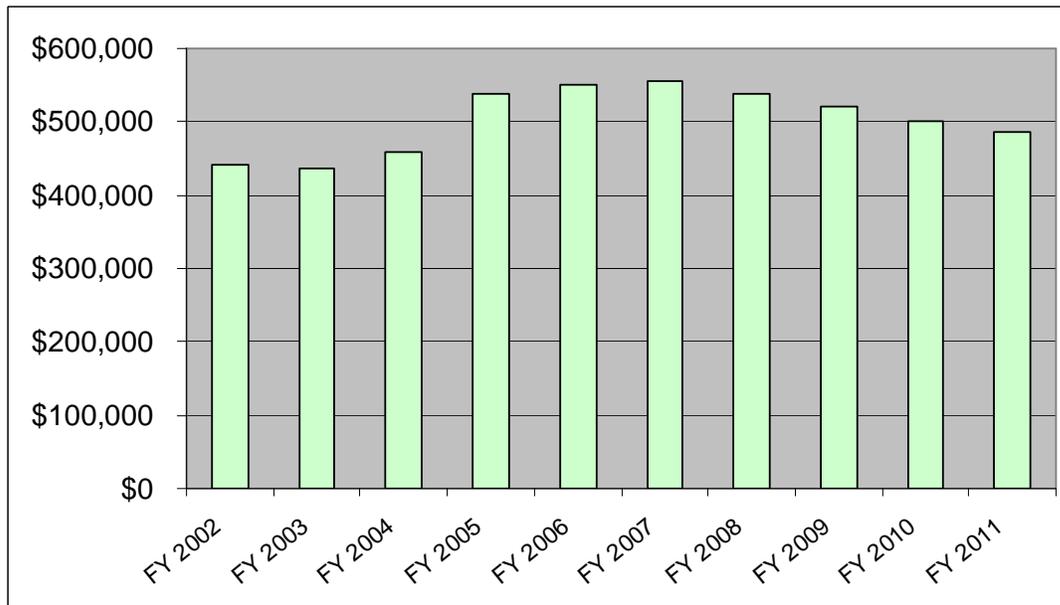
*Communication Services



City of Punta Gorda, FL
 General Fund
Municipal Revenue Sharing
 001-0000-335-1299

Beginning July 1, 2000 the Municipal Financial Assistance Trust Fund (cigarette tax) was eliminated and the Revenue Sharing Trust Fund was expanded to include 1.715% of state sales tax collections per HB 2433. Effective July 1, 2004 the projected growth of state shared revenue was redirected to implement the funding reform of the state court system per HB 113-A. The net impact is that local governments are held harmless relative to FY 2004.

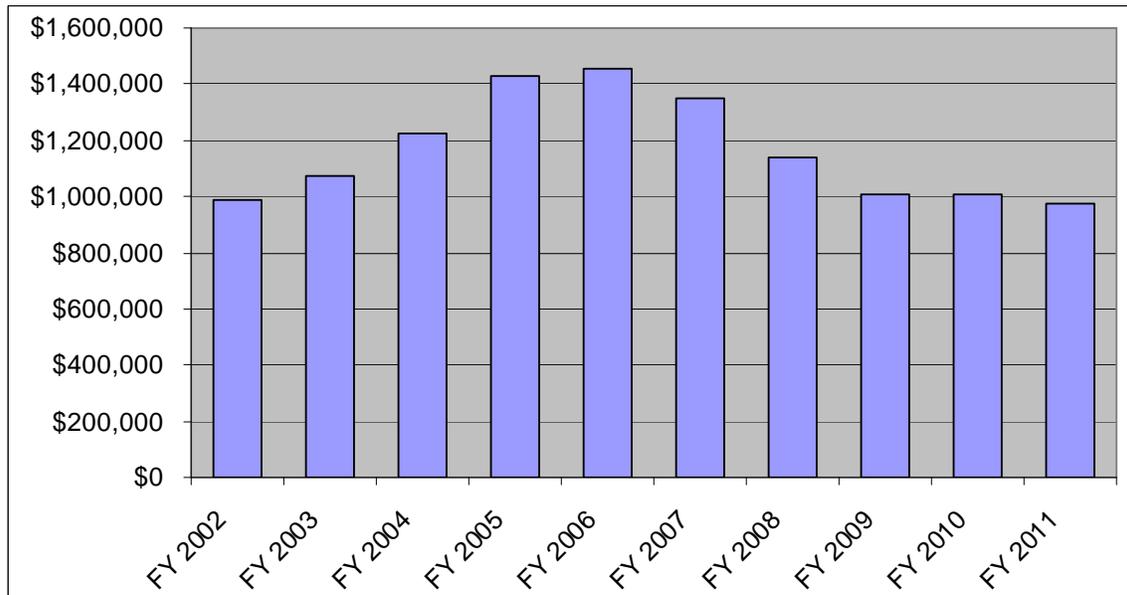
Fiscal Year	Revenue Sharing	Percentage Change
FY 2002	\$441,538	4.03%
FY 2003	\$436,487	-1.14%
FY 2004	\$458,217	4.98%
FY 2005	\$537,952	17.40%
FY 2006	\$550,711	2.37%
FY 2007	\$554,994	0.78%
FY 2008	\$538,684	-2.94%
FY 2009	\$519,672	-3.53%
FY 2010	\$500,000	-3.79%
FY 2011	\$485,000	-3.00%



City of Punta Gorda, FL
 General Fund
Local Government Half Cent Sales Tax
 001-0000-335-1800

The six-percent sales tax is the main revenue source for the State of Florida. The state distribution to the Local Government Half-cent Sales Tax Clearing Trust Fund decreased from 9.653% to 8.814% July 1, 2004 per HB 113-A which implements the funding reforms of the state court system. This program's primary purpose is to provide relief from ad valorem taxes and provide revenues for local programs. The distribution formula is stated in Chapter 212, FL statutes. The formula uses a weighted population factor. The city's share of the state distribution to Charlotte County is determined by dividing the city population by the total county population and two thirds of the city's population. The City of Punta Gorda will receive 9.67% and Charlotte County will receive 90.33% of the monthly distribution from the state.

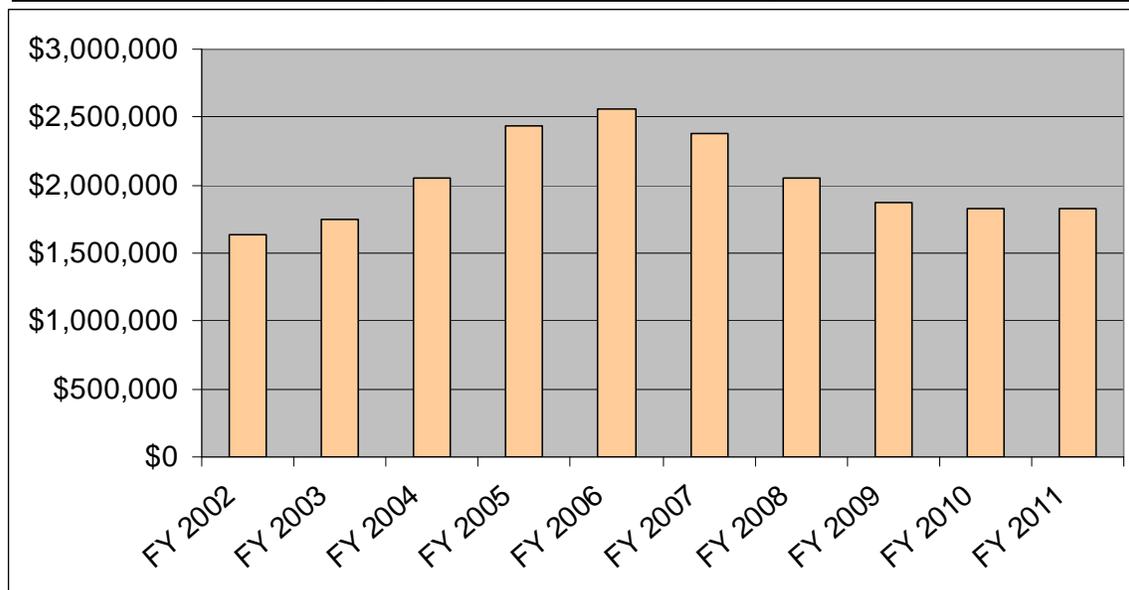
Fiscal Year	Revenue	Percentage Change
FY 2002	\$984,649	8.16%
FY 2003	\$1,075,393	9.22%
FY 2004	\$1,225,267	13.94%
FY 2005	\$1,429,859	16.70%
FY 2006	\$1,456,899	1.89%
FY 2007	\$1,350,268	-7.32%
FY 2008	\$1,137,475	-15.76%
FY 2009	\$1,006,494	-11.52%
FY 2010	\$1,010,000	0.35%
FY 2011	\$ 975,000	-3.47%



City of Punta Gorda, FL
 General Fund
Local Government Infrastructure Surtax
 001-0000-335-1801

The Charlotte County voters approved the six year extension of the one-cent local government infrastructure surtax that was enacted by the Charlotte County Board of Commissioners by county ordinance #98-51. The effective date was January 1, 2009 and now expires Dec. 31, 2014. The authorized uses of the proceeds are found in Florida Statutes Chapter 212.055(2)(d). Allowed uses are the financing, planning and constructing of infrastructure; acquiring land for public recreation or conservation purposes; purchase of vehicles or equipment with a five-year life expectancy (including emergency service vehicles and the equipment to outfit them). The distribution formula between the city and county is found in FL statutes 218.62 and is based on a weighted population equation. Currently the city will receive 9.67% and Charlotte County 90.33%. The following is the revenue history.

Fiscal Year	Revenue	Percentage Change
FY 2002	\$1,636,164	8.25%
FY 2003	\$1,751,939	7.08%
FY 2004	\$2,052,743	17.17%
FY 2005	\$2,435,649	18.65%
FY 2006	\$2,564,618	5.30%
FY 2007	\$2,381,776	-7.13%
FY 2008	\$2,054,667	-13.73%
FY 2009	\$1,868,362	-9.07%
FY 2010	\$1,830,000	-2.05%
FY 2011	\$1,830,000	0.00%



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

REVENUE

ACCOUNT DESCRIPTION		ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	CURRENT AD VALOREM TAXES	7,319,612	7,508,812	6,922,345	6,825,355	6,319,075
10-00	ELECTRICITY UTILITY TAX	1,112,625	1,163,039	1,125,000	1,254,000	1,210,000
30-00	WATER UTILITY TAX	435,525	509,574	510,000	490,000	490,000
80-00	BOTTLED GAS UTILITY TAX	37,885	36,046	33,000	40,000	41,000
10-99	COMMUNICATION SERVICE TAX	931,557	929,263	892,000	925,000	925,000
01-00	OCCUPATIONAL LICENSES	89,793	97,767	80,000	80,000	98,000
01-01	PENALTIES	937	1,586	1,000	1,355	1,250
01-02	TRANSFERS	332	247	250	250	250
	TAXES	9,928,266	10,246,334	9,563,595	9,615,960	9,084,575
10-00	FLORIDA POWER FRANCHISE	1,350,700	1,435,888	1,470,000	1,440,000	1,480,000
40-00	PEOPLES GAS FRANCHISE FEE	14,584	12,223	10,000	17,000	20,000
01-00	SIGN PERMITS	7,600	6,100	6,500	3,000	3,000
02-00	RIGHTS OF WAY PERMITS	17,701	17,925	10,000	500	500
03-00	DOCK PERMITS	20,600	18,360	20,000	3,000	3,000
04-00	FIRE PREVENTION PERMITS	0	0	0	3,000	5,000
	PERMITS,FEES & SPEC ASSMT	1,411,185	1,490,496	1,516,500	1,466,500	1,511,500
20-02	FDLE BYRNE GRANT	0	3,567	0	31,028	0
20-04	BULLETPROOF VEST PROGRAM	3,003	1,696	0	3,392	0
20-06	HOMELAND SECURITY-FIRE	41,323	0	0	0	0
53-00	HAZARD MITIGATION	0	0	0	23,565	0
20-02	FDLE BYRNE GRANT	0	19,600	0	47,900	0
20-02	FDLE - BYRNE GRANT	16,001	1,280	0	0	0
49-04	FDOT LAP & JPA GRANTS	2,874	3,246	0	0	0
12-99	STATE REVENUE SHARING	538,684	519,672	500,000	500,000	485,000
14-00	MOBILE HOME LICENSES	12,452	12,916	13,000	12,000	12,000
15-00	ALCOHOLIC BEVERAGE LICENS	13,536	14,218	12,500	15,000	13,500
18-00	LOCAL GOVT SALES TAX	1,137,475	1,006,494	941,000	1,010,000	975,000
18-01	INFRASTRUCTURE SURTAX	2,054,667	1,868,362	1,706,000	1,830,000	1,830,000
23-00	FIREFIGHTER SUPPLMTL COMP	2,520	2,520	2,500	2,500	2,500
49-01	MOTOR FUEL TAX REBATE	19,764	19,304	18,000	18,000	18,000
21-00	MARINE ADVISORY BD-WCIND	72,783	0	0	2,545	0
20-00	COUNTY OCCUP LICENSES	914	951	0	118	0
01-00	HOUSING AUTH - P I L O T	7,235	36,130	15,500	36,000	36,000
	INTERGOVERNMENTAL REVENUE	3,923,231	3,509,956	3,208,500	3,532,048	3,372,000
30-01	PROC CONTRACT ADMIN FEE	316	2,940	0	3,000	3,000
90-01	ENGINEERING VARIANCE FEES	3,150	1,350	1,800	500	500
90-02	PLANNING & ZONING FEES	40,458	19,695	23,000	12,000	12,000
90-03	SALE OF PUBLICATIONS/MAPS	1,175	950	1,500	1,000	0
90-05	POLICE DEPT	1,176	3,764	1,200	2,642	0
50-11	RIGHT-OF-WAY REINSPECTION	250	100	0	0	0
89-00	DISTRESSED PROPERTY REIMB	0	323	0	3,000	3,000
90-00	LOT MOWING FEES	320,357	350,959	324,000	235,196	224,000
90-01	LOT MOW DELINQUENCY FEE	147	8	0	0	0
91-00	LIEN INTEREST	0	0	0	208	0
40-01	EVENT APPLICATION FEE	2,800	3,166	2,000	2,300	2,000
	CHARGES FOR SERVICES	369,829	383,255	353,500	259,846	244,500

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

REVENUE

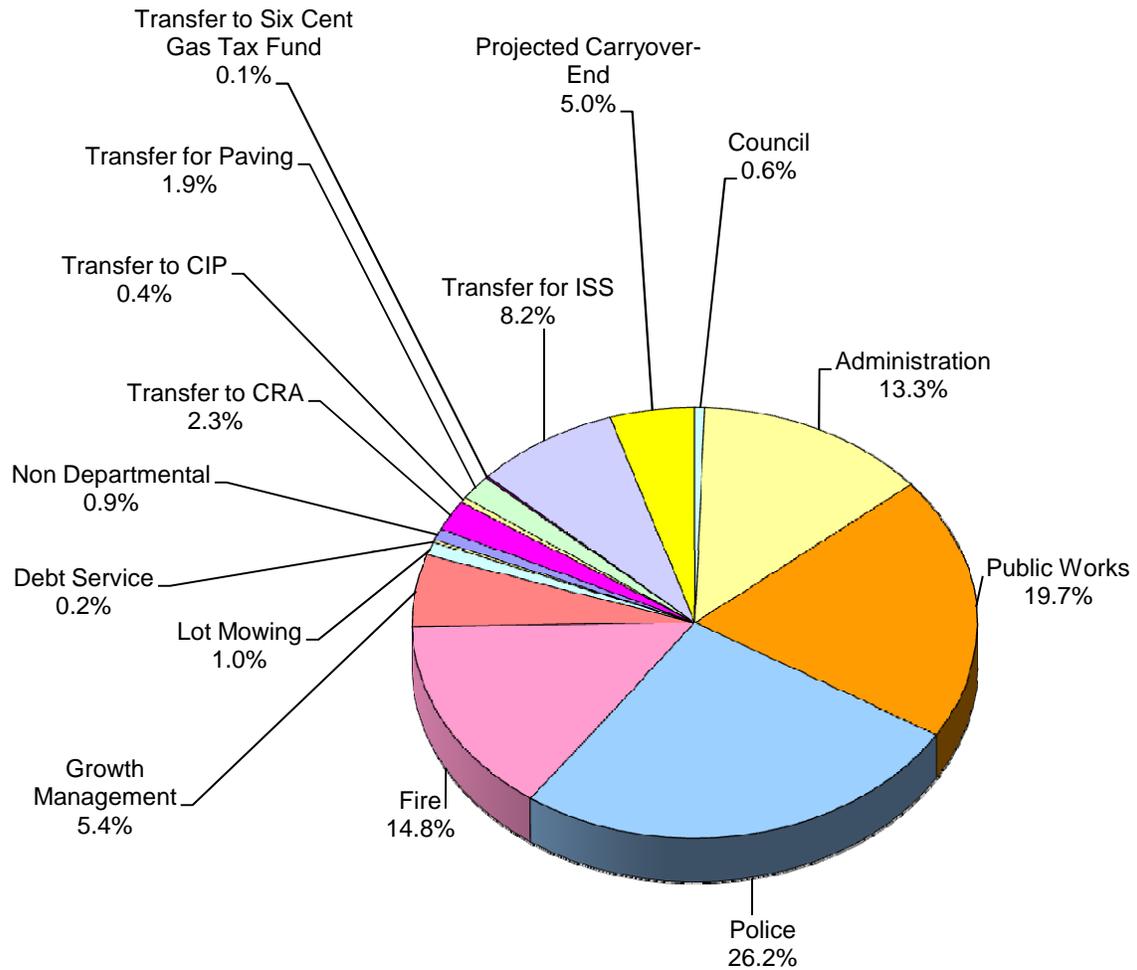
ACCOUNT DESCRIPTION		ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	FINES & FORFEITURES	133,949	87,495	77,600	50,000	50,000
30-00	POLICE EDUCATION	7,284	5,615	5,100	4,500	5,100
40-00	UNSAFE EQUIPMENT	836	72	0	12	0
02-00	FINES - CODE ENFORCEMENT	4,390	5,452	7,000	4,025	500
02-01	CODE CITATIONS	25	0	0	25	0
03-00	FALSE ALARMS - POLICE	1,925	1,000	1,000	850	500
04-00	FALSE ALARMS - FIRE	1,150	2,500	2,600	500	500
06-00	PARKING VIOLATIONS	18,390	24,500	27,000	18,000	18,000
09-00	MARINE PATROL VIOLATIONS	0	100	0	0	0
	FINES & FORFEITS	167,949	126,734	120,300	77,912	74,600
10-00	INTEREST ON INVESTMENTS	100,447	26,131	60,000	8,000	8,000
00-00	RENTAL INCOME	79,797	89,461	74,000	104,000	92,000
20-01	RENT - GILCHRIST PARK	9,048	8,007	10,000	8,000	8,000
20-02	RENT - LAISHLEY PARK	5,405	7,175	8,000	10,000	8,000
20-03	RENT - PONCE DE LEON PARK	1,635	1,724	1,500	1,500	1,500
41-00	SURPLUS FURN, FIXT, EQPT	22,243	31,946	10,000	1,000	0
90-00	OTHER SCRAP OR SURPLUS	0	0	0	4,950	0
00-00	CONTRIB FROM PRIVATE SRCS	0	12,711	0	0	0
10-01	CONTRIB FOR BLOCK PARTY	0	0	20,000	0	18,000
30-00	FOR POLICE DEPARTMENT	4,500	3,100	0	5,526	0
31-00	FIRE DEPT	2,500	0	0	0	0
32-00	URBAN DESIGN	0	2,000	0	175	0
40-04	ADMIN CHGS P G I CANAL	154,577	157,920	140,941	140,941	128,514
40-05	ADMIN CHGS B S I CANAL	26,596	25,560	16,667	16,667	10,637
40-15	ADMIN CHGS SIX CT GAS TAX	109,498	98,855	112,522	112,522	95,375
40-26	ADMIN CHGS UTIL O M & R	1,834,064	1,799,540	1,704,415	1,707,415	2,003,431
40-50	ADMIN CHGS REFUSE COLLECT	278,768	299,325	274,054	274,054	227,833
40-51	ADMIN CHGS BUILDING FUND	194,242	211,945	184,302	170,448	74,106
45-00	EMPLOYEE COMMUTER REIMB	0	0	21,000	15,366	15,566
46-00	REIMB FROM PGHA (POLICE)	0	0	75,530	44,545	0
47-00	REIMB-CHARL CO SCHOOL BD	75,530	79,647	79,285	80,517	57,057
70-02	LAW ENFORCEMENT TRUST	11,490	26,197	0	2,505	0
70-12	TREE PROGRAM	1,261	0	0	0	0
70-15	D A R E PROGRAM	90	0	0	105	0
70-16	CANINE PROGRAM	0	1,320	0	200	0
70-18	INSURANCE RECOVERY	11,218	11,443	5,000	19,651	0
70-20	POLICE TRADING CARDS	0	0	0	2,400	0
70-42	P G P D JAMMERS	0	0	0	1,163	0
90-00	MISCELLANEOUS REVENUE	29,662	59,475	20,000	20,000	4,174
	MISCELLANEOUS REVENUE	2,952,571	2,953,482	2,817,216	2,751,650	2,752,193
09-00	IMPACT FEES-GENERAL GOVT	62,000	40,000	15,000	15,000	6,369
20-00	GENERAL CONSTRUCTION	70,000	70,000	70,000	70,000	85,000
	TRANSFER FROM OTHER FUNDS	132,000	110,000	85,000	85,000	91,369
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,031,839	849,929	967,000
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	15,808	0
90-03	UNRESERVED FUND BALANCE	2,604,835	2,149,559	947,720	904,698	922,565
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	261,709	0
90-14	FUTURE YEAR BUDGET	0	0	0	967,000	0
	BEGINNING RESERVES	2,604,835	2,149,559	1,979,559	2,999,144	1,889,565
		21,489,866	20,969,816	19,644,170	20,788,060	19,020,302

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

DEPARTMENTAL SUMMARY

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
CITY COUNCIL	95,100	95,669	102,706	100,740	109,971
CITY CLERK	441,272	461,781	510,179	504,925	529,761
LEGAL COUNSEL	270,768	225,963	205,522	210,537	218,118
CITY MANAGER	401,641	375,967	272,275	274,334	244,916
HUMAN RESOURCES	319,354	299,835	289,527	282,679	283,829
FINANCE	738,149	770,810	770,088	773,211	779,785
PROCUREMENT	558,960	524,725	493,837	516,732	480,672
ADMINISTRATION	2,730,144	2,659,081	2,541,428	2,562,418	2,537,081
PUBLIC WKS ADMINISTRATION	284,909	283,712	285,751	284,752	288,257
ENGINEERING	515,666	499,654	449,087	448,623	449,242
FACILITIES MAINTENANCE	987,576	922,990	936,937	992,042	791,848
RIGHT OF WAY MAINT DIV	1,134,958	1,051,506	1,109,011	1,055,708	1,025,786
PARKS & GROUNDS MAINT	1,428,172	1,282,223	1,207,485	1,206,828	1,200,489
PUBLIC WORKS	4,351,281	4,040,085	3,988,271	3,987,953	3,755,622
POLICE	4,951,325	4,839,660	5,188,440	5,405,742	4,982,288
FIRE	2,839,431	2,703,483	2,762,154	2,779,355	2,817,310
GROWTH MANAGEMENT	191,555	198,123	165,630	170,607	155,418
CODE COMPLIANCE	334,577	289,953	267,370	269,739	264,377
URBAN DESIGN	655,635	621,890	622,759	648,414	611,270
GROWTH MANAGEMENT	1,181,767	1,109,966	1,055,759	1,088,760	1,031,065
LOT MOWING	352,655	155,223	302,400	200,000	192,000
DEBT SERVICE	114,012	108,291	44,667	44,667	38,134
OTHER NON-DEPARTMENTAL	154,791	126,095	186,500	84,906	165,310
TRANSFER TO CRA	591,466	562,664	540,742	538,621	437,090
TRANSFER TO CIP	0	0	105,000	105,000	75,000
TRANSFER FOR PAVING	0	0	435,000	435,000	355,000
TRANSFER TO SIX CENT GAS TAX FUND	0	0	0	0	30,000
TRANSFER FOR ISS	1,978,335	1,570,455	1,441,333	1,565,333	1,571,866
PROJECTED CARRYOVER-END	2,149,559	2,999,144	949,770	1,889,565	922,565
NON-DEPARTMENTAL	5,340,818	5,521,872	4,005,412	4,863,092	3,786,965
	21,489,866	20,969,816	19,644,170	20,788,060	19,020,302

General Fund by Functions FY 2011



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	12,074,649	11,904,191	12,071,405	11,917,430	12,018,667
Operating	4,350,679	3,710,361	3,877,453	3,926,865	3,394,760
Capital Outlay	231,166	114,710	153,800	350,979	152,220
Debt Service	114,012	108,291	44,667	44,667	38,134
Contingency	0	0	25,000	14,600	25,000
Operating Transfers	2,569,801	2,133,119	2,522,075	2,643,954	2,468,956
Projected Carryover-End	2,149,559	2,999,144	949,770	1,889,565	922,565
Total	21,489,866	20,969,816	19,644,170	20,788,060	19,020,302

Position Summary

DEPARTMENT	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
City Council *	5	5	5	5	5
Administration	30	27	25.25	25.38	25.38
Public Works **	42	42	38	37	36.4
Police	52	51	52	50	49
Fire	30	29	28	28	28
Growth Management **	19	14	11.8	11.8	11.8
	178	168	160.05	157.18	155.58

* General Fund employee count includes 5 City Council members as 5 FTEs

** Facilities division transferred to supervision of Public Works from Growth Management FY 2009

**CITY OF PUNTA GORDA
BUDGET FY 2011
GENERAL FUND**

PERSONNEL SERVICES

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
EXECUTIVE SALARIES	1,276,873	1,143,162	1,058,614	1,061,645	1,028,317
REGULAR SALARIES & WAGES	6,849,139	6,693,807	6,759,305	6,689,405	6,557,199
SPECIAL DETAIL	-39,112	-64,780	0	-59,250	0
SPEC DETAIL-HOUSING AUTH	0	9,654	0	0	0
SICK ESCROW	0	0	17,000	0	26,000
VOL SEPARATION INCENTIVE	9,297	32,047	0	24,806	0
TEMPORARY EMPLOYEE WAGES	1,762	6,106	1,250	2,320	0
BLOCK PARTY - CITY LABOR	17,754	0	18,000	0	18,000
OVERTIME PAY	456,312	446,619	329,280	379,800	313,425
SCHEDULED OVERTIME	116,982	132,652	137,124	142,584	155,639
F I C A TAXES	642,996	617,710	604,475	600,668	584,472
RETIREMENT CONTRIBUTION	709,910	711,039	705,563	704,356	780,461
RETIREMT-POLICE OFFICERS	154,462	270,525	336,196	379,540	414,564
RETIREMENT-FIREFIGHTERS	159,633	188,059	268,769	285,648	306,084
EMPLOYEE HLTH & LIFE INS	1,087,221	1,123,586	1,254,627	1,132,636	1,252,911
COBRA,RETIREE,H A INSUR	148	1,394	0	0	0
DEP HLTH + EMPL PD LIFE	351,260	376,689	400,554	396,774	432,091
WORKMEN'S COMP PREMIUMS	256,265	188,959	164,648	160,498	133,504
UNEMPLOYMENT COMPENSATION	23,747	26,963	16,000	16,000	16,000
PERSONNEL SERVICES	12,074,649	11,904,191	12,071,405	11,917,430	12,018,667

OPERATING EXPENSES

PROFESSIONAL SERVICES	13,383	11,384	14,375	29,405	3,405
CONTINGENT LEGAL SERVICES	171,416	184,692	162,755	170,000	177,000
MAINTENANCE OF CITY CODES	1,220	0	750	500	0
EMPLOYEE TESTING	14,792	22,821	22,500	21,500	18,019
VETERINARY SERVICES	0	795	1,325	1,325	1,372
RECRUITMENT	0	806	3,000	0	0
ENTERPRISE PUNTA GORDA	47,813	0	0	0	0
ACCOUNTING & AUDITING	13,806	14,409	15,150	14,433	15,150
CONTRACTUAL SERVICES	200,929	220,266	221,722	223,026	214,222
TREES	13,985	5,415	3,433	3,433	3,433
CONTRACT SVCS-LOT MOWING	352,655	155,223	302,400	200,000	192,000
COMPREHENSIVE PLANNING	39,311	5,403	10,000	30,000	10,000
PEST CONTROL	5,845	3,013	3,610	3,616	3,610
JANITORIAL	88,854	68,762	71,920	82,320	71,920
PAINTING	9,124	13,289	5,000	5,000	1,000
AIR CONDITIONING	24,424	32,394	32,691	32,691	32,691
ROOFING	8,063	307	0	0	0
FENCING	0	2,300	0	0	0
MANGROVE TRIMMING	15,900	16,875	16,875	16,875	16,875
EXOTIC TREE REMOVAL	27,890	12,520	12,520	12,520	12,520
DISTRESS PROPERTIES MAINT	3,400	6,166	14,108	14,108	6,000
TRAVEL & PER DIEM	47,539	37,251	51,539	49,576	33,233
AUTO ALLOWANCE	6,540	6,540	0	0	0
COMMUNICATIONS SERVICES	100,478	85,999	94,287	93,782	89,110
POSTAGE & EXPRESS CHARGES	20,022	13,988	21,950	21,950	14,780
ELECTRICITY	190,365	211,893	260,052	260,052	245,052
WATER & SEWER	167,745	174,883	173,900	173,900	173,900

**CITY OF PUNTA GORDA
BUDGET FY 2011
GENERAL FUND**

OPERATING EXPENSES (continued)

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
NATURAL GAS	349	370	384	0	0
WATER/SEWER P R W CTR WNS	2,287	2,104	2,760	2,760	2,260
COPYING EQUIPMENT	8,904	8,904	8,904	8,904	5,112
EQUIPMENT LEASES	50,968	43,821	53,995	51,055	50,944
VEHICLES - RENTAL & LEASE	3,797	4,191	4,600	4,485	1,581
CLOTHING & UNIFORMS	12,179	4,671	2,595	2,595	2,595
FIRE/GENERAL LIAB INSUR	490,726	465,904	419,806	406,433	310,263
REPAIR & MAINTENANCE SVCS	30,381	39,291	38,827	38,085	34,902
REPAIR/MAINT BUILDINGS	90,604	107,541	94,930	118,755	84,930
REPAIR/MNT AUTOS FLEET	112,334	75,184	0	0	0
R&M AUTOS/TRUCKS FLEET	98,972	75,556	181,927	181,427	168,904
REPAIR/MNT EQUIP FLEET	45,458	22,547	30,825	30,825	7,825
REPAIR/MNT VEH & EQP DEPT	37,312	41,327	44,618	44,618	37,618
STREET DECORATOR LIGHTS	-141	0	1,765	1,765	0
PRINTING & BINDING	2,605	1,068	1,000	300	500
PROMOTIONAL ACTIVITIES	1,757	1,219	5,100	2,700	3,910
COMMUN EVENT-BLOCK PARTY	5,000	5,000	0	0	0
MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
BUSINESS DEVELOPMENT	0	1,613	0	5,000	25,000
CONTRIB - UNITED WAY	0	0	0	25,000	25,000
LEGAL ADVERTISING	19,512	12,623	17,300	16,800	12,300
ELECTION EXPENSES	-88	116	20,000	20,000	55,000
CLEANING ALLOWANCE	47,801	46,889	0	0	0
VOLUNTEER FIREMEN	598	1,559	2,500	2,500	2,000
COMPUTER OVERHEAD	894,797	754,963	668,155	688,219	598,670
LANDFILL FEES	11,892	7,135	5,000	5,000	5,000
RECRUITMENT ADVERTISING	1,461	1,168	1,000	1,000	0
CREDIT CARD CHARGES/FEES	0	0	0	500	1,500
OFFICE SUPPLIES	29,274	23,147	26,921	26,521	19,046
GASOLINE, OIL, LUBRICANTS	279,980	174,764	223,091	221,691	188,631
FIRE PREVENTION SUPPLIES	1,587	1,339	1,339	1,339	539
SAFETY/PROMOTIONAL SUPPL	888	75	400	75	0
PRE-EMPLOYMENT COSTS	14,283	8,991	6,000	5,000	0
HOLIDAY DECORATIONS	6,056	4,156	3,080	3,080	2,580
RECORDS RETENTION SUPPL	395	746	1,000	1,000	500
DEPT MATERIALS & SUPPLIES	196,464	196,922	253,565	317,122	219,862
SAFETY SUPPLIES	7,267	8,202	12,928	12,428	11,128
CLOTHING & UNIFORMS	45,623	58,291	59,962	63,354	55,130
AGRIC & BOTANICAL SUPPLS	31,964	29,429	30,010	30,010	30,010
TRAINING MATERIALS & SUPP	8,725	6,089	12,697	12,697	15,302
TENNIS COURTS	845	2,055	0	0	0
EMERGENCY MGMT SUPPLIES	3,423	0	0	0	0
CRIME PREVENTION	19,173	16,672	14,673	14,673	13,721
BOOKS/MEMBS/TRAINING/EDUC	75,289	60,826	69,134	67,336	51,615
SAFETY TRAINING	0	910	2,300	865	2,090
INVENTORY SHORT/OVER	254	538	0	0	0
SERVICE AWARDS	488	0	0	0	0
LAW ENFORCEMENT TRUST	10,237	21,551	0	17,436	0
NON-PROFIT PROGRAM GRANTS	50,000	50,000	25,000	0	0
OPERATING EXPENSES	4,350,679	3,710,361	3,877,453	3,926,865	3,394,760

**CITY OF PUNTA GORDA
BUDGET FY 2011
GENERAL FUND**

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
<u>CAPITAL OUTLAY</u>					
CONSTRUCTION AND/OR IMPRV	23,993	5,226	0	22,802	0
IMPROVE OTHER THAN BLDGS	0	1,355	0	0	0
AUTOS & ON-ROAD VEHICLES	25,540	0	150,000	296,310	150,000
EQUIPMENT	181,633	108,129	2,300	31,867	2,220
COMPUTER EQUIPMENT	0	0	1,500	0	0
CAPITAL OUTLAY	231,166	114,710	153,800	350,979	152,220
<u>DEBT SERVICE</u>					
PRINCIPAL-DEBT REDUCTION	60,000	60,000	0	0	0
DEBT REDUCT - LAND ACQUIS	40,000	40,000	40,000	40,000	36,667
INTEREST-DEBT REDUCTION	2,945	424	0	0	0
DEBT REDUCT - LAND ACQUIS	11,067	7,867	4,667	4,667	1,467
DEBT SERVICE	114,012	108,291	44,667	44,667	38,134
CONTINGENCY	0	0	25,000	14,600	25,000
<u>TRANSFERS</u>					
COMMUNITY REDEVEL AGENCY	591,466	562,664	540,742	538,621	437,090
ADDL FIVE CENT GAS TAX	0	0	435,000	435,000	355,000
SIX CENT GAS TAX FUND	0	0	0	0	30,000
GENERAL CONSTRUCTION	0	0	105,000	105,000	75,000
GEN CONST-INFRASTR SURTAX	1,978,335	0	105,233	229,233	236,332
DEBT FUND-INFRASTR SURTAX	0	1,389,763	1,277,677	1,277,677	1,277,111
IT FUND - INFRASTR SURTAX	0	180,692	58,423	58,423	58,423
TRANSFERS	2,569,801	2,133,119	2,522,075	2,643,954	2,468,956
<u>PROJECTED CARRYOVER-END</u>					
RESERVE-FUTURE YRS BUDGET	0	0	0	967,000	0
PROJECTED CARRYOVER-END	2,149,559	2,999,144	949,770	922,565	922,565
PROJECTED CARRYOVER-END	2,149,559	2,999,144	949,770	1,889,565	922,565
TOTAL EXPENDITURES	21,489,866	20,969,816	19,644,170	20,788,060	19,020,302

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY COUNCIL - Dept. 0100**

FUNCTION:

City Council is the elected governing body of the City, providing policy direction to the Administration. Punta Gorda has a five-member Council elected at large for two-year terms to represent each of the City's five districts. Elections are on a staggered basis each November, with three seats being elected one year and the other two the following year. The City Council then appoints its own Mayor and Vice Mayor from among the five Councilmembers. City Council also appoints a City Attorney, City Clerk, and City Manager. Punta Gorda is a Council-Manager form of government where the City Council is the legislative arm and the City Manager is the administrative arm.

ACCOMPLISHMENTS:

City Council accomplished the following objectives during FY 2010:

- Provided a leadership role in development of the City's fifth Strategic Plan and partnerships with surrounding governmental agencies and community organizations (Main Street Punta Gorda, TEAM Punta Gorda, Chambers of Commerce, neighborhood associations, etc.).
- Provided a leadership role with regard to ongoing projects such as leasing of Herald Court Centre, development of design and planning for East and West Harborwalk and all phases of the Ring Around the City projects.
- Approved various legislation related to Punta Gorda's "Business Friendly" mindset, aimed at assisting local business ventures in a stagnant economy.
- Re-established the City's road resurfacing program through designation of part of the millage rate toward the program.

BUDGET NARRATIVE:

There are no program changes in the City Council's department budget.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY COUNCIL SUMMARY**

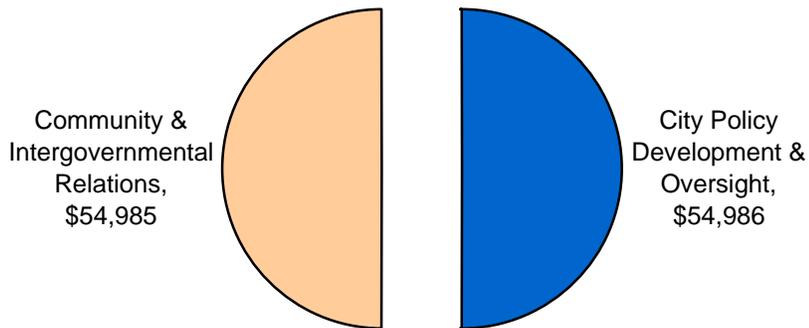
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	82,272	85,488	92,606	92,340	96,871
Operating	12,828	10,181	10,100	8,400	13,100
Capital Outlay					
Total	95,100	95,669	102,706	100,740	109,971

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Mayor	1	1	1	1	1
Vice-Mayor	1	1	1	1	1
Councilmember	3	3	3	3	3
Total	5	5	5	5	5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

CITY COUNCIL - DEPT 0100

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	35,460	37,212	42,312	42,312	42,312
21-00	F I C A TAXES	1,975	2,341	2,366	2,319	2,268
23-00	EMPLOYEE HLTH & LIFE INS	32,764	35,288	37,591	37,001	40,596
23-02	DEP HLTH + EMPL PD LIFE	11,958	10,547	10,259	10,630	11,636
24-00	WORKMEN'S COMP PREMIUMS	115	100	78	78	59
*	PERSONNEL SERVICES	82,272	85,488	92,606	92,340	96,871
40-00	TRAVEL & PER DIEM	3,719	3,012	5,000	5,000	5,000
40-01	AUTO ALLOWANCE	5,100	5,100	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	0	0	0	0	3,000
48-00	PROMOTIONAL ACTIVITIES	1,309	179	1,100	700	1,100
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,700	1,890	4,000	2,700	4,000
*	OPERATING EXPENSES	12,828	10,181	10,100	8,400	13,100
		95,100	95,669	102,706	100,740	109,971

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY CLERK'S OFFICE - Dept. 0300**

FUNCTION:

The office of the City Clerk provides administrative services to the Council; records minutes of City Council and all regular monthly and/or weekly Boards and Committees, any ad hoc or special boards, joint City/County boards and Special Workshops as designated by the City Council. The Clerk's Office manages City elections; issues and maintains Local Business Tax Receipts; is responsible for advertising for public hearings in addition to preparing public hearing notices to residents as required by Florida and Municipal law; maintains official minute books, ordinances, resolutions, contracts, deeds and easements; serves as Record's Management Custodian; is custodian of the City seal, attests documents and affixes seal as required; obtains tag and titles for all City vehicles and equipment; general cashiering; responsible for mail room; assists in research as requested by City Council, City staff, and general public. The City Clerk has also assumed responsibility for posting Council and committee agendas and minutes to the web page as well as maintaining an events calendar on that site.

ACCOMPLISHMENTS:

In the past year the City Clerk's Office has continued their comprehensive review of documents from the various City Departments for retention and/or destruction and inclusion into the archival library. Assistance is provided with regard to State requirements and implementation of departmental records management programs. The continuation of an imaging program took place during the past fiscal year and will be continued in an effort to make more historical records available electronically. At this time all of the City's Ordinances, Resolutions, Contracts, Agreements, Deeds, Easements, City Council and Board/Committee minutes and all City Council agenda packets have been scanned, along with a portion of Board/Committee agenda packets. Focus this year has been on scanning of public hearing files, with over 900 completed to date. Another aspect of streamlining is the continuation of the events calendar on the City's web page and maintenance of the Council agendas and minutes link, along with communication via e-mail to Council, staff and citizens in order to provide the necessary information in the most effective manner.

BUDGET NARRATIVE:

There are no major program changes in the City Clerk's office this year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY CLERK'S OFFICE - Dept. 0300
Key Performance Measures**

Goal

The City Clerk's Office is responsible for attendance at and transcription of minutes for City Council, the Community Redevelopment Agency and fourteen boards and committees as well as being responsible for maintaining all associated documentation; therefore, the office's goal is to produce quality summarizations of pertinent actions taken at all meetings and provide city records in a timely and efficient manner.

Objective

- Prepare City Council and Community Redevelopment Agency minutes within five days of completion of the meeting and achieve a 90% approval without amendments.
- Prepare all Board and Committee minutes for inclusion on the following month's agenda and achieve a 90% approval without amendments.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# Council/CRA Mtgs.	51	50	55	55
# Board Mtgs.	165	128	150	150
Efficiency:				
Cost per capita Council/CRA Mtgs.	.30	.29	.33	.33
Cost per capita Board Mtgs.	2.24	2.06	2.31	2.37
Annual cost produce Council/CRA Mtgs.	5,248.62	4,999.80	5,769.00	5,769.00
Annual cost produce Board Mtgs.	39,569.35	34,945.60	40,000.00	41,880.00
Service Quality:				
Hours to Produce Council/CRA	147	130	150	150
Hours to produce Boards	2400	2080	2450	2450
Outcome:				
% Minutes ready for approval without amendments for Council/CRA	100%	100%	100%	100%
% Minutes ready for approval without amendments for Boards	100%	99%	98%	98%

Results

The objective for the preparation of minutes was met for City Council, CRA and all other Boards and Committees.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY CLERK SUMMARY**

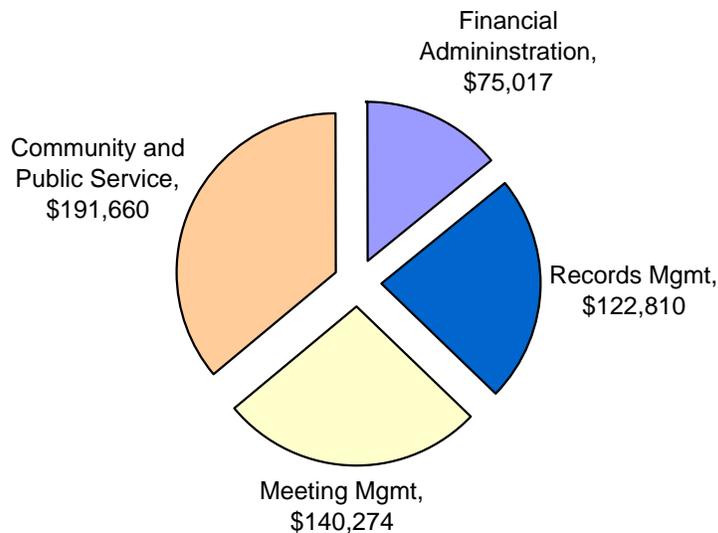
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personal Services	312,516	334,854	350,083	348,238	359,263
Operating	128,756	126,927	160,096	156,687	170,498
Capital Outlay					
Total	441,272	461,781	510,179	504,925	529,761

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Recording Secretary	1	1	1	1	1
Administrative Assistant	2	2	2	2	2
Total	5	5	5	5	5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

CITY CLERK - DEPT 0300

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	123,323	126,842	130,937	131,872	130,442
12-01	REGULAR SALARIES & WAGES	94,897	105,335	109,831	107,380	109,411
14-00	OVERTIME PAY	276	0	0	0	0
21-00	F I C A TAXES	16,129	17,108	17,725	17,293	17,383
22-00	RETIREMENT CONTRIBUTION	33,734	36,322	39,004	39,004	44,373
23-00	EMPLOYEE HLTH & LIFE INS	31,157	35,886	37,591	37,001	40,596
23-02	DEP HLTH + EMPL PD LIFE	12,183	12,853	14,511	15,204	16,683
24-00	WORKMEN'S COMP PREMIUMS	817	508	484	484	375
*	PERSONNEL SERVICES	312,516	334,854	350,083	348,238	359,263
31-09	MAINTENANCE OF CITY CODES	1,220	0	750	500	0
34-00	CONTRACTUAL SERVICES	22,422	30,525	33,500	33,500	33,500
40-00	TRAVEL & PER DIEM	596	191	1,350	350	150
40-01	AUTO ALLOWANCE	1,440	1,440	0	0	0
41-00	COMMUNICATN/FREIGHT SVCS	432	106	250	125	80
41-03	POSTAGE & EXPRESS CHARGES	19,844	13,988	21,920	21,920	14,750
44-03	EQUIPMENT LEASES	9,295	9,700	9,880	7,880	7,780
45-01	FIRE/GENERAL LIAB INSUR	313	297	269	240	2,681
46-00	REPAIR & MAINTENANCE SVCS	1,163	552	750	500	750
49-01	LEGAL ADVERTISING	17,069	10,153	14,000	14,000	10,000
49-02	ELECTION EXPENSES	-88	116	20,000	20,000	55,000
49-07	COMPUTER OVERHEAD	47,023	52,200	48,672	48,841	39,224
49-21	CREDIT CARD CHARGES/FEES	0	0	0	500	1,500
51-00	OFFICE SUPPLIES	3,874	3,811	3,800	3,800	2,000
52-20	RECORDS RETENTION SUPPL	395	746	1,000	1,000	500
52-21	DEPT MATERIALS & SUPPLIES	1,947	1,988	2,500	2,331	2,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,811	1,114	1,455	1,200	583
*	OPERATING EXPENSES	128,756	126,927	160,096	156,687	170,498
		441,272	461,781	510,179	504,925	529,761

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LEGAL - Dept. 0600**

FUNCTION:

The function of the Legal Department is to provide lawful representation and advice to the City Council, Community Redevelopment Agency (CRA), City Manager, City departments and divisions, and City boards and committees. Services are rendered by a part-time City Attorney contracted through a selected firm, along with the assistance of a part-time paralegal employed by the City. City Council employs special counsel for specific representation.

The City Attorney advises at all regular and special City Council and CRA meetings or any other meetings as directed by City Council; renders legal opinions; drafts and reviews legal instruments; assists in prosecution of Code Enforcement and Building Board matters; and serves as legal advisor in routine litigation.

ACCOMPLISHMENTS:

Continued with implementation of a records management system pursuant to Florida Statutes to include file re-organization and compilation of City Attorney opinions. Continuous review of revisions to the City's Code of Ordinances. Assisted with implementation of electronic liens tracking system for various departments. Participated as an advisor for the Charter Review Committee.

BUDGET NARRATIVE:

All non-core operating expenses were eliminated and the City's board/committee attorney continues to advise on an as-needed basis. The proposed budget provides the funding for the Department to continue to represent the City and provide a wide range of legal services for the City.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LEGAL - Dept. 0600
Key Performance Measures**

Goal

To efficiently and expeditiously provide a wide range of quality legal services to the City of Punta Gorda through the Mayor, City Council, City Manager, City Departments, and the Community Redevelopment Agency.

Objective

To continuously meet the goals of the Legal Department and assist the City in achieving its objectives.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of Resolutions drafted/ reviewed	64	91	85	80
# Ordinances drafted/ reviewed	64	52	54	57
# Documents drafted/ reviewed	334	247	342	308
Efficiency:				
Cost per capita	15.34	13.30	12.13	12.32
Service Quality:				
Percent of Resolutions forwarded to Council within 60 days	99%	99%	100%	n/a
Percent of Ordinances forwarded to Council within 90 days	85%	90%	100%	m/a
Number of documents drafted/reviewed within 30 days	294	215	342	n/a
Outcome:				
% Point change in Resolutions forwarded to Council within 60 days	0%	0%	n/a	n/a
% Point change in Ordinances forwarded to Council within 90 days	0%	5%	n/a	n/a
% Point change in documents drafted/ reviewed within 30 days	0.05%	1%	n/a	n/a

Results

Despite an overall increase in outputs, the cost for operating the department per capita has decreased due to cost saving measures put into place over the past fiscal year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LEGAL SUMMARY**

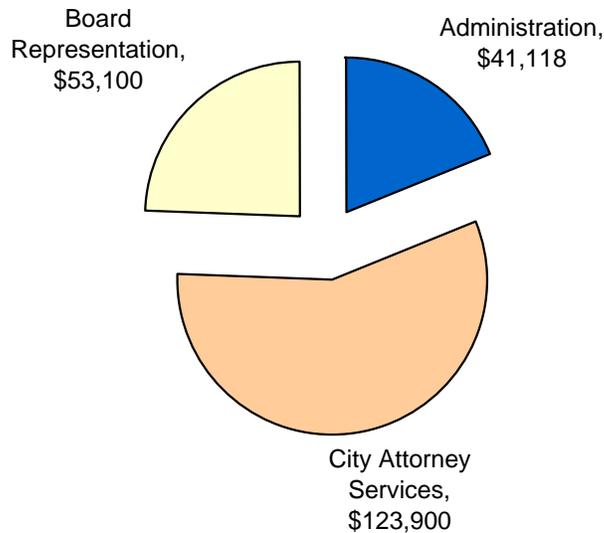
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	87,113	31,405	31,781	31,627	32,640
Operating	183,655	194,558	173,741	178,910	185,478
Capital Outlay					
Total	<u>270,768</u>	<u>225,963</u>	<u>205,522</u>	<u>210,537</u>	<u>218,118</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Paralegal	1	0.5	0.5	0.5	0.5
Total	1	0.5	0.5	0.5	0.5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

LEGAL - DEPT 0600

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	66,757	21,092	21,284	21,191	21,202
21-00	F I C A TAXES	5,022	1,481	1,485	1,469	1,476
22-00	RETIREMENT CONTRIBUTION	8,839	3,462	3,448	3,448	3,922
23-00	EMPLOYEE HLTH & LIFE INS	5,825	3,589	3,759	3,700	4,060
23-02	DEP HLTH + EMPL PD LIFE	456	1,724	1,762	1,776	1,947
24-00	WORKMEN'S COMP PREMIUMS	214	57	43	43	33
*	PERSONNEL SERVICES	87,113	31,405	31,781	31,627	32,640
31-02	CONTINGENT LEGAL SERVICES	171,416	184,692	162,755	170,000	177,000
40-00	TRAVEL & PER DIEM	775	0	1,000	0	0
41-00	COMMUNICATIONS SERVICES	1,065	388	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	297	265	230	204	3,000
49-07	COMPUTER OVERHEAD	9,172	8,600	8,006	8,006	4,828
51-00	OFFICE SUPPLIES	311	155	500	300	250
54-00	BOOKS/MEMBS/TRAINING/EDUC	619	458	1,250	400	400
*	OPERATING EXPENSES	183,655	194,558	173,741	178,910	185,478
		270,768	225,963	205,522	210,537	218,118

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY MANAGER'S OFFICE – DEPT. 0200**

FUNCTION:

The function of the City Manager's Office is to carry out policies set by the City Council; to direct, supervise, and assist all departments and to oversee the day-to-day activities of the municipality. Administrative functions include agenda preparation, coordination and review of budget preparation, facilitating communications, and the implementation of sound management practices. The office also coordinates and manages the City's annual Strategic Plan and oversees the Information Technology and Human Resources Divisions.

ACCOMPLISHMENTS:

The office continued with enhanced communications among employees, Council, and citizens through Information Sharing Reports, Weekly Highlight Reports, and bi-annual online newsletter to citizens. The ongoing projects of staff were monitored through a follow-up program called the Action Register. All of the communications are published on the City's website. Status updates on the Strategic Plan were presented to Council throughout the year along with a refined long-range Financial Plan. In addition, the office oversaw the operation of various projects by Departments described throughout this document in the departmental narratives. An electronic agenda management system was implemented to streamline all of the City's agenda compilations.

BUDGET NARRATIVE:

As part of the cost saving measures, the office reduced all non-core operating expenditures and eliminated the City Manager's lease vehicle.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY MANAGER'S OFFICE – DEPT. 0200
Key Performance Measures**

Goal

The goal of the City Manager's Office is to carry out policies set by the City Council in an efficient and effective manner through oversight of all City departments and services.

Objective

Development and Implementation of the Strategic Plan to provide the appropriate desired levels of service for City residents and communicate our progress to the public, elected officials and employees.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Communications				
Information Sharing	47	47	52	52
Weekly Report	52	52	52	52
Action Register	52	46	52	52
Citywide Newsletter	2	2	2	2
Efficiency:				
Cost per capita	22.75	22.13	15.81	13.83
Service Quality:				
Council Review of City Manager's Performance out of 5.0	4.55	n/a	n/a	n/a
Outcome:				
# Action Register items completed	37	41	n/a	n/a
% Strategic Plan projects completed in established timeframe	95%	85%	n/a	n/a

Results

The Strategic Plan has continued to be the road map for City Services over the past year with a high percentage of completed projects. Communication to Council, employees and residents remained a high priority during the past year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CITY MANAGER SUMMARY**

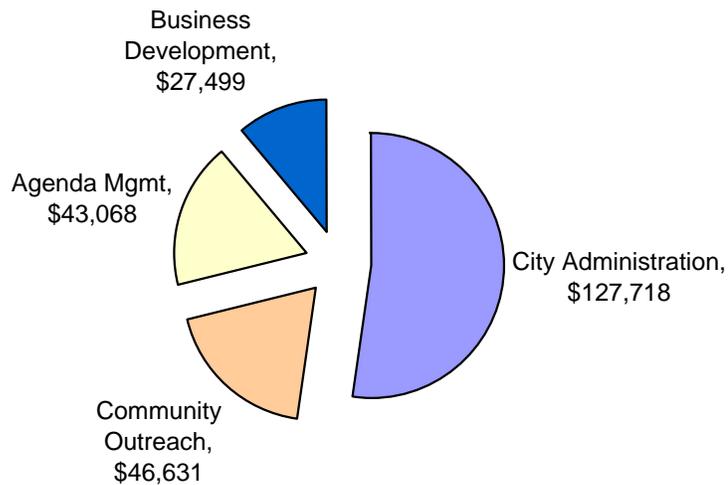
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	365,923	349,010	241,709	247,759	219,992
Operating	35,718	26,957	30,566	26,575	24,924
Capital Outlay					
Total	401,641	375,967	272,275	274,334	244,916

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
City Manager	1	1	1	1	1
Assistant City Manager	1	1	0	0	0
Coverage for Office	0	0	0	0	0.13
Executive Assistant to City Manager	1	0.5	0.5	0.5	0.5
Total	3	2.5	1.5	1.5	1.63

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

CITY MANAGER - DEPT 0200

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	234,291	241,179	156,262	160,422	131,682
12-01	REGULAR SALARIES & WAGES	42,735	21,093	21,284	23,210	26,375
21-00	F I C A TAXES	19,192	17,961	11,990	12,246	10,372
22-00	RETIREMENT CONTRIBUTION	42,191	41,367	28,763	29,356	29,241
23-00	EMPLOYEE HLTH & LIFE INS	19,390	17,943	13,783	12,950	12,179
23-02	DEP HLTH + EMPL PD LIFE	7,102	8,792	9,105	9,053	9,906
24-00	WORKMEN'S COMP PREMIUMS	1,022	675	522	522	237
*	PERSONNEL SERVICES	365,923	349,010	241,709	247,759	219,992
40-00	TRAVEL & PER DIEM	992	241	500	500	300
41-00	COMMUNICATN/FREIGHT SVCS	2,057	1,377	3,000	1,500	1,500
44-03	EQUIPMENT LEASES	3,681	3,597	3,700	3,280	3,700
44-04	VEHICLES - RENTAL & LEASE	3,465	3,485	3,600	3,485	581
45-01	FIRE/GENERAL LIAB INSUR	684	603	518	462	3,340
46-02	REPAIR/MNT AUTOS FLEET	0	104	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	0	0	1,000	500	500
49-07	COMPUTER OVERHEAD	14,725	9,230	8,642	8,642	8,647
51-00	OFFICE SUPPLIES	3,406	1,899	2,606	2,606	2,106
52-01	GASOLINE, OIL, LUBRICANTS	823	795	2,250	850	250
54-00	BOOKS/MEMBS/TRAINING/EDUC	5,885	5,626	4,750	4,750	4,000
*	OPERATING EXPENSES	35,718	26,957	30,566	26,575	24,924
		401,641	375,967	272,275	274,334	244,916

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
HUMAN RESOURCES – Dept 0218**

FUNCTION:

As a Division of the City Manager's Office, Human Resources (HR) provides support to all departments of the City of Punta Gorda in developing and administering personnel policies and for risk management services. Human Resources is responsible for employment, recruitment, employee relations, labor relations, salary administration, training, benefits, workers compensation, safety & loss control and related activities.

ACCOMPLISHMENTS:

Human Resources

New bargaining unit contracts were negotiated. The Fire contract was modified to defer for nine (9) months pay raises that were due Firefighters. New Police Officer and Sergeant's contracts were negotiated and went into effect November 4, 2009. These contracts are for three (3) years, with opener clauses. The City has begun bargaining with the Police unions. Negotiations with the Fire union are scheduled for the end of calendar year 2010.

Working in conjunction with the Information Technology (IT) Division, Human Resources is continuing the transition to more end-user friendly employee/employment software packages. These new systems will enable HR to more easily generate reports, allow employee access to benefits information, and otherwise streamline administrative functions. HR is working with IT and Sungard to develop an online application and tracking process that directly interfaces with the AS400 system that the City uses to manage its business processes. This will enable the generation of several reports that are currently tracked and created through manually analyzing data and inputting the information into spreadsheets.

The benefits component had a reasonably uneventful year, other than the challenges associated with open enrollment.

Risk Management

The City was able to close several long-running lawsuits. Additionally, the City was able to reach agreement with Hammer Construction regarding a lawsuit over payments made to Hammer for repairs that the firm did after Hurricane Charley. To all intents and purposes, this matter was laid to rest except that City staff may be required to testify on behalf of Hammer if a lawsuit is leveled against the City's excess insurance carriers.

The Risk Manager worked closely with TEAM Punta Gorda to bring TEAM's bicycle loaner program under the City's liability insurance umbrella. The City of Punta Gorda is now the only municipality in the State to offer such a program to its citizens and visitors.

The City continues to make significant progress in de-centralizing safety training and to rely more appropriately on Public Risk Management resources for such training. During this past year, employee safety coordinators and specialists in Public Works, Utilities, Police, and Fire worked together to provide very cost-effective CPR training for all those who required certification, as well as for others who the City identified as working in key

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
HUMAN RESOURCES – Dept 0218**

ACCOMPLISHMENTS: (continued)

areas where no one had such training. The City is moving forward with “train the trainers” programs for this and other certification processes. The City also sent an employee through OSHA certification training in order to expand its in-house training capabilities.

BUDGET NARRATIVE:

The employment picture continues to be very stable. The City experienced very few vacancies this year, and they were readily filled due to high unemployment in the area. Position vacancies for the upcoming fiscal year are projected to be very few. As has been the case recently, each vacancy will be scrutinized carefully to determine if the position can be left vacant. For those positions that must be filled, the recruiting and pre-employment costs will be borne by the hiring department utilizing funds that have been saved as a result of the vacancy.

Safety-related duties will continue to be “pushed out” into the operational departments, with training opportunities provided by Public Risk Management (PRM) and other cost-effective resources, including the City’s own trained employees. As a consequence, cost per employee to provide safety training should continue to be reduced.

In conjunction with annual open enrollment, the City held a Wellness and Benefits Fair. Last year’s effort was very successful. This year’s focus will be on encouraging the City’s employees and their dependents to participate in Blue Cross Blue Shield’s online health risk assessment (HRA) and to follow up with their physician.

Although the Police union contracts are for a three-year duration, the City and the unions are bound to bargain over wages, and each side may open one article of the contract for negotiation. It is anticipated that this effort will begin early 2011.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
HUMAN RESOURCES – Dept 0218
Key Performance Measures**

Goal

To provide to City departments and divisions timely and effective recruiting and hiring services for filling vacancies within the City in order to ensure that services we provide to our citizens are not negatively impacted by the loss of an employee. To provide risk and safety management services to all departments of the City.

Objective

To cost-effectively fill position vacancies within 60-days of receiving the personnel requisition from the affected department. To reduce costs associated with lost time accidents and damaged equipment.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total positions filled.	12	8	8	8
# Safety Inspections	76	2	N/A	N/A
# Employees provided Safety Training Classes	185	125	250	250
Efficiency:				
Cost per position filled	\$440	\$440	\$440	\$440
Cost per employee to provide safety training and awards program.	\$45	\$45	\$45	\$45
Service Quality:				
Average number of days to fill a vacancy	60	57	48	35
Reduction in employees injured over the last 12 months	0%	0%	0%	2%
Outcome:				
Percentage of positions filled within 90 days	95%	95%	98%	98%
Overall Reduction in workplace accidents.	0%	0%	0%	2%

Results

- TOTAL POSITIONS FILLED:** The total number of positions that were filled fell slightly. The City continued to not fill vacancies unless they were in enterprise fund departments that had sufficient revenues to cover expenses, or public safety. This trend will continue in the new fiscal year.
- # SAFETY INSPECTIONS / TRAINING:** Instead of daily specific work site inspections, supervisors and crew leaders are now responsible for ensuring that work sites are set up according to defined standards, and that the work is carried out according to procedure. The City completed a total rewrite of its safety manual and during the up-coming this will become the training and accountability tool for measuring progress on safety
- COST PER POSITION FILLED:** In spite of the reduction in number of positions that were filled, these costs are driven by the cost of pre-employment background investigations and testing.
- COST OF SAFETY TRAINING:** During FY2010 the City developed in-house trainers and utilized the services of Public Risk Management (PRM) to provide targeted safety training and we are moving forward with train-the-trainer programs so that the City will be more self-sufficient.
- AVERAGE DAYS TO FILL A POSITION:** Number of days required to fill a position fell due to the few number of positions that needed filling. When positions become available, the candidate pool is large and it is relatively to find a replacement. Definitely an employer's market!
- EMPLOYEE INJURIES:** The City did not reduce the number of workplace accidents during this year. With only a couple of exceptions, the accidents were due to circumstances out of the control of the individual or supervisor.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
HUMAN RESOURCES SUMMARY**

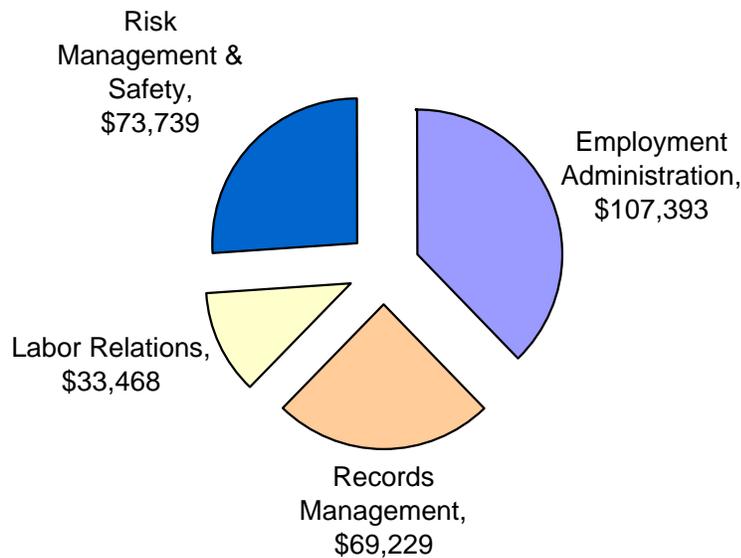
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	261,561	258,178	248,559	248,842	253,741
Operating	57,793	40,067	40,968	33,837	30,088
Capital Outlay	0	1,590	0	0	0
Total	319,354	299,835	289,527	282,679	283,829

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Human Resources Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Safety Officer	1	0	0	0	0
Total	4	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

HUMAN RESOURCES - DEPT 0218

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	75,795	77,318	77,357	78,199	77,062
12-01	REGULAR SALARIES & WAGES	93,424	87,899	89,004	88,614	88,664
14-00	OVERTIME PAY	371	0	0	0	0
21-00	F I C A TAXES	12,560	12,174	12,195	12,202	12,141
22-00	RETIREMENT CONTRIBUTION	30,582	25,809	26,950	26,950	30,659
23-00	EMPLOYEE HLTH & LIFE INS	20,649	22,132	22,554	22,350	24,358
23-01	COBRA,RETIREE,H A INSUR	148	1,394	0	0	0
23-02	DEP HLTH + EMPL PD LIFE	3,545	4,066	4,163	4,191	4,597
24-00	WORKMEN'S COMP PREMIUMS	740	423	336	336	260
25-00	UNEMPLOYMENT COMPENSATION	23,747	26,963	16,000	16,000	16,000
*	PERSONNEL SERVICES	261,561	258,178	248,559	248,842	253,741
31-13	RANDOM EMPLOYEE TESTING	3,505	4,090	4,200	3,200	3,200
31-20	RECRUITMENT	0	0	3,000	0	0
40-00	TRAVEL & PER DIEM	2,478	590	500	537	500
41-00	COMMUNICATIONS SERVICES	306	300	300	0	0
44-03	EQUIPMENT LEASES	1,196	766	1,500	1,500	1,500
45-01	FIRE/GENERAL LIAB INSUR	295	265	230	205	1,904
46-00	REPAIR & MAINTENANCE SVCS	40	0	90	0	0
46-02	REPAIR/MNT AUTOS FLEET	300	0	0	0	0
49-07	COMPUTER OVERHEAD	23,898	17,825	16,648	16,648	16,694
49-14	RECRUITMENT ADVERTISING	1,461	1,168	1,000	1,000	0
51-00	OFFICE SUPPLIES	6,514	3,682	4,000	3,800	3,800
52-15	SAFETY/PROMOTIONAL SUPPL	888	75	400	75	0
52-16	PRE-EMPLOYMENT COSTS	14,283	8,991	6,000	5,000	0
52-22	SAFETY SUPPLIES	103	477	400	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	2,526	1,336	400	1,007	400
54-02	SAFETY TRAINING	0	502	2,300	865	2,090
*	OPERATING EXPENSES	57,793	40,067	40,968	33,837	30,088
64-03	EQUIPMENT	0	1,590	0	0	0
*	CAPITAL OUTLAY	0	1,590	0	0	0
		319,354	299,835	289,527	282,679	283,829

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FINANCE - Dept. 0400**

FUNCTION:

The Finance Department is responsible for the fiscal management of the City, Procurement, and Billing and Collections. It is a service department providing many functions including accounting, auditing, analysis, financial reporting, cash and debt management, accounts payable and payroll services to all of the City departments. The department is custodian of all City funds. Responsibilities include budget preparation, budget administration on a day-to-day basis and the preparation of periodic and annual financial statements.

ACCOMPLISHMENTS:

The City's Comprehensive Annual Financial Report (CAFR) was prepared by finance staff. For the twenty-fourth consecutive year, the City has received the Certificate of Achievement for Excellence in Financial Reporting award issued by the Government Finance Officers Association (GFOA).

The Finance Department received GFOA's Distinguished Budget Presentation Award for the City's budget document for the fourth year. The award represents a significant achievement by the City. It reflects commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide and a communications device. Budget documents must be rated "proficient" in all four categories to receive the award. Finance is working on additional improvements and a fifth submittal for the FY2011 budget document.

Five year projections of revenues and expenditures have been developed for all major funds to assist in financial planning. These proformas have become an integral step in the annual financial planning process. A two-year implementation plan has been completed for using project codes to allow users to easily identify revenue streams and direct costs associated with any specific project. Completion of scanning two previous years' required archive documents, along with successful implementation of routine scanning of essential reports, documents, all required archive documents and internal control documents such as journal entries, budget transfers, travel authorizations, paid invoices, are now available through the optiview system for users to quickly access and retrieve. Elimination of paper pay advices has reduced staff time city-wide for those involved in creating and disseminating pay advices. Finance, with the assistance of H.R. and I.T. is striving to instill confidence in employees to access their personal information electronically. The majority of payments related to payroll and debt are now handled electronically. Other processes are being revised for increased efficiency, such as scanned and emailed travel requests, budget transfers, and payment notifications. Once an electronic signature program can be obtained, we anticipate even greater streamlining.

Finance has successfully completed cross-training, with a minimum of two staff, who can implement all date-sensitive, critical processes within the finance purview.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FINANCE - Dept. 0400**

BUDGET NARRATIVE:

The major initiatives begun in FY2010 will continue to be developed and improved upon in FY2011: efficiencies and controls within finance including full documentation of procedures and flow charts to assist in analysis of work flow as well as staff development. Other objectives for FY2011 include moving towards paperless processes in coordination with I.T.'s implementation of electronic signatures; improvement of revenue model for better determination of revenues; assistance in identifying solution alternatives for FY 2012 financial issues.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FINANCE - Dept. 0400
Key Performance Measures**

Goal

To ensure the safety of the City's assets and to provide accurate and timely financial information to all users; to collect and disburse all funds while maintaining financial stability and full integrity; to oversee development and implementation of the annual operating budget and 5-year capital improvement plan such that the revenues are maximized and expenditures minimized.

Objective

- Prepare a Comprehensive Annual Financial Report (CAFR), to be submitted for the award program by GFOA which recognizes excellence in reporting.
- Establish a budget preparation schedule to allow for adequate departmental planning, management review, public input and council discussion
- Prepare a budget that conforms to the GFOA guidelines for the distinguished budget award program
- Provide periodic financial updates
- Receive all revenues and process all payments in a timely and accurate manner

Indicator	Prior Years' Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Comprehensive Annual Financial Report	1	1	1	1
Financial Reports	12	12	12	12
Annual Operating Budget and Capital Imprv. Plan	1	1	1	1
No. of Funds	32	33	32	32
General Fund Budget (excludes.debt & trsfrs)	\$16.8 Million	\$15.8 Million	\$16.2 Million	\$15.6 Million
Efficiency:				
Per capita	\$41.82	\$45.37	\$44.56	\$44.05
Service Quality:				
Received the GFOA CAFR Award	YES	YES	To Be Submitted March 2011	To Be Submitted March 2012
Received the GFOA Budget Award	YES	YES	YES	To Be Submitted Dec 2010
Unqualified Audit Opinion	YES	YES	Scheduled Completion March 2011	Scheduled Completion March 2012
Outcome:				
% Financial Management policies met	100%	100%	100%	Proposed Budget 100%

Results

A major performance measure was to receive an unqualified audit opinion as well as award GFOA award for the City's Comprehensive Annual Financial Report for the FY Ended September 30, 2008. We have submitted the FY 2009 CAFR and will be submitting FY 2010 and FY 2011 CAFR's as well. We received the fourth, in as many applications, the "Distinguished Budget Presentation Award" for the FY 2010 Budget, and will be applying to the GFOA for award consideration for the FY 2011 Budget.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FINANCE SUMMARY**

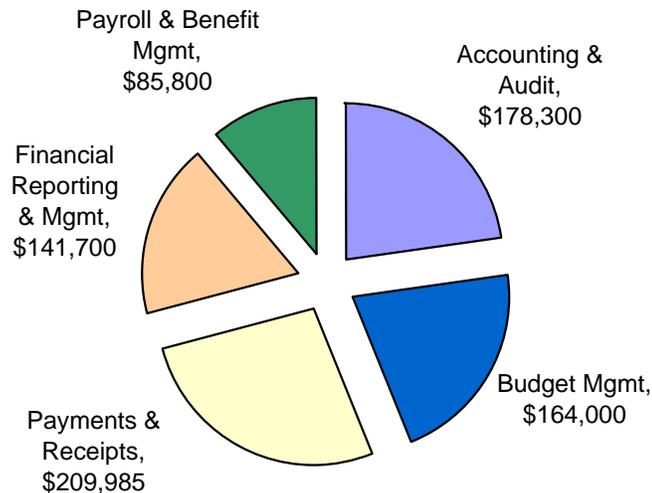
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	659,022	695,284	699,939	702,364	715,717
Operating	79,127	75,526	70,149	69,407	64,068
Capital Outlay				1,440	0
Total	<u>738,149</u>	<u>770,810</u>	<u>770,088</u>	<u>773,211</u>	<u>779,785</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Finance Director	1	1	1	1	1
Controller	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Accountant	2	2	2	2	2
Payroll Coordinator	1	1	1	1	1
Senior Accounting Clerk	1	1	1	1	1
Accounting Clerk	1	1	1	1	1
Total	8	8	8	8	8

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

FINANCE - DEPT 0400

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	186,620	192,076	190,557	192,640	189,828
12-01	REGULAR SALARIES & WAGES	297,478	310,115	308,192	308,748	307,013
21-00	F I C A TAXES	35,533	36,751	36,450	36,576	36,304
22-00	RETIREMENT CONTRIBUTION	66,337	75,398	80,797	81,578	91,916
23-00	EMPLOYEE HLTH & LIFE INS	51,477	57,418	60,145	59,202	64,954
23-02	DEP HLTH + EMPL PD LIFE	19,842	22,285	22,789	22,611	24,920
24-00	WORKMEN'S COMP PREMIUMS	1,735	1,241	1,009	1,009	782
*	PERSONNEL SERVICES	659,022	695,284	699,939	702,364	715,717
31-00	PROFESSIONAL SERVICES	3,560	4,151	900	930	930
32-00	ACCOUNTING & AUDITING	13,806	14,409	15,150	14,433	15,150
40-00	TRAVEL & PER DIEM	1,359	2,239	1,750	1,750	1,670
41-00	COMMUNICATIONS SERVICES	0	1	0	0	0
44-03	EQUIPMENT LEASES	2,176	2,176	2,176	2,176	2,170
45-01	FIRE/GENERAL LIAB INSUR	671	596	508	453	5,361
47-00	PRINTING & BINDING	1,107	252	0	0	0
49-07	COMPUTER OVERHEAD	46,163	43,610	40,665	40,665	32,787
51-00	OFFICE SUPPLIES	6,708	5,459	6,000	6,000	4,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	3,577	2,633	3,000	3,000	2,000
*	OPERATING EXPENSES	79,127	75,526	70,149	69,407	64,068
64-03	EQUIPMENT	0	0	0	1,440	0
*	CAPITAL OUTLAY	0	0	0	1,440	0
		738,149	770,810	770,088	773,211	779,785

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PROCUREMENT - Dept. 0405**

FUNCTION:

The function of the Procurement Division is that of a service-oriented operation fulfilling the procurement and supply requirements of the various departments within the City.

This division is organized into three (3) sections: Administration/Purchasing, Contracts/Construction and Materials Management Section. Administration/Purchasing is responsible for the procurement of suitable materials, supplies, equipment and services for departments and obtaining the maximum value for each tax dollar spent. The Contract/Construction section is responsible for managing the various services, commodities, consultant and construction contracts and ensuring that all services and commodities are in compliance with the contract documents. The Materials Management Section is responsible for receiving and issuing goods, controlling utility and maintenance/repair/operation materials and courier service and disposing of surplus property.

ACCOMPLISHMENTS:

A total of 273 (16% increase from FY 08/09) term contracts are currently in effect and being managed by the division. These contracts will allow Departments to increase efficiency when ordering required commodities and services at a substantial unit price savings. Several new term contracts were established this year, such as purchase of pavers, installation of pavers, overhead door repairs, telephone maintenance, various attorney services, and street light maintenance. Procurement is actively renegotiating annual contracts and requesting price reductions of 5%. Procurement currently administrates five (5) contracts with revenue generating provisions for piggy-backing agencies.

The Procurement Team continues to utilize GovDeals as the City's main method for sale of surplus property. During the time period of August 2009 through June 2010, the City held one (1) auction and the gross sales were \$28,099.52.

BUDGET NARRATIVE:

Procurement's budget will be minimally supported by administrative fees received through revenue generating contracts. The support is estimated at \$3,000.00.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PROCUREMENT - Dept. 0405
Key Performance Measures**

Goal

The Procurement Division provides purchasing and contracting services to ensure efficient and effective procurement of specified goods and services at the best price, value, quality and timeliness as is required by our customers. The Procurement Team's goal is also to ensure fair and open competition to all interested vendors.

Objective

Complete formal solicitations, for Department requests received prior to September 30th, within the budgeted fiscal year. Complete solicitations in accordance with established policies and standards.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Solicitations processed \$5,000+	201	186	135	122
# Purchase Orders issued	1494	1478	1010	850
Efficiency:				
Per Capita	\$31.67	\$30.89	\$29.78	\$27.15
Value of Inventory issued	\$248,643.48	\$323,568.78	\$300,000.00	\$280,000.00
Service Quality:				
Customer satisfaction survey - % above satisfactory	96.15%	97.32%	93%	90%
Outcome:				
% of formal solicitations awarded	89.5%	89.3%	80%	80%
% of inventory accuracy	99.9%	99.9%	99%	99%

Results

The output indicators have been decreased reflecting the decrease in the City's budget and performance deficiencies and are related to the reduced staff resources to process Departmental requests. Procurement's output is directly associated to the City's approved annual budget.

The customer satisfaction survey reflects the decline of staff resources for processing Departmental requests at the level of efficiency provided prior to reduction in staff.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PROCUREMENT SUMMARY**

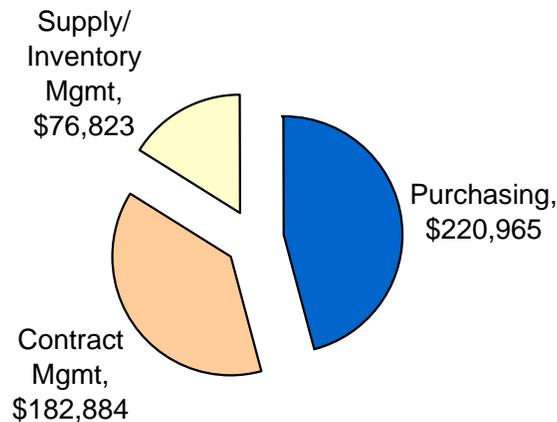
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	481,219	461,304	435,965	443,371	431,279
Operating	76,441	63,421	57,872	73,361	49,393
Capital Outlay	1,300	0	0	0	0
Total	558,960	524,725	493,837	516,732	480,672

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Procurement Manager	1	1	1	1	1
Purchasing & Contracts Supervisor	1	1	1	1	1
Purchasing Agent II	1	1	1	1	1
Purchasing Agent I	2	3	2	2	2
Assistant Buyer	2	0	0	0	0
Administrative Assistant	0	0	0.5	0.5	0.5
Warehouse Supervisor	1	1	1	1	1
Inventory Clerk	1	1	0.75	0.75	0.75
Total	9	8	7.25	7.25	7.25

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

PROCUREMENT - DEPT 0405

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	338,182	326,782	312,800	317,723	300,431
21-00	F I C A TAXES	24,830	24,006	22,943	23,277	22,004
22-00	RETIREMENT CONTRIBUTION	51,088	49,594	45,207	46,558	50,071
23-00	EMPLOYEE HLTH & LIFE INS	48,522	43,133	38,294	38,921	40,669
23-02	DEP HLTH + EMPL PD LIFE	13,391	15,054	15,123	15,294	16,836
24-00	WORKMEN'S COMP PREMIUMS	5,206	2,735	1,598	1,598	1,268
*	PERSONNEL SERVICES	481,219	461,304	435,965	443,371	431,279
31-00	PROFESSIONAL SERVICES	8,334	4,166	10,000	25,000	1,000
40-00	TRAVEL & PER DIEM	904	53	1,350	1,350	100
41-00	COMMUNICATIONS SERVICES	628	148	60	60	60
41-03	POSTAGE & EXPRESS CHARGES	178	0	30	30	30
44-03	EQUIPMENT LEASES	2,790	1,975	2,000	2,000	1,850
44-05	CLOTHING & UNIFORMS	646	53	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	1,467	1,307	1,132	1,621	5,461
46-08	R&M AUTOS/TRUCKS FLEET	56	88	515	515	515
46-09	REPAIR/MNT EQUIP FLEET	356	0	900	900	900
49-01	LEGAL ADVERTISING	527	668	300	300	300
49-07	COMPUTER OVERHEAD	53,061	49,912	36,663	36,663	36,005
51-00	OFFICE SUPPLIES	1,759	1,219	1,350	1,350	800
52-01	GASOLINE, OIL, LUBRICANTS	423	290	600	600	450
52-21	DEPT MATERIALS & SUPPLIES	1,849	739	900	900	500
52-24	CLOTHING & UNIFORMS	0	0	72	72	72
54-00	BOOKS/MEMBS/TRAINING/EDUC	3,463	2,803	2,000	2,000	1,350
*	OPERATING EXPENSES	76,441	63,421	57,872	73,361	49,393
64-03	EQUIPMENT	1,300	0	0	0	0
		1,300	0	0	0	0
		558,960	524,725	493,837	516,732	480,672

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901**

FUNCTION:

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs, and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

The Public Works Department has a multitude of responsibilities throughout the City. The department as a whole works as a team, executing on a daily basis services essential to the well-being of its residents and visitors, performing duties designed to provide pleasing results to all who come to Punta Gorda.

ACCOMPLISHMENTS:

- Construction management for Linear Park, Ph. I, Downtown Flooding Improvements, Pompano-Shreve Street widening & intersection improvements, and the Multi-use Regional Trail (MURT) Ph. I
- Survey, design & construction management for the Public Works / Utilities Campus, U.S. 41 southbound & Marion Avenue beautification, Virginia Street & Taylor Street On-Street parking, Multi-Use Regional Trail (MURT) Ph. II & III, Monaco Drive sidewalk at U.S. 41, East Retta Esplanade On-Street parking and sidewalk, Retta Esplanade road extension, Olympia Avenue streetscape and Ponce de Leon Park BBQ pit shelter
- Inspection & compliance certification of 4 SWFWMD permits
- Processed four special permit applications for docks
- Performed commercial development inspections for right-of-way and stormwater
- Investigated drainage complaints and developed course of action for repairs
- Completed twice annual traffic counts at 45 locations.

As a waterfront community, continued maintenance of seawalls and canals is essential to boating safety and property values. Work performed throughout the canal system includes:

- 6,800 feet of seawall replacement
- 8,800 feet of seawall cap replaced
- Dredging of the Ponce de Leon Channel, Bass Inlet, Pompano Inlet and Snook Inlet.

Maintenance of the streets, storm sewers, swales and sidewalks remained a high priority for the department. Accomplishments include:

- Paving 6.2 miles of streets, applying asphalt rejuvenation to 4 miles of streets, restriping of 2.5 miles of City streets
- Replacing 1,250 ft. of sidewalk, completing/repairing 31 drainage projects
- Inspecting/cleaning 1,450 catch basins.

In addition to the annual maintenance programs, the Public Works Department has undertaken numerous projects citywide including:

- Seawall design study, Seawall GIS mapping, Harborwalk East and West design
- Sidewalk replacement at Public Safety Building.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901**

ACCOMPLISHMENTS: (continued)

With 100+ acres of City parkland and amenities, accomplishments this year included:

- Installation of lighting at the Cooper St. Recreation Center basketball court
- Secured privacy screen at Hounds on Henry Dog Park
- Repair and painting all City facility, park and welcome signs
- Hand-watering of transplanted trees in City rights-of-way and new plants material throughout the City at parks, U.S. 41, City facilities and right-of-ways
- Trimming and fertilizing of 300+ Beautification trees in City rights-of-way
- Maintenance of beautification sites on U.S. 41, U.S. 17, Streetscape & City entrance features including mowing maintenance for West Marion Avenue medians
- Maintenance of the Public Works / Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Hector House Plaza aka Pocket Park, Herald Court West & courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana and all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs
- Completed annual mangrove trimming and exotic plant removal programs
- Delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs.

Sanitation has continued to collect refuse & yard waste from approximately 10,300 residential accounts and performs service to approximately 450 commercial accounts. With the implementation of a 2-bin curbside single stream recycling program, residential units diverted 3,700 tons of recyclables from the waste stream. This is a positive reflection that the City and its residents care about the environment. Approximately 9,400 tons of refuse and 2,500 tons of yard waste was transported to the Charlotte County Landfill.

Public Works continues to play an important part in the hurricane recovery efforts by providing a wide range of services. Staff works as First-In team members, being on hand prior, during and immediately following any storm event. Through the coordinated efforts of Public Works, in the event of a storm event, debris is collected and removed from the City within days following the storm.

The Public Works Administrative Division continues to provide utility locates and customer service, in addition to managerial and clerical support to all divisions within the Public Works Department with a strong emphasis on service and teamwork.

BUDGET NARRATIVE:

Proposed budget request reflects normal operations which include operations for the Administration Division of Public Works:

- Create & administer work orders for the six Public Works divisions
- Provide customer service to residents & business proprietors
- Oversee the department's records & records retention according to State guidelines.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901
Key Performance Measures**

Goal

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

Objective

To ensure managerial & clerical support to all divisions in Public Works. To provide & ensure excellent customer service to citizens of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of service requests taken from residents	1629	1750	2054	2150
# of Sanitation service requests taken from residents	<u>1595</u> Total 3224	<u>2863</u> Total 4613	<u>2231</u> Total 4285	<u>2300</u> Total 4450
Efficiency:				
Cost per capita	16.14	16.70	16.41	16.28
Service Quality:				
# of service requests completed within established timeline	3031	4516	4171	4240
Outcome:				
% of service requests completed in fiscal year	94%	97%	92%	95%

Results

The Administrative Division of Public Works has again met its goal of processing service requests with a high production percentage of completed service requests.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUBLIC WORKS ADMINISTRATION SUMMARY**

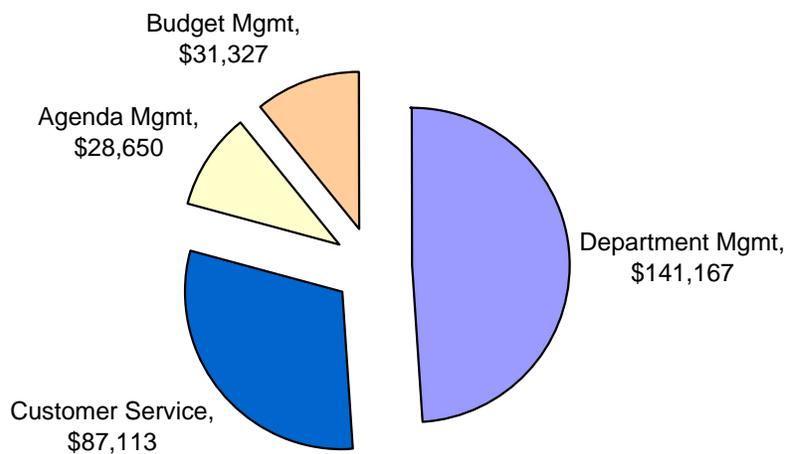
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	237,617	246,548	250,168	248,617	254,957
Operating	47,292	37,164	35,583	36,135	33,300
Capital Outlay					
Total	284,909	283,712	285,751	284,752	288,257

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Public Works Director	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total	3	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**PUBLIC WORKS
ADMINISTRATION - DEPT 0901**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	99,517	101,995	102,859	102,410	102,466
12-01	REGULAR SALARIES & WAGES	74,432	76,863	77,561	77,377	77,264
21-00	F I C A TAXES	13,140	13,424	13,438	13,485	13,443
22-00	RETIREMENT CONTRIBUTION	26,496	28,208	29,228	29,228	33,250
23-00	EMPLOYEE HLTH & LIFE INS	19,507	21,532	22,554	22,200	24,358
23-02	DEP HLTH + EMPL PD LIFE	3,885	4,066	4,163	3,552	3,893
24-00	WORKMEN'S COMP PREMIUMS	640	460	365	365	283
*	PERSONNEL SERVICES	237,617	246,548	250,168	248,617	254,957
40-00	TRAVEL & PER DIEM	1,796	1,878	1,718	1,718	797
41-00	COMMUNICATIONS SERVICES	1,964	1,801	1,500	1,500	1,500
44-03	EQUIPMENT LEASES	3,357	2,554	2,760	2,760	2,760
45-01	FIRE/GENERAL LIAB INSUR	659	608	537	1,089	4,277
46-00	REPAIR & MAINTENANCE SVCS	89	0	200	200	200
46-02	REPAIR/MNT AUTOS FLEET	4,303	910	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	0	0	2,250	2,250	2,250
49-07	COMPUTER OVERHEAD	28,059	23,395	21,923	21,923	17,896
51-00	OFFICE SUPPLIES	1,448	1,688	1,500	1,500	1,000
52-01	GASOLINE, OIL, LUBRICANTS	3,161	2,182	1,100	1,100	1,100
52-21	DEPT MATERIALS & SUPPLIES	743	1,010	1,220	1,220	1,220
52-22	SAFETY SUPPLIES	0	50	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,713	680	875	875	300
54-02	SAFETY TRAINING	0	408	0	0	0
*	OPERATING EXPENSES	47,292	37,164	35,583	36,135	33,300
		284,909	283,712	285,751	284,752	288,257

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
ENGINEERING DIVISION - Dept/Div 0908**

FUNCTION:

The Engineering Division provides technical support & services to all City departments, designs, serves as project management and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements & maintenance projects, reviews & presents proposed canal construction applications for special permits to Punta Gorda Isles Canal Maintenance District, Burnt Store Isles Canal Maintenance District & City Council. Staff also serves as the point of contact relating to the NPDES Storm Water Permit.

ACCOMPLISHMENTS:

The Engineering Division has accomplished the following during FY 2010:

- Design and construction of Cooper Street Public Works & Utilities Campus site work
- Design and construction of Cooper Street Public Works & Utilities Campus interior build-out
- Construction of Linear Park, Phase I
- Completion of construction on Downtown Flooding project
- Assisted in tenant build-out negotiations for Herald Court Centre
- Design and construction of U.S. 41 Southbound beautification (trees and pavers)
- Design and construction of Taylor Street On-Street Parking
- Design and construction of Virginia Street On-Street Parking
- Design and construction of Marion Avenue beautification (trees and pavers)
- Construction of Pompano-Shreve widening and intersection improvements
- Participated with County on Aqui Esta improvements
- Construction of Multi Use Regional Trail (MURT) Phase I
- Design of Multi Use Regional Trail (MURT) Phases II & III
- Represent City on FDOT City-wide traffic signal retiming study
- Design and construction of Monaco Drive sidewalk at U.S. 41
- Assisted in Seawall Design Study
- Assisted in Seawall GIS Mapping
- Assisted in design of Harborwalk East and West
- Completed two Traffic Studies in Cooperation with Police Department
- Monitored traffic counts at 45 locations
- Design and construction of East Retta On-Street parking and sidewalk
- Sidewalk replacement at Public Safety Building (ADA Compliance)
- Design and construction of Retta Extension
- Processed four special permit applications for docks
- Inspection and Compliance for 4 SWFWMD Permits at various City properties
- Developed maintenance specifications for Roadway Lighting Maintenance Contract
- Coordinate with County for Traffic Signal Maintenance through Inter-local Agreement
- Coordinated with FDOT for repair of anchor bolts on seven traffic signal poles believed to be damaged in Hurricane Charley
- Represented City on MPO Technical Advisory Committee (TAC)
- Represented City on Community Traffic Safety Team (CTST)
- Represented City on Bicycle Pedestrian Advisory Committee (BPAC)
- Attended City-County joint meetings

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
ENGINEERING DIVISION - Dept/Div 0908**

ACCOMPLISHMENTS: (continued)

- Attended MPO board meetings
- Represented City on long range planning for Hazards Mitigation Study
- Completed design of Olympia Avenue streetscape (drainage, trees and pavers)
- Coordinate with County on air conditioning chiller screening and landscaping at Courthouse
- Present options to City Council regarding Dog Park
- Present options to City Council for delineators at Marion-Bal Harbor intersection
- Present options to City Council for Henry Street/Marion Avenue intersection
- Annual bridge inspection review and work order generation
- Design and construction of shelter at Ponce de Leon Park BBQ Pit

BUDGET NARRATIVE:

In FY 2011, the Engineering Division will oversee several design and construction projects. Projects will include Carmalita Street Drainage Improvements, San Rocco Drainage Improvements, construction of Multi Use Regional Trail (MURT) Phases II & III, design of MURT IV, design and construction of various phases of Harbor Walk, design and construction of various phases of Linear Park, oversee Florida Department of Environmental Regulation requirements (NPDES and TMDL issues), design and construction management for demolition of Henry Street property.

The Engineering division is reducing one of the Engineering Technician positions by one day bi-weekly.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
ENGINEERING DIVISION - Dept/Div 0908
Key Performance Measures**

Goal

The Engineering Division provides technical support and services to all departments of the City, designs, manages and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements and maintenance projects in order for the City to grow and develop into an attractive community for the citizens of Punta Gorda.

Objective

Complete projects managed by division's project managers within the fiscal year.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total budget	8,901,000	19,229,000	17,194,000	5,910,000
Efficiency:				
Cost per capita	29.21	29.41	25.85	25.38
Service Quality:				
# projects completed within established timelines	18	20	24	27
Outcome:				
% of projects completed in fiscal year	95%	95%	95%	95%

Results

The Engineering Division continues to perform effective and efficient management of the City's capital improvement projects. The number of projects will increase due in part to current larger projects nearing completion and a variety of smaller projects coming online.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
ENGINEERING DIVISION SUMMARY**

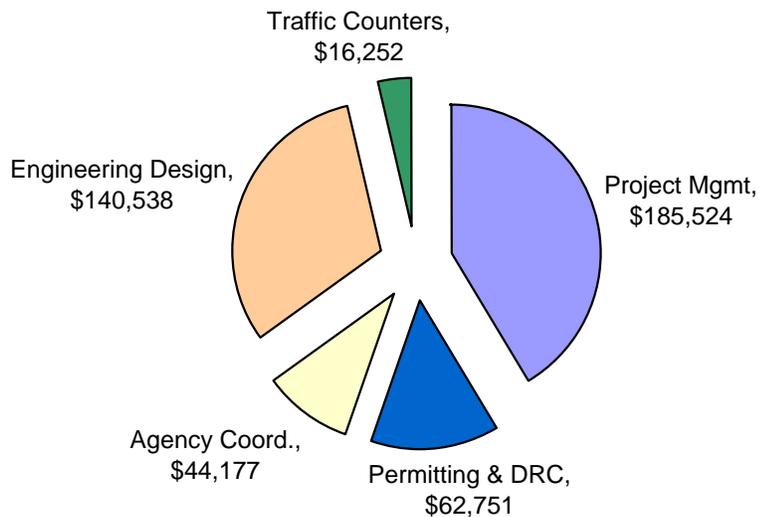
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	468,670	429,214	408,110	407,404	409,527
Operating	46,996	70,440	40,977	41,219	39,715
Capital Outlay					
Total	515,666	499,654	449,087	448,623	449,242

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
PW Engineering Manager	1	1	1	1	1
Senior Project Manager	2	2	1	1	1
Project Manager	1	1	1	1	1
Engineering Technician II	2	2	2	2	1.9
Total	6	6	5	5	4.9

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**PUBLIC WORKS
ENGINEERING - DEPT 0908**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	335,767	299,305	288,794	288,505	283,385
14-00	OVERTIME PAY	295	0	250	250	125
21-00	F I C A TAXES	24,824	21,955	21,167	21,073	20,718
22-00	RETIREMENT CONTRIBUTION	43,300	54,283	46,826	46,826	52,449
23-00	EMPLOYEE HLTH & LIFE INS	32,918	30,573	30,149	29,670	32,550
23-02	DEP HLTH + EMPL PD LIFE	16,067	15,617	15,041	15,197	16,792
24-00	WORKMEN'S COMP PREMIUMS	15,499	7,481	5,883	5,883	3,508
*	PERSONNEL SERVICES	468,670	429,214	408,110	407,404	409,527
34-00	CONTRACTUAL SERVICES	0	29,733	0	0	0
40-00	TRAVEL & PER DIEM	312	64	800	800	300
41-00	COMMUNICATIONS SERVICES	2,084	447	550	550	550
44-05	CLOTHING & UNIFORMS	353	0	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	1,926	1,711	1,477	1,719	5,078
46-00	REPAIR & MAINTENANCE SVCS	0	310	400	400	400
46-08	R&M AUTOS/TRUCKS FLEET	3,092	2,908	3,600	3,600	3,600
49-07	COMPUTER OVERHEAD	33,319	29,600	23,830	23,830	22,917
51-00	OFFICE SUPPLIES	521	1,008	3,000	3,000	1,800
52-01	GASOLINE, OIL, LUBRICANTS	2,970	2,092	2,900	2,900	2,400
52-21	DEPT MATERIALS & SUPPLIES	1,718	1,084	3,070	3,070	1,820
52-22	SAFETY SUPPLIES	33	0	50	50	50
52-24	CLOTHING & UNIFORMS	0	0	300	300	300
54-00	BOOKS/MEMBS/TRAINING/EDUC	668	1,483	1,000	1,000	500
*	OPERATING EXPENSES	46,996	70,440	40,977	41,219	39,715
		515,666	499,654	449,087	448,623	449,242

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FACILITIES MAINTENANCE - Dept. 1515**

FUNCTION:

The Facilities Maintenance Division provides routine maintenance for all City buildings. The Division prepares preventive maintenance programs that insure high serviceability of building infrastructures, provides contract administration and project management for City building rehabilitation or replacement and provides new electrical install and maintenance for buildings and street/park decorator lights.

ACCOMPLISHMENTS:

This year the Facilities Maintenance Division:

- Built and installed electrical panels for Block Party event
- Worked with Engineering Division with power issues around the City
- Installed ceiling projectors at Public works and Utilities
- Performed evaluation of possibility of energy efficient street lighting
- Worked with the Police Department in changing confirmation lights
- Performed countless more maintenance projects
- Installed electric shutter on the City Hall Annex 3rd Floor.

BUDGET NARRATIVE:

The Facilities Maintenance Division working within the Public Works Department works in conjunction with the Parks & Grounds Division. This has helped facilitate movement of manpower within Parks & Grounds to cover all required activities. The proposed budget reflects the continued operation and maintenance performed by the Division with work to include:

- Maintenance of approximately 700 street lights throughout the City
- Maintenance of the 70 confirmation lights
- Oversee contracts for fountain operations, janitorial, elevator, diesel tank, fire alarm, fire sprinklers and pest control services
- Install hurricane shutters on City buildings when threat of impending storm
- Perform maintenance, repairs & alterations to thirteen City-owned buildings including: Police Dept., Bayfront Center, Warehouse, Water Plant, City Hall, Annex, Freeman House, Laishley Park Municipal Marina, Cooper Street Recreation Center, Public Works & Utilities Campus and Fire Stations #2 & #3.
- Installation of hurricane shutters on the Freeman House.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FACILITIES MAINTENANCE - Dept. 1515
Key Performance Measures**

Goal

The goal of City of Punta Gorda Facilities Division is to keep all City buildings operational, clean and in compliance with certifications for elevators, air conditioning, sprinklers and fire alarms for both employees and visitors in an efficient and cost-effective manner. We are also charged with maintaining EPA standards for various fuel tanks utilized by various City Departments.

Objective

Facilitate a smooth transition into Public Works as a result of budgetary cutbacks. Continue to provide a high level of service to various City Departments while maintaining routine required maintenance to existing facilities. Assist in bringing new facilities on-line in Lashley Park.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# Emergency Calls & Repairs	20-25	26-35	26-35	26-35
# Standard Work Orders	60+	1,119	1,700	1500
# Special Projects	6	5	3	0
# Contracts supervised	9+	9+	9+	9+
Efficiency:				
Cost per Capita	55.95	54.33	57.17	44.73
Service Quality:				
% customer satisfaction with response times and product completion	96%	96%	96%	96%
Outcome:				
% Same day response to calls	95%	95%	90%	90%
% Projects completed on time	95%	95%	90%	90%
% Projects completed within budget projections	100%	100%	95%	100%

Results

City facilities were maintained in an efficient manner while they were kept clean and functional for their given city purpose.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FACILITIES MAINTENANCE SUMMARY**

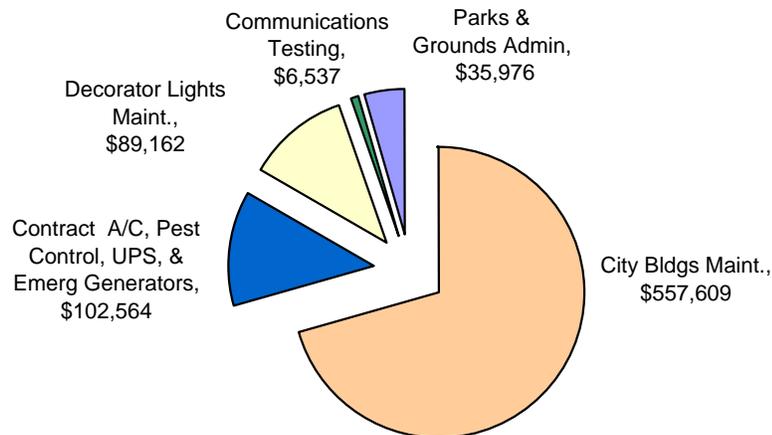
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	257,206	201,914	206,854	206,877	210,795
Operating	702,038	713,398	730,083	762,363	581,053
Capital Outlay	28,332	7,678	0	22,802	0
Total	987,576	922,990	936,937	992,042	791,848

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Public Works Supervisor	1	1	1	1	1
Electrician	1	1	1	1	1
Facilities Maintenance Worker III	1	1	1	1	1
Facilities Maintenance Worker II	1	0	0	0	0
Total	4	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**PUBLIC WORKS
FACILITIES MAINTENANCE - DEPT 1515**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	170,267	130,304	132,316	132,557	131,810
12-03	SPECIAL DETAIL	0	-751	0	0	0
14-00	OVERTIME PAY	10,333	10,152	10,000	10,000	10,000
21-00	F I C A TAXES	13,396	10,406	10,517	10,492	10,465
22-00	RETIREMENT CONTRIBUTION	25,639	21,422	23,055	23,188	26,235
23-00	EMPLOYEE HLTH & LIFE INS	23,300	21,532	22,554	22,200	24,358
23-02	DEP HLTH + EMPL PD LIFE	6,026	4,066	4,163	4,191	4,597
24-00	WORKMEN'S COMP PREMIUMS	8,245	4,783	4,249	4,249	3,330
*	PERSONNEL SERVICES	257,206	201,914	206,854	206,877	210,795
34-00	CONTRACTUAL SERVICES	8,235	0	0	0	0
34-14	PEST CONTROL	5,845	3,013	3,610	3,616	3,610
34-17	JANITORIAL	88,854	68,762	71,920	82,320	71,920
34-24	PAINTING	9,124	13,289	5,000	5,000	1,000
34-25	AIR CONDITIONING	24,424	32,394	32,691	32,691	32,691
34-26	ROOFING	8,063	307	0	0	0
34-32	FENCING	0	2,300	0	0	0
40-00	TRAVEL & PER DIEM	0	330	500	500	200
41-00	COMMUNICATIONS SERVICES	1,181	1,003	655	655	655
43-01	ELECTRICITY	159,215	178,141	218,500	218,500	203,500
43-02	WATER & SEWER	45,165	55,519	56,900	56,900	56,900
44-05	CLOTHING & UNIFORMS	1,220	0	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	225,481	224,036	205,520	206,659	90,254
46-01	REPAIR/MAINT BUILDINGS	90,604	107,541	94,930	118,755	84,930
46-08	R&M AUTOS/TRUCKS FLEET	5,678	4,913	5,000	5,000	5,000
46-09	REPAIR/MNT EQUIP FLEET	0	0	500	500	500
46-16	STREET DECORATOR LIGHTS	-141	0	0	0	0
49-07	COMPUTER OVERHEAD	7,587	4,300	2,001	2,001	6,437
51-00	OFFICE SUPPLIES	675	493	500	500	300
52-01	GASOLINE, OIL, LUBRICANTS	5,316	3,361	4,905	4,905	4,905
52-21	DEPT MATERIALS & SUPPLIES	14,978	13,213	25,051	21,961	17,051
52-22	SAFETY SUPPLIES	44	112	250	250	250
52-24	CLOTHING & UNIFORMS	0	21	700	700	350
54-00	BOOKS/MEMBS/TRAINING/EDUC	490	350	950	950	600
*	OPERATING EXPENSES	702,038	713,398	730,083	762,363	581,053
62-01	CONSTRUCTION AND/OR IMPRV	23,993	5,226	0	22,802	0
64-03	EQUIPMENT	4,339	2,452	0	0	0
*	CAPITAL OUTLAY	28,332	7,678	0	22,802	0
		987,576	922,990	936,937	992,042	791,848

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
RIGHT-OF-WAY MAINTENANCE DIVISION - Dept/Div 0916**

FUNCTION:

The Right-of-Way Maintenance Division is responsible for maintenance of streets, storm sewers, swales, sidewalks and related appurtenances located within the right-of-ways. Normal operations include traffic sign maintenance and repair, storm sewer cleaning, right-of-way mowing, tree trimming, swale improvements and street sweeping. The scope of operations includes 110 miles of improved streets and 220 miles of stormwater drainage systems.

ACCOMPLISHMENTS:

Accomplishments include paving of 6.2 miles of streets, applying asphalt rejuvenation to 4 miles of streets, replacing 1,250 feet of sidewalk, completing/repairing 31 drainage projects, inspecting/cleaning 1,450 catch basins and performed restriping of 2.5 miles of City streets.

In addition to the annual maintenance programs, the Right-of-Way Division has undertaken numerous projects Citywide including: improved drainage on San Rocco Dr. and Madrid Ct., in addition to constructing the parking lot and roadway at the Cooper Street Complex.

Staff was reduced by one position providing a cost saving measure.

BUDGET NARRATIVE:

Throughout FY 10/11, the Right-of-Way Division will continue its established program of work which includes:

- 6.2 mile of paving City streets
- 4 miles of rejuvenation throughout the City
- Inspection of 24.5 miles for street sweeping
- Replacement of 1,250 feet of City sidewalk
- Removal of dead trees located in the City right-of-way
- Maintenance of railroad crossings located within the City
- Patch and repair City asphalt & brick streets
- Repair or replace drainage structures, road crossings & outfall pipes
- Re-work residential swales, open ditches at both existing and new construction sites
- Mow & trim City right-of-ways
- Inspect and repair bridges located within the City
- Maintain and replace traffic signage throughout the City
- Construction of special projects that arise during the fiscal year
- Routine maintenance of three bridges within the City.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
RIGHT-OF-WAY MAINTENANCE DIVISION - Dept/Div 0916
Key Performance Measures**

Goal

The Right-of-Way Maintenance Division is responsible for maintenance of 110 miles of improved streets which includes resurfacing, rejuvenation and microsurfacing allowing for the safe vehicular navigation throughout the City by citizens and visitors.

Objective

Provide an effective street maintenance program through established pavement management program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total mileage of streets City maintains	110	110	110	110
Efficiency:				
Cost of miles resurfaced	\$173,517	\$295,000	\$750,000	\$650,000
Cost mile rejuvenated	\$101,586	\$113,542	\$40,000	\$50,000
Service Quality:				
# of miles completed within established timeline	12	15.3	10.2	8.5
Outcome:				
% of miles maintained in fiscal year	16%	14%	9%	8%

Results

The Right-of-Way Division continued its annual street maintenance program with paving of 6.5 mile of streets and applying asphalt rejuvenation to 4 miles of streets throughout the City.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
RIGHT-OF-WAY MAINTENANCE DIVISION SUMMARY**

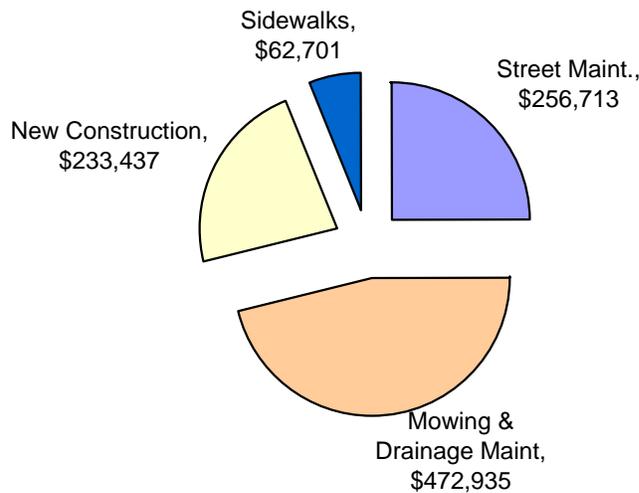
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	940,253	920,574	934,538	881,668	897,031
Operating	194,705	130,932	174,473	172,745	128,755
Capital Outlay	0	0	0	1,295	0
Total	<u>1,134,958</u>	<u>1,051,506</u>	<u>1,109,011</u>	<u>1,055,708</u>	<u>1,025,786</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	0	0	0	0
PW Crew Chief	2	2	2	2	2
Equipment Operator III	3	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	5	5	4	3	3
Traffic Control Technician	1	1	1	1	1
Total	17	16	15	14	14

Service Costs



See Gas Tax Funds page 3.033 for balance of services provided by Right of Way

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**PUBLIC WORKS
RIGHT-OF-WAY MAINTENANCE - DEPT 0916**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	607,567	598,953	601,501	569,251	565,866
12-03	SPECIAL DETAIL	0	-3,152	0	0	0
14-00	OVERTIME PAY	16,092	16,577	16,000	16,000	16,000
21-00	F I C A TAXES	45,603	44,783	44,575	42,439	42,244
22-00	RETIREMENT CONTRIBUTION	95,759	87,994	93,767	88,347	100,515
23-00	EMPLOYEE HLTH & LIFE INS	99,714	105,864	112,772	103,602	113,669
23-02	DEP HLTH + EMPL PD LIFE	26,902	29,125	30,293	26,399	28,913
24-00	WORKMEN'S COMP PREMIUMS	48,616	40,430	35,630	35,630	29,824
*	PERSONNEL SERVICES	940,253	920,574	934,538	881,668	897,031
40-00	TRAVEL & PER DIEM	2,498	1,582	1,224	1,224	724
41-00	COMMUNICATIONS SERVICES	1,483	813	1,118	1,118	1,118
44-05	CLOTHING & UNIFORMS	5,445	3,253	1,400	1,400	1,400
45-01	FIRE/GENERAL LIAB INSUR	33,389	30,383	27,450	25,624	32,262
46-00	REPAIR & MAINTENANCE SVCS	609	0	0	98	0
46-08	R&M AUTOS/TRUCKS FLEET	44,518	29,186	43,500	43,500	37,612
46-09	REPAIR/MNT EQUIP FLEET	34,932	21,597	23,000	23,000	0
49-07	COMPUTER OVERHEAD	21,246	14,165	13,281	13,281	7,639
52-01	GASOLINE, OIL, LUBRICANTS	48,715	27,574	44,000	44,000	34,000
52-21	DEPT MATERIALS & SUPPLIES	-4	0	16,000	16,000	12,500
52-22	SAFETY SUPPLIES	349	618	1,500	1,500	500
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,525	1,761	2,000	2,000	1,000
*	OPERATING EXPENSES	194,705	130,932	174,473	172,745	128,755
64-03	EQUIPMENT	0	0	0	1,295	0
*	CAPITAL OUTLAY	0	0	0	1,295	0
		1,134,958	1,051,506	1,109,011	1,055,708	1,025,786

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PARKS AND GROUNDS - Dept/Div 0919**

FUNCTION:

The Parks and Grounds Division is responsible for maintaining 100+ acres of City park land and all amenities therein. The Division designs, installs, and repairs all irrigation systems throughout city parks, grounds, and 300 cul-de-sacs; maintains City playgrounds, tennis courts, nature trails, boardwalks, beautification sites, the U.S. 41 corridor, Dr. Martin Luther King Jr. Boulevard, Wood Street, entranceways to Punta Gorda Isles, Burnt Store Isles, Burnt Store Meadows and Seminole Lakes, medians on Marion Avenue, Monaco Drive and Madrid Boulevard, Hector House Plaza, Freeman House, Herald Court East and West, Government Center Parking Lot, Nesbit Street Parking Lot, Sculpture Garden and Colony Point Drive. Normal operations also include holiday decorating, herbicide spraying, tree-trimming and fertilizing.

ACCOMPLISHMENTS:

Accomplishments this year include:

- Installation of lighting at the Cooper St. Recreation Center basketball court
- Secured privacy screening at the Hounds on Henry Dog Park
- Repairs on the playground equipment in Gilchrist Park Kiddieland
- Repaired and painted all City facility, park and welcome signs
- Installed 40 cul-de-sac trees
- Hand-watering of transplanted trees in City rights-of-way and new plant material as needed throughout the City including at parks, right-of-ways, U.S. 41 and City facilities.
- The trimming and fertilizing of 700+ beautification trees in City rights-of-way
- Maintaining beautification sites on US41 and US17
- Streetscape and City entrance features
- Maintaining Freeman House, Public Works/Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Herald Ct. Centre, Laishley Park Interactive Fountain, restrooms & Open Air Market, Hector House Plaza, aka Pocket Park, Sculpture Garden, Herald Court West and courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana
- Maintenance of all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs.

The division also completed annual mangrove trimming and exotic plant removal programs, delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs and performed mowing maintenance for West Marion Avenue medians.

BUDGET NARRATIVE:

The proposed budget provides for the City's Parks and Grounds Division to continue its maintenance programs at a high standard level that will include:

- Beautification on U.S. 41
- City parks including Laishley Park, Gilchrist Park, Ponce de Leon Park, Nature Parks, Hounds on Henry Street Dog Park and Linear Park

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PARKS AND GROUNDS - Dept/Div 0919**

BUDGET NARRATIVE: (continued)

- U.S. 41 Bike Path, Dr. Martin Luther King Jr. Boulevard, Herald Court East and Wood St.
- Government Center, Nesbit Street, and Open Air Market Parking Lots
- Streetscape throughout the downtown area
- Freeman House
- Herald Ct. Centre.

There will be a reduction in staff by one due to attrition. The Parks & Grounds Division, working in conjunction with Facilities Maintenance, distributes manpower throughout the two divisions

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PARKS AND GROUNDS - Dept/Div 0919
Key Performance Measures**

Goal

The Parks & Grounds Division is responsible for the maintenance of approximately 86 acres of park land that are broken down into 11 named parks: Gilchrist, Laishley, Ponce de Leon, Punta Gorda Nature Park, Linear, Hounds on Henry Street, Elizabeth, Wilson, Alice, Pitman and Shreve, 6 park areas; Marion Avenue downtown, Hector House Plaza, Cooper Street Recreation Center, Freeman House, Colony Point Drive and the Sculpture Garden. Maintenance includes mowing, weed control, sidewalk and plant bed edging, pruning & trimming, tree & plant replacement, mulching, painting structures, furnishings, playground equipment and decorator lights, designing, installing and repairing irrigation systems. The Division also maintains 3 playgrounds, 4 fishing piers, 2 beaches and 3 boardwalks within the parks.

Objective

To efficiently and effectively maintain approximately 92 acres of park land, all the amenities therein, and contribute to the enjoyment of leisure time for residents and visitors to the City of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of park acres	86	89	89	92
Efficiency:				
Cost per acre	\$16,607	\$14,407	\$13,560	\$13,049
Service Quality:				
# of acres maintained	86	86	86	88
Outcome:				
% of acreage maintained	100%	97%	97%	96%

Results

Maintenance costs increased during 2008, with a decrease in 2009 as a result of higher prices for construction materials, which increased the cost of park maintenance accordingly. The continued economic down-turn reduced projected spending in FY 2008, FY 2009 and FY 2010, and has reduced proposed spending for FY 2011.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PARKS AND GROUNDS SUMMARY**

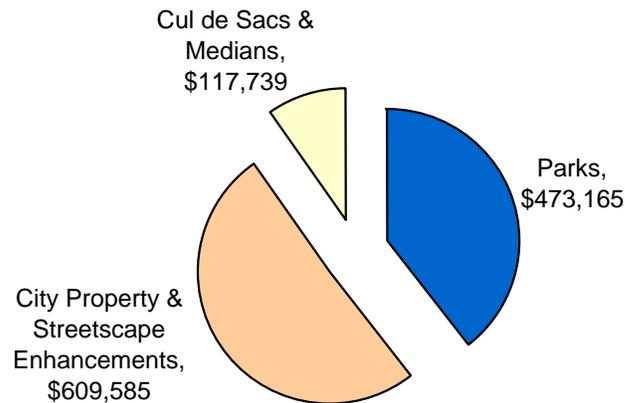
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	805,906	744,070	655,236	653,612	639,439
Operating	585,929	538,153	552,249	539,597	561,050
Capital Outlay	36,337	0	0	13,619	0
Total	<u>1,428,172</u>	<u>1,282,223</u>	<u>1,207,485</u>	<u>1,206,828</u>	<u>1,200,489</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
PW Supervisor	1	1	0	0	0
PW Senior Crew Chief	1	0	0	0	0
PW Crew Chief	1	1	1	1	1
Landscape Technician	1	1	1	1	1
Equipment Operator III	1	1	1	1	1
Equipment Operator II	3	3	3	3	2.5
Equipment Operator I	8	7	6	6	6
Total	16	14	12	12	11.5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**PUBLIC WORKS
PARKS AND GROUNDS - DEPT 0919**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	543,664	492,391	424,677	426,901	406,913
12-03	SPECIAL DETAIL	0	-1,636	0	0	0
14-00	OVERTIME PAY	3,507	9,550	1,300	1,300	1,300
21-00	F I C A TAXES	40,090	36,309	30,286	30,613	29,523
22-00	RETIREMENT CONTRIBUTION	77,304	70,677	69,009	69,009	75,519
23-00	EMPLOYEE HLTH & LIFE INS	94,284	93,304	90,217	88,802	94,047
23-02	DEP HLTH + EMPL PD LIFE	22,499	26,195	26,912	24,152	23,511
24-00	WORKMEN'S COMP PREMIUMS	24,558	17,280	12,835	12,835	8,626
*	PERSONNEL SERVICES	805,906	744,070	655,236	653,612	639,439
34-00	CONTRACTUAL SERVICES	143,268	132,922	158,722	148,026	158,722
34-02	TREES	13,985	5,415	3,433	3,433	3,433
34-42	MANGROVE TRIMMING	15,900	16,875	16,875	16,875	16,875
34-44	EXOTIC TREE REMOVAL	27,890	12,520	12,520	12,520	12,520
40-00	TRAVEL & PER DIEM	510	194	300	300	300
41-00	COMMUNICATIONS SERVICES	1,842	800	1,199	1,199	1,199
43-01	ELECTRICITY	31,150	33,752	41,552	41,552	41,552
43-02	WATER & SEWER	122,580	119,364	117,000	117,000	117,000
43-04	NATURAL GAS	349	370	384	0	0
43-10	WATER/SEWER P R W CTR WNS	2,287	2,104	2,760	2,760	2,260
44-05	CLOTHING & UNIFORMS	4,515	1,365	1,195	1,195	1,195
45-01	FIRE/GENERAL LIAB INSUR	21,763	19,881	17,992	16,995	26,741
46-00	REPAIR & MAINTENANCE SVCS	5,955	23,727	7,027	7,027	7,027
46-08	R&M AUTOS/TRUCKS FLEET	31,123	26,146	21,273	21,273	21,273
46-09	REPAIR/MNT EQUIP FLEET	10,170	950	6,425	6,425	6,425
46-13	REPAIR/MNT VEH & EQP DEPT	5,107	9,022	6,000	6,000	6,000
46-16	STREET DECORATOR LIGHTS	0	0	1,765	1,765	0
49-07	COMPUTER OVERHEAD	6,520	4,935	2,637	2,637	7,038
49-13	LANDFILL FEES	11,892	7,135	5,000	5,000	5,000
51-00	OFFICE SUPPLIES	342	565	350	350	125
52-01	GASOLINE, OIL, LUBRICANTS	32,109	21,069	19,875	19,875	19,875
52-19	HOLIDAY DECORATIONS	6,056	4,156	3,080	3,080	2,580
52-21	DEPT MATERIALS & SUPPLIES	55,608	61,369	73,400	72,825	72,825
52-22	SAFETY SUPPLIES	1,518	996	800	800	400
52-25	AGRIC & BOTANICAL SUPPLS	31,964	29,429	30,010	30,010	30,010
52-29	TENNIS COURTS	845	2,055	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	681	1,037	675	675	675
*	OPERATING EXPENSES	585,929	538,153	552,249	539,597	561,050
64-01	AUTOS & ON-ROAD VEHICLES	25,540	0	0	0	0
64-03	EQUIPMENT	10,797	0	0	13,619	0
*	CAPITAL OUTLAY	36,337	0	0	13,619	0
		1,428,172	1,282,223	1,207,485	1,206,828	1,200,489

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
POLICE - Dept. 1200**

FUNCTION:

The function of the Police Department is to provide for the security, safety, and well-being of the citizens through a partnership with the citizens of Punta Gorda and the delivery of law enforcement services including enforcement of federal, state, and local statutes and ordinances. The Police Department provides deterrence against criminal activity through progressive law enforcement and investigative efforts as well as problem-oriented policing. The Department must also fulfill all other official responsibilities mandated by the State Constitution, Florida Statutes, and City Ordinances.

ACCOMPLISHMENTS:

Our goal continues to be the efficient and effective delivery of law enforcement services to the citizens of Punta Gorda with an emphasis on extraordinary customer service. Our Customer Relationship Management Program continues to provide the foundation for the way we do business, and all new personnel receive this essential training. The program emphasizes a contemporary business model approach to management, with customers viewed as shareholders, in lieu of the typical law enforcement paramilitary command management model. This is the core of our customer-centric approach in providing law enforcement services. Additionally, the agency's pilot program of placing supervisor names on police vehicles has been expanded to all marked vehicles in an effort to bring our officers closer to their community.

In challenging economic times, we continue to emphasize crime prevention through public education. The Community Services component continues to provide a number of essential crime prevention programs to the City to include Neighborhood Watch, our Bank Security Network, Do the Right Thing of Charlotte County, Inc., Drug Education and Resistance (DARE) training, Gang Resistance and Education Training (GREAT), and our Jammers Youth Basketball League, among others.

Over the past year, the department has pursued a number of technical product upgrades to enhance our service delivery and increase officer safety. Most of these upgrades were funded through grants. Such upgrades include implementation of tactical lights on primary service weapons, upgrade to a level-3 retention primary service weapon holstering system, implementation of a patrol rifle buy back program (to replace shotguns), acquisition of federal surplus patrol rifles, and implementation of police TASERS with subsequent training. The most significant upgrade has been the implementation of the Infrastructure Surcharge Sales Tax funded Sungard Public Sector OSSI computer infrastructure. This single project has consumed significant resources over the course of the past year due to its complexity and scale. The OSSI project provides a platform for data transfer and reporting well into the next decade. The OSSI platform integrates Computer-Aided Dispatch and Records Management to enhance efficiency through mapping, bar coding for evidence and property, convenient Internet access to public information for citizens, officer entry and printing of citations from their cars, and much more.

The department continues to provide a full array of service delivery channels to include road patrol, bike patrol, marine patrol, motorcycle patrol, canine patrol, dive team, traffic homicide investigators, and more. An emphasis on the aggressive pursuit of criminal activity compliments our crime prevention efforts.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
POLICE - Dept. 1200**

ACCOMPLISHMENTS: (continued)

The City's School Resource Officer (SRO) program remains a tremendous success. We continue to effectively serve 4,000 students with two School Resource Officers. DARE training is delivered annually to 5th grade students at Sallie Jones Elementary School and GREAT training is provided annually to 7th grade students at Punta Gorda Middle School. A civil citation program implemented last year continues to provide an effective tool to divert youth from the criminal justice system while holding them accountable for their actions.

Finally, the agency was awarded our fifth consecutive law enforcement accreditation award through the Commission for Florida Law Enforcement Accreditation, Inc. in 2010. This work-intensive process requires on-site inspections every three years. The agency was initially accredited in 1998. Law enforcement accreditation - long considered the gold standard of policing excellence - serves as a covenant between the City and our stakeholders that we meet the highest and most rigorous standards of modern police management.

BUDGET NARRATIVE:

No sworn or civilian positions have been requested this year. One School Resource Officer position has been eliminated at Charlotte High School due to a new, modernized campus. One records clerk position has been slated for elimination at the end of the FY 2010 budget year as a result of OSSI project implementation. The position of Officer at the Punta Gorda Housing Authority has been eliminated.

Equipment upgrades and infrastructure have been implemented with maximum efficiency and an emphasis on cost savings and grant funding. All of our initiatives were accomplished with a fund level lower than that of last fiscal year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
POLICE - Dept. 1200
Key Performance Measures**

Goal

The goal of the Police Department is to protect the lives and property of our citizens through proactive enforcement of local, state and federal laws. This service will be provided in the most efficient and effective means possible, with a high regard for professionalism and customer service.

Objective

To respond and be on scene of all calls for service within an average of **4** minutes of dispatch.

For Communications personnel to answer all telephone calls for service within a ring time of **3** seconds.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total Calls for Service	14,222	16,177	15,687	16,862
Total No. of ring events on administrative lines	38,787	37,290	37,103	36,849
Total No. of ring events on emergency 911 lines	5,250	5,989	7,281	6,999
Efficiency:				
Cost per capita	274.41	280.75	293.55	272.84
City Population est.	17,651	16,989	17,353	17,703
Service Quality:				
Average patrol response time for calls for service	2:52	2:39	3:13	3:30
Average administrative line ring duration in seconds	3	3	3	3
Average emergency 911 line ring duration in seconds	2	2	2	2
Outcome:				
Uniform Crime Rate	2827.0	2130.8	n/a	n/a
UCR Population est.*	17,651	16,989	n/a	n/a

Results

The Police Department continues focusing on our calls for service (CFS) patrol response times and has met our stated objective. This is due in large part to quality control measures that emphasize efficient call response time tracking and continued supervisory emphasis on rapid response to citizen requests for service. We consider response time performance measures to be key indicators of the level of protection provided to our community.

These efforts have resulted in patrol response times of less than **four minutes**. Accordingly, for the third consecutive year, we have reduced our average telephone line answering time goal for Telecommunicators from 4 seconds to **3 seconds**. We believe that the attainment of these objectives reflects positively on our emphasis on exceptional service to our citizens.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
POLICE - Dept. 1200
Key Performance Measures**

Results (continued)

Calls for services that are not included in response time calculations include Telecommunicator reports, citizen fingerprinting requests, traffic stops, community foot patrols, and cancelled calls for service. Each of these CFS categories do not involve a police officer response.

Ring time statistics are derived from the agency's Public Safety Answering Point (PSAP) computerized data collection system which is administered by the Charlotte County E-911 Administrator.

**UCR population figures are based on data provided by the Florida Legislature's Office of Economic and Demographic Research, the same database utilized by the Florida Department of Law Enforcement for Uniform Crime Reporting purposes.*

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
POLICE SUMMARY**

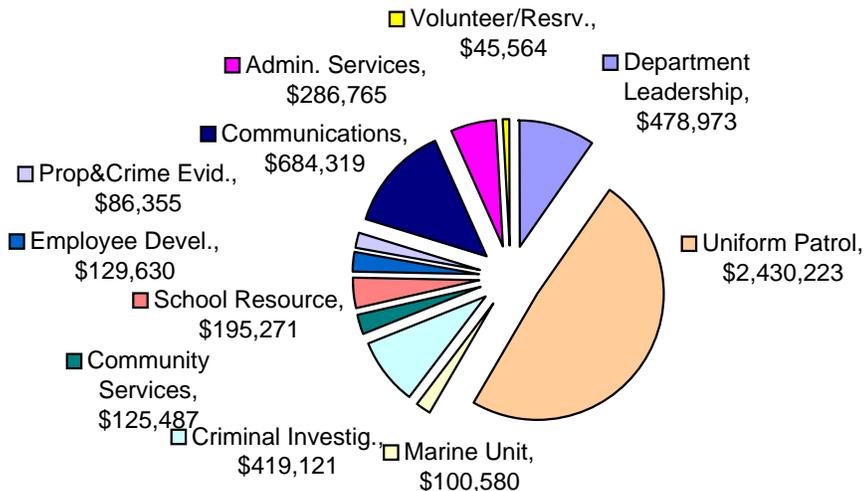
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	3,726,022	3,822,240	4,090,453	4,052,852	4,018,361
Operating	1,117,620	947,402	944,187	1,041,067	811,707
Capital Outlay	107,683	70,018	153,800	311,823	152,220
Total	4,951,325	4,839,660	5,188,440	5,405,742	4,982,288

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Police Chief	1	1	1	1	1
Deputy Police Chief	1	0	0	0	0
Captain	2	2	2	2	2
Sergeant	6	7	7	7	7
Police Admin Svcs Supv	1	1	1	1	1
Police Officer	24	22	23	22	22
School Resource Officer	2	3	3	2	2
Evid./Crime Scene Tech.	1	1	1	1	1
Communications Supv.	1	1	1	1	1
Dispatcher	8	8	8	8	8
Police Records Clerk	4	4	4	4	3
Executive Assistant	1	1	1	1	1
Total	52	51	52	50	49

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

POLICE - DEPT 1200

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	178,686	90,718	97,143	92,571	94,060
12-01	REGULAR SALARIES & WAGES	2,417,196	2,413,938	2,554,815	2,507,151	2,419,629
12-03	SPECIAL DETAIL	-38,762	-53,399	0	-54,563	0
12-04	SPEC DETAIL-HOUSING AUTH	0	9,654	0	0	0
13-02	TEMPORARY EMPLOYEE WAGES	0	4,692	0	2,070	0
14-00	OVERTIME PAY	192,444	260,081	200,480	250,000	192,000
21-00	F I C A TAXES	207,940	204,830	206,627	209,394	196,622
22-00	RETIREMENT CONTRIBUTION	100,670	99,117	111,595	112,705	121,288
22-01	RETIREMT-POLICE OFFICERS	154,462	270,525	336,196	379,540	414,564
23-00	EMPLOYEE HLTH & LIFE INS	330,929	344,576	383,501	364,512	389,795
23-02	DEP HLTH + EMPL PD LIFE	118,868	124,723	144,936	138,462	146,412
24-00	WORKMEN'S COMP PREMIUMS	63,589	52,785	55,160	51,010	43,991
*	PERSONNEL SERVICES	3,726,022	3,822,240	4,090,453	4,052,852	4,018,361
31-00	PROFESSIONAL SERVICES	1,489	3,067	3,475	3,475	1,475
31-13	EMPLOYEE TESTING	1,658	8,438	7,800	7,800	8,019
31-16	VETERINARY SERVICES	0	795	1,325	1,325	1,372
40-00	TRAVEL & PER DIEM	20,313	22,314	25,097	25,097	15,242
41-00	COMMUNICATIONS SERVICES	66,051	56,415	63,768	63,768	63,768
44-02	COPYING EQUIPMENT	8,904	8,904	8,904	8,904	5,112
44-03	EQUIPMENT LEASES	6,011	6,052	7,260	7,260	6,985
44-04	VEHICLES - RENTAL & LEASE	332	706	1,000	1,000	1,000
45-01	FIRE/GENERAL LIAB INSUR	148,431	133,264	116,390	105,156	67,539
46-00	REPAIR & MAINTENANCE SVCS	11,767	9,305	18,210	18,210	16,625
46-02	REPAIR/MNT AUTOS FLEET	104,155	72,339	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	0	0	92,154	92,154	88,154
46-13	REPAIR/MNT VEH & EQP DEPT	7,760	7,535	11,000	11,000	9,000
49-04	CLEANING ALLOWANCE	32,822	32,781	0	0	0
49-07	COMPUTER OVERHEAD	387,101	320,219	287,277	307,172	259,424
52-01	GASOLINE, OIL, LUBRICANTS	151,451	94,506	115,600	115,600	104,040
52-21	DEPT MATERIALS & SUPPLIES	80,878	83,699	89,592	156,983	78,199
52-22	SAFETY SUPPLIES	1,726	2,918	4,163	4,163	4,163
52-24	CLOTHING & UNIFORMS	30,438	37,149	37,690	41,082	36,208
52-28	TRAINING MATLS & SUPPLIES	4,066	6,075	8,749	8,749	11,354
52-31	EMERGENCY MGMT SUPPLIES	3,423	0	0	0	0
52-35	CRIME PREVENTION	19,173	16,672	14,673	14,673	13,721
54-00	BOOKS/MEMBS/TRAINING/EDUC	29,671	24,249	30,060	30,060	20,307
58-22	LAW ENFORCEMENT TRUST	0	0	0	17,436	0
*	OPERATING EXPENSES	1,117,620	947,402	944,187	1,041,067	811,707
63-00	IMPROVE OTHER THAN BLDGS	0	1,355	0	0	0
64-01	AUTOS & ON-ROAD VEHICLES	0	0	150,000	296,310	150,000
64-03	EQUIPMENT	107,683	68,663	2,300	15,513	2,220
64-20	COMPUTER EQUIPMENT	0	0	1,500	0	0
*	CAPITAL OUTLAY	107,683	70,018	153,800	311,823	152,220
		4,951,325	4,839,660	5,188,440	5,405,742	4,982,288

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FIRE - Dept. 1300**

FUNCTION:

The function of the Fire Department is to protect lives and property through fire prevention, basic life support, fire suppression, hazardous materials response /identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible.

The Fire Suppression Division personnel are highly trained in the latest methods of basic life support, fire suppression, hazardous materials response/identification, vehicular extrication and other rescue situations. They are also very involved with the fire prevention aspect of the Fire Department operations through pre-fire planning of commercial and multi-family occupancies and the annual in-service inspection program.

The Fire Prevention Division is charged with the responsibility of keeping the citizens of Punta Gorda and their property safe from fire and other life threatening incidents. This is accomplished by staying current with the Local, State and Federal codes, rules, ordinances, etc. relating to life, safety and building construction. The Prevention Division is also responsible for reviewing all commercial and multi-family Fire protection System plans prior to the awarding of a building permit. The Fire Marshal is the department's representative and serves as an integral member of the Punta Gorda Development Review Committee (DRC).

ACCOMPLISHMENTS:

There was one fire fatality in May of 2009 in a residential unit from which the smoke detector had been removed.

The department continues to coordinate the Community Emergency Response Team (CERT) programs for the City. To date, 94 City residents have participated in the five-week training program forming six separate teams throughout the City. In addition to the classes this year we conducted a Mass Casualty Incident exercise bringing members and all the teams together.

The Fire Department has continued to reach out to the community through public education, community training programs such as Fire Extinguisher training, "Medical Emergencies while Cruising" boating safety programs and fire/injury prevention training sessions utilizing the departments "Fire Safety House" to train school age children throughout the community. New programs implemented this year are: A "Sharps" program which citizens can drop off filled containers and pickup empty ones; also, "Operation Medicine Cabinet" which enables residents to drop off expired or unwanted medications completely anonymously and free of charge.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FIRE - Dept. 1300**

BUDGET NARRATIVE:

There are no major program changes in the Punta Gorda Fire Department this year. We did implement two new programs, "Sharps" disposal and "Operation Medicine Cabinet"; however, both of these programs were implemented through cooperative participation with various other agencies (PGPD, Drug Free Charlotte, Charlotte Solid Waste and Charlotte County Health Department minimizing any additional cost/budget impact.

We are modifying our apparatus response plan to eliminate responding to non-emergent incidents (i.e. traffic crashes with no injuries or hazards, medical transport calls from doctor's office or care facilities for non-emergency checkups or convenience, etc).

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Fire - Dept. 1300
Key Performance Measures**

Goal

The goal of the Fire Department is to protect lives and property of the citizens of Punta Gorda through fire prevention, basic life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible. The successful attainment of this goal will minimize the damage caused by fire and other hazards along with ensuring the most successful outcomes of accidental injuries and/or medical emergencies.

Objective

To respond and be on scene at 90% of all emergency calls within the City in 5 minutes or less of dispatch, as stated in the National Fire Protection Association Standards (NFPA), Standard #1710.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	2010	FY 2011
Output:				
Total number of calls	2,778	2,968	3,100	3,150
Emergency Calls	2,252	2,482	2,632	2,665
Non-Emergency Calls	526	486	468	485
Efficiency:				
Cost per capita	\$161	\$159	\$160	\$159
Service Quality:				
Number of emergency calls with a response time of less than 5 minutes	1,547	1,810	1,906	1,999
Outcome:				
Percentage of emergency calls with a response time of less than 5 minutes	68.69%	72.93%	74.42%	75.01%

Results

At this time the Fire Department is successful in responding to and being on scene at emergency calls within the City in 5 minutes of dispatch 72.93% of the time.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FIRE SUMMARY**

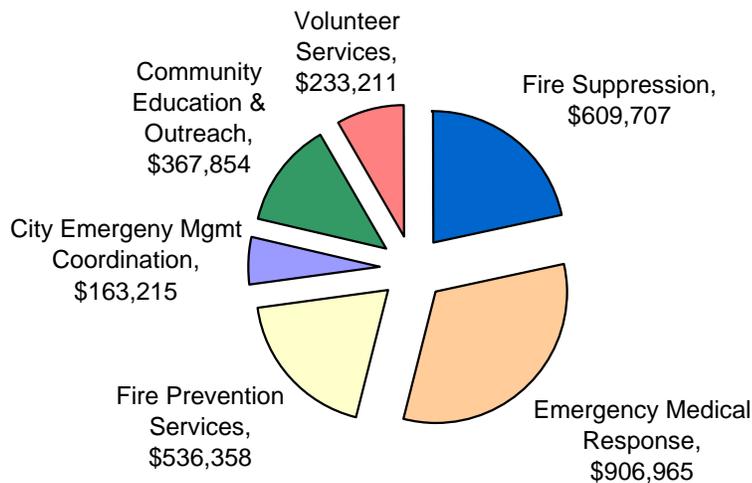
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	2,411,824	2,358,495	2,442,545	2,461,119	2,538,676
Operating	370,093	309,564	319,609	318,236	278,634
Capital Outlay	57,514	35,424	0	0	0
Total	<u>2,839,431</u>	<u>2,703,483</u>	<u>2,762,154</u>	<u>2,779,355</u>	<u>2,817,310</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Fire Chief	1	1	1	1	1
Assistant Fire Chief	1	0	0	0	0
Fire Training Chief	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3
Fire Lieutenant	9	9	9	9	9
Fire Marshall	1	1	1	1	1
Fire Inspector	1	1	0	0	0
Firefighter/EMT	12	12	12	12	12
Executive Assistant	1	1	1	1	1
Total	30	29	28	28	28

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

FIRE - DEPT 1300

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	160,686	89,425	91,267	90,275	90,923
12-01	REGULAR SALARIES & WAGES	1,273,524	1,338,006	1,381,889	1,383,537	1,395,873
12-03	SPECIAL DETAIL	-350	-5,842	0	-4,687	0
13-02	TEMPORARY EMPLOYEE WAGES	1,762	1,414	0	0	0
14-00	OVERTIME PAY	230,999	147,878	100,000	100,000	94,000
14-10	SCHEDULED OVERTIME	116,982	132,652	137,124	142,584	155,639
21-00	F I C A TAXES	132,529	125,670	128,326	123,377	126,051
22-00	RETIREMENT CONTRIBUTION	12,415	15,587	9,656	9,656	11,105
22-02	RETIREMENT-FIREFIGHTERS	159,633	188,059	268,769	285,648	306,084
23-00	EMPLOYEE HLTH & LIFE INS	192,661	201,032	210,507	207,204	227,338
23-02	DEP HLTH + EMPL PD LIFE	61,972	71,738	73,017	81,535	94,419
24-00	WORKMEN'S COMP PREMIUMS	69,011	52,876	41,990	41,990	37,244
*	PERSONNEL SERVICES	2,411,824	2,358,495	2,442,545	2,461,119	2,538,676
31-13	EMPLOYEE TESTING	9,629	10,293	10,500	10,500	6,800
34-00	CONTRACTUAL SERVICES	19,663	12,000	12,000	12,000	10,000
40-00	TRAVEL & PER DIEM	4,081	2,605	4,950	4,950	3,950
41-00	COMMUNICATIONS SERVICES	16,427	17,383	16,420	16,420	14,980
44-03	EQUIPMENT LEASES	2,341	2,439	2,850	2,850	2,850
45-01	FIRE/GENERAL LIAB INSUR	53,264	50,817	45,933	44,560	52,164
46-00	REPAIR & MAINTENANCE SVCS	10,711	5,352	11,500	11,500	9,500
46-02	REPAIR/MNT AUTOS FLEET	3,576	1,831	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	9,055	7,390	7,635	7,635	5,000
46-13	REPAIR/MNT VEH & EQP DEPT	24,445	24,770	27,618	27,618	22,618
49-04	CLEANING ALLOWANCE	14,979	14,108	0	0	0
49-05	VOLUNTEER FIREMEN	598	1,559	2,500	2,500	2,000
49-07	COMPUTER OVERHEAD	106,361	85,615	76,318	76,318	65,747
51-00	OFFICE SUPPLIES	2,773	2,476	2,565	2,565	2,565
52-01	GASOLINE, OIL, LUBRICANTS	29,664	20,246	27,861	27,861	17,861
52-12	FIRE PREVENTION SUPPLIES	1,587	1,339	1,339	1,339	539
52-21	DEPT MATERIALS & SUPPLIES	28,079	18,110	29,807	29,807	25,247
52-22	SAFETY SUPPLIES	3,452	2,963	5,665	5,665	5,665
52-24	CLOTHING & UNIFORMS	15,185	21,121	21,200	21,200	18,200
52-28	TRAINING MATERIALS & SUPP	4,659	14	3,948	3,948	3,948
54-00	BOOKS/MEMBS/TRAINING/EDUC	9,564	7,133	9,000	9,000	9,000
*	OPERATING EXPENSES	370,093	309,564	319,609	318,236	278,634
64-03	EQUIPMENT	57,514	35,424	0	0	0
*	CAPITAL OUTLAY	57,514	35,424	0	0	0
		2,839,431	2,703,483	2,762,154	2,779,355	2,817,310

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GROWTH MANAGEMENT - Dept. 1500**

FUNCTION:

The Growth Management Department is responsible for the divisions of Building, Code Compliance, Urban Design/Zoning and Geographic Information Systems.

The administrative functions include the implementation of the Comprehensive Plan as it relates to growth. The staff implements the Council's vision for Zoning and Code Compliance while supporting residential and commercial development through the planning, permitting and construction process. Equally, Growth Management is responsible for the development and implementation of enhancement projects which will increase property values, protect natural resources and encourage tourism and business development.

ACCOMPLISHMENTS:

- Completed the Parks & Recreation Master Plan and Design Specification Manual
- Developed a park maintenance donation program
- Construction Phase I of Linear Park from Retta Esplanade to Olympia Avenue
- Construction Phase I of MURT
- Brick paving of Marion Avenue from Nesbit Street to US 41S, and along US 41S from Carmalita to Marion Avenue
- Landscaping projects along US 41N and US 41S
- Zoning supervises Code Compliance to assure consistency with the interpretation of the City's Zoning Regulations

BUDGET NARRATIVE:

Growth Management will move forward with the Evaluation and Appraisal Report of the City's Comprehensive Plan assuring its compliance with the Plan's goals, objectives and policies. Growth Management will develop strategies to allow for the continual growth of the City with opportunity of additional tax revenue through annexation and continued development of infrastructure; and continue to evaluate and prioritize opportunities that provide value, quality and sustainability thus increasing tourism and economic development.

Significant projects will be to coordinate the efforts on design and permitting of the following:

- Complete various FDOT L.A.P. beautification projects
- Create criteria to define the specific public benefits that the City wishes to achieve through its economic development efforts
- Support neighborhood businesses associations.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GROWTH MANAGEMENT- Dept. 1500
Key Performance Measures**

Goal

Provide core growth management administrative functions to the citizens of Punta Gorda, while supporting the internal operations of the City keeping in mind that customer service is our primary goal.

Objective

Provide guidance and cooperation to business and individuals looking to settle in Punta Gorda. Provide a conducive environment for orderly and sustainable growth.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
% of Increased taxable valued properties within the city	1%	2%	.5%	-7.8%
Efficiency:				
Cost per Capita	10.85	11.66	9.83	8.78
Service Quality:				
% of Growth	.77	.86	.50	-9.77

Results

- Growth Management has reviewed operating expenditures and has implemented an aggressive reduction in budgets
- Successful construction completion of 15 surface enhancement projects funded via alternative funding and 10 projects at various design stages.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GROWTH MANAGEMENT SUMMARY**

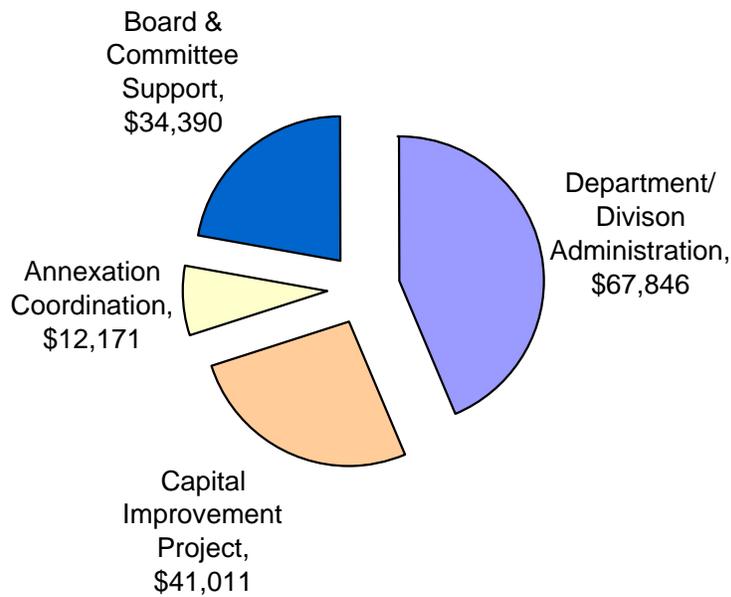
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2008	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	177,940	183,928	148,288	147,265	136,025
Operating	13,615	14,195	17,342	23,342	19,393
Capital Outlay					
Total	191,555	198,123	165,630	170,607	155,418

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Director of Growth Management	1	1	1	1	1
Executive Assistant	1	1	0	0	0
Total	2	2	1	1	1

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

GROWTH MANAGEMENT - DEPT 1500

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	96,422	98,284	98,876	98,444	98,498
12-01	REGULAR SALARIES & WAGES	35,249	36,275	10,537	10,148	0
14-00	OVERTIME PAY	174	0	0	0	0
21-00	F I C A TAXES	9,825	9,933	7,977	7,894	7,138
22-00	RETIREMENT CONTRIBUTION	19,665	21,288	17,725	17,725	18,222
23-00	EMPLOYEE HLTH & LIFE INS	13,005	14,354	9,398	9,250	8,119
23-02	DEP HLTH + EMPL PD LIFE	3,124	3,448	3,523	3,552	3,893
24-00	WORKMEN'S COMP PREMIUMS	476	346	252	252	155
*	PERSONNEL SERVICES	177,940	183,928	148,288	147,265	136,025
34-00	CONTRACTUAL SERVICES	20	2,100	5,000	11,000	5,000
40-00	TRAVEL & PER DIEM	364	235	1,000	1,000	750
41-00	COMMUNICATIONS SERVICES	1,024	589	700	700	700
45-01	FIRE/GENERAL LIAB INSUR	0	0	0	0	1,136
49-07	COMPUTER OVERHEAD	10,139	9,230	8,642	8,642	10,257
51-00	OFFICE SUPPLIES	943	692	750	750	300
54-00	BOOKS/MEMBS/TRAINING/EDUC	1,125	1,349	1,250	1,250	1,250
*	OPERATING EXPENSES	13,615	14,195	17,342	23,342	19,393
		191,555	198,123	165,630	170,607	155,418

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CODE COMPLIANCE - Dept. 1510**

FUNCTION:

The Code Compliance Division enforces adopted City Ordinances pertaining to code enforcement, with field inspections for zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipt, Public Works right-of-way and engineering violations and management of the Mandatory Lot Mowing Program including billing and collection of the user fee and to include case presentation before the Code Enforcement Board.

ACCOMPLISHMENTS:

Code Compliance has increased their level of service by becoming more proactive in finding and resolving violations before receiving complaints. The number of code violations resolved prior to Code Enforcement Board intervention is in excess of 90%.

Code Officers have also become proficient at resolving issues with properties in foreclosure. A new process has been instituted to provide notice as required per Florida State Statutes, and have foreclosed properties maintained and a lien filed against the property for costs in a timely manner. Staff has collected many of the liens when there have been sales of foreclosed properties.

Code Compliance maintains full administrative control of the Mandatory Lot Mowing Program adopted by City Council in early 2008 and is responsible for the billing and collection of all monies as well as keeping the mowing maps up to date and marking the right-of-way to indicate lots that are not on the program.

BUDGET NARRATIVE:

Costs have been closely scrutinized and reduced in a manner that does not affect the code delivery of service. The code documentation process has been tweaked to expedite the paperwork and research of properties to optimize the officers' time in the field. Additionally, several notices have been amended to allow for much quicker processing time and a reduction in paper resulting in a reduction of postage costs.

The Code Compliance Coordinator has streamlined procedures in processing the paperwork that has improved effectiveness and efficiency of the Division. In keeping with the Council's budget criteria, Code has become proactive in communicating with citizens and has addressed violations prior to receiving the complaint. The Division continues to administer the Lot Mowing Program and has been working with Procurement, Finance and Information Technology to further reduce the cost of the program and increase the efficiency of the processes involved.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CODE COMPLIANCE - Dept. 1510
Key Performance Measures**

Goal

To continue to respond to code related complaints within 24 hours and resolve a minimum of 90% of these complaints prior to the involvement of the Code Enforcement Board. Increase proactive inspections within the community and provide education to the citizens and ensure compliance with Punta Gorda City Codes.

Reinstitute annual commercial landscape inspections to ensure compliance with the City Code and maintain the commercial landscape standards as required. The Code Compliance officers will also be doing final inspections for new single-family homes and newly installed signs for conformance with zoning regulations.

Objective

The Code Compliance Division performs many development disciplines including enforcement of adopted City Ordinances pertaining to code enforcement, zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipts, public works and right-of-way violations, commercial landscape inspections and single-family final inspections and includes associated field inspections and case presentation before the Code Enforcement Board. The Division issues permits for recreational vehicles, boat maintenance and residential yard/garage sales and processes City parking citations for the Code Enforcement Board.

Steps have been initiated to reduce costs associated with lot mowing billing by streamlining the process through using a single card billing method to reduce postage and staff time in processing the billing.

Indicator	Prior Years Actual		Projected*	Proposed*
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total Stops:	5,937	5,736	6,137	7,635
Total Violations Cited:	1,097	1,289	1,310	1,232
Canal & ROW Permits:	588	n/a	n/a	n/a
Efficiency:				
Stops per officer:	1,484	1,912	2,046	2,545
Violations per officer:	365	430	437	411
Service Quality:				
# Resolved w/o Code Enforcement Board intervention	1,011	1,155	1,179	1,109
Outcome:				
% resolved within 90% target	100%	100%	100%	100%

Note: Code Compliance reports are maintained on a calendar year basis. A large increase of illegal signs, an increase in distressed properties due to the poor economic conditions, and lot mowing activities will increase the number of stops per officer.

RESULTS

A streamlined process has been implemented to increase response time in addressing foreclosed properties maintenance. The result has decreased the amount of time a foreclosed property remains in violation with visual blight. Our efforts to work directly with the citizens have resulted in an increase in compliance and a reduction of cases that require attention by the Code Enforcement Board, thus saving the City unnecessary staff expenses. We will strive to continue resolving as many issues as possible.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
CODE COMPLIANCE SUMMARY**

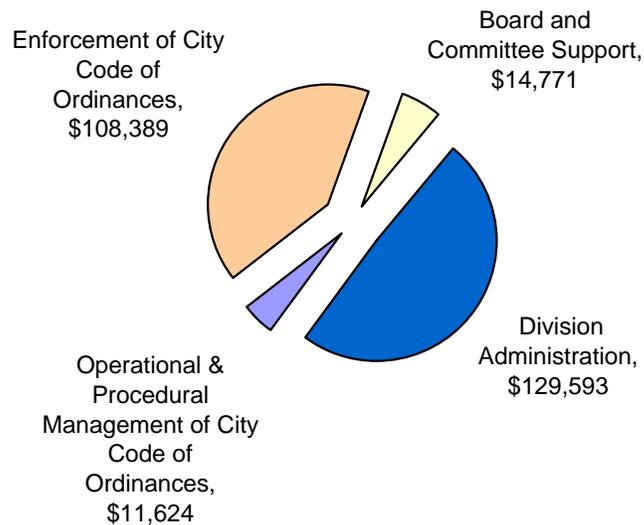
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	273,733	234,646	205,812	208,281	211,506
Operating	60,844	55,307	61,558	61,458	52,871
Capital Outlay					
Total	<u>334,577</u>	<u>289,953</u>	<u>267,370</u>	<u>269,739</u>	<u>264,377</u>

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Code Compliance Officer	3	3	3	3	3
Engineering Technician II	2	1	0	0	0
Code Compliance Secretary	1	1	1	0	0
Code Compliance Coordinator	0	0	0	1	1
Total	6	5	4	4	4

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**GROWTH MANAGEMENT
CODE COMPLIANCE - DEPT 1510**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	185,430	153,505	137,468	139,886	137,099
21-00	F I C A TAXES	13,601	10,769	9,636	9,712	9,661
22-00	RETIREMENT CONTRIBUTION	26,870	27,967	22,270	22,515	25,363
23-00	EMPLOYEE HLTH & LIFE INS	25,603	25,190	22,631	22,270	24,431
23-02	DEP HLTH + EMPL PD LIFE	13,188	13,975	12,219	12,310	13,646
24-00	WORKMEN'S COMP PREMIUMS	9,041	3,240	1,588	1,588	1,306
*	PERSONNEL SERVICES	273,733	234,646	205,812	208,281	211,506
34-83	DISTRESS PROPERTIES MAINT	3,400	6,166	14,108	14,108	6,000
40-00	TRAVEL & PER DIEM	981	196	1,000	1,000	750
41-00	COMMUNICATIONS SERVICES	1,895	2,575	3,767	3,767	2,000
44-03	EQUIPMENT LEASES	2,002	1,983	2,078	2,078	2,078
45-01	FIRE/GENERAL LIAB INSUR	0	4	0	0	1,657
46-00	REPAIR & MAINTENANCE SVCS	47	45	150	150	150
46-08	R&M AUTOS/TRUCKS FLEET	5,450	4,925	5,000	5,000	5,000
49-01	LEGAL ADVERTISING	432	1,739	1,500	1,500	1,500
49-07	COMPUTER OVERHEAD	38,873	29,767	23,830	23,830	26,136
52-01	GASOLINE, OIL, LUBRICANTS	5,348	2,649	4,000	4,000	3,750
52-21	DEPT MATERIALS & SUPPLIES	1,435	4,685	5,025	5,025	3,000
52-22	SAFETY SUPPLIES	42	68	100	0	100
54-00	BOOKS/MEMBS/TRAINING/EDUC	939	505	1,000	1,000	750
*	OPERATING EXPENSES	60,844	55,307	61,558	61,458	52,871
		334,577	289,953	267,370	269,739	264,377

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
URBAN DESIGN - Dept. 1511**

FUNCTION:

The Urban Design Division has just completed the Parks and Recreation Master Plan, an integral part of the Recreation and Open Space Element of the City's 2025 Comprehensive Plan, adopted in December, 2009. The Division is now preparing for the state mandated Evaluation and Appraisal Report (EAR) due during FY 2011. We are exploring grant opportunities as an alternative funding source for capital projects such as the Ring-Around-the-City, Linear Park Phases 2-4, and MURT Phases 2-4. Additionally, the Division continues to pursue the expansion of City boundaries with annexations east of the City toward Charlotte County Airport.

ACCOMPLISHMENTS:

In an effort to meet the needs of the citizens of Punta Gorda and the short term goals of the City Council, some major activities/goals were accomplished during the fiscal year to include:

- Completed construction on: Phase I of MURT; brick paving of Marion Avenue from Nesbit Street to US 41S, and along US 41S from Carmalita to Marion Avenue; landscaping projects along US 41N and US 41S
- Completed designs for Linear Park Phases 2-4, Harborwalk East and West, MURT Phases 2-4
- Pursued grant applications that furthered transportation, park and open space, and other quality of life goals
- Completed FEMA Wind Retrofit project that assisted property owners with the installation of hurricane shutters
- Continue to provide assisted services to developers through Design Studio
- Began the necessary preparation to complete the state mandated Evaluation and Appraisal Report (EAR)
- Completed the Parks & Recreation Design Specifications Manual.

BUDGET NARRATIVE:

Develop strategy to allow the continued growth of the City of Punta Gorda with the opportunity of additional tax revenues through annexations, continued development in infrastructure and enhancements through grant fund sources. Urban Design continues to evaluate and prioritize opportunities that provide value, quality and sustainability.

Activities/goals we look forward to in FY 2011 include:

- Continued research for the use of reclaimed water for city irrigation along US 41
- Annexation opportunities
- Continued utilization of Urban Design staff in lieu of contracting outside consultants for design and studies
- Maximize grant opportunities for funding sources of capital improvement projects
- Increase the amount and variety of parks and open spaces.
- Increase funding for park and open space acquisition, development, and maintenance.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
URBAN DESIGN - Dept. 1511
Key Performance Measures**

Goal

To administer, maintain and enforce the Comprehensive Plan, Local Land Development Regulations and related codes; process development proposals and applications to ensure that property is developed and used in accordance with local codes, and special studies.

Objective

- Process development requests
- Schedule public hearings within required timeframes. [Does not include applicant requested deferrals and delays due to no board meeting scheduled.]
- Review plans/permits/events within 2 business days
- Maintain and update the Land Development Regulations

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Development & Zoning applications processed	182	96	125	127
LDR Updates	22	24	26	28
Event Permits Issued	198	270	89	275
Sign Permits Issued	80	65	59	75
Permits Reviewed Residential/Commercial/Misc	612**	370**	375**	350**
Occupational License Review	222	176	139	194
Efficiency:				
Staff reports prepared for applications & committees	230	135	382	150
Service Quality:				
% applications processed within timeframe	100%	100%	100%	100%
% permits reviewed in 2 business days	100%	100%	100%	100%
Outcome:				
Number of Public Hearings scheduled	288	102	119	112

**Include Misc. Permits

Results

- Commercial and/or mixed-use development continues to decline due to economic conditions however there has been a gradual increase in event permits and occupational licenses.
- Staff conducted quarterly meetings with Civic Organizations to keep the public apprised of changes and/or additions to the City's LDRs, resulting in 24 adopted Zoning.
- With the adoption of the City's 2025 Comprehensive Plan a Master Park and Recreation Open Space Plan was developed along with a Standard Technical and Specification Manual for consistency with infrastructure throughout the City.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
URBAN DESIGN SUMMARY**

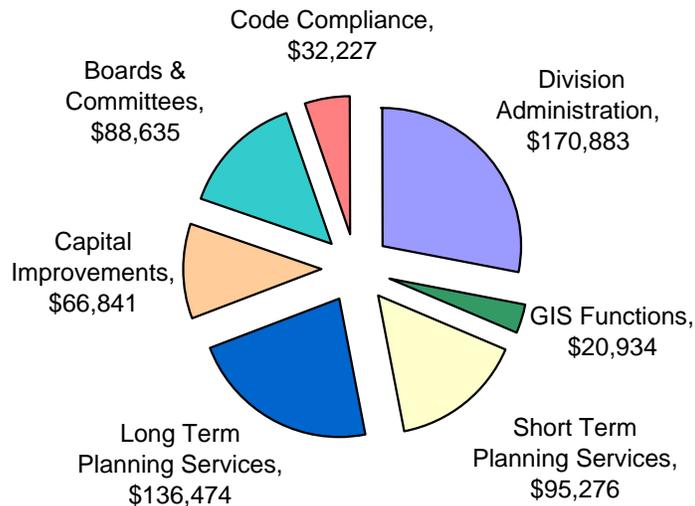
Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personal Services	498,801	514,992	509,759	510,388	518,847
Operating	156,834	106,898	113,000	138,026	92,423
Capital Outlay					
Total	655,635	621,890	622,759	648,414	611,270

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Urban Design Manager	1	1	0.8	0.8	0.8
Zoning Official	1	1	1	1	1
Chief Planner	1	1	1	1	1
Urban Design Planner	1	1	1	1	1
Planner	1	1	1	1	1
Zoning Coordinator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total	7	7	6.8	6.8	6.8

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

**GROWTH MANAGEMENT
URBAN DESIGN - DEPT 1511**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00	EXECUTIVE SALARIES	86,073	88,113	71,044	72,500	71,044
12-01	REGULAR SALARIES & WAGES	272,570	281,951	287,352	287,226	286,264
13-02	TEMPORARY EMPLOYEE WAGES	0	0	1,250	250	0
14-00	OVERTIME PAY	1,821	2,381	1,250	2,250	0
21-00	F I C A TAXES	26,807	27,809	26,772	26,807	26,659
22-00	RETIREMENT CONTRIBUTION	49,021	52,544	58,263	58,263	66,333
23-00	EMPLOYEE HLTH & LIFE INS	45,516	50,240	52,627	51,801	56,834
23-02	DEP HLTH + EMPL PD LIFE	10,252	8,415	8,575	8,665	9,490
24-00	WORKMEN'S COMP PREMIUMS	6,741	3,539	2,626	2,626	2,223
*	PERSONNEL SERVICES	498,801	514,992	509,759	510,388	518,847
34-00	CONTRACTUAL SERVICES	7,321	12,986	12,500	18,500	7,000
34-09	COMPREHENSIVE PLANNING	39,311	5,403	10,000	30,000	10,000
40-00	TRAVEL & PER DIEM	5,861	1,527	3,500	3,500	2,500
41-00	COMMUNICATIONS SERVICES	2,039	1,853	1,000	2,420	1,000
44-03	EQUIPMENT LEASES	18,119	12,579	19,791	19,271	19,271
45-01	FIRE/GENERAL LIAB INSUR	2,086	1,867	1,620	1,446	4,408
46-00	REPAIR & MAINTENANCE SVCS	0	0	500	0	250
47-00	PRINTING & BINDING	1,498	816	1,000	300	500
49-01	LEGAL ADVERTISING	1,484	63	1,500	1,000	500
49-07	COMPUTER OVERHEAD	61,550	52,360	49,120	49,120	36,994
52-21	DEPT MATERIALS & SUPPLIES	9,233	11,025	7,000	7,000	5,500
54-00	BOOKS/MEMBS/TRAINING/EDUC	8,332	6,419	5,469	5,469	4,500
*	OPERATING EXPENSES	156,834	106,898	113,000	138,026	92,423
		655,635	621,890	622,759	648,414	611,270

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
NON DEPARTMENTAL SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	27,051	32,047	119,000	24,806	44,000
Operating	480,395	249,271	344,900	245,500	258,310
Capital Outlay	0	0	0	0	0
Debt Service	114,012	108,291	44,667	44,667	38,134
Contingency	0	0	25,000	14,600	25,000
Transfers	2,569,801	2,133,119	2,522,075	2,643,954	2,498,956
Projected Carryover-End	2,149,559	2,999,144	949,770	1,889,565	922,565
Total	<u>5,340,818</u>	<u>5,521,872</u>	<u>4,005,412</u>	<u>4,863,092</u>	<u>3,786,965</u>

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL FUND**

NON-DEPARTMENTAL EXPENSES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-05	SICK ESCROW	0	0	17,000	0	26,000
12-07	VOL SEPARATION INCENTIVE	9,297	32,047	0	24,806	0
13-03	BLOCK PARTY - CITY LABOR	17,754	0	18,000	0	18,000
23-00	EMPLOYEE HLTH & LIFE INS	0	0	84,000	0	0
*	PERSONNEL SERVICES	27,051	32,047	119,000	24,806	44,000
31-20	RECRUITMENT	0	806	0	0	0
48-00	PROMOTIONAL ACTIVITIES	448	1,040	4,000	2,000	2,810
48-04	COMMUN EVENT-BLOCK PARTY	5,000	5,000	0	0	0
48-05	MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
48-08	MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
48-22	BUSINESS DEVELOPMENT	0	1,613	0	5,000	25,000
48-23	CONTRIB - UNITED WAY	0	0	0	25,000	25,000
34-03	CONTRACT SVCS-LOT MOWING	352,655	155,223	302,400	200,000	192,000
31-33	ENTERPRISE PUNTA GORDA	47,813	0	0	0	0
99-09	INVENTORY SHORT/OVER	254	538	0	0	0
99-22	LAW ENFORCEMENT TRUST	10,237	21,551	0	0	0
99-28	SERVICE AWARDS	488	0	0	0	0
82-05	NON-PROFIT PROGRAM GRANTS	50,000	50,000	25,000	0	0
*	OPERATING EXPENSES	480,395	249,271	344,900	245,500	258,310
71-06	PRINCIPAL-DEBT REDUCTION	60,000	60,000	0	0	0
71-10	DEBT REDUCT - LAND ACQUIS	40,000	40,000	40,000	40,000	36,667
72-06	INTEREST-DEBT REDUCTION	2,945	424	0	0	0
72-10	DEBT REDUCT - LAND ACQUIS	11,067	7,867	4,667	4,667	1,467
*	DEBT SERVICE	114,012	108,291	44,667	44,667	38,134
90-01	RESERVE FOR CONTINGENCIES	0	0	25,000	14,600	25,000
*	CONTINGENCIES	0	0	25,000	14,600	25,000
91-11	COMMUNITY REDEVEL AGENCY	591,466	562,664	540,742	538,621	437,090
91-14	ADDL FIVE CENT GAS TAX	0	0	435,000	435,000	355,000
91-16	SIX CENT GAS TAX FUND	0	0	0	0	30,000
91-20	GENERAL CONSTRUCTION	0	0	105,000	105,000	105,000
91-22	GEN CONST-INFRASTR SURTAX	1,978,335	0	105,233	229,233	236,332
91-23	DEBT FUND-INFRASTR SURTAX	0	1,389,763	1,277,677	1,277,677	1,277,111
91-24	IT FUND - INFRASTR SURTAX	0	180,692	58,423	58,423	58,423
*	TRANSFERS	2,569,801	2,133,119	2,522,075	2,643,954	2,498,956
99-03	PROJECTED CARRYOVER - END	2,149,559	2,999,144	949,770	922,565	922,565
99-14	RESERVE-FUTURE YRS BUDGET	0	0	0	967,000	0
*	ENDING RESERVES	2,149,559	2,999,144	949,770	1,889,565	922,565
		5,340,818	5,521,872	4,005,412	4,863,092	3,786,965

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government and which, therefore, cannot be used for other purposes.

The following activities of the City are reported in this section:

- Punta Gorda Isles Canal Maintenance
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Punta Gorda Isles subdivision.
- Burnt Store Isles Canal Maintenance
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Burnt Store Isles subdivision.
- Impact Fees account for the receipt and disbursement of the impact fees for police, fire, parks, government buildings and transportation.
- Community Redevelopment Agency utilizes funds received from the City and County to revitalize the downtown Punta Gorda area.
- C D B G accounts for receipt and disbursement of Community Development Block Grant funds.
- Gas Tax Funds account for road capital and transportation expenditures.

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Revenue and Expenditure Comparison
Actual FY 2008 through Budget FY 2011

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Revenues:					
Canal Maintenance Fees	\$ 2,082,697	\$ 2,082,670	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200
FEMA- Storm Reimbursement	72,758	84,598			
Interest Income	39,913	8,119	4,000	4,000	1,000
Burnt Store Isles Billings	21,621	13,799	15,000	13,000	15,000
Miscellaneous Revenue	4,078	3,038		823	
	<u>2,221,067</u>	<u>2,192,224</u>	<u>2,594,200</u>	<u>2,593,023</u>	<u>2,591,200</u>
Projected Carryover-Beginning	1,076,074	755,820	248,690	781,973	240,664
Total Revenues	<u><u>\$ 3,297,141</u></u>	<u><u>\$ 2,948,044</u></u>	<u><u>\$ 2,842,890</u></u>	<u><u>\$ 3,374,996</u></u>	<u><u>\$ 2,831,864</u></u>
Expenditures:					
Personnel Services	\$ 600,809	\$ 624,642	\$ 591,835	\$ 578,568	\$ 576,675
Operating Expenses	1,867,814	1,522,555	2,115,732	2,555,764	2,096,211
Capital Outlay	46,653				10,000
Repay loan principal & interest	26,045	18,874			
	<u>2,541,321</u>	<u>2,166,071</u>	<u>2,707,567</u>	<u>3,134,332</u>	<u>2,682,886</u>
Projected Carryover-End	755,820	781,973	135,323	240,664	148,978
Total Expenditures	<u><u>\$ 3,297,141</u></u>	<u><u>\$ 2,948,044</u></u>	<u><u>\$ 2,842,890</u></u>	<u><u>\$ 3,374,996</u></u>	<u><u>\$ 2,831,864</u></u>

City of Punta Gorda, FL
 PGI Canal Maintenance District
 Proforma Schedule of Revenue and Expenditures
 FY 2008 to FY 2015

	RATE	\$400	\$400	\$500	\$500	\$500	\$500	\$500	\$500	\$500
		Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Operating Assessment 5365@96%@rate		\$ 2,082,697	\$ 2,082,670	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200
Intergovernmental Revenue		72,758	84,598							
Miscellaneous Revenue		65,612	24,956	19,000	17,823	16,000	15,500	15,500	15,500	15,500
Estimated Revenues		2,221,067	2,192,224	2,594,200	2,593,023	2,591,200	2,590,700	2,590,700	2,590,700	2,590,700
Personnel		600,809	624,642	591,835	578,568	576,675	593,975	611,795	630,148	649,053
Operating Expenditures		262,374	234,573	250,526	260,558	256,911	262,049	267,290	272,636	278,089
Inlet Dredging		104,578	21,663	105,950	105,950	106,000	106,000	106,000	106,000	106,000
Seawall Cap Replacement		336,477	287,135	447,596	647,596	435,000	435,000	435,000	435,000	400,000
Seawall Stabilization		199,038	36,974	58,300	58,300	58,300	59,466	60,655	61,868	63,106
Seawall Repair/ Seawall Replacement		965,347	942,210	1,253,360	1,483,360	1,240,000	1,240,000	1,240,000	1,240,000	1,240,000
Autos & Equipment		46,653				10,000				
Debt		26,045	18,874							
Estimated Expenditures		2,541,321	2,166,071	2,707,567	3,134,332	2,682,886	2,696,490	2,720,740	2,745,652	2,736,248
Revenues over (under) expenditures		(320,254)	26,153	(113,367)	(541,309)	(91,686)	(105,790)	(130,040)	(154,952)	(145,548)
Beginning Fund Balance		1,076,074	755,820	248,690	781,973	240,664	148,978			
Ending Fund Balance		\$ 755,820	\$ 781,973	\$ 135,323	\$ 240,664	\$ 148,978	\$ 43,188			

Assumptions

Revenues:

FY 2011-2015 \$500 rate - to be adjusted in future when necessary

Expenditures:

Personnel Expense:

FY 2011 - Reduction of .5 position

No merit pool

Health Insurance est. 10% increase

Pension increase to 18.5% of pensionable earnings

Workers Comp per schedule

FY 2012-2015 - 3% increase

Operating Expense:

FY 2010 - Increase seawall related expenses by \$430,000

FY 2011 - Per Department

FY 2012-2015 - Some flat, others 2% increase, may be reduced in future if assessment increases not desired

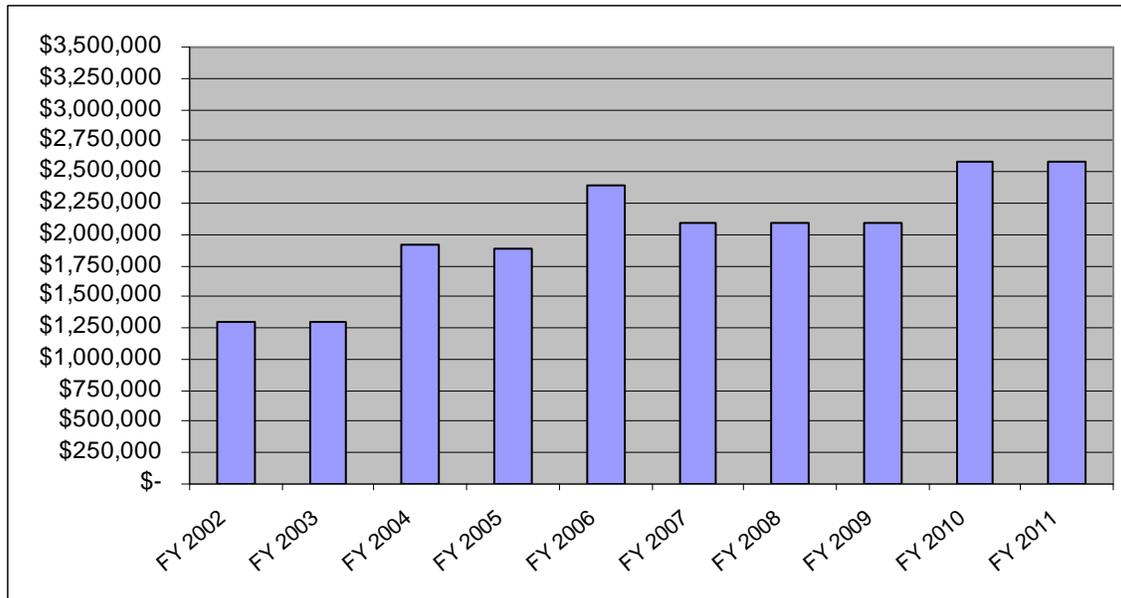
Capital:

FY 2011 - Computer Equipment

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Punta Gorda Isles Canal Maintenance Fees
103-0000-319-0000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of maintenance costs for all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96. The annual assessments are billed on the property owner's tax bill. The fiscal year 2011 rate for each single family lot and properties not zoned single family with a single family residence will be \$500. For all other property not zoned single family without a single family residence, the annual assessment is five and two-tenths cents (\$.052) for each square foot of land lying within 120 lineal feet of any dedicated canal or waterway, or from seawalls or bulkheads abutting Charlotte Harbor.

Fiscal Year	Amount Collected	Annual Assessment
FY 2002	\$1,293,247	\$250
FY 2003	\$1,293,428	\$250
FY 2004	\$1,919,843	\$370
FY 2005	\$1,879,151	\$360
FY 2006	\$2,389,200	\$460
FY 2007	\$2,083,316	\$400
FY 2008	\$2,082,697	\$400
FY 2009	\$2,082,670	\$400
FY 2010	\$2,575,200	\$500
FY 2011	\$2,575,200	\$500



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT1

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
30-00	SPEC ASSMTS - CANAL ASSMT	<u>2,082,697</u>	<u>2,082,670</u>	<u>2,575,200</u>	<u>2,575,200</u>	<u>2,575,200</u>
*	PERMITS,FEES & SPEC ASSMT	2,082,697	2,082,670	2,575,200	2,575,200	2,575,200
51-05	FEMA - 2005 STORMS	<u>72,758</u>	<u>84,598</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	INTERGOVERNMENTAL REVENUE	72,758	84,598	0	0	0
10-00	INTEREST ON INVESTMENTS	39,913	8,119	4,000	4,000	1,000
41-00	SURPLUS FURN, FIXT, EQPT	3,946	2,798	0	0	0
90-00	OTHER SCRAP OR SURPLUS	0	0	0	451	0
51-00	B S I BILLINGS	21,621	13,799	15,000	13,000	15,000
90-00	MISCELLANEOUS REVENUE	<u>132</u>	<u>240</u>	<u>0</u>	<u>372</u>	<u>0</u>
*	MISCELLANEOUS REVENUE	65,612	24,956	19,000	17,823	16,000
90-01	PROJ CARRYOVER-BEGINNING	<u>1,076,074</u>	<u>755,820</u>	<u>248,690</u>	<u>781,973</u>	<u>240,664</u>
*	BEGINNING RESERVES	1,076,074	755,820	248,690	781,973	240,664
		3,297,141	2,948,044	2,842,890	3,374,996	2,831,864

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Punta Gorda Isles Canal Maintenance District - Dept/Div 0960

FUNCTION:

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. Seawall cap replacement is accomplished by Division personnel in conjunction with outside contractors. Other duties include seawall stabilization, inlet dredging, mangrove alteration, sinkhole filling, seawall patching, maintenance of aids to navigation and related tasks.

ACCOMPLISHMENTS:

Accomplishments include 5,178 feet of seawall replaced, 7,406 feet of seawall cap replaced, sinkholes filled at 982 locations, and seawall cap repairs completed at 225 locations. Projects completed during the year include dredging Ponce de Leon Inlet, Bass Inlet, Pompano Inlet and Snook Inlet.

Channel markers, navigation lights, tide gauges and bridge clearance signs have been maintained, or replaced, as necessary.

BUDGET NARRATIVE:

The proposed budget reflects the continued normal operation and maintenance of the Punta Gorda Isles Canal Maintenance Assessment District. Work will include:

- 4,178 linear ft. of seawall replacement
- 6,054 linear ft. of seawall cap replacement
- 616 linear ft. of seawall stabilization
- Repair or replacement of navigational aids throughout the canal system
- Dredging of Ponce de Leon & Bass Inlets during the winter months
- Spot dredging in the inlets or navigational portions of the canal system
- Mangrove trimming in Ponce de Leon Inlet
- Spraying of exotics in the barge canal.

The part-time seawall inspector position will be eliminated and replaced with a contract to provide digital mapping of all seawalls, including potential for rating of conditions through a GIS system.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Punta Gorda Isles Canal Maintenance District - Dept/Div 0960
Key Performance Measures**

Goal

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is done to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

Objective

To provide efficient maintenance and repair to the Punta Gorda Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of linear feet of seawalls replaced	4,200	2,946	4,178	4,178
# of linear feet seawall cap replacement	5,159	3,805	6,054	6,054
Efficiency:				
Cost per linear foot of seawall replacement	\$300	\$300	\$300	\$300
Cost per linear foot of seawall cap replacement	\$73.96	\$73.96	\$73.93	\$73.93
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	4,200	2,946	4,178	4,178
# of linear feet of seawall cap replacement completed within established timeline	5,159	3,805	6,054	6,054
Outcome:				
% of linear feet of seawall replacement completed in fiscal year	100%	100%	100%	100%
% of linear feet of seawall cap replacement completed in fiscal year	100%	100%	100%	100%

Results

The Canal Maintenance division accelerated its seawall and seawall cap replacement programs, allowing for an additional 24% and 22% replacement work to be performed.

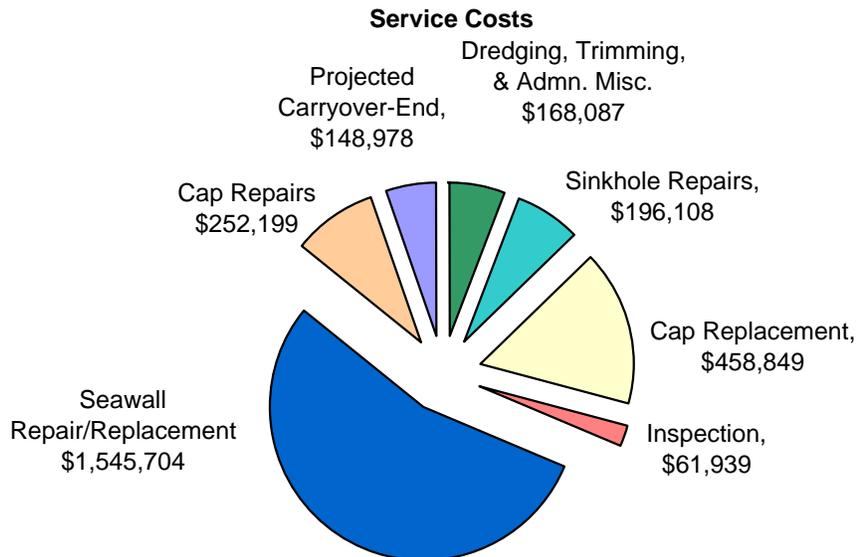
**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	600,809	624,642	591,835	578,568	576,675
Operating	1,867,814	1,522,555	2,115,732	2,555,764	2,096,211
Capital Outlay	46,653	0	0	0	10,000
Debt	26,045	18,874	0	0	0
Projected Carryover	755,820	781,973	135,323	240,664	148,978
Total	3,297,141	2,948,044	2,842,890	3,374,996	2,831,864

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	2	2	2	2	2
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	4	4	3	3	3
Seawall Inspector	0.5	0.5	0.5	0.5	0
Total	10.5	10.5	9.5	9.5	9



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
PUNTA GORDA ISLES CANAL MAINTENANCE ASSESSMENT DISTRICT

PUBLIC WORKS
DEPT 0960

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	390,826	420,845	383,328	375,447	366,991
12-03	SPECIAL DETAIL	0	-1,128	0	0	0
12-06	PAY PLAN CHANGES	0	0	5,000	0	0
14-00	OVERTIME PAY	20,536	8,465	18,000	18,000	18,000
21-00	F I C A TAXES	30,331	31,336	29,029	28,313	27,748
22-00	RETIREMENT CONTRIBUTION	43,455	44,514	44,165	45,345	50,256
23-00	EMPLOYEE HLTH & LIFE INS	60,146	64,595	67,663	66,601	73,073
23-02	DEP HLTH + EMPL PD LIFE	13,235	18,855	19,083	19,295	21,127
24-00	WORKMEN'S COMP PREMIUMS	42,280	37,160	25,567	25,567	19,480
*	PERSONNEL SERVICES	600,809	624,642	591,835	578,568	576,675
32-00	ACCOUNTING & AUDITING	1,185	1,188	1,240	1,181	1,240
34-00	CONTRACTUAL SERVICES	0	235	0	12,500	25,000
34-08	CHANNEL MARKERS	1,050	650	1,000	1,000	1,000
34-10	INLET DREDGE	104,578	21,663	105,950	105,950	106,000
34-12	SEAWALL REPLACEMENT	965,347	942,210	1,253,360	1,483,360	1,240,000
34-13	SEAWALL CAP REPLACEMENT	336,477	287,135	447,596	647,596	435,000
34-42	MANGROVE TRIMMING	7,960	5,650	6,000	6,000	6,000
34-45	SEAWALL STABILIZATION	199,038	36,974	58,300	58,300	58,300
40-00	TRAVEL & PER DIEM	-39	0	600	600	200
41-00	COMMUNICATIONS SERVICES	1,824	757	724	724	725
43-01	ELECTRICITY	1,842	1,611	1,500	1,500	1,000
43-02	WATER & SEWER	1,209	969	1,400	620	0
44-05	CLOTHING & UNIFORMS	3,306	2,459	845	845	845
45-01	FIRE/GENERAL LIAB INSUR	12,917	13,851	14,935	15,595	14,192
46-00	REPAIR & MAINTENANCE SVCS	592	551	475	791	475
46-02	REPAIR/MNT AUTOS FLEET	2,517	2,048	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	10,919	7,370	12,200	12,200	12,200
46-09	REPAIR/MNT EQUIP FLEET	14,251	4,273	9,100	8,784	9,100
49-06	ADMINISTRATIVE CHARGES	154,577	157,920	140,941	140,941	128,514
49-07	COMPUTER OVERHEAD	6,981	4,900	4,639	4,639	3,820
49-08	TAX COLL COMMISSION	-5,486	-2,138	15,000	15,000	15,000
49-13	LANDFILL FEES	1,845	1,057	1,000	1,000	1,000
52-01	GASOLINE, OIL, LUBRICANTS	16,875	9,883	15,289	13,000	13,000
52-21	DEPT MATERIALS & SUPPLIES	27,514	19,833	21,934	21,934	21,900
52-22	SAFETY SUPPLIES	420	639	800	800	800
52-24	CLOTHING & UNIFORMS	0	166	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	115	701	904	904	900
*	OPERATING EXPENSES	1,867,814	1,522,555	2,115,732	2,555,764	2,096,211
64-03	EQUIPMENT	46,653	0	0	0	0
64-20	COMPUTER EQUIPMENT	0	0	0	0	10,000
*	CAPITAL OUTLAY	46,653	0	0	0	10,000
71-03	PRINCIPAL-REPAYMT OF LOAN	25,000	18,750	0	0	0
72-03	INTEREST-REPAYMT OF LOAN	1,045	124	0	0	0
*	DEBT SERVICE	26,045	18,874	0	0	0
99-03	PROJECTED CARRYOVER - END	755,820	781,973	135,323	240,664	148,978
*	ENDING RESERVES	755,820	781,973	135,323	240,664	148,978
		3,297,141	2,948,044	2,842,890	3,374,996	2,831,864

City of Punta Gorda, FL
 Burnt Store Isles Canal Maintenance District
 Revenue and Expenditure Comparison
 Actual FY 2008 through Budget FY 2011

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Revenues:					
Canal Maintenance Fees	\$ 414,678	\$ 414,647	\$ 412,032	\$ 412,032	\$ 412,030
Interest Income	10,389	2,332	1,000	600	500
	<u>425,067</u>	<u>416,979</u>	<u>413,032</u>	<u>412,632</u>	<u>412,530</u>
Projected Carryover-Beginning	<u>245,683</u>	<u>272,771</u>	<u>116,942</u>	<u>221,789</u>	<u>112,186</u>
Total Revenues	<u>\$ 670,750</u>	<u>\$ 689,750</u>	<u>\$ 529,974</u>	<u>\$ 634,421</u>	<u>\$ 524,716</u>
Expenditures:					
Operating Expenses	\$ 397,979	\$ 467,961	\$ 451,628	\$ 522,235	\$ 455,355
	<u>397,979</u>	<u>467,961</u>	<u>451,628</u>	<u>522,235</u>	<u>455,355</u>
Projected Carryover-End	<u>272,771</u>	<u>221,789</u>	<u>78,346</u>	<u>112,186</u>	<u>69,361</u>
Total Expenditures	<u>\$ 670,750</u>	<u>\$ 689,750</u>	<u>\$ 529,974</u>	<u>\$ 634,421</u>	<u>\$ 524,716</u>

City of Punta Gorda, FL
 BSI Canal Maintenance District
 Proforma Schedule of Revenues and Expenditures
 FY 2008 through FY 2015

	RATE	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	Actual	Actual	Budget	Projected	Budget	Proforma	Proforma	Proforma	Proforma	
	FY 2008	FY 2009	FY 2010	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
Operating Assessment (1073@96%@rate	\$ 414,678	\$ 414,647	\$ 412,032	\$ 412,032	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030
Interest	10,389	2,332	1,000	600	500	500	500	500	500	500
Estimated Revenues	425,067	416,979	413,032	412,632	412,530	412,530	412,530	412,530	412,530	412,530
Operating Expenses	79,166	37,140	34,228	33,835	24,955	25,454	25,651	26,045	26,455	26,455
Mangrove Trimming	40,870	40,870	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Seawalls	226,151	352,699	337,000	410,000	340,000	340,000	340,000	340,000	340,000	340,000
Contract Services-Employees	21,702	13,799	15,000	13,000	15,000	15,000	15,000	15,000	15,000	15,000
Dredging	30,090	23,453	25,400	25,400	35,400	25,400	25,400	25,400	25,400	25,400
Estimated Expenditures	397,979	467,961	451,628	522,235	455,355	445,854	446,051	446,445	446,855	446,855
Revenues over (under) expenditures	27,088	(50,982)	(38,596)	(109,603)	(42,825)	(33,324)	(33,521)	(33,915)	(34,325)	(34,325)
Beginning Fund Balance	245,683	272,771	116,942	221,789	112,186	69,361	36,037			
Ending Fund Balance	\$ 272,771	\$ 221,789	\$ 78,346	\$ 112,186	\$ 69,361	\$ 36,037	\$ 2,516			

Assumptions

Revenues:

FY 2011-2015 retain current \$400 assessment - to be adjusted in future when necessary

Expenditures:

FY 2010 increase seawalls by \$73,000

FY 2011 Expenditures per department

FY 2011 increase dredging by \$10,000, FY 2012-15 dredging \$25,400 per year

FY 2011-2015 seawalls at \$340,000

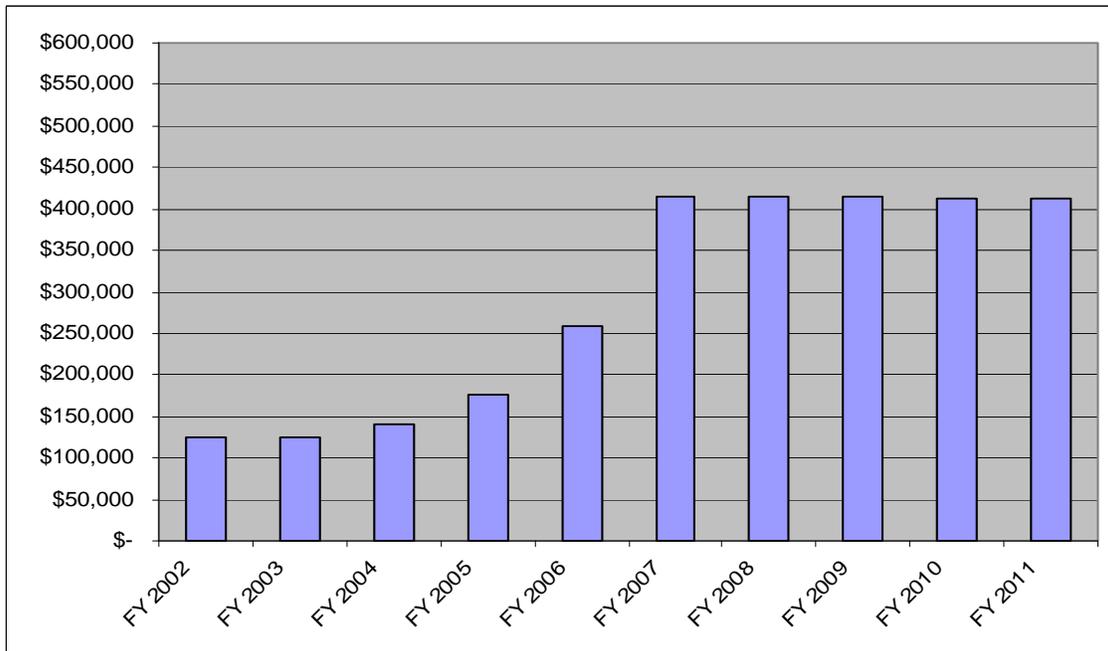
FY 2012-2015 Operating expenditures - est. 2% increase except mangrove trimming and contract services which have no increase

Expenditures may be reduced in future if assessment increases not desired.

City of Punta Gorda, FL
 Burnt Store Isles Canal Maintenance District
Burnt Store Isles Canal Maintenance Fees
 104-0000-319-0000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of costs of maintaining all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96. The annual assessments are billed on the property owner's tax bill. The fiscal year 2011 rate for each single family lot and properties not zoned single family with a single family residence will be \$400. For all other property not zoned single family without a single family residence, the annual assessment is four and two-tenths cents (\$.042) for each square foot of land lying within 120 lineal feet from any dedicated canal or waterway.

Fiscal Year	Amount Collected	Annual Assessment
FY 2002	\$124,640	\$120
FY 2003	\$124,525	\$120
FY 2004	\$139,814	\$135
FY 2005	\$176,882	\$170
FY 2006	\$258,855	\$250
FY 2007	\$415,884	\$400
FY 2008	\$414,678	\$400
FY 2009	\$414,647	\$400
FY 2010	\$412,032	\$400
FY 2011	\$412,030	\$400



CITY OF PUNTA GORDA, FLORIDA
 BUDGET FY 2011
 BURNT STORE ISLES CANAL MAINTENANCE DISTRICT

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
30-00	SPEC ASSMTS - CANAL ASSMT	<u>414,678</u>	<u>414,647</u>	<u>412,032</u>	<u>412,032</u>	<u>412,030</u>
*	PERMITS,FEES & SPEC ASSMT	414,678	414,647	412,032	412,032	412,030
10-00	INTEREST ON INVESTMENTS	<u>10,389</u>	<u>2,332</u>	<u>1,000</u>	<u>600</u>	<u>500</u>
*	MISCELLANEOUS REVENUE	10,389	2,332	1,000	600	500
90-01	PROJ CARRYOVER-BEGINNING	<u>245,683</u>	<u>272,771</u>	<u>116,942</u>	<u>221,789</u>	<u>112,186</u>
*	BEGINNING RESERVES	245,683	272,771	116,942	221,789	112,186
		670,750	689,750	529,974	634,421	524,716

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Burnt Store Isles Canal Maintenance District - Dept/Div 0961**

FUNCTION:

The Burnt Store Isles Canal Maintenance District is responsible for the maintenance of 14.9 miles of seawall and dredging 6.8 miles of canals within the district and mangrove trimming in the perimeter canal. Seawall, seawall cap replacement and mangrove trimming projects are accomplished by outside contractors. Other duties include sinkhole filling, seawall patching, cap repairs and related tasks. No employees are directly attributed to this division.

ACCOMPLISHMENTS:

Seawalls in the Burnt Store Isles canal system have been inspected. There will be 800 feet of seawalls and 1,796 feet of seawall caps replaced. Sinkholes have been filled at 31 locations. Seawall cap repairs have been completed at 42 locations, the Perimeter Canal dredging maintenance project and the mangrove trimming project are completed.

BUDGET NARRATIVE:

Proposed budget requests reflect the continued normal operation and maintenance of the Burnt Store Isles Canal Maintenance District. Work will include:

- 400 linear ft. of seawall replacement
- 2,935 linear ft. of seawall cap replacement
- Estimate of 86 hours of inlet dredging
- Maintenance trimming of mangroves in late spring.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Burnt Store Isles Canal Maintenance District - Dept/Div 0961
Key Performance Measures**

Goal

The BSI Canal Maintenance District is responsible for maintaining 14.9 miles of seawall and dredging 6.8 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is performed by City employees and outside contractors to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

Objective

To provide maintenance and repair to the Burnt Store Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of linear feet of seawalls replaced	318	600	600	400
# of linear feet seawall cap replacement	1,776	3,039	1,200	2,935
Efficiency:				
Cost per linear foot of seawall replacement	\$300	\$300	\$300	\$300
Cost per linear foot of seawall cap replacement	\$73.96	\$73.93	\$73.93	\$73.93
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	318	600	600	400
# of linear feet of seawall cap replacement completed within established timeline	1,776	3,039	1,200	2,935
Outcome:				
% of seawall replacement projects completed in fiscal year	100%	100%	100%	100%
% of linear feet of seawall cap replacement completed in fiscal year	100%	100%	100%	100%

Results

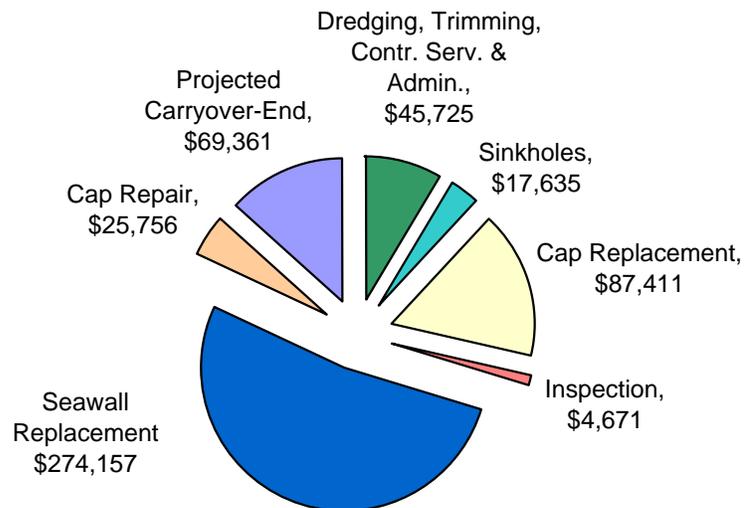
The division will meet its projection for seawall replacement and have the majority of projected seawall cap replacements completed.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	0	0	0	0	0
Operating	397,979	467,961	451,628	522,235	455,355
Capital Outlay	0	0	0	0	0
Projected Carryover	272,771	221,789	78,346	112,186	69,361
Total	<u>670,750</u>	<u>689,750</u>	<u>529,974</u>	<u>634,421</u>	<u>524,716</u>

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT**

**PUBLIC WORKS
DEPT 0961**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
32-00	ACCOUNTING & AUDITING	1,185	1,188	1,240	1,181	1,240
34-05	SEAWALL	226,151	352,699	337,000	410,000	340,000
34-10	INLET DREDGE	30,090	23,453	25,400	25,400	35,400
34-40	CONT SVCS-CITY EMPLOYEES	21,702	13,799	15,000	13,000	15,000
34-42	MANGROVE TRIMMING	40,870	40,870	40,000	40,000	40,000
43-01	ELECTRICITY	234	271	245	245	245
43-02	WATER & SEWER	140	78	154	0	0
44-03	EQUIPMENT LEASES	0	0	3,070	3,070	3,000
45-01	FIRE/GENERAL LIAB INSUR	4,171	3,999	3,962	3,782	983
46-14	REPAIR/MAINT LOCKS	46,500	0	0	0	0
49-06	ADMINISTRATIVE CHARGES	26,596	25,560	16,667	16,667	10,637
49-08	TAX COLL COMMISSION	-1,053	-352	2,500	2,500	2,500
51-00	OFFICE SUPPLIES	340	288	350	350	350
52-21	DEPT MATERIALS & SUPPLIES	1,053	6,108	6,040	6,040	6,000
*	OPERATING EXPENSES	397,979	467,961	451,628	522,235	455,355
99-03	PROJECTED CARRYOVER - END	272,771	221,789	78,346	112,186	69,361
*	ENDING RESERVES	272,771	221,789	78,346	112,186	69,361
		670,750	689,750	529,974	634,421	524,716

City of Punta Gorda, FL
Community Redevelopment Agency
Revenue and Expenditure Comparison
Actual FY 2008 through Budget FY 2011

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Revenues:					
Charlotte County Tax Increment	\$ 1,236,559	\$ 1,250,570	\$ 1,143,658	\$ 1,139,173	\$ 976,672
City of Punta Gorda Tax Increment	591,466	562,664	540,742	538,621	437,090
Interest on Investment	18,113	6,122	8,000	3,000	3,700
General Construction Transfer	416,500	-			
Miscellaneous Revenues	15,500	22,489	103,434	83,184	191,472
Debt Proceeds		22,734	22,734	22,734	18,455
	<u>2,278,138</u>	<u>1,864,579</u>	<u>1,818,568</u>	<u>1,786,712</u>	<u>1,627,389</u>
Projected Carryover-Beginning	191,225	(331,048)	12,545	12,544	309,997
Prior Year Encumbrances & Reappr.	757,761	559,498		339,931	
Total Revenues	<u><u>\$ 3,227,124</u></u>	<u><u>\$ 2,093,029</u></u>	<u><u>\$ 1,831,113</u></u>	<u><u>\$ 2,139,187</u></u>	<u><u>\$ 1,937,386</u></u>
Expenditures:					
Operating Expenses	\$ 51,449	\$ 93,457	\$ 155,934	\$ 313,282	\$ 254,905
Repay Loan Principal and Interest	838,110	835,403	1,276,017	1,476,017	1,054,741
Capital Construction Projects	2,109,115	811,694	30,000	39,891	
	<u>2,998,674</u>	<u>1,740,554</u>	<u>1,461,951</u>	<u>1,829,190</u>	<u>1,309,646</u>
Projected Carryover-End	<u>228,450</u>	<u>352,475</u>	<u>369,162</u>	<u>309,997</u>	<u>627,740</u>
Total Expenditures	<u><u>\$ 3,227,124</u></u>	<u><u>\$ 2,093,029</u></u>	<u><u>\$ 1,831,113</u></u>	<u><u>\$ 2,139,187</u></u>	<u><u>\$ 1,937,386</u></u>

City of Punta Gorda, FL
Community Redevelopment Agency
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2015

Assessed Property Valuation change

Revenues:

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projection FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
Charlotte Co. Tax Increment	\$1,236,559	\$1,250,570	\$1,143,658	\$1,139,173	\$ 976,672	\$ 976,672	\$1,025,506	\$1,076,781	\$1,130,620	\$1,187,151	\$1,246,508	\$1,308,834	\$1,374,276	\$1,442,989
Punta Gorda Tax Increment	591,466	562,664	540,742	538,621	437,090	437,090	458,945	481,892	505,986	531,286	557,850	585,742	615,030	645,781
Hilton Garden Hotel Tax Increment									40,000	41,200	42,436	43,709	45,020	46,371
MarketPlace Tax Increment									284,000	292,520	301,296	310,334	319,645	
Interest Income	18,113	6,122	8,000	3,000	3,700	6,277	653	4,625						
Transfers in from Other Funds	418,500													
Lease Revenues Parcel I	15,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
Laisley Marina Ground Lease		11,989	71,934	71,934	74,092	76,315	78,604	80,962	83,391	85,893	88,470	91,124	93,858	96,673
Trabue Woods Loan repayment		22,734	22,734	22,734	18,455	22,090	22,068	22,045	22,022	21,999	20,079	20,065	20,051	20,037
FGCU Herakl Court Centre Lease					53,880	53,880	53,880	53,880	53,880	59,268	59,268	59,268	59,268	59,268
Subway Herakl Court Centre Lease					28,000	28,000	28,000	28,000	28,000	30,800	30,800	30,800	30,800	30,800
Herakl Court Centre Retail Lease			21,000	750	25,000	128,120	128,120	128,120	128,120	140,932	140,932	140,932	140,932	140,932
Herakl Court Centre Misc. Rental														
Total Revenues	2,278,138	1,864,579	1,818,568	1,786,712	1,627,389	1,738,944	1,806,276	1,886,805	2,002,519	2,393,029	2,489,363	2,582,270	2,700,069	2,812,996

Expenditures:

Professional Svcs	5,006	7,867	10,000	4,000										
Legal Svcs	14,025	12,416	10,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Insurance				29,255	62,905	62,905	62,905	62,905	62,905	62,905	62,905	62,905	62,905	62,905
Laisley Park Amenities Maint.		14,388	71,934	40,000	40,000	40,800	41,616	42,448	43,297	44,163	45,046	45,947	46,866	47,804
Herakl Court Centre Maint.		18,300	64,000	84,000	112,000	115,360	118,821	122,385	126,057	129,839	133,734	137,746	141,878	146,135
Herakl Ct Property Mgmt				8,600										
CRA incentive Program	7,000													
Legal Advertising	38													
Office Supplies	611													
Dept Materials & Supplies	6,169													
Main Street Program		30,000	30,000	30,000	30,000									
Wayfinding	3,600	10,486		97,427										
Transfer to Utilities	15,000													
Subtotal Operating Expenditures	51,449	93,457	185,934	313,282	254,905	229,065	233,342	237,738	242,259	246,907	251,685	256,598	261,649	266,844

Capital Projects:

Laisley Project	1,409													
Laisley Project -Phase 2	198,415	811,694		21,250										
Laisley Project-Phase 2 Poss. Avail				18,641										
Marion and Olympia Ave. Imprv.	2,426													
Trabue Woods Dev.	66,000													
Contrib. Charlotte Co. Event Center	1,200,000													
Land Purchase - McGuinness Prop	610,865													
Main Street Program	30,000													
Subtotal Capital Projects	2,109,115	811,694		39,891										

Debt Service:

2000 Revenue Note	84,462	80,699	20,225	20,225										
2002 Revenue Notes	753,648	754,704	755,792	755,792	754,741	754,962								
2002 Revenue Note Balloon Repymt			500,000	700,000	300,000	750,000	585,500	585,500	585,500	585,500	585,500	585,500	585,500	585,500
Herakl Court Centre Lease payments						567,406	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,777	2,364,376
Subtotal Debt Service	838,110	835,403	1,276,017	1,476,017	1,054,741	2,072,368	1,175,708	2,961,768	2,957,388	2,957,222	2,955,556	2,953,821	2,952,277	2,949,876

Total Expenditures

Total Expenditures	2,998,674	1,740,554	1,461,951	1,829,190	1,309,646	2,301,433	1,409,050	3,199,526	3,199,647	3,204,129	3,207,241	3,210,419	3,213,926	3,216,720
Excess Revenue (Shortfall)	(720,536)	124,025	356,617	(42,478)	317,743	(562,489)	397,226	(1,312,721)	(1,197,128)	(811,100)	(717,878)	(618,149)	(513,857)	(403,724)
PO Carryovers and Reappropriation		559,498		339,931										
Projected Carryover - Beginning	948,986	(331,048)	12,545	12,544	309,997	627,740	65,251							
Projected Carryover - Ending	\$ 228,450	\$ 352,475	\$ 369,162	\$ 309,997	\$ 627,740	\$ 65,251	\$ 462,477							

Revenue Assumptions:

FY 2011 est. City millage rate: 2.7251, est. County millage rate: 0.0892; FY 2012-20 valuation change estimated to include inflation and growth other than projects listed individually. New Tax Increment commercial buildings have estimated dates of C.O. and estimated valuations based on building permits or other building dept. estimating standards.

Interest Income estimated 1% interest rate FY 2011-2014

Lease Revenues Parcel I and Laisley Marina Ground Lease per contracts

Trabue Woods Loan Repayment per loan repayment schedule

Parking Garage Retail Lease Revenue estimated at \$14 per square foot with only partial leased space in FY 2011 and 90% leased space in FY 2012-20

Expenditure Assumptions:

Professional and legal services for meetings, surveys, and contract reviews.

Insurance based on replacement value of Herakl Court Centre.

Laisley Park Amenities annual maintenance expenditures FY 2011 est. \$40,000; FY 2012-2020 2% incr. each year

Parking Garage annual maintenance expenditures FY 2011 per management company; FY 2012-2020 3% incr. each year

Main Street Program commitment ends in FY 2011

Debt Service Assumptions:

Balloon on 2002 Revenue notes will be restructured to extend debt and eliminate the balloon, as courts allow.

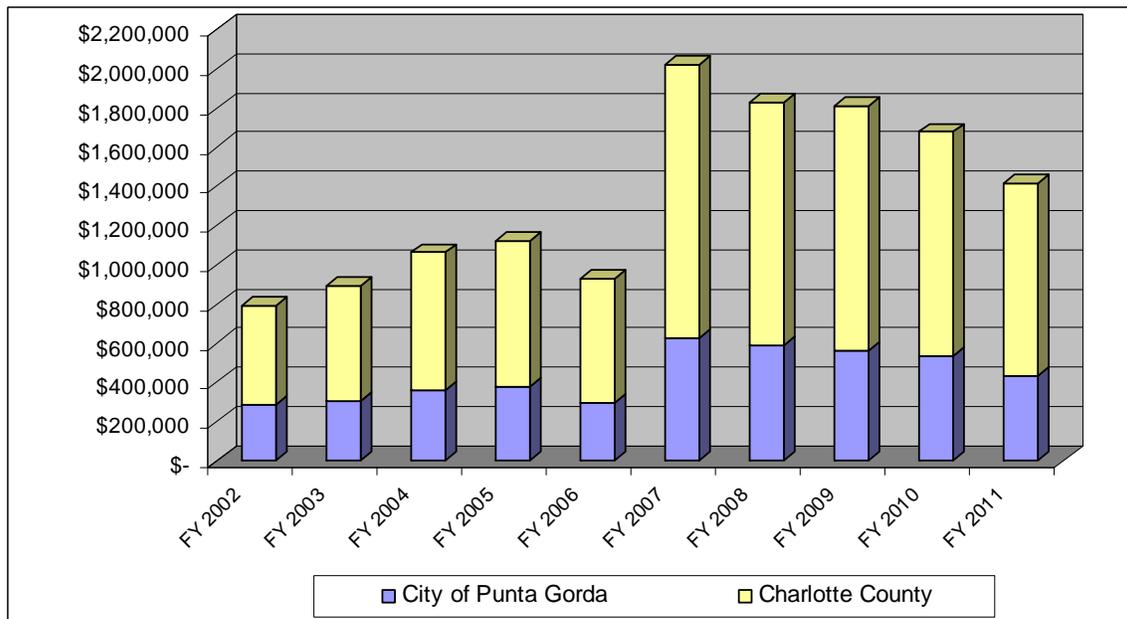
Planned: \$1,750,000 on balloon payment; \$3,821,500 extended payments, 8 years at 5%

Herakl Court Centre Lease -first 3.25 years of interest deferred, then 2 yrs int only, then 7 yrs to repay \$12 million, @4%

City of Punta Gorda, FL
 Community Redevelopment Agency
Tax Incremental Financing
 110-0000-338-9000

City Council Resolution number 955-89 created and established the Community Redevelopment Agency pursuant to section 163.357 Florida Statutes. The 1989 base assessed value of the CRA District was \$80,572,922. The tax incremental financing revenue is City and County taxes generated on the taxable value increment over the 1989 base. The FY 2011 amounts are estimates based on the DR420. The actual contributions will be based on the final approved respective mill levies and DR422 taxable value. The estimated taxable assessed value of property (DR420) was made available June 30, 2010. The final millage rate information will be available after the second public budget hearings of the city and Charlotte County. The DR422 taxable assessed value will be available in early October.

Fiscal Year	Taxable Value Increment	City Contribution	County Contribution	Total
FY 2002	\$111,891,326	\$291,455	\$501,094	\$792,549
FY 2003	\$126,623,282	\$306,095	\$585,930	\$892,025
FY 2004	\$152,238,145	\$358,268	\$704,460	\$1,062,728
FY 2005	\$163,058,877	\$383,733	\$739,041	\$1,122,774
FY 2006	\$124,673,913	\$293,400	\$636,131	\$ 929,531
FY 2007	\$303,201,665	\$627,124	\$1,394,380	\$2,021,504
FY 2008	\$286,540,940	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$230,557,176	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$210,019,930	\$538,621	\$1,139,173	\$1,677,794
FY 2011	\$168,835,893	\$437,090	\$976,672	\$1,413,762



City of Punta Gorda, FL
Community Redevelopment Agency
Tax Incremental Financing Schedule
Final FY 2009, 2010 and Budget FY 2011

	Final Fiscal Year 2009	Final Fiscal Year 2010	Budget Fiscal Year 2011
Change in value from previous year	-15.25%	-6.60%	-14.17%
Calculation of County tax due:			
Assessed Valuation of CRA District	\$311,130,098	\$290,592,852	\$249,408,815
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment Valuation	230,557,176	210,019,930	168,835,893
Countywide Tax Rate	<u>5.7096</u>	<u>5.7096</u>	<u>6.0892</u>
	1,316,389	1,199,130	1,028,076
	0.95	0.95	0.95
County TIF to CRA	<u><u>\$1,250,570</u></u>	<u><u>\$1,139,173</u></u>	<u><u>\$976,672</u></u>
Change from Prior Year		(\$111,397)	(\$162,501)

	Final Fiscal Year 2009	Final Fiscal Year 2010	Budget Fiscal Year 2011
Calculation of City tax due:			
Assessed Valuation of CRA District	\$311,130,098	\$290,592,852	\$249,408,815
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment	230,557,176	210,019,930	168,835,893
City Tax Rate	<u>2.5689</u>	<u>2.6996</u>	<u>2.7251</u>
	592,278	566,970	460,095
	0.95	0.95	0.95
City TIF to CRA	<u><u>\$562,664</u></u>	<u><u>\$538,621</u></u>	<u><u>\$437,090</u></u>
Change from Prior Year		(\$24,043)	(\$101,531)
Combined TIF Revenue	<u><u>\$1,813,234</u></u>	<u><u>\$1,677,794</u></u>	<u><u>\$1,413,762</u></u>
Change from Prior Year		(\$135,440)	(\$264,032)

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
COMMUNITY REDEVELOPMENT AGENCY**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
90-00	CHAR COUNTY TAX INCREMENT	1,236,559	1,250,570	1,143,658	1,139,173	976,672
**	INTERGOVERNMENTAL REVENUE	1,236,559	1,250,570	1,143,658	1,139,173	976,672
10-00	INTEREST ON INVESTMENTS	18,113	6,122	8,000	3,000	3,700
00-00	RENTAL INCOME	15,500	10,500	10,500	10,500	10,500
04-01	LAISHLEY PK GROUND LEASE	0	11,989	71,934	71,934	74,092
04-03	HERALD CT CENTRE LEASE	0	0	21,000	0	106,880
04-04	HERALD CT CENTRE RENTAL	0	0	0	750	0
**	MISCELLANEOUS REVENUE	33,613	28,611	111,434	86,184	195,172
01-00	GENERAL	591,466	562,664	540,742	538,621	437,090
20-00	GENERAL CONSTRUCTION	416,500	0	0	0	0
*	TRANSFER FROM OTHER FUNDS	1,007,966	562,664	540,742	538,621	437,090
40-10	LOAN PROCEEDS - INTEREST	0	5,461	5,461	1,324	1,221
40-30	LOAN PROCEEDS - PRINCIPAL	0	17,273	17,273	21,410	17,234
*	DEBT PROCEEDS	0	22,734	22,734	22,734	18,455
90-01	PROJ CARRYOVER-BEGINNING	191,225	-331,048	12,545	12,544	309,997
90-02	PRIOR YEAR ENCUMBRANCES	757,761	559,498	0	105,588	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	234,343	0
*	BEGINNING RESERVES	948,986	228,450	12,545	352,475	309,997
		3,227,124	2,093,029	1,831,113	2,139,187	1,937,386

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Community Redevelopment Agency**

FUNCTION:

The Punta Gorda Community Redevelopment Agency's (CRA) primary function is to implement the goals, objectives and policies of the *1990 Downtown Redevelopment Plan* and the *2001 Punta Gorda Eastside and Downtown Planning Study*. The Plans were updated by resolution in July 2008 and are designed to serve as guidebooks for the CRA's activities through its fruition – FY 2020. The CRA is also charged with overseeing the planning and programming efforts of the Revitalization Committee and Historic Preservation Advisory Board aimed at enhancing Punta Gorda's position as one of Florida's premiere historic waterfront communities.

OPERATING EXPENSES:

Based upon budget constraints created by both the aftermath of Hurricane Charley and the recent proposed tax reform by the State of Florida, the CRA has found it necessary to make changes in its priorities and adjust expenditures. Sufficient funds will be budgeted to continue operations.

CAPITAL OUTLAY:

Capital outlay requested includes funding for Herald Court Centre build out for various rental tenants and operational expenses. The Centre is a mixed use building consisting of 17,000 square feet of commercial space and 400 spaces of public parking. The budgeted capital outlay incorporates the major mechanical for the entire building and contributions to the tenant build out for 5,807 square feet of leased space currently under contract.

This excludes the 2,372 square feet of the Artisans Atelier. The Atelier is a joint venture between the CRA, team Punta Gorda and the Downtown Merchants Association with each contributing to the workshops finish. The goal is to provide a business incubator for the art community.

BUDGET NARRATIVE:

The CRA will be dedicating the majority of existing revenues to pay down the debt service and operational expenses on both the Herald Court Centre' and improvements to Laishley Park. The CRA will continue to look for funding alternatives to leverage against existing amenities. All new projects planned for the upcoming year within the CRA will be funded through other sources.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
COMMUNITY REDEVELOPMENT AGENCY SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	0	0	0	0	0
Operating	36,449	93,456	155,934	313,282	254,905
Capital Outlay	843,115	811,694	30,000	39,891	0
Debt	838,110	835,403	1,276,017	1,476,017	1,054,741
Grants and Aids	1,266,000	0	0	0	0
Transfers	15,000	0	0	0	0
Projected Carryover	228,450	352,475	369,162	309,997	627,740
Total	<u>3,227,124</u>	<u>2,093,028</u>	<u>1,831,113</u>	<u>2,139,187</u>	<u>1,937,386</u>

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
COMMUNITY REDEVELOPMENT AGENCY**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
31-00	PROFESSIONAL SERVICES	5,006	7,692	10,000	12,600	0
31-17	LEGAL SERVICES	14,025	12,416	10,000	20,000	10,000
31-30	WAYFINDING SYSTEM	3,600	10,486	0	97,427	0
45-01	FIRE/GENERAL LIAB INSUR	0	0	0	29,255	62,905
46-31	LAISHLEY PK AMENITIES MNT	0	14,388	71,934	40,000	40,000
46-32	HERALD COURT CENTRE MAINT	0	18,300	64,000	84,000	112,000
48-20	CRA INCENTIVE PROGRAM	7,000	0	0	0	0
48-24	MAIN STREET	0	30,000	0	30,000	30,000
49-01	LEGAL ADVERTISING	38	0	0	0	0
51-00	OFFICE SUPPLIES	611	175	0	0	0
52-21	DEPT MATERIALS & SUPPLIES	6,169	0	0	0	0
*	OPERATING EXPENSES	36,449	93,457	155,934	313,282	254,905
71-06	PRINCIPAL-DEBT REDUCTION	443,000	461,500	980,500	1,180,500	798,500
71-08	PRINCIPAL-NEW DEBT REDUCT	80,000	80,000	20,000	20,000	0
72-06	INTEREST-DEBT REDUCTION	310,648	293,204	275,292	275,292	256,241
72-08	INTEREST-NEW DEBT REDUCT	4,462	699	225	225	0
*	DEBT SERVICE	838,110	835,403	1,276,017	1,476,017	1,054,741
91-26	UTILITIES O M & R	15,000	0	0	0	0
*	TRANSFERS	15,000	0	0	0	0
99-03	PROJECTED CARRYOVER - END	228,450	352,475	369,162	309,997	627,740
*	ENDING RESERVES	228,450	352,475	369,162	309,997	627,740
**	COMMUNITY REDEV AGENCY	1,118,009	1,281,335	1,801,113	2,099,296	1,937,386
63-77	LAISHLEY PROJECT	1,409	0	0	0	0
61-00	LAND ACQUISITION	610,865	0	0	0	0
63-02	MAIN STREET	30,000	0	30,000	0	0
63-12	LAISHLEY PARK PHASE II	198,415	811,694	0	39,891	0
63-25	MARION & OLYMPIA IMPROVE	2,426	0	0	0	0
*	CAPITAL OUTLAY	843,115	811,694	30,000	39,891	0
82-04	AID TO TRABUE WOODS DEVEL	66,000	0	0	0	0
81-04	CONTRIB-COUNTY EVENT CTR	1,200,000	0	0	0	0
*	GRANTS AND AIDS	1,266,000	0	0	0	0
**	CAPITAL CONSTR PROJECTS	2,109,115	811,694	30,000	39,891	0
		3,227,124	2,093,029	1,831,113	2,139,187	1,937,386

City of Punta Gorda, FL
 Schedule of Parks Impact Fees
 Revenue and Expenditures
 Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Park Impact Fees	\$ 7,369	\$ 2,509	\$ 7,000	\$ 5,900	\$ 6,000	\$ 9,000	\$ 12,000	\$ 15,000	\$ 15,000
Interest on Investments	1,924	317	140	170	215	100	100	100	100
Total Revenues	9,293	2,826	7,140	6,070	6,215	9,100	12,100	15,100	15,100
Projects									
Park Improvements & Developments	-	10,000	-	35,856	12,000	15,000	15,000	15,000	15,000
Total Expenditures	-	10,000	-	35,856	12,000	15,000	15,000	15,000	15,000
Revenues over (under) expenditures	9,293	(7,174)	7,140	(29,786)	(5,785)	(5,900)	(2,900)	100	100
Projected Carryover - Beginning	70,492	79,785	71,125	72,611	42,825	37,040	31,140	28,240	28,340
Projected Carryover - End	\$ 79,785	\$ 72,611	\$ 78,265	\$ 42,825	\$ 37,040	\$ 31,140	\$ 28,240	\$ 28,340	\$ 28,440

City of Punta Gorda, FL
 Schedule of Police Impact Fees
 Revenue and Expenditures
 Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Police Impact Fees	\$ 8,306	\$ 9,081	\$ 7,000	\$ 6,530	\$ 7,000	\$ 10,000	\$ 13,000	\$ 16,000	\$ 16,000
Interest on Investments	2,688	114	100	14	35	10	60	130	300
Total Revenues	10,994	9,195	7,100	6,544	7,035	10,010	13,060	16,130	300
Expenditures									
Transfer to General Construction	95,000	10,000	10,000	10,000	12,000	10,000			
Total Expenditures	95,000	10,000	10,000	10,000	12,000	10,000	-	-	-
Revenues over (under) expenditures	(84,006)	(805)	(2,900)	(3,456)	(4,965)	10	13,060	16,130	300
Projected Carryover - Beginning	95,507	11,501	9,126	10,696	7,240	2,275	2,285	15,345	31,475
Projected Carryover - End	\$ 11,501	\$ 10,696	\$ 6,226	\$ 7,240	\$ 2,275	\$ 2,285	\$ 15,345	\$ 31,475	\$ 31,775

City of Punta Gorda, FL
 Schedule of Fire Impact Fees
 Revenue and Expenditures
 Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Fire Impact Fees	\$ 12,452	\$ 17,157	\$ 14,000	\$ 5,700	\$ 7,000	\$ 10,000	\$ 13,000	\$ 16,000	\$ 16,000
Interest on Investments	6,992	2,282	2,700	250	250	500	650	800	1,000
Total Revenues	19,444	19,439	16,700	5,950	7,250	10,500	13,650	16,800	17,000
Expenditures									
Transfer to General Construction	3,602	130,123							
Transfer to Information Technology				98,894					
Total Expenditures	3,602	130,123	-	98,894	-	-	-	-	-
Revenues over (under) expenditures	15,842	(110,684)	16,700	(92,944)	7,250	10,500	13,650	16,800	17,000
Projected Carryover - Beginning	236,515	252,357	268,559	141,673	48,729	55,979	66,479	80,129	96,929
Projected Carryover - End	\$ 252,357	\$ 141,673	\$ 285,259	\$ 48,729	\$ 55,979	\$ 66,479	\$ 80,129	\$ 96,929	\$ 113,929

City of Punta Gorda, FL
 Schedule of Government Impact Fees
 Revenue and Expenditures
 Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Government Impact Fees	\$ 25,824	\$ 15,614	\$ 15,000	\$ 11,600	\$ 12,500	\$ 19,000	\$ 25,000	\$ 31,000	\$ 31,000
Interest on Investments	459	26	10	4	-	160	380	650	950
Total Revenues	26,283	15,640	15,010	11,604	12,500	19,160	25,380	31,650	31,950
Expenditures									
Transfer to General Fund	62,000	40,000	15,000	15,000	6,369				
Total Expenditures	62,000	40,000	15,000	15,000	6,369	-	-	-	-
Revenues over (under) expenditures	(35,717)	(24,360)	10	(3,396)	6,131	19,160	25,380	31,650	31,950
Projected Carryover - Beginning	63,874	28,157	1,182	3,797	401	6,532	25,692	51,072	82,722
Projected Carryover - End	\$ 28,157	\$ 3,797	\$ 1,192	\$ 401	\$ 6,532	\$ 25,692	\$ 51,072	\$ 82,722	\$ 114,672

City of Punta Gorda, FL
Schedule of Transportation Impact Fees
Revenue and Expenditures
Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Transportation Impact Fees	\$ 141,088	\$ 223,716	\$ 200,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 100,000	\$ 150,000	\$ 150,000
Interest on Investments	71,129	20,504	3,000	4,000	1,000	-	1,000	1,000	1,000
Total Revenues	212,217	244,220	203,000	54,000	51,000	75,000	101,000	151,000	151,000
Projects									
Sidewalk Improvements	277,660	4,510							
Road Improvements-ALLY07/ALLY08	18,965	39,477							
Henry Street Improvements	1,070								
Hwy 41/Hwy 17 Roadway Improvements	25,920								
Bal Harbor Improvements	4,200								
Aqui Esta	125,463	169,364		407,773					
Aqui Esta					250,000				
Bal Harbor Turn Lane				1,500					
Sidewalk Improvements				17,367			150,000	150,000	150,000
Retta Parking				63,000					
Retta Esplanade Extension		70,529		479,472					
Carmalita		37,800		462,200					
Road Improvements-Pompano/Shreve	34,069	9,830		191,446					
Bal Harbor				175,000					
Total Expenditures - Transfer to General Construction	487,347	331,510	-	1,797,758	250,000	-	150,000	150,000	150,000
Revenues over (under) expenditures	(275,130)	(87,290)	203,000	(1,743,758)	(199,000)	75,000	(49,000)	1,000	1,000
Projected Carryover	2,313,072	2,037,942	90,688	1,950,652	206,894	7,894	82,894	33,894	34,894
Balance Carryover	\$2,037,942	\$1,950,652	\$ 293,688	\$ 206,894	\$ 7,894	\$ 82,894	\$ 33,894	\$ 34,894	\$ 35,894

City of Punta Gorda, FL
Schedule of Community Development Block Grant
Revenue and Expenditures
Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Community Dev Block Grant	\$ 118,109	\$ 23,433	\$ 80,000	\$ 137,188	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
ARRA Community Dev Block Grant				21,877					
CDBG - Home Again Grant	42,772								
CDBG Disaster Recovery	293								
Transfer from Storm Related Fund		1,156							
Total Revenues	161,174	24,589	80,000	159,065	80,000	80,000	80,000	80,000	80,000
Projects									
CDBG Cooper St Facility Upgr		3,974		284					
Cooper St Playground				107,607					
Citywide ADA Improvements				18,000					
City Hall Building		4,820							
Public Safety Building		11,423							
M L King Blvd Streetscape	111,903								
ARRA04-Street Lighting				21,877					
Unprogrammed Funds			80,000	3,157	80,000	80,000	80,000	80,000	80,000
Home Again-Constr & Rehab	7,432								
Blanchard House Museum	1,142	3,858		6,142					
Administrative Charges	5,064	3,332		2,282					
Total Expenditures	125,541	27,407	80,000	159,349	80,000	80,000	80,000	80,000	80,000
Revenues over (under) Expenditures	35,633	(2,818)	-	(284)					
Projected Carryover - Beginning	(32,531)	3,102	-	284					
Projected Carryover - End	\$ 3,102	\$ 284	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Punta Gorda, FL
Schedule of Gilchrist Intention
Revenue and Expenditures
Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues									
Interest on Investments	\$ 258	\$ 82	\$ 90	\$ 20	\$ 30	\$ 60	\$ 65	\$ 65	\$ 65
Total Revenues	258	82	90	20	30	60	65	65	65
Expenditures									
Transfer to Fund 115 Welcome Signage				2,925					
Total Expenditures	-	-	-	2,925	-	-	-	-	-
Revenues over(under) expenditures	258	82	90	(2,905)	30	60	65	65	65
Projected Carryover - Beginning	8,777	9,035	9,125	9,117	6,212	6,242	6,302	6,367	6,432
Projected Carryover - End	\$ 9,035	\$ 9,117	\$ 9,215	\$ 6,212	\$ 6,242	\$ 6,302	\$ 6,367	\$ 6,432	\$ 6,497

City of Punta Gorda
 Summary of Gas Tax Funds and
 Related General Fund Expenditures
 Actual FY 2008 through Budget FY 2011

The Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

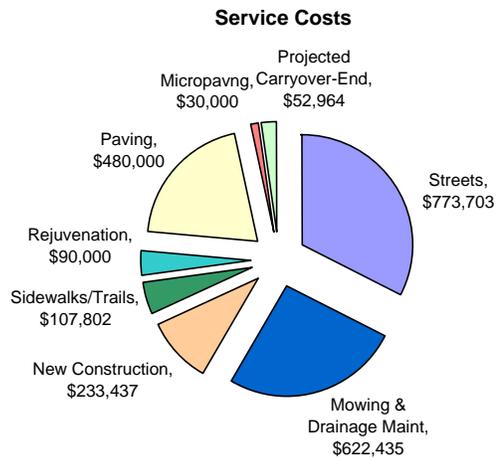
FY 2008	FY 2009	FY 2010	FY 2010	FY 2011	FY 2011 By Fund		
Actual	Actual	Budget	Projected	Budget	Additional	First	General Fund
Program	Program	Program	Program	Program	Five Cents	Six Cents	Right of Way
Total	Total	Total	Total	Total	Fund 114	Fund 115	Division 0916

Revenues:

Local Option Fuel Tax	\$ 831,150	\$ 802,858	\$ 762,000	\$ 810,000	\$ 781,500	\$ 245,000	\$ 536,500	\$ -
State Contracts	130,439	131,063	137,058	137,058	146,975		146,975	
General Fund	1,134,958	1,051,506	1,109,011	1,055,708	1,025,786			1,025,786
Interfund Transfer			465,000	447,925	385,000	355,000	30,000	-
Miscellaneous Revenue	34,495	18,958	78	2,905	80		80	
Beginning Carryover	(8,087)	215,464	22,606	325,508	51,000		51,000	
Total Revenues	2,122,955	2,219,849	2,495,753	2,779,104	2,390,341	600,000	764,555	1,025,786

Expenditures:

Personal Services	940,253	920,574	934,538	881,668	897,031			897,031
Operating Expenses	967,238	970,623	1,531,215	1,830,493	1,440,346	600,000	711,591	128,755
Capital Outlay		3,144		15,943				
Interfund Transfer			30,000					
Projected Carryover - End	215,464	325,508		51,000	52,964		52,964	
Total Expenditures	\$ 2,122,955	\$ 2,219,849	\$ 2,495,753	\$ 2,779,104	\$ 2,390,341	\$ 600,000	\$ 764,555	\$ 1,025,786

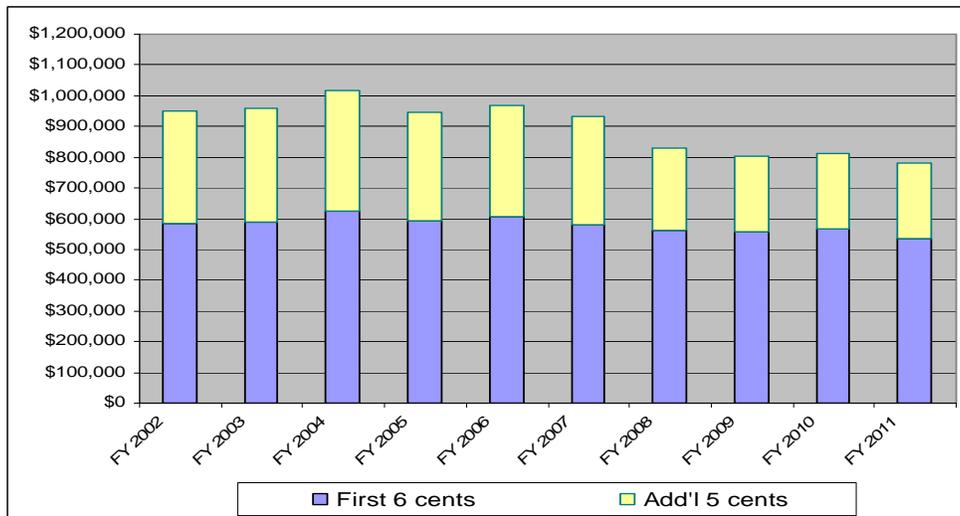


* Service Costs for General Fund Division 0916 only, may be found on page 2.070

City of Punta Gorda
Local Option Fuel Taxes
 115-0000-312-4100 (Six Cent Gas Tax Fund) and
 114-0000-312-4210 (Additional Five Cent Gas Tax Fund)

The local option fuel taxes are authorized by Florida Statutes section 206.41. The proceeds are distributed by the State to Charlotte County and the City of Punta Gorda. The local option fuel tax revenue for the City of Punta Gorda has two parts. The City and Charlotte County approved an interlocal agreement August 2010, effective for FY 2011, whereby the City's share of the first six cents of fuel tax will be 10.4%. The tax proceeds may be used for transportation expenditures as defined in FS section 336.025(7). These expenditures include public transportation operations and maintenance, roadway and right of way maintenance and drainage, street lighting, traffic signs and signals, bridge maintenance, and debt service and current expenditures for transportation and capital projects. The City's share of the next five cents of additional local option fuel tax is 6.74%. The distribution allocation is determined by the five-year average transportation expenditures per FS section 336.025. The tax proceeds are to be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet the immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks. New road construction and reconstruction or resurfacing of existing paved roads shall be included as a capital improvement. Routine maintenance of roads is not considered an authorized expenditure.

Fiscal Year	Revenue	Percentage Change
FY 2002	\$949,937	5.83%
FY 2003	\$958,699	0.92%
FY 2004	\$1,015,631	5.94%
FY 2005	\$947,954	-6.66%
FY 2006	\$969,908	2.31%
FY 2007	\$930,526	-4.06%
FY 2008	\$831,150	-10.68%
FY 2009	\$802,858	-3.40%
FY 2010	\$810,000	0.89%
FY 2011	\$781,500	-3.52%



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SIX CENT GAS TAX FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
41-00	LOCAL OPTION GAS TAX	561,707	559,547	534,000	565,000	536,500
*	TAXES	561,707	559,547	534,000	565,000	536,500
03-00	STREET SWEEPING/41 ROW	33,122	34,262	34,262	34,262	34,262
06-00	TRAFFIC SIGNAL MAINTENANC	24,000	23,484	23,284	23,284	20,539
07-00	HIGHWAY LIGHTING MAINT	73,317	73,317	79,512	79,512	92,174
**	CHARGES FOR SERVICES	130,439	131,063	137,058	137,058	146,975
10-00	INTEREST ON INVESTMENTS	209	160	78	78	80
00-00	CONTRIB FROM PRIVATE SRCS	0	0	0	975	0
70-18	INSURANCE RECOVERY	2,099	16,494	0	1,412	0
90-00	MISCELLANEOUS REVENUE	0	1,423	0	80	0
**	MISCELLANEOUS REVENUE	2,308	18,077	78	2,545	80
01-00	GENERAL	0	0	0	0	30,000
70-00	GILCHRIST INTENTION	0	0	0	2,925	0
*	TRANSFER FROM OTHER FUNDS	0	0	0	2,925	30,000
90-01	PROJ CARRYOVER-BEGINNING	17,150	7,303	22,606	22,606	51,000
90-02	PRIOR YEAR ENCUMBRANCES	1,258	27,853	0	1,988	0
90-05	PRIOR YR RE-APPROPRIATION	0	6,760	0	76,800	0
*	BEGINNING RESERVES	18,408	41,916	22,606	101,394	51,000
		712,862	750,603	693,742	808,922	764,555

**BUDGET FY 2011
SIX CENT GAS TAX FUND**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
34-11	STREET SWEEPING	60,394	60,850	60,000	62,800	60,000
34-28	STREET STRIPING	9,752	6,403	5,000	5,000	5,000
34-30	SIDEWALK REPLACEMENT	38,652	40,929	28,720	28,720	28,720
34-34	TRAF SIGNAL & LIGHT MAINT	57,529	62,873	45,000	84,382	80,000
34-35	RIGHT OF WAY CLEANING	14,698	4,423	10,000	10,000	10,000
43-08	STREET LIGHTS-ELECTRICITY	240,259	241,690	250,904	250,904	250,900
44-03	EQUIPMENT LEASES	3,059	3,999	3,500	3,500	3,500
44-07	RENT EXPENSE	2,638	0	0	0	0
44-08	RIGHT OF WAY R/R CROSSING	7,096	7,096	7,096	7,096	7,096
46-13	REPAIR/MNT VEH & EQP DEPT	0	0	0	0	23,000
46-16	STREET DECORATOR LIGHTS	11,105	42,476	10,000	21,018	10,000
49-06	ADMINISTRATIVE CHARGES	109,498	98,855	112,522	112,522	95,375
49-13	LANDFILL FEES	15,982	13,286	15,000	15,000	15,000
52-21	DEPT MATERIALS & SUPPLIES	32,954	26,273	40,000	30,256	40,000
52-27	TRAFFIC SIGNS	17,291	11,555	22,000	21,076	22,000
53-01	STORM SEWER SYSTEM	47,146	18,526	52,000	79,000	59,000
53-02	PATCH STR & BRIDGE REPAIR	2,893	6,831	2,000	2,000	2,000
*	OPERATING EXPENSES	670,946	646,065	663,742	733,274	711,591
64-03	EQUIPMENT	0	3,144	0	14,648	0
*	CAPITAL OUTLAY	0	3,144	0	14,648	0
91-14	ADDL FIVE CENT GAS TAX	0	0	30,000	10,000	0
*	TRANSFERS	0	0	30,000	10,000	0
99-03	PROJECTED CARRYOVER - END	41,916	101,394	0	51,000	52,964
*	ENDING RESERVES	41,916	101,394	0	51,000	52,964
		712,862	750,603	693,742	808,922	764,555

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
ADDITIONAL FIVE CENT GAS TAX FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
42-10	ADDL FIVE CENT GAS TAX	269,443	243,311	228,000	245,000	245,000
**	TAXES	269,443	243,311	228,000	245,000	245,000
10-00	INTEREST ON INVESTMENTS	1,369	881	0	360	0
90-00	MISCELLANEOUS REVENUE	30,818	0	0	0	0
**	MISCELLANEOUS REVENUE	32,187	881	0	360	0
01-00	GENERAL	0	0	435,000	435,000	355,000
15-00	SIX CENT GAS TAX FUND	0	0	30,000	10,000	0
*	TRANSFER FROM OTHER FUNDS	0	0	465,000	445,000	355,000
90-01	PROJ CARRYOVER-BEGINNING	-26,495	31	0	747	0
90-02	PRIOR YEAR ENCUMBRANCES	0	173,517	0	207,367	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	16,000	0
*	BEGINNING RESERVES	-26,495	173,548	0	224,114	0
		275,135	417,740	693,000	914,474	600,000

**BUDGET FY 2011
ADDITIONAL FIVE CENT GAS TAX FUND**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
34-20	PAVING	101,587	193,626	693,000	914,474	600,000
*	OPERATING EXPENSES	101,587	193,626	693,000	914,474	600,000
99-01	PROJ CARRYOVER-END	173,548	224,114	0	0	0
*	OTHER	173,548	224,114	0	0	0
		275,135	417,740	693,000	914,474	600,000

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of capital facilities by the City, except those financed by Proprietary Funds.

- The General Construction Fund accounts for capital improvement projects normally funded by revenues available for use in the General Fund and Special Revenue Funds. Revenue sources are grants and transfers from other funds.

City of Punta Gorda
General Construction Fund
 Budget FY 2011

	Funding Sources FY 2011			Total Budget FY 2011	Projected Budget FY 2010
	General	Infrastructure Sales Surtax	Impact Fees		
Revenues:					
Grants-ARRA	\$	\$	\$	\$	\$ 424,017
Grants-FDOT LAP & JPA					392,801
Grants-FEMA (Downtown Flooding)					1,411,054
Grants-FEMA (Wind Hazard Mitigation)					111,969
Grants-Forestry					1,957
Grants-Marine Advisory Bd (WCIND)					250,000
Interest on Investments	15,000			15,000	13,805
Contribution-Private Sources (Wind Hazard Mitig.)					37,323
Reimbursement from County-Road Project					191,546
Transfer from Police Impact Fees		12,000		12,000	10,000
Transfer from Park Impact Fees			12,000	12,000	35,856
Transfer from General Fund	75,000			75,000	105,000
Infrastructure Sales Surtax		236,332		236,332	229,233
Transfer From Transportation Impacts			250,000	250,000	1,797,758
Projected Carryover-Beginning	70,000			70,000	2,085,899
Projected Carryover Beginning ISS		628,011		628,011	3,917,194
Prior Year Encumbrances					443,848
Prior Year Encumbrances-ISS					735,565
Total Revenues	\$ 160,000	\$ 876,343	\$ 262,000	\$ 1,298,343	\$ 12,194,825
Expenditures:					
Transfer to General Fund	\$ 85,000			\$ 85,000	\$ 70,000
Contractual Services (Wind Hazard Mitigation)					149,292
Public Works/ Utilities Campus					1,679,715
NPDES					31,994
Storm Sewer Reconstruction	75,000			75,000	70,158
Total Maximum Daily Loads					20,000
Drainage Improvements					67,001
Aqui Esta Improvements			250,000	250,000	409,273
BSI Lock Escrow					25,349
Bridge Repair					17,100
Downtown Land Acquisition					27,170
Herald Court Centre					891,414
Park Improvements			12,000	12,000	8,686
City Beautification					423,720
Linear Park - ARRA					424,017
Linear Park					1,432,455
Sidewalks					17,367
Road Improvements					207,192
Retta Esplanade					479,472
Carmalita					462,200
Shreve/Pompano					382,993
Bal Harbor Improvements					175,000
Mooring Fields					146,905
Storm Drainage Improvements					1,886,778
East Punta Gorda Improvements					122,088
Laishley Drainage		50,000		50,000	-
Harborwalk					783,475
MURTs (Multi-Use Recreational Trails)					736,000
Laishley Park Day Docks					350,000
Undesignated Projects		826,343		826,343	628,011
Reserve for Contingencies					70,000
Total Expenditures	\$ 160,000	\$ 876,343	\$ 262,000	\$ 1,298,343	\$ 12,194,825

City of Punta Gorda, FL
Infrastructure Sales Surtax
Schedule of Revenues and Expenditures
Actual FY 2008 through Proforma FY 2015

	Actual FY 2008	Actual FY 2009	Projected FY 2010	Proforma FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenue								
Infrastructure Sales Surtax	\$2,054,667	\$1,868,362	\$1,830,000	\$1,830,000	\$1,900,000	\$2,000,000	\$2,000,000	\$500,000
FIRE2 Police Impact Fees	95,000	10,000	10,000	12,000	10,000			
DWTNFD FEMA Grant (ELEV & WIND not ISS proj)	280,280	724,436	1,411,054					
DAYDOX WCIND Grant or MAC			200,000					
MOORFD WCIND Grant or MAC			50,000					
MURTO2 FDOT LAP for MURTO2					719,255			
Loan Proceeds		7,000,000						
Carryover prior year encumbrances		2,394,030	735,565					
IT purchase order prior year encumbrance			47,182					
IT unencumbered projected carryover			61,395					
Carryover in General Fund			146,773					
Carryover undesignated funds from prior year	4,132,583	803,472	3,917,194	628,011	826,343	266,394	352,048	521,748
Total Estimated Revenues	6,564,430	12,800,300	8,409,163	2,470,011	3,455,598	2,266,394	2,352,048	1,021,748
Projects								
PWUTCP Public Works/Utilities Campus	100	4,535,089						
MOORFD Harbor Proj/Mooring Field		38,096	146,905					
FIRE2 Surtax EMS Fire Station	1,576,818	167,326						
DWTNFD Storm Drainage Improvements	375,308	965,916	1,886,778					
POCKET Public Parking Improvements-Pocket Pk	5,080	1,930	0					
MLK5 MLK5 Connection to Harborwalk - East Side	144,061	0	122,088					
TAYPKG Road Improvements	2,732	45,762	94,427					
VAMLK Virginia&MLK off street parking		16,235	46,743					
MARBAL Marion Ave/ Bal Harbor			3,022					
HCRETB Herald Ct. Retail Buildout			308,000					
LINPKC Linear Park Connection to East Side		0	10,000					
LINEAR Linear Park Design	33,339	240,706	125,955					
RVRWLNK Park Development	1,180	159,857						
TBD City Beautification	98,459	85,485	15,141					
MURTO2 US 41 MURT - Aquri Esta to Airport Rd and Monaco to Jones Loop Rd Design & Construction		0	90,000		719,255			
MURTO3 US 41 MURT - Jones Loop Rd to Taylor St (Burnt Store Meadows) Design		0	102,000					
MURTO4 MURT - Shreve St Design and Construction		0	544,000					
LINPK3 Linear Park Olympia to Shreve Construction			520,000					
LINPK2 Linear Park Shreve to US 41 Construction		3,500	776,500					
HWALK3 Harborwalk - Gilchrist Park to Fisherman's Village		6,032	216,722	TBD	TBD	325,000	TBD	230,000
HWALK2 Harborwalk - East Side		13,247	566,753					
DAYDOX Day Docks		0	350,000					
LAI DRA Laishley Drainage & Hardscape				50,000		100,000		
Retta Esplanade Parking & Stormwater					375,000			
Intersection Enhancements								100,000
Park (South)					180,000			
US41 Gateway Improvements					95,000			
800 MHZ Radio System						60,000	460,000	
ALS Equipment					150,000			
Fire Hydraulic Rescue Tools					50,000	25,000	25,000	
Trnsfr to 001 Henry Property Debt Service	51,067	47,867	44,667	38,134				
Trnsfr to 001 Police Fleet	25,265	47,617	296,774	150,000	215,000			
Trnsfr to 001 PW engineering regular salaries		55,649	70,000	70,000	70,000	70,000	70,000	70,000
Trnsfr to 201 Sinking Fund for Debt Svc on \$7 million loan		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300	
Trnsfr to 502 OSSI Capital Lease			58,423	58,423	58,423	58,423		
Trnsfr to 502 Hardware OSSI System		72,115	108,577					
Subtotal of General Fund ISS projects	76,332	1,613,011	1,856,118	1,593,668	1,619,949	1,404,346	1,345,300	70,000
Total Projects	3,366,928	7,892,193	7,781,152	1,643,668	3,189,204	1,914,346	1,830,300	400,000
Projected Carryover - Ending	\$3,197,502	\$4,908,107	\$628,011	\$826,343	\$266,394	\$352,048	\$521,748	\$621,748

Assumptions:

January 1, 2009 the Charlotte County voters extended the Infrastructure sales tax for 6 years.
The City has projected to receive approximately \$12,000,000 over the 6 years of authorized additional sales tax
\$7,000,000 of these funds were advanced financed to begin major economic incentive projects
Projects identified in future years may be reallocated to higher priority projects, as determined by the City Council

**GENERAL CONSTRUCTION FUND
CAPITAL IMPROVEMENTS PROGRAM
FY 2011 - FY 2015
(All figures in thousands of dollars)**

PROJECT IDENTIFICATION	Page#	TOTAL PROJECT COST	Prior Years' Funding**	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
GENERAL GOVERNMENT:								
PHYSICAL ENVIRONMENT:								
National Pollutant Discharge Elim.	4.008	67	47		10		10	
Storm Sewer Reconstruction	4.009	445	70	75	75	75	75	75
Total Maximum Daily Loads	4.010	60	20		10	10	10	10
TRANSPORTATION:								
San Rocco Drainage Improvements	4.011	70	70					
Bridge Repair	4.012	37	17		10		10	
ECONOMIC ENVIRONMENT:								
Herald Court Centre-Major Mechanic Buildout	4.013	210	210					
Herald Court Centre-Artisan Buildout	4.014	9	9					
Herald Court Centre-FGCU Buildout	4.015	180	180					
Herald Court Centre-Retail Buildout	4.016	123	123					
Herald Court Centre-Subway Buildout	4.017	61	61					
CULTURE/RECREATION:								
Park Improvements	4.018	81	9	12	15	15	15	15
Olympia Streetscape	4.019	11	11					
Linear Park Phase 1	4.029b	424	424					
TOTAL				87	120	100	120	100
TRANSPORTATION IMPACTS:								
Sidewalk Improvements	4.020	467	17			150	150	150
Aqui Esta Improvements	4.021	1,013	763	250				
Aqui Esta/Bal Harbor Turn Lane	4.022	2	2	TBD				
Carmalita Street	4.023	500	500					
Bal Harbor	4.024	179	179					
TRANSPORTATION IMPACTS TOTAL				250	-	150	150	150
INFRASTRUCTURE SURTAX (ISS):								
East Mooring Fields	4.025	185	185					
East Punta Gorda Improvement MLK5	4.026	122	122					
Retta Esplanade Improvement	4.027	375			375			
Herald Court Centre-Retail Buildout	4.028	308	308					
Linear Park - Design	4.029a	400	400					
Linear Park - Phase 2	4.029c	780	780					
Linear Park - Phase 3	4.029d	520	520					
Linear Park Connection	4.030	10	10					
MURT Phases 2	4.031a	809	90		719			
MURT Phases 3	4.031b	102	102					
MURT Phases 4	4.031c	544	544					
Harborwalk - East Side	4.032a	580	580					
Harborwalk - Gilchrist to Fisherman's Village	4.032b	778	223	TBD	TBD	325	TBD	230
Harborwalk - Phase 4	4.032c	TBD						
Day Docks	4.033	350	350					
Park (South)	4.034	180			180			
US41 Gateway Signage	4.035	95			95			
Laishley Drainage & Hardscape	4.036	150		50		100		
800 MHZ Radio System	4.037	520				60	460	
Intersection Treatments	4.038	100						100
ALS Equipment	4.039	150			*			
Fire Hydraulic Rescue Tools	4.040	100			*	*	*	
Police Fleet	4.041	662	*	*	*			
Undesignated Projects		826		826				
SURTAX TOTAL				876	1,369	485	460	330
TRANFERS								
Transfer To General Fund	4.042	285		85	50	50	50	50
TRANSFER TOTAL				85	50	50	50	50
				1,298	1,539	785	780	630

* ISS Funded equipment that is budgeted in the General Fund; Refer to page indicated for dollar amounts.

** Prior Years' funding is included for projects that had changes in the current year and/or have additional funding FY11-15

CITY OF PUNTA GORDA, FLORIDA
CAPITAL IMPROVEMENT PROGRAM FUNDING SOURCE DEFINITIONS

- FSIF Fair Share Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building and are based upon the projected impact the user(s) of the new building will have upon Punta Gorda's road system, park facilities, police protection, fire protection capabilities, and general government facilities. Fair share impact fee revenues may only be used for capital improvements, which are needed to expand roads, parks, police capital facilities, fire capital facilities, and government buildings, to meet the demands of growth.
- G Grants: The majority of grant revenues received are in the form of State and Federal funds given to assist with the financing of various capital improvements being made by the City. Each grant program has its own specific restrictions on the use of funds for local capital improvements.
- GF General Fund: The majority of general fund revenues come from the payment of ad valorem taxes, local option gas taxes, development permits/fees, occupational licenses, state shared revenues, and interest earned on the City's investments. General fund revenues are typically used for capital projects, which produce a citywide benefit.
- ISS Infrastructure Surtax: An additional one-cent sales tax that can be used for the financing, planning and constructing of infrastructure; acquiring land; purchase of vehicles or equipment with a five-year life expectancy and emergency vehicles.
- RF Revenue Financing: Revenue notes or bonds are financed by those directly benefiting from the capital improvement. Revenue obtained from the issuance of these notes or bonds is used to finance publicly owned facilities such as waste water lines, solid waste equipment, potable water facilities, and parking structures. Charges collected from the users of these facilities and other designated revenue sources, such as TIF, are used to retire the debt obligations.
- TIF Tax Increment Financing: These revenues are generated by the payment of ad valorem taxes on property located within the Punta Gorda Community Redevelopment Area based upon the increase in property values, which have occurred since 1989. Tax increment revenues must be used to pay for capital improvements located inside the designated redevelopment area. Tax increment revenues may also be used to pay debt service on bonds issued for the construction of capital improvements in the redevelopment area.
- UF Utility Funds: The majority of the utility fund revenues come from water/sewer connection fees and the payment of water and sewer bills by users throughout the Punta Gorda utility service area. Utility fund revenues may only be used for capital improvements to the water or sewer system.
- UIF Utility Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building, and are based upon the projected use of water and sewer service determined by a utility agreement with the City. Utility Impact Fees may only be used for plant expansions and transmission facility enlargements for the water and sewer system and debt repayment.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL CONSTRUCTION**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
53-00	HAZARD MITIGATION	280,280	724,436	0	1,523,023	0
49-05	FDOT - LAP GRANTS	0	0	0	424,017	0
39-10	DEPT AGRIC FORESTRY GRANT	24,815	18,770	0	1,957	0
49-04	FDOT LAP & JPA GRANTS	266,050	474,776	0	392,801	0
21-00	MARINE ADVISORY BD-WCIND	0	0	50,000	250,000	0
*	INTERGOVERNMENTAL REVENUE	571,145	1,217,982	50,000	2,591,798	0
10-00	INTEREST ON INVESTMENTS	212,498	107,425	10,000	13,805	15,000
21-00	CONTRIB FROM PRIVATE SRCS	1,900	0	0	37,323	0
48-11	ROAD PROJECT	34,069	9,730	0	191,546	0
*	MISCELLANEOUS REVENUE	248,467	117,155	10,000	242,674	15,000
01-00	GENERAL	0	0	105,000	105,000	75,000
01-01	GEN FD-INFRASTRUCT SURTAX	1,978,335	0	105,233	229,233	236,332
06-00	IMPACT FEES - PARKS	0	10,000	0	35,856	12,000
07-00	IMPACT FEES - POLICE	95,000	10,000	10,000	10,000	12,000
08-00	IMPACT FEES - FIRE	3,602	130,123	0	0	0
10-00	IMPACT FEES - TRANSPORT	487,347	331,509	0	1,797,758	250,000
13-00	STORM RELATED FUND	0	1,500,000	0	0	0
10-00	LOAN FROM BANK	12,615,000	7,000,000	0	0	0
90-01	PROJ CARRYOVER-BEGINNING	0	0	66,877	2,085,899	70,000
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	443,848	0
90-04	PRIOR YEAR ENCUMBR ISS	0	0	0	735,565	0
90-06	PROJ CARRYOVER BEG ISS	0	0	140,499	3,917,194	628,011
*	OTHER REVENUE SOURCES	15,179,284	8,981,632	427,609	9,360,353	1,283,343
		15,998,896	10,316,769	487,609	12,194,825	1,298,343

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL CONSTRUCTION**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
90-01	RESERVE FOR CONTINGENCIES	0	0	6,877	70,000	0
	ENDING RESERVES	0	0	6,877	70,000	0
34-00	CONTRACTUAL SERVICES	0	0	0	149,292	0
	OPERATING EXPENSES	0	0	0	149,292	0
91-01	TRANSFER TO GENERAL FUND	70,000	70,000	70,000	70,000	85,000
91-11	COMMUNITY REDEVEL AGENCY	416,500	0	0	0	0
91-61	INFORMATION TECHNOLOGY	0	3,767	0	0	0
	TRANSFERS	486,500	73,767	70,000	70,000	85,000

GENERAL CONSTR PROJECTS

62-23	PUBLIC WORKS/UTIL CAMPUS	0	88,200	0	1,679,715	0
62-19	EMS/FIRE STATION	3,602	2,398	0	0	0
63-26	NPL POLLUTANT DISCHG ELIM	14,542	777	10,000	31,994	0
63-75	STORM SEWER RECONSTRUCT	0	0	75,000	70,158	75,000
63-76	SWALE REC/TOT MAX DLY LD	0	0	10,000	20,000	0
63-19	SIDEWALKS	289,659	4,509	0	0	0
63-20	DRAINAGE IMPROVEMENTS	0	2,600	0	67,001	0
63-28	RAILROAD CROSSING REHAB	72,900	0	0	0	0
63-34	AQUI ESTA IMPROVEMENTS	125,463	169,364	0	407,773	0
63-57	BSI LOCK ESCR TRANSP FILL	0	0	0	25,349	0
63-92	BRIDGE REPAIR	0	2,900	10,000	17,100	0
63-94	ROAD IMPROVEMENTS	118,293	39,477	0	0	0
61-02	DOWNTOWN LAND ACQUISITION	0	0	0	27,170	0
62-25	HERALD COURT CENTRE	1,278,867	10,577,354	0	583,414	0
63-32	PARK IMPROVEMENTS	0	10,000	0	8,686	12,000
63-45	CITY BEAUTIFICATION	301,653	504,148	0	408,579	0
65-98	LINEAR PARK - PHASE 1	0	0	0	424,017	0
	GENERAL CONSTR PROJECTS	2,204,979	11,401,727	105,000	3,770,956	87,000

TRANSPORTATION IMPACTS

63-19	SIDEWALKS	0	0	0	17,367	0
63-34	AQUI ESTA IMPROVEMENTS	0	0	0	1,500	250,000
63-94	ROAD IMPROVEMENTS	0	0	0	63,000	0
65-10	RETTA ESPLANADE	0	70,528	0	479,472	0
65-11	CARMALITA ST	0	37,800	0	462,200	0
65-12	SHREVE/POMPANO	0	19,560	0	382,993	0
65-13	BAL HARBOR BLVD	0	0	0	175,000	0
	TRANSPORTATION IMPACTS	0	127,888	0	1,581,532	250,000

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GENERAL CONSTRUCTION**

EXPENDITURES

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
INFRASTRUCT SURTAX CONSTR					
62-23 PUBLIC WORKS/UTIL CAMPUS	100	4,535,089	0	0	0
63-18 GOVERNMENT CENTER PROJECT	303,519	0	0	0	0
63-72 HARBOR PROJ/MOORING FIELD	0	38,096	50,000	146,905	0
62-19 SURTAX-EMS/FIRE STATION	1,576,818	167,326	0	0	0
63-16 STORM DRAINAGE IMPROVEMTS	375,308	965,916	0	1,886,778	0
63-72 PUBLIC PARKING IMPROVEMNT	5,080	1,930	0	0	0
63-73 EAST PUNTA GORDA IMPROVE	144,061	0	0	122,088	0
63-94 ROAD IMPROVEMENTS	2,732	61,998	0	144,192	0
62-25 HERALD COURT CENTRE	0	0	0	308,000	0
63-32 PARK IMPROVEMENTS	0	0	0	0	50,000
63-34 PARK DEVELOPMENT	784,519	400,563	0	135,955	0
63-45 CITY BEAUTIFICATION	98,459	85,485	0	15,141	0
65-80 HARBORWALK-GILCHRIST T/FV	0	6,032	0	216,722	0
65-85 MURT - PHASE 2	0	0	0	90,000	0
65-86 MURT - PHASE 3	0	0	0	102,000	0
65-87 MURT - PHASE 4	0	0	0	544,000	0
65-96 LINEAR PARK - PHASE 3	0	0	0	520,000	0
65-97 LINEAR PARK - PHASE 2	0	3,500	0	776,500	0
65-99 HARBORWALK - EAST SIDE	0	13,247	0	566,753	0
65-14 LAISHLEY PARK DAY DOCKS	0	0	0	350,000	0
62-20 UNDESIGNATED PROJECTS	0	0	255,732	628,011	826,343
INFRASTRUCT SURTAX CONSTR	3,290,596	6,279,182	305,732	6,553,045	876,343
	5,982,075	17,882,564	487,609	12,194,825	1,298,343

Capital Improvements Program: Project Detail

Project Title: Storm Sewer Reconstruction 301-3004-538.63-75				Project: STSWRC		
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$70,158	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$445,158

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ 0 ___ Sq Ft N/A</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <u> X </u> Plans in Preparation ___ Completed</p>	<p>Project Description: Storm drainage pipe lining or replacement of defective pipe.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <u> X </u> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u> 70,158 </u> In Present CIP \$ <u> 375,000 </u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u> 445,158 </u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs <u> 0 </u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 15%; text-align: center;">Local</th> <th style="width: 15%; text-align: center;">State</th> <th style="width: 15%; text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___ GF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___ GF	___	___	2nd Yr	___ GF	___	___	3rd Yr	___ GF	___	___	4th Yr	___ GF	___	___	5th Yr	___ GF	___	___
	Local	State	Federal																						
1st Yr	___ GF	___	___																						
2nd Yr	___ GF	___	___																						
3rd Yr	___ GF	___	___																						
4th Yr	___ GF	___	___																						
5th Yr	___ GF	___	___																						

Project Justification:
 To repair or replace pipe which has deteriorated or collapsed due to age. These pipes carry the stormwater from the streets and right-of-ways.

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Total Maximum Daily Loads (TMDL's) 301-3004-538.63-76		Project: TMDL				
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$20,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: The City is mandated by FDEP to improve water quality of State water bodies. The City is listed on the impaired water body list due to the Peace River and Alligator Creek flowing through City limits. Improvements to be made at locations that discharge into the Peace River and Alligator Creek.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>20,000</u> In Present CIP \$ <u>40,000</u> Engineering \$ <u>60,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs <p style="text-align: center;">_____ TBD Total</p> </p>	<p>Project Justification: Federal Mandate</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	<u>GF</u>	_____	_____	3rd Yr	<u>GF</u>	_____	_____	4th Yr	<u>GF</u>	_____	_____	5th Yr	<u>GF</u>	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>GF</u>	_____	_____																						
3rd Yr	<u>GF</u>	_____	_____																						
4th Yr	<u>GF</u>	_____	_____																						
5th Yr	<u>GF</u>	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Drainage Improvements 301-3004-541.63-20		Project: SANROC				
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$69,601	\$0	\$0	\$0	\$0	\$0	\$69,601

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: FY 2009: San Rocco drainage improvements, Burnt Store Meadows, off Madrid. Pending Permitting. FY 2010-2011: Construction of project. Delayed due to permitting issues. Additional funding requirements to be determined.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>69,601</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>69,601</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs <u>0</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Bridge Repair 301-3004-541.63-92					Project: BRDG	
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$17,100	\$0	\$10,000	\$0	\$10,000	\$0	\$37,100

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Bridge repairs resulting from FDOT bridge inspections.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>17,100</u> In Present CIP \$ <u>20,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>37,100</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs ___ 0 Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	<u>GF</u>	___	___	3rd Yr	___	___	___	4th Yr	<u>GF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	<u>GF</u>	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>GF</u>	___	___																						
5th Yr	___	___	___																						
<p>Project Justification: Provides for the repair and maintenance needed to keep City bridges in a safe, functional condition.</p>																									

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Herald Ct Centre-Major Mechanics Buildout 301-3004-559.62-25 Project:HCMMBO						
Responsible Department: Public Works		Submittal Date: 5/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$210,000	\$0	\$0	\$0	\$0	\$0	\$210,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>610,865</u> ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre major mechanicals and HVAC buildout of retail space</p> <p>FY 2010: Buildout of retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>210,000</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>210,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment <u>2,100</u> R & M <u>2,100</u> Total</p>	<p>Project Justification: Requested By CRA</p> <p>\$210,000 Use of remaining budgeted funds for the construction of the Herald Court Centre Parking Garage.</p> <p>Original funds from General Fund financing funded through CRA lease.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail
Carryover from FY 2010

Project Title: Herald Ct Centre-Artisan Buildout 301-3004-559.62-25		Project: ATELBO				
Responsible Department: Public Works		Submittal Date: 5/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$9,000	\$0	\$0	\$0	\$0	\$0	\$9,000

1. Land Cost: ___ Acres ___ Front Ft \$ ___ 610,865 ___ Sq Ft Previously Purchased		5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <u> X </u> Plans in Preparation ___ Completed		Project Description: Herald Court Centre buildout for Artisan's Atelier lease. FY 2010: Buildout of retail space
2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed		6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <u> X </u> Publicly Owned ___ No Land Involved ___ Gift		
3. Estimated Costs: In Previous CIP \$ ___ 9,000 In Present CIP \$ _____ Engineering \$ ___ included Land \$ _____ Site \$ _____ Improvement \$ ___ 9,000 Construction \$ _____ Landscaping \$ _____ Equipment \$ _____		7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ R & M ___ 0 Total		
4. Sources/Amounts of Financing: Local State Federal 1st Yr ___ ___ ___ 2nd Yr ___ ___ ___ 3rd Yr ___ ___ ___ 4th Yr ___ ___ ___ 5th Yr ___ ___ ___		8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility <u> TBD </u> New Revenues ___ No Effect ___ Total Tenant incentive to sign lease		
				Project Justification: Requested By CRA \$9,000 Use of remaining budgeted funds for the construction of the Herald Court Centre Parking Garage. Original funds from General Fund financing funded through CRA lease.

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Herald Ct Centre-FGCU Buildout 301-3004-559.62-25		Project: FGCUBO				
Responsible Department: Public Works		Submittal Date: 5/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>610,865</u> ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre buildout for Florida Gulf Coast University lease including impact fees and permits.</p> <p>FY 2010: Buildout of retail space</p>																												
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																													
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>180,000</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ <u>included</u></td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ <u>180,000</u></td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP		\$ <u>180,000</u>	In Present CIP	\$ _____	Engineering	\$ <u>included</u>	Land	\$ _____	Site	\$ _____	Improvement	\$ <u>180,000</u>	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td>___ R & M</td></tr> <tr><td>___ Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	___ R & M	___ Total				
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In Present CIP	\$ _____																													
Engineering	\$ <u>included</u>																													
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	Local	State	Federal																											
1st Yr	___	___	___																											
2nd Yr	___	___	___																											
3rd Yr	___	___	___																											
4th Yr	___	___	___																											
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___ Gain From Sales of Previous Facility																														
<u>37,000</u> New Revenues																														
___ No Effect																														
<u>37,000</u> Total																														

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Herald Court Centre		301-3004-559.62-25			Project: HCRETB	
Responsible Department: Public Works		Submittal Date: 5/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$123,164	\$0	\$0	\$0	\$0	\$0	\$123,164

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ 610,865 ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <u> X </u> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre Retail Buildout</p> <p>FY 2010: Buildout of retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <u> X </u> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ ___ 123,164 In Present CIP \$ _____ Engineering \$ ___ included Land \$ _____ Site \$ _____ Improvement \$ ___ 123,164 Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ R & M ___ 0 Total</p>	<p>Project Justification: Requested By CRA.</p> <p>Use of remaining budgeted funds for the construction of the Herald Court Centre Parking Garage.</p> <p>Original funds from General Fund financing funded through CRA lease.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Herald Ct Centre-Subway Buildout 301-3004-559.62-25		Project: SBWYBO				
Responsible Department: Public Works		Submittal Date: 5/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$61,250	\$0	\$0	\$0	\$0	\$0	\$61,250

<p>1. Land Cost: ____ Acres ____ Front Ft \$ <u>610,865</u> ____ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ____ Preliminary Estimate ____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ____ Completed</p>	<p>Project Description: Herald Court Centre buildout for Subway lease. \$35/sq ft for 1,750 sq ft to be paid directly to Subway</p> <p>FY 2010: Buildout of retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ____ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ____ Not Yet Acquired ____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ____ No Land Involved ____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>61,250</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>61,250</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ____ Personal Services ____ Contractual Services ____ Equipment ____ R & M <u>0</u> Total</p>	<p>Project Justification: Requested By CRA</p> <p>\$61,250 Use of remaining budgeted funds for the construction of the Herald Court Centre Parking Garage.</p> <p>Original funds from General Fund financing funded through CRA lease.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Park Improvements 301-3004-572.63-32					Project: PKIMP	
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeneey		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$8,686	\$12,000	\$15,000	\$15,000	\$15,000	\$15,000	\$80,686

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2010:</u> – Project LPDRWY Provide concrete apron for fire truck turnaround in Laishley Park <u>FY 2011-2015:</u> Growth related park improvement projects.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>8,686</u> In Present CIP \$ <u>72,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>80,686</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment <u>500</u> Other Costs-R&M <u>500</u> Total</p>	<p>Project Justification:</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___ FSIF	___	___	2nd Yr	___ FSIF	___	___	3rd Yr	___ FSIF	___	___	4th Yr	___ FSIF	___	___	5th Yr	___ FSIF	___	___
	Local	State	Federal																						
1st Yr	___ FSIF	___	___																						
2nd Yr	___ FSIF	___	___																						
3rd Yr	___ FSIF	___	___																						
4th Yr	___ FSIF	___	___																						
5th Yr	___ FSIF	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Olympia Streetscape from US41S to US41N 301-3004-572.63-45 Project: 420892						
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total Cost
\$11,000	\$TBD	\$0	\$0	\$0	\$0	\$TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$_____0 ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate <input checked="" type="checkbox"/> Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: It is anticipated that grant funding for the estimated construction of \$100,000 would be awarded in FY 2011 (July 1, 2010). These funds are not budgeted for expenditure until City is notified that award has been granted.</p> <p>FY 2011: Modification to existing ROW hardscape by installing sand set brick pavers along the back of the curb to the front edge of the existing sidewalks.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$_____0 ___ Equipment \$_____0 N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____11,000 In Present CIP \$_____TBD Engineering \$_____11,000 Land \$_____0 Site \$_____0 Improvement \$_____TBD Construction \$_____0 Landscaping \$_____0 Equipment \$_____0</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____500 Contractual Services _____ Equipment _____ Other Costs _____500 Total</p>	<p>Project Justification: Enhance the walkability of the business district and act as a traffic calming effect. Effectively expanding the useable buffering feature of the sidewalks and augment pedestrian crosswalks being installed under other Local Area Projects with FDOT. Construction for this project is expected to be funded through FDOT/LAP Grant funds.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Sidewalk Improvements 301-3005-541.63-19				Project: SDWKIM		
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$17,367	\$0	\$0	\$150,000	\$150,000	\$150,00	\$467,367

<p>1. Land Cost: ____ Acres ____ Front Ft \$ ____ 0 ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: ____ Preliminary Estimate ____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ____ Completed</p>	<p>Project Description: Construction of additional sidewalks in the City, in accordance with the sidewalk program. The City Council adopted the Alternative Transportation Plan 2030 at the May 3, 2006 City Council meeting.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$ ____ ____ Equipment \$ ____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ____ Not Yet Acquired ____ Partly Acquired ____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>17,367</u> In Present CIP \$ <u>450,000</u> Engineering \$ ____ Land \$ ____ Site \$ ____ Improvement \$ <u>467,367</u> Construction \$ ____ Landscaping \$ ____ Equipment \$ ____</p>	<p>7. Effect on Operating Costs (+ or -): ____ Personal Services ____ Contractual for Services ____ Equipment <u>\$500</u> Other Costs-Edging & Minor Rprs <u>\$500</u> Total</p>	<p>Project Justification: To provide a safe access for pedestrians and school children along heavily used routes, in conjunction with state policies and the City's Comprehensive Plan.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">FSIF</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">FSIF</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">FSIF</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	____	____	____	2nd Yr	____	____	____	3rd Yr	FSIF	____	____	4th Yr	FSIF	____	____	5th Yr	FSIF	____	____
	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	____	____	____																						
3rd Yr	FSIF	____	____																						
4th Yr	FSIF	____	____																						
5th Yr	FSIF	____	____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Aquí Esta 301-3005-541.63-34/301-3004-541.63-34		Project: AQUÍ				
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R.Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$762,875	\$250,000	\$0	\$0	\$0	\$0	\$1,012,875

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft County may acquire ROW</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate <input checked="" type="checkbox"/> Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: City's funding to a State/County/City road improvement.</p> <p>FY 2009-2011: Construction City's estimated portion of agreement of matching funds. - \$762,875</p> <p>FY 2011: Ph. 2 At the request of Charlotte County, the sidewalk project is being moved up a year. The cost is \$250,000.</p>																																			
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div></p>	<p>6. Status of Land Acquisition: <input checked="" type="checkbox"/> Not Yet Acquired- <small>Possible add'l ROW needed</small> _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																																				
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>762,875</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ <u>250,000</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ <u>included</u></td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ <u>1,012,875</u></td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP	\$ <u>762,875</u>	In Present CIP	\$ <u>250,000</u>	Engineering	\$ <u>included</u>	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ <u>1,012,875</u>	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____</td><td>Personal Services</td></tr> <tr><td>_____</td><td>Contractual for</td></tr> <tr><td>_____</td><td>Services</td></tr> <tr><td>_____</td><td>Equipment</td></tr> <tr><td style="text-align: right;"><u>10,000</u></td><td>Other Costs - <small>ROW Maintenance</small></td></tr> <tr><td style="text-align: right;"><u>10,000</u></td><td>Total</td></tr> </table>	_____	Personal Services	_____	Contractual for	_____	Services	_____	Equipment	<u>10,000</u>	Other Costs - <small>ROW Maintenance</small>	<u>10,000</u>	Total	<p>Project Justification: Approved State project with City & County interlocal agreement in place. Per the interlocal agreement, FDOT will be responsible for 90.964% of the project cost, reducing the local share.</p>					
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	Local	State	Federal																																		
1st Yr	<u>FSIF</u>	_____	_____																																		
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<input checked="" type="checkbox"/>	No Effect																																				
_____	Total																																				

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Bal Harbor Turn Lane 301-3005-541.63-34					Project: BHLANE	
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$1,500	\$TBD	\$0	\$0	\$0	\$0	\$TBD

1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft	5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed	Project Description: Construction of right turn lane on Bal Harbor – estimate \$20,000. Funding to be determined																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>	6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift																								
3. Estimated Costs: In Previous CIP \$ <u>1,500</u> In Present CIP \$ _____ Engineering \$ <u>1,500</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____	7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs ___ TBD Total																								
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						
		Project Justification:																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Road Improvements/Carmalita 301-3005-541.65-11				Project: CARIMP		
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R.Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: Road improvements to Carmalita between Cooper St. and Taylor St. including improvements to the roadway, drainage, curbing & sidewalks.</p> <p>FY 2009-2010: Design/construction of project Plans are at 100%. Transportation Impacts \$500,000</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>500,000</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>500,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>5,000</u> Other Costs- ROW Maintenance <u>5,000</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Road Improvements/Bal Harbor 301-3005-541.65-13 Project: BALIMP						
Responsible Department: Public Works		Submittal Date: 03/2010		Department Contact: R.Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$179,200	\$0	\$0	\$0	\$0	\$0	\$179,200

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Road and drainage improvements required in conjunction with sanitary sewer force main project. Transportation Impacts \$179,200</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>179,200</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>179,200</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment <u>1,000</u> Other Costs- Swale Maintenance _____ Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 Improvements required. Project to commence once Aqui Esta project is completed.

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: MLK Streetscape/East Punta Gorda Imprv 301-3007-572-6334 Project Code: MLK5						
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$122,088	\$0	\$0	\$0	\$0	\$0	\$ 122,088

<p>1. Land Cost:</p> <p>___ Acres</p> <p>___ Front Ft \$ _____</p> <p>___ Sq Ft</p> <p style="text-align: center;">N/A</p>	<p>5. Status of Project:</p> <p><input checked="" type="checkbox"/> Preliminary Estimate</p> <p>___ Survey in Progress</p> <p><input checked="" type="checkbox"/> Plans in Preparation</p> <p>___ Completed</p>	<p>Project Description:</p> <p><u>2010-2011:</u> Design walkway extension, parking and drainage on MLK from Olympia to Harborwalk</p> <p><u>Date TBD:</u> Completion of MLK Streetscape from Olympia to Harborwalk</p>																							
<p>2. Building Construction Cost:</p> <p>___ Sq Ft \$ _____</p> <p>___ Equipment \$ _____</p> <p style="text-align: center;">N/A</p>	<p>6. Status of Land Acquisition:</p> <p>___ Not Yet Acquired</p> <p>___ Partly Acquired</p> <p><input checked="" type="checkbox"/> Publicly Owned</p> <p>___ No Land Involved</p> <p>___ Gift</p>																								
<p>3. Estimated Costs:</p> <p>In Previous CIP \$ <u>122,088</u></p> <p>In Present CIP \$ _____</p> <p>Engineering \$ _____</p> <p>Land \$ _____</p> <p>Site \$ _____</p> <p>Improvement \$ <u>122,088</u></p> <p>Construction \$ _____</p> <p>Landscaping \$ _____</p> <p>Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -):</p> <p>___ Personal Services</p> <p>___ Contractual</p> <p>___ Services</p> <p>___ Equipment</p> <p><u>500</u> Other Costs- Maintenance</p> <p><u>500</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>2nd Yr</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>3rd Yr</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>4th Yr</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>5th Yr</td> <td>___</td> <td>___</td> <td>___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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2nd Yr	___	___	___																						
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Project Justification:
Enhance landscaping and pedestrian amenities along MLK Blvd. The concept calls for installation of mature live oaks and palms along the corridor, commemorative paving, brick paving, bike path, and sidewalk treatments consistent in style with benches and trash cans. Create a substantial change in the character and quality of the street and create a recognizable identity for the neighborhood as a key element to revitalization of this important historic neighborhood.

MLKII - MLK Blvd (Charlotte to Ida)-Complete
\$269,281 FY 04-06 CRA
\$ 33,605 FY 2006 ISS

MLK4 - MLK Blvd (Phase 4) - Complete
\$167,600 FY 2007 CDBG
\$ 86,542 FY 2007 ISS

MLK2&3 - MLK Blvd (Fitzhugh to Ida)-Complete
\$111,903 FY 2008 CDBG
\$144,061 FY 2008 ISS

MLK5 -MLK Blvd (Olympia to Harborwalk)
\$122,088 ISS - Design cost \$37,865 is being completed in conjunction w/Harborwalk East

* FUNDING SOURCES (SEE PAGE 4.04)

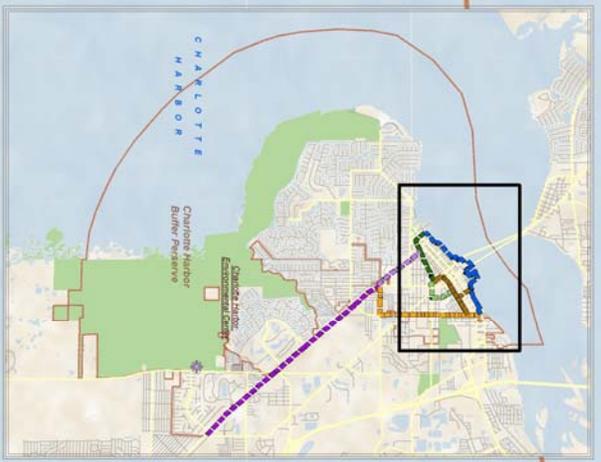
Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Herald Court Centre		301-3007-559.62-25			Project: HCRETB	
Responsible Department: Public Works		Submittal Date: 01/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$308,000	\$0	\$0	\$0	\$0	\$0	\$308,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ 610,865 ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <u> X </u> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre Retail Buildout</p> <p>FY 2010: ISS funding for buildout of retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <u> X </u> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ ___ 308,000 In Present CIP \$ _____ Engineering \$ ___ included Land \$ _____ Site \$ _____ Improvement \$ ___ 308,000 Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ R & M _____ 0 Total</p>	<p>Project Justification: Requested By CRA. \$308,000 ISS funding Additional funds for Retail buildout in the amount of \$250,000-\$300,000 will come from remaining funds from original construction budget. These funds are from General Fund financing funded through CRA lease.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)



Legend

- Shreve Street Connector
- Virginia Ave Connector
- Historic Train Depot Connector
- Southeastern Connector
- Linear Park
- Harborwalk
- US 41 MURT
- Parks

Miles 0 0.25 0.5 0.75

Capital Improvements Program: Project Detail

Carryover from FY 2010

SUMMARY

Project Title: Linear Park		Project Code: All Phases Linear Park				
Responsible Department: Growth Management		Submittal Date: May 1, 2009		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total all Linear Park Phases
\$2,124,017	\$0	\$0	\$0	\$0	\$0	\$ 2,124,017

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u>Summary of all project phases for Linear Park</u></p> <p>See Pages 4.029a-d for the individual project phases</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-All Linear Park Phases \$ <u>2,124,017</u> In Present CIP \$ _____ Engineering \$ <u>400,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,724,017</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>34,500</u> Other Costs- Mowing & Maintenance for all phases <u>34,500</u> Total</p>																								
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

Project Justification:
 Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.

LINEAR - Design of Phase 1, 2, &3
 Design Other \$167,000 ISS
 Design Phase 1 \$56,000 ISS
 Design Phases 2&3 \$177,000 ISS

LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia
 Construction \$424,017 Federal Stimulus

LINPK2 - Shreve to US 41
 Construction \$780,000 ISS

LINPK3 - Olympia to Shreve
 Construction \$520,000 ISS

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Linear Park 301-3007-572-6334		Project Code: LINEAR				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$400,000	\$0	\$0	\$0	\$0	\$0	\$ 400,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u><i>Design for all phases of Linear Park Project</i></u> FY 2008 - 2011: \$167,000 Other Design \$ 56,000 Design: Alice Street R-O-W Retta Esplanade to Olympia \$177,000 Design: Shreve to US41 and Olympia to Shreve</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Linear Park Phase \$ <u>400,000</u> In Present CIP \$ _____ Engineering \$ <u>400,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs ___ 0 Total</p>	<p>Project Justification: Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p>LINEAR - Design of Phase 1, 2, &3 Design Other \$167,000 ISS Design Phase 1 \$56,000 ISS Design Phases 2&3 \$177,000 ISS LINPK1 - Alice Street R-O-W, Retta Esplanade to Olympia Construction \$424,017 Federal Stimulus LINPK2 - Shreve to US 41 Construction \$780,000 ISS LINPK3 - Olympia to Shreve Construction \$520,000 ISS</p>																							
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Linear Park 301-3004-572-6598		Project Code: LINPK1				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$424,017	\$0	\$0	\$0	\$0	\$0	\$424,017

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate <input checked="" type="checkbox"/> Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Phase 1 - Alice Street R-O-W, Retta Esplanade to Olympia</i></u> Budget has been allocated from FY 2009 Federal Stimulus funding. Planned to be spent as follows</p> <p>FY 2010: \$424,017 Construct Phase 1: Alice Street R-O-W, Retta Esplanade to Olympia</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Linear Park Phase \$ <u>424,017</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>424,017</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>6,600</u> Other Costs- Mowing & Maintenance <u>6,600</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
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3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						
		<p>Project Justification: Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p>LINEAR - Design of Phase 1, 2, &3 Design Other \$167,000 ISS Design Phase 1 \$56,000 ISS Design Phases 2&3 \$177,000 ISS</p> <p>LINPK1 - Alice Street R-O-W, Retta Esplanade to Olympia Construction \$424,017 Federal Stimulus</p> <p>LINPK2 - Shreve to US 41 Construction \$780,000 ISS</p> <p>LINPK3 - Olympia to Shreve Construction \$520,000 ISS</p>																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Linear Park 301-3007-572-6597		Project Code: LINPK2				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$780,000	\$0	\$0	\$0	\$0	\$0	\$780,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u>Phase 2 - Shreve to US 41</u></p> <p>FY 2012: \$780,000 Construct Phase 2: Shreve to US 41</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Linear Park Phase \$ <u>780,000</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>780,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>19,900</u> Other Costs- Mowing & Maintenance <u>19,900</u> Total</p>	<p>Project Justification: Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p>LINEAR - Design of Phase 1, 2, & 3 Design Other 167,000 ISS Design Phase 1 \$56,000 ISS Design Phases 2&3 \$177,000 ISS</p> <p>LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia Construction \$424,017 Federal Stimulus</p> <p>LINPK2 - Shreve to US 41 Construction \$780,000 ISS</p> <p>LINPK3 - Olympia to Shreve Construction \$520,000 ISS</p>																							
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Linear Park 301-3007-572-6596		Project Code: LINPK3				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total this phase
\$520,000	\$0	\$0	\$0	\$0	\$0	\$520,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u>Phase 3 - Olympia to Shreve</u></p> <p>FY 2012: \$520,000 Construct Phase 3: Olympia to Shreve</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Linear Park Phase \$ <u>520,000</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>520,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>8,000</u> Other Costs- Mowing & Maintenance <u>8,000</u> Total</p>	<p>Project Justification: Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.</p> <p>LINEAR - Design of Phase 1, 2, &3 Design Other \$167,000 ISS Design Phase 1 \$56,000 ISS Design Phases 2&3 \$177,000 ISS LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia Construction \$424,017 Federal Stimulus LINPK2 - Shreve to US 41 Construction \$780,000 ISS LINPK3 - Olympia to Shreve Construction \$520,000 ISS</p>																							
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Other Trail Projects 301-3007-572.63-34		Project Code: LINPKC				
Responsible Department:	Growth Management	Submittal Date:	July 7, 2010		Department Contact:	Dennis Murphy, Director
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total Cost
\$10,000	\$0	\$0	\$0	\$0	\$0	\$ 10,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Linear Park Connection to East Side - Signage</u></p> <p>FY 2012: \$10,000 for Signage to link the Linear Park to the east side of the City via Virginia Ave to Martin Luther King Blvd.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>10,000</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>10,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs <u>0</u> Total</p>	<p>Project Justification: Develop the City's pedestrian system</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

SUMMARY

Project Title: Multi-Use Recreational Trail		Project Code: All Phases Multi-Use Rec.Trail				
Responsible Department: Growth Management		Submittal Date: May 1, 2009		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total all MURT Phases
\$1,085,901	\$0	\$719,255	\$0	\$0	\$0	\$1,805,156

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u><i>Summary of all project phases for Multi-Use Recreational Trail</i></u></p> <p>See Pages 4.031 a-c for the individual project phases</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-All MURT Phases \$ <u>1,085,901</u> In Present CIP \$ <u>719,255</u> Engineering \$ <u>312,901</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,492,255</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>97,200</u> Other Costs Mowing & Maintenance for all phases <u>97,200</u> Total</p>	<p>Project Justification: A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."</p> <p>Phase 1- Aqui Esta to Monaco - Completed Design \$49,901 Grant Construction \$300,000 Grant</p> <p>Phase 2 - Airport to Aqui Esta and N. Jones Loop to Monaco Design \$90,000 ISS Construction \$719,255 FDOT/LAP Grant anticipated (combined with MURT 3)</p> <p>Phase 3 - N. Jones Loop to Taylor Road Design \$102,000 ISS</p> <p>Phase 4 - Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park Design \$71,000 ISS Construction \$ 473,000 ISS</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">G</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	G	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	G																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Multi-Use Recreational Trail – 301-3007-572.65-85		Project Code: MURTO2				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this Phase
\$90,000	\$0	\$719,255	\$0	\$0	\$0	\$809,255

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Phase 2 – Aqui Esta to Airport Road and N. Jones Loop Road to Monaco Drive:</u> Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows FY 2010: \$90,000 for Design for Multi-Use Bike Path Aqui Esta to Airport Road (US 41 ROW) and N. Jones Loop to Monaco It is anticipated that grant funding for the estimated construction of \$719,255 would be awarded from FDOT MPO/LAP grant funds in FY 2012 (July 1,2011). These funds are not budgeted for expenditure until City is notified that award has been granted. Construction - Aqui Esta to Airport (US 41 ROW) and N. Jones Loop to Monaco</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ <u>90,000</u> In Present CIP \$ <u>719,255</u> Engineering \$ <u>90,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>719,255</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>21,000</u> Other Costs- Mowing & Maintenance <u>21,000</u> Total</p>	<p>Project Justification: A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails." Phase 1- Aqui Esta to Monaco - Completed Design \$49,901 Grant Construction \$300,000 Grant Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco Design \$90,000 ISS Construction \$719,255 FDOT/LAP Grant anticipated (combined with MURT 3) Phase 3 – N. Jones Loop to Taylor Road Design \$102,000 ISS Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park Design \$71,000 ISS Construction \$ 473,000 ISS</p>																							
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	Local	State	Federal																						
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2nd Yr	_____	_____	G																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Multi-Use Recreational Trail – 301-3007-572.65-86		Project Code: MURT03				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$102,000	\$0	\$0	\$0	\$0	\$0	\$102,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Phase 3 – N. Jones Loop to Taylor Road:</u> Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows FY 2010: \$102,000 for Design for Multi-Use Bike Path – N. Jones Loop to Taylor Road It is anticipated that grant funding for the estimated construction would be awarded from FDOT MPO/LAP grant funds in FY 2012 (July 1, 2011). These funds are not budgeted for expenditure until City is notified that award has been granted. Construction N. Jones Loop to Taylor Road</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ <u>102,000</u> In Present CIP \$ _____ Engineering \$ <u>102,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>33,800</u> Other Costs- Mowing & Maintenance <u>33,800</u> Total</p>																								
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	Local	State	Federal																						
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."

Phase 1- Aqui Esta to Monaco - Completed
 Design \$49,901 Grant
 Construction \$300,000 Grant

Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco
 Design \$90,000 ISS
 Construction \$719,255 FDOT/LAP Grant anticipated (combined with MURT 3)

Phase 3 – N. Jones Loop to Taylor Road
 Design \$102,000 ISS

Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park
 Design \$71,000 ISS
 Construction \$ 473,000 ISS

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover form FY 2010

Project Title: Multi-Use Recreational Trail – 301-3007-572.65-87		Project Code: MURTO4				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$544,000	\$0	\$0	\$0	\$0	\$0	\$544,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Phase 4 – Shreve Street from Airport Road/Pompano to W. Virginia Avenue/Linear Park</i></u></p> <p>Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p>FY 2010: \$71,000 for Design for Multi-Use Bike Path - Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p> <p>FY 2012: \$473,000 for Construction Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ <u>544,000</u> In Present CIP \$ _____ Engineering \$ <u>71,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>473,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>20,000</u> Other Costs- Mowing & Maintenance <u>20,000</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."

Phase 1- Aqui Esta to Monaco - Completed
 Design \$49,901 Grant
 Construction \$300,000 Grant

Phase 2 – Airport to Aqui Esta and N. Jones Loop to Monaco
 Design \$90,000 ISS
 Construction \$719,255 FDOT/LAP Grant anticipated (combined with MURT 3)

Phase 3 – N. Jones Loop to Taylor Road
 Design \$102,000 ISS

Phase 4 – Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park
 Design \$71,000 ISS
 Construction \$ 473,000 ISS

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

SUMMARY

Project Title: Harborwalk		Project Code: All Phases Harborwalk				
Responsible Department: Growth Management		Submittal Date: May 1, 2009		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	<small>Total all Harborwalk Phases</small>
\$1,268,450	\$0	\$0	\$325,000	\$0	\$230,000	\$1,823,450

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Summary of all project phases for Harborwalk</i></u></p> <p>See Pages 4.032a-c for the individual project phases</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-All Harborwalk Phases \$ <u>1,268,450</u> In Present CIP \$ <u>555,000</u> Engineering \$ <u>405,606</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,417,844</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>60,000</u> Other Costs- Mowing & Maintenance for all phases <u>60,000</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	<u>ISS</u>	_____	_____	4th Yr	_____	_____	_____	5th Yr	<u>ISS</u>	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	<u>ISS</u>	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	<u>ISS</u>	_____	_____																						

Project Justification:
 A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.
HWALK2 - Laisley Park to US 41 R-0-W
 Design \$75,000 Grant - **Completed**
 Construction \$215,696 Grant-**Completed**
HWALK2 - East Side(Paddy Avenue to Laisley Park-Fishing Pier incl. Adrienne Parking)
 Design \$107,852 ISS - **Completed**
 Construction \$472,148 ISS
RVRWLK - Under US 41N Bridge
 Construction \$175,000 ISS - **Completed**
HWALK3 - Gilchrist Park to Fisherman's Village
 Design \$222,754* ISS
 Construction cost Estimated @\$3,016,008

Improvements & Amenities to Harborwalk
HWALK4 TBD

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover FY 2010

Project Title: Harborwalk 301-3007-572.65-99		Project Code: HWALK2				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$580,000	\$0	\$0	\$0	\$0	\$0	\$580,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>East Side (Paddy Avenue - Adrienne across from Charlotte Regional Medical Center to the County Justice Building including Adrienne parking</i></u></p> <p>Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p>FY 2010: \$107,852 for Design & Permit of harborwalk improvements from Paddy Avenue to Laisley Park</p> <p>FY2011: \$472,148 for Construction</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>580,000</u> In Present CIP \$ _____ Engineering \$ <u>107,852</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>472,148</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs</p> <p><u>See 4.37</u> Total Summary sheet for all phases</p>	<p>Project Justification: A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village. HWALK2 - Laisley Park to US 41 R-0-W Design \$75,000 Grant - Completed Construction \$215,696 Grant-Completed HWALK2 - East Side(Paddy Avenue to Laisley Park-Fishing Pier incl. Adrienne Parking) Design \$107,852 ISS - Completed Construction \$472,148 ISS RVRWLK - Under US 41N Bridge Construction \$175,000 ISS - Completed HWALK3 - Gilchrist Park to Fisherman's Village Design \$222,754* ISS Construction cost Estimated @\$3,016,008</p> <p>Improvements & Amenities to Harborwalk HWALK4 TBD</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Harborwalk 301-3007-572-6580			Project Code: HWALK3			
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$ 222,754	TBD	TBD	\$325,000	TBD	\$230,000	TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Gilchrist Park to Fisherman's Village</i></u></p> <p>FY 2010-2011: \$222,754 for Design & Permit of harborwalk improvements from Gilchrist Park to Fisherman's Village</p> <p>Construction costs are estimated to be \$3,016,008 and are not currently funded</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>222,754</u> In Present CIP \$ <u>555,000</u> Engineering \$ <u>222,754</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ <u>TBD</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs</p> <p><u>See 4.37</u> Total Summary sheet for all phases</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	<u>ISS</u>	_____	_____	4th Yr	_____	_____	_____	5th Yr	<u>ISS</u>	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	<u>ISS</u>	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	<u>ISS</u>	_____	_____																						

Project Justification:
 A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.
HWALK2 - Laisley Park to US 41 R-0-W
 Design \$75,000 Grant - **Completed**
 Construction \$215,696 Grant-**Completed**
HWALK2 - East Side(Paddy Avenue to Laisley Park-Fishing Pier incl. Adrienne Parking)
 Design \$107,852 ISS - **Completed**
 Construction \$472,148 ISS
RVRWLK - Under US 41N Bridge
 Construction \$175,000 ISS - **Completed**
HWALK3 - Gilchrist Park to Fisherman's Village
 Design \$222,754* ISS
 Construction cost Estimated @\$3,016,008

Improvements & Amenities to Harborwalk
HWALK4 TBD

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Harborwalk 301-3007-572.65-80		Project Code: HWALK4				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total this phase
\$0	\$0	\$0	\$0	\$0	\$0	\$0

<p>1. Land Cost: _____ Acres _____ Front Ft \$ _____ _____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Improvements & Amenities to Harborwalk</u></p> <p>FY 2013-2015: Design & Construction Pending Funding</p>																							
<p>2. Building Construction Cost: _____ Sq Ft \$ _____ _____ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ _____ 0 In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs See 4.37 _____ Total Summary sheet for all phases</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village.
HWALK2 - Laishley Park to US 41 R-0-W
 Design \$75,000 Grant - **Completed**
 Construction \$215,696 Grant-**Completed**
HWALK2 - East Side(Paddy Avenue to Laishley Park-Fishing Pier incl. Adrienne Parking)
 Design \$107,852 ISS - **Completed**
 Construction \$472,148 ISS
RVRWLK - Under US 41N Bridge
 Construction \$175,000 ISS - **Completed**
HWALK3 - Gilchrist Park to Fisherman's Village
 Design \$222,754* ISS
 Construction cost Estimated @\$3,016,008

Improvements & Amenities to Harborwalk HWALK4 TBD

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Carryover from FY 2010

Project Title: Laishley Park Day Docks		301-3007-575.65-14			Project: DAYDOX	
Responsible Department: Public Works		Submittal Date: 3/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$350,000	\$0	\$0	\$0	\$0	\$0	\$350,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate <input checked="" type="checkbox"/> Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: 350 ft. of floating docks along U.S. 41 north.</p> <p>FY 2009: Design completed. Permitting underway.</p> <p>FY 2010: Construction</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned Marina _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>350,000</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>350,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>10,000</u> Other Costs- R&M <u>10,000</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 Grant of \$200,000
 ISS Funds of \$150,000

* FUNDING SOURCES (SEE PAGE 4.0)

Capital Improvements Program: Project Detail

Project Title: Gateway Signage 301-3007-541.63-09		Project: GTWSGN				
Responsible Department: Growth Management		Submittal Date: July 7, 2010		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$95,000	\$0	\$0	\$0	\$95,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$ _____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: FY 2012: Design and construct gateway entry sign at US41 and Cross St.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$ _____ ____ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>95,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>95,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment <u>500</u> Other Costs <u>500</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	<u>ISS</u>	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>ISS</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 The sign will be positioned at the northern main entrance into the City as the welcoming portal to the City of Punta Gorda.

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Laishley Drainage 301-3007-572.63-32		Project Code: LAIDRA																									
Responsible Department: Growth Management		Submittal Date: May 12, 2010		Department Contact: Dennis Murphy, Director																							
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost																					
\$0	\$50,000	\$0	\$100,000	TBD	\$0	\$150,000																					
1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>		5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed		Project Description: FY 2011-2012: Design for improvements to Laishley Park drainage and turf improvement to Center Drive FY 2013-2014: Gazebo improvement at Marriage Pint including re-design FY 2014: If funds can be identified, then replace existing soil with drainage sandrock and subbase and grass stabilization product; Install irrigation Project estimated at \$500,000																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>		6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ -0- In Present CIP \$ <u>150,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>150,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____		7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <p style="text-align: center;"><u>0</u> Total</p> <small>Will decrease damage caused by special events that are currently billed out to customers</small>		Project Justification: Existing drainage is insufficient for the amount of park utilization. Improvements to drainage and irrigation will allow for protection of the new grass system.																							
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local				State	Federal	1st Yr	<u>ISS</u>	___	___	2nd Yr	___	___	___	3rd Yr	<u>ISS</u>	___	___	4th Yr	___	___	___	5th Yr	___	___
	Local	State	Federal																								
1st Yr	<u>ISS</u>	___	___																								
2nd Yr	___	___	___																								
3rd Yr	<u>ISS</u>	___	___																								
4th Yr	___	___	___																								
5th Yr	___	___	___																								

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: 800 MHZ Radio System Upgrade 301-3007-522.64-03 Project: ISS13, ISS14						
Responsible Department: Fire		Submittal Date: 10/07/08		Department Contact: Robert Hancock		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$60,000	\$460,000	\$0	\$520,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$_____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Upgrade and replace portable, mobile and base station radios citywide.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ 520,000 Engineering \$_____ Land \$_____ Site \$_____ Improvement \$_____ Construction \$_____ Landscaping \$_____ Equipment \$ 520,000</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs Conversion - No add'l operating costs <input type="checkbox"/> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	ISS	_____	_____	4th Yr	ISS	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	ISS	_____	_____																						
4th Yr	ISS	_____	_____																						
5th Yr	_____	_____	_____																						
		<p>Project Justification: Charlotte County will be performing a mandatory upgrade and replacement of the 800 MHZ radio system; this system is utilized by all Public Safety agencies and many other departments throughout the City and the County. Due to this upgrade we also have to upgrade and/or replace portable, mobile and base station radios in the city. The new radio system will bring us into compliance with the Federal interoperability guidelines for Public Safety radio systems (P-25).</p>																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Intersection Treatments – 301-3007-541.63-93 Project Code: INTTRE						
Responsible Department: Growth Management		Submittal Date: May 12, 2009		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	Total Cost
\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$_____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ____ Survey in Progress ____ Plans in Preparation ____ Completed</p>	<p>Project Description:</p> <p>FY 2015: Taylor & Herald Court Maude & Marion</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ____ Not Yet Acquired ____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ____ No Land Involved ____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ <u>100,000</u> Engineering \$_____ Land \$_____ Site \$_____ Improvement \$ <u>100,000</u> Construction \$_____ Landscaping \$_____ Equipment \$_____</p>	<p>7. Effect on Operating Costs (+ or -): ____ Personal Services ____ Contractual Services ____ Equipment ____ Other Costs ____ <u>TBD</u> Total</p>	<p>Project Justification: Special crosswalks and intersection treatments for primary pedestrian areas. Treatments shall involve a special color or pattern of brick to distinguish them from the rest of the street and pedestrian areas. Intent is to construct low intersection treatments. (Some funding may be used to assist with construction of traffic lights at Retta & 41).</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">____</td> <td style="text-align: center;">____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	____	____	____	2nd Yr	____	____	____	3rd Yr	____	____	____	4th Yr	____	____	____	5th Yr	<u>ISS</u>	____	____
	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	____	____	____																						
3rd Yr	____	____	____																						
4th Yr	____	____	____																						
5th Yr	<u>ISS</u>	____	____																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: ALS EQUIPMENT		001-1300-522.64-03		Project: ISS12																							
Responsible Department: Fire		Submittal Date: 10/07/08		Department Contact: Robert Hancock																							
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost																					
\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000																					
1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>		5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed		Project Description: Purchase of medical equipment, drugs, supplies, etc. necessary to outfit three (3) fire apparatus to provide Advanced Life Support (ALS) services to the citizens. To finalize personnel training and gain approval for these individuals to provide ALS service to the citizens of Punta Gorda.																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>		6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>150,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ <u>150,000</u>		7. Effect on Operating Costs (+ or -): <u>56,000</u> Personal Services <u>6,000</u> Contractual for Services ___ Equipment <u>4,000</u> Other Costs-Supplies <u>60,000</u> Total		Project Justification: By moving forward with ALS service we will increase our ability to meet any medical emergency to our citizens through ALS. This allows city personnel to perform immediate advanced medical action during what the medical profession refers to as the "Golden Hour" until the transport vehicle arrives. This action can mean the difference between a full recovery or not.																							
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local				State	Federal	1st Yr	___	___	___	2nd Yr	<u>ISS</u>	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___
	Local	State	Federal																								
1st Yr	___	___	___																								
2nd Yr	<u>ISS</u>	___	___																								
3rd Yr	___	___	___																								
4th Yr	___	___	___																								
5th Yr	___	___	___																								

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Fire Hydraulic Rescue Tools 001-1300-522.64-03 Projects: ISS12, ISS13, ISS14						
Responsible Department: Fire		Submittal Date: 10/07/08		Department Contact: Robert Hancock		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$50,000	\$25,000	\$25,000	\$0	\$100,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$_____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ____ Survey in Progress ____ Plans in Preparation ____ Completed</p>	<p>Project Description:</p> <p>2012: Replacement of the current hydraulic extrication systems on each of the fire apparatus (2)</p> <p>2013: Replacement of the current hydraulic extrication systems on each of the fire apparatus (1)</p> <p>2014: Replacement of the current hydraulic extrication systems on each of the fire apparatus (1)</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ____ Not Yet Acquired ____ Partly Acquired ____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ____ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ 100,000 Engineering \$_____ Land \$_____ Site \$_____ Improvement \$_____ Construction \$_____ Landscaping \$_____ Equipment \$ 100,000</p>	<p>7. Effect on Operating Costs (+ or -): ____ Personal Services ____ Contractual for Services ____ Equipment ____ Other Costs <input type="checkbox"/> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td>____</td> <td>____</td> <td>____</td> </tr> <tr> <td>2nd Yr</td> <td>ISS ____</td> <td>____</td> <td>____</td> </tr> <tr> <td>3rd Yr</td> <td>ISS ____</td> <td>____</td> <td>____</td> </tr> <tr> <td>4th Yr</td> <td>ISS ____</td> <td>____</td> <td>____</td> </tr> <tr> <td>5th Yr</td> <td>____</td> <td>____</td> <td>____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	____	____	____	2nd Yr	ISS ____	____	____	3rd Yr	ISS ____	____	____	4th Yr	ISS ____	____	____	5th Yr	____	____	____
	Local	State	Federal																						
1st Yr	____	____	____																						
2nd Yr	ISS ____	____	____																						
3rd Yr	ISS ____	____	____																						
4th Yr	ISS ____	____	____																						
5th Yr	____	____	____																						

Project Justification:

The current systems range in age from ten to fifteen years and are old technology and design and do not meet the current standards.

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Police Fleet Replacement Program 001-1200-521.64-01 Projects: ISS11,ISS12						
Responsible Department: Police		Submittal Date: 10-09-08		Department Contact: Albert A. Arenal		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$296,774	\$150,000	\$215,000	\$0	\$0	\$0	\$661,774

<p>1. Land Cost: ____ Acres ____ Front Ft \$ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description:</p> <p>FY 2011: Rotation/Replacement of police fleet vehicles</p> <p>FY 2012: Rotation/Replacement of police fleet vehicles</p> <p>FY 2013: General Fund will allocate funds for Police Fleet</p>																													
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																														
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>296,774</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ <u>365,000</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ <u>661,774</u></td></tr> </table>	In Previous CIP	\$ <u>296,774</u>	In Present CIP	\$ <u>365,000</u>	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ <u>661,774</u>	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____ Personal Services</td></tr> <tr><td>_____ Contractual</td></tr> <tr><td>_____ Services</td></tr> <tr><td>_____ Equipment</td></tr> <tr><td>_____ Other Costs</td></tr> <tr><td colspan="2">Replacements-No add'l operating costs</td></tr> <tr><td style="text-align: center;">_____ 0 _____ Total</td></tr> </table>	_____ Personal Services	_____ Contractual	_____ Services	_____ Equipment	_____ Other Costs	Replacements-No add'l operating costs		_____ 0 _____ Total	<p>Project Justification:</p> <p>Police vehicles must be replaced due to years of service and condition to ensure operator safety. Extended warranties void after five years.</p>			
In Previous CIP	\$ <u>296,774</u>																														
In Present CIP	\$ <u>365,000</u>																														
Engineering	\$ _____																														
Land	\$ _____																														
Site	\$ _____																														
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	Local	State	Federal																												
1st Yr	ISS	_____	_____																												
2nd Yr	ISS	_____	_____																												
3rd Yr	_____	_____	_____																												
4th Yr	_____	_____	_____																												
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_____ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
_____ Total																															

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Transfer to General Fund 301-0000-581.91-01						
Responsible Department: Public Works		Submittal Date: 04/2010		Department Contact: R. Keeney		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$70,000	\$85,000	\$50,000	\$50,000	\$50,000	\$50,000	\$355,000

<p>1. Land Cost: _____ Acres _____ Front Ft \$ <u>N/A</u> _____ Sq Ft</p>	<p>5. Status of Project: _____ Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Capital projects manager will oversee the design to construction of various City projects.</p>																							
<p>2. Building Construction Cost: _____ Sq Ft \$ _____ _____ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <u> X </u> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>70,000</u> In Present CIP \$ <u>285,000</u> Engineering \$ <u>355,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs <u> 0 </u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr <u>Interest</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr <u>Interest</u>	_____	_____	_____	2nd Yr <u>Interest</u>	_____	_____	_____	3rd Yr <u>Interest</u>	_____	_____	_____	4th Yr <u>Interest</u>	_____	_____	_____	5th Yr <u>Interest</u>	_____	_____	_____
	Local	State	Federal																						
1st Yr <u>Interest</u>	_____	_____	_____																						
2nd Yr <u>Interest</u>	_____	_____	_____																						
3rd Yr <u>Interest</u>	_____	_____	_____																						
4th Yr <u>Interest</u>	_____	_____	_____																						
5th Yr <u>Interest</u>	_____	_____	_____																						

Project Justification:
 The capital projects manager position is included in the Engineering division of Public Works, in the General Fund. A transfer from the General Construction Fund to the General Fund is being made to cover this position. The funding will be made on a year by year basis.

* FUNDING SOURCES (SEE PAGE 4.04)

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise or where the City has decided that periodic determination of net income is appropriate for capital maintenance, management control accountability, public policy or other purposes.

The following activities of the City are reported in this section:

- Water and Wastewater Utility is used to account for providing customers with potable water and wastewater disposal services.
- Sanitation accounts for the collection and disposal of solid waste.
- Building is used to account for building permit fees and related fees charged to support the cost of enforcing the building code.
- Marina identifies specific revenue resources and the related, allowable expenditures for operation of the City Marina.

City of Punta Gorda
 Utilities O M & R Fund
 Revenue and Expense Comparison
 Actual FY 2008 through Budget FY 2011

Revenue:	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Charges for Service - Water	\$ 6,522,326	\$ 7,554,534	\$ 7,479,457	\$ 7,104,100	\$ 7,305,395
Charges for Service - Sewer	4,940,875	5,759,028	5,824,446	5,823,800	5,998,515
Charges for Service - Other	179,705	242,204	160,258	180,750	87,450
Fines	19,450	650			
Other Fees	32,223	1,900	4,500	5,750	2,500
Miscellaneous Revenues	465,678	180,260	54,720	39,582	35,460
Transfer from Utilities Construction	561,773	457,103			
	<u>12,722,030</u>	<u>14,195,679</u>	<u>13,523,381</u>	<u>13,153,982</u>	<u>13,429,320</u>
Projected Carryover-Beginning	4,674,384	4,210,187	4,310,383	5,608,335	4,756,177
Prior Year Encumbrances	22,321	146,370		15,491	
Prior Year Re-Appropriation	22,500	84,000		212,250	
Total Utilities O M & R Revenues	<u>\$ 17,441,235</u>	<u>\$ 18,636,236</u>	<u>\$ 17,833,764</u>	<u>\$ 18,990,058</u>	<u>\$ 18,185,497</u>
Expenses:					
Utilities Administration	\$ 904,818	\$ 840,177	\$ 895,799	\$ 845,121	\$ 862,167
Billings and Collections - Admin	699,795	552,790	467,899	493,932	489,954
Water Treatment	3,193,840	2,834,511	2,928,875	2,975,040	2,873,193
Water Distribution	2,035,299	2,145,850	2,225,541	2,167,625	2,021,596
Wastewater Collection	1,823,220	1,586,978	1,673,317	1,666,780	1,652,070
Wastewater Treatment	2,598,686	2,604,385	2,388,020	2,517,652	2,354,354
Wastewater Fleet/Equip Maint		362,042	282,024	245,045	184,568
Other NonDepartmental	28,650	40,836	38,000	-	424,751
Subtotal Operations	<u>11,284,308</u>	<u>10,967,569</u>	<u>10,899,475</u>	<u>10,911,195</u>	<u>10,862,653</u>
Debt - Principal	446,761	460,993	475,534	475,534	490,609
Debt - Interest	137,811	123,423	473,579	108,579	474,687
Transfer to State Revolving Debt Fund	341,573	360,572	360,573	360,573	360,573
Transfer to Bond Sinking Debt Fund	200,941	430,500	1,378,000	1,378,000	1,303,450
Transfer to Utilities Construction - Capital	589,284	457,103		1,000,000	
Subtotal Operations, Debt & Transfers	<u>13,000,678</u>	<u>12,800,160</u>	<u>13,587,161</u>	<u>14,233,881</u>	<u>13,491,972</u>
Projected Carryover-End	4,440,557	5,836,076	4,246,603	4,756,177	4,693,525
Total Utilities O M & R Expenses	<u>\$ 17,441,235</u>	<u>\$ 18,636,236</u>	<u>\$ 17,833,764</u>	<u>\$ 18,990,058</u>	<u>\$ 18,185,497</u>

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Utilities O. M. R. Fund
Proforma Schedule of Revenues and Expenses
FY 2008 through FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:					3.00%				5.50%
Rate Increase									
Total Water Billings	\$ 6,522,326	\$ 7,554,534	\$ 7,479,457	\$ 7,104,100	\$ 7,305,395	\$ 7,341,922	\$ 7,396,986	\$ 7,470,956	\$ 7,960,677
Total Sewer Billings	4,940,875	5,759,028	5,824,446	5,823,800	5,998,515	6,028,508	6,073,721	6,134,459	6,536,572
Other Charges for Services	179,705	242,204	160,258	180,750	87,450	87,525	87,638	87,790	87,943
Fines & Forfeits Revenue	19,450	650	-	-	-	-	-	-	-
License & Permit Revenue	32,223	1,900	4,500	5,750	2,500	2,500	2,500	2,500	2,500
Miscellaneous Revenues	1,027,451	637,363	54,720	39,582	35,460	36,223	37,010	37,820	38,655
Total Utilities OM&R Revenues	12,722,030	14,195,679	13,523,381	13,153,982	13,429,320	13,496,678	13,597,855	13,733,525	14,626,347
Expenses:									
Personnel Expenses	4,855,526	5,101,776	5,062,999	4,906,123	4,840,565	4,982,538	5,132,015	5,285,975	5,444,554
Operating Expenses	4,080,291	4,196,958	3,811,824	4,012,830	3,682,178	3,783,507	3,897,012	4,013,923	4,134,341
Administrative Charges	2,129,917	2,049,613	1,924,652	1,928,048	2,198,910	2,306,316	2,375,505	2,446,771	2,520,174
Capital	218,574	76,326	50,000	64,194	91,000	365,000	355,000	350,000	350,000
Contingency		-	50,000	-	50,000	50,000	50,000	50,000	50,000
Transfer to Utilities Construction	589,284	-	-	1,000,000	-	-	-	-	-
Debt Service existing	1,127,086	1,375,487	2,687,686	2,322,686	2,247,898	2,280,151	2,217,202	543,684	543,414
New Debt Service - CIP					381,421	650,695	1,400,805	1,503,930	1,712,202
Total Utilities Expenses	13,000,678	12,800,160	13,587,161	14,233,881	13,491,972	14,418,207	15,427,539	14,194,283	14,754,685
Expenses in excess of Revenue	(278,648)	1,395,519	(63,780)	(1,079,899)	(62,652)	(921,529)	(1,829,684)	(460,758)	(128,338)
Operating Reserves - Beg	4,719,205	4,440,557	4,310,383	5,836,076	4,756,177	4,693,525	3,771,996	1,942,312	1,481,554
Operating Reserves - End	<u>\$ 4,440,557</u>	<u>\$ 5,836,076</u>	<u>\$ 4,246,603</u>	<u>\$ 4,756,177</u>	<u>\$ 4,693,525</u>	<u>\$ 3,771,996</u>	<u>\$ 1,942,312</u>	<u>\$ 1,481,554</u>	<u>\$ 1,353,216</u>

Assumptions:

Revenue:

Rate increase of 3% in FY 2011; 5.5% in FY 2015
Revenue growth in FY 2011 is flat, FY 2012-2015 is projected with increasing growth percentages FY 2012, 0.5%; FY 2013, 0.75%; FY 2014, 1%; FY 2015, 1%
No sale of excess water
Financing revenue is not included

Personnel Expense:

FY 2011 - Reduction of 2 positions from operating departments
Personnel savings for 2 vacancies held open for training & military leave
No merit pool
Health Insurance est. increase of 10% in FY 11
Pension increase to 18.5% of pensionable earnings. Employee contribution to remain at 6% (from 5%)
Workers Comp per schedule
FY 2012-2015 - 3% est. increase

Operating Expense:

FY 2011 - Per Departmental requests
FY 2012-2015 - 3% est. increase

Capital Expense:

FY 2011-2015 - Per Departmental Request

Transfer to Utilities Construction:

FY 2011-2015 - No transfer available for Utilities Construction CIP; Will require full financing

Debt Service:

FY 2011-2015 - Significant funding increase required from operations for current bond sinking fund due to limited impact fees.
FY 2011-2015 - Debt Service increased for CIP projects based on 20yr amortization, 4% interest, interest only through FY 2012

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Utilities Fund Proforma Schedule of Debt Service and Related Funding Sources
FY 2011 through FY 2015

	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Funding Sources for Scheduled Debt:					
Utilities OM&R Fund	2,629,319	2,930,846	3,618,007	2,047,614	2,255,615
Water Impacts	160,000	130,000	165,000	220,000	220,000
Sewer Impacts	115,000	105,000	135,000	180,000	180,000
Bond Reserve/Sinking Funds	7,000	7,000	7,000	1,572,031	-
Total Funds Available for Debt Service	2,911,319	3,172,846	3,925,007	4,019,645	2,655,615

	FY 2011 Principal O/S	DUE FY 2011	DUE FY 2012	DUE FY 2013	DUE FY 2014	DUE FY 2015
Scheduled Debt:						
Current Outstanding Debt (Principal & Interest Payments)						
Series 2002 Bond/Utility Revenue/Maturity 01/01/14	5,680,000	1,585,450	1,577,950	1,580,256	1,572,031	-
2000-Note 7/State Revolving/Maturity 08/15/21	3,291,896	360,573	360,573	360,573	360,573	360,573
2005-Note 10/Revenue Note/Maturity 10/1/15	3,187,434	583,875	583,628	583,373	583,111	582,840
New Principal						
FY 2011-2012 Proposed New CIP Debt (Interest only payments through FY 2012)						
FY 2010,2011 CIP, 4% interest, 20 yr amortization	12,000,000	381,421	539,895	993,162	993,162	993,162
FY 2012,2013 4% interest, 20 yr amortization	5,540,000		110,800	407,643	407,643	407,643
FY 2014-2015 Proposed New CIP Debt (Principal & Interest Payments)						
FY 2014 4% interest, 20 yr amortization	2,803,000				103,125	206,250
FY 2015 4% interest, 20 yr amortization	2,460,000					105,147
Total Debt Service Requirements	2,911,319	3,172,846	3,925,007	4,019,645	2,655,615	

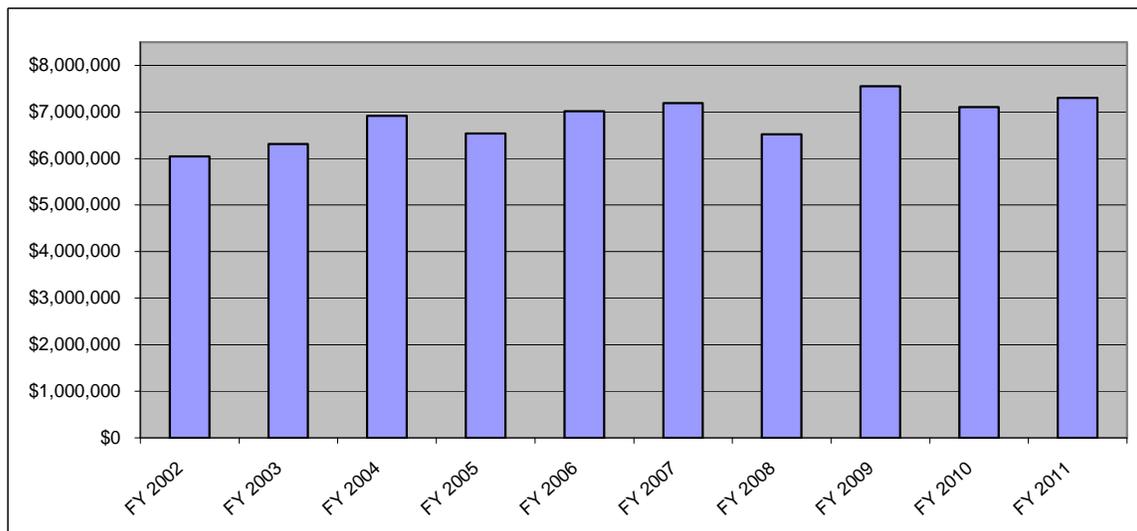
FY 2010 anticipated carryover CIP projects totaling \$7,815,588 are included in the FY 2011 financing.
FY 2011-2015 new debt is based on the 5 year CIP. Each year's estimated financing is described above and only includes 1/2 year in the first year of financing except for FY 2010,2011 CIP which assumes 3/4 year in the first year.

City of Punta Gorda
Utility OM&R Fund
Water Billings-Charges for Services
402-0000-343-3100

The user fee for water service is based on the meter size and amount of water used. The water system monthly rates, fees and charges are detailed in Code of Ordinances section 17-7. Beginning in FY 2009, the City established a three year rate increase program to match the anticipated funding needs for the 5-year capital improvement program and the reduction in water consumption. A 15% rate increase was implemented in FY 2009 by ordinance #1557-08; a 3% rate increase in FY 2010 and an additional 3% rate increase in FY 2011 were made by ordinance #1607-09. The monthly rate is a combination of the monthly base facility charge per equivalent residential unit (ERU) and a monthly charge by meter size and a monthly volume charge based on all water used. Customers located outside the city limits have a 25% surcharge added to their bill. City residents pay a 10% water utility tax. The equivalent residential units (ERU) include commercial accounts. The details can be viewed at www.ci.punta-gorda.fl.us under City Code. Water restrictions have been in place per the Southwest Florida Water Management District since January 30, 2007.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2002		\$6,046,169	3.67%	18,494	4.16%
FY 2003		\$6,314,356	4.44%	18,835	1.95%
FY 2004		\$6,917,294	9.55%	19,271	2.21%
FY 2005	(Hurricane)	\$6,539,966	-5.45%	20,962	7.83%
FY 2006		\$7,016,315	7.28%	21,289	1.56%
FY 2007		\$7,190,347	2.48%	21,611	1.51%
FY 2008		\$6,522,326	-9.29%	21,430	-0.84%
FY 2009	15%	\$7,554,534	15.83%	20,651*	-3.64%
FY 2010	3%	\$7,104,100	-5.96%	20,500	-0.73%
FY 2011	3%	\$7,305,395	2.83%	20,500	0%

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

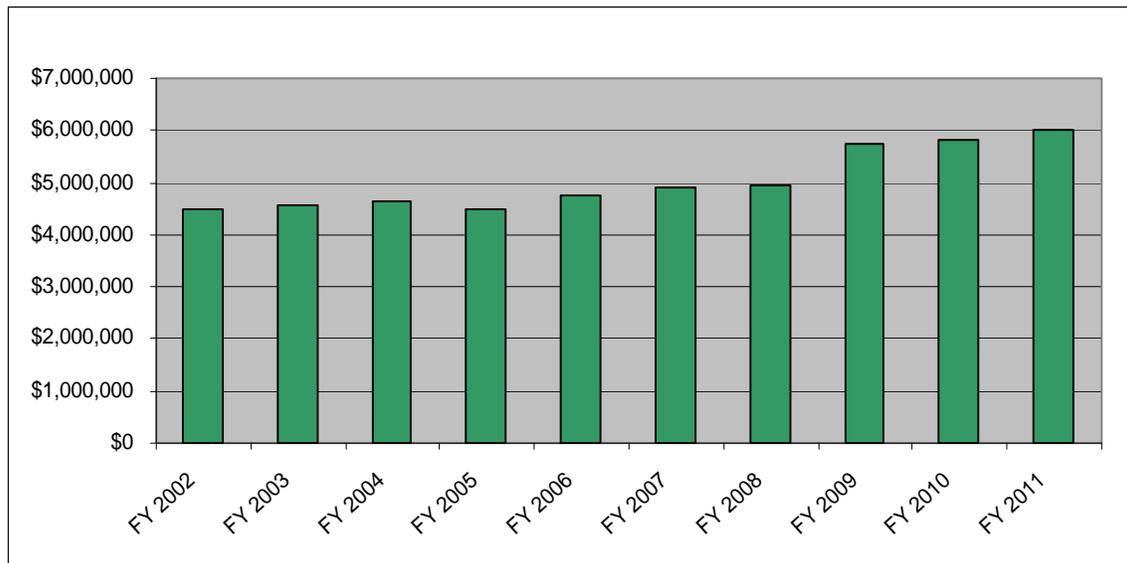


City of Punta Gorda
 Utility OM&R Fund
Sewer Billings- Charges for Services
 402-0000-343-5100

Wastewater system monthly rates, fees and charges are determined by the schedule in Code of Ordinances section 17-18. Beginning in FY 2009, the City established a three year rate increase program to match the anticipated funding needs for the 5-year capital improvement program and the reduction in water consumption. A 15% rate increase was implemented in FY 2009 by ordinance #1557-08; a 3% rate increase in FY 2010 and an additional 3% rate increase in FY 2011 were made by ordinance #1607-09. The monthly charge for the city's wastewater system includes the monthly base facility charge per equivalent residential unit (ERU) and a monthly volume charge based on the water used as determined by the city water meter per thousand gallons up to ten thousand gallons per ERU. Customers located outside the city limits pay a 25% surcharge. The details can be viewed at www.ci.punta-gorda.fl.us under City Code.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2002		\$4,489,204	4.88%	13,712	9.64%
FY 2003		\$4,573,360	1.87%	13,961	1.82%
FY 2004		\$4,652,449	1.73%	14,142	1.30%
FY 2005	(Hurricane)	\$4,474,018	-3.84%	15,288	8.10%
FY 2006		\$4,760,976	6.41%	15,040	-1.62%
FY 2007		\$4,909,050	3.11%	15,569	3.52%
FY 2008		\$4,940,875	0.65%	15,688	0.76%
FY 2009	15%	\$5,759,028	16.56%	15,062*	-3.99%
FY 2010	3%	\$5,823,800	1.12%	15,285	1.48%
FY 2011	3%	\$5,998,515	3.00%	15,285	0%

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

REVENUES

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
07-00 UTILITY PERMITS	26,673	0	2,000	0	0
07-01 FIRE FLOW TESTING FEE	1,200	300	750	200	750
07-02 SEPTIC INSPECTION FEE	1,200	700	700	500	700
08-00 DEVELOPER REVIEW FEE	3,150	900	1,050	5,050	1,050
* PERMITS,FEES & SPEC ASSMT	32,223	1,900	4,500	5,750	2,500
31-00 WATER BILLING	-34	1,006	0	0	0
31-20 RAIN SENSOR REBATE	-225	-40	0	0	0
31-38 PRTS WATER INSIDE	972,919	1,119,178	1,153,200	1,147,000	1,181,410
31-39 PRTS WATER OUTSIDE	587,424	665,971	684,000	685,500	706,065
31-40 WATER 1-10 RATE INSIDE	1,965,336	2,336,447	2,174,000	2,200,700	2,260,120
31-41 WATER 1-10 RATE OUTSIDE	733,288	825,988	825,000	801,600	823,245
31-42 WATER 11-20 RATE INSIDE	551,406	680,988	680,000	486,000	499,120
31-43 WATER 11-20 RATE OUTSIDE	104,036	106,522	105,000	87,600	89,965
31-44 WATER 21-40 RATE INSIDE	243,218	282,135	282,000	203,700	209,200
31-45 WATER 21-40 RATE OUTSIDE	38,687	35,727	35,000	25,900	26,600
31-46 WATER 41-80 RATE INSIDE	100,233	105,846	105,000	81,200	83,390
31-47 WATER 41-80 RATE OUTSIDE	12,406	14,161	14,000	10,100	10,375
31-48 WATER >80 RATE INSIDE	74,653	79,893	80,000	44,200	45,395
31-49 WATER >80 RATE OUTSIDE	6,286	7,230	6,000	1,200	1,230
31-50 WATER METER INSIDE	801,661	916,967	946,000	941,400	969,640
31-51 WATER METER OUTSIDE	331,031	376,513	390,257	388,000	399,640
33-00 PENALTIES	86,332	98,762	0	70,000	0
34-00 SERVICE CHARGES	44,725	38,166	37,000	37,000	37,000
35-00 WATER SVC INSTALLATIONS	21,336	15,045	25,000	15,000	15,000
51-62 SEWER CONSUMPTION INSIDE	884,033	1,050,187	979,000	983,600	1,013,110
51-63 SEWER CONSUMPTION OUTSIDE	161,401	176,831	176,000	165,800	170,775
51-64 WASTEWATER PRTS INSIDE	3,060,540	3,565,736	3,680,446	3,676,000	3,786,280
51-65 WASTEWATER PRTS OUTSIDE	834,902	966,274	989,000	998,400	1,028,350
55-00 SEWER TAP FEES	2,163	1,688	1,500	1,800	1,500
91-00 LIEN INTEREST	6,399	6,663	4,200	6,200	4,200
04-00 SANITATION BILLING	18,750	18,750	18,750	18,750	18,750
20-01 FLEET CHGS - GENERAL FUND	0	19,273	29,195	10,000	10,000
20-04 FLEET CHGS - P G I CANAL	0	3,481	5,646	1,500	1,000
20-26 FLEET - UTILITY EQUIPMENT	0	37,750	33,240	20,000	0
20-50 FLEET - SANIT/REFUSE COLL	0	2,628	5,727	500	0
* CHARGES FOR SERVICES	11,642,906	13,555,766	13,464,161	13,108,650	13,391,360
07-00 WATER RESTRICT VIOLATIONS	19,450	650	0	0	0
* FINES & FORFEITS	19,450	650	0	0	0
10-00 INTEREST ON INVESTMENTS	152,553	46,099	30,000	10,000	10,000
00-00 RENTAL INCOME	0	24,000	24,720	24,720	25,460
41-00 SURPLUS FURN, FIXT, EQPT	30,596	218	0	0	0
30-02 SALE OF SOD	1,939	655	0	0	0
91-01 INVENTORY REVENUE	0	1,676	0	1,677	0
21-00 CONTRIB FROM PRIVATE SRCS	4,799,496	1,181,192	0	0	0
30-00 REFUND OF PRIOR YR EXPEND	144	0	0	0	0
70-18 INSURANCE RECOVERY	238,903	25,458	0	0	0
90-00 MISCELLANEOUS REVENUE	26,545	51,785	0	3,185	0
* MISCELLANEOUS REVENUE	5,250,176	1,331,083	54,720	39,582	35,460

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

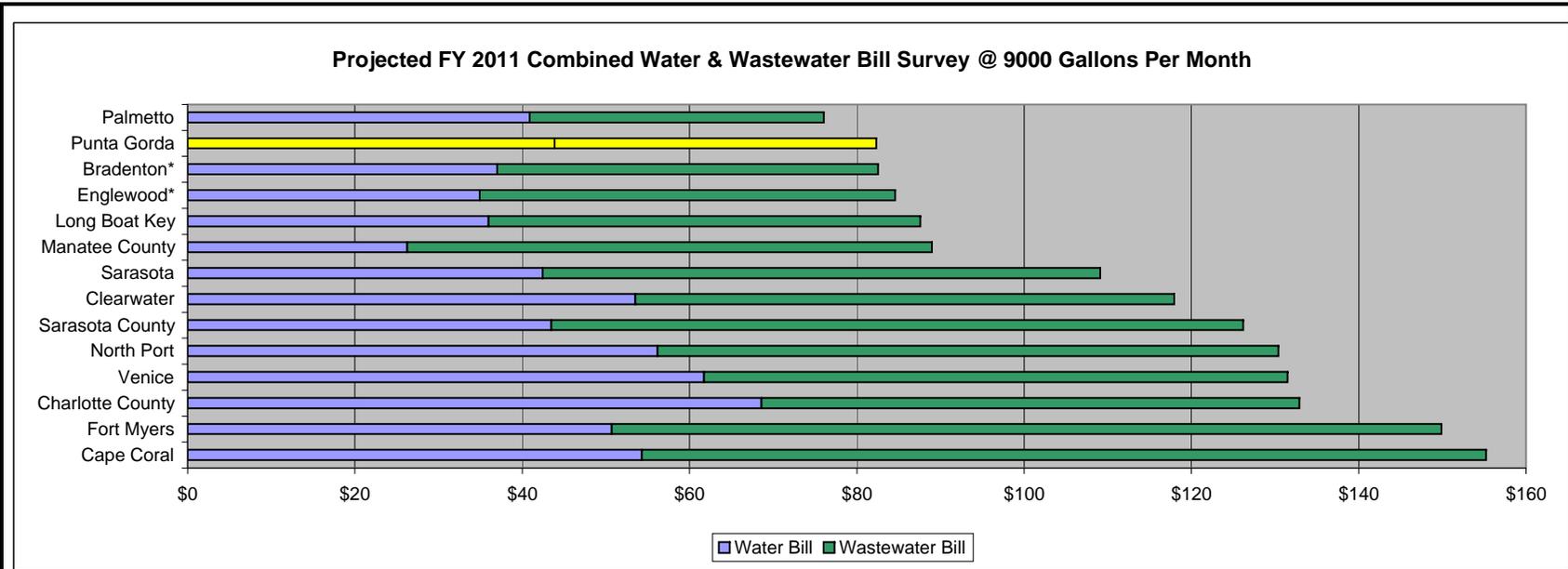
REVENUES

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00 COMMUNITY REDEVEL AGENCY	15,000	0	0	0	0
31-00 UTILITIES CONSTRUCTION	1,716,574	5,887,922	0	0	0
* TRANSFER FROM OTHER FUNDS	1,731,574	5,887,922	0	0	0
90-01 PROJ CARRYOVER-BEGINNING	0	0	4,310,383	5,608,335	4,756,177
90-02 PRIOR YEAR ENCUMBRANCES	0	0	0	15,491	0
90-05 PRIOR YR RE-APPROPRIATION	0	0	0	212,250	0
* OTHER REVENUE SOURCES	0	0	4,310,383	5,836,076	4,756,177
	18,676,329	20,777,321	17,833,764	18,990,058	18,185,497

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
 Projected FY 2011 Residential Rate Survey (With 3% Increase for City of Punta Gorda)**

5.008



	Cape Coral	Fort Myers	Charlotte County	Venice	North Port	Sarasota County	Clearwater	Sarasota	Manatee County	Long Boat Key	Englewood*	Bradenton*	Punta Gorda	Palmetto
Water Bill	\$54.29	\$50.69	\$68.60	\$61.74	\$56.18	\$43.48	\$53.52	\$42.46	\$26.24	\$35.98	\$34.91	\$36.99	\$43.88	\$40.90
Wastewater Bill	\$100.97	\$99.23	\$64.35	\$69.80	\$74.26	\$82.75	\$64.44	\$66.66	\$62.77	\$51.65	\$49.72	\$45.56	\$38.47	\$35.20

* Bradenton and Englewood still pending FY 2011 budget process, does not reflect an increase.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES OM&R FUND SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	4,855,525	5,101,775	5,062,999	4,906,123	4,840,565
Operating	10,107,708	10,382,561	5,736,476	5,940,878	5,881,088
Capital Outlay			50,000	64,194	91,000
Debt Service	262,491	240,111	949,113	584,113	965,296
Contingency			50,000	0	50,000
Operating Transfers	797,240	437,515	1,738,573	2,738,573	1,664,023
Projected Carryover-End			4,246,603	4,756,177	4,693,525
Total	16,022,964	16,161,962	17,833,764	18,990,058	18,185,497

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, and cash received from the sale of fixed assets and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transefers, and insurance recovery for assets.

Position Summary

DEPARTMENT	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Administration	7	7	6	6	6
Billing & Collections **	8	8	4.6	5	5
Water Treatment	18	16	13.5	13.5	14.5
Water Distribution **	20	18	20	20	17.5
Wastewater Collection	15	15	15	15	14.8
Wastewater Treatment	15	13.5	13.5	13.5	13.5
Fleet/Equip Maint *		4	3	3	2
	83	81.5	75.6	76	73.3

* Fleet/Equip Maintenance Division was moved into Utilities beginning in FY 2009.

** Meter Reading was moved from Billing & Collections to Water Distribution during FY 2009.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

DEPARTMENTAL SUMMARY

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
UTILITIES ADMINISTRATION	904,818	840,177	895,799	845,121	862,167
BILLING AND COLLECTIONS	699,794	552,790	467,899	493,932	489,954
WATER TREATMENT	3,123,026	2,809,074	2,928,875	2,975,040	2,873,193
WATER DISTRIBUTION	2,032,137	2,132,580	2,225,541	2,167,625	2,021,596
WASTEWATER COLLECTION	1,734,810	1,584,535	1,673,317	1,666,780	1,652,070
WASTEWATER TREATMENT	2,542,496	2,569,212	2,388,020	2,517,652	2,354,354
FLEET / EQUIP MAINTENANCE	0	362,042	282,024	245,045	184,568
NON-DEPARTMENTAL	4,985,883	5,311,552	6,972,289	8,078,863	7,747,595
	<u>16,022,964</u>	<u>16,161,962</u>	<u>17,833,764</u>	<u>18,990,058</u>	<u>18,185,497</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES ADMINISTRATION - Dept/Div 1620**

FUNCTION:

The Utilities Administration Division provides management, technical and clerical support to the 5 divisions of the Utilities Department including Water Distribution, Water Treatment, Wastewater Collection, Wastewater Treatment and Fleet Maintenance. Administration recognizes service responsibilities, formulates programs, sets goals and objectives, and then plans, organizes, directs, and oversees these programs. Customer requests are received by the Administrative Staff and work systems are programmed to process, complete, and track service requests.

ACCOMPLISHMENTS:

Several major capital projects were advanced in FY 2010. Administration completed the Phase I groundwater reverse osmosis (R.O.) preliminary design. This report identified ground water sources to meet the City's quality requirements for the next few years. Staff has continued planning efforts with Charlotte County, Peace River Manasota Regional Water Supply Authority, Water Planning Alliance, and Southwest Florida Water Management District seeking opportunities for cooperative water supply development projects. The Hendrickson Dam rehabilitation and spillway replacement are complete. Utility relocation projects required by County roadway improvement projects include Aqui Esta widening (complete); Bal Harbor and Piper Road (in progress).

BUDGET NARRATIVE:

The proposed operating budget provides funding for operation of the Utilities Administration Division consistent with FY 2010 level of service. The proposed budget includes funding for:

- Groundwater permitting for the phase one ground water expansion of the Water treatment plant
- Construction of the Booster Pumping Facility Relief Force Main
- Design of high level disinfection for the Waste Water Treatment Plant.

The Department continues to Coordinate with the Peace River Water Authority for a Memorandum of Understanding and a water interconnect between the two entities through Charlotte County and will complete the comprehensive water conservation program recommendations to include such concepts as reuse, revised rate structure and land development regulations.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES ADMINISTRATION – Dept/Div 1620
Key Performance Measures**

Goal

Utilities Administration’s goal is to provide secure, safe, and reliable public water and wastewater utility services to the City of Punta Gorda customer.

Objectives

Planning and implementation activities and a capital improvement program to plan and construct facilities required to meet current and future water and wastewater needs. Perform management of developer initiated utility improvements and administrative activities supporting departmental and divisional programs. Provide training programs to improve employee skills and knowledge to achieve operational efficiencies and reinforce worker safety. Engage public agencies and local governments to realize benefits from interagency cooperation. Perform regulatory compliance program.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY2010	FY 2011
Output:				
No. of Project Reviews	108	43	45	60
Utility Relocation Projects - Million \$	1.2	1.0	3.0	0.2
Capital Projects - Million \$	4.1	2.9	15.5	3.7
Efficiency:				
Cost per Customer Account (Budget Basis)	\$45.92	\$42.70	\$42.81	\$43.68
Service Quality:				
Strategic Plan Projects accomplished on schedule	Yes	yes	Yes	Yes
Outcome:				
Water Customer Accounts	11,726	11,683	11,710	11,710
Wastewater Customer Accounts	7,980	7,993	8,030	8,030
Water ERUs	21,430	20,651*	20,500	20,500
Wastewater ERUs	15,688	15,062*	15,285	15,285

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

Results:

Utility Staff completed the Phase I groundwater reverse osmosis (R.O.) preliminary design for meeting water quality standards for the next few years. The Booster Station Relief final design is complete and permitting is under way. The Hendrickson Dam and spillway replacement is complete. Utilities Administration continues to work with the Peace River Manasota Regional Water supply Authority (PRMRWSA) to develop a Memorandum of Understanding (MOU) for future water supply.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES ADMINISTRATION SUMMARY**

Operating Budget

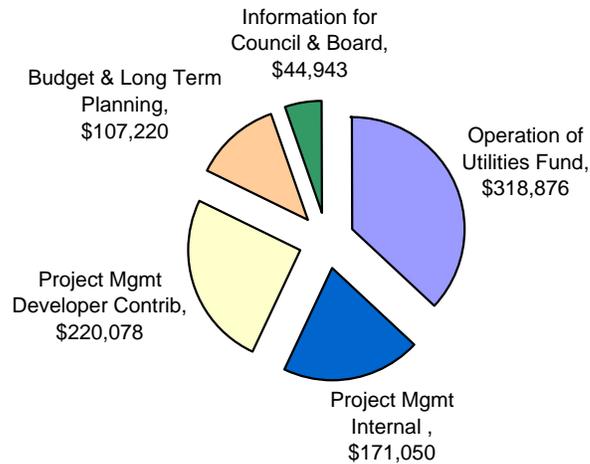
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	647,215	600,648	591,925	590,444	599,993
Operating	257,603	239,529	253,874	254,677	212,174
Capital Outlay	0	0	0	0	0
Operating Contingency	0	0	50,000	0	50,000
Total	904,818	840,177	895,799	845,121	862,167

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Director	1	1	1	1	1
Utilities Operations Mgr	1	1	1	1	1
Utilities Engineering Mgr	1	1	1	1	1
Sr. Utilities Project Mgr	1	1	1	1	1
Utilities Project Manager	1	1	1	1	1
Eng. Tech II/CAD Op	1	1	0	0	0
Executive Assistant	1	1	1	1	1
Total	7	7	6	6	6

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

**ADMINISTRATION
DEPT 1620**

ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
11-00 EXECUTIVE SALARIES	174,256	177,792	175,178	174,736	174,508
12-01 REGULAR SALARIES & WAGES	289,470	249,514	246,676	246,313	245,732
14-00 OVERTIME PAY	254	0	2,060	2,060	0
21-00 F I C A TAXES	34,440	31,647	31,205	31,115	30,901
22-00 RETIREMENT CONTRIBUTION	70,487	73,468	68,674	68,674	77,744
23-00 EMPLOYEE HLTH & LIFE INS	45,516	43,063	45,109	44,401	48,715
23-02 DEP HLTH + EMPL PD LIFE	16,687	14,771	15,102	15,224	16,836
24-00 WORKMEN'S COMP PREMIUMS	16,105	10,393	7,921	7,921	5,557
* PERSONNEL SERVICES	647,215	600,648	591,925	590,444	599,993
31-00 PROFESSIONAL SERVICES	1,731	0	5,000	0	0
31-11 PROF SVCS - SURVEY	17,100	0	5,000	5,000	0
31-14 ENGINEER CONSULTING	0	0	5,000	8,465	0
31-24 RATE STUDY/IMPACT FEE	16,152	0	0	0	0
34-00 CONTRACTUAL SERVICES	0	2,508	0	2,525	8,250
40-00 TRAVEL & PER DIEM	130	776	1,000	300	1,000
41-00 COMMUNICATIONS SERVICES	4,307	2,352	5,880	4,974	5,880
43-01 ELECTRICITY	4,860	4,747	8,713	8,713	7,200
44-03 EQUIPMENT LEASES	4,541	2,757	3,760	3,760	3,760
45-01 FIRE/GENERAL LIAB INSUR	0	0	0	803	8,870
46-00 REPAIR & MAINTENANCE SVCS	0	0	150	350	150
46-01 REPAIR/MAINT BUILDINGS	0	0	0	1,100	0
46-08 R&M AUTOS/TRUCKS FLEET	3,308	1,657	3,500	3,500	3,500
48-00 PROMOTIONAL ACTIVITIES	4,251	1,741	2,000	1,500	0
49-06 ADMINISTRATIVE CHARGES	140,865	166,339	158,118	158,118	128,615
49-07 COMPUTER OVERHEAD	50,252	47,425	40,478	40,478	33,174
51-00 OFFICE SUPPLIES	2,520	4,663	3,500	3,500	3,500
52-01 GASOLINE, OIL, LUBRICANTS	4,006	3,252	5,200	5,200	5,200
52-21 DEPT MATERIALS & SUPPLIES	1,114	268	3,500	4,500	1,500
52-22 SAFETY SUPPLIES	24	0	75	75	75
54-00 BOOKS/MEMBS/TRAINING/EDUC	2,442	1,044	3,000	1,816	1,500
* OPERATING EXPENSES	257,603	239,529	253,874	254,677	212,174
90-01 RESERVE FOR CONTINGENCIES	0	0	50,000	0	50,000
* CONTINGENCIES	0	0	50,000	0	50,000
	904,818	840,177	895,799	845,121	862,167

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BILLING AND COLLECTIONS - Dept/Div 0423**

FUNCTION:

The Billing and Collections Division is responsible for processing the bills and payments for water and wastewater charges to properties within the City's utility service area. For properties inside City limits, this division also provides the billing and collection service for sanitation charges. Sewer assessments, water and wastewater impact fees, meter installation and miscellaneous receivables are some of the other types of charges and payments processed by this division. The end result of the primary function of this division is the production and collection of approximately 140,000 bills each year.

ACCOMPLISHMENTS:

In January 2010, the Billing and Collections office moved from its long-standing location at 900 W. Henry Street to the 2nd floor of the City Hall Annex. The challenges presented by the new cashiering and bill production areas are being met and revised as they occur.

BUDGET NARRATIVE:

The 2011 budget reflects reductions in daily operating costs. The FY 2010 budget called for the reduction of one Customer Service Representative position in Billing and Collections by May 2010. This position is being retained. Personal customer contacts have not subsided since the closing of the drive-up window and relocation to City Hall Annex. In addition, an unexpected staffing request for an extended family medical leave will reduce staff for a period of time. The revised plan is to defer elimination of the position in order to meet demands from customer contact. In an effort to minimize budgetary impact, one employee will assist another department (in another fund) in improving our land file information so that it will be compatible with the County's file. The City's goal is to be able to electronically import the county's land file information rather than use manual methods. Upon the employee's return from family medical leave, the situation will be reevaluated and the department's work hours will be revised as workload dictates.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BILLING AND COLLECTIONS - Dept/Div 0423
Key Performance Measures**

Goal

Bill all accounts in an accurate and timely manner while providing high-level service to all customers.

Objective

Monitor off-cycle billing and final accounts to insure monthly processing.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Number of Cycle bills	140,102	140,424	140,416	140,380
Number of Final bills	599	849	909	1149
Efficiency:				
Annual cost per bill	\$59.94	\$47.24*	\$42.21*	\$41.88*
Service Quality:				
Number of corrected bills	312	101	80	240
Outcome:				
% of bills in regular cycle	99%	99%	99%	99%
% of Finals done monthly	42%	51%	50%	52%

* Note: Beginning in FY 2009, meter reading services were no longer included in this division.

Results

Reading and billing accuracy continue to exceed industry standard, as reflected by the minimal number of corrected bills and the production of 99% of bills in regular cycle. Changes have been made to the billing schedule in order to accommodate budget cuts.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BILLING & COLLECTIONS SUMMARY**

Operating Budget

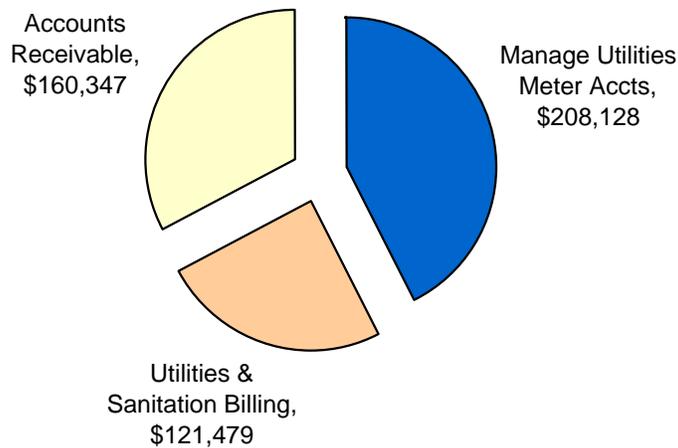
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	429,732	308,824	272,662	298,515	305,849
Operating	270,062	243,966	195,237	195,417	184,105
Capital Outlay	0	0	0	0	0
Total	699,794	552,790	467,899	493,932	489,954

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Billing & Collections Supervisor	1	1	1	1	1
Senior Customer Service Representative	2	2	2	2	2
Customer Service Representative	2	2	1.6	2	2
Meter Technician	3	3	0	0	0
Total	8	8	4.6	5	5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

**FINANCE
BILLING & COLLECTIONS - DEPT 0423**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	314,602	219,623	202,176	216,851	216,882
12-03	SPECIAL DETAIL	0	-522	0	0	0
14-00	OVERTIME PAY	558	488	977	0	0
21-00	F I C A TAXES	23,211	16,331	15,106	16,166	16,083
22-00	RETIREMENT CONTRIBUTION	24,695	26,221	15,694	24,843	28,393
23-00	EMPLOYEE HLTH & LIFE INS	52,019	37,680	35,085	37,001	40,596
23-02	DEP HLTH + EMPL PD LIFE	9,476	3,735	3,213	3,243	3,553
24-00	WORKMEN'S COMP PREMIUMS	5,171	5,268	411	411	342
*	PERSONNEL SERVICES	429,732	308,824	272,662	298,515	305,849
31-07	SOFTWARE/PROGRAMMING	0	0	2,000	0	0
32-00	ACCOUNTING & AUDITING	11,247	11,588	12,300	11,718	12,300
40-00	TRAVEL & PER DIEM	0	0	250	50	0
41-00	COMMUNICATIONS SERVICES	825	0	900	0	0
41-03	POSTAGE & EXPRESS CHARGES	43,274	50,106	46,000	46,000	38,218
43-01	ELECTRICITY	1,103	1,159	1,300	1,300	0
44-03	EQUIPMENT LEASES	3,168	3,483	3,200	2,850	2,600
44-05	CLOTHING & UNIFORMS	824	0	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	5,802	5,191	4,516	4,028	2,088
46-00	REPAIR & MAINTENANCE SVCS	3,220	0	725	725	250
46-08	R&M AUTOS/TRUCKS FLEET	5,619	0	0	0	0
47-00	PRINTING & BINDING	3,971	2,820	4,000	4,000	3,500
49-00	OTHER CURRENT CHARGES	11,386	11,094	5,000	7,000	5,000
49-06	ADMINISTRATIVE CHARGES	111,533	111,864	71,550	74,550	76,327
49-07	COMPUTER OVERHEAD	30,418	27,690	25,926	25,926	27,552
49-21	CREDIT CARD CHARGES/FEES	11,544	13,343	11,820	11,820	11,820
51-00	OFFICE SUPPLIES	3,500	3,964	3,750	3,750	3,250
52-01	GASOLINE, OIL, LUBRICANTS	9,365	0	0	0	0
52-21	DEPT MATERIALS & SUPPLIES	4,636	1,186	1,500	1,500	1,000
52-22	SAFETY SUPPLIES	78	0	0	0	0
52-30	METERS	8,369	0	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	180	478	500	200	200
*	OPERATING EXPENSES	270,062	243,966	195,237	195,417	184,105
		699,794	552,790	467,899	493,932	489,954

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER TREATMENT DIVISION - Dept/Div 1621**

FUNCTION:

The Water Treatment Division operates and maintains the Shell Creek Water Treatment Facility, which supplies potable water to City and County residents. The plant is currently rated at 10,000,000 gallons per day. The division is responsible for the operation and maintenance of other facilities, such as the Burnt Store Isles Elevated Tank, Punta Gorda Isles Ground Storage Tank and Booster Pump Station. The water treatment division is continuing to respond to increased requirements relating to water management, water quality, and treatment operations mandated by the Florida Department of Environmental Protection (FDEP) and other regulatory agencies.

ACCOMPLISHMENTS

Accomplishments for FY 2010 consist of replacement of the Hendrickson Dam Spillway.

The City's consultant completed the Preliminary Design Report for the phase 1 Groundwater Project, including an application for a Water Use Permit.

From October 1, 2009 through March 31, 2010, the water treatment plant treated 867 Million Gallons (MG) of raw water, maintaining water quality and quantity.

BUDGET NARRATIVE:

Capital outlay consists of improvements to the Hendrickson Dam structure. Budget requests reflect funding to achieve permit compliance, normal plant operations, and maintain the existing facilities.

Staffing Changes: The proposed budget includes the addition of one (1) Utility Maintenance Worker III position. However, this is not an increase to the department's personnel budget since the position is being transferred from another division and at a lower pay grade.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER TREATMENT DIVISION – Dept/Div 1621
Key Performance Measures**

Goal

The mission of the water treatment plant is to protect public health by providing reliable high quality drinking water to our customers at the lowest cost possible.

Objective

To provide professional and proficient operation and maintenance of the City's Water Treatment Facilities. Continually seek excellence with process operation and maintenance of plant facilities. Meet the regulatory standards of the U.S. Environmental Protection Agency Safe Drinking Water Act and Department of Environmental Protection.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Billion gallons potable water produced	1.5	1.5	1.5	1.5
Million gallons of ASR water stored	145**	145**	200	200
Efficiency:				
Cost per 1000 gallons potable water (Budget Basis)	\$2.13	\$1.89	\$1.98	\$1.92
Service Quality:				
Deviation from regulatory standards	None	None	None	None
Outcome:				
Water ERUs	21,430	20,651*	20,500	20,500

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

** Drought years

Results

This past year the Water Treatment Plant met all water demands with 100% compliance to State and Federal Regulations. Average annual demand was 4.10 Million Gallons per Day (MGD) and peak day demand was 6.60 MGD.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER TREATMENT SUMMARY**

Operating Budget

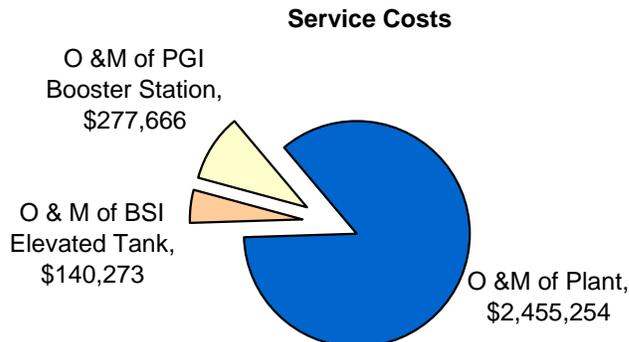
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	995,053	881,957	885,803	871,646	935,982
Operating	2,127,973	1,927,117	1,993,072	2,098,394	1,937,211
Capital Outlay	0	0	50,000	5,000	0
Total	<u>3,123,026</u>	<u>2,809,074</u>	<u>2,928,875</u>	<u>2,975,040</u>	<u>2,873,193</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Supervisor	1	1	1	1	1
Treatmnt Plant Chief Op	1	1	1	1	1
Operator A	5	5	4.5	4.5	4.5
Operator B	3	3	3	3	3
Operator C	1	1	0	0	0
Treatmnt Plant Mtce Chief	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	3	2	2	3 *
Utilities Mntce Worker II	1	0	0	0	0
Utilities Mntce Worker I	1	0	0	0	0
Total	18	16	13.5	13.5	14.5

* Mechanic II position transferred from Fleet Maintenance Div. and reclassified to Utilities Mntce Worker III



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

WATER TREATMENT - DEPT 1621

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	626,001	556,385	580,912	580,489	616,708
13-02	TEMPORARY EMPLOYEE WAGES	42,347	0	0	0	0
14-00	OVERTIME PAY	47,393	33,253	31,200	31,200	31,200
21-00	F I C A TAXES	48,564	42,516	44,417	43,943	46,498
22-00	RETIREMENT CONTRIBUTION	81,647	104,925	84,123	74,980	85,291
23-00	EMPLOYEE HLTH & LIFE INS	95,955	93,902	97,736	95,586	113,669
23-02	DEP HLTH + EMPL PD LIFE	28,534	23,732	25,073	23,106	26,361
24-00	WORKMEN'S COMP PREMIUMS	24,612	27,244	22,342	22,342	16,255
*	PERSONNEL SERVICES	995,053	881,957	885,803	871,646	935,982
31-12	LABORATORY TESTING	125,885	89,146	81,000	81,000	81,000
31-13	EMPLOYEE TESTING	220	0	0	0	0
31-14	ENGINEER CONSULTING	0	0	50,000	50,000	0
32-00	ACCOUNTING & AUDITING	4,416	4,556	4,750	4,524	4,750
34-00	CONTRACTUAL SERVICES	174,118	43,716	63,000	63,000	26,000
40-00	TRAVEL & PER DIEM	2,112	342	6,237	4,237	1,400
41-00	COMMUNICATIONS SERVICES	5,654	13,370	13,880	13,880	13,880
43-01	ELECTRICITY	314,558	334,168	439,099	439,099	439,099
43-03	REFUSE COLLECTION	1,302	1,432	2,400	2,400	2,400
44-03	EQUIPMENT LEASES	5,927	2,341	2,496	2,496	2,496
44-05	CLOTHING & UNIFORMS	12,246	7,844	10,774	10,774	8,044
44-07	RENT EXPENSE	0	1,413	5,000	5,000	0
45-01	FIRE/GENERAL LIAB INSUR	98,424	90,292	80,056	73,854	88,210
46-00	REPAIR & MAINTENANCE SVCS	86,450	58,451	63,100	63,100	63,100
46-01	REPAIR/MAINT BUILDINGS	625	4,347	5,000	500	5,000
46-04	REPR/MAINT AIR CONDITION	591	350	1,000	1,000	1,000
46-06	REPAIR/MAINT STORAGE TANK	0	750	0	32,250	0
46-07	REP/MAINT INSTRUMENTATION	11,899	13,009	14,000	14,000	14,000
46-08	R&M AUTOS/TRUCKS FLEET	6,883	8,621	7,000	7,000	7,000
46-09	REPAIR/MNT EQUIP FLEET	6,312	7,401	2,000	2,000	2,000
46-13	REPAIR/MNT VEH & EQP DEPT	930	2,331	4,000	4,000	4,000
47-00	PRINTING & BINDING	6,605	0	10,000	10,000	10,000
49-06	ADMINISTRATIVE CHARGES	521,869	499,811	439,479	439,479	459,510
49-07	COMPUTER OVERHEAD	48,428	43,610	40,666	40,666	32,787
49-17	PERMIT FEES	759	800	1,804	7,804	7,804
51-00	OFFICE SUPPLIES	2,076	2,526	2,000	2,000	2,000
52-01	GASOLINE, OIL, LUBRICANTS	38,681	20,515	33,500	33,500	28,500
52-11	CHEMICALS	578,679	615,121	544,000	622,000	575,000
52-13	CHEMICALS - LABORATORY	11,456	13,764	10,000	10,000	10,000
52-21	DEPT MATERIALS & SUPPLIES	44,284	38,341	44,000	44,000	38,000
52-22	SAFETY SUPPLIES	2,364	811	2,000	2,000	2,000
52-32	LABORATORY SUPPLIES	8,133	5,998	6,000	6,000	6,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,087	1,747	4,000	6,000	1,400
54-02	SAFETY TRAINING	0	193	831	831	831
*	OPERATING EXPENSES	2,127,973	1,927,117	1,993,072	2,098,394	1,937,211
64-03	EQUIPMENT	0	0	50,000	5,000	0
*	CAPITAL OUTLAY	0	0	50,000	5,000	0
		3,123,026	2,809,074	2,928,875	2,975,040	2,873,193

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER DISTRIBUTION DIVISION - Dept/Div 1626**

FUNCTION:

The Water Distribution Division is responsible for the maintenance of the water distribution system which consists of 237 miles of water main, serving an area of approximately 38 square miles. Normal operations include water meter reading, meter installation, leak repair, hydrant maintenance, cross connection control, new water main and service installations, and related tasks.

ACCOMPLISHMENTS:

The City of Punta Gorda serves an area of approximately 38 square miles which includes 235 linear miles of pipeline of various sizes. Accomplishments include the installation of 180 new water meters, the repair of 620 water leaks, replacement of 500 water meters, maintenance on 1,177 Fire Hydrants, replacement of 18 fire hydrants and flow testing of 24 Fire Hydrants, the inspection of 2,100 valves as part of the Valve Maintenance Program, Inspection of 2500 customer premises for plumbing hazards as part of the Cross Connection Control Program, and the installation of 10,000 feet of pipe as part of the asbestos and two inch water line abatement programs.

BUDGET NARRATIVE:

Proposed Budget reflects the continued operation and maintenance of the Water Distribution System, which includes the following activities:

- The maintenance of 1,177 Fire Hydrants.
- The repair of approximately 50 fire hydrants per year found broken.
- The replacement of approximately 10-20 fire hydrants per year found broken and too old for repairs.
- The flow testing of fire hydrants for outside engineering firms as requested.
- The annual inspection and exercising of approximately 2,100 valves.
- The installation of approximately 180 new water meters per year.
- The repair of approximately 700 water leaks per year including service breaks and water mains.
- The replacement of approximately 500 water meters that fail to meet AWWA criteria such as age or high usage.
- The annual replacement of 14,000 feet of pipeline that is inferior due to type or age and results in improved flow and quality.
- A Cross Connection Control Program to protect the water system from contamination.
- The installation and testing of backflow prevention assemblies at City facilities.
- The installation of automatic flushing devices throughout the water system at locations selected by the water treatment plant.
- The installation of sampling stations throughout the water distribution system at locations selected by the water treatment plant.
- The painting of water line pipes crossing bridges to prevent or reduce corrosion of the pipes.
- The restoration of approximately 1,200 locations annually, using staff to sod and install small road patches wherever possible.
- The location and marking of City water & wastewater lines at nearly 5,000 sites annually for contractors working in the right-of-way to prevent damage to City utilities.

Staffing Changes: Proposed budget reflects a reduction of two (2) Crew Chief positions to reduce the levels of hierarchy within this division, and eliminating one (1) Utility Maintenance Worker position by only funding this position six months during FY 2011.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER DISTRIBUTION DIVISION – Dept/Div 1626
Key Performance Measures**

Goal

Perform repairs to water line breaks and service interruptions. Continue preventative maintenance program to distribution facilities. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and public. Compliance with Florida Department of Environmental Protection rules relating to Water Distribution System activities.

Objective

Operate and maintain water distribution facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Repairs	700	725	600	600
Locate Tickets	7,000	6,500	5,000	4,500
New Meters Installed	192	45	100	100
Efficiency:				
Cost per ERU (Budget Basis)	\$94.97	\$103.91**	\$105.74**	\$98.61**
Service Quality:				
Meters replaced or serviced with 7 year schedule for commercial accounts	501	434	400	400
Compliance with required drinking water standards as measured in the distribution system monthly samples	100%	100%	100%	100%
Outcome:				
Water ERUs *	21,430	20,651*	20,500	20,500

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

** Note: Beginning in FY 2009, meter reading services were included in this division.

Results

Water Distribution Division performs operation and maintenance of the water distribution lines in the utility service area. Primary activities consist of installation of meters, reading water meters, responding to customer service requests, performing repairs to utility damages and line breaks, and performing repair and replacement maintenance projects to upgrade existing facilities. Program activities also include underground utility protection under direction of Sunshine One Call of Florida. Ongoing programs include: a Cross Connection Control program that monitors and prevents hazardous substances from entering distribution system piping, a Fire Hydrant Maintenance Program and a Water Main Valve exercising program to identify and replace defective valves. The cost per ERU represents additional work that is currently being done with the same work force. In FY 2009 Division 1626 took over meter reading including the expenses for meters and meter reading staff. This per ERU amount was not included in previous performance measures prior to FY 2009. FY 2011 will see a reduction in the cost per ERU due to a reduction of 2.5 distribution positions.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER DISTRIBUTION SUMMARY**

Operating Budget

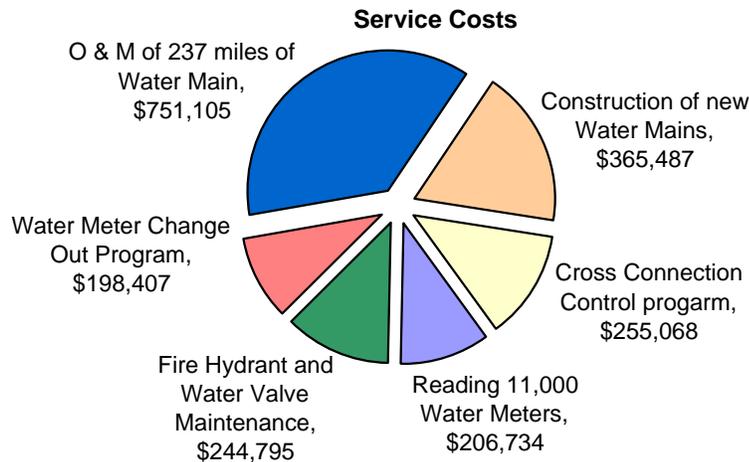
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	1,119,473	1,270,607	1,271,713	1,215,997	1,161,506
Operating	912,664	861,973	953,828	948,978	860,090
Capital Outlay	0	0	0	2,650	0
Total	2,032,137	2,132,580	2,225,541	2,167,625	2,021,596

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Supervisor	1	1	1	1	1
Utilities Service Manager	1	1	1	1	1
Utilities Op Coordinator	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Cross Conn.Contrl Coord	1	1	1	1	1
Water Quality Technician	1	1	1	0	0
Valve Exercising Tech	1	0	0	0	0
Fire Hydrant Technician	1	1	1	0	0
Utilities Crew Chief	4	4	4	5	3 *
Utilities Mntce Worker III	3	3	3	3	3 1/2 *
Utilities Mntce Worker II	3	3	3	2	2
Utilities Mntce Worker I	2	1	1	3	2
Meter Technician	0	0	2	2	2
Total	20	18	20	20	17.5

* Indicates one Crew Chief position elim.and one reclassified to a Mntce Worker III position for 1/2 year.



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

WATER DISTRIBUTION - DEPT 1626

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	742,360	867,665	805,262	757,499	712,653
12-03	SPECIAL DETAIL	0	-1,447	0	0	0
14-00	OVERTIME PAY	52,597	26,589	65,345	65,345	60,345
21-00	F I C A TAXES	58,926	65,500	63,793	63,688	56,261
22-00	RETIREMENT CONTRIBUTION	97,489	104,235	126,515	126,515	135,338
23-00	EMPLOYEE HLTH & LIFE INS	111,448	142,418	142,921	138,254	134,717
23-02	DEP HLTH + EMPL PD LIFE	28,369	37,010	35,587	32,406	40,551
24-00	WORKMEN'S COMP PREMIUMS	28,284	28,637	32,290	32,290	21,641
*	PERSONNEL SERVICES	1,119,473	1,270,607	1,271,713	1,215,997	1,161,506
31-11	PROF SVCS - SURVEY	36,690	0	0	0	0
32-00	ACCOUNTING & AUDITING	2,027	2,080	2,160	2,057	2,160
34-00	CONTRACTUAL SERVICES	58,927	52,769	68,059	68,059	61,000
40-00	TRAVEL & PER DIEM	5,072	2,035	4,856	4,856	2,000
41-00	COMMUNICATIONS SERVICES	6,841	6,110	6,788	6,788	6,288
43-01	ELECTRICITY	552	580	1,300	1,300	1,300
44-03	EQUIPMENT LEASES	1,779	1,631	1,836	1,836	1,836
44-05	CLOTHING & UNIFORMS	6,430	4,888	4,969	4,969	4,969
44-07	RENT EXPENSE	17,237	32,258	15,000	31,702	0
44-08	RIGHT-OF-WAY (R/R X'ING)	566	584	1,500	1,500	1,500
45-01	FIRE/GENERAL LIAB INSUR	18,915	16,850	14,615	14,076	29,558
46-00	REPAIR & MAINTENANCE SVCS	696	3,091	4,060	3,660	3,660
46-01	REPAIR/MAINT BUILDINGS	0	0	0	1,000	0
46-08	R&M AUTOS/TRUCKS FLEET	41,536	46,882	58,000	58,000	46,400
46-09	REPAIR/MNT EQUIP FLEET	18,187	32,448	16,000	16,000	16,000
46-13	REPAIR/MNT VEH & EQP DEPT	0	0	500	500	500
46-17	REPAIR/MNT WATER LINES	52,612	15,713	80,000	80,000	48,000
49-06	ADMINISTRATIVE CHARGES	356,348	330,214	359,789	359,789	335,855
49-07	COMPUTER OVERHEAD	74,404	37,153	34,567	34,963	38,409
49-13	LANDFILL FEES	2,874	2,204	2,500	5,000	2,500
51-00	OFFICE SUPPLIES	4,421	3,499	3,000	3,000	3,000
52-01	GASOLINE, OIL, LUBRICANTS	53,023	40,969	65,759	65,759	59,259
52-21	DEPT MATERIALS & SUPPLIES	134,069	152,892	151,200	129,654	151,200
52-22	SAFETY SUPPLIES	1,940	2,098	3,000	3,000	2,500
52-30	METERS	0	67,128	37,440	37,440	33,696
52-39	CROSS CONNECT CONTROL MTL	10,206	2,643	10,000	7,140	5,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,567	4,687	4,930	4,930	2,000
54-02	SAFETY TRAINING	745	567	2,000	2,000	1,500
*	OPERATING EXPENSES	912,664	861,973	953,828	948,978	860,090
64-03	EQUIPMENT	0	0	0	2,650	0
*	CAPITAL OUTLAY	0	0	0	2,650	0
		2,032,137	2,132,580	2,225,541	2,167,625	2,021,596

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER COLLECTION DIVISION - Dept/Div 1622**

FUNCTION:

The Wastewater Collection division is responsible for the operation and maintenance of 118 sewage pumping stations along with 129 miles of gravity sewer mains located in a 30 square mile area. This division also includes a Pretreatment Program Coordinator and an Instrumentation and Control section for the department.

The division is made up of 15 employees with 12 members of the division assigned to the following job functions: customer related problems, lift station maintenance and repair, televising of gravity mains, repairs to main lines and services that include installation of sectional cured-in-place-pipe (CIPP) liners, and to the conveyance of wastewater to the City's treatment plant.

One of the member's responsibilities includes basic electrical work, calibration of electronic instrumentation and telemetry equipment, in both the water distribution and wastewater collections divisions. This position also provides oversight for these functions at the Water and Wastewater Plants.

Another member serves as the Pretreatment Coordinator. This position is responsible for monthly FOG (fats, oils and grease) inspections of local restaurants and fast food establishments, and also is involved in code compliance issues related to the City's pretreatment ordinance.

ACCOMPLISHMENTS:

Accomplishments include the reduction of storm water into the sanitary sewer system by performing chimney coating of 134 manholes in the service areas of Calusa Creek, Creekside, Oak Harbor, Tuscany Isles and the Airport Commerce Park. Installed 204 LF of 8" gravity main for the W. Retta Esplanade extension. Replaced 364 LF of gravity main on Nesbit St. Replaced 175 LF of gravity main on Woodthrush Dr. Installed 1100 LF of 6" forcemain on Shreve St. Installed 20 cured in place sectional liners in various locations of the gravity system. Installed stationary generators at liftstation 61 & 65. Complete rehabilitation of 27 manholes located throughout the system. Televised 45,285 ft of gravity sewer. Continued the pretreatment program to our ordinance in an effort to reduce the amount of F.O.G. (Fats, Oils and Greases) to our system. Installed Wilkerson scada units at various sites for the monitoring of pump activity on selected stations. Provided scheduled inspection and maintenance to gravity lines and pump stations to maintain normal operations. Responded to customer service calls and performed repairs as needed.

BUDGET NARRATIVE:

Proposed budget reflects continued normal operation and maintenance of the wastewater collection system consisting of cost associated with the repair and maintenance of 118 lift stations, including the repair and replacement of various horsepower pumps within the system; installing or repairing gravity sewer mains and services; the electrical maintenance, repair, and replacement of electrical components for 118 pump control panels; the grounds maintenance and aesthetics of 118 lift stations; and the closed circuit televising of on avg. 50,000 ft of gravity sewer main.

Staffing Changes: Proposed budget reflects a cost saving measure to reduce one Maintenance Worker position from a 40 hour work week to a 32 hour work week.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER COLLECTION DIVISION – Dept/Div 1622
Key Performance Measures

Goals

Reduce infiltration entering the wastewater collection system. Continue the preventative maintenance and valve exercise program to reduce the number of emergency repairs, equipment failure and replacement costs. Continue the pre-treatment program to reduce illicit inflows, oils, and grease. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and public. Compliance with Florida Department of Environmental Protection rules relating to all Wastewater Collection System activities.

Objective

Operate and maintain wastewater collection facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY2008	FY 2009	FY 2010	FY 2011
Output:				
# Lift Station upgrades	12	10	10	3
Inflow abatement treatment – LS Area	Sec. 15, Station 64, and Eagle Point MHP(sta. 38)	Emerald Point, Emerald Lakes, Buttonwood MHP	Calusa Creek, Creekside, Airport Commerce, Tuscany Isles, Oak Harbor	Smoke testing Sec. 15 Sec. 18 Basin 2
Pretreatment compliance	100%	100%	100%	100%
Efficiency:				
Cost per ERU (Budget Basis)	\$116.22	\$105.36	\$109.05	\$108.08
Service Quality:				
Feet of lines video inspected and cleaned	50,000	80,000	45,000	50,000
Outcome:				
Wastewater ERUs	15,688	15,062*	15,285	15,285

* ERU's (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

Results

Wastewater collection is advancing multiple programs to achieve system improvements. A multi-year inflow abatement program rehabilitates manholes and collection lines. This year the areas of Culusa Creek, Creekside, Tuscany Isles, Oak Harbor, and Airport Commerce Park were the focus of the inflow abatement program. 204 LF of gravity sewer main was installed for the W. Retta Esplanade extension. 364 LF of gravity main was replaced on Nesbit St. 175 Lf of gravity main was replaced on Woodtrush. 1100 LF of 6inch forcemain was relocated and installed on Shreve St. 20 Cured in place sectional liners were installed in various locations in the system. The preventative maintenance program that has been implemented has proven to reduce replacement cost and increase reliability of the pumping stations. The program provides accurate records of maintenance and repairs that have improved the performance of the preventative maintenance program. The pre-treatment (F.O.G.) program has shown a decrease in the amount of fat, oil and grease introduced into the collection system. We are now at a 100% compliance rate with all discharges into the City's wastewater collection system.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER COLLECTION SUMMARY**

Operating Budget

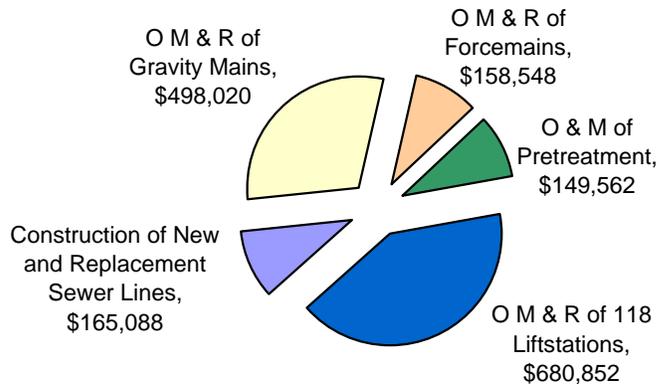
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	869,378	881,822	921,296	913,380	918,913
Operating	865,432	702,713	752,021	750,750	733,157
Capital Outlay	0	0	0	2,650	0
Total	<u>1,734,810</u>	<u>1,584,535</u>	<u>1,673,317</u>	<u>1,666,780</u>	<u>1,652,070</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Supervisor	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Utilities Crew Chief	3	3	3	3	3
Utilities Mntce Worker III	4	4	4	4	4
Utilities Mntce Worker II	3	3	3	3	3
Utilities Mntce Worker I	1	1	1	1	0.8
Electrician	1	1	1	1	1
Pre-treatment Coordinator	1	1	1	1	1
Total	15	15	15	15	14.8

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

WASTEWATER COLLECTION - DEPT 1622

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	558,187	576,199	583,882	583,307	574,216
12-03	SPECIAL DETAIL	0	-270	0	0	0
14-00	OVERTIME PAY	55,031	32,474	36,705	36,705	36,705
21-00	F I C A TAXES	45,503	44,595	46,182	45,113	44,490
22-00	RETIREMENT CONTRIBUTION	73,653	79,290	90,259	90,259	100,265
23-00	EMPLOYEE HLTH & LIFE INS	97,535	105,864	112,772	111,572	121,788
23-02	DEP HLTH + EMPL PD LIFE	21,580	24,480	30,577	25,505	27,682
24-00	WORKMEN'S COMP PREMIUMS	17,889	19,190	20,919	20,919	13,767
*	PERSONNEL SERVICES	869,378	881,822	921,296	913,380	918,913
32-00	ACCOUNTING & AUDITING	2,231	2,276	2,370	2,258	2,370
34-00	CONTRACTUAL SERVICES	23,265	32,288	30,000	30,000	30,000
34-21	SEWER GROUTING	28,138	0	0	0	0
40-00	TRAVEL & PER DIEM	2,957	2,136	2,000	2,400	1,500
41-00	COMMUNICATIONS SERVICES	5,231	4,002	3,880	3,880	3,880
43-01	ELECTRICITY	94,233	95,855	128,700	123,700	128,700
44-03	EQUIPMENT LEASES	2,482	2,274	1,000	1,000	1,000
44-05	CLOTHING & UNIFORMS	3,648	1,788	0	150	150
44-07	RENT EXPENSE	17,237	32,258	17,500	33,658	0
44-08	RIGHT-OF-WAY (R/R X'ING)	100	100	0	0	0
45-01	FIRE/GENERAL LIAB INSUR	14,534	14,030	13,907	14,240	73,789
46-00	REPAIR & MAINTENANCE SVCS	31,027	18,866	10,000	10,000	6,000
46-01	REPAIR/MAINT BUILDINGS	157	0	0	1,000	0
46-05	REPAIR/MAINT LIFT STATION	168,730	90,827	80,000	76,400	80,000
46-07	REP/MAINT INSTRUMENTATION	7,632	3,912	3,000	3,000	4,000
46-08	R&M AUTOS/TRUCKS FLEET	24,612	18,719	28,000	28,000	23,000
46-09	REPAIR/MNT EQUIP FLEET	7,360	2,563	6,100	6,100	4,500
46-13	REPAIR/MNT VEH & EQP DEPT	374	3,568	4,000	7,600	2,000
49-06	ADMINISTRATIVE CHARGES	272,813	266,639	278,848	278,848	260,179
49-07	COMPUTER OVERHEAD	35,150	23,395	21,923	21,923	21,114
49-13	LANDFILL FEES	5,158	1,523	5,500	5,500	2,000
52-01	GASOLINE, OIL, LUBRICANTS	50,980	32,304	52,993	42,993	38,000
52-11	CHEMICALS	2,128	0	2,000	2,000	0
52-21	DEPT MATERIALS & SUPPLIES	55,469	45,060	49,000	45,350	45,000
52-22	SAFETY SUPPLIES	1,921	1,835	3,500	3,500	2,000
52-24	CLOTHING & UNIFORMS	0	1,139	2,000	1,850	1,350
54-00	BOOKS/MEMBS/TRAINING/EDUC	7,180	3,646	4,000	3,600	1,500
54-02	SAFETY TRAINING	685	1,710	1,800	1,800	1,125
*	OPERATING EXPENSES	865,432	702,713	752,021	750,750	733,157
64-03	EQUIPMENT	0	0	0	2,650	0
*	CAPITAL OUTLAY	0	0	0	2,650	0
		1,734,810	1,584,535	1,673,317	1,666,780	1,652,070

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER TREATMENT DIVISION - Dept/Div 1625**

FUNCTION:

The Wastewater Treatment division operates and maintains the Punta Gorda Wastewater Treatment Plant, a 4.0 MGD (Million Gallon per Day) plant. The division also operates and maintains the Master and Booster Pumping Stations. Wastewater residuals are beneficially reclaimed by land application to on-site agriculture fields. The treated water is discharged to an effluent disposal deep injection well.

ACCOMPLISHMENTS:

Over 765 million gallons of treated wastewater was pumped into the City's Deep Injection Well last year. This equates to an average daily flow of 2.1 million gallons per day and resulted in 297 dry tons of residual solids that required disposal. All permit requirements have been met utilizing the Deep Well for effluent disposal and the agriculture fields for solids disposal.

One hundred acres of Japanese Millet were planted and maintained for the Fish and Game Commission to conduct their annual dove hunting operation on the site in accordance with the City's lease agreement.

Design has been completed on the Booster Pump Facility (BPF) Relief Force Main, and will be solicited for bids in October 2010.

Preliminary design work began for the addition of filtration and high level disinfection improvements to the City's wastewater treatment plant. This project is required by the Environmental Protection Agency for the continued use of the deep injection well. However, these improvements to the existing wastewater plant will produce an effluent that meets public access quality reclaimed water. Design and permitting are scheduled to be completed in FY 2011.

BUDGET NARRATIVE:

Proposed budget reflects the continued normal operation and maintenance of the Wastewater Treatment Plant, Master and Booster pump stations, as well as the 884 acre site. Capital outlay includes continued work on the BPF Relief Force Main which will increase capacity and redundancy for a crucial component of the wastewater system. Budgeted outlay reflects funding needed to maintain staffing and maintenance requirements as mandated by Florida Administrative Code 62-699.310 and 62-602.650, while providing a means to continue normal plant operations.

Staffing Changes: No changes to staffing are planned; however, the department intends to leave the Plant Supervisor position vacant during FY 2011 as a cost savings measure. The Chief Operator and Maintenance Chief will report directly to the Operations Manager in the interim.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER TREATMENT DIVISION – Dept/Div 1625
Key Performance Measures**

Goal

To operate and maintain the City's Wastewater Treatment Facilities within the Florida Department of Environmental Protection and U. S. Environmental Protection Agency's operating permit requirements.

Objective

To protect public health and enhance the environment, by ensuring the responsible treatment and beneficial disposal of domestic waste, through efficient and effective operation and maintenance of the City's Wastewater Treatment Facilities, and maintaining compliance with all permit requirements.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Million Gallons wastewater treated	695.2	652.7	765	760
Tons of Bio-Solids Treated	305.6	297	305	307
Efficiency:				
Cost per 1000 gallons of treated wastewater (Budget Basis)	\$3.74	\$3.99	\$3.29	\$3.10
Service Quality:				
Deviation from regulatory standards	None	None	None	None
Outcome:				
Wastewater ERUs	15,688	15,062*	15,285	15,285

* ERU's (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

Results

Treated wastewater met all permit conditions. There were no operating permit violations. The work completed this past year for the wastewater treatment division included design work for the Booster Pumping Station Relief Forcemain; Pilot testing of several different types of effluent filters; and an upgrade of the plant's Supervisory Control and Data Acquisition (SCADA) system.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WASTEWATER TREATMENT SUMMARY**

Operating Budget

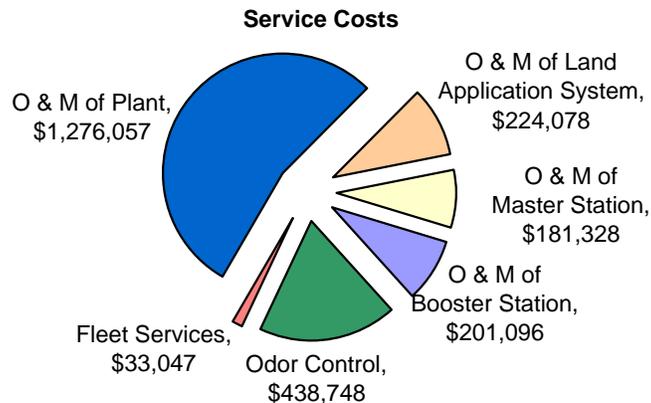
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	794,674	855,824	874,126	845,646	800,855
Operating	1,747,822	1,713,388	1,513,894	1,618,112	1,553,499
Capital Outlay	0	0	0	53,894	0
Total	2,542,496	2,569,212	2,388,020	2,517,652	2,354,354

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Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Utilities Supervisor	1	1	1	1	1 *
Treatment Plant Chief Op	1	1	1	1	1
Operator A	4	3.5	3.5	3.5	3.5
Operator B	1	1	1	1	1
Operator C	1	1	1	1	1
Treatmnt Plant Mtce Chief	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	3	3	3	3
Utilities Mntce Worker II	1	1	1	1	1
Utilities Mntce Worker I	1	0	0	0	0
Total	15	13.5	13.5	13.5	13.5

* The Utilities Supv position will not be filled during FY2011 in order to meet dept. budget expectations.



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

WASTEWATER TREATMENT - DEPT 1625

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	524,331	600,121	598,872	574,422	532,410
12-03	SPECIAL DETAIL	0	-1,195	0	0	0
14-00	OVERTIME PAY	43,489	17,893	21,055	21,055	25,000
21-00	F I C A TAXES	41,864	45,447	45,342	45,631	40,808
22-00	RETIREMENT CONTRIBUTION	67,192	60,199	71,245	71,245	69,867
23-00	EMPLOYEE HLTH & LIFE INS	81,273	93,304	97,736	96,202	97,431
23-02	DEP HLTH + EMPL PD LIFE	16,825	18,422	18,753	15,968	21,467
24-00	WORKMEN'S COMP PREMIUMS	19,700	21,633	21,123	21,123	13,872
*	PERSONNEL SERVICES	794,674	855,824	874,126	845,646	800,855
31-12	LABORATORY TESTING	10,326	10,159	19,403	19,403	19,403
31-13	EMPLOYEE TESTING	175	0	150	150	150
31-14	ENGINEER CONSULTING	153,124	32,304	25,000	82,025	25,000
32-00	ACCOUNTING & AUDITING	4,349	4,556	4,740	4,516	4,740
34-00	CONTRACTUAL SERVICES	161,182	7,191	6,500	6,500	6,500
34-19	FIELD IMPROVEMENTS	19,583	13,099	18,700	18,700	18,700
40-00	TRAVEL & PER DIEM	1,270	838	2,504	2,504	1,350
41-00	COMMUNICATIONS SERVICES	6,634	6,765	7,500	7,500	7,500
43-01	ELECTRICITY	335,397	352,624	389,362	389,362	389,362
43-03	REFUSE COLLECTION	1,267	1,726	5,500	5,000	5,500
44-03	EQUIPMENT LEASES	21,370	20,601	18,000	19,200	19,200
44-05	CLOTHING & UNIFORMS	6,513	5,163	8,020	8,020	8,020
45-01	FIRE/GENERAL LIAB INSUR	73,555	75,977	74,245	76,590	90,200
46-00	REPAIR & MAINTENANCE SVCS	62,832	163,941	67,500	62,500	67,500
46-01	REPAIR/MAINT BUILDINGS	1,999	749	4,500	4,500	4,500
46-04	REPR/MAINT AIR CONDITION	545	16,461	5,000	5,000	5,000
46-07	REP/MAINT INSTRUMENTATION	9,620	49,385	11,500	12,610	11,500
46-08	R&M AUTOS/TRUCKS FLEET	9,521	3,025	6,500	6,500	6,500
46-09	REPAIR/MNT EQUIP FLEET	1,235	3,195	4,500	4,500	4,500
46-13	REPAIR/MNT VEH & EQP DEPT	4,427	10,531	24,000	24,000	24,000
49-06	ADMINISTRATIVE CHARGES	430,636	372,981	363,929	363,929	380,436
49-07	COMPUTER OVERHEAD	53,778	53,610	40,665	40,665	32,787
49-13	LANDFILL FEES	804	1,000	3,001	3,001	3,001
49-17	PERMIT FEES	10,125	103,460	10,000	16,287	125
51-00	OFFICE SUPPLIES	749	740	1,000	1,000	1,000
52-01	GASOLINE, OIL, LUBRICANTS	47,423	17,471	48,500	48,500	48,500
52-11	CHEMICALS	283,113	343,629	300,000	342,975	330,000
52-13	CHEMICALS - LABORATORY	737	156	725	725	725
52-21	DEPT MATERIALS & SUPPLIES	25,173	32,394	32,000	31,000	32,000
52-22	SAFETY SUPPLIES	661	1,873	1,500	1,500	1,500
52-32	LABORATORY SUPPLIES	2,721	2,708	2,500	2,500	2,500
54-00	BOOKS/MEMBS/TRAINING/EDUC	6,528	5,001	6,500	6,500	1,350
54-02	SAFETY TRAINING	450	75	450	450	450
*	OPERATING EXPENSES	1,747,822	1,713,388	1,513,894	1,618,112	1,553,499
64-03	EQUIPMENT	0	0	0	53,894	0
*	CAPITAL OUTLAY	0	0	0	53,894	0
		2,542,496	2,569,212	2,388,020	2,517,652	2,354,354

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FLEET MAINTENANCE DIVISION - Dept/Div 1650**

FUNCTION:

The Fleet Maintenance Division operates and maintains all vehicles and equipment used in the Utilities department, as well as maintaining a fleet of cars, trucks and other light equipment specifically for Public Works. To accomplish this they provide the following services: routine services on engines, driveline, brakes, and electrical systems.

This is accomplished by maintaining a comprehensive preventative maintenance program, detailed data and financial record keeping, emergency response service, and coordination of repairs with outside vendors. In addition, record keeping is provided for approximately 50 police vehicles.

Besides maintaining the City's Utilities and Public Works fleet, this division also assists in preparation of vehicle specifications and assists Procurement with contract specifications for vehicles, parts, and repair services. Fleet makes a conscious effort to conserve and protect our environment by ensuring all local, state and federal guidelines are followed.

ACCOMPLISHMENTS:

Accomplishments include maintaining serviceability, safety, appearance and extending the life span of existing Utilities and Public Works fleet. This was done by being conscious to minimize downtime of equipment through effective scheduling of preventative maintenance, and timely completion of unscheduled repairs.

BUDGET NARRATIVE:

The transfer of the Fleet Maintenance Division to the Utilities Department last year has resulted in several operational changes. Contracts have been established with outside vendors to provide many services at more competitive prices than previously experienced. Budget reductions were met through the elimination of one Mechanic II position. Fleet's responsibilities are shared by plant maintenance staff.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FLEET MAINTENANCE DIVISION - Dept/Div 1650
Key Performance Measures**

Goal

The Fleet maintenance Division maintains Utilities vehicles and equipment, coordinates outside repairs to ensure that equipment operates properly in order for employees to perform their duties in completing projects throughout the City. Fleet is also responsible for cars, trucks, and other light equipment for several other City departments, including the review of technical specifications when ordering new equipment for the City.

Objective

Complete projects managed by Fleet services effectively and efficiently.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Total # of job orders	2641	1300	1648	1650
Efficiency:				
Average cost per job order (Budget Basis)	\$123	\$278	\$149	\$112
Service Quality:				
Average time per job order (in hours)	1.49	2.50	2.50	2.00
Outcome:				
% of job orders completed	99%	99%	99%	99%

Note: During FY2009 Fleet transferred to Utilities and reduced in-house services.

Results

Fleet completed all major projects that were scheduled for this fiscal year. The decrease in job orders since 2008 is due to the restructuring of the division that took place in 2009, and the addition of contract work. Budget reductions were met through the elimination of the Mechanic II position. Average cost per job increased since FY 2008 due to the reduction of jobs as departments contracted out fleet services. However, personnel changes have been made in order to reduce the cost per average job.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
FLEET MAINTENANCE SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008 *	Actual FY 2009 **	Budget FY 2010 **	Projected FY 2010 **	Budget FY 2011 **
Personnel Services	279,442	273,852	207,474	170,495	117,467
Operating	49,616	88,190	74,550	74,550	67,101
Capital Outlay					
Total	<u>329,058</u>	<u>362,042</u>	<u>282,024</u>	<u>245,045</u>	<u>184,568</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

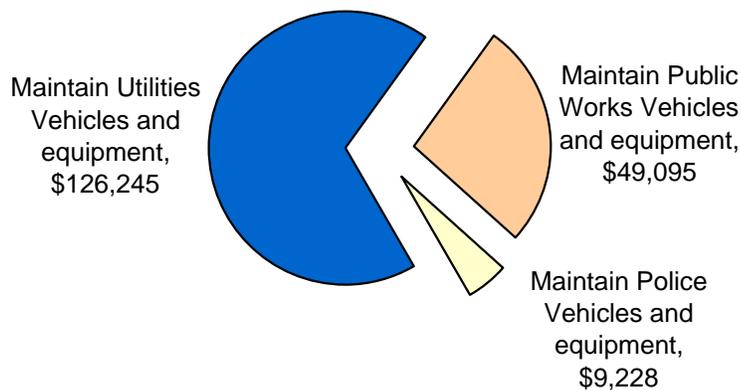
Job Title	Authorized FY 2008 *	Authorized FY 2009 **	Authorized FY 2010 **	Amended Authorized FY 2010 **	Budget FY 2011 **
Fleet Maintenance					
Supervisor	1	0	0	0	0
Chief Mechanic	1	1	0	0	0
Mechanic II	2	2	2	2	1 ***
Secretary	1	1	1	1	1
Total	5	4	3	3	2

* FY 2008: Fleet was an Internal Service Fund not budgeted in Utilities Fund. It is included in this section for division comparative information only.

** FY 2009 to date: Fleet staff reorganized responsibilities with emphasis in Utilities equipment, and is now budgeted in Utilities Fund.

*** One Mechanic II position transferred to Water Treatment Plant and reclassified to Utilities Maintenance Worker III

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

FLEET MAINT - DEPT 1650

	ACCOUNT DESCRIPTION	ACTUAL FY 2008 *	ACTUAL FY 2009**	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	188,273	192,559	142,104	116,547	76,075
14-00	OVERTIME PAY	62	98	700	700	700
21-00	F I C A TAXES	13,572	13,876	10,518	8,519	5,467
22-00	RETIREMENT CONTRIBUTION	35,435	27,565	23,134	18,825	14,203
23-00	EMPLOYEE HLTH & LIFE INS	27,635	28,709	24,434	19,120	16,238
23-02	DEP HLTH + EMPL PD LIFE	7,030	6,895	4,240	4,440	3,893
24-00	WORKMEN'S COMP PREMIUMS	7,435	4,150	2,344	2,344	891
*	PERSONNEL SERVICES	279,442	273,852	207,474	170,495	117,467
31-07	SOFTWARE/PROGRAMMING	1,499	1,499	2,141	2,141	2,500
32-00	ACCOUNTING & AUDITING	1,817	0	0	0	0
40-00	TRAVEL & PER DIEM	0	0	716	716	716
41-00	COMMUNICATIONS SERVICES	273	3	582	582	582
44-03	EQUIPMENT LEASES	2,164	153	1,836	1,836	1,836
44-05	CLOTHING & UNIFORMS	1,823	1,557	2,090	990	1,500
45-01	FIRE/GENERAL LIAB INSUR	7,018	2,627	0	0	1,907
46-00	REPAIR & MAINTENANCE SVCS	2,196	1,306	2,700	2,700	2,700
46-08	R&M AUTOS/TRUCKS FLEET	1,018	1,376	1,700	1,700	1,700
46-09	REPAIR/MNT EQUIP FLEET	334	19	250	250	250
49-06	ADMINISTRATIVE CHARGES	0	51,692	32,702	32,702	28,758
49-07	COMPUTER OVERHEAD	19,796	17,190	16,012	16,012	9,656
52-01	GASOLINE, OIL, LUBRICANTS	1,431	4,911	3,825	3,825	5,000
52-21	DEPT MATERIALS & SUPPLIES	3,223	2,763	4,150	5,250	4,150
52-22	SAFETY SUPPLIES	118	195	250	250	250
52-37	REPAIR PARTS - VENDORS	2,315	2,899	5,000	5,000	5,000
54-00	BOOKS/MEMBS/TRAINING/EDUC	65	0	296	296	296
54-02	SAFETY TRAINING	0	0	300	300	300
59-00	DEPRECIATION EXPENSE	4,526	0	0	0	0
*	OPERATING EXPENSES	49,616	88,190	74,550	74,550	67,101
		329,058	362,042	282,024	245,045	184,568

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

* FY 2008 Fleet was an Internal Service Fund not budgeted in Utilities Fund. It is included in this section only for division comparative information.

** FY 2009 Fleet staff reorganized responsibilities with emphasis in Utilities equipment, and is now budgeted in Utilities Fund.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
NON DEPARTMENTAL SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	0	28,241	38,000	0	0
Operating	3,926,152	4,605,685	0	0	333,751
Capital Outlay	0	0	0	0	91,000
Debt Service	262,491	240,111	949,113	584,113	965,296
Transfers for Debt Servie	207,956	437,515	1,738,573	1,738,573	1,664,023
Transfers for Capital	589,284	0	0	1,000,000	0
Projected Carryover-End			4,246,603	4,756,177	4,693,525
Total	<u>4,985,883</u>	<u>5,311,552</u>	<u>6,972,289</u>	<u>8,078,863</u>	<u>7,747,595</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, and cash received from the sale of fixed assets and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transefers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES O M & R**

NON-DEPARTMENTAL EXPENSES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-07	VOL SEPARATION INCENTIVE	0	0	38,000	0	0
26-00	OTHER POSTEMPLOY BENEFITS	0	28,241	0	0	0
*	PERSONNEL SERVICES	0	28,241	38,000	0	0
31-00	PROFESSIONAL SERVICES	0	457,103	0	0	0
49-06	ADMINISTRATIVE CHARGES	0	0	0	0	333,751
49-07	COMPUTER OVERHEAD	3,423	0	0	0	0
59-00	DEPRECIATION EXPENSE	3,900,002	4,122,220	0	0	0
95-01	AMORTIZED RENT EXPENSE	22,333	22,333	0	0	0
99-09	INVENTORY SHORT/OVER	394	4,029	0	0	0
*	OPERATING EXPENSES	3,926,152	4,605,685	0	0	333,751
64-03	EQUIPMENT	0	0	0	0	91,000
*	CAPITAL OUTLAY	0	0	0	0	91,000
71-06	PRINCIPAL-DEBT REDUCTION	0	0	475,534	475,534	490,609
72-06	INTEREST-DEBT REDUCTION	130,730	116,116	108,579	108,579	93,266
72-07	INT DEBT REDUCT-ST REVOLV	131,761	123,995	365,000	0	381,421
*	DEBT SERVICE	262,491	240,111	949,113	584,113	965,296
91-42	BOND AMORTIZATION	7,015	7,015	0	0	0
91-31	UTILITIES CONSTRUCTION	589,284	0	0	1,000,000	0
91-39	STATE REVOLVING LOAN FUND	0	0	360,573	360,573	360,573
91-40	BOND SINKING FUND	200,941	430,500	1,378,000	1,378,000	1,303,450
*	TRANSFERS	797,240	437,515	1,738,573	2,738,573	1,664,023
99-03	PROJECTED CARRYOVER - END	0	0	4,246,603	4,756,177	4,693,525
*	ENDING RESERVES	0	0	4,246,603	4,756,177	4,693,525
		4,985,883	5,311,552	6,972,289	8,078,863	7,747,595

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER SYSTEM CAPACITY ESCROW**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
21-35	WATER IMPACT FEES RESID	525,444	196,524	85,000	117,000	120,000
*	PERMITS,FEES & SPEC ASSMT	525,444	196,524	85,000	117,000	120,000
10-00	INTEREST ON INVESTMENTS	18,060	2,377	1,250	225	250
*	MISCELLANEOUS REVENUE	18,060	2,377	1,250	225	250
90-01	PROJ CARRYOVER-BEGINNING	0	0	125,551	187,153	173,378
*	OTHER REVENUE SOURCES	0	0	125,551	187,153	173,378
		543,504	198,901	211,801	304,378	293,628

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
WATER SYSTEM CAPACITY ESCROW**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
91-31	UTILITIES CONSTRUCTION	1,320,000	0	0	0	0
91-40	BOND SINKING FUND	777,000	710,000	126,000	131,000	160,000
*	TRANSFERS	2,097,000	710,000	126,000	131,000	160,000
99-03	PROJECTED CARRYOVER - END	0	0	85,801	173,378	133,628
*	ENDING RESERVES	0	0	85,801	173,378	133,628
		2,097,000	710,000	211,801	304,378	293,628

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SEWER SYSTEM CAPACITY ESCROW**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
21-36	SEWER IMPACT FEES RESID	390,951	157,632	65,000	90,000	90,000
*	PERMITS,FEES & SPEC ASSMT	390,951	157,632	65,000	90,000	90,000
10-00	INTEREST ON INVESTMENTS	8,903	1,283	660	150	150
*	MISCELLANEOUS REVENUE	8,903	1,283	660	150	150
90-01	PROJ CARRYOVER-BEGINNING	0	0	66,255	108,869	133,019
*	OTHER REVENUE SOURCES	0	0	66,255	108,869	133,019
		399,854	158,915	131,915	199,019	223,169

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SEWER SYSTEM CAPACITY ESCROW**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
91-31	UTILITIES CONSTRUCTION	1,000,000	0	0	0	0
91-40	BOND SINKING FUND	503,000	425,000	66,000	66,000	115,000
*	TRANSFERS	1,503,000	425,000	66,000	66,000	115,000
99-03	PROJECTED CARRYOVER - END	0	0	65,915	133,019	108,169
*	ENDING RESERVES	0	0	65,915	133,019	108,169
		1,503,000	425,000	131,915	199,019	223,169

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SPECIAL ASSESSMENT DISTRICT #4**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	INTEREST ON INVESTMENTS	1,316	430	460	100	100
*	MISCELLANEOUS REVENUE	<u>1,316</u>	<u>430</u>	<u>460</u>	<u>100</u>	<u>100</u>
90-01	PROJ CARRYOVER-BEGINNING	0	0	46,402	46,357	46,457
*	OTHER REVENUE SOURCES	<u>0</u>	<u>0</u>	<u>46,402</u>	<u>46,357</u>	<u>46,457</u>
		1,316	430	46,862	46,457	46,557

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SPECIAL ASSESSMENT DISTRICT #4**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
99-03	PROJECTED CARRYOVER - END	0	0	46,862	46,457	46,557
*	ENDING RESERVES	<u>0</u>	<u>0</u>	<u>46,862</u>	<u>46,457</u>	<u>46,557</u>
		0	0	46,862	46,457	46,557

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
STATE REVOLVING LOAN FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	INTEREST ON INVESTMENTS	0	3,736	3,710	900	1,100
*	MISCELLANEOUS REVENUE	0	3,736	3,710	900	1,100
26-00	UTILITIES O M & R	0	0	360,573	360,573	360,573
90-01	PROJ CARRYOVER-BEGINNING	0	0	371,125	370,761	371,661
*	OTHER REVENUE SOURCES	0	0	731,698	731,334	732,234
		0	3,736	735,408	732,234	733,334

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
STATE REVOLVING LOAN FUND**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
71-07	STATE REVOLVING LOAN	0	0	243,583	243,583	251,852
72-07	STATE REVOLVING LOAN	0	0	116,990	116,990	108,721
*	DEBT SERVICE	0	0	360,573	360,573	360,573
99-03	PROJECTED CARRYOVER - END	0	0	374,835	371,661	372,761
*	ENDING RESERVES	0	0	374,835	371,661	372,761
		0	0	735,408	732,234	733,334

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITY REVENUE BOND SINKING**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	INTEREST ON INVESTMENTS	15,211	270	300	80	100
*	MISCELLANEOUS REVENUE	15,211	270	300	80	100
26-00	UTILITIES O M & R	200,941	430,500	1,378,000	1,378,000	1,303,540
35-00	WATER SYS CAPACITY ESCROW	777,000	710,000	126,000	131,000	160,000
36-00	SEWER SYS CAPACITY ESCROW	503,000	425,000	66,000	66,000	115,000
41-00	BOND RESERVE	34,785	18,500	15,785	4,500	5,500
90-01	PROJ CARRYOVER-BEGINNING	0	0	10	6,610	1,650
*	OTHER REVENUE SOURCES	1,515,726	1,584,000	1,585,795	1,586,110	1,585,690
		1,530,937	1,584,270	1,586,095	1,586,190	1,585,790

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITY REVENUE BOND SINKING**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
71-01	PRINCIPAL - BONDS	0	0	1,260,000	1,260,000	1,320,000
72-01	INTEREST - BONDS	432,257	382,457	318,540	318,540	258,450
73-01	OTHER DEBT SERVICE COSTS	1,665	400	7,000	6,000	7,000
*	DEBT SERVICE	433,922	382,857	1,585,540	1,584,540	1,585,450
91-42	BOND AMORTIZATION	110,779	110,779	0	0	0
*	TRANSFERS	110,779	110,779	0	0	0
99-03	PROJECTED CARRYOVER - END	0	0	555	1,650	340
*	ENDING RESERVES	0	0	555	1,650	340
		544,701	493,636	1,586,095	1,586,190	1,585,790

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BOND RESERVE**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-00	INTEREST ON INVESTMENTS	45,455	12,755	15,785	4,500	5,500
*	MISCELLANEOUS REVENUE	<u>45,455</u>	<u>12,755</u>	<u>15,785</u>	<u>4,500</u>	<u>5,500</u>
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,579,196	1,578,751	1,578,751
*	OTHER REVENUE SOURCES	<u>0</u>	<u>0</u>	<u>1,579,196</u>	<u>1,578,751</u>	<u>1,578,751</u>
		45,455	12,755	1,594,981	1,583,251	1,584,251

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BOND RESERVE**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
91-40	BOND SINKING FUND	34,785	18,500	15,785	4,500	5,500
*	TRANSFERS	<u>34,785</u>	<u>18,500</u>	<u>15,785</u>	<u>4,500</u>	<u>5,500</u>
99-03	PROJECTED CARRYOVER - END	0	0	1,579,196	1,578,751	1,578,751
*	ENDING RESERVES	<u>0</u>	<u>0</u>	<u>1,579,196</u>	<u>1,578,751</u>	<u>1,578,751</u>
		34,785	18,500	1,594,981	1,583,251	1,584,251

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
Utility Construction Fund
Revenue and Expense Comparison
Actual FY 2008 through Budget FY 2011

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010**	Budget FY 2011
Revenues:					
Interest	\$ 257,468	\$ 64,988	\$ 150,000	\$ 8,000	\$ 5,000
Transfer from					
Utility OM & R	589,284			1,000,000	
Water System Capacity Fees	1,320,000				
Sewer System Capacity Fees	1,000,000				
SWFWMD Water 10mgd	661,059	275,557			
Miscellaneous Revenue	433				
Future Financing			14,713,296	7,815,588	4,155,000
Project Carryover - Beginning	1,884,542	2,520,674	555,620	1,381,893	
Prior Year Encumbrances	6,097,597	1,475,770		3,305,284	
Prior Year Re-Appropriations		3,726,407		466,718	
Total Revenues	<u>\$ 11,810,383</u>	<u>\$ 8,063,396</u>	<u>\$ 15,418,916</u>	<u>\$ 13,977,483</u>	<u>\$ 4,160,000</u>
Expenses:					
Reserve for Contingencies	\$ 7,722,851	\$ 5,153,895	\$ 500,000	\$	\$ 500,000
Water Treatment Plant Improvements*	3,022,053	2,346,539	8,673,916	6,848,255 *	
Water Distribution System*				4,965 *	1,860,000
Wastewater Collection System *	406,115	225,678 *	5,770,000	6,689,263	1,700,000
Wastewater Treatment Plant Improvements*	659,364	337,284 *	475,000	435,000	100,000
Total Expenses	<u>\$ 11,810,383</u>	<u>\$ 8,063,396</u>	<u>\$ 15,418,916</u>	<u>\$ 13,977,483</u>	<u>\$ 4,160,000</u>

* Prior to FY 2011, all water projects were included in Water Treatment Plant Improvements. Beginning in FY 2011, the water projects are now being designated between Water Treatment Plant Improvements and Water Distribution System. Prior to FY 2010, lift station and force main projects were included in Wastewater Treatment Plant Improvements. Beginning in FY 2010, these projects are now designated as Wastewater Collection System projects.

** Projected FY 2010 column includes not only anticipated completed projects, but all current budgeted projects that may be carried over to FY 2011 for completion

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include capital asset acquisitions and projected carryovers and do not include asset transfers.

City of Punta Gorda, FL
Utilities Construction Fund
Proforma Schedule of Revenues and Expenses
FY 2008 through FY 2015

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:									
INTEREST ON INVESTMENTS	\$ 257,468	\$ 64,988	\$ 150,000	\$ 8,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
SWFWMD WATER	661,059	275,557							
UTILITIES O M & R	589,284			1,000,000					
WATER SYS CAPACITY ESCROW	1,320,000								
SEWER SYS CAPACITY ESCROW	1,000,000								
MISCELLANEOUS REVENUE	433								
FUTURE FINANCING			14,713,296	7,815,588	4,155,000				
Subtotal	3,828,244	340,545	14,863,296	8,823,588	4,160,000	5,000	5,000	5,000	5,000
PROJ CARRYOVER-BEGINNING	1,884,542	2,520,674	555,620	1,381,893		500,000	500,000	500,000	500,000
PRIOR YEAR ENCUMBRANCES	6,097,597	1,475,770		3,305,284					
PRIOR YEAR RE-APPROPRIATIONS		3,726,407		466,718					
Total Revenues	\$11,810,383	\$ 8,063,396	\$15,418,916	\$13,977,483	\$ 4,160,000	\$ 505,000	\$ 505,000	\$ 505,000	\$ 505,000

Utilities Construction									
RESERVE FOR CONTINGENCIES	\$ 7,722,851	\$ 5,153,895	\$ 500,000		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Water Treatment Plant Improvements									
ENGINEER CONSULTING						50,000		150,000	50,000
CONSTRUCTION AND/OR IMPRV				110,000					
MISC UTILITY RELOCATION *	1,157,802	972,720	3,000,000	2,956,171					
WATER MAIN UPGRADES *	281,174	230,698	500,000	409,918					
HENDRICKSON DAM IMPROVEMT	67,272	736,848	3,973,916	2,514,319		25,000	25,000	25,000	25,000
GENERATOR BAL HARBOR			200,000						
AQUIFER STORAGE & RETRIEV	20,054								
EQUIPMENT				30,000					
MOD/EXPAND WATER PLANT	1,495,752	406,273	1,000,000	827,847			200,000		
Total WTP Improvements	3,022,053	2,346,539	8,673,916	6,848,255		75,000	225,000	175,000	75,000

Water Distribution System									
ENGINEER CONSULTING				4,965					
MISC UTILITY RELOCATION *					20,000	20,000	20,000	20,000	20,000
WATER MAIN UPGRADES *					1,840,000	500,000	500,000	1,598,000	1,200,000
Total Water Distribution System				4,965	1,860,000	520,000	520,000	1,618,000	1,220,000

Wastewater Collection System									
ENGINEER CONSULTING				4,965					
GRAVITY SEWER REPLACEMENT	2,983	7,800	100,000	75,000	100,000	100,000	100,000	100,000	100,000
LIFT STATION PROJECTS *			270,000	270,000	200,000	200,000	200,000	400,000	300,000
WW COLLECTION SYS IMPROVE	403,132	217,878	300,000	300,000	300,000	300,000	300,000	300,000	300,000
FORCE MAIN PROJECTS *			5,100,000	6,039,298	1,100,000	100,000	100,000	100,000	100,000
Total Wastewater Collection System	406,115	225,678	5,770,000	6,689,263	1,700,000	700,000	700,000	900,000	800,000

Wastewater Treatment Plant Improvements									
LIFT STATION PROJECTS *	397,004	21,631							
WWTP IMPROVEMENTS	1,965		475,000	400,000		2,810,000		115,000	370,000
MASTER PUMP STATION UPGRA					100,000				
FORCE MAIN PROJECTS *	260,394	315,653							
EQUIPMENT				35,000					
Total WWTP Improvements	659,364	337,284	475,000	435,000	100,000	2,810,000		115,000	370,000

Total Expenses	\$11,810,383	\$ 8,063,396	\$15,418,916	\$13,977,483	\$ 4,160,000	\$ 4,605,000	\$ 1,945,000	\$ 3,308,000	\$ 2,965,000
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Anticipated Financing Needs \$ (4,100,000) \$ (1,440,000) \$ (2,803,000) \$ (2,460,000)

FY 2010 and FY 2011 Financing shown under Future Financing in Revenues section
FY 2012-15 No future financing shown - cash only and balance shown as "anticipated financing needs" shortfall.

* Prior to FY 2011, all water projects were included in Water Treatment Plant Improvements. Beginning in FY 2011, the water projects are now being designated between Water Treatment Plant Improvements and Water Distribution System.
Prior to FY 2010, lift station and force main projects were included in Wastewater Treatment Plant Improvements. Beginning in FY 2010, these projects are now designated as Wastewater Collection System projects.

The Actual FY 2008 & FY 2009 columns are based on comparison to budget (non-GAAP) and therefore includes capital asset acquisitions and does not include asset transfers

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES CONSTRUCTION**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
31-01	SWFWMD WATER SUP STDY ASR	661,059	275,557	0	0	0
*	INTERGOVERNMENTAL REVENUE	661,059	275,557	0	0	0
10-00	INTEREST ON INVESTMENTS	257,468	64,988	150,000	8,000	5,000
90-00	MISCELLANEOUS REVENUE	433	0	0	0	0
*	MISCELLANEOUS REVENUE	257,901	64,988	150,000	8,000	5,000
26-00	UTILITIES O M & R	589,284	0	0	1,000,000	0
35-00	WATER SYS CAPACITY ESCROW	1,320,000	0	0	0	0
36-00	SEWER SYS CAPACITY ESCROW	1,000,000	0	0	0	0
10-01	LINE OF CREDIT	0	0	14,713,296	7,815,588	4,155,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	555,620	1,381,893	0
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	3,305,284	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	466,718	0
*	OTHER REVENUE SOURCES	2,909,284	0	15,268,916	13,969,483	4,155,000
		3,828,244	340,545	15,418,916	13,977,483	4,160,000

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
UTILITIES CONSTRUCTION**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
90-01	RESERVE FOR CONTINGENCIES	0	0	500,000	0	500,000
91-26	UTILITIES O M & R	1,716,574	5,887,922	0	0	0
*	UTILITIES CONSTRUCTION	1,716,574	5,887,922	500,000	0	500,000
62-01	CONSTRUCTION AND/OR IMPRV	0	0	0	110,000	0
63-09	MISC UTILITY RELOCATION	0	0	3,000,000	2,956,171	0
63-21	WATER MAIN UPGRADES	0	0	500,000	409,918	0
63-30	HENDRICKSON DAM IMPROVEMT	0	0	3,973,916	2,514,319	0
63-59	GENERATOR BAL HARBOR	0	0	200,000	0	0
64-03	EQUIPMENT	0	0	0	30,000	0
65-02	MOD/EXPAND WATER PLANT	0	0	1,000,000	827,847	0
*	WATER TRTMT PLANT IMPROV	0	0	8,673,916	6,848,255	0
31-14	ENGINEER CONSULTING	0	0	0	4,965	0
63-09	MISC UTILITY RELOCATION	0	0	0	0	20,000
63-21	WATER MAIN UPGRADES	0	0	0	0	1,840,000
*	WATER DISTRIB SYSTEM	0	0	0	4,965	1,860,000
31-14	ENGINEER CONSULTING	0	0	0	4,965	0
63-28	GRAVITY SEWER REPLACEMENT	0	0	100,000	75,000	100,000
63-29	LIFT STATION PROJECTS	0	0	270,000	270,000	200,000
63-56	WW COLLECTION SYS IMPROVE	0	0	300,000	300,000	300,000
63-67	FORCE MAIN PROJECTS	0	0	5,100,000	6,039,298	1,100,000
*	WASTEWATER COLLECT SYSTEM	0	0	5,770,000	6,689,263	1,700,000
63-31	WWTP IMPROVEMENTS	0	0	475,000	400,000	0
63-33	MASTER PUMP STATION UPGRA	0	0	0	0	100,000
64-03	EQUIPMENT	0	0	0	35,000	0
**	WASTEWTR TRT PLANT IMPROV	0	0	475,000	435,000	100,000
		1,716,574	5,887,922	15,418,916	13,977,483	4,160,000

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

UTILITIES
 CAPITAL IMPROVEMENTS PROGRAM
 FY 2011 - 2015
 (All figures in thousands of dollars)

Page #	PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding*	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
	WATER SYSTEM							
	Engineer Consulting 411-8422-533-3114							
5.052	Water Use Permit Udate/Reuse	50			50			
5.053	Water & Wastewater Master Plan Update	150					150	
5.054	Hydro Biological Monitoring Plan (HBMP)	50						50
	Hendrickson Dam Improvements 411-8422-533-63-30							
5.055	Inspection Program & Maintenance (Annual)	25 yrly			25	25	25	25
	Mod/Expand WTP - 411-8422-533-65-02							
5.056	Scada Improvements - WTP	200				200		
5.057	Phase 1 Ground Water	29,000	850					
	Utility Relocation 411-8423-533-63-09							
5.058	Utility Relocation Misc.	20 yrly		20	20	20	20	20
	Water Main Upgrades 411-8423-533-63-21							
5.059	Charlotte Park & other 2-inch water mains	300 yrly	554	300	300	300	300	300
5.060	Bal Harbor 14" WM	1,150		1,150				
5.061	Riverside Drive Improvements	190		190				
5.062	Watermain Renewal/Replacement (Service Connections)	200 yrly		200	200	200	200	200
5.063	Florida Street 12" WM	1,098					1,098	
5.064	Airport Rd 12" WM	700						700
	WASTEWATER SYSTEM							
	Gravity Sewer Replacement 411-8536-535-63-28							
5.065	Gravity Sewer Replacement (Annual)	100 yrly		100	100	100	100	100
	Lift Station Projects 411-8536-535-63-29							
5.066	LS Renewal/Replacement	200 yrly		200	200	200	200	200
5.067	LS 43 Pumps and FM	100					100	
5.068	LS 61 Upgrade	100					100	
5.069	LS 62 Upgrade	100						100
	WW Collection System Improvements 411-8536-535-63-56							
5.070	Inflow Abatement - Rehabilitation Structures	300 yrly		300	300	300	300	300
	Force Main Projects 411-8536-535-63-67							
5.071	Bal Harbor 12" FM	1,000		1,000				
5.072	Force Main Renewal/Replacement	100 yrly		100	100	100	100	100
	Wastewater Treatment Plant Improvements 411-8711-535-63-31							
5.073	Residual Management	100			100			
5.074	Tank Coating	250			250			250
5.075	Permit Renewal Deep Injection Well	40					40	
5.076	Filtration/High Level Disinfection	2,860	400		2,460			
5.077	Deep Injection Well Mechanical Integrity Test (MIT)	120						120
5.078	WWTP Permit Renewal (FDEP)	75					75	
	Master Pump Station Upgrades 411-8711-535-63-33							
5.079	Utility Relocation @ MPF	100		100				
	UTILITY FUND TOTAL		1,804	3,660	4,105	1,445	2,808	2,465

* Prior Years' Funding includes actual expenditures from prior years plus FY 2010 expenditures only on projects that extend beyond FY 2010.

Capital Improvements Program: Project Detail

Project Title: Water Use Permit Update/Reuse – 411-8422-533-3114		Project: WUPERM				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total Cost
\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000

1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>	5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed	Project Description: FY 2013: Prepare materials and reports required by the water use permit (WUP) conditions. The WUP was issued 2008. Analysis and reporting are required on a 5 year recurring cycle. Funds are budgeted for professional engineering services to assist with data analysis and report preparation.																								
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>	6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 50,000 Engineering \$ 50,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____	7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> _____ 0 Total																									
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 20%; text-align: center;">Local</th> <th style="width: 20%; text-align: center;">State</th> <th style="width: 20%; text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	RF	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____	8. Effect on Income (+ or -): _____ Loss of Taxes _____ Gain From Sales of _____ Previous Facility _____ New Revenues <input checked="" type="checkbox"/> No Effect _____ Total	Project Justification: The WTP water use permit (WUP) requires a 5 year review of water use, demand projections, and tracking of permit conditions. WUP permit conditions require a review and report of feasibility of developing or increasing the use of reclaimed waste water to serve as a public supply offset (reduction) to meet future water supply needs.
	Local	State	Federal																							
1st Yr	_____	_____	_____																							
2nd Yr	_____	_____	_____																							
3rd Yr	RF	_____	_____																							
4th Yr	_____	_____	_____																							
5th Yr	_____	_____	_____																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Water & Wastewater Master Plan Update – 411-8422-533-3114 Project: WWWMPU						
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description:</p> <p>FY 2014: Revise water Demands, identify water supply project scenarios, evaluate scenarios, and recommend project(s) to meet future water needs.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 150,000 Engineering \$ 150,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs No add'l operating costs _____ 0 Total</p>																									
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	RF	_____	_____	5th Yr	_____	_____	_____	<p>8. Effect on Income (+ or -): _____ Loss of Taxes _____ Gain From Sales of Previous Facility _____ New Revenues <input checked="" type="checkbox"/> No Effect _____ Total</p>	<p>Project Justification:</p> <p>Perform water supply planning at 5 year interval, or as needed, to evaluate water supply needs and recommend new water supply projects to meet future water supply needs.</p>
	Local	State	Federal																							
1st Yr	_____	_____	_____																							
2nd Yr	_____	_____	_____																							
3rd Yr	_____	_____	_____																							
4th Yr	RF	_____	_____																							
5th Yr	_____	_____	_____																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Hydro Biological Monitoring Plan – 411-8422-533-3114		Project: HBMP				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY2015	Total Cost
\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>FY 2015:</u> SWFWMD Water Use Permit requires a sampling and testing plan to document biologic conditions of Shell Creek. Testing and sampling is required on a monthly basis each year and a summary report is required on a 5 year cycle. The cost of the summary report is budgeted for \$50,000 on a 5 year recurring cycle. The most recent summary report was completed August 2010.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 50,000 Engineering \$ 50,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs No add'l operating costs. _____ 0 Total</p>																									
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	Local	State	Federal																							
1st Yr	_____	_____	_____																							
2nd Yr	_____	_____	_____																							
3rd Yr	_____	_____	_____																							
4th Yr	_____	_____	_____																							
5th Yr	RF _____	_____	_____																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Hendrickson Dam Inspection Program & Management - 411-8422-533-63-30 Project: DAMINS						
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Funds are programmed each year for annual dam inspection and report documenting the condition of dam components and recommending maintenance and rehabilitation. An inspection is not programmed for FY 2011 due to recent completion of spillway replacement project and the resultant reliability of dam components at completion of the project.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ <u>100,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs No add'l operating costs. _____ 0 _____ Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>RF</u> _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u> _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u> _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u> _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	<u>RF</u> _____	_____	_____	3rd Yr	<u>RF</u> _____	_____	_____	4th Yr	<u>RF</u> _____	_____	_____	5th Yr	<u>RF</u> _____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>RF</u> _____	_____	_____																						
3rd Yr	<u>RF</u> _____	_____	_____																						
4th Yr	<u>RF</u> _____	_____	_____																						
5th Yr	<u>RF</u> _____	_____	_____																						
		<p>Project Justification: Hendrickson Dam impounds water from Shell Creek to provide a water supply reservoir for the WTP. The dam was constructed in 1965 and a major rehabilitation of the spillway was completed in FY 2010. Operational protocol of dam facilities provides for annual dam inspections to monitor and document the condition of dam components. A maintenance program and capital program are developed to address deficiencies. A specialized engineering firm will be engaged to perform dam inspections and to develop recommendations for maintenance and rehabilitation projects. Funds are programmed each year for annual inspections and reports.</p>																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: WTP SCADA Improvements - 411-8422-533-65-02					Project: SDAIMP	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000

1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>	5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed	Project Description: FY 2013: Install improvements to WTP SCADA																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>	6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift																								
3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>200,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>200,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____	7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment <u>4,000</u> Other Costs- R&M and Software <u>4,000</u> Total	Project Justification: Install improvements and upgrades to supervisory control and data acquisition (SCADA) system. SCADA instrumentation controls and monitors process equipment at the WTP and remote sites. Project provides programmed upgrades anticipated by service life of equipment.																							
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	RF	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	RF	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Phase 1 Ground Water - 411-8422-533-65-02		Project: PH1GW				
Responsible Department: Utility Admin.		Submittal Date: July 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$850,000	TBD	TBD	TBD	TBD	TBD	\$850,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft City owned property</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: The City is seeking a variance from DEP for relief from the TDS standard. The schedule for completing remaining project tasks is dependent upon obtaining a DEP variance for TDS and extension/modification of SWFWMD grant funding agreement.</p> <p>This project is for a 3MGD RO WTP improvement. The project cost estimate of \$29,000,000 was developed in the preliminary design report. April 2010 by Tetra Tech.</p> <p>Remaining project tasks:</p> <ul style="list-style-type: none"> • Design well field • Design and permit injection well • Design and permit RO facility • Construction of well field, injection well, and RO facility 																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">TBD</div></p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>850,000</u> In Present CIP \$ _____ Engineering \$ <u>850,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): <u>131,000</u> Personal Services ___ Contractual ___ Services ___ Equipment <u>73,725</u> Other Costs- Electricity, R&M, Chemicals Net add'l costs <u>204,725</u> Total</p>	<p>Project Justification: Plan, design, and construct WTP improvement projects to meet water quality requirements and demand forecast as defined in the March 2009 Water Supply Master Plan. However, the City is currently seeking a variance which will allow this project to be put on hold.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: UT Relocation Project To Be Determined - 411-8423-533-63-09 Project: UTRTBD						
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$ 0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2010 - 2015: Funds designed for projects on a case by case basis designated by FDOT. Once a project is identified a project code will be created and funds will be transferred from UTRTBD to new project code.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ 0 In Present CIP \$ _____ 100,000 Engineering \$ _____ 20,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ 80,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <small>*Relocation of existing lines. No add'l operating cost.</small> ___ 0 Total</p>	<p>Project Justification: FDOT programs roadway improvements in a 5 year CIP, and also performs non-programmed projects. Roadway projects may require utility adjustments to accommodate road improvements.</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF _____	_____	_____	2nd Yr	RF _____	_____	_____	3rd Yr	RF _____	_____	_____	4th Yr	RF _____	_____	_____	5th Yr	RF _____	_____	_____	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>
	Local	State	Federal																							
1st Yr	RF _____	_____	_____																							
2nd Yr	RF _____	_____	_____																							
3rd Yr	RF _____	_____	_____																							
4th Yr	RF _____	_____	_____																							
5th Yr	RF _____	_____	_____																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Charlotte Park Improvements - 411-8423-533-63-21		Project: CHPKWM				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$554,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$2,054,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft County Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2011:</u> Design and construction of new water distribution system. <u>FY 2012:</u> Design and construction of new water distribution system. <u>FY 2013:</u> Design and construction of new water distribution system. <u>FY 2014:</u> Design and construction of new water distribution system. <u>FY 2015:</u> Design and construction of new water distribution system.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ <u>554,000</u> In Present CIP \$ <u>1,500,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>2,054,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>																									
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	RF	___	___	2nd Yr	RF	___	___	3rd Yr	RF	___	___	4th Yr	RF	___	___	5th Yr	RF	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>	<p>Project Justification: Perform renew and replacement (R&R) of water lines which have reached the end of their service life, or do meet level of service standards. Construct new water distribution lines in Charlotte Park community, and other locations, to replace below standard lines installed by developer. Project funding is based on FY 2009 CIP planning work session with Finance. Project is programmed with one year phase increments based on funding schedule.</p>
	Local	State	Federal																							
1st Yr	RF	___	___																							
2nd Yr	RF	___	___																							
3rd Yr	RF	___	___																							
4th Yr	RF	___	___																							
5th Yr	RF	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Bal Harbor Water Main - 411-8423-533-63-21					Project: BALHWM	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$1,150,000	\$0	\$0	\$0	\$0	\$1,150,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft County Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2011: Design and construct 5,400 LF new 14" water main along Bal Harbor Blvd. between Aqui Esta and Marion Avenue.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,150,000</u> Engineering \$ <u>230,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>920,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	RF	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						
<p>Project Justification: Provide improved water distribution capacity. Project is listed in the Water Master Plan page 4-31. Funding schedule is based on FY 2009 CIP planning work session with Finance Department. This project will be combined with Bal Harbor 12" force main CIP project.</p>																									

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Riverside Drive Improvements - 411-8423-533-63-21					Project: RIVIMP	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$190,000	\$0	\$0	\$0	\$0	\$190,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft County Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2011: Design and construct 1,500 LF new 6" water main on Riverside Drive from Tuckerman to Dutch, and 800 LF new 8" water main from Regent to Darst.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>190,000</u> Engineering \$ <u>38,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>152,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): (+ or -): <u>-1,560</u> Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <u>-1,560</u> Total</p>	<p>Project Justification: Provide improved water distribution capacity. Project is listed in Water Master Plan page 4-32. Funding schedule is based on FY 2009 CIP planning work session with Finance Department.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>RF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Water Main Renewal/Replacement - 411-8423-533-63-21		Project: WMRR				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$200,000	\$200,00	\$200,000	\$200,000	\$200,000	\$1,000,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p> <p>Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,000,000</u> Engineering \$ <u>200,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>800,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment <small>*Replacement of existing lines. No add'l operating costs.</small> ___ 0 Total</p>																									
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	RF ___	___	___	2nd Yr	RF ___	___	___	3rd Yr	RF ___	___	___	4th Yr	RF ___	___	___	5th Yr	RF ___	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>	<p>Project Justification: Projects will be identified by the Water Master Plan or other studies. Project may result from immediate need to maintain level of service to customers or reduce costs responding to multiple repairs.</p>
	Local	State	Federal																							
1st Yr	RF ___	___	___																							
2nd Yr	RF ___	___	___																							
3rd Yr	RF ___	___	___																							
4th Yr	RF ___	___	___																							
5th Yr	RF ___	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Florida Street 12" Water Main - 411-8423-533-63-21		Project: FL12WM				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$1,098,000	\$0	\$1,098,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: ___ X ___ Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2014: Design and construct 4,500 LF new 12" water main</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ X ___ Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs:</p> <p>In Previous CIP \$ _____ In Present CIP \$ <u>1,098,000</u> Engineering \$ <u>219,600</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>878,400</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -):</p> <p>___ Personal Services ___ Contractual ___ Services ___ Equipment <u>10,000</u> Other Costs- Maintenance <u>10,000</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Airport Road 12" Water Main - 411-8423-533-63-21		Project: AR12WM				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$0	\$700,000	\$700,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2015: Design and construct 5,500 LF of 12" water main between Taylor Road and Florida Street</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>700,000</u> Engineering \$ <u>140,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>560,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs ___ TBD Total</p>	<p>Project Justification: The existing water main on Airport Road between Taylor Road and Florida Street is 6" diameter AC pipe. A new 12" PVC pipe will allow for planned replacement of AC pipe and provide increase in hydraulic capacity to distribution network. Airport Road is a critical hydraulic path serving large uses for the jail, Airport, and Edison College.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	<u>RF</u>	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	<u>RF</u>	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Gravity Sewer Replacement – 411-8536-535-63-28					Project: GSREPL	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Funds will reconstruct existing gravity sewer lines. Old clay pipe gravity lines are candidate projects for replacement with PVC sewer pipe. Projects are coordinated with Public Works street reconstruction projects. Projects will be identified by project name and project code.</p> <p>FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 500,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 500,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment There is a direct ___ Other Costs savings, but until a significant amount of this program is completed the City will not realize the savings. ___ TBD Total</p>	<p>Project Justification: Renewal or replacement of gravity sewer is performed to maintain system capacity. Clay pipe collection lines may reach the end of service life. Projects are determined by Public Works Department and are typically Street reconstruction or related to Public Works CIP projects.</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	RF	___	___	2nd Yr	RF	___	___	3rd Yr	RF	___	___	4th Yr	RF	___	___	5th Yr	RF	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of ___ Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>	
	Local	State	Federal																							
1st Yr	RF	___	___																							
2nd Yr	RF	___	___																							
3rd Yr	RF	___	___																							
4th Yr	RF	___	___																							
5th Yr	RF	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station Renewal/Replacement – 411-8536-535-63-29					Project: LSRR	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Funds will design and construct wastewater lift station rehabilitation or improvements</p> <p>FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,000,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,000,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>																									
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	RF	___	___	2nd Yr	RF	___	___	3rd Yr	RF	___	___	4th Yr	RF	___	___	5th Yr	RF	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>	<p>Project Justification: Provide improved waste water transmission capacity. Projects are identified by waste water master plan or other studies. Projects may result from immediate need to maintain level of service to customer or reduce costs responding to multiple repairs.</p>
	Local	State	Federal																							
1st Yr	RF	___	___																							
2nd Yr	RF	___	___																							
3rd Yr	RF	___	___																							
4th Yr	RF	___	___																							
5th Yr	RF	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 43 Pumps & Force Main – 411-8536-535-63-29		Project: LS43PF				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 43, install new pumping, piping, controls, and electric supply transformer.</p> <p>FY 2014: Pumps and piping improvements to LS 43</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 100,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 100,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>																									
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	Local	State	Federal																							
1st Yr	___	___	___																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	RF	___	___																							
5th Yr	___	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 61 Upgrade – 411-8536-535-63-29					Project: LS61UG	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 61, install new pumping, piping, controls, and electric supply transformer.</p> <p>FY 2014: Pumps and piping improvements to LS 61</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 100,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 100,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>	<p>Project Justification: LS 61 is a regional lift station. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
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	Local	State	Federal																						
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	RF	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 62 Upgrade – 411-8536-535-63-29					Project: LS62UG	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 62, install new pumping, piping, controls, and electric supply transformer.</p> <p>FY 2015: Pumps and piping improvements to LS 62</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 100,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 100,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs ___ 0 Total</p>																									
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	Local	State	Federal																							
1st Yr	___	___	___																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	___	___	___																							
5th Yr	RF	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Inflow Abatement Rehab Structures To Be Determined - 411-8536-535-63-56 Project: TBD						
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Replacement/rehabilitation of the city's wastewater collection system throughout the City's service area. Projects include interior coating of manholes and wet wells, installation of manhole inflow protectors, smoke testing, grouting and lining sewer lines. Improvements will be identified with project name and code.</p> <p>FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,500,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,500,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment There is a direct ___ Other Costs savings, but until a significant amount of this program is completed the City will not realize the savings. ___ TBD Total</p>	<p>Project Justification: Inspection, replacement and renewal of the City's collection system will reduce infiltration and inflow into the city's sewer system. Projects reduce collection system defects, maintain system capacity, and reduce wet weather over flows.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF	___	___	2nd Yr	RF	___	___	3rd Yr	RF	___	___	4th Yr	RF	___	___	5th Yr	RF	___	___
	Local	State	Federal																						
1st Yr	RF	___	___																						
2nd Yr	RF	___	___																						
3rd Yr	RF	___	___																						
4th Yr	RF	___	___																						
5th Yr	RF	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Bal Harbor 12 inch Force Main – 411-8536-535-63-67					Project: BALHFM	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2011: Design and construct 5,400 LF of new 12" force main on Bal Harbor between AQUI ESTA and Marion Avenue.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,000,000</u> Engineering \$ <u>200,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>800,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>																								
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	Local	State	Federal																						
1st Yr	<u>RF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						
<p>Project Justification: LS 14, 15, and 32 are hydraulically limited due to undersized force main from AQUI ESTA to Marion Avenue. Design report for force main was complete in 2007 and recommended replacement of existing FM with upgrade to 12" FM. Project is listed in wastewater master plan page 6-31. Funding schedule is based on FY 2010 CIP planning work session with Finance Department. This project will be scheduled to begin construction after completion of the AQUI ESTA project to reduce traffic impacts and inconvenience to the public.</p>																									

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Force Main Renewal/Replacement – 411-8536-535-63-67		Project: FMRR				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>		<p>FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p>																							
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 500,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 500,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>		<p>Project Justification: Improvements to the wastewater transmission system are programmed to address system needs identified by conventional planning practices. Rehabilitation and improvements to existing facilities are needed as a result of end of service life and changes to the utility system from growth or other capital projects. Projects are typically performed to rehabilitate or upgrade existing facilities and these may not be identified in planning practices.</p>																							
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	Local	State	Federal																							
1st Yr	RF	___	___																							
2nd Yr	RF	___	___																							
3rd Yr	RF	___	___																							
4th Yr	RF	___	___																							
5th Yr	RF	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Residual Management - 411-8711-535-63-31				Project: RESMGT		
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$_____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2012: Prepare a residuals Management Plan required by regulatory program.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$_____ ___ Equipment \$_____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ 100,000 Engineering \$_____ Land \$_____ Site \$_____ Improvement \$_____ Construction \$_____ Landscaping \$_____ Equipment \$_____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ 5,000 Other Costs- Annual Testing ___ 5,000 Total</p>																									
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	Local	State	Federal																							
1st Yr	___	___	___																							
2nd Yr	RF	___	___																							
3rd Yr	___	___	___																							
4th Yr	___	___	___																							
5th Yr	___	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Tank Coating – 411-8711-535-63-31					Project: TKCOAT	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$250,000	\$0	\$0	\$250,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2012: Replace interior coating system in one wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need every 3 – 5 years.</p> <p>FY 2015: Replace interior coating system in one wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need every 3 – 5 years.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																														
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In Previous CIP	\$ _____																														
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	Local	State	Federal																												
1st Yr	___	___	___																												
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___ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
___ Total																															
<p>Project Justification: Interior tank coating system has a warranty of 3 - 5 years. Annual inspection will be performed. When a coating failure is detected outside of the warranty period, the coating will be replaced. Coating system is needed to protect concrete surfaces from wastewater.</p>																															

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Permit Renewal Deep Injection Well – 411-8711-535-63-31		Project: DWPERM				
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$40,000	\$0	\$40,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2014: The WWTP effluent disposal deep well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires renewal at 10 year intervals.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>40,000</u> Engineering \$ <u>40,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> ___ 0 Total</p>	<p>Project Justification: Florida Department of Regulation will require renewal of the UIC permit by 2014.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Filtration/High Level Disinfection – 411-8711-535-63-31					Project: FILHLD	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$400,000	\$0	\$2,460,000	\$0	\$0	\$0	\$2,860,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2010 funding for permitting & design. FY 2012: Bid & Construct</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>400,000</u> In Present CIP \$ <u>2,460,000</u> Engineering \$ <u>892,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,968,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>TBD</u> Other Costs <small>To be determined after design which is scheduled to be completed in FY 2010.</small> ___ TBD Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	<u>RF</u>	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	<u>RF</u>	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						
<p>Project Justification: Mandated in Deep Well Permit Renewal - an EPA Rule requiring Filtration & High Level Disinfection</p>																									

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: Deep Injection Well Mechanical Integrity Testing (MIT) 411-8711-535-63-31 Project: DWMIT						
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$0	\$120,000	\$120,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2015: The WWTP effluent disposal deep well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires a Mechanical Integrity Test (MIT) at 5 year intervals. Project will perform MIT for the required period.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>120,000</u> Engineering \$ <u>120,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>*Required testing for permit renewal. No add'l operating costs.</small> ___ 0 Total</p>	<p>Project Justification: MIT is required by UIC Permit.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	<u>RF</u>	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	<u>RF</u>	___	___																						

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: WWTP Permit Renewal (FDEP) 411-8711-535-63-31					Project: WWPERM	
Responsible Department: Utility Admin.		Submittal Date: March 2010		Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost
\$0	\$0	\$0	\$0	\$75,000	\$0	\$75,000

1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>	5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed	Project Description: FY 2014: The WWTP is required to maintain an operating permit issued by Department of Environmental Protection. Permit compliance requires renewal at 5 year intervals. Funds are needed for engineering services to prepare permit application materials.																								
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>	6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>75,000</u> Engineering \$ <u>75,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____	7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> ___ 0 Total																									
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___	8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total	Project Justification: Florida Department of Regulation will require renewal of the WWTP operating permit in 2014.
	Local	State	Federal																							
1st Yr	___	___	___																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	<u>RF</u>	___	___																							
5th Yr	___	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

Capital Improvements Program: Project Detail

Project Title: UT Relocation @ MPF - 411-8711-535-63-33							Project: UTRMPF
Responsible Department: Utility Admin.		Submittal Date: March 2010			Department Contact: Tom Jackson		
Previous Years	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost	
\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000	

<p>1. Land Cost:</p> <p>___ Acres</p> <p>___ Front Ft \$ ___ N/A</p> <p>___ Sq Ft Right of Way</p>	<p>5. Status of Project:</p> <p><input checked="" type="checkbox"/> Preliminary Estimate</p> <p>___ Survey in Progress</p> <p>___ Plans in Preparation</p> <p>___ Completed</p>	<p>Project Description:</p> <p>FY 2011: Project allows for the separation of the Master Pumping Facility from the other City owned land at this site. Thereby, allowing the City to move forward with the sale of said property. It is envisioned that all utilities will need to be relocated in this area to avoid any future conflicts. This includes force mains, gravity sewer lines, water mains, chemical feed lines, and electrical transformer, meter, and panel associated with the MPF. Additionally, new easements may be required and the new site boundary will be fenced and landscaped.</p>																								
<p>2. Building Construction Cost:</p> <p>___ Sq Ft \$ _____</p> <p>___ Equipment \$ _____</p> <p style="text-align: center;">N/A</p>	<p>6. Status of Land Acquisition:</p> <p>___ Not Yet Acquired</p> <p>___ Partly Acquired</p> <p><input checked="" type="checkbox"/> Publicly Owned</p> <p>___ No Land Involved</p> <p>___ Gift</p>																									
<p>3. Estimated Costs:</p> <p>In Previous CIP \$ _____</p> <p>In Present CIP \$ <u>100,000</u></p> <p>Engineering \$ _____</p> <p>Land \$ _____</p> <p>Site \$ _____</p> <p>Improvement \$ _____</p> <p>Construction \$ <u>100,000</u></p> <p>Landscaping \$ _____</p> <p>Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -):</p> <p>___ Personal Services</p> <p>___ Contractual</p> <p>___ Services</p> <p>___ Equipment</p> <p>___ Other Costs</p> <p><small>*Relocation of existing lines. No add'l operating costs.</small></p> <p style="text-align: center;">0 Total</p>																									
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	RF	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___	<p>8. Effect on Income (+ or -):</p> <p>___ Loss of Taxes</p> <p>___ Gain From Sales of Previous Facility</p> <p>___ New Revenues</p> <p><input checked="" type="checkbox"/> No Effect</p> <p>___ Total</p>	<p>Project Justification:</p> <p>Improvements to facilitate the sale of City owned land at the old Public Works/Utility yard at 900 West Henry Street. Buffering and separation of the City's Master Pumping Facility to improve the station aesthetically while allowing for the continued operation and maintenance of the facility.</p>
	Local	State	Federal																							
1st Yr	RF	___	___																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	___	___	___																							
5th Yr	___	___	___																							

* FUNDING SOURCES (SEE PAGE 4.04)

City of Punta Gorda
Sanitation Fund
Revenue and Expense Comparison
Actual FY 2008 through Budget FY 2011

Revenue:	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Service Charges	\$ 2,837,052	\$ 2,871,595	\$ 2,825,000	\$ 2,876,200	\$ 2,876,000
Solid Waste Franchise Fee	13,757	14,410	12,500	15,000	15,000
Interest Income	9,802	3,853	2,600	1,500	1,500
Recycling	3,333	1,929	1,500	3,600	1,500
Subtotal Operating Revenue	<u>2,863,944</u>	<u>2,891,787</u>	<u>2,841,600</u>	<u>2,896,300</u>	<u>2,894,000</u>
Projected Carryover-Beginning	321,324	548,883	232,609	905,637	600,032
Total Revenues	<u>\$ 3,185,268</u>	<u>\$ 3,440,670</u>	<u>\$ 3,074,209</u>	<u>\$ 3,801,937</u>	<u>\$ 3,494,032</u>
Expenses:					
Personnel Services	\$ 1,084,890	\$ 1,085,695	\$ 1,111,500	\$ 1,079,781	\$ 1,095,192
Operating Expenses	1,352,710	1,300,498	1,327,441	1,253,904	1,245,431
Capital Outlay	-	2,453	200,000	721,833	775,000
Subtotal Operations	<u>2,437,600</u>	<u>2,388,646</u>	<u>2,638,941</u>	<u>3,055,518</u>	<u>3,115,623</u>
Principal-Capital Lease	171,030	124,273	129,102	129,102	134,119
Interest-Capital Lease	27,755	22,114	17,285	17,285	12,268
Subtotal Operations & Debt	<u>2,636,385</u>	<u>2,535,033</u>	<u>2,785,328</u>	<u>3,201,905</u>	<u>3,262,010</u>
Projected Carryover-End	548,883	905,637	288,881	600,032	232,022
Total Expenses	<u>\$ 3,185,268</u>	<u>\$ 3,440,670</u>	<u>\$ 3,074,209</u>	<u>\$ 3,801,937</u>	<u>\$ 3,494,032</u>

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Sanitation Fund
Proforma Schedule of Revenues and Expenses
FY 2008 through FY 2015**

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:									
Solid Waste Franchise Fee	\$ 13,757	\$ 14,410	\$ 12,500	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Commercial Refuse	562,395	546,941	501,000	560,000	560,000	562,800	568,428	579,797	591,392
Multi Family Refuse	564,306	574,969	580,000	570,000	570,000	572,850	578,579	590,150	601,953
Single Family Refuse	1,556,666	1,565,975	1,565,000	1,565,000	1,566,000	1,573,830	1,589,568	1,621,360	1,653,787
Yardwaste Collection	61,502	70,157	70,000	69,600	69,600	69,948	70,647	72,060	73,502
Recycling Collection	84,610	109,032	109,000	110,400	110,400	110,952	112,062	114,303	116,589
Miscellaneous	20,708	10,303	4,100	6,300	3,000	3,000	3,000	3,500	3,500
Total Sanitation Revenue	2,863,944	2,891,787	2,841,600	2,896,300	2,894,000	2,908,380	2,937,284	2,996,170	3,055,723
Expenses:									
Personnel Expenses	1,084,890	1,085,695	1,111,500	1,079,781	1,095,192	1,128,048	1,161,889	1,196,746	1,232,648
Operating Expenses	1,050,605	978,123	1,030,634	957,097	990,629	1,020,348	1,050,958	1,082,487	1,114,962
Administrative Charges	302,105	322,375	296,807	296,807	254,802	262,468	269,630	277,006	284,604
Capital	-	2,453	200,000	721,833	775,000	450,000	225,000	225,000	-
Debt Service	198,785	146,387	146,387	146,387	146,387	124,136	101,884	-	-
Total Sanitation Expenses	2,636,385	2,535,033	2,785,328	3,201,905	3,262,010	2,985,000	2,809,361	2,781,239	2,632,214
Revenues less Expenses	227,559	356,754	56,272	(305,605)	(368,010)	(76,620)	127,923	214,931	423,509
Operating Reserves - Beginning	321,324	548,883	232,609	905,637	600,032	232,022	155,402	283,325	498,256
Operating Reserves - Ending	\$ 548,883	\$ 905,637	\$ 288,881	\$ 600,032	\$ 232,022	\$ 155,402	\$ 283,325	\$ 498,256	\$ 921,765

Assumptions:

Revenues:

Service Charges for Refuse Collection Growth Rates - FY 2011 No Growth; FY 2012, 0.5%; FY 2013, 1%; FY 2014 & FY 2015, 2%

Personnel Expense:

- FY 2011 - No merit pool
 - Health insurance increase est. 10%
 - Pension increase to 18.5% of pensionable earnings
 - Workers Comp per schedule
- FY 2012-2015 - 3% est. increase

Operating Expense:

- FY 2011 - Per Departmental requests
- FY 2012-2015 - 3% est. increase

Capital:

- Per equipment replacement schedule

Debt Service:

- Per debt schedule

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Sanitation Rate Comparison with Neighboring Communities
Actual FY 2010 and Proposed FY 2011**

<u>Jurisdiction</u>	<u>Actual FY 2010 Cost/Year</u>	<u>Proposed FY 2011 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.04	\$148.04	1	yes
Manatee County*	\$153.24	\$153.24	2	yes
Sarasota County	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral	\$195.57	\$175.00	1	yes
Venice**	\$202.08	\$202.08	2	no
Lee County***	\$220.37	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$244.86	\$248.10	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

* FY 2011 Rates were not yet available

** Venice may change to 1 per week service

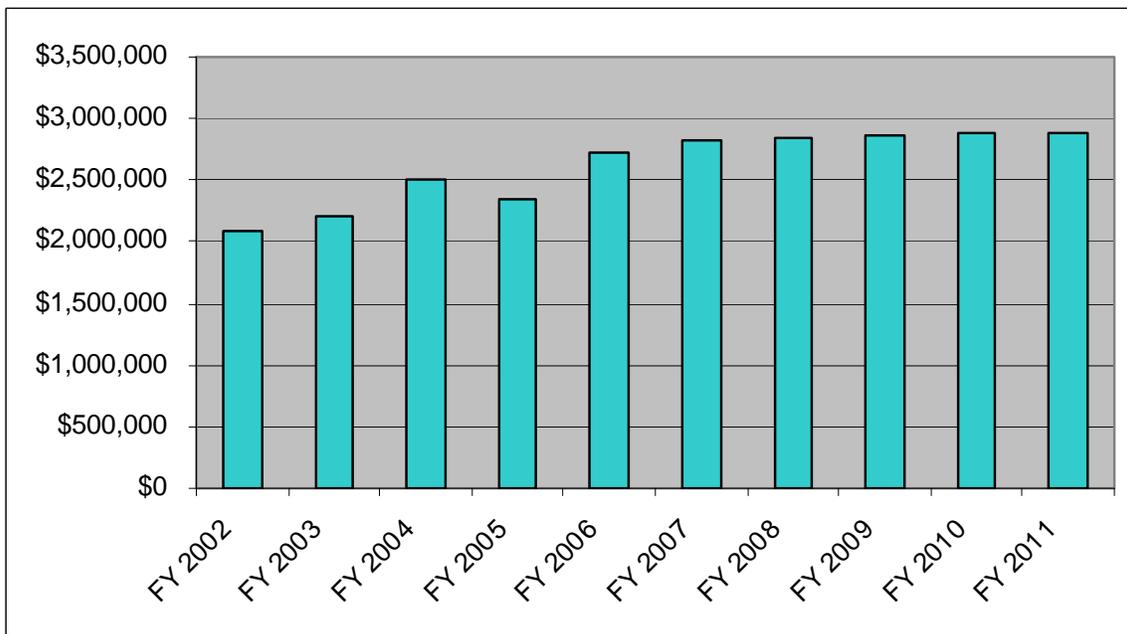
*** Average rate of five sanitation districts in Lee County

City of Punta Gorda
Sanitation Fund
Sanitation-Charges for Services
430-0000-343-4100

The user fee for solid waste collection and disposal are charged to provide full revenue for the purpose of paying the costs for twice weekly collection and disposal of trash, garbage and yard waste. The rates for residential, multi-family units and non-residential customers are determined by the schedule in section 10-9 of the code of ordinances. The last rate increase was made by ordinance #1420-05 on September 5, 2005. There will be no rate increase this year.

Fiscal Year	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2002	\$2,091,504	5.08%	11,203	2.79%
FY 2003	\$2,208,154	5.58%	11,555	3.14%
FY 2004	\$2,509,936	*13.67%	11,736	1.57%
FY 2005	\$2,344,094	-6.61%	11,558	-1.52%
FY 2006	\$2,718,416	*15.97%	11,799	2.08%
FY 2007	\$2,828,985	4.07%	12,279	4.07%
FY 2008	\$2,837,052	0.29%	12,314	0.29%
FY 2009	\$2,871,595	1.22%	12,464	1.22%
FY 2010	\$2,876,200	0.16%	12,484	0.16%
FY 2011	\$2,876,000	0.00%	12,484	0.00%

*rate change



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SANITATION FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
70-00	SOLID WASTE FRANCHISE FEE	13,757	14,410	12,500	15,000	15,000
**	PERMITS,FEES & SPEC ASSMT	13,757	14,410	12,500	15,000	15,000
41-00	REFUSE COLLECTION	7,573	4,521	0	1,200	0
41-01	COMMERCIAL REFUSE	562,395	546,941	501,000	560,000	560,000
41-02	MULTI FAMILY REFUSE	564,306	574,969	580,000	570,000	570,000
41-03	SINGLE FAMILY REFUSE	1,556,666	1,565,975	1,565,000	1,565,000	1,566,000
41-04	YARDWASTE	61,502	70,157	70,000	69,600	69,600
41-05	RECYCLING	84,610	109,032	109,000	110,400	110,400
**	CHARGES FOR SERVICES	2,837,052	2,871,595	2,825,000	2,876,200	2,876,000
10-00	INTEREST ON INVESTMENTS	9,802	3,853	2,600	1,500	1,500
91-03	RECYCLING	3,333	1,929	1,500	3,600	1,500
**	MISCELLANEOUS REVENUE	13,135	5,782	4,100	5,100	3,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	232,609	505,637	600,032
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	400,000	0
*	BEGINNING RESERVES	0	0	232,609	905,637	600,032
		2,863,944	2,891,787	3,074,209	3,801,937	3,494,032

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
Sanitation Division - Dept/Div 0930**

FUNCTION:

The Sanitation Division collects refuse and yardwaste from approximately 10,300 residential units and performs approximately 450 services on commercial accounts. The yardwaste is currently hauled to a private operation in Punta Gorda, and the refuse is hauled to Charlotte County Landfill. A 2-bin curbside single stream recycling program has been implemented for all residential units. *(10,695 units including Vivante, Gulf Breeze and the Pines of Punta Gorda).*

ACCOMPLISHMENTS:

Accomplishments include the diversion of approximately 3,700 tons of recyclables from the waste stream annually. These reductions enable the City to work towards the State Solid Waste Management mandate, which has asked its counties to set a goal of 30% reduction of the waste stream. Approximately 9,800 tons of refuse was transported to the Charlotte County Landfill. We project 2,500 tons of yard waste will be collected this year and 3,700 tons of recyclables from the curbside program.

BUDGET NARRATIVE:

All trash collections are provided at curb side. Accommodations have been made to those residents needing assistance by providing a notice from their physician. The residential curbside recycling program, contracted through Waste Management, has a single stream program, which includes more materials to be collected and no longer requires sorting of items into two bins.

County landfill fees remain at \$36 per ton for commercial refuse and the fee of \$32 per ton remains for residential refuse. Our bid for yardwaste disposal resulted in a cost of \$16 per ton.

Proposed budget request includes the purchase of a "lightning loader" (clam shell) truck at an approximate cost of \$100,000 and the purchase of 3 packers estimated at \$225,000 each.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SANITATION DIVISION - Dept/Div 0930
Key Performance Measures**

Goal

The Sanitation Division collects refuse from approximately 10,300 residential units. A curbside recycling program has been implemented for all single family and multi-family units. Diversion of approximately 3,700 tons of recyclables from the waste stream annually enables the City to work toward the State Solid Waste Management mandate, which has a goal of a 30% reduction of the waste stream. The State no longer mandates a cap of 15% on non-special waste (newspaper, cans, plastic, glass, etc.), or special wastes (appliances, yardwaste, oil, batteries, metal, steel, etc). The County handles a majority of the special wastes collection, but City residents consistently exceed 15% diversion of non-special wastes. As all items may now be counted toward the 30% State goal, the participation of the City's residents in the recycling program is making great strides toward accommodating its residents and contributing toward protecting the environment by complying with all state and federal regulations.

Objective

Due to the added bin in our recycling program, and the excellent participation of the residents, we have increased our goal from 15% to over 30% diversion of materials from landfill through the City recycling program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of tons of recycled material diverted from landfill	3,757	3,660	3,832	4,024
Efficiency:				
# of tons to landfill	10,852	10,784	12,600	10,971
# of tons recycled	3,757	3,660	3,832	4,024
Service Quality:				
Accomplishment of greater than 30% diverted tonage from landfill	Yes	Yes	Yes	Yes
Outcome:				
% of tons diverted from landfill	35%	34%	32%	37%

Results

The Sanitation Division has again met its goal of diverting more than 30% of its waste stream from the landfill. Almost 4000 tons were diverted from the landfill and recycled. This resulted in a 32% recycling rate for FY 10, over our 30% goal.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SANITATION SUMMARY**

Operating Budget

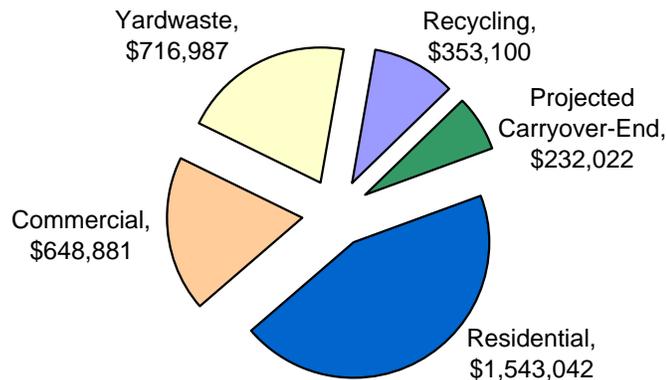
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	1,084,890	1,085,694	1,111,500	1,079,781	1,095,192
Operating	1,590,526	1,536,056	1,327,441	1,253,904	1,245,431
Capital Outlay	0	0	200,000	721,833	775,000
Debt Service	27,755	22,114	146,387	146,387	146,387
Other	0	10,082	0	0	0
Projected Carryover	0	0	288,881	600,032	232,022
Total	<u>2,703,171</u>	<u>2,653,946</u>	<u>3,074,209</u>	<u>3,801,937</u>	<u>3,494,032</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	6	4	4	4	4
Equipment Operator III	2	4	4	4	4
Equipment Operator II	4	6	6	6	6
Equipment Operator I	5	3	3	3	3
Total	19	19	19	19	19

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
SANITATION FUND**

**PUBLIC WORKS
DEPT 0930**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	696,693	661,868	701,791	678,156	691,724
12-03	SPECIAL DETAIL	0	-2,973	0	0	0
12-06	PAY PLAN CHANGES	0	0	9,000	0	0
14-00	OVERTIME PAY	40,412	47,374	15,232	28,232	12,000
21-00	F I C A TAXES	54,700	51,671	52,013	51,338	51,529
22-00	RETIREMENT CONTRIBUTION	89,636	98,388	103,858	104,367	116,795
23-00	EMPLOYEE HLTH & LIFE INS	118,667	132,180	142,844	138,136	154,265
23-02	DEP HLTH + EMPL PD LIFE	18,958	29,134	33,709	26,499	29,066
24-00	WORKMEN'S COMP PREMIUMS	65,824	60,146	53,053	53,053	39,813
26-00	OTHER POSTEMPLOY BENEFITS	0	7,907	0	0	0
*	PERSONNEL SERVICES	1,084,890	1,085,695	1,111,500	1,079,781	1,095,192
31-07	SOFTWARE/PROGRAMMING	3,595	3,695	4,500	3,895	4,000
32-00	ACCOUNTING & AUDITING	1,990	1,188	1,240	1,181	1,240
34-00	CONTRACTUAL SERVICES	1,510	518	0	0	0
34-31	RECYCLING	275,365	335,971	336,960	337,248	353,100
40-00	TRAVEL & PER DIEM	218	576	2,000	0	2,000
41-00	COMMUNICATIONS SERVICES	2,991	1,644	2,650	1,100	1,500
41-03	POSTAGE & EXPRESS CHARGES	0	0	2,500	2,500	2,500
43-02	WATER & SEWER	786	773	400	900	400
44-05	CLOTHING & UNIFORMS	6,144	4,323	2,372	2,600	2,600
45-01	FIRE/GENERAL LIAB INSUR	31,017	28,550	26,200	24,218	36,039
46-00	REPAIR & MAINTENANCE SVCS	1,402	971	2,600	2,000	2,000
46-08	R&M AUTOS/TRUCKS FLEET	214,185	162,710	190,762	125,000	95,700
46-09	REPAIR/MNT EQUIP FLEET	1,690	0	2,300	0	0
46-13	REPAIR/MNT VEH & EQP DEPT	1,469	0	3,000	0	0
47-00	PRINTING & BINDING	2,807	0	3,000	4,324	4,000
49-06	ADMINISTRATIVE CHARGES	278,768	299,325	274,054	274,054	227,833
49-07	COMPUTER OVERHEAD	4,587	4,300	4,003	4,003	3,219
49-11	YARDWASTE DISPOSAL	44,221	41,416	40,000	41,200	48,000
49-13	LANDFILL FEES	330,689	309,293	304,000	304,000	322,000
49-19	BILLING CHARGES	18,750	18,750	18,750	18,750	23,750
51-00	OFFICE SUPPLIES	930	975	1,000	1,000	1,000
52-01	GASOLINE, OIL, LUBRICANTS	124,076	80,301	100,000	100,000	108,000
52-21	DEPT MATERIALS & SUPPLIES	3,477	2,666	2,000	3,000	2,500
52-22	SAFETY SUPPLIES	1,495	1,156	2,450	2,450	2,450
54-00	BOOKS/MEMBS/TRAINING/EDUC	548	1,397	700	481	1,100
54-02	SAFETY TRAINING	0	0	0	0	500
59-00	DEPRECIATION EXPENSE	237,816	235,558	0	0	0
*	OPERATING EXPENSES	1,590,526	1,536,056	1,327,441	1,253,904	1,245,431
63-00	IMPROVE OTHER THAN BLDGS	0	0	0	150,000	0
64-03	EQUIPMENT	0	0	200,000	571,833	775,000
*	CAPITAL OUTLAY	0	0	200,000	721,833	775,000
71-05	PRINCIPAL - CAPITAL LEASE	0	0	129,102	129,102	134,119
72-05	INTEREST - CAPITAL LEASE	27,755	22,114	17,285	17,285	12,268
*	DEBT SERVICE	27,755	22,114	146,387	146,387	146,387
99-32	ASSET DISPOSAL LOSS	0	10,082	0	0	0
*	OTHER	0	10,082	0	0	0
99-03	PROJECTED CARRYOVER - END	0	0	288,881	600,032	232,022
*	ENDING RESERVES	0	0	288,881	600,032	232,022
		2,703,171	2,653,947	3,074,209	3,801,937	3,494,032

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
 Building Fund
 Revenue and Expense Comparison
 Actual FY 2008 through Budget FY 2011

Building Fund: A fund created in FY 2006 to identify specific revenue resources and the related, allowable expenditures. It includes the building permit fees and related fees charged to support the cost of enforcing the building code.

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
<u>Revenues:</u>					
Permits, Fees & Spec Assmt	\$ 644,559	\$ 344,340	\$ 442,840	\$ 228,550	\$ 277,914
Charges for Services	133,617	99,280	51,000	96,000	96,000
Fines & Forfeitures				10,000	
Miscellaneous Revenues	45,840	14,657	10,500	50,727	4,000
	<u>824,016</u>	<u>458,277</u>	<u>504,340</u>	<u>385,277</u>	<u>377,914</u>
Projected Carryover-Beginning	<u>1,216,260</u>	<u>1,144,883</u>	<u>767,328</u>	<u>732,274</u>	<u>393,015</u>
Total Revenues	<u>\$ 2,040,276</u>	<u>\$ 1,603,160</u>	<u>\$ 1,271,668</u>	<u>\$ 1,117,551</u>	<u>\$ 770,929</u>
<u>Expenses:</u>					
Personal Services	\$ 584,975	\$ 571,237	\$ 520,402	\$ 472,578	\$ 335,374
Operating Expenses	310,418	299,649	276,935	251,958	142,817
Contingency			70,319		
	<u>895,393</u>	<u>870,886</u>	<u>867,656</u>	<u>724,536</u>	<u>478,191</u>
Projected Carryover-End	<u>1,144,883</u>	<u>732,274</u>	<u>404,012</u>	<u>393,015</u>	<u>292,738</u>
Total Expenses	<u>\$ 2,040,276</u>	<u>\$ 1,603,160</u>	<u>\$ 1,271,668</u>	<u>\$ 1,117,551</u>	<u>\$ 770,929</u>

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Building Fund
Proforma Schedule of Revenues and Expenses
FY 2008 through FY 2015**

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:									
Permits, Fees, & Spec Assmt	\$ 644,559	\$ 344,340	\$ 442,840	\$ 228,550	\$ 277,914	\$ 304,142	\$ 330,885	\$ 357,643	\$ 383,416
Charges for Services	133,617	99,280	51,000	96,000	96,000	97,920	99,878	101,876	103,913
Fines & Forfeitures				10,000					
Miscellaneous Revenues	45,840	14,657	10,500	50,727	4,000	4,000	4,000	4,000	4,000
Total Revenues	824,016	458,277	504,340	385,277	377,914	406,062	434,763	463,519	491,329
Expenses:									
Personal Services	584,975	571,237	520,402	472,578	335,374	345,435	355,798	366,472	377,466
Operating Expenses	310,418	299,649	276,935	251,958	142,817	167,653	170,139	171,655	173,200
Contingency			70,319						
Total Expenses	895,393	870,886	867,656	724,536	478,191	513,088	525,937	538,127	550,666
Revenues less Expenses	(71,377)	(412,609)	(363,316)	(339,259)	(100,277)	(107,026)	(91,175)	(74,608)	(59,337)
Operating Reserves - Beg	1,216,260	1,144,883	767,328	732,274	393,015	292,738	185,712	94,538	19,930
Operating Reserves - End	\$ 1,144,883	\$ 732,274	\$ 404,012	\$ 393,015	\$ 292,738	\$ 185,712	\$ 94,538	\$ 19,930	\$ (39,407)

Assumptions:

Revenues:

Permit revenue FY 2011 est. \$225,000 with increasing projection in future years
Charges for Services and other permits and fee revenue FY 2012-15, 2% est. increase
Miscellaneous Revenues flat

Personnel Expense:

FY 2011 - No merit increase
Health Insurance increase est. 10%
Pension increase to 18.5% of pensionable earnings
Workers Comp per schedule
5 positions at .8 FTE (32 hour work week)
FY 2012-2015 - 3% est. increase

Operating Expense:

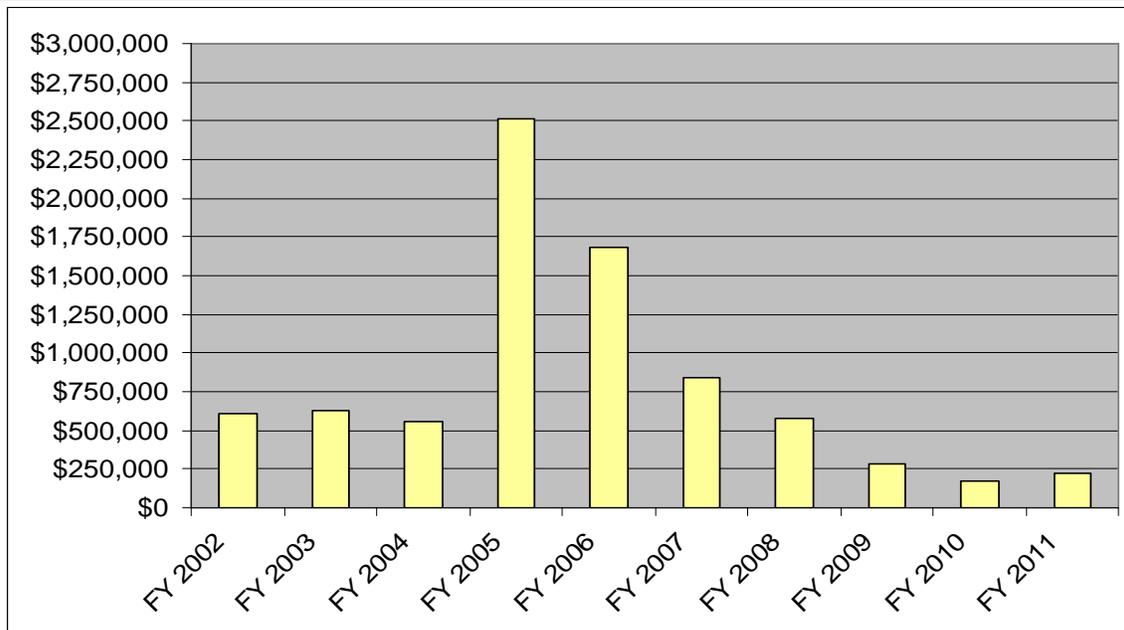
FY 2011 - Per Departmental requests
FY 2012-2015 - 2% est. increase

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
 Building Fund
Building Permits
 440-0000-322-0000

The fee schedule for building permits is located in the City Code of Ordinances Section 7-33. The Building Department permit fees were amended to keep pace with the costs involved in running the Building Department. The chart below provides a ten-year schedule of actual building permit fees received and the actual value of new construction including FY 2010 projected and FY 2011 budgeted. The value of new construction was obtained from the Building Department reports. In FY 2006, the Building Code enterprise fund was established; prior to that, the funds were budgeted in the General Fund.

Fiscal Year	Revenue	Percentage Change	Value of Building Permits	Percentage Change
FY 2002	\$ 606,764	-6.17%	\$69,031,612	-1.68%
FY 2003	\$ 623,517	2.76%	\$69,822,919	1.15%
FY 2004	\$ 556,743	-10.71%	\$101,898,645	45.94%
FY 2005	\$2,511,255	351.11%	\$316,549,126	210.65%
FY 2006	\$1,685,472	-32.88%	\$181,436,363	-42.68%
FY 2007	\$ 845,891	-49.81%	\$87,062,598	-52.01%
FY 2008	\$ 581,087	-31.30%	\$79,003,030	-9.26%
FY 2009	\$ 282,656	-51.36%	\$22,599,233	-71.39%
FY 2010	\$ 175,000	-38.09%	\$20,000,000	-20.35%
FY 2011	\$ 225,000	28.57%		



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BUILDING FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
00-00	BUILDING PERMITS	581,087	282,656	400,000	175,000	225,000
01-00	SIGN PERMITS	0	0	0	5,000	5,000
02-00	RIGHTS OF WAY PERMITS	0	0	0	1,500	1,500
03-00	DOCK PERMITS	0	0	0	10,000	10,000
04-00	FIRE PREVENTION PERMITS	12,246	11,834	7,140	4,050	0
09-00	CERTIFICATE OF COMPETENCY	50,825	49,850	35,700	33,000	36,414
10-00	PRELIMINARY PLAN REVIEW	401	0	0	0	0
*	PERMITS,FEES & SPEC ASSMT	644,559	344,340	442,840	228,550	277,914
50-01	REINSP,REVM & CHANGE FEES	132,360	87,296	51,000	96,000	96,000
90-01	DEMOLITION REIMBURSEMENT	1,257	11,984	0	0	0
*	CHARGES FOR SERVICES	133,617	99,280	51,000	96,000	96,000
10-00	FINES & FORFEITURES	0	0	0	10,000	0
*	FINES & FORFEITS	0	0	0	10,000	0
10-00	INTEREST ON INVESTMENTS	37,265	8,901	7,500	1,400	1,000
50-31	UTILITIES CONSTRUCTION	0	0	0	46,000	0
90-00	MISCELLANEOUS REVENUE	8,595	5,756	3,000	3,327	3,000
91-00	CASH OVER/(SHORT)	-20	0	0	0	0
*	MISCELLANEOUS REVENUE	45,840	14,657	10,500	50,727	4,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	767,328	732,274	393,015
*	BEGINNING RESERVES	0	0	767,328	732,274	393,015
		824,016	458,277	1,271,668	1,117,551	770,929

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BUILDING FUND - Dept. 1514**

FUNCTION:

The Building Division enforces all adopted State and City Ordinances pertaining to building and contractors licenses including associated field inspections. The Division conducts plan reviews, permitting and inspections for residential and commercial structures. It also processes all contractors licensing. The Building Official also acts as the City's Floodplain Manager in conjunction with FEMA Guidelines. The Building Division also administers the City's Lot Mowing Program.

ACCOMPLISHMENTS:

Year to date (May 31st) for fiscal year 2010, the Building Division has issued 1,562 Building permits, performed 2,900 inspections and issued 18 Certificates of Occupancy. There were 143 new Certificates of Competency issued, bringing the current total of active certificates to be maintained at 1,507.

BUDGET NARRATIVE:

The Building Division is an enterprise fund, and as such is required to keep a close eye on fiscal management. To ensure fiscal prudence the division has continued to reduce staff and capital expenditures to reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales.

The Building Official is utilizing the plans Examiner/Building Inspector position to maintain the division's level of service for inspections. In addition, the entire staff has been placed on a 32 hour work week to further reduce costs until revenues increase. This has not affected the level of service provided by the division.

The Division has also assumed responsibility for structural fire inspections and fire plans review as well as Right-of Way permitting and inspections and receiving related fee revenues. An interfund charge projected at \$46,000 to the Utilities Construction Fund for inspection services for a capital project in lieu of hiring an outside contractor at an estimated \$200,000 has served to delay the layoff of one building inspector and reduce the project costs for the Utilities Fund.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BUILDING FUND - Dept. 1514
Key Performance Measures**

Goal

Enforce all adopted State and City Ordinances pertaining to building and contractor licenses, including associated field inspections, to conduct plan reviews, permitting and inspections for residential and commercial structures, as well as processing all contractors licensing, in an efficient and service-oriented manner.

Objective

Continue to perform inspections and permitting services within 15 days of residential and commercial requests

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	*FY 2010	*FY2011
Output:				
# Inspections	7,568	2,552	2,308	2,792
# Residential new const. permits issued	50	15	16	19
# Commercial new const. permits issued	12	6	6	7
# Other building permits issued	1,094	918	1,020	1,234
# Elect/Plumb/A-C permits issued	938	1,101	1,004	1,214
# Contractor Licenses	2,040	1,914	1,920	1,914
Efficiency:				
% inspections performed by next working day	99%	99.5%	99.8%	99.8%
# days permitting turnout time: Residential	6	2	2	2
# days permitting turnout time: Commercial	7	2	2	2
Service Quality:				
% Residential Permits within 15 days	95%	98%	99%	99%
% Commercial Permits within 15 days	90%	90%	95%	95%
Outcome:				
% Residential permits meeting service quality target. (90%)	94%	98%	To be determined	To be determined
% Commercial permits meeting service quality target. (90%)	90%	92%	To be determined	To be determined

Results

The Division's Performance Measures reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales. However, even with reduced staffing, the Division continues to meet its objectives of service turn-around times above stated goals.

* These projections are based on data from the 1st quarter of the current fiscal year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BUILDING SUMMARY**

Operating Budget

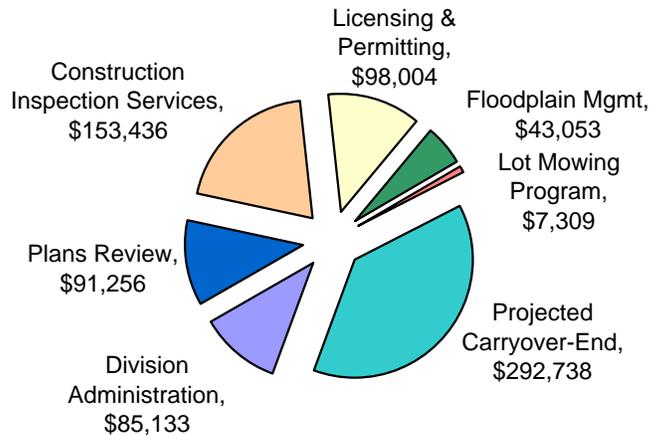
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	584,975	571,237	520,402	472,578	335,374
Operating	319,015	308,241	276,935	251,958	142,817
Capital Outlay	0	0	0	0	0
Contingencies	0	0	70,319	0	0
Projected Carryover	0	0	404,012	393,015	292,738
Total	903,990	879,478	1,271,668	1,117,551	770,929

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Chief Building Official	1	1	1	0.8	0.8
Chief Plans Examiner	1	1	1	0	0
Chief Building Inspector	1	1	1	0.8	0.8
Plans Examiner/Inspector	1	1	1	0.8	0.8
Building Inspector I	1	1	1	1	0
Permit Supervisor	1	1	1	0.8	0.8
Permit Coordinator	1	1	1	0.8	0.8
Permit Technician	1	1	1	0	0
Total	8	8	8	5	4

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
BUILDING FUND**

**GROWTH MANAGEMENT
BUILDING - DEPT 1514**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	415,544	398,377	355,187	328,389	225,085
12-06	PAY PLAN CHANGES	0	0	3,700	0	0
14-00	OVERTIME PAY	263	0	0	0	0
21-00	F I C A TAXES	31,064	29,505	26,085	24,329	16,496
22-00	RETIREMENT CONTRIBUTION	61,857	64,865	57,540	54,036	41,641
23-00	EMPLOYEE HLTH & LIFE INS	48,530	56,256	60,145	51,802	40,596
23-02	DEP HLTH + EMPL PD LIFE	13,596	12,106	12,738	9,015	9,490
24-00	WORKMEN'S COMP PREMIUMS	14,121	6,739	5,007	5,007	2,066
26-00	OTHER POSTEMPLOY BENEFITS	0	3,389	0	0	0
*	PERSONNEL SERVICES	584,975	571,237	520,402	472,578	335,374
31-00	PROFESSIONAL SERVICES	1,485	50	3,000	0	0
32-00	ACCOUNTING & AUDITING	0	1,188	1,240	1,181	1,240
34-00	CONTRACTUAL SERVICES	1,329	732	0	0	0
34-06	DEMOLITION OF BUILDINGS	5,890	225	2,000	0	0
40-00	TRAVEL & PER DIEM	3,283	4,052	5,500	3,000	3,000
41-00	COMMUNICATIONS SERVICES	3,887	2,583	3,100	2,800	2,800
44-03	EQUIPMENT LEASES	2,002	1,983	2,078	2,078	2,078
45-01	FIRE/GENERAL LIAB INSUR	2,120	1,920	1,697	1,933	5,204
46-00	REPAIR & MAINTENANCE SVCS	6	0	0	0	0
46-08	R&M AUTOS/TRUCKS FLEET	1,502	840	2,500	2,000	2,000
49-01	LEGAL ADVERTISING	0	73	300	300	300
49-06	ADMINISTRATIVE CHARGES	151,242	167,655	158,252	155,252	69,596
49-07	COMPUTER OVERHEAD	76,779	56,980	53,123	53,123	36,994
49-21	CREDIT CARD CHARGES/FEES	1,038	1,526	1,500	1,500	1,500
49-26	ADMIN CHGS-FIRE INSP SVCS	43,000	44,290	26,050	15,196	4,510
52-01	GASOLINE, OIL, LUBRICANTS	4,132	2,921	4,000	3,000	3,000
52-21	DEPT MATERIALS & SUPPLIES	8,097	4,789	7,095	5,095	5,095
52-22	SAFETY SUPPLIES	118	6	0	0	0
54-00	BOOKS/MEMBS/TRAINING/EDUC	4,510	7,833	5,500	5,500	5,500
59-00	DEPRECIATION EXPENSE	8,595	8,595	0	0	0
*	OPERATING EXPENSES	319,015	308,241	276,935	251,958	142,817
90-01	RESERVE FOR CONTINGENCIES	0	0	70,319	0	0
*	CONTINGENCIES	0	0	70,319	0	0
99-03	PROJECTED CARRYOVER - END	0	0	404,012	393,015	292,738
*	ENDING RESERVES	0	0	404,012	393,015	292,738
		903,990	879,478	1,271,668	1,117,551	770,929

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
 Laishley Park Marina
 Revenue and Expense Comparison
 Actual FY 2008 through Budget FY 2011

Laishley Park Marina Fund: A new fund created in FY 2007 to identify specific revenue resources and the related, allowable expenditures for the operation of the marina. It includes the operation and leasing of 85 boat slips, related parking, pump-out facilities and boaters day room and surrounding Park.

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
<u>Revenues:</u>					
Charges for Services-Slip Rentals	\$ 200,023	\$ 189,072	\$ 181,315	\$ 232,700	\$ 240,700
Miscellaneous Revenue	31,430	20,719	21,375	29,252	36,075
	<u>231,453</u>	<u>209,791</u>	<u>202,690</u>	<u>261,952</u>	<u>276,775</u>
Projected Carryover - Beg.	<u>(9,977)</u>	<u>6,968</u>	<u>10,989</u>	<u>32,464</u>	<u>66,237</u>
Total Revenues	<u><u>221,476</u></u>	<u><u>216,759</u></u>	<u><u>213,679</u></u>	<u><u>294,416</u></u>	<u><u>343,012</u></u>
<u>Expenses:</u>					
Operating Expenses-Marina	74,586	76,864	93,711	93,629	89,019
Operating Expenses-Marina Park Mgmt	139,922	107,431	108,210	134,550	148,600
	<u>214,508</u>	<u>184,295</u>	<u>201,921</u>	<u>228,179</u>	<u>237,619</u>
Projected Carryover-End	<u>6,968</u>	<u>32,464</u>	<u>11,758</u>	<u>66,237</u>	<u>105,393</u>
Total Expenses	<u><u>\$ 221,476</u></u>	<u><u>\$ 216,759</u></u>	<u><u>\$ 213,679</u></u>	<u><u>\$ 294,416</u></u>	<u><u>\$ 343,012</u></u>

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Laisley Park Marina
Proforma Schedule of Revenues and Expenses
FY 2008 through FY 2015**

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Revenues:									
Slip Rentals	\$ 200,023	\$ 189,072	\$ 181,315	\$ 232,700	\$ 240,700	\$ 245,514	\$ 250,424	\$ 255,433	\$ 260,541
Miscellaneous Revenue	31,430	20,719	21,375	29,252	36,075	36,797	37,532	38,283	39,049
Total Revenues	231,453	209,791	202,690	261,952	276,775	282,311	287,956	293,716	299,590
Expenses:									
Laisley Park Marina	74,586	76,864	93,711	93,629	89,019	91,690	94,440	97,273	100,192
Marina Park Management	139,922	107,431	108,210	134,550	148,600	153,058	157,650	162,379	167,251
Total Expenses	214,508	184,295	201,921	228,179	237,619	244,748	252,090	259,652	267,443
Revenues less Expenses	16,945	25,496	769	33,773	39,156	37,563	35,866	34,064	32,147
Operating Reserves - Beg	(9,977)	6,968	10,989	32,464	66,237	105,393	142,956	178,822	212,886
Operating Reserves - End	\$ 6,968	\$ 32,464	\$ 11,758	\$ 66,237	\$ 105,393	\$ 142,956	\$ 178,822	\$ 212,886	\$ 245,033

Assumptions:

Revenues

FY 2012-2015 est. 2% increase

Operating Expenses

FY 2012-2015 est. 3% increase

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LAISHLEY PARK MARINA FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
10-10	SLIP RENTAL ELECTR REIMB	6,670	6,458	6,060	6,700	7,000
04-10	SLIP RENTAL ANNUAL	140,103	135,142	136,000	162,000	167,000
04-11	SLIP RENTAL SEMI-ANNUAL	14,044	19,988	16,000	25,000	26,000
04-12	SLIP RENTAL MONTHLY	17,087	7,888	6,775	22,000	23,000
04-13	SLIP RENTAL TRANSIENT	21,132	19,563	16,480	17,000	17,700
04-14	SLIP RENTAL SPECIAL EVENT	987	33	0	0	0
*	CHARGES FOR SERVICES	200,023	189,072	181,315	232,700	240,700
10-00	INTEREST ON INVESTMENTS	787	187	75	10	75
04-15	MARINA SHIP STORE RENT	13,300	13,300	13,300	5,542	0
04-50	MARINA COMMUNITY ROOM RNT	10,120	6,120	6,800	5,700	5,900
90-00	MISCELLANEOUS REVENUE	7,223	1,112	1,200	1,000	100
90-20	MARINA SHIP STORE REVENUE	0	0	0	17,000	30,000
*	MISCELLANEOUS REVENUE	31,430	20,719	21,375	29,252	36,075
90-01	PROJ CARRYOVER-BEGINNING	0	0	10,989	32,374	66,237
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	90	0
*	BEGINNING RESERVES	0	0	10,989	32,464	66,237
		231,453	209,791	213,679	294,416	343,012

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LAISHLEY PARK MARINA - Dept/Div 0945**

FUNCTION:

The major functions of the Marina are to provide boat slips, boat dockage, a boat ramp, boat ramp parking, ships' store, pump-out service and a community room. The Marina operations are being leased out to a company, Marina Park Management Group, whose responsibility is to see that the marina is maintained and operated in a professional manner. The Marina is accounted for as an Enterprise Fund, which is expected to operate on its own financially.

ACCOMPLISHMENTS:

The Marina has held its own financially to date and has not needed an infusion of funds from other sources. One of the City Council's adopted goals is to "preserve, enhance and advance the natural resources of Punta Gorda". The Charlotte Harbor is one of the City's finest natural resources with the marina helping many people to enjoy it. The enjoyment is not only for boaters, but for citizens who want to enjoy time by the water and in a park-like setting. A multitude of meetings have taken place in the Community Room which has brought in many non-boaters to enjoy the views and City facility. With the help of the management company and the Tourist Development Bureau a number of major events took place in and around the Marina.

BUDGET NARRATIVE:

As stated above the marina helps our citizens enjoy one of the City's best natural resources. Another adopted goal by the City Council is to "further develop the economic base and positively influence the diversity of economic development for the City". The Marina is helping the City reach this goal. The boating and non-boating activity has brought customers and future customers into the downtown area. Phase II Construction of park amenities including pavilions for an open-air market, new larger restrooms, and an interactive fountain have been completed. This was in conjunction with the opening of a 500 seat restaurant adjacent to the Marina. These will also help increase traffic in the area.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LAISHLEY PARK MARINA Division - Dept/Div 0945
Key Performance Measures**

Goal

The Laishley Park Marina Division is responsible to see that the marina is maintained to the highest degree of integrity by servicing those boaters that use the facility in an efficient and customer-oriented manner.

Objective

To provide pump-out service and reserve slips to both full-time renters and day visitors.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
# of slips available for rent	77	77	77	77
Efficiency:				
Revenue from slip rentals	193,353	182,614	226,000	233,700
Service Quality:				
Profitably managed by contract	yes	yes	yes	yes
Outcome:				
% of occupancy-long term slips	78.39%	75.10%	97.10%	98.12%
% of occupancy-transient slips	4.82%	4.71%	3.51%	3.62%

Results

The Marina opened in April 2007, and realized an operating loss in the first year. This was due to initial start up costs and a 56.73% occupancy rate. In the first full year of operations, the long term occupancy rate increased to 78.39% which equated to a positive result of operations. In FY 2010 the revenues and occupancy percent are projected to be more than the levels reached in the prior year, but the expenses are also projected to be over those amounts recorded in the prior year. The proposed FY 2011 revenues show an increase of 3.4% over the projected 2010 revenues. The occupancy rate also shows a slight increase for FY 2011. The occupancy rate for transient slips is projected to run 25% less than the rate for 2009, which is reflective of current economic conditions. The transient occupancy percent is projected at a slight increase for FY 2011.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LAISHLEY PARK MARINA SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	*	*	*	*	*
Operating	214,508	184,295	201,921	228,179	237,619
Capital Outlay	0	0	0	0	0
Projected Carryover	0	0	11,758	66,237	105,393
Total	<u>214,508</u>	<u>184,295</u>	<u>213,679</u>	<u>294,416</u>	<u>343,012</u>

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Under Contract Management	yes	yes	yes	yes	yes

* The City has privatized the operations of the Marina.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
LAISHLEY PARK MARINA FUND**

**PUBLIC WORKS
DEPT 0945**

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
32-00	ACCOUNTING & AUDITING	0	1,188	1,240	1,188	1,240
34-00	CONTRACTUAL SERVICES	5,029	8,435	10,300	9,695	9,000
41-00	COMMUNICATIONS SERVICES	851	960	990	960	1,000
43-01	ELECTRICITY	26,350	33,291	31,785	32,567	33,500
43-02	WATER & SEWER	14,036	15,861	15,550	17,060	17,600
43-04	NATURAL GAS	608	537	710	543	550
44-03	EQUIPMENT LEASES	2,023	1,314	2,085	605	605
44-05	CLOTHING & UNIFORMS	298	0	0	0	0
44-06	BOTTOM LAND	13,053	309	16,000	14,095	14,500
45-01	FIRE/GENERAL LIAB INSUR	6,750	7,725	8,066	8,945	2,924
46-00	REPAIR & MAINTENANCE SVCS	0	250	0	0	0
47-00	PRINTING & BINDING	0	51	0	0	0
48-00	PROMOTIONAL ACTIVITIES	0	200	250	250	250
49-01	LEGAL ADVERTISING	0	0	0	121	0
49-21	CREDIT CARD CHARGES/FEES	3,420	3,586	3,660	4,600	4,750
51-00	OFFICE SUPPLIES	87	0	500	500	500
52-21	DEPT MATERIALS & SUPPLIES	2,081	3,157	2,575	2,500	2,600
*	OPERATING EXPENSES	74,586	76,864	93,711	93,629	89,019
**	LAISHLEY PARK MARINA	74,586	76,864	93,711	93,629	89,019
34-00	CONTRACTUAL SERVICES	12,700	6,697	5,985	6,100	6,400
34-81	CONTRACT SVCS - LABOR	105,283	80,762	77,900	96,000	99,000
34-82	CONTRACT SVCS - MGMT FEE	10,914	9,609	9,580	12,000	13,275
41-00	COMMUNICATIONS SERVICES	1,690	1,996	2,085	2,500	2,575
46-01	REPAIR/MAINT BUILDINGS	2,238	2,579	3,000	3,600	3,700
46-13	REPAIR/MNT VEH & EQP DEPT	899	651	1,000	300	500
47-00	PRINTING & BINDING	0	371	0	0	0
48-00	PROMOTIONAL ACTIVITIES	4,245	2,077	6,050	2,300	2,400
51-00	OFFICE SUPPLIES	75	17	100	250	250
52-21	DEPT MATERIALS & SUPPLIES	1,878	2,672	2,510	11,500	20,500
*	OPERATING EXPENSES	139,922	107,431	108,210	134,550	148,600
**	MARINA PARK MANAGEMENT	139,922	107,431	108,210	134,550	148,600
99-03	PROJECTED CARRYOVER - END	0	0	11,758	66,237	105,393
*	ENDING RESERVES	0	0	11,758	66,237	105,393
		214,508	184,295	213,679	294,416	343,012

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

INTERNAL SERVICE FUNDS

Internal Service Funds are operated on a cost-reimbursement basis used to account for financing of services provided by one department or agency to other departments of the City. The City's only internal service fund is Information Technology.

- The Information Technology Fund provides a central computer system, telecommunications, and Geographic Information Services (GIS) for the benefit of all City Departments.

City of Punta Gorda
Information Technology
Revenue and Expense Comparison
Actual FY 2008 through Budget FY 2011

An Internal Service Fund is operated on a cost-reimbursement basis used to account for the financing of services provided by one department or agency to other departments of the City. Information Technology provides a central computer system for the benefit of all City Departments.

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Revenues:					
Charges for Services	\$ 1,298,793	\$ 1,071,685	\$ 950,157	\$ 971,517	\$ 838,182
Miscellaneous Revenue	10,041	3,056	1,500	1,180	500
Transfer-ISS		180,692	58,423	58,423	58,423
Transfer-Fire Impacts				98,894	
Transfer-General Construction		3,767			
	<u>1,308,834</u>	<u>1,259,200</u>	<u>1,010,080</u>	<u>1,130,014</u>	<u>897,105</u>
Projected Carryover-Beg	67,049	152,407	142,377	315,131	223,808
Prior Year Encumbrances	101,275	65,757		84,185	
Prior Yr Re-Appropriation	79,900	125,900		156,815	
Total Revenues	<u><u>\$ 1,557,058</u></u>	<u><u>\$ 1,603,264</u></u>	<u><u>\$ 1,152,457</u></u>	<u><u>\$ 1,686,145</u></u>	<u><u>\$ 1,120,913</u></u>
Expenses:					
Personnel Services	\$ 414,866	\$ 332,600	\$ 346,448	\$ 381,420	\$ 362,450
Operating Expenses	640,870	511,432	628,709	675,930	598,620
Capital Outlay	157,258	203,101	77,000	346,564	77,000
Capital Lease Payments			58,423	58,423	58,423
	<u>1,212,994</u>	<u>1,047,133</u>	<u>1,110,580</u>	<u>1,462,337</u>	<u>1,096,493</u>
Projected Carryover-End	<u>344,064</u>	<u>556,131</u>	<u>41,877</u>	<u>223,808</u>	<u>24,420</u>
Total Expenses	<u><u>\$ 1,557,058</u></u>	<u><u>\$ 1,603,264</u></u>	<u><u>\$ 1,152,457</u></u>	<u><u>\$ 1,686,145</u></u>	<u><u>\$ 1,120,913</u></u>

The Actual FY 2008 and Actual FY 2009 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
20-01	GENERAL FUND	894,797	755,432	668,155	688,219	598,670
20-04	PUNTA GORDA ISL CANAL DST	6,981	4,900	4,639	4,639	3,820
20-26	UTILITIES O M & R	295,853	250,073	220,237	220,633	195,479
20-50	SANITATION/REFUSE COLLECT	4,587	4,300	4,003	4,003	3,219
20-51	BUILDING FUND	76,779	56,980	53,123	54,023	36,994
20-60	FLEET MAINTENANCE	19,796	0	0	0	0
*	GENERAL GOVERNMENT	1,298,793	1,071,685	950,157	971,517	838,182
10-00	INTEREST ON INVESTMENTS	9,407	2,761	1,500	1,000	500
41-00	SURPLUS FURN, FIXT, EQPT	610	1,295	0	0	0
90-00	MISCELLANEOUS REVENUE	24	0	0	180	0
	MISCELLANEOUS REVENUE	10,041	4,056	1,500	1,180	500
01-01	GEN FD-INFRASTRUCT SURTAX	0	180,692	58,423	58,423	58,423
08-00	IMPACT FEES - FIRE	0	0	0	98,894	0
20-00	GENERAL CONSTRUCTION	0	3,767	0	0	0
*	TRANSFER FROM OTHER FUNDS	0	184,459	58,423	157,317	58,423
90-01	PROJ CARRYOVER-BEGINNING	0	0	142,377	315,131	223,808
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	84,185	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	156,815	0
*	BEGINNING RESERVES	0	0	142,377	556,131	223,808
		1,308,834	1,260,200	1,152,457	1,686,145	1,120,913

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY - Dept. 0251**

FUNCTION:

Information Technology (IT) provides support to all City Departments as it pertains to the City's Computer Network Infrastructure including IBM iSeries midrange system, network operations, telecommunications, hardware and software support, technical planning, project management, data administration, web design and systems security. This division of the City Manager's Office also ensures data integrity, sustained system maintenance priorities and communication network support as it applies to the daily operations in all departmental applications.

ACCOMPLISHMENTS:

Networking. IT completed the Cooper Street Campus voice and data infrastructure installation and Public Works/Utilities move. By using Comcast areal fiber, the City saved over \$100,000 in installation costs. At the Cooper Street Campus, a server room was designated as the backup site for redundant servers, but due to budget constraints, no air conditioning or central UPS was installed. No server can be installed in the server room until a designated air conditioning unit is installed. Both the communications room and the server room will require card access to maintain best practices in network security and PCI compliance. An RFP to replace the current card access vendor is in progress. Billing and Collections Division was relocated from Henry Street to the City Hall Annex second floor. IT consolidated four servers into one server using VMWare. A Citrix remote server was installed at the City Hall Annex and is being deployed to Fire staff allowing remote users to log in from any workstation and see the same desktop configuration which will drastically reduce the time it takes to configure a PC for each Fire Department end user. IT completed the upgrade for the Digital Ally camera system project for the Police Department. An additional 9 cameras were installed in Police vehicles. Purchase Card Institute (PCI) compliance was achieved. Merchants not PCI compliant are subject to higher rates and increased liability in the event of identity theft. PCI compliance will become an ongoing process as restrictions by the Payment Card Institute become increasingly stringent. Completed the following upgrades: Netmotion (Virtual Private Network (VPN) for users accessing FDLE and FBI databases), Windows Messenger Upgrade, e-mail archiving. By the end of the calendar year, IT expects to complete the following networking related projects: Sharepoint server installation, upgrade Structured Query Language (SQL) and replacement of SQL server, installation of a Certificate Authority (CA) to comply with FDLE advanced authentication mandates, upgrade of the Enterprise Vault server which stores the archived e-mails, and the replacement of the Windows Internet Security Acceleration (ISA) server.

Due to the state of the economy warranties on multiple servers were extended rather than replacing the servers. This is not best practice. IT is looking into the possibility of deploying virtual servers to reduce future cost of server hardware.

IT is currently working with individual departments to increase security by enforcing minimum password requirements.

Application Software. IT is in the process of deploying OSSI Public Safety Computer Aided Dispatch (CAD) and Crimes Records Management System (RMS). The installation

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY - Dept. 0251**

also includes mobile access for patrol, printing tickets in the vehicles, bar coding evidence, and handheld ticket writers for motorcycles. CAD went live in April, 2010. Remaining modules are expected to be live by September 30, 2010.

Employee Self Service (ESS), a paperless paystub system has been set up for users at all locations except Cooper Street, which is expected to be completed by the end of the fiscal year. The installation of NovusAGENDA, a paperless electronic agenda software package is in progress and expected to be completed by the end of the fiscal year. IT completed a major upgrade for Sungard H.T.E. to version 6.0.5. The Document Management System (DMS) upgrade is in progress. Accepting credit cards for Business Tax Receipts is complete. IT is working with the Fire Department to select a new Fire Records Management System.

A Business Analysis was conducted on the Land Management module. The results were a clear indication that our Land File requires quite a bit of clean up. Growth Management is working diligently to correct the errors. This will allow the City to utilize electronic updates that can be obtained from the County thus eliminating manual updates by City staff. Having accurate land file records will also benefit Code Enforcement staff, the Lot Mowing program, Business Tax Receipts and Contractor Certificate of Competency, and allow for centralizing outstanding liens. The goal is to use the system to its fullest.

IT will continue to work with Departments and Divisions to help streamline processes and find paperless solutions and will be investigating document workflow and electronic signature solutions.

Hardware. Due to the state of the economy, the rollout of desktop computers has been temporarily postponed. IT is only replacing PCs that completely fail and are out of warranty. Server warranties are being extended through a third party company, which is saving the City several thousand dollars each year in hardware maintenance. After 5 years, servers are being replaced.

Miscellaneous. IT migrated telephone bills to Century Link's major account billing program. This change is saving the City over \$100 each month.

BUDGET NARRATIVE:

On average, IT receives 290 helpdesk requests per month and has approximately 100 open work orders at a time. IT will continue to support the City's computer needs to the best of our abilities with our current staffing levels in the upcoming fiscal year.

Goals for the coming year include continue to centralize printing, electronic document management, and streamlining processes using the Lean Sigma method.

The Information Technology Strategic Plan for FY 2009 – 2013, updated in FY 2010 can be found under the Strategic Plan section of this budget book.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY - Dept. 0251
Key Performance Measures**

Goal

Provide technical support to the City of Punta Gorda through effective and efficient Information Systems and Telecommunications Technologies. The focus of the organization is to provide the City with the highest quality service and support by providing cost-effective solutions that improve operating efficiency.

Objective

Ensure efficient response to user technical issues and requests. Provide Project Management Services for IT project implementation and development. Maintain high availability for Application, Internet, Network, and Telecommunication services.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	2009	FY 2010	FY 2011
Output:				
# of Users	225	234	297	300
# of Applications	110	115	130	135
# of Budgeted Projects	35	30	27	29
# of Work Orders Opened per month (avg)	299	320	350	365
Efficiency:				
% System Availability				
AS400	99.7%	98%	98%	98%
Network	98.7%	98%	98%	98%
Telecommunications	99%	95%	99%	97%
Service Quality:				
% Work Orders Closed	98%	95%	94%	99%
Average days response to Urgent Requests	1	1	1	1
Outcome:				
% budgeted projects completed	63%	55%	65%	65%

Results

IT had 29 projects scheduled for last year, 8 of which carried over to the current year. The total number of Work Orders opened from October 1, 2008 – September 30, 2009, is 3,711; total number of Work Orders Closed 3,747. The average number of opened Work Orders per month increased due to the additional applications that were deployed. Ten projects are either in progress, have been postponed or have not yet started due to limited staffing resources.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY SUMMARY**

Operating Budget

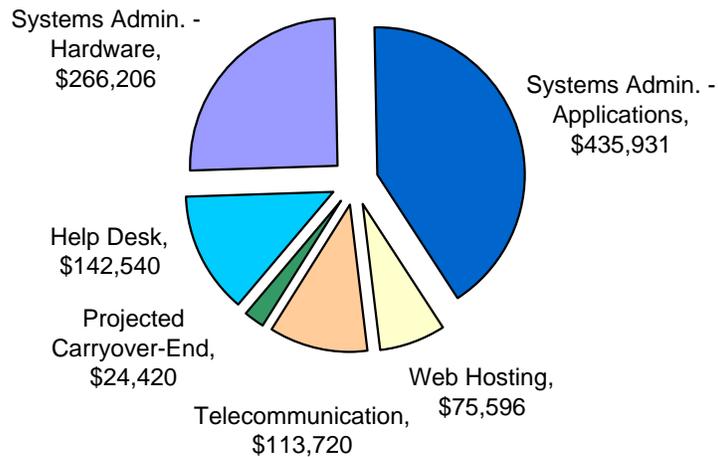
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	344,840	332,600	346,448	381,420	362,450
Operating	794,094	654,462	563,209	610,430	536,120
Capital Outlay	0	0	77,000	346,564	77,000
Debt Service	0	0	58,423	58,423	58,423
Other	4,913	6,204	0	0	0
Projected Carryover	0	0	41,877	223,808	24,420
Total	1,143,847	993,266	1,086,957	1,620,645	1,058,413

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
IT Manager	1	1	1	1	1
IT Analyst II	3	2	2	2	2
Network Analyst	0	1	1	1	1
Total	4	4	4	4	4

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY**

**CITY MANAGER
DEPT 0251**

	ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
ACCOUNT DESCRIPTION					
12-01 REGULAR SALARIES & WAGES	254,264	243,308	243,374	273,244	242,447
12-06 PAY PLAN CHANGES	0	0	2,000	0	0
14-00 OVERTIME PAY	5,796	3,014	12,500	12,500	12,500
21-00 F I C A TAXES	19,657	18,184	18,760	20,982	18,674
22-00 RETIREMENT CONTRIBUTION	33,927	28,723	31,352	36,577	47,209
23-00 EMPLOYEE HLTH & LIFE INS	25,467	28,709	30,072	29,601	32,477
23-02 DEP HLTH + EMPL PD LIFE	4,855	7,780	7,874	8,000	8,743
24-00 WORKMEN'S COMP PREMIUMS	874	623	516	516	400
26-00 OTHER POSTEMPLOY BENEFITS	0	2,259	0	0	0
PERSONNEL SERVICES	344,840	332,600	346,448	381,420	362,450
31-00 PROFESSIONAL SERVICES	45,787	37,679	50,000	45,535	22,000
31-07 SOFTWARE/PROGRAMMING	85,929	36,515	56,500	71,900	20,000
31-12 INTERNET SERVICES	4,081	3,200	10,500	10,500	10,500
32-00 ACCOUNTING & AUDITING	1,027	1,188	1,240	1,182	1,240
34-41 TELEPHONE SWITCH MAINT	21,811	23,680	29,000	30,333	29,000
40-00 TRAVEL & PER DIEM	3,460	634	4,500	4,500	4,500
41-00 COMMUNICATIONS SERVICES	5,650	5,089	8,000	8,000	8,000
41-02 LEASED LINES	77,839	70,651	96,500	92,051	91,000
45-01 FIRE/GENERAL LIAB INSUR	5,716	5,120	4,469	3,986	12,380
45-03 BUSINESS DISASTER RECOVERY	15,386	17,680	18,500	23,500	18,500
46-01 REPAIR/MAINT BUILDINGS	12,929	0	0	0	0
46-24 APPLICATION SOFTWARE	220,380	179,457	200,000	237,052	230,000
46-28 REPR/MAINT COMPUTER EQPT	40,250	46,775	49,000	49,000	53,000
49-04 CLEANING ALLOWANCE	900	900	0	0	0
51-00 OFFICE SUPPLIES	1,422	485	0	0	1,000
52-21 DEPT MATERIALS & SUPPLIES	4,341	4,662	10,000	10,000	10,000
52-38 SUPPLIES FOR CABLING	14,667	6,139	10,000	10,000	10,000
52-41 DEPT MTLs & SUPPLIES GIS	1,135	0	0	0	0
52-42 OTHER DEPT MATLS/SUPPLIES	7,752	869	0	891	0
54-00 BOOKS/MEMBS/TRAINING/EDUC	34,756	10,058	15,000	12,000	15,000
59-00 DEPRECIATION EXPENSE	188,876	203,681	0	0	0
OPERATING EXPENSES	794,094	654,462	563,209	610,430	536,120
62-01 CONSTRUCTION AND/OR IMPRV	0	0	0	14,273	0
64-19 COMPUTER EQPT DEPARTMENTL	0	0	0	128,109	0
64-20 COMPUTER EQUIPMENT	0	0	67,000	194,182	67,000
64-28 NETWORKING EQUIPMENT	0	0	10,000	10,000	10,000
CAPITAL OUTLAY	0	0	77,000	346,564	77,000
71-05 PRINCIPAL - CAPITAL LEASE	0	0	58,423	58,423	58,423
DEBT SERVICE	0	0	58,423	58,423	58,423
99-32 ASSET DISPOSAL LOSS	4,913	6,204	0	0	0
OTHER	4,913	6,204	0	0	0
99-03 PROJECTED CARRYOVER - END	0	0	41,877	223,808	24,420
ENDING RESERVES	0	0	41,877	223,808	24,420
	1,143,847	993,266	1,086,957	1,620,645	1,058,413

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GEOGRAPHIC INFORMATION SYSTEMS - Dept. 1553**

FUNCTION:

Geographic Information Systems provides digital data on all properties, buildings and infrastructure within the City. This data is to be utilized in the decision making process involved with daily City operations. The GIS Division contracts with the Charlotte County GIS Department for database management and programming.

ACCOMPLISHMENTS:

- Continue a working relationship with our GIS support contractor to maintain the GIS Special Database
- Created 114 maps as part of our Evaluation and Appraisal Report (EAR) to the Comprehensive plan.
- Update property appraiser and Charlotte County GIS on changes to the City Boundaries through annexation and address changes.
- Continue to update the file on zoning and land use changes.

BUDGET NARRATIVE:

Work with Urban Design to produce the necessary maps for the City's FY 2011 EAR; and continue to maintain City boundary, annexation information, and zoning changes keeping City information current. Assist the City's canal maintenance division in the seawall and cap management mapping and inventory.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GEOGRAPHIC INFORMATION SYSTEMS - Dept. 1553
Key Performance Measures**

Goal

Produce GIS deliverables and services in a timely manner to assist departments.

Objective

Strive to keep the City Geo-database viable.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2008	FY 2009	FY 2010	FY 2011
Output:				
Department requests for GIS spatial inventory layers to be created/updated	240	100	5	5
Efficiency:				
Number of requests completed for new/updated layers	240	100	6	10
Service Quality:				
Percent of requests completed within timeframe	100%	75%	75%	85%
Outcome:				
Number of Citywide Projects using created/updated data layers (per requests)	7	2	2	2

Results

Due to increased demand on resources, the number of hours of support to various departments will be decreased this year. Efficiencies in the seawall software application will provide direct user access and self sufficiency. Canal staff will be able to maintain their application themselves rather than relying on GIS Staff Assistance.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
GEOGRAPHIC INFORMATION SYSTEMS SUMMARY**

Operating Budget

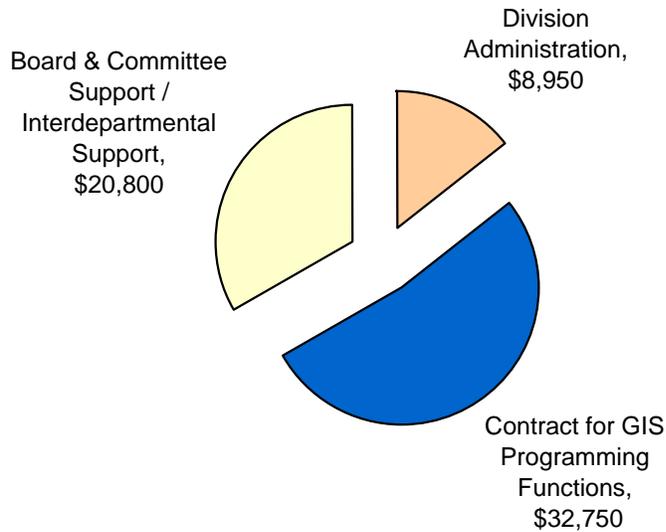
Expenditure Category Summary	Actual FY 2008	Actual FY 2009	Budget FY 2010	Projected FY 2010	Budget FY 2011
Personnel Services	70,026	0	0	0	0
Operating	36,328	61,329	65,500	65,500	62,500
Capital Outlay	0	0	0	0	0
Total	106,354	61,329	65,500	65,500	62,500

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Authorized FY 2008	Authorized FY 2009	Authorized FY 2010	Amended Authorized FY 2010	Budget FY 2011
Planner GIS	1	0	0	0	0
	1	0	0	0	0

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2011
INFORMATION TECHNOLOGY**

**GROWTH MANAGEMENT
GEOGRAPHIC INFORMATION SYSTEMS - DEPT 1553**

ACCOUNT DESCRIPTION		ACTUAL FY 2008	ACTUAL FY 2009	BUDGET FY 2010	PROJECTED FY 2010	BUDGET FY 2011
12-01	REGULAR SALARIES & WAGES	48,923	0	0	0	0
21-00	F I C A TAXES	3,689	0	0	0	0
22-00	RETIREMENT CONTRIBUTION	9,050	0	0	0	0
23-00	EMPLOYEE HLTH & LIFE INS	4,877	0	0	0	0
24-00	WORKMEN'S COMP PREMIUMS	3,487	0	0	0	0
	PERSONNEL SERVICES	70,026	0	0	0	0
31-07	SOFTWARE/PROGRAMMING	21,042	25,000	25,000	25,000	25,000
34-00	CONTRACTUAL SERVICES	0	35,154	40,000	40,000	37,000
40-00	TRAVEL & PER DIEM	1,084	0	0	0	0
46-24	APPLICATION SOFTWARE	11,000	0	0	0	0
52-21	DEPT MATERIALS & SUPPLIES	1,876	499	500	500	500
54-00	BOOKS/MEMBS/TRAINING/EDUC	650	0	0	0	0
59-00	DEPRECIATION EXPENSE	676	676	0	0	0
	OPERATING EXPENSES	36,328	61,329	65,500	65,500	62,500
		106,354	61,329	65,500	65,500	62,500

The Actual FY 2008 and Actual FY 2009 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

DEBT SERVICE

The Debt Service section provides a schedule of total current outstanding debt. In addition, a five year projection of debt service payments are provided by fund. Any projected new debt for future years is explained and included in the five year projections.

- State of Florida Statutes have no ceiling cap on debt for municipalities.
- City of Punta Gorda Charter, Article VI empowers the Council to issue debt with no stated limitations.
- City Financial Policies provide for prudent guidelines for issuance of debt but have no specific limitations. See Financial Policies in Section 8 – Appendix.

**City of Punta Gorda, FL
Summary Schedule of Outstanding Debt
As of September 30, 2010**

	<u>Principal Outstanding</u>
General Fund	
Note # 8 2001 \$400,000 Land Acquisition Revenue Note for financing a portion of the Henry property.	\$ 36,667
Total General Fund Principal Outstanding	<u><u>36,667</u></u>
Community Redevelopment Agency	
Note # 9a 2002 \$4,092,000 Revenue Note Refinanced a 1996 loan and provided financing for various public works projects within the CRA district.	2,535,500
Note # 9b 2006 \$ 5,053,000 Revenue Note	4,053,000
Total CRA Principal Outstanding	<u><u>6,588,500</u></u>
Debt Service Fund	
Note # 11a 2008 \$13,997,216 Revenue Note for financing the Herald Court Parking Garage and is Tax Exempt	13,997,216
Note # 11b 2008 \$430,876 Revenue Note for financing leasehold improvements at the Herald Court Parking Garage	430,876
Note # 12 2009 \$7,000,000 Revenue Note for financing various ISS Projects	5,898,750
Total Debt Service Fund Outstanding	<u><u>20,326,842</u></u>
Utility Fund	
Bond # 1 2002 \$16,200,000 Utility Refunding Revenue Bonds paid all outstanding 1986 and 1992 bonds and issuance costs.	5,680,000
Note # 7 2000 \$5,208,000 State Revolving Fund Note Deep well injection project at the Wastewater Treatment Plant	3,291,896
Note # 10 2005 \$5,000,000 Revenue Note Pay for land next to Water Treatment Plant	3,187,434
Total Utility Funds Principal Outstanding	<u><u>\$12,159,330</u></u>

**City of Punta Gorda, FL
Summary Schedule of Outstanding Debt
As of September 30, 2010**

	Principal Outstanding
Sanitation Fund	
Lease # 9 2005 \$275,712 Lease agreement for purchase of two Crane 25 cubic yard rear load refuse trucks.	\$ 64,786
Lease # 10 2006 \$616,064 Lease agreement for the purchase of four packer trucks.	285,203
Total Sanitation Fund Principal Outstanding	349,989
Information Technology Fund	
2009 \$233,690 Capital lease for purchase of CAD Dispatch system.	175,268
Total Information Technology Fund Principal Outstanding	175,268
 Grand Total All Funds	 \$ 39,636,596

**City of Punta Gorda, FL
General Fund Debt Service
FY 2011 through FY 2015**

Fund General Fund	Account Number	Principal O/S 9/30/2010	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE
2001-Note 8	001-0000-583.71-10	\$36,667	\$36,667				
Mortgage Note	001-0000-583.72-10	Henry Property		1,467			
Total Principal		\$36,667	\$36,667				
Total Interest			\$1,467				

**City of Punta Gorda, FL
Community Redevelopment Agency Debt Service
FY 2011 through FY 2015**

Fund	Account Number	Principal O/S 9/30/2010	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE
CRA District							
* 2002 Note 9a	110-0000-583.71-06	2,535,500	243,500	253,500	*		
Revenue Note	110-0000-583.72-06		93,069	83,820			
* 2006 Note 9b	110-0000-583.71-06	4,053,000	255,000	265,000	*		
Revenue Note	110-0000-583.72-06		163,172	152,642			
* 2010 Restructured Notes	110-0000-583.71-06		300,000	750,000	399,300	419,515	419,515
9a & 9b Balloon Payments	110-0000-583.72-06				186,200	165,985	165,985
\$5,571,500							
Total CRA District	Principal	\$ 6,588,500	\$ 798,500	\$ 1,268,500	\$ 399,300	\$ 419,515	\$ 419,515
	Interest		\$ 256,241	\$ 236,462	\$ 186,200	\$ 165,985	\$ 165,985

* Note 9a and Note 9b current debt schedules have balloon payments in FY 2013 of \$2,038,500 and \$3,533,000 respectively. See 2010 Restructured Notes: The balloons will be restructured to extend debt and eliminate the balloon as courts allow. Planned: \$1,750,000 reserved for balloon payment debt; \$3,821,500 extended payments, 8 years at 5%

**City of Punta Gorda, FL
Debt Service Fund
FY 2011 through FY 2015**

Fund Debt Svc. Fund	Account Number	Principal O/S 9/30/2010	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE
2008 Note 11a	201-0000-583-71-12	\$13,997,216				\$1,771,128	\$1,842,331
Revenue Note	201-0000-583-72-12	Herald Ct Pkg	562,716	562,716	562,718	528,479	453,115
2008 Note 11b	201-0000-583-71-11	430,876				50,742	53,979
Revenue Note	201-0000-583-72-11	Herald Ct Pkg	27,490	27,490	27,490	25,939	22,463
2009 Note 12	201-3007-583-71-13	5,898,750	1,106,624	1,142,035	1,178,580	1,216,295	1,255,216
Revenue Note	201-3007-583-72-13	ISS projects	171,054	135,076	97,946	59,628	20,084
Total Principal		\$20,326,842	\$1,106,624	\$1,142,035	\$1,178,580	\$3,038,165	\$3,151,526
Total Interest			\$761,260	\$725,282	\$688,154	\$614,046	\$495,662

City of Punta Gorda, FL
Revenue Note 2008 Series A and B
Proforma Schedule of Revenues and Expenditures
FY 2008 through FY 2020

	Actual FY 2008	Actual FY 2009	Budget FY 2010	Budget FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
Revenues:													
Loan Proceeds - Capitalized Interest C \$ 1,813,092													
Lease Payment from CRA					567,406	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Transfer from General Fund - ISS		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
Prior Years Carryover - Capitalized Int	1,793,418	1,203,212	613,006	22,800									
Prior Years Carryover-ISS		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
Total Revenues	1,813,092	3,183,181	3,870,652	3,167,794	3,143,843	3,142,657	4,927,511	3,647,188	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Expenditures:													
Herald Ct Prkg Garage- Taxable Principal							50,742	53,979	57,423	61,087	64,984	69,130	73,532
Herald Ct Prkg Garage- NonTxble Principal							1,771,128	1,842,331	1,916,396	1,993,439	2,073,579	2,156,941	2,243,404
Herald Ct Prkg Garage- Taxable Intere	917	27,490	27,490	27,490	27,490	27,490	25,939	22,463	18,977	15,196	11,175	6,910	2,346
Herald Ct Prkg Garage- NonTxble Inte	18,757	562,716	562,716	562,716	562,716	562,718	528,479	453,115	378,926	300,334	218,583	133,797	45,095
Subtotal Debt Service	19,674	590,206	590,206	590,206	590,206	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Reserve for ISS Debt Reduction		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
2009 ISS Revenue Note - Principal			1,101,250	1,106,623	1,142,035	1,178,580	1,216,295	1,255,216					
2009 ISS Revenue Note - Interest			288,513	171,054	135,076	97,946	59,628	20,084					
Subtotal ISS Debt Service	-	-	1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300	-	-	-	-	-
Total Expenditures	19,674	1,979,969	3,257,646	3,144,994	3,143,843	3,142,657	4,927,511	3,647,188	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Projected Carryover - Ending	\$ 1,793,418	\$ 1,203,212	\$ 613,006	\$ 22,800	\$ -								

7.006

Capitalized interest is structured to pay interest on parking garage debt until FY 2012.

CRA will begin lease payments in FY 2012 until debt is retired in FY 2020.

ISS Revenue note was issued in FY 2009. Transfers from ISS revenues are made in the fiscal year prior to due date as current year revenues will not have been received for payment.

**City of Punta Gorda, FL
Utility Fund Debt Service
FY 2011 through FY 2015**

Utility Funds	Fund Account Number	Principal O/S 9/30/2010	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE
Series 2002 Bond	420-0000-536.71-01	\$ 5,680,000	\$ 1,320,000	\$ 1,380,000	\$ 1,455,000	\$ 1,525,000	
Utility Revenue	420-0000-536.72-01	Refunding issue	258,450	190,950	118,256	40,031	
2000-Note 7	419-0000-535.71-07	3,291,896	251,852	260,401	269,240	278,380	287,830
State Revolving	419-0000-535.72-07	Deepwell WW	108,721	100,172	91,333	82,193	72,743
2005-Note 10	402-0000-583.71-06	3,187,434	490,609	506,161	522,206	538,760	555,839
Revenue Note	402-0000-583.72-06	Land purchase	93,266	77,467	61,167	44,351	27,002
Total Principal		\$ 12,159,330	\$ 2,062,461	\$ 2,146,562	\$ 2,246,446	\$ 2,342,140	\$ 843,669
Total Interest			\$ 460,437	\$ 368,589	\$ 270,756	\$ 166,575	\$ 99,745

Anticipated New Financing

* 2011-Construction Financing \$12,000,000	4% interest		381,421	539,895	993,162	993,162	993,162
* 2012-Construction Financing \$5,540,000	4% interest			110,800	407,643	407,643	407,643
* 2014-Construction Financing \$2,803,000	4% interest					103,125	206,250
* 2015-Construction Financing \$2,460,000	4% interest						105,147
Total Debt Service Requirement			\$ 2,904,319	\$ 3,165,846	\$ 3,918,007	\$ 4,012,645	\$ 2,655,616

* Anticipated new financing is based on Utilities 5 year CIP plan.
 FY 2010 anticipated carryover CIP projects totaling \$7,815,588 are included in the FY 2011 financing.
 The new debt for FY 2011 - FY 2012 is estimated at 4% interest, 20 year amortization and interest only payments through FY 2012.
 The new debt for FY 2014 - FY 2015 is estimated with principal and interest payments at 4% interest, 20 year amortization.
 The first year's payment is based on 1/2 year, except for FY 2011 which assumes 3/4 year in the first year.

**City of Punta Gorda, FL
Sanitation Fund Debt Service
FY 2011 through FY 2015**

Fund Sanitation Fund	Account Number	Principal O/S 9/30/2010	FY 2011 DUE	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE
2005 Lease 9	430-0930-534.71-05	\$64,786	\$42,818	\$21,968			
Lease Purchase	430-0930-534.72-05	2 packers	1,685	285			
2006 Lease 10	430-0930-534.71-05	285,203	91,301	95,017	98,885		
Lease Purchase	430-0930-534.72-05	4 packers	10,583	6,867	2,999		
Total Principal		\$349,989	\$134,119	\$116,985	\$ 98,885		
Total Interest			\$ 12,268	\$ 7,152	\$ 2,999		

**City of Punta Gorda, FL
Information Technology Debt Service
FY 2011 through FY 2015**

Fund	Account	Principal O/S	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Information Tecl	Number	9/30/2010	DUE	DUE	DUE	DUE	DUE
2009-Lease	502-0000-590-71-05	\$175,268	\$58,423	\$58,423	\$58,422		
Capital Lease		CAD Dispatch					
Total Debt Service Requirement		\$175,268	\$58,423	\$58,423	\$58,422		

APPENDIX

- Financial Planning Calendar
- Budget Process
- Financial Policies
- Description of Funds
- Basis of Budgeting and Basis of Accounting
- General Budgeting Comments
- Capital Asset Comments
- Operating Indicators
- Capital Asset Statistics
- Demographic and Economic Statistics
- Principal Property Taxpayers
- Glossary of Terms



City of Punta Gorda, FL
Financial Planning Calendar
FY 2011

<u>Date</u>	<u>Activity</u>
<u>2009</u>	
<u>September</u>	Adoption of FY 2010 Strategic Plan
<u>October</u>	Review FY 2009 Revenues and Expenditures for carryover authorization into FY 2010
<u>November</u>	Final Adjustments / Payments and Close out of FY 2009
<u>December</u>	City Council Reappropriation of FY 2009 incomplete projects for carryover authorization into FY 2010 Staff assistance for Mayor's <u>State of the City 2010</u> Report
<u>2010</u>	
<u>January</u>	
6	FY 2010 Strategic Plan Progress Report
6	Presentation and City Council discussion of Long Range Financial Plan
11	Department meetings on cost saving measures
<u>February</u>	
	Departments update Five-Year CIP – FY 2011-2015
12	Departments submit target cuts of 5% based on Adopted FY 2010 budget
<u>March</u>	
	Preparation of FY 2011 Budget Alternatives Key Performance Measures updated by Departments
17	FY 2011 Budget Alternatives Workshop

Capital Requests due to Finance

CIP and Proformas reviewed with City Manager

April

- 7** City Council FY 2009 CAFR Presentation
- 9** City Council Workshop discussion on FY 2011 budget alternatives and the updated "Ring-Around-The-City" Funding Plan
- 15** Departments submit FY 2011 line-item budgets and update FY 2010 projections

May

Department budget reviews and CIP discussion with City Manager and Finance

City Council discussion of FY 2011-2015 Capital Improvement Program and update on FY 2011 Budget

June

- 1** Property Appraiser provides preliminary taxable value
- 8** B.S.I. Canal Mtce. Advisory Committee FY 2011 operating budget presentation and discussion
- 16** City Council Meeting Discussion and Approval of PGI and BSI Canal Maintenance assessment methodology and proposed fees for FY 2011 Budget
Discussion and Proposal of Interlocal agreement with Charlotte County regarding first 6 cents gas tax allocation
- 28** City Council and UAB Joint Meeting regarding Water Treatment Cost Analysis Report
- 28** UAB Meeting discussion of proposed FY 2011 utilities operating budget
- 30** P.G.I. Canal Mtce. Advisory Committee FY 2011 operating budget presentation and discussion

July

- Property Appraiser certifies taxable value (DR-420)
- 1** City Council Meeting Recap of FY 2011 Budget for General and Utilities Funds
- 7** CRA Meeting discussion of proposed FY 2011 budget and five year proforma
- 7** City Council Meeting to establish tentative millage rate and set budget hearing date
Set tentative assessments for canal maintenance districts
- 23** City Manager Budget Message available on web site

DR-420 completed and submitted to Property Appraiser

August

- Proposed FY 2011 Budget available on web site
- FY 2011 Strategic Plan development
- County Property Appraiser mails notifications of proposed property taxes, assessments and the date, time and place of Public Hearing on tentative budget and proposed millage rate.
- 27** Notice in newspaper regarding PGI and BSI canal maintenance assessments and related Public Hearings

September

- City Council Approval of FY 2011 Strategic Plan
- 1** City Council first Public Hearing regarding millage rate and proposed FY 2011 City budget
Resolution adopting a special assessment fee for Punta Gorda Isles Canal Maintenance District
Resolution adopting a special assessment fee for Burnt Store Isles Canal Maintenance District
- 10** Notice in newspaper of Public Hearings regarding final millage rate and FY 2011 Budget, and summary of FY 2011 Budget
- 14** City Council second Public Hearing regarding millage rate and proposed FY 2011 budget
Resolution adopting a final millage rate
Resolution adopting a final budget

CITY OF PUNTA GORDA, FLORIDA BUDGET PROCESS

Introduction

The City's budget process is driven by the City's Overall Goals. Towards this end the City establishes an annual budget calendar. This provides a timeline which identifies the key processes/documents and critical dates. This will assist in the development of a balanced budget that will allow the City to fulfill the annual strategic plan in furtherance of the overall City goals. The following documents are the integral part of the City's Budget Process:

Long Range Plan

The City begins the annual budget process with an update of the Long Range Financial Plan and through Council discussion some specific guidelines and general direction is given to staff. Key areas addressed are:

- Analysis of current economic conditions
- Identification of areas of concern such as federal/state unfunded mandates and cost trends with a discussion of alternative solutions
- Five year Proforma of Revenue and Expenses based on an identified set of assumptions with a focus on fiscal viability; including benchmarking charges for services type revenues
- Cost of Services with projected levels of service for the upcoming budget year

Capital Improvement Plan

The five year Capital Improvement Plan (CIP) is updated based on the City's overall goals and current opportunities for intergovernmental cooperation. Included in the CIP document is an evaluation of impact on operating expenditures and revenues. This information is then utilized in developing the annual operating budget.

Fund/Department/Division Annual Operating Budget

Under direction of the City Manager, staff develops line item budgets which will allow the City to provide the projected levels of services.

Strategic Plan

Under direction of the City Manager, the Plan delineates objectives to be accomplished including timelines, costs and funding sources, where appropriate. Throughout the year status reports are provided for accountability to Council and Citizens.

CITY OF PUNTA GORDA, FLORIDA BUDGET PROCESS

Comprehensive Annual Financial Report (CAFR)

The CAFR summarizes financial data in a nationally standardized format. To provide accountability and transparency there are two basic types of information provided: balance sheets that compare assets with liabilities and fund balance; operating statements that compare revenues with expenditures. For the governmental fund types comparisons are presented of budget to actual. This is an annual audited document which presents fairly the financial condition of the City at the end of the fiscal year. This information is used to update beginning carryover reserves which are key to the analysis of the 5 year proformas.

Statutory Requirements

The City is required to meet the following to be in compliance with Florida State statute:

- On or before July first, the County Property Appraiser certifies taxable value (DR-420).
- Within 35 days the City Council establishes a tentative millage rate and sets a time and place for the first public hearing.
- On or before the fifteenth day of August, the City Manager submits to the City Council a proposed operating budget for the fiscal year then commencing. The operating budget includes proposed expenditures and the means of financing them.
- No later than 55 days from July 1st the Property Appraiser mails out the Notice of Proposed Property Taxes (TRIM Notice.)
- No sooner than September 3 and no later than September 18, the City shall hold a public hearing on the tentative budget and the proposed millage rate.
- The City must advertise for final hearing within 15 days of adopting a tentative millage and budget. Specific format requirements must be adhered to.
- The final budget hearing must be held within 2 to 5 days after the advertisement appears in the newspaper.
- On or before September 30th, the budget is legally enacted for the General, Special Revenue, Enterprise and Internal Service Funds through passage of an ordinance. Project-length financial plans are adopted for all Capital Projects Funds.
- Budget amounts are presented as originally adopted or as amended by the City Council. Unused appropriations lapse at year-end. Any increases or transfers between funds must be approved by the City Council. The City Manager can amend the budget within existing appropriations by fund. Supplemental appropriations approved by Council in the General Fund for FY 2010 totaled \$347,188.

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

The City of Punta Gorda has prepared a comprehensive set of financial policies for adoption by the City Council. The Governmental Finance Officers Association (GFOA) has a set of recommended, best management practices which have formed the nucleus of the City's policies, as shown below.

Financial Planning Policies

Balanced Budget Policy: Defines a balanced operating budget and provides for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

Long Range Planning Policy: Supports a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory Policy: Requires an inventory and assessment of the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Revenue Policies

Understanding the revenue stream is essential to prudent planning. Policies should be established to recognize stable versus volatile, or at best economically-sensitive revenue sources and predetermine the method to minimize the affect and thereby avoid potential service disruptions caused by revenue fluctuations.

Expenditure Policies

The expenditures of municipalities define the ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability. The policies should reflect the City's desire to maximize efficiency and allocation of scarce resources.

The attached policies provide the framework for the City's financial management planning and decision-making process.

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Financial Planning Policies

The City makes program and service decisions and allocates scarce resources through the budget process. The budget process is one of the most important activities undertaken. The mission of the budget process is to help decision makers make informed decisions about the provision of services and capital assets and to promote stakeholder participation in the process.

Policy: Balanced Budget

The City will adopt a balanced operating budget and will provide for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

The City's definition of a balanced budget is current revenues, including financing proceeds plus unrestricted fund balance exceeds or equals current year appropriations.

Status: **The FY 2011 adopted budget is a balanced budget.**

Policy: A calendar will be designed each year to provide the framework necessary to formulate a sound budget and allow for stakeholder participation. The calendar will be set to ensure the City complies with the Truth in Millage (TRIM) law, Chapter 200, Florida Statutes.

Status: **A budget calendar was prepared, and it adheres to the State TRIM law.**

Policy: For each fund all reasonably expected revenues and projected beginning carryover balance will equal the budgeted expenditures and year end carryover balance.

Status: **The Finance Department strives to produce accurate information, and this year's budget was no exception.**

Policy: All funds are included in the annual budget process and incorporated in the budget document.

Status: **The budget document included all funds.**

Policy: The City will budget at least 95 percent of the anticipated gross ad valorem proceeds which provide a discount for early tax payments. Florida Statutes, section 200.065, states each taxing authority will not utilize less than 95 percent of the taxable value.

Status: **FY 2011 budget reflects 95 percent of anticipated ad valorem revenue.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

- Policy:** The City will maintain a budgetary control system, including an encumbrance system to ensure adherence to the budgeted appropriations.
- Status:** **The City uses an encumbrance system as required by the Code of Ordinances.**
- Policy:** Project length budgets are adopted for the Capital Improvement Projects. Appropriations for these projects will remain open and carry over to succeeding years until they are completed.
- Status:** **The budgets for Capital Improvements for General Projects, CRA, CDBG and Utilities remain open until complete or canceled.**
- Policy:** Supplemental appropriations. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by resolution may make supplemental appropriations for the year up to the amount of such excess.
- Status:** **There were no supplemental appropriations for the FY 2010 period.**
- Policy:** Emergency appropriations. To meet a public emergency affecting life, health, property or the public peace, the City Council may by resolution make emergency appropriations. To the extent that there are no available unappropriated revenues to meet such appropriations, the City Council may by such resolution authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.
- Status:** **There were no emergency appropriations necessary for the FY 2010 period.**
- Policy:** Reduction of appropriations. If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriations.
- Status:** **There was no perceived need for a reduction of appropriations in the FY 2010 period for the General Fund. Some General Fund revenues came in below budget, but these shortages were offset by overages.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Policy: Transfer of appropriations. At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency and, upon written request by the City Manager, the City Council may by resolution transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

Status: **All transfers to date have been interdepartmental. Reappropriations from the previous year's budget were approved by City Council.**

Policy: No appropriation for bonded debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

Status: **All debt service appropriations remain appropriate as required by law for debt that existed at budget preparation time.**

Policy: Long Range Planning: The City will support a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Status: **This is an ongoing process of which the City will continue to adhere to.**

Policy: The City will prepare multi-year fiscal forecasts for all of its major funds.

Status: **For the FY 2011 budget, the City prepared multi-year fiscal forecasts for all funds.**

Policy: The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment and earn maximum rates of return on invested funds commensurate with appropriate security and the approved investment policy.

Status: **The City currently is in compliance with the City Council approved Investment Policy, and will continue to do so.**

Policy: The City will follow its adopted investment/portfolio policy when handling public funds.

Status: **The City currently is in compliance with the Investment Policy, and will continue to do so.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

- Policy:** The City will pool cash from each fund for investment purpose.
- Status:** **The City pools cash for optimum tracking as well as investment purposes.**
- Policy:** On a monthly basis the Finance Department will prepare a Schedule of Investments report that details the amounts and types of U. S. Government securities, the amounts invested with the Local Government Surplus Trust Funds Investment Pool (LGSTFIP) and the amount in the interest earning checking account. The schedule will include the interest rate, market value, purchase date and maturity date.
- Status:** **These schedules are being prepared on a monthly basis, and are being provided to the City Councilmembers and Public.**
- Policy:** Asset Inventory: The City will inventory and assess the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.
- Status:** **The asset inventory is conducted on an annual basis which coincides with the annual audit. The assets are purchased in compliance with the budget process, and records are maintained by the Procurement Department and the Finance Department. Asset write-offs are approved by the affected Department Director.**
- Policy:** The review of capital assets will assess the need for and condition of these assets. This review is an important component of an overall evaluation of community needs and priorities. This review will also focus on the impact of deferred maintenance, funding issues and legal or regulatory changes.
- Status:** **The inventory and review process assists the various departments as to age, condition, availability and quantity of their equipment. This review helps during the budget process.**
- Policy:** The City shall encourage Charlotte County participation in the funding of the capital improvements that jointly serve both City and Charlotte County residents.
- Status:** **The City has and will continue to work with the County on any joint capital improvement needs.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Policy: The City will stay abreast of developments that may affect the major capital assets, such as regulatory changes, population movements or technological advances, and consider the impact of these issues in the goal setting process.

Status: **This will be accomplished during the inventory review as well as during the annual budget preparation.**

Policy: Capital projects will be budgeted in the General Construction Fund or the Utility Construction Fund as needed. CRA capital projects will be budgeted in the CRA budget.

Status: **This policy was adhered to in the FY 2011 Budget.**

Policy: Equipment that has a cost basis in excess of State of Florida statutory minimums will be assigned a fixed asset number and tagged to identify the equipment as property of the City.

Status: **The State statutory minimum is currently \$1,000. The City will continue to tag fixed assets at this rate until the statutory minimum is changed.**

Policy: City departments and divisions will be provided a list of equipment and will perform an inventory check on an annual basis. Variances from the inventory list will be reported and the fixed asset inventory records will be updated.

Status: **This fixed asset inventory check is done around the end of the fiscal year, which is September 30. Variances are to be signed off by the Department Director. This was completed for FY 2010 and will be completed for FY 2011.**

Policy: On an as needed basis, a list of assets to be sold at auction will be presented to the City Council for permission to dispose of them.

Status: **When items become available for auction they are brought to City Council for approval.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Revenue Policies:

An understanding of the revenue stream is essential to prudent financial planning. Most of these policies seek stability to avoid potential service disruptions caused by revenue shortfalls.

Policy: The City will estimate its annual revenues by objective and analytical processes. The budget document will include documentation of major revenue sources.

Status: **Part of the analytical review is using 10 year histories for various revenue sources as well as projected economic indicators. The City will use any and all sources available to assist in its estimates, which reduces the chances for error.**

Policy: The City shall maintain a diversified revenue system to the extent provided by Florida Statutes to insulate it from short term fluctuations in any one revenue source.

Status: **The City will attempt to diversify as much as possible. This diversification reduces reliance on a few revenue sources, which can cause budget difficulties if these revenue sources unexpectedly drop.**

Policy: The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual revenues for major funds. The reports will monitor progress toward the planned revenue goals. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

Status: **Monthly financial reports are prepared. These reports include budget vs. actual revenues and expenditures. This allows the City to note shortfalls in revenues, or extraordinary expenses during the year. The reports are provided to City Councilmembers and the Public.**

Policy: The City discourages the use of one time revenues to fund ongoing expenditures.

Status: **This scenario should be avoided at all times. It is the City's duty to avoid it.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Policy: Grants should be actively pursued. All costs of grant requirements will be analyzed and presented with the proposal for City Council consideration. Revenues will be budgeted for current grants. The budget will be amended for new grants upon award.

Status: **Grants are being actively pursued by all of the City departments, and will continue to be pursued when available. The major underlying requirement will be that the revenue received exceeds the cost to garner it.**

Policy: Sometimes governmental services are provided on credit. Properly documented controls over revenues are imperative in accounts receivable management. Timely efforts should be made to pursue the collection of delinquent accounts by the department generating the receivable.

Status: **The City attempts to collect everything that is due it. This process is greatly enhanced by our lien powers. The pursuit of legitimate revenues will continue.**

Policy: Adjustments to account receivables must be properly documented using internal controls that include segregation of duties and supervisory review. Upon any suspicion of fraud, management should be notified in a timely manner.

Status: **Internal controls over accounts receivable are in place and will continue to be so. Suspicion of fraud or other malfeasance will be brought to management and if necessary Police Department's attention.**

Policy: The use of revenues which have been pledged to bondholders will conform to the bond covenants which commit those revenues.

Status: **The City is currently in conformance with bond covenants, and will continue to do so. The City Auditors review bond covenant conformance on an annual basis, and report any discrepancies.**

Policy: The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases and will revise user fees upon approval of the City Council.

Status: **Since fee changes are by ordinance, all changes will be brought to City Council for approval.**

Policy: All revenues which are reasonably expected to be unexpended and unencumbered at the end of the fiscal year will be anticipated as "projected carryover ending" and budgeted accordingly for the following fiscal year.

Status: **This has been the City's policy and will continue.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

Expenditure Policies:

The expenditures of municipalities define an ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability.

Policy: Debt Management: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth.

Status: **Prudent fiscal responsibility is a City requirement.**

Policy: The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit.

Status: **To maintain high bond ratings the City must adhere to the concept of prudent fiscal responsibility.**

Policy: Whenever possible the City will use revenue bonds instead of general obligation bonds.

Status: **Revenue bonds use pledged revenues that aren't ad valorem based. A vote of the taxpayers is not necessary for these bonds to be issued. They can be geared for very specific purposes.**

Policy: The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed.

Status: **This is just good business sense, and the City has in the past used this guideline and will continue to do so.**

Policy: The City shall not issue notes or bonds for non-capital items.

Status: **If the City issued notes or bonds for non-capital items this would be tantamount to deficit spending. The City would be borrowing for operations, and this could cause serious problems in the future. Deficit spending would also go against the Policy of a Balanced Budget.**

Policy: If cost effective, the City will purchase private bond insurance at the time of issuance.

Status: **Bond insurance can be cost effective in the right circumstances. When the City issues bonds, a price to benefit calculation will be made to see if the insurance is cost effective.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

- Policy:** The City will analyze its existing debt to take advantage of changing market conditions and to minimize future costs.
- Status:** **This is a policy we have been using, and will continue to do so.**
- Policy:** The City will maintain an adequate debt service fund regarding each issue and budget for the annual payment of principal and interest.
- Status:** **These are requirements of the lenders, and we will abide by their rules and regulations.**
- Policy:** Reserve or Stabilization Accounts: The City should have a prudent level of unreserved fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.
- Status:** **The amount of this level as well as the use of the funds will be reviewed on an annual basis as to sufficiency.**
- Policy:** An adequate level of unreserved fund balance will be maintained as working capital to support operations until sufficient current revenues (taxes) are received.
- Status:** **The amount of this level will be reviewed annually for sufficiency and purpose.**
- Policy:** An adequate level of unreserved fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.
- Status:** **If the City follows the GFOA guidelines these levels should be sufficient.**
- Policy:** The City will follow the Government Finance Officers Association (GFOA) recommendation for a minimum level of unreserved fund balance for the General Fund. The GFOA states the unreserved fund balance for the General Fund should be five to fifteen percent of regular general fund annual operating revenues or one to two months of regular General Fund operating expenditures.
- Status:** **The FY 2011 budget has a 5% unreserved fund balance, which is the minimum recommended by the GFOA.**
- Policy:** The City will not permit a deteriorating financial condition as described by the Florida Auditor General and Florida Statutes section 218.503 that would result in an audit management letter finding.

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

- Status:** There are a number of items that can trigger the State described indicator of deteriorating financial conditions. The City will do everything in its power to avoid these triggers. The items are specifically stated in section 218.503 of the Florida Statutes.
- Policy:** The City will monitor financial indicator trends. We will follow the Florida Auditor General Financial Condition Assessment Procedures.
- Status:** **The Auditor General has provided the City with financial trends which will be monitored annually, and discussed with the City's external auditor.**
- Policy:** Annually the City will establish contingency reserves to provide for unanticipated expenditures of a nonrecurring nature or to meet small increases in service delivery costs.
- Status:** **Some of the City funds have contingency reserves, and some do not. We will strive to establish these reserves when sufficient revenue is available.**
- Policy:** All unrestricted fund balances will be presented in the annual budget.
- Status:** **The City has followed this policy in the FY 2011 budget.**
- Policy:** Operating/Capital Expenditure Accountability: Governmental Funds are accounted for in accordance with Generally Accepted Accounting Principles (GAAP). Expenditures are recorded when the services or goods are received and the liabilities incurred. All proprietary funds use the accrual basis of accounting and expenses are recognized when they are incurred.
- Status:** **Governmental Funds are defined as: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary Funds are: the enterprise funds and internal service funds. The City will follow GAAP in its accounting function.**
- Policy:** The City Manager will present a balanced budget. Essential services will receive first priority for funding. The City will identify low priority services for reduction or elimination, if necessary, before essential services.
- Status:** **The City has presented a balanced budget for FY 2011.**
- Policy:** The budget will provide for adequate maintenance and repair of capital plant and equipment and for their orderly replacement.
- Status:** **The City has provided adequate funding for repair and maintenance, and will continue to do so.**

City of Punta Gorda, Florida
Budget FY 2011
Financial Policies

- Policy:** The budget will consider the cost effect on the operating budget from additional capital items and program.
- Status:** **For a City to be run as a business, which it is, the cost effect must be taken into account when looking to purchase new capital items or starting a new program.**
- Policy:** The budget will provide sufficient funding to cover annual debt retirement costs.
- Status:** **Debt service coverage is a requirement of our lenders, and the City will continue to provide sufficient coverage.**
- Policy:** The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual expenditures for major funds. The reports will monitor progress toward the budgeted appropriations. Significant changes may be uncovered in advance, permitting action to avoid a crisis.
- Status:** **Monthly reports are being prepared as required by the City's Code of Ordinances. These reports are provided to the City Councilmembers and the public.**
- Policy:** Enterprise fund operations shall be self supporting and shall pay administrative charges to the General Fund for administrative support.
- Status:** **Enterprise funds are Proprietary Funds as defined, and it is the City's duty to continue to charge sufficient fees to keep these funds self supporting. To support bond covenants this budget includes a 3% rate increase in water and wastewater charges.**
- Policy:** The City will prepare a five year Capital Improvement Program (CIP) as part of the annual budget process. Coordination of the CIP budget with the operating budget will ensure that all funding considerations are made. The CIP details major infrastructure type improvements and construction projects. Capital items of an operating nature such as automobiles or personal computers are budgeted in each operating department budget.
- Status:** **The City prepared a five year CIP in the FY 2011 budget.**
- Policy:** The City will adopt the first year of a multi-year plan for capital improvements, update it annually and make every attempt to complete all capital improvements in accordance with the plan.
- Status:** **The City currently adheres to this policy and will continue to do so.**

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

GOVERNMENTAL FUNDS

GENERAL FUND

#001 General Fund: Operating fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

SPECIAL REVENUE FUNDS

#103 Punta Gorda Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#104 Burnt Store Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#105 Impact Fees - Parks #106 Impact Fees - Police Service #107 Impact Fees - Fire Protection #108 Impact Fees - Government Services #109 Impact Fees - Transportation: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#110 Community Redevelopment Agency: Revenue from City and County ad valorem taxes computed on property value increment increase over the 1989 base year assessment.

#111 Community Development Block Grant: Revenue from federal funding administered by the U.S. Department of Housing and Urban Development. Eligible projects include housing, building improvements, community facilities, infrastructure installation, public service programs and economic development activities.

#114 Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

#115 Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

#201 Debt Service Fund: To accumulate and pay the debt service on the downtown parking garage loan and the infrastructure sales surtax loan.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

SPECIAL REVENUE FUNDS (continued)

#301 General Construction Fund: Capital improvement projects not financed by Enterprise Funds. Revenue sources are grants and transfers from other funds.

TRUST FUND

#610 Gilchrist Intention Trust: Per resolution #568-76 Albert W. Gilchrist willed \$5,000 to the city. The interest is to be used for bridge approach beautification.

FIDUCIARY FUNDS

Unappropriated funds (Included in the CAFR but not included in the budget document.)

#602 Municipal Police Officers' Retirement Fund: Municipal Police Officers Pension Trust accounts for assets held for the City's police Officers' Retirement.

#603 Municipal Firemen's Retirement Fund: Municipal Firefighters pension Trust accounts for assets held for the City's firefighters' retirement.

#604 General Employee's Retirement Fund: General Employees Pension Trust accounts for assets held for the City's general employee retirement.

PROPRIETARY FUNDS

ENTERPRISE FUNDS

#402 Utilities Operation, Maintenance & Repair: Accounts for the operations of several departments responsible for Billings and Collections, Water Treatment, Wastewater Collection, Wastewater Treatment and Water Distribution. A renewal and replacement account is maintained.

#411 Utilities Construction Fund: Water and sewer capital projects are financed and spent from this fund. Revenue is received from grants, interest income and transfers from the Utilities O M & R Fund. If the project is eligible to be financed by impact fees, a transfer is budgeted from the Sewer System or Water System Capacity Escrow Funds.

#415 Water System Capacity Escrow: Reserve to pay for expansion of the water treatment system. Financed by impact fees for connection to the water system (single family residence costs \$2,824. The impact fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

ENTERPRISE FUNDS (continued)

#416 Sewer System Capacity Escrow: Reserve to pay for expansion of the wastewater treatment system. The impact fee for connection by a single-family residence is \$2,463. These fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

#417 Special Assessment District #4: Sewer improvements being paid by the benefited customers.

#419 State Revolving Loan Fund: This is a sinking fund for the State Revolving Fund Loan.

#420 Utilities Revenue Bond Sinking Fund: Current debt service on the 2002 revenue bond issues. Bond interest and principal is due each year on January 1 and July 1.

#421 Bond Reserve Fund: The bond covenants state the maximum bond service requirements for any remaining bond year must be reserved. The excess amount and interest earned is transferred to the sinking fund for debt payment.

#430 Sanitation Fund: Collects refuse, trash, recycling items and yard waste. Disposes of same by recycling, mulching or dumping at the county landfill.

#440 Building Code Fund: This fund includes the building permit fees and related fees charged to support the cost of enforcing the building code.

#450 Laishley Park Marina: The Laishley Park Marina is an Enterprise Fund used to account for the revenues and expenses of the new marina.

INTERNAL SERVICE FUNDS

#502 Information Technology (Intragovernmental): Provides computer services to the other city departments and is reimbursed by them.

CITY OF PUNTA GORDA, FLORIDA
BASIS OF BUDGETING AND BASIS OF ACCOUNTING

Basis of Budgeting

Budgets for all funds are prepared on the modified accrual basis. For the General and Special Revenue Funds this basis is consistent with Generally Accepted Accounting Principles (GAAP). Since all expenditures/expenses are legally required to first be appropriated, the need for management control to ensure compliance exceeds the desire for consistency of budgeting on the basis of financial reporting requirements, in the case of Enterprise Funds. All cash flow, including lease proceeds, debt principal payments, fixed asset purchases, are included in the budget appropriations. However, in the Enterprise Funds, these are not reported as expenses, but rather as acquisitions of assets and payments of liabilities. Depreciation expense and other non-cash expenses such as amortization of bond premiums are not budgeted.

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus only current assets and current liabilities are include on the balance sheet.

All proprietary funds, non-expendable trust funds and pension trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet.

The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds an agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay current liabilities.

The accrual basis of accounting is utilized by proprietary fund-types, pension trust funds and non-expendable trust funds. Revenues are recorded when earned and expenses are recorded when the liability is incurred.

CITY OF PUNTA GORDA, FLORIDA GENERAL BUDGETING COMMENTS

In order to understand and review a municipal budget, one must keep in mind a general understanding of fund accounting and separation of funds. The Punta Gorda Budget, as recommended, addresses in detail the operating funds broken down into the various departments and divisions within the city. The General Fund is the fund that receives ad valorem property taxes. Certain departments are funded entirely by the General Fund. The Utilities Fund receives revenues primarily from water and wastewater billings, and in turn funds the operation and maintenance of the utility systems. It should be noted that the revenue generated for the water and wastewater funds are from the entire water and wastewater service area, not just the City of Punta Gorda. The Utilities, Sanitation, Building, and Marina Funds are "Enterprise Funds" which are essentially self-supporting by charges paid directly to the city by the users of the service. The two canal maintenance district funds (PGI and BSI) are maintenance assessment district funds into which annual levies are paid by the direct beneficiaries of those funds, not by the general property owners within the City. Expenses to maintain the canal systems are paid from the respective funds. The Intergovernmental Service Fund, Information Technology, is funded entirely by the other operating departments of the city on a charge for service basis. Thus, no direct revenue from the public is received by this fund.

On the expense side of the budget, there are a number of accounts, which are carried, in essentially all-operating departments. Certain formulas or explanations may be appropriate for overall understanding since these accounts are budgeted on a very consistent basis in each operating department.

Accounts are categorized into Personnel Services, Operating Expenses and Capital Outlay.

PERSONNEL SERVICES

Personnel Services include the actual salary cost for all positions as well as related benefits. Costs are based on actual participation in benefit programs and anticipated usage of various other personal service expenses such as overtime and temporary services.

Salaries:

The computer system has allowed more precise salary budgeting based on City employees' current pay rates.

Retirement Contribution:

The City's contribution is budgeted at an actuarially determined percentage of pensionable wages.

Life and Health Insurance:

These accounts are budgeted according to current employee participation.

**CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS**

Worker's Compensation:

A decrease was budgeted over last year's costs, based on Public Risk Management insurance pool and the City's insured schedule and experience.

Unemployment:

This account covers all City departments and is budgeted based on this year's experience and economic conditions. Human Resources continues to oppose all unjustified claims.

OPERATING EXPENSES

This category of expenditure includes all of the materials, supplies and services used by the operating departments to carry out their normal functions. Budget requests are developed through projections of actual expenditure for each commodity or service required for the various functions.

Fire and General Liability:

An increase was budgeted over last year's costs, based on Public Risk Management insurance pool and the City's insured schedule and experience.

Gasoline, Oil, Lubricants:

Fuel costs for the FY 2011 budget have been established at \$2.50 per gallon for unleaded and \$2.75 per gallon for diesel.

Clothing and Uniforms:

For the various categories of uniforms, precise calculations have been made based on anticipated contract prices times the frequency and number of employees authorized for various uniform categories.

Computer Maintenance and Overhead:

Computer purchases, maintenance and overhead costs are combined into the computer overhead account for each department and pro-rated based upon the department usage of the computer system and equipment. This is the source of funding for the Information Technology Division.

Departmental Materials and Supplies:

Departments have developed specific details of the supplies and materials required for their operation and have based their budget requests on known and anticipated costs for the needed commodities.

Communication Services:

Communication services accounts include telephone, radio, cellular phone and the maintenance and monthly charges for each of these categories.

**CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS**

CAPITAL OUTLAY

Capital Outlay accounts include those items in excess of one thousand dollars which are budgeted by the departments and are broken down into the accounts. The narrative portion lists specific details as to what purchases are included in the Capital Outlay Accounts for each department.

Automobiles (64-01):

New and replacement cars, trucks and other similar type equipment.

Equipment (64-03):

All specialized types of equipment and off-road vehicles/heavy equipment would be carried in detail for each department in this section, including backhoes, front-end loaders, and Sanitation trucks.

Computer Equipment (64-20)

NON OPERATING EXPENSES

Transfers, Fund Balance and other accounting functions are found in the Non Operating Expenses Category.

Transfers:

This type of account is generally an accounting transfer between funds and is not considered an operational matter.

Contingency:

Recommended in the budget is \$25,000 for a contingency account. It should be noted that this can be expended only by City Council authorization to transfer to a specific operating account. No expenditure may be made from Contingency without the express authorization of the City Council.

Fund Balance:

This account identifies the balance of funds available for use in future years and a reserve for emergencies as identified in the financial policies. GASB Statement 54 further delineated components and this will be addressed in the FY 2012 budget.

CITY OF PUNTA GORDA, FLORIDA CAPITAL ASSET COMMENTS

The City of Punta Gorda has five major categories of capital assets which are buildings, land, infrastructure, improvements (other than buildings) and machinery & equipment.

Buildings are permanent structures. The account descriptions for buildings are:

- Buildings
- Improvements to buildings
- Sheds

Infrastructure is the term used to describe the capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. The account descriptions for infrastructure are:

- Bridges and piers
- Decorator street lights
- Dredging
- Sidewalks
- Seawalls
- Storm Drains
- Streets
- Traffic Lights
- Water/sewer system pre FY03/04
- Water system
- Sewer system

Improvements (other than building) are permanent improvements, other than buildings, that add value to land such as fences, landscaping, parking lots, and retaining walls. The account descriptions for improvements are:

- Improvements – other
- Improvements – land
- Improvements – parks
- Improvements – signage

**CITY OF PUNTA GORDA, FLORIDA
CAPITAL ASSET COMMENTS**

Land and the costs incurred preparing the land for use such as clearing or filling. The account descriptions for land are:

- Boat docks
- City land (bldgs)
- Docks
- Easements
- Harbor/marina
- Lift station property
- City owned lots/blocks
- Other – prop w/buildings
- Parks – (land not equipment)
- Right of Way

Machinery & equipment are the tangible property of a more or less permanent nature for example machinery, vehicles, tools, furnishings and the transportation costs to acquire these items. The account descriptions for machinery & equipment are:

- Autos & on-road vehicles
- Equipment
- Computer equipment

City of Punta Gorda, Florida
 Operating Indicators by Function/Program
 Last Five Fiscal Years

<u>Function/Program</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Police					
Calls for Service	16,177	14,222	13,026	13,940	13,637
Citations Issued	13,708	15,652	20,030	20,084	12,306
Traffic crashes	465	448	534	628	583
Narcotics arrests	247	226	250	187	215
Fire Department					
Fires	81	70	87	100	97
EMS and Police assistance calls	2,403	2,115	2,047	1,898	1,670
General Government					
Building permits issued	939	1,429	1,723	3,062	11,792
Building inspections conducted	2,552	4,834	6,799	8,860	21,105
Dwelling units permitted	18	98	92	243	722
Streets and highways					
Streets resurfaced (<i>miles</i>)	6.2	0.0	6.5	5	5
New sidewalks (linear feet)	6,547	5,180	0	0	350
Water					
New connections	45	192	322	485	622
Average daily consumption (<i>thousands of gallons</i>)	4,101	4,018	4,580	4,776	4,300
Peak daily consumption (<i>thousands of gallons</i>)	6,602	7,061	6,023	6,705	6,300
Water equivalent residential units (ERU)	20,651	21,430	21,611	21,234	14,018
Wastewater					
Average daily sewage treatment (<i>thousands of gallons</i>)	1,840	1,884	1,740	2,087	4,000
Sewer equivalent residential units (ERU)	15,062	15,688	15,569	15,185	12,310
Solid waste collection					
Solid waste collected (<i>tons per day</i>)	23.5	26.1	30.3	31.9	38.5
Recyclables collected (<i>tons per day</i>) <i>includes yardwaste</i>	10.8	10.3	12.4	13.1	10.9
Refuse equivalent residential units (ERU)	10,690	10,206	10,569	10,252	11,558
Punta Gorda Isles Canal Maintenance Assessment District					
Seawall replacement (feet)	4,221	4,248	4,786	8,440	2,354
Seawall cap replacement (feet)	5,076	4,676	6,155	967	5,080
Burnt Store Isles Canal Maintenance Assessment District					
Seawall replacement (feet)	750	474	410	154	362
Seawall cap replacement (feet)	1,036	421	2,624	1,342	1,354

Source: Various city departments monthly reports and ERU Total reports.

Information in this format was unavailable prior to 2005.

City of Punta Gorda, Florida
 Capital Assets Statistics by Function/Program
 Last Five Fiscal Years

<u>Function/Program</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Police					
Stations	1	1	1	1	1
Sub-Stations	2	0	0	0	0
Number of Police Officers Authorized	35	36	36	32	34
Fire					
Stations	3	3	3	3	3
Number of Firefighters Authorized	26	27	27	27	27
Streets and highways					
Streets (<i>miles</i>)	110	110	110	110	110
Unpaved streets (<i>miles</i>)	2	2	2	2	2
Streetlights	566	566	566	566	566
Traffic signal intersections	18	18	18	18	18
Water					
Water mains (<i>miles</i>)	237	235	235	226	217
Storage capacity (<i>thousands of gallons</i>)	6,870	6,870	6,870	6,870	6,870
Fire hydrants	1,173	979	979	1,000	930
Wastewater					
Sanitary sewers (<i>miles</i>)	129	129	129	132	127
Treatment capacity (<i>thousands</i>)	4,000	4,000	4,000	4,000	4,000
Solid waste collection					
Collection trucks	10	10	10	11	9
Parks and recreation					
Acreage	90.7	90.7	90.7	90.7	90.7
Number of Parks	12	12	12	12	12

Source: City of Punta Gorda Finance Department.

Note: No capital assets indicators are available for the general government function.
 Information in this format was unavailable prior to 2005.

City of Punta Gorda, Florida
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal year Ended September 30,	Population City of Punta Gorda (a)	Population Charlotte County	Per Capita Income (b)	Total Personal Income City of Punta Gorda (in thousands)	Unemployment Rate (b)
2009	16,989	159,127	34,978	594,241	13.0%
2008	17,651	159,889	35,837	632,559	9.6%
2007	17,302	164,584	34,978	605,189	6.2%
2006	16,952	162,900	29,890	506,725	2.7%
2005	16,255	154,030	27,618	448,931	3.1%
2004	17,168	156,985	26,003	446,420	5.0%
2003	16,591	151,995	26,479	439,313	4.4%
2002	16,120	148,521	26,932	434,144	4.2%
2001	15,236	144,571	25,975	395,755	3.4%
2000	14,344	141,627	25,361	363,778	2.7%

Note: Information presented is the most current available.

^a **Source:** Bureau of Economic and Business Research (BEBR) of the University of Florida

^b **Source:** Florida Statistical Abstract or U.S. Department of Labor, Bureau of Labor Statistics

City of Punta Gorda, Florida
Principal Property Taxpayers
Last Ten Fiscal Years
(in millions)

Rank	Taxpayer/Type of Business	2009	2008	2007	2006
		Taxable Assessed Value	Taxable Assessed Value	Taxable Assessed Value	Taxable Assessed Value
1	Punta Gorda Medical Center, Inc. Hospital	\$ 47.1	\$ 46.5	\$ 47.0	\$ 37.3
2	Florida Power & Light Co. Electric Utility	41.4	38.4	37.3	28.7
3	Sprint-United Telephone Company of FL Telephone Utility	20.9	21.8	23.7	18.1
4	SunLoft LLC	13.6	-	-	-
5	Punta Gorda Hotel, LLC Best Western	13.3	15.2	15.5	-
6	Nu-West Florida, Inc. Shopping Center Fishermen's Village	13.0	13.0	15.5	9.3
7	Palm Isles Condo Dev LLC Condo- Vivante	9.5	18.5	20.1	8.3
8	Punta Gorda Partners LLC Condo- Vivante	9.1	20.3	10.3	8.5
9	Home Depot USA, Inc	9.0	9.6	10.8	-
10	Fund VIII Punta Gorda Crossing	9.0	9.1	-	-
	Punta Gorda Assoc., Ltd. Life Care Center	-	7.7	-	-
	Integrated Control Systems, Inc.- Training Center & Impac University	-	-	12.3	-
	Colonial Realty, Limited-shopping center Shopping Center Burnt Store	-	-	8.5	9.7
	Punta Gorda Pines, Ltd Condo- The Pines	-	-	-	9.0
	Punta Gorda Land Holdings Condo- Vivante	-	-	-	7.1
	Semlak LLC Shopping Center-Seminole Plaza	-	-	-	6.6
	Bayvue, Inc of Florida-Holiday Inn Hotel-HOLIDAY Inn	-	-	-	-
	Wal-Mart Stores, Inc. Retail Store	-	-	-	-
	Seminole Lakes- Development	-	-	-	-
	Punta Gorda FL Commercial Shopping Center Punta Gorda Mall	-	-	-	-
	Golden Key Inv Holiday Inn Harborside	-	-	-	-
	Royal Palm Harbor PA Land	-	-	-	-
	Total	<u>\$ 185.9</u>	<u>\$ 200.1</u>	<u>\$ 201.0</u>	<u>\$ 142.6</u>
	City Total Assessed Value	<u>\$ 2,664.1</u>	<u>\$ 3,062.2</u>	<u>\$ 3,515.6</u>	<u>\$ 2,579.2</u>
	Principal Taxpayer's Percentage of total	<u>6.98%</u>	<u>6.53%</u>	<u>5.72%</u>	<u>5.53%</u>

Source: Charlotte County Property Appraiser

2005	2004	2003	2002	2001	2000
Taxable Assessed Value					
\$ 31.7	\$ 31.7	\$ 32.5	\$ 29.0	\$ 27.0	\$ 25.7
24.1	24.1	22.5	20.8	11.6	11.3
17.0	17.0	17.0	17.5	16.3	14.9
-	-	-	-	-	-
8.8	8.8	-	-	-	-
15.7	15.7	15.2	7.8	11.3	12.1
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
6.5	6.5	-	-	-	5.8
-	-	12.6	10.4	9.1	9.0
11.6	11.6	13.2	12.8	13.0	12.2
10.2	10.2	12.9	13.0	-	-
-	-	-	-	-	-
6.7	6.7	7.1	-	6.2	-
-	-	9.3	8.6	9.2	6.6
-	-	-	7.2	6.0	5.4
-	-	-	-	-	-
8.2	8.2	-	-	5.8	-
-	-	-	-	-	5.6
-	-	9.8	9.5	-	-
\$ 140.5	\$ 140.5	\$ 152.1	\$ 136.6	\$ 115.5	\$ 108.6
\$ 2,408.0	\$ 2,081.0	\$ 1,793.0	\$ 1,584.0	\$ 1,415.0	\$ 1,250.0
5.83%	6.75%	8.48%	8.62%	8.16%	8.69%

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Account Number	In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system
Accrual Basis of Accounting	Method of accounting that recognizes transactions and events when they occur, regardless of the timing of when the related cash flows are received or paid.
Actuarial	A person or methodology that makes determinations of required contributions to achieve future funding levels that addresses risk and time.
Ad Valorem Taxes	A tax levied on assessed value of real and personal property within the City and not expressly exempted. This tax is also known as property tax.
Appropriation	The City Council's legal authorization for the City to make expenditures and incur obligations for specific purposes. The amount and time when the appropriation may be expended are usually limited.
Assessed Valuation	The County Property Appraiser's estimation of the Fair Market Value of real estate or other property. This valuation is used to determine taxes levied upon the property.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period (usually a single fiscal year) and the proposed means of financing. The budget, once adopted, is the legal authorization to expend city funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, charter, and/or administrative rules and regulations.
Budget Message	A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.
Building Contractors Certificate of Competency	The annual certificate fee is seventy-five dollars per Code section 7-12.
Capital Improvement Plan (CIP)	A financial plan for construction of physical assets such as buildings, streets, sewers, etc. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.
Capital Lease	An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.
Capital Outlays	Outlays for the acquisition of or addition to fixed assets which are durable in nature. Such outlays are charged as expenditures through an individual department's operating budget and do not include those provided for in the capital improvement program. The asset will have a unit cost of \$1,000 or more and a useful life in excess of one year.
Capital Projects	Any program, project, or purchases with a useful life span of 10 years and a cost of at least \$5,000 or major maintenance and repair items with a useful life span of five years.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Charges for Services	Revenues derived from charging fees for providing certain government services. These revenues can be received from individuals, entities, or other governmental units. Charges for services include water/sewer fees, solid waste fees, fees for planning and zoning services, etc.
Comprehensive Annual Financial Report(CAFR)	This report is prepared by the Finance Department. It is usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues with expenditures.
Community Development Block Grant (CDBG)	An entitlement grant program authorized by the federal government, which provides a federal grant for each year in which the program is authorized by Congress. The entitlement is based upon a formula, which includes the City's population. The CDBG is limited in eligible uses of the funds to projects generally affecting low and moderate-income persons.
Community Redevelopment Agency (CRA)	The Community Redevelopment Agency is a revenue generating mechanism used to finance capital improvements in a neighborhood suffering from blighted conditions. As the property is improved, the difference between the original tax assessment and the revised assessment is returned to the CRA fund.
Debt Service Funds	The funds created to pay for the principal and interest of all bonds and other debt instruments according to a predetermined schedule.
Depreciation	The decrease in value of physical assets due to use and the passage of time.
Distinguished Budget Presentation Program	A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.
Encumbrances	Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.
Enterprise Funds	Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing goods or services to the general public on a continuing basis (including depreciation) to be financed or recovered primarily through user fees.
Estimated Revenues	Projections of funds to be received during the fiscal year.
Fines and Forfeits	Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations and for the neglect of official duty. These revenues include court fines, confiscated property, and parking violations.
Fiscal Year	The 12-month period to which the annual budget applies. The City's fiscal year begins October 1 and ends September 30.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.
Franchise Fees	Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Fund Balance	The resources available for appropriation in accordance with the prescribed basis of budgeting. Accordingly, only undesignated and/or unencumbered resources are considered fund balance for budget purposes.
General Fund	The fund used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police, fire, public works, and general administration are provided by the General Fund.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accounting practices. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative statement on the application of GAAP to state and local governments are GASB (Governmental Accounting Standards Board) pronouncements. Every government should prepare and publish financial statements in conformity with GAAP.
Government Finance Officers Association (GFOA)	GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, as has served the public finance profession since 1906. Approximately 16,000 GFOA members are dedicated to the sound management of government financial resources.
Homestead Exemption	Pursuant to the Florida State Constitution, the first and third \$25,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from the property tax.
Housing Authority Payment in Lieu of Taxes	The Punta Gorda Housing Authority remits annually an amount based on a percentage of rents received less utilities expenses.
Impact Fees (for Parks, Police Service, Fire Protection, Government Service and Transportation)	These fees are paid when a building is built or expanded. The fees are based on the projected impact to City services and infrastructure. The revenues are used for capital improvements made to the City.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Infrastructure	Public domain fixed assets including roads, bridges, curbs, sidewalks, drainage systems, lighting systems and other items that have value only to the City.
Interest Income	Revenue associated with the City cash management activities of investing fund balances.
Intergovernmental Revenue	Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (P.I.L.O.T fees).
Internal Service Funds	Funds established for the financing of goods or services provided by one department to other departments within the City on a cost- reimbursement basis.
Licenses and Permits	This category includes revenue derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.
Lot Mowing Program	The City has a lot mowing program for vacant lots. The billings are mailed annually. This service is bid annually and rate adjusted accordingly. This program benefits the residents since it controls the rat, snake and mosquito populations.
Millage	The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.
Modified accrual basis of accounting	Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis accounting in two important ways 1) revenues are not recognized until they are measurable and available, and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).
Non-Ad Valorem Assessment	A fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a Non-Ad Valorem Assessment. Instead, the cost of the service or facility is allocated proportionately to the benefited properties in a defined area. It is sometimes referred to as a Special Assessment. Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like Ad Valorem Taxes.
Objective	Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame. A good statement of objectives should state a specific standard of performance for a given program: (1) An operational objective focuses on service delivery. (2) A managerial objective focuses on those aspects of management that help staff achieve operational objectives; i.e. staff training, work plan development, etc.
Operating Expenses	Expenditures for goods and services, which primarily benefit the current period and not defined as either personal services or capital outlays.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Operating Lease	A lease that is paid out of current operating income rather than capitalized.
Ordinance	A formal legislative enactment by the City that carries the full faith and effect of the law within the boundaries of the City or Utility District unless it is in conflict with any higher form of law, such as state or federal.
Performance Measures	Data collected to determine how effective and/or efficient a program is in achieving its objectives.
Personal Services	Expenditures for salaries, wages, and related employee fringe benefits.
Planning and Zoning Fees	Charges for the filing and processing of various development permits such as rezoning, zoning variances and special exemptions. Fees established by ordinance.
Projected Expense	The estimated expense through the end of the current fiscal year for a respective budget line item.
Property Tax	Another term for Ad Valorem Tax. See Ad Valorem Tax.
Reserves	A portion of the fund balance legally segregated for specific purposes.
Revenue	Additions to assets which do not increase any liability or represent the recovery of an expenditure; do not represent the cancellation of certain liabilities or decreases in assets; and do not represent contributions of fund capital in enterprise and internal service funds.
Rollback Rate	The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction.
Sewer System Capacity Escrow Fund	Sewer System Impact Fees-City code section 17-17 discusses the impact fee cost for connection to the City sewer system. The ERU cost for a single unit is \$2,463.00.
Special Assessment	Another name for Non-Ad Valorem Assessment.
Special Revenue Funds	To account for revenues derived from specific sources which are restricted by law or policy to finance specific activities.
Statute	A written law enacted by a duly organized and constituted legislative body.
Supplemental Requests	Budget requests by Departments for new positions, new equipment, and/or program expansions.
Taxable Valuation	The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption allowed is the homestead exemption, if the owner uses the property as the principal residence.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as for example, sewer service charges.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.
TRIM Notice	“True Rate in Millage”, a tentative tax notice sent to all property owners in August, to provide information reflecting tentatively adopted millage rates.
Truth in Millage	The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertising specifications prior to the adoption of a budget tax rate. The intent of TRIM is to inform tax payers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed tax rate compares to the rate that would generate the same property tax dollars as the current year (the “roll-back” rate).
User Fee	Charges for specific services assessed only to those using such services.
Water System Capacity Escrow Fund	Water System Impact Fees-The definitions and fee schedule are found in City code section 17-6. An ERU (Equivalent residential unit) fee for increase of the water system capacity is \$2,824.00.

City of Punta Gorda, Florida

STRATEGIC PLAN

FY 2011



CITY COUNCIL

Harvey Goldberg, Mayor
William F. Albers, Vice-Mayor
Lawrence J. Friedman, Council Member
Don McCormick, Council Member
Charles Wallace, Council Member

CITY OFFICIALS

Howard Kunik, City Manager
David M. Levin, City Attorney
Sue Foster, City Clerk

DEPARTMENT DIRECTORS

Dave Drury, Finance
Robert Hancock, Fire
Dennis Murphy, Growth Management
Butch Arenal, Police
Rick Keeney, Public Works
Tom Jackson, Utilities

City of Punta Gorda, Florida Strategic Plan

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City of Punta Gorda, Florida Strategic Plan

Overview

A strategic plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The Plan provides a realistic view of the expectations for the organization and community at-large.

On April 27, 2005, City Council approved moving forward with development of its first strategic plan and solicited input from residents, boards and committees, civic groups and staff on priorities to be addressed. The City has now completed five strategic plans, in which over 95% of the projects in the plan were completed or ongoing. As strategic planning is an ongoing process, the FY 2011 plan was developed after Council again solicited input from the entire community. Council Members discussed such input at its September 1, 2010 Council meeting and reached consensus on plan focus areas. Council adopted the FY 2011 plan on October 6, 2010. The focus areas are delineated below:

- Administration
- Business Development
- Quality of Life
- Stakeholders
- Waterfront/Canal System

Within each focus area, the Plan delineates objectives to be accomplished including timelines, costs and funding sources, where appropriate. The plan helps us stay focused in our near term objectives and tasks, while still keeping our eye on the long range perspective of our actions. Our strategic plan is dynamic and can be adjusted or molded from time to time as needed. It is a working document that evolves as development takes place. Throughout the year, we will provide status reports on our progress. In this way, it is a document by which we can measure our success and by which the community can evaluate our performance.

Administration

Objective: Development and implementation of sound municipal management structure and processes that provide for efficient operations, strengthen the City’s standing with financial institutions and sets in place measures of performance for the organization as a whole and within each department.

PROJECT	TIMEFRAME	COST
Update the long range Financial Plan as the framework for setting FY 2012 budget guidelines. Include an assessment of City’s standing with credit rating agency guidelines.	January 2011	
Continue implementation of Lean/Six Sigma business management training and projects that assess key organizational processes and recommend/implement changes, where appropriate, to enhance efficiencies and customer service	Ongoing	
Conduct a budget retreat to present financial trends, fiscal forecasts, program of service overviews and alternatives to eliminate any projected budget gaps	April 2011	
Prepare a comprehensive traffic enforcement plan	June 2011	
Prepare planning, scheduling and implementation of Advanced Life Support (ALS) citywide, to include one apparatus in FY 2012 budget	September 2011	\$75,000 in FY 2012
Prepare planning process for future site disposition and development of former Public Works/Utilities property	June 2011	

Business Development

Objective: Diversification of the economy and tax base through the recruitment, expansion and retention of diversified business development and improving the business environment in the City

PROJECT	TIMEFRAME	COST
Achieve progress of annexations along US 41 corridor, Jones Loop Road (pending successful annexation of Loop property), US 17 corridor and other areas as deemed appropriate during the year	Ongoing	
Continue participation/partnership with Enterprise Charlotte Economic Council, Punta Gorda Chamber of Commerce Business Development Committee, Main Street Punta Gorda and TEAM Punta Gorda to enhance business development initiatives	Ongoing	\$30,000 CRA contribution to Main Street \$5,000 General Fund contribution to Entrepreneurial Academy
Continue assessment of ordinances and land development regulations that impact business development and recommend amendments, where appropriate, to enhance development opportunity. Prepare similar type of tax abatement ordinance recently adopted by Charlotte County voters and place on 2011 election ballot.	Ongoing	
Support a working group geared to develop a marketing program and strategies that facilitate development of City Marketplace, former U-Save and other large commercial properties	April 2011	
Work with partner organizations to continue marketing efforts that emphasize City's assets to include private/public building and infrastructure improvements, downtown amenities, heritage tourism, murals and special events.	Ongoing	

Quality of Life

Objective: Preservation of livability, history, and quality of life in the City within a changing and developing community.

PROJECT	TIMEFRAME	COST
Undertake through design and/or completion a myriad of ongoing infrastructure improvements including:		
Former Public Works/Utilities Campus cleanup	December 2010	\$150,000
San Rocco Drainage Improvements	August 2011	TBD
Olympia Streetscape – between US41N & US41S	September 2011	\$110,000
Carmalita, West of Cooper, Drainage & Streetscape Improvements	May 2011	\$313,000
Day Docks @ Laishley Marina	January 2011	\$336,000
Linear Park Phase 2 & 3 (Olympia to Cross Street)	TBD	\$1,300,000
Multi Use Recreational Trail Phases 2 & 3 (Aqui Esta to Airport/Monaco to Jones Loop Road and Jones Loop Road to Taylor)	April 2011 - Design April 2012 - Construction	\$192,000 Design \$719,000 Construction
Multi Use Recreational Trail – Shreve Street	November 2011	\$544,000
Harborwalk East Side & MLK streetscape (Olympia to Harborwalk)	June 2011	\$622,000
Harborwalk Gilchrist to Fisherman’s Village – Design	December 2010	\$197,000
Harborwalk Best Western – design	TBD	\$50,000-78,000

Bal Harbor – water, sewer, drainage, turn lane and resurfacing	December 2011	\$2,500,000
Harborside streetscape	December 2010	\$38,000
Street Resurfacing	December 2011	\$600,000
Water Interconnect (monitor Water Authority project)	December 2011	\$19 million
Continue a bike path program that meets the requirements of Bicycle Friendly Community	Ongoing	
Assess and enhance, where appropriate, pedestrian friendly amenities in the Main Street area to include – landscaping, street furniture, waste receptacles, decorative lighting and intersection access.	Ongoing	
Complete amenities at Laishley Marina to include live aboard rentals, fuel sales, waiving annual rental for submerged lands lease, extension of submerged lands lease from Florida Department of Environmental Protection and construction of day docks	Ongoing	
Explore Scenic Highway designation for US 41		

Stakeholders

Objective: Enhance productive working relationships, public information, involvement and assistance to stakeholders in an effort to maximize public participation in the decision-making process.

PROJECT	TIMEFRAME	COST
Continue communications programs through Town Hall meetings, online City Hallways newsletter, weekly reporting, televised Council meetings and customer surveys	Ongoing	
Optimize relationships at all levels with the City's partners through a proactive presence (Congress, State Legislators, Charlotte County, Airport Authority, Charlotte County School District, Enterprise Charlotte Economic Council, Charlotte County Tourism Bureau, Southwest Florida Water Management District, Peace River/Manasota Water Management Authority, Charlotte Harbor Estuary organizations, TEAM Punta Gorda, Main Street Punta Gorda, etc) which lead to effective collaboration	Ongoing	

Waterfront/Canal System

Objective: Development and preservation through a myriad of initiatives and programs to enhance the City’s waterway amenities and services associated with water activities.

PROJECT	TIMEFRAME	COST
Reassess the condition and appearance of the canals in Punta Gorda Isles but not limited to seawalls, seawall caps, maintenance of appropriate depths and overgrowth of mangroves, and identify an appropriate funding mechanism if deemed warranted	Ongoing	
Revisit feasibility of pump out facilities available for the area after opening of East Mooring Field	May 2011	
Construct East Mooring Field	May 2011	\$185,000
Explore funding opportunities for West Mooring Field	Ongoing	
Reassess the methodology of computing canal maintenance fees for condominiums	April 2011	
Continue operational measures that promote enhanced safety and appearance of the canal system to include public information, signage, code compliance, marine patrol, etc.	Ongoing	

***City of Punta Gorda
Information Technology Division
Strategic Plan***

FY 2009 – 2013



August 2010 Update

Executive Summary

This is an update to the comprehensive Information Technology (IT) Strategic Plan submitted by the Information Technology Division, formerly known as Management Information Systems (MIS). In July 2006, the City of Punta Gorda hired a new IT Manager. Since then, the focus of IT has been to create structure within the IT Division, develop IT standards and policies, put into operation a centralized helpdesk system, complete the installations of many applications that were previously purchased but never implemented, and to analyze the current and future technology needs that will benefit the City as an organization as well as to enhance the quality of life for the citizens of Punta Gorda.

Due to government and industry trends that will impact the City of Punta Gorda over the next three to five years, future planning efforts are essential. Technology planning helps to ensure that the City's technology investments are effectively managed. During this period, the City is expected to face:

- Increasing citizen demands for access to information and improved responsiveness
- Increasing need to conduct business electronically both internally and via the Internet
- Pressure to reduce costs while improving services
- Increasing concern over network security, customer privacy and homeland security
- Increasing need to provide access to data anytime and anywhere

The Information Technology Division has accepted the responsibility to improve the efficiency and effectiveness of services by integrating technology. IT advocates the use of technology and best industry practices to facilitate information sharing, enhanced communications, and electronic delivery of services. The purpose of this planning is to closely align systems initiatives with the City's goals and objectives to ensure resources are continually focused in those areas that will provide the highest value to the organization. Technology leadership is currently provided in the areas of operation and maintenance of the City's network infrastructure, voice and data systems, applications and databases. However, while new architectures, operating systems, database management systems and telecommunications capabilities increase IT's potential for delivering new business solutions, they also increase complexity and risk.

All City departments have become more dependent on software applications and the network infrastructure that delivers those applications to carry out their respective day-to-day assignments. Servers, personal computers, laptops, telephones, Blackberry devices and the high speed data transmissions that connect these tools together have become relied upon tools for most City departments. Demands for 24x7 network services from end users and the community have continued to increase over the past 2 years.

Given the rapid rate of change in technology, it is difficult to predict the future of information technologies beyond this. The role of information technology in today's society is unquestionably expanding. Citizens expect government information and services to be accessible via the World Wide Web. City staff members expect the latest technologies to be available to enable them to perform their

daily tasks efficiently while at their desks or in the field. Given the proper support, staff and funding, we are confident that IT will exceed those expectations.

Introduction

This document is a strategic business plan designed to guide the City in information technology over the next three to five years. This plan focuses on issues and initiatives that require a thoughtful forward-thinking approach. As new technologies emerge and the needs of the City change, so will this document. Therefore, this plan will be reviewed on an annual basis. Major goals include:

- Create an enterprise focus on business continuity for critical systems
- Create a disaster recovery plan
- Maintain and modernize core network and business infrastructure
- Improve citizen and business access to services and City information

Vision

Lead the City of Punta Gorda by facilitating creative technological solutions, enabling City staff to perform their day-to-day tasks more efficiently and allowing the citizens of Punta Gorda to access City services and information via the Internet to achieve a better quality of life.

Mission Statements

- Exceed user community needs and expectations by helping them achieve their technological goals, maintaining a centralized helpdesk system, and being responsible for the City's information and voice systems and technologies
- Continue to promote teamwork within IT and with other City departments
- Continue to improve services, systems and processes by staying current with mainstream technologies and techniques, and assist other departments take advantage of available training
- Promote an environment of open mindedness and embrace new ideas
- Encourage members of IT to communicate with each other and other City employees, identify and develop their strengths and value their contributions and input

Statements of Direction

- Retain and develop Information Technology staff that are capable of implementing the City's IT Strategic Plan
- Procure mainstream hardware and software that are compatible with City's infrastructure and are aligned with the City's IT Strategic Plan
- Stay current with application software and operating systems that are used by the City
- Maintain standards for hardware, software and security for the City of Punta Gorda
- Continue to develop IT procedures that insure consistency throughout the organization

- Review the IT organizational structure in order to continue to provide support in a timely manner
- Continue emphasis on training in order to make better use of technology
- Place a high priority on physical and network security for the City's information systems
- Continue planning for business continuity and disaster recovery
- Expand on e-government solutions that benefit both the City users and the community
- Research new technologies that may offer solutions to end user needs and share the information with other City departments

Roles and Responsibilities

The IT Strategic Plan requires oversight, maintenance and enforcement. The following groups will provide these elements.

City Manager's Office

- Approve the City's Information Technology Strategic Plan
- Approve systems and application expenditures related to the City's strategic plan submitted during the budget process

Information Technology Manager

- Annually review and update the IT Strategic Plan to include changes in technology, the needs of the City, and available funding
- Align other City departments with the IT Strategic Plan
- Carry out the plan

City Departments

- Define department/division needs as they pertain to information technology
- Use information technology to service City employees and the public
- Submit IT proposals to the IT Manager

Information Technology Structure

A common misconception amongst City employees is that all IT staff members have full knowledge and expertise in all aspects of information technology. In actuality, information technology includes four primary areas of specialty—a brief description of each area follows.

Administration - Responsibilities include managing the IT division, setting strategies, prioritizing day-to-day operations, project management, recommending policy and propose budgets. They also include forming alliances with City departments as well as other entities such as County and Sheriff.

Applications- Responsibilities include research, procurement, implementation, maintenance and support of business and office applications. Applications are hosted on IBM iSeries, network servers and personal computers.

Network- Responsible for installation, operations, monitoring and maintenance of enterprise servers, applications such as virus protection and backup, as well as related equipment including planning and procurement support for network equipment and voice network and infrastructure and voice moves, adds and changes.

Operations- Responsible for helpdesk services including installation, maintenance and support of personal computers, printers, scanners and other peripherals, as well as website maintenance, and installation and configuration of desktop applications

Current Environment

The City of Punta Gorda has three Statements of Direction that will help administer the attainment of hardware and software for the City:

- Procure mainstream hardware and software that are compatible with City's infrastructure and are aligned with the City's IT Strategic Plan
- Stay current with application software and operating systems that are used by the City
- Maintain standards for hardware, software and security for the City of Punta Gorda

1. Servers

For the City's Enterprise Resource Project (ERP), the City is utilizing the IBM iSeries midrange server (formerly known as the AS/400) platform and currently running IBM's V5R4 operating system. However, the developers of the City's ERP are in the process migrating away from this platform. All of Sungard Public Sector applications are currently in the process or will be re-written in the Microsoft .NET framework. This change will eventually eliminate the need for the costly midrange server. For all other Windows Server applications, Dell rack mount servers have been designated as the City's standard.

The IT division currently maintains 55 Windows 2003/2008 servers. The City uses Windows Native 2003 Active Directory (AD) for its primary directory services on the City's network.

IT has begun deploying virtual servers for applications that are not mission critical. Virtual servers are a highly cost-effective solution to purchasing physical servers. Essentially, a single server can be "carved"

to hold multiple virtual servers that operate independently. This reduces hardware costs as well as the cost of electricity. Plus, it uses less real estate.

When possible, applications are integrated with AD for centralized administration and eliminate the need for multiple logins. Microsoft SQL server was recently upgraded to version 2008 is currently used as the primary database engine for non iSeries applications. However, there are several databases still on SQL 2000 and are in the process of being migrated.

The City uses Veritas Backup Exec Software to perform backups on all Windows Servers. The IBM iSeries uses its built-in backup functions.

Servers are recycled every 5 years.

2. Desktop Computers

The City has standardized on Dell personal computers and laptops with the exception of Fire Department laptops, which are Panasonic Toughbooks.

All PCs and laptops are running Windows XP for an operating system. There are currently three Windows 7 PCs in the IT department running in a test environment.

The City uses Microsoft Office 2003 and Office 2007 productivity applications. For e-mail, the City recently upgraded to Exchange 2007, and is using Microsoft Outlook for email clients and Outlook Web Access for mobile users. Emails reside on the Exchange server for a period of 45 days then are moved to an Archive server. The City uses Symantec Enterprise Vault to manage archived email.

Prior to State Tax Reform, personal computers were rotated every three to four years. Due to financial constraints and the current condition of the economy, PCs are only replaced if they are not functioning, out of warranty and too costly to repair. Operating in a reactive mode has become a burden on the IT staff. In 2008, IT recommended that the City resume to normal PC rotation by 2010. However, financial constraints continue to prevent scheduled PC rotations. IT will reevaluate PC rotations in 2011.

3. Mobile Devices

Blackberry Devices – The City supports the 8830 and Blackberry Curve series of Blackberry Devices for synchronization with Exchange 2007.

4. Network Infrastructure

The City has standardized on Cisco routers, switches and firewalls.

The primary routing protocol used on the City network is TCP/IP. Network backbone speeds are 1-Gigabit (1GB). Speeds to the desktops on the LAN are 1 Gigabit and 100Mbps. WAN connections are or have been recently upgraded to T1 speeds. Mobile Police and Fire users and City workers

telecommuting use Verizon Wireless 3G CDMA air cards and connect via one of two virtual private network (VPN) solutions.

The City's voice network consists of four Nortel Option 11C switches and two remote cabinets. Telephones consist of over 500 lines including digital sets, analog connections (fax, modem and conference phones) and 18 IP phones. This system has reached its end of life (EOL) and the cost to upgrade the current system software is excessive.

Strategic Initiatives

1. Focus on Enterprise Applications

When new enterprise applications were installed, many over ten years ago, users received initial training and hands-on assistance as there were few applications for the IT division to support. As time passed, more and more systems were installed resulting in less time to spend with end users. In the past thirteen years, the number of fulltime staff for IT has increased by one, yet the number of applications, systems, and devices have increased exponentially. Because IT has taken on support for many new technologies without adding enough new positions, IT no longer has staff to dedicate to each individual department to learn their business and analyze their needs.

As a result of this trend, Information Technology has been unable to meet customer demands in a timely fashion. Because of this, many departments have taken it upon themselves to develop their own applications using tools such as Microsoft Access. Many times, these applications lack proper database controls, transaction rollback, and recovery mechanisms that could result in data duplication and other data integrity issues. At times, employees will ask us for assistance after another employee resigns or the application grows beyond their ability to handle it. Often, output from the application is inaccurate due to lack of experience in database design. This, in turn, creates further demands on IT's time. Eventually, these types of application have to be completely re-engineered. In 2008, IT was aware that Public Works and Procurement used such applications. However, Procurement has since migrated to a supported, centralized solution.

Information Technology Division fully supports the "Green" initiative and has made strides in the City's effort to go green. IT created a policy that proposes to eliminate desktop printers and revert back to centralized printing. Divisions that have already conformed to the policy have noticed a considerable reduction in their printing habits. People will tend to print less if they have to walk to a printer. Another Green program deployed involved the elimination of the iSeries spool file report printing. Spool files are report files generated by the AS400 which, by nature, cannot be backed up to tape. Tens of thousands of spool files are created yearly, and due to public records retention guidelines, the spool files had to be printed out and stored in filing cabinets. IT deployed OptiSpool, an application that converts, indexes, and stores the spool files in an electronic format that can be backed up as well as searched and exported thus eliminating the need to print thousands of files. IT will continue to support the Green initiative with automated workflow and electronic signature

solutions, which will further reduce the amount of paper generated by employees plus increase productivity in the process.

Over the past several years, Sungard Public Sector, the developers of the City's ERP, have been redesigning their suite of applications known as H.T.E. The upgrade is being rewritten in Windows .Net using service-oriented architecture (SOA) which provides a flexible service layer and will allow the suite of applications to be extremely responsive to changes in processes and needs. The open standards interface strategy will allow the City to easily integrate with existing Sungard PS products as well as third party applications. The financial and community development applications are currently being tested by other government agencies and will be available for deployment within the next year. The community development modules will be geographic information system (GIS) based, meaning that mapping is embedded and that the City will be able to take full advantage of Charlotte County's GIS resources, therefore eliminate the need to maintain City land file records.

The following are areas that required focus:

- Electronic Forms/Signatures and Workflow
- Electronic Agenda
- Automated Meter Reading
- Report Writing – Cognos QREP
- Project Management - Sharing and Collaboration
- Remote Access for mobile users
- Upgrades to latest operating systems, i.e. Windows 7/Server 2008
- Website/eGovernment Expansion
- Coordinate with outside resources for new applications
- Electronic Time and Attendance
- Replacement of legacy iSeries/AS400 applications

2. Preserve and Modernize Core Network Infrastructure

The City has standardized on Dell servers and personal computers, network printers and Cisco Network infrastructure devices. IT staff has been successful in standardizing on mainstream products to better support the City.

The amount of hardware supported by IT staff continues to grow. Currently, IT provides support for hundreds of devices including, but not limited to personal computers, laptops, servers, printers, scanners, blackberry devices, telephones, switches, routers and firewall appliances. In many cases, IT is asked to provide support to devices that are not related to IT including video equipment.

A program has been implemented to reduce the numbers of personal printers and re-establish the concept of network printing which has been lost over the years. The benefits of the program will

include reduced energy use, reduced office supply costs, and reduced support efforts and replacement costs. Many City employees are having difficulty embracing this program.

City IT staff has upgraded network speed connections at City facilities where financially feasible and has even reduced its communications budget in the process.

Our current replacement cycle for Servers is 5 years.

It is the goal of the IT staff to create a hot backup site to host redundant systems, like our primary file and email servers, as well as to create a network attached storage solution to replace the majority of tape backups. It was previously assumed that the Public Safety building would be adding a five thousand square foot addition and that there would be sufficient space to expand the current communications room. Because this proposed project has been eliminated from the ISS project listing, IT had focused on utilizing space in the new Cooper Street Campus project to be the backup site. A space at the Cooper Street Campus has been secured; however, some upgrades are required before the space can be utilized to house servers. Some of the upgrades include dedicated air conditioning, a central uninterruptible power supply (UPS), dedicated power, backup generator, and an FM 25 fire suppression system.

The IBM iSeries (formerly AS400) will reach five years of age in 2011 based on the 2006 installation which would be considered the normal life expectancy for a server. The City's Enterprise Resource Project (ERP) which includes global financials, payroll, human resources, community development, public safety applications, document imaging and more resides on this server. Due to the critical nature of this system, it is highly recommended that it be replaced or outsourced at the end of its life expectancy. It is also recommended that the City consider a redundant and fault tolerant solution that adheres to the City's business continuity plan. The redundancy can be established in house or out sourced. IT is recommending that it be outsourced.

The current Nortel Option 11C phone system is six years old. During the past two years, the level of service provided by Nortel and Verizon has rapidly declined. Neither Nortel nor the maintenance contractor will make minor modifications to the City's phone system because the phone switch software is at End of Life (EOL) status. The cost to upgrade the phone system software to a current revision is approximately \$50,000.

In 2008, The Waste Water Treatment Plant and the Water Treatment Plant were also experiencing the frustration of owning legacy proprietary phone systems that were failing on a regular basis. The plants looked toward IT for a solution. In 2009, IT replaced both legacy phone systems with Cisco Call Manager Express Voice over IP (VoIP) systems. This installation marked the beginning of a VoIP migration.

IT is recommending that the City migrate from Nortel and its traditional voice system to a Cisco Voice over IP (VoIP) Enterprise Solution. VoIP is a telephone network operating over the data network. It provides the ability to run both voice and data over a common network infrastructure. The Nortel Option 11C system was not designed to be a VoIP solution; it was retrofitted. This solution is young when compared with other alternatives such as Cisco's Call Manager. Also, the Nortel IP phones sets that the City currently has are not 100 percent compatible with the data infrastructure. All of the City's routers and switches will have to be manually configured and administered for VoIP, Quality of Service (QoS), and Class of Service (CoS).

The City's backbone switch was purchased in 2007. A replacement should be considered for year 2013. Access switches within the City's network will require upgrades and/or replacement within the next 5 years. Current access switches do not offer Power over Ethernet (PoE), which will become a necessity as the City migrates toward VoIP. All telephone blocks and Plain Old Telephone Service (POTs) cabling will be eliminated and telephones will connect directly to the data network. The phones will receive power either from the data switches (PoE) or with another cable on the user's desk. The preferred method is PoE. The current telephone sets are powered by the Nortel phone switch.

Backbone speed to City facilities connected by fiber is 1-Gigabit. Currently, many of the desktops are connecting to the City's network at 1-Gigabit speeds. Once again, technology is changing and the upcoming standard for backbone speed is quickly approaching 10-Gigabit also known as 10-GigE. Although few applications currently require the full bandwidth provided by 10-GigE, demand are increasing and prices are beginning to drop. The arrival of 10-GigE will probably leapfrog the same way that 1-Gigabit Ethernet did in the mid 1990s. It is the recommendation of IT that the City consider this technology when upgrading or replacing existing infrastructure.

3. Improve Citizen and Business Access to Information

In October 2002 the City purchased a Windows 2000 server to become the designated Web Server for the City. The City also moved its web hosting in-house to be managed by IT. A custom written e-Procurement system was later added to the web server and hosted by IT.

In 2004, the City purchased its first e-government solution allowing inquiry access to Building Permits, Business Tax Receipts, and the Customer Information System.

In 2005, the City formed a committee of over 15 individuals and re-designed the website. The focal point of this re-design was department centric. The design was implemented in-house by City staff that had little or no experience in web development.

In 2007, the City began to accept payments on-line for Customer Information Systems and Building Permits.

In 2007 and 2008, IT replaced the single web server with 2 separate servers, one for the City's official website and the other for e-government applications. After three attempts to hire a programmer to correct problems and upgrade the existing e-procurement system, the Procurement division elected to replace it with an outsourced solution.

In 2008, the City's official website had grown to approximately two hundred static Hyper Text Markup (htm) pages of information. City Council and the community requested another website redesign, one that would align itself with other government web sites and result in a user friendly and community focused site. In 2009, IT collaborated with City residents to form a Website Redesign Committee, which successfully accomplished a complete make-over of the City's Website. The new and improved website is appealing, professional, and easy to navigate. The City also installed a new and intuitive City calendar which is accessible from the City's Home Page. Currently, IT is in the process of centralizing City Council and Board/Committee agendas and minutes to an electronic agenda system with internal workflow and notification which will provide for easier access as well as enhanced search capabilities via the City's Website for citizens and employees.

Citizens can access each City department through e-mail communications.

Some City departments update their own web pages using an application called Contribute. Many still send changes to IT. However, all departments rely on IT for web page design.

In 2008 through 2010, IT has expand e-government citizen services such as adding Click2Gov for Code Enforcement and accepting on-line payments for Business Tax Receipts. Also, IT collaborated with Procurement with the installation of eFasTrack, a centralized contract management application that will eventually provide public access to the City's contract information. It is IT's recommendation to continue to expand on e-government services like accepting online payments for Code violations, and Accounts Receivable (lot mowing).

In the past four years, many departments have taken advantage of the City's scanning and imaging initiative using an application called Optiview. Optiview scans documents then uses optical character recognition (OCR) to translate the electronic transmission of the document to words that have either been typed or handwritten. The electronic documents are categorized, organized and indexed making it easy for employees to search and retrieve any scanned documents. It is the recommendation of IT that this functionality be expanded to include the OptiViewWeb Public Portal which will allow the citizens to access public records directly from the City's Website.

Staffing

As the City acquires new systems and applications, it becomes necessary to evaluate if current staffing is sufficient or if additional staffing would be required to maintain the new system as well as those systems and applications already in place.

Due to poor economical times, many departments have downsized staff and decreased budgets. As a result, City departments are depending on IT to provide technology solutions to address both their staffing and financial issues. Unfortunately, IT does not have sufficient fulltime permanent staff to either fulfill their requests or the support staff to maintain new technologies and applications.

Projects for FY08/09

- Click2Gov for Code Enforcement and implement online payments for Business Tax Receipts - \$25,000 - COMPLETE
- Complete Web Main Page design - \$15,000 - COMPLETE
- Replace legacy phone systems at Water Treatment and Waste Water Treatment Plants \$35,000 - COMPLETE
- Upgrade NaviLine to version 6.0 - COMPLETE
- Expand Sonitrol security system to include IT area at the City Hall Annex - COMPLETE
- Adopt a management strategy for the use of electronic forms and electronic workflow – IN PROGRESS
- Begin upgrade to current Microsoft Office Suite – IN PROGRESS
- Investigate feasibility of migrating to MS Vista Operating System - COMPLETE
- Upgrade SQL Server - COMPLETE
- Determine ownership of the City's Land File - COMPLETE

Projects for FY09/10

- Investigate electronic digital signature technology –COMPLETE
- Procure Computer Aided Dispatch system - COMPLETE
- Develop an electronic digital signature strategy – IN PROGRESS
- Acquire and Implement Workflow and Electronic Forms/Signatures - \$50,000 – IN PROGRESS
- Complete upgrade to Microsoft Office Suite - \$15,000 – IN PROGRESS
- Acquire and implement Contracts Management Module \$30,000 - COMPLETE
- Revert back to normal PC rotation schedule - POSTPONED
- Investigate feasibility of migrating to MS Windows 7 Desktop Operating System – IN PROGRESS
- Purchase a centralized system that pushes applications to the desktop – POSTPONED
- Investigate the feasibility for deploying GPS/AVL for Police and Fire – IN PROGRESS
- Replace legacy AS400 Computer Aided Dispatch system and Crimes Management System – COMPLETE
- Develop standards for Security Cameras and surveillance systems –COMPLETE
- Develop standards for Access Control – Proximity Card Readers – COMPLETE
- Implement VMWare for server consolidation – IN PROGRESS
- Deploy Electronic Agenda/Workflow application – IN PROGRESS

Projects for FY10/11

- Investigate solutions to host remote meetings - \$10,000
- Complete Electronic Signature and Workflow solution - \$30,000
- Expand VoIP network
- Renegotiate T1s to remote sites for cost savings
- Investigate new technologies for Police: Video tazers and Auto Tag Readers
- Deploy Automated Meter Reading and integrate with City ERP - \$50,000
- Click2Gov for Accounts Receivable - \$17,000
- Click2Gov for Applicants
- Acquire and implement P-Card module - \$25,000
- Acquire and Install Electronic Time and Attendance system and integrate with City ERP - \$50,000
- Deploy ACS Firehouse to replace legacy H.T.E. Fires system - \$90,000
- Deploy Sharepoint intranet collaboration - \$10,000
- Implement Disk-to-Disk backup system - \$25,000
- Complete hot backup site at Cooper Street Campus \$16,000
- Design training room at Cooper Street Campus
- Install surveillance systems at Herald Court Parking Garage and Wastewater Treatment Plant

Projects for FY 11/12

- Begin upgrade of Network switches to PoE and 10-GigE - \$65,000
- Implement iSANS technology and VMWare
- Implement OptiviewWeb Public Portal - \$15,000
- Investigate automated Time and Attendance Software
- Procure and deploy Video Tazer and Auto Tag Reading technologies
- Investigate bar code solutions for Public Administration
- Evaluate Sungard OneSolution ERP upgrade to H.T.E. for Financials and Community Development
- Investigate Sungard Planning and Zoning module
- Replace iSeries and provide redundancy
 - Option 1-Replace current system and add redundant iSeries at PS or PW/Utilities campus Hardware and replication software \$163,260 (does not include installation, configuration or maintenance of iSeries)
 - Option 2- Replace current system and outsource real-time replication of data. Hardware - \$76,464 (does not include installation, configuration or maintenance). The cost of the replication services is \$5,000 for setup and \$2,500 monthly recurring.
 - Option 3 – Outsource hosting of the City’s ERP, IBM iSeries midrange server, Click2Gov and Naviline Windows Servers, PCI Compliance, backup, server replication, and disaster recovery functions via City’s ERP developer. Over a 5-year period, this option has the potential of saving the City approximately \$40,000.

Projects for FY12/13

- Replace Core Switch \$95,000
- Evaluate Sungard OneSolution ERP upgrade to H.T.E. for Public Works and Utilities

- Reevaluate Firewall and security appliances including SPAM, Web filtering, etc.
- Complete upgrade of Network switches to PoE and 10-GigE - \$65,000
- Renegotiate PRIs for cost savings
- Replace Nortel Phone System with Cisco Call Manager VoIP Solution. This project can be spread out over multiple years. Cisco Call Manager VoIP with voice mail - \$250,000