

**THE CITY OF
PUNTA GORDA, FLORIDA**



BUDGET FISCAL YEAR 2012

CITY OF PUNTA GORDA, FLORIDA

CITY COUNCIL

Harvey Goldberg

Mayor

William F. Albers

Vice Mayor

Lawrence J. Friedman

Council Member

Rachel Keesling

Council Member

Charles Wallace

Council Member

CITY ADMINISTRATION

Howard Kunik

City Manager

David Levin

City Attorney

Sue Foster

City Clerk

DEPARTMENT DIRECTORS

Finance

Fire

Growth Management

Police

Public Works

Utilities

Dave Drury

Robert F. Hancock

Dennis B. Murphy

Albert A. Arenal

Rick Keeney

Tom Jackson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Punta Gorda
Florida**

For the Fiscal Year Beginning

October 1, 2010

President

Executive Director

CITY OF PUNTA GORDA, FLORIDA Reader's Guide

The following description of each section of the financial plan is intended to assist the reader in understanding and finding the desired information.



City Profile

The profile section assists the reader in identifying

- Where is Punta Gorda, Florida?
- When did the City incorporate and how?
- What services does Punta Gorda provide?
- Who lives and does business here?



Budget Message

The message provided by the City Manager is intended to communicate all of the key elements, issues and resolutions by using succinct topics followed up with detailed discussions, including proformas and graphs, of each fund. Upon completion of reading the message, the reader will have a grasp of the City's goals and strategic objectives, an overview of the strategic plan, which is detailed in a separate section of the document, knowledge of the city's demographics and how the economic outlook has affected the city's budget strategy and highlights of the entire budget – fund by fund.

Overview

The overview section continues in the vein of the message to give the big financial picture of what the city is proposing for next year, what is projected for the current year, and what occurred in the previous year. The three years of city-wide, all-fund summaries, present by category of revenue and then by category of expenditure, along with graphs to display the information pictorially, what the City Council has authorized in appropriations. As primarily a service-based entity, the City's authorized employee positions both listed and graphically portrayed by function are also provided in the overview. Identification of the financial planning process by date is provided in a calendar listing. Explanation of the process: timing of providing facts and issues, seeking input, and the decision making points are included in a discussion format to complete the overview section.

Fund Presentations

Each fund, beginning with the general fund, are defined, presented in summary with historical perspective, then presented with assumptions and 5-year proformas, followed with discussion of major revenue sources along with trend information, and including graphic portrayals of revenue and expenditures by category. This is followed by detailed discussion of each operating division, including a narrative, statistics on key performance measures, costs of services provided and then a summary of budgetary and staffing allocations.

Capital Projects

Capital project funds are used to account for financial resources to be used for the acquisition or construction of capital facilities, projects or significant purchases with a multi-year useful life. The budget document includes two sections dedicated to this: General Capital Projects, to provide the details of projects funded by the General Fund and Special Revenue Funds, and Utilities Capital Projects, for detail of projects funded by the Utilities Fund. As with all other funds, the city develops a five year projection known as the Capital Improvement Plan (CIP). It is updated annually based on the City's overall goals and current opportunities for intergovernmental cooperation. Included in the CIP is an evaluation of impact on operating expenditures and revenues.

Debt

The debt section provides a concise summary of all outstanding debt as of September 30, 2011 and a summary, by operating fund, of debt service requirements in the next five years. For additional details of debt obligations the reader is directed to the City's comprehensive annual financial report, which is also located on the City's web site.

Appendix

The appendix contains reference materials that may aid in the understanding of the budget document. Included are the City's adopted financial policies, descriptions of each fund, a glossary of budget terms, general budget comments and statistics.

Strategic Plan

A full copy of the City Council adopted Strategic Plan for FY 2012 is included to complement the financial plan. It addresses five focus areas: Administration, Business Development, Quality of Life, Stakeholders, and Waterfront/Canal System. The plan delineates objectives to be accomplished, as well as timelines, costs and funding sources.

The City's Information Technology department has developed its own strategic plan; which reflects the priorities of the City and serves as a comprehensive guide. It was started in FY 2009 as a 5 year department plan and is now its 4th year. It is also in this section as it serves as the city-wide information technology strategic plan.

CITY OF PUNTA GORDA, FLORIDA
FY 2012 ANNUAL OPERATING BUDGET

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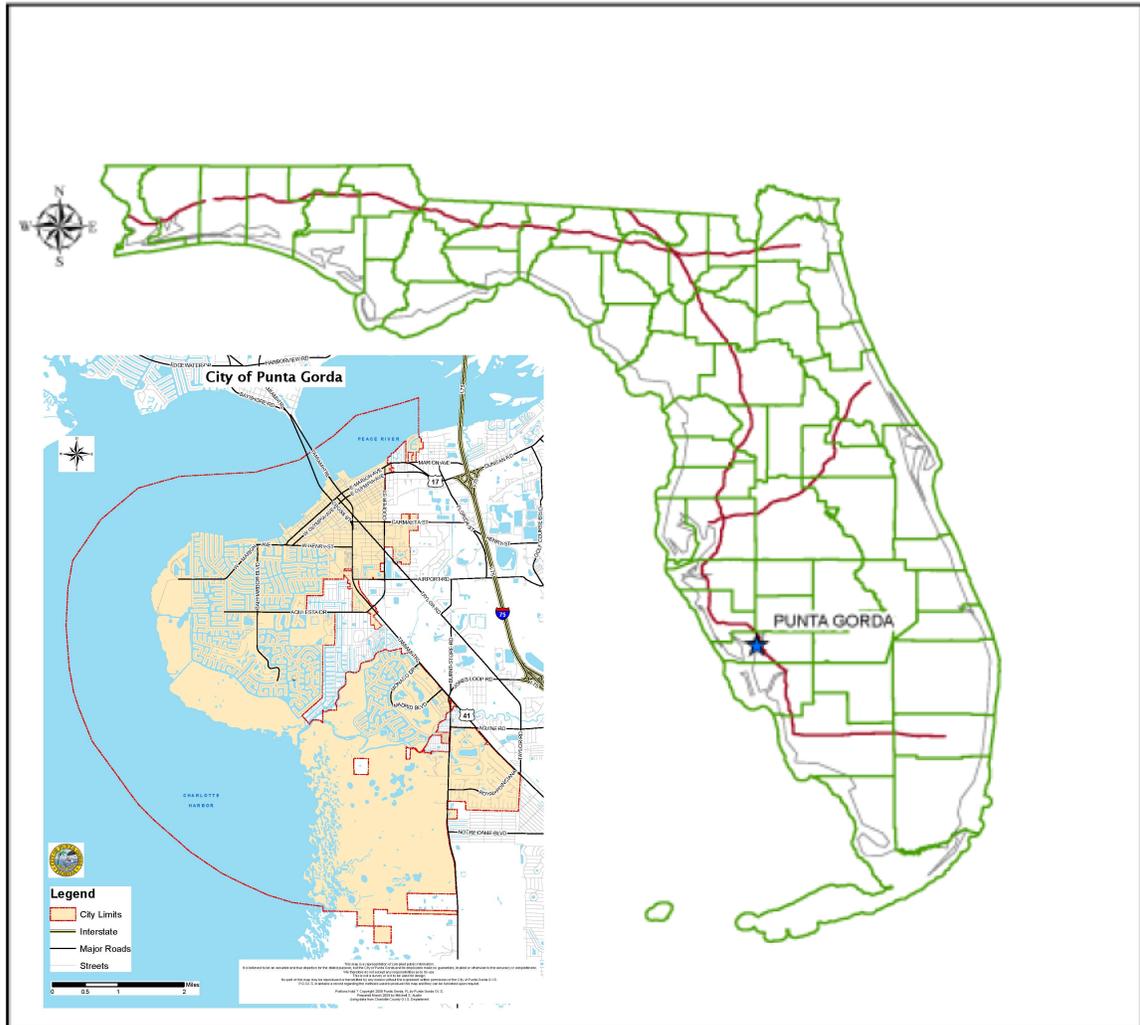
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THE CITY OF PUNTA GORDA, FLORIDA



The City of Punta Gorda, located on the Southwest coast of Florida in Charlotte County, encompasses approximately 32 square miles including water. Situated in an ideal climate the City was originally incorporated on December 7, 1887.

City of Punta Gorda, Florida

With an approximate population of 17,177, Punta Gorda boasts a small town atmosphere with many of the pleasures of a larger city and amenities of a boating community. The City of Punta Gorda is approximately 32 square miles including water. It is located on the southwestern coast of Florida about 100 miles south of Tampa. With all the sunshine and local events, we are among the few who truly do live in paradise!

History

The City of Punta Gorda, which was incorporated on December 7, 1887, is the only incorporated city in Charlotte County. It was originally named “Trabue” in 1885 after developer, Colonel Isaac Trabue, who purchased the land from British investors.

Punta Gorda has traced its roots to a landing at Live Oak Point on the Peace River by Hernando DeSoto in 1539. Punta Gorda is Spanish for “Fat Point” and refers to its broad point of land jutting out into the harbor. Early Spanish attempts to colonize the outer islands in present-day Charlotte County were thwarted by Calusa Indian tribes and the area was slowly settled as the English migrated to Charlotte Harbor on the banks of the Peace River.

In 1884, surveyor Kelley B. Harvey worked to lay out streets and blocks according to instructions from Isaac Trabue, then a Kentucky resident. All waterfront property was designated to be parks and the streets were not to run in a north-south direction, but rather to wind along the Peace River. The Town of Trabue, a subdivision, was recorded on February 24, 1885; however, by 1887 enough residents in Trabue objecting to Trabue’s efforts to control the town’s destiny were able to outvote him and revert the name to Punta Gorda during the incorporation process. These 34 men, including carpenters stranded here after building the old Hotel Punta Gorda, met at the Tom Hector Building in Hector’s Pool Hall located upstairs from the town’s drug store to draft the City’s incorporation papers.

Most of Punta Gorda's downtown was destroyed by fire in 1905. After this disaster the City Council mandated that all new business structures be constructed of brick or concrete. With the completion of the first bridge across Charlotte Harbor in June of 1921, the great Florida land boom of the 1920's reached the fishing village of Punta Gorda. During this period many of the City's key structures were built including City Hall, the Old County Courthouse, and National Register Landmarks including the Punta Gorda Women's Club, Smith Arcade, Charlotte High School, and the Punta Gorda Atlantic Coast Line Depot.



In 2004, Punta Gorda was extensively damaged by Hurricane Charley - damage that included many of its homes, structures and historic landmarks. However, a revitalization of the City took place in the immediate years following the storm. The new buildings, remarkable restorations and exciting amenities concurrently preserved the City's past while showcasing state-of-the art modern facilities. During this time, Laishley Park Municipal Marina was built. Also the Ring-Around-the-City plan, which encompasses the Harborwalk, Linear Park and various trails are built and/or are planned to create a link throughout the City for bicycle and pedestrian traffic.

City Services

Administration

City Hall and City Hall Annex
326 West Marion Avenue and 126 Harvey St, Punta Gorda
(941) 575-3302 – www.ci.punta-gorda.fl.us

The City Manager is the Chief Administrative Officer of the City. The City Manager carries out policies set by the City Council, directs and supervises all departments, and oversees all the functions of the City.

Utilities Administration and Customer Service (941) 575-5088 – 3130 Cooper Street
Business Hours: Monday – Friday, 8:00 a.m. to 4:30 p.m. After hours, call the Utility Department’s emergency number at (941) 575-5070.

Billing and Collection Division (941) 639-2528 – 126 Harvey Street
In the City’s “Going Green” efforts, customers may now choose to receive bills via e-mail and may pay bills through a variety of methods such as automatic bank draft, recurring credit card payments, or online payments. For more information, visit www.aGREENERpg.net.

Public Works (941) 575-5050 – 3130 Cooper Street
The Public Works Department encompasses the following divisions: Canal Maintenance, Engineering, Facilities Maintenance, Parks and Grounds, Right-of-Way Maintenance and Sanitation.

Sanitation (941) 575-5069 – 3130 Cooper Street
The City collects refuse, yardwaste and white goods from residential and commercial customers. In addition, weekly curbside recycling is provided to residential customers.

Public Safety - 1410 South Tamiami Trail
The City provides for the security and safety of citizens through the delivery of law enforcement services of the City Police. The City Fire Department helps citizens to prevent and survive fires, renders emergency fire, rescue and medical assistance and provides assistance during other emergencies
Police – (941) 639-4111 – police@ci.punta-gorda.fl.us
Fire – (941) 575-5529 – pgfire@ci.punta-gorda.fl.us

Schools/Colleges/Universities

Good Shepherd Day (941) 575-2139 – 1800 Shreve St
Baker/Head Start (941) 575-5470 – 311 E Charlotte Ave
Sallie Jones Elementary School (941) 575-5440 – 1230 Narranja St
Punta Gorda Middle School (941) 575-5485 – 825 Carmalita St
Charlotte High School (941) 575-5450 – 1250 Cooper St
Edison State College (941) 637-5682 – 26300 Airport Rd
Florida Gulf Coast University (941)505-0130 – 117 Herald Court, Suite 211

Hospital – Charlotte Regional Medical Center (941) 637-2451 – 809 E. Marion Ave

Airport – Charlotte County Airport (941) 639-4792 – 2800 A-1 Airport Rd

Arts/Culture

Charlotte Performing Arts Center (941) 625-5996 – 701 Carmalita St
Visual Arts Center (941) 639-8810 – 210 Maud St
Punta Gorda Historical Mural Society (941) 639-6959 – 1530 Suzi St

Recreation

City Parks (941) 575-5050 / Park Reservations (941) 575-3314

Gilchrist Park - 400 W. Retta Esplanade
Laishley Park - 100 Nesbit St
Laishley Park Municipal Marina (941) 575-0142 – 100 Nesbit St
Ponce de Leon Park – 3400 Ponce de Leon Parkway
Nature Park – 1623 Aqui Esta Dr
Hounds on Henry Dog Park – 601 Shreve St
Elizabeth Park – Park Beach Cir
Wilson Park – Park Beach Cir
Brown Park – Breakers Court
Alice Park – 802 W. Retta Esplanade
Pittman Park – 802 W. Retta Esplanade
Shreve Park – 802 W. Retta Esplanade
History Park – 501 Shreve St

Ring Around the City – This planned project is a system of approximately 18 miles of bicycle and pedestrian trails and paths that will connect the City’s neighborhoods, parks, and commercial areas. Due to the scale of this undertaking, the Ring Around the City is composed of various projects: Harborwalk, Linear Park, US 41 Multi-Use Recreational Trail, and the Connector projects. These major component parts are broken down into several phases that are being accomplished as funding becomes available. See map on following page for completed phases and future planned phases.

County Parks

South County Regional Park (941) 505-8686 – 670 Cooper St
Carmalita Athletic/Skate/BMX Park (941) 505-8686 – 6905 Florida St

Other Recreational Activities/Attractions

Fisherman’s Village (800) 639-0020 – 1200 W. Retta Esplanade
YMCA (941) 637-0797 – 750 W. Retta Esplanade
Peace River Wildlife Center (941) 637-3830 – 3400 Ponce de Leon Parkway
Charlotte Harbor Event & Conference Center (941) 833-5444 – 75 Taylor St





**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER**

To: Members of City Council
From: Howard Kunik, City Manager
Date: October 1, 2011
Subject: FY 2012 Adopted Budget

Members of City Council,

The final adopted budget (approved September 21, 2011) is \$68,536,906 which is \$408,000 higher than the proposed budget submitted in July. Budget changes, delineated below, are based on decisions made by City Council at or prior to the September 7th budget hearing:

- Retained current user rates in the Utilities Fund, which increased budget revenues by \$424,000 and decreased capital financing by a like amount.
- Authorized use of \$3,000,000 in utility operating reserves to further reduce capital financing. This action decreased debt service expense by \$230,000, resulting in a projected fiscal year ending operating reserve of \$1,968,000.
- Finalized bargaining unit memorandums of understanding and earmarked \$40,000 towards the Police Lieutenant' reclassifications and Fire education incentives, with the balance to be funded from prior year carryovers.
- Reduced General Fund millage rate from the 2.8186 rolled back rate to 2.7462. This action reduced ad valorem revenue by \$165,000 and the CRA transfer for TIF (tax incremental financing) by \$12,122, resulting in a general fund projected fiscal year ending operating reserve of \$915,000 (the current City policy of 5% of budget).
- Approved restructuring operations for Herald Court Centre, by taking maintenance and financial reporting in-house and reducing expenses by \$28,000.
- Authorized elimination of CRA Main Street contribution, postponed Trabue loan repayments and lowered revenue projections for a net decrease of \$43,000 in the CRA Fund.

On September 21, 2011 City Council adopted its FY 2012 Strategic Plan. The Plan includes four strategic focus areas: Administration, Business Development, Quality of Life, and Stakeholders. It also identifies specific objectives to be accomplished within each focus area along with timeframes, costs and funding sources, where appropriate.

The FY 2012 Financial plan sets the financial framework for which the strategic plan will be implemented. Section 11 of this document includes the Strategic Plan in its entirety.

Sincerely,

Howard Kunik
City Manager



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER**

To: City Council Members
From: Howard Kunik, City Manager
Date: July 29, 2011
Subject: FY 2012 Proposed Budget

MISSION STATEMENT

Promote the unique character and environment of Punta Gorda while enhancing property values and advancing the quality of life.

Members of City Council,

This is my seventh opportunity as City Manager to present you an annual financial plan. Even in the midst of economic adversity, we continued to make great strides this past year, and I appreciate the opportunity to serve you and this wonderful community. This budget message provides a narrative explanation that summarizes the philosophy driving our recommendations. As you review these recommendations, I encourage each of you to keep several important facts at the forefront of your thoughts. These facts will aid you in your efforts to evaluate our proposed service delivery plan and reach sound decisions to guide the City's future:

- The Charlotte County Property Appraiser reported that taxable property values decreased Citywide by 2.5%, but increased in the Community Redevelopment Area (CRA) by 3.1% from the previous year. These values are improvements from last year's drop of 7.5% and 14.2% Citywide and in the CRA, respectively.
- Increased value from new construction in the City has dropped for the fourth consecutive fiscal year: from \$168 million in 2008 to \$8 million in 2012.
- The City's General Fund, sans paving, represents a 0.8% increase from the previous year and a cumulative 12.8% reduction since FY 2008. The slight increase from FY 2011 to 2012 is due primarily to the addition of Advanced Life Support services on one fire apparatus (\$126,000) and the increased transfer to the CRA district.
- The State released its final state-shared revenue estimates in July, based on 100% of projected collections. Due to past experience in which the State revised projections downward at various times during a fiscal year, the budget once again reflects approximately 97.5% of the State estimates to cushion any further economic downturns.

- A stagnant economy necessitates continual assessment of current service levels and finding ways to reduce expenditures in certain areas. Service level reductions and their associated costs are clearly identified for public scrutiny.
- To assist you in measuring our performance, the City adopted a FY 2011 Strategic Plan. Objectives identified in the Strategic Plan are incorporated into the annual financial budget as well as a report on accomplishments. Development of the FY 2012 Strategic Plan is underway.
- The City's first Business Plan, which incorporated economic and financial strategies and key performance measures into a single document, was published in 2008. An extension of the Business Plan is the Lean/Six Sigma initiative currently underway with representatives from the six City departments. These initiatives, designed to identify and develop changes to processes that enhance efficiencies and contain and/or reduce costs in service delivery, are highlighted in the budget message.
- Emanating from the Business Plan, staff updated its Long Range Financial Plan for the City's major fund groups. The Plan highlights revenue and expenditure trends over a five year timeframe and recommends strategies to minimize projected budgetary gaps, tax and/or fee increases. As a process improvement measure, staff included in the Plan an identification of services/programs and their associated costs. Information gleaned from the Plan is used to formulate guidelines for FY 2012 budget preparation.
- The change in Consumer Price Index (CPI) as reflected in the State "Save Our Homes" Legislation is 1.5%.

The persistent economic slowdown undoubtedly challenges our community's ability to forecast, plan for, and provide services that meet public needs. Along with those challenges comes the additional necessity of prudent and sensible funding for the needed services. This proposed budget is a careful balance that utilizes available resources to continue moving the community along the path to an excellent quality of life at a reasonable level of cost.

CITY GOALS & STRATEGIC OBJECTIVES

The City's operating budget is the primary tool used by the management team and City Council to guide the decision-making process throughout the year. The budget identifies the long-term goals of the City and achieves those goals by incorporating short-term priorities within the fiscal year budget.

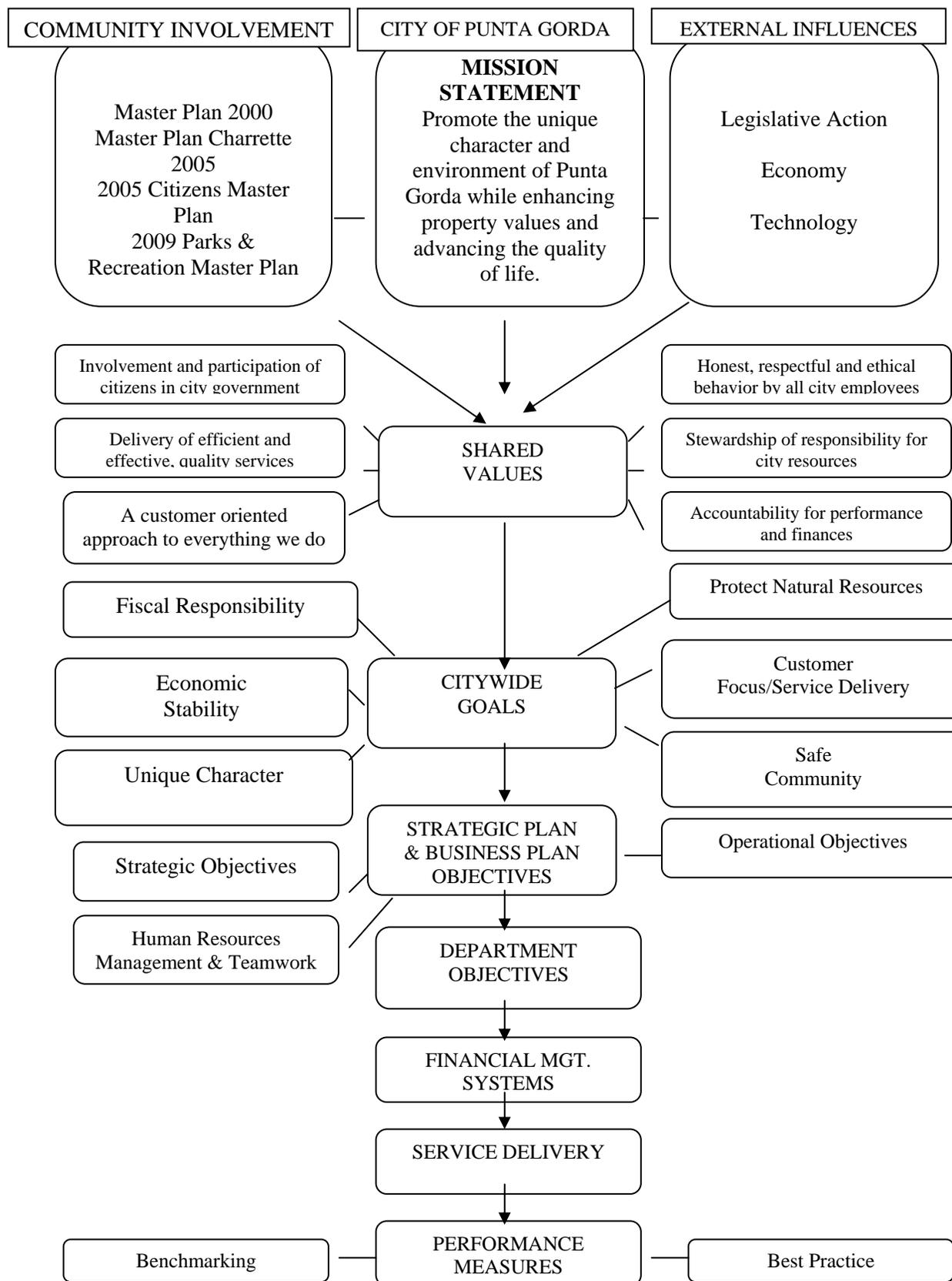
The City's long-term goals were established and refined over the years. Goals serve as a roadmap for Council to follow when making decisions that affect the allocation of the City's financial and staffing resources. Council now sets its Strategic Plan on a fiscal year basis. By setting and using performance objectives linked to the Plan, Council and the public can assess our ability to meet the Plan's objectives identified for the upcoming fiscal year. The City Council's adopted goals are listed below:

GOALS

1. Preserve, enhance and advance the natural resources of Punta Gorda.
2. Further develop the economic base and positively influence the diversity of economic development for the City.
3. Foster and advance the unique character of Punta Gorda.
4. Improve the quality and level of communication between City government and citizenry.
5. Increase City Council's awareness of the need to prioritize projects and tasks based on their impact to the City's mission and the resources available to accomplish them in the desired time frame.
6. Ensure a professional and safe environment for City employees.
7. Maintain fiscally responsible decision-making by Council and staff.
8. Promote security, safety, and health by providing services that maintain a high quality of life for the citizens of Punta Gorda.

City Council has undertaken a number of initiatives to guide us toward a more planned future for Punta Gorda. The broadest goals, as stated in the Citywide goals, give the entire organization a shared vision, improved motivation, and serve as a basis for setting priorities. Having clear goals is vital for achieving desired results.

How We Got Here:



STRATEGIC PLAN

On October 6, 2010, City Council adopted its sixth Strategic Plan. The Plan was the culmination of input from civic groups, boards and commissions/committees, City staff, and the community regarding their priorities for future action. The Council reached consensus on the plan priorities or focus areas below, and accomplishments to date are identified under each focus area.

Administration

- Updated the long range financial plan for the major fund groups and program/service level costs per department and incorporated an assessment of the City's standing with credit rating agency guidelines into the document.
- Continued the Six Sigma process designed to enhance efficiencies and achieve cost savings/avoidance (refer to section on Six Sigma).
- Achieved successful bargaining unit contract negotiations that resulted in concessions from Police & Fire to meet budget guidelines.
- Incorporated advanced life support service, phase 1, into the FY 2012 budget through memorandum of understanding with the fire bargaining unit and agreement with county and medical doctor.
- Completed cleanup of former Public Works/Utilities site and moved forward with designation of location as enhancement zone, in order to qualify for state incentives for job creation.

Business Development

- Revised the fair share impact fee rate structure by scaling back commercial fees to 2007, suspended collection in three categories (police, fire and general government) and for change of use of structure for two years, extended installment payment plan from three years to five years, and initiated a complete review of rates and structure by an independent consultant.
- Established an Economic Development Working Group consisting of diverse representation from the business community and city/county government geared to develop a marketing program and strategies for development of infill commercial properties.
- Approved an economic development incentive for commercial properties that voluntarily annex into the City within one year of notification. Property taxes paid to the City will be rebated back to the property owner over a two-year timeframe, 50% per year.
- Partnered with FGCU, SCORE and Punta Gorda Chamber to fund the second Entrepreneurial Academy at Herald Court Centre.
- Partnered with the Tourism Bureau Tourism Teams effort aimed to market the area's assets and increase visitors to the community.

Quality of Life

- Completed drainage and streetscape improvements on Carmalita Street, west of Cooper Street.
- Completed installation of day docks in Laishley Park Marina.
- Completed construction of Harborwalk East – Hospital to Justice Center and streetscape on Martin Luther King Boulevard – Olympia to Harborwalk East.
- Completed streetscape on Harborside – Taylor to US 41.
- Completed replacement of Hendrickson Dam Spillway.
- Initiated construction of San Rocco Drive drainage improvements; Olympia Avenue streetscape between US 41 north and south; Shreve Street Multi Use Recreational Trail – West Virginia Avenue to US 41; Bal Harbor utility and street improvements; and Booster Pumping Station Relief Force Main.
- Completed design of Harborwalk West – Gilchrist Park to Fishermen’s Village and designated small boat launch area as first construction area to be completed.
- Enhanced bike path program with designation of 2’ paved shoulders to be part of new Bal Harbor road improvements and publishing of brochure promoting Bicycle Loaner Program.

Stakeholders

- Completed two City Hallways newsletters highlighting pertinent updates to the community. Information was placed on the website and included in the weekly report distribution.
- Held two Town Hall and numerous neighborhood meetings to garner input from the community on issues to be resolved and disseminate information on public initiatives.
- Continued partnership with TEAM Punta Gorda, Main Street Punta Gorda, Chambers of Commerce and Downtown Merchants Association to promote events and collaborate on community projects to include renovation of Herald Court Square and revive landscaping of Marion Avenue between US 41 north and Taylor Street.

Waterfront/Canal System

- Completed installation of East Mooring Field off Laishley Park.
- Completed initial inspection of seawalls and seawall caps and placed data into computer and base map, which will enable canal maintenance districts to prioritize future repairs and replacements.
- Published Waterfront Property Owners Manual to familiarize owners with canal system and seawalls.
- Published Florida Friendly Fertilizing Guide in conjunction with Southwest Florida Water Management District.
- Partnered with Punta Gorda Boaters Alliance to clean up the beach front at Gilchrist Park.

The FY 2012 Strategic Plan is in its development stage and is anticipated to be approved in September 2011 to coincide with adoption of the FY 2012 budget.

Six Sigma

As a business improvement methodology, Six Sigma is an outgrowth of the 2008 Business Plan. The main objective of Six Sigma is to implement vigorous processes to systematically eliminate defects and inefficiencies. In February 2010, six City employees were selected to learn about Six Sigma then share and transfer this knowledge to other employees.

Over the past several years, City employees have been challenged with brainstorming ways to increase revenues for the City, improve efficiencies and processes by reducing costs, waste and non-value added activities. The Six Sigma project teams are comprised of City staff from various departments. By utilizing the knowledge and experiences of staff, employees can help our City make it through tough economic times and be prepared for when the economy rebounds.

The projects for the first phase of Six Sigma consisted of the following:

- **Increase solid waste collection revenues by reducing communication and data entry errors** – Based on prior years of manually comparing commercial accounts from separate computer billing systems, many errors were discovered. The project goal was to drastically reduce billing errors, provide accurate billing information and services, and improve communications between divisions.
- **Electronic time and attendance** – This project analyzed the possibility of reducing the time it takes for employees to manually document payroll as well as reducing/eliminating human error, lost time from tardiness, early departures and long breaks, and to completely eliminate paper.
- **Elimination of Nonessential Calls for Service** – The purpose of this project was to identify calls for service that could be eliminated without causing additional risks to the community or department personnel. Potential savings could be derived through the reduction of medical supplies, fuel, and additional maintenance costs.
- **P-cards and e-payables** – The project goal was to reduce the cost for ordering and payment processes by 60% and generate approximately \$74,000 in rebates.
- **Meter reading process improvement** – Automatic Meter Reading (ARM) allows technicians to automatically read a series of meters from their vehicles. This technology has the potential to reduce the time required to read meters significantly and quickly identify erroneous or stopped meters.
- **False alarm reduction in management** – In this project, staff analyzed how the Police Department manages and responds to false alarms. The goal was to reduce false alarms in the City by 60% and save approximately \$12,671 per year in costs to administer and respond to false alarms.

Solid Waste project for commercial accounts was successfully completed and measures have been taken to close the communication gap between the divisions using automated

workflow and electronic signatures. Sanitation will perform commercial audits every eighteen months.

The Electronic Time and Attendance project was presented to Council on December 1, 2010. Council did not feel that the City should fund the project at that time. In April, 2011, the project was presented to Council as a budget alternative for possible implementation, but the cost/benefit ratio was not sufficient enough for the project to move forward.

The Elimination of Nonessential Calls for Service project was approved by Council resulting in better utilization of time and resources and increased availability of units for emergency calls. In September 2010, Fire Department implemented phase I, non-essential motor vehicle accident (MVA) runs followed by phase 2, implementation of nonemergency health care facility run.

The Six Sigma P-card project was approved by Council on November 3, 2010. Procurement piggybacked Hillsborough County's Linking Authorization Bank of America Contract, which allowed for the combined total amount spent of all entities that entered into the agreement to establish the rebate multiplier. The rebate is determined by the individual entity spending multiplied by the groups' rebate multiplier. To date, the City has spent \$1 million using p-cards, which is the threshold for eligibility for the rebate on the full amount spent. Based on the consortium amount spent the rate will be at least 1.42%.

As a result of the cost benefit analysis performed in the Six Sigma Improve Phase, the Automated Meter Reading Project team determined that the project would not reap benefits to the City for at least six to seven years, and therefore the initiative was postponed indefinitely.

The False Alarm Reduction project was approved in the following modified manner: changes were made to the false alarm ordinance to reduce the number of false alarm calls and the fine structure was revised to eliminate the exemption for governmental agencies.

Current Six Sigma projects comprise the following:

- **eBill and automatic payments (paperless) for utility billing** – The objective of this project is to drastically reduce check processing and bill processing time and to save money on paper, forms, and postage. The success of this project will, in turn, help the environment. To date, employees have increased the number of eBill customers from 530 to 940 and automated payment customers increased from 3,041 to 3,230.
- **Open wastewater services to outlying areas.** Privately owned utilities such as mobile home parks do not receive the same level of maintenance and repair as the City wastewater system. The goal of this project is to be able to provide the same level of repair and maintenance to the private utility systems at a cost savings to the owner and to develop revenue for such services.

- **Provide water services to mobile home parks near City facilities.** Privately owned water plants just outside the City of Punta Gorda Utilities service area may not be providing water that consistently meets the drinking water standards for quality or quantity. The purpose of this project is to investigate the feasibility of providing water to these private systems.
- **Increase Solid Waste Collection Revenues Phase II (Multi-family).** Communications amongst City Departments with regard to new multi-family accounts and changes to existing multi-family accounts are inconsistent. Changes in services have the potential of being initiated by several divisions and Sanitation drivers. This has a direct impact on current and future billing, and has the potential of costing the City an additional loss of revenues. The goal of this project is to improve the accuracy of data being collected and entered into the central billing system in order to provide accurate billing services to the community.

The City will continue to work with employees in brainstorming new ideas and ways to improve processes and eliminate waste using the Six Sigma methodology.

ECONOMIC OUTLOOK

National and state economies are key factors in assessing the City's future fiscal picture. Changes in the national, state and local economies can affect both revenues and expenditures, due to the impact on sales tax receipts and the costs and demand of providing city services. While economic changes at the state and national level can often translate into comparable changes locally, it is important to note that Punta Gorda and the Southwest Florida region as a whole often behave differently, displaying economic trends and reflecting experience that may lag or precede observed changes elsewhere.

National Economic Outlook

According to a June 2011 report from the National Association of Realtors, May sales of existing homes were down 15.3% from May 2010. Spiking gasoline prices and tight credit were primary factors in the decline. The pace of sales activity in the second half of the year is expected to be stronger than the first half and much stronger than the second half of last year. The national median existing home price was \$166,500 in May, down 4.6% from a year earlier. The homes in or under threat of foreclosure made up 31% of sales in May; this is approximately the same as a year earlier.

The national realtors association also forecasts that commercial real estate markets are stabilizing and job creation is boosting demand for commercial space. The economy should be adding between 1.5 and 2 million jobs annually both this year and next, with the unemployment rate falling to 8% by the end of next year. Vacancy rates in the office sector are projected to fall from 16.9% in May 2010 to 15.3% by May 2012. Industrial vacancy rates are expected to decline from 14.3% to 13%. Retail vacancy rates should remain at 12.6%. Multi-family housing is projected to show a different trend – vacancy rates are anticipated to decline from 7.3% to 4.7%.

Florida Economic Outlook

Enterprise Florida, in its June 2011 indicators report, provided highlights of the state's economy in 2010.

- 4th most populous state in the nation and 1st in the southeast
- 4th largest gross domestic product in the nation and 1st in the southeast
- 4th in total personal income and 1st in the southeast
- 4th in total employment in the nation and 1st in the southeast
- 4th in nation and 1st in southeast in major industry groups (information, financial services, professional & business services, education & health services, trade, transportation & utilities)
- 3rd in nation in value of high-tech exports and high-tech firms
- 4th largest exporter in nation

The biggest challenge in the state's effort to enhance its economic climate continues to be the oversupply of housing constructed during the past decade. This inventory will keep pressure on home prices. Another big challenge is the winding down of the state's space industry. Florida will likely have to derive growth from other sources (other than tourism, retirees and working-age adults seeking a lower cost of living) in order to return to its position as one of the nation's fastest growing states. The best strategy is to move up the chain in industries such as biotechnology, medical devices, aerospace, international trade and finance, alternative energy, film and new media.

Charlotte County Economic Highlights

Challenges

- The County's residential building permits (October 2010 through June 2011) are estimated at \$32.7 million in construction values, slightly up from \$29.0 million during the same timeframe last fiscal year.
- Unemployment is 10.4% as of May 2011, slightly below the state rate of 10.6%. One year ago, the unemployment rate in the County was 11.7%.
- The median sales price of an existing single family home in the Punta Gorda Metropolitan Statistical Area (all of Charlotte County) was \$102,900 in June 2011, a slight 1% decrease from \$103,900 one year earlier.

Opportunities

- The County's Economic Development Working Group consisting of a County Commissioner, City Council Member and members of the private sector completed its development of a comprehensive set of economic development incentives designed to spur business development and retention. The County Commission approved moving forward with the incentives for qualified businesses.
- Community Hospitality Healthcare Services, based in the County, was awarded \$63 million in New Markets Tax Credits authority from the US Treasury to assist businesses build, expand or rebuild older, non-productive facilities to meet community needs. The new Port Charlotte CRA in the Medical Arts District represents a location to bring in these tax credits to help revitalize the area.

- Significant transportation-related projects under construction in the County within the vicinity of the City include improvements to the intersection of Jones Loop Road & US 41, Piper Road reconstruction in the airport area and Burnt Store Road widening.
- The Charlotte County Tourism Bureau Tourism Teams initiative represents a countywide effort to partner with all sectors of the community to enhance business development through visitor attraction and retention. Sixteen teams were formed to address a wide range of tourism-related opportunities including meetings & conventions, arts, ecotourism, gateways and sustainability, among others.
- The Punta Gorda Airport and Enterprise Charlotte Airport Park represent major economic drivers in the area. Since restoration of airline service in the fall of 2007, there have been over 594,000 passengers traveling through the airport. During May 2011, there were 13,685 passengers which represent an increase of 106% over May 2010. Three airlines provide commercial service – Direct Air, Allegiant Air and Vision Airlines. The Airport Authority is also planning for a terminal expansion project to meet current and future demand.
- Other economic drivers in the County continue to be the future Babcock Ranch community and the Murdock Village redevelopment (entertainment and water sports/resort districts).

Punta Gorda Economic Highlights

Demographics & Tax Base

Population projections show a 2011 City population of 16,907 and a 2012 estimate of 17,177. These projections are up from the 2010 Census of 16,641.

Changes in property values continue to contribute major influence on financial planning and budget preparation. Taxable property values (FY 2012) decreased Citywide by 2.47% and increased in the Community Redevelopment Area by 3.13% from the previous fiscal year. This is the fifth straight year of declines in taxable value Citywide. More complete information is included in the chart and graph on page xix.

Business Development Strategy

The City's business development strategy to enhance business and economic development was highlighted in the aforementioned Strategic Plan accomplishments.

New housing unit building permit trends since 2005 are shown below. Activity in 2010 demonstrated a significant increase in new residential construction from 2009. New construction through June 2011 is on track to mirror the previous year's performance.

Year	Units Permitted
2005	467
2006	241
2007	190
2008	98
2009	12
2010	38
2011	19 (through June)

THE PROPOSED BUDGET

Submitted herein is the proposed City of Punta Gorda Budget for fiscal year 2012. The total FY 2012 budget including all transfers and carryover fund balance is \$68,128,937 or \$4,966,534 (7.9%) more than FY 2011. The major factors causing the overall increase are an increase in general construction projects due to an awarded \$0.7 million FDOT/LAP grant and an anticipated \$1.2 million FEMA hazard mitigation grant; inclusion of a storm fund of \$0.8 million of which \$345,000 is to be used as a one-time source for the general fund; an increase in operating transfers with \$1.1 million to be transferred from utilities revenue to fund annual recurring repair and replacement to infrastructure and \$0.6 million to be transferred from CRA to fund the Herald Court Centre debt obligation; and an increase in personnel costs of \$0.4 million due primarily to health insurance, unemployment and workers comp premiums; and salary and overtime budgeted for implementation of Advance Life Support (ALS). Net of transfers to other funds, including internal service funds and ending reserves, the FY 2012 budget is \$47,590,587 which is \$1,129,310 or 2.4% more than FY 2011.

The budget addresses such issues as continued implementation of strategic plan objectives; realignment of staff to address departmental priorities; 2.37% wage increase to employees in the General Employees Pension Plan coupled with a 2% increase in their employee contribution to the plan; a defined contribution plan for non-uniformed new hires to be implemented by October 1, 2011; 3% decrease in water & wastewater rates; retention of current solid waste rate and canal maintenance assessment fees; and numerous capital improvements (including Harborwalk enhancements; linear park; multi use recreational trail along US 41; anticipated phase II of the downtown flood mitigation program; and the beginning of a study for drainage improvements to the Corto Andra/Boca Grande area). It is our responsibility to exhibit leadership in addressing these issues and providing cost effective public services to our citizens.

The following chart highlights proposed expenditures net of transfers between funds and carryover fund balances.

City of Punta Gorda
Comparison of Net Budgeted Expenditures
Budget FY 2008 through Proposed Budget FY 2012
(Net of transfers, internal service funds and ending carryover fund balance)

	Budget FY 2008	Budget FY 2009	Budget FY 2010	Budget FY 2011	Proposed Budget FY 2012
General Fund	\$17,527,187	\$17,202,042	\$16,172,325	\$15,628,781	\$15,680,442
Special Revenue Funds	12,516,252	5,204,579	8,037,857	7,707,361	7,361,338
General Construction Fund	6,831,771	3,626,056	417,609	1,213,343	2,896,725
Enterprise Funds	25,760,832	24,564,399	33,068,522	21,911,792	21,652,082
Total Funds	\$62,636,042	\$50,597,076	\$57,696,313	\$46,461,277	\$47,590,587
\$ Net Increase (Decrease)		(\$12,038,966)	\$7,099,237	(\$11,235,036)	\$1,129,310
% Net Change		-19.22%	14.03%	-19.47%	2.43%

City staffing proposed by the end of FY 2012 is 264 funded full time equivalent (f.t.e.) positions. While the enterprise funds reinstated previous reductions of 1 f.t.e., the general fund was reduced further by 1.75 f.t.e., for an overall net reduction of 0.75 f.t.e. Over the past five years, the City will have reduced employee counts by 49 f.t.e. positions, representing a 15.7% overall decrease. One of the key performance measures identified in the Business Plan is ratio of full time employees to population. The following chart highlights this trend.

Fiscal Year	Population Estimates	Employees	Ratio Employees/ Per 100/Population
2012	17,177	264	1.5
2011	16,907	265	1.6
2010 Census	16,641	270	1.6
2009	16,989	291	1.7
2008	17,651	308	1.7
2007	17,444	313	1.8
1999	13,646	277	2.0

As stated previously, the FY 2012 budget plan provides for an increase to General Employees Pension Plan members' wages with the understanding that the employees will contribute an additional amount into their pension plan. The proposal includes a decrease of the City's percentage of contribution to the General Pension Plan of 2% and an increase of the members' contribution by a like amount. Since these employees have not received an annual wage adjustment since January 2009, it was decided to use a one-time source from the storm fund to provide a 2.37% increase to the general pension plan participants to mitigate the shift of pension funding.

BUDGET HIGHLIGHTS BY FUND

General Fund

The proposed 2012 General Fund Budget, net of ending reserve, totals \$18,245,349, which is \$147,612 or 0.82% more than the original FY 2011 budget, as shown on page xv.

Based on a stagnant economy, declining general fund revenues, and a fiscal forecast (July 2011) that projects deficits in the range of \$1.2 million to \$3.0 million per year from 2013 through 2016, the general fund spending plan has been developed to eliminate the projected budgetary gap in FY 2012 and to plan for future years' budgets.

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2012 through Proforma FY 2016

	Proposed FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Change in Taxable Value of Property	-2.47%	0%	2%	3%	3%
Revenues:					
Ad Valorem Taxes	\$6,212,395	\$6,212,395	\$6,336,643	\$6,526,742	\$6,722,544
Ad Valorem Taxes-Roads	213,151	355,000	355,000	355,000	355,000
Other Revenue	10,790,334	11,021,043	11,246,512	9,975,507	9,658,101
Use of Prior Year's Reserves	684,469	160,120			
Use of Storm Fund Reserves	345,000				
Total Revenues	18,245,349	17,748,558	17,938,155	16,857,249	16,735,645
Expenditures:					
Personnel Expenditures	12,163,391	12,644,407	13,296,727	13,960,663	14,657,796
Operating Expenditures	3,377,051	3,530,523	3,631,948	3,728,177	3,831,412
Capital	115,000	100,000	215,000	215,000	215,000
Transfers to other Funds	2,209,907	2,301,064	2,495,367	1,050,886	667,680
Transfers for Roads	355,000	355,000	355,000	355,000	355,000
Contingency	25,000	25,000	25,000	25,000	25,000
Total General Expenditures	18,245,349	18,955,994	20,019,042	19,334,726	19,751,888
Expenditures in Excess of Revenue	\$ 0	(\$1,207,436)	(\$2,080,887)	(\$2,477,477)	(\$3,016,243)
5% Minimum Reserve	\$915,000	\$948,000	\$1,001,000	\$967,000	\$988,000

City of Punta Gorda, FL
General Fund Expenditures Comparison
Original Budget FY 2007 through Proposed Budget FY 2012

	Original Budget FY 2007	Original Budget FY 2008	*Original Budget FY 2009	Original Budget FY 2010	Original Budget FY 2011	Proposed Budget FY 2012
General Fund Expenditures						
City Council	\$ 63,162	\$ 95,595	\$ 102,018	\$ 102,706	\$ 109,971	\$ 111,758
City Manager	390,059	404,909	380,438	272,275	244,916	223,716
Human Resources	364,687	374,479	305,647	289,527	283,829	312,042
City Clerk	486,072	514,934	500,736	510,179	529,761	472,920
Finance	700,156	736,369	763,259	770,088	779,785	775,367
Procurement	574,845	599,511	551,410	493,837	480,672	475,693
Legal Counsel	261,023	267,304	211,800	205,522	218,118	219,287
Public Works Administration	275,048	287,145	286,538	285,751	288,257	296,557
Engineering	457,824	529,994	532,793	449,087	449,242	460,393
Right of Way Maintenance	1,314,586	1,227,779	1,182,067	1,109,011	1,025,786	1,044,734
Parks & Grounds	1,438,037	1,566,609	1,355,386	1,207,485	1,200,489	1,147,248
Police	4,907,747	4,998,640	5,220,092	5,188,440	4,982,288	5,055,548
Fire	2,709,009	2,900,765	2,933,193	2,762,154	2,817,310	3,007,558
Growth Management	182,713	193,792	200,466	165,630	155,418	152,141
Code Compliance	453,353	387,242	315,763	267,370	264,377	265,168
Urban Design	733,886	636,344	629,999	622,759	611,270	609,653
Facilities Maintenance	1,183,894	1,118,276	1,002,842	936,937	791,848	746,559
Non-Departmental	676,659	687,500	727,595	533,567	395,444	304,100
Subtotal Operations	17,172,760	17,527,187	17,202,042	16,172,325	15,628,781	15,680,442
Increase (Decrease) from prior year		354,427	(325,145)	(1,029,717)	(543,544)	51,661
% increase (-) decrease from prior year		2.06%	-1.86%	-5.99%	-3.36%	0.33%
Transfers to Other Funds	767,107	611,417	583,878	645,742	542,090	576,907
Paving Transfer	478,000			435,000	355,000	355,000
Infrastructure Sales Surtax Transfer	2,395,883	2,369,668	1,577,133	1,441,333	1,571,866	1,633,000
Subtotal Operations and Transfers	\$ 20,813,750	\$ 20,508,272	\$ 19,363,053	\$ 18,694,400	\$ 18,097,737	\$ 18,245,349
Increase (Decrease) from prior year		(305,478)	(1,145,219)	(668,653)	(596,663)	147,612
% increase (-) decrease from prior year		-1.47%	-5.58%	-3.45%	-3.19%	0.82%
Projected Carryover - Ending Reserve	\$ 2,004,580	\$ 1,097,000	\$ 1,034,549	\$ 949,770	\$ 922,565	\$ 1,108,120
Proj. Carryover - Ending Reserve as a % of Operations & Transfers	9.63%	5.35%	5.34%	5.08%	5.10%	6.07%
Total General Fund Expenditures	\$ 22,818,330	\$ 21,605,272	\$ 20,397,602	\$ 19,644,170	\$ 19,020,302	\$ 19,353,469

* FY 2009 Original Budget was adjusted to include \$1,350,000 for Infrastructure Sales Tax as a result of the election to extend the surtax from December 31, 2008 to December 31, 2014.

The strategies listed below highlight major program changes and impacts per department.

City Council

No program changes proposed. Salaries are established by ordinance and incorporated in each year's budget for the Council.

City Clerk

No program changes proposed. There is no need to budget for a general election in November 2011. However, it is intended to reappropriate funds remaining out of the FY 2011 budget to plan for a potential primary election in August 2012.

City Manager/Legal/Human Resources

No program changes proposed.

Information Technology (Division of City Manager)

The computer system that houses the City's core applications for financial, human resources, community development and utility services is reaching the end of its useful life. The budget extends its use another year in order to fully analyze replacement options.

Finance

The part time warehouse clerk was reduced from 29 hours per week to 20 hours per week (0.25 f.t.e.). No other program changes proposed.

Public Works

The budget eliminates 1.5 f.t.e. maintenance workers in Parks & Grounds and anticipates use of additional contract services to provide the core level of service. Elimination of the subsidy to New Operation Cooper Street for electric costs and janitorial services is also incorporated in the funding plan.

Growth Management

No program changes proposed.

Fire

The budget implements startup of Advanced Life Support (ALS) services by funding one apparatus with the 6 paramedic-certified staff and the necessary equipment. The budget also funds the paramedic training school for an additional 5 staff.

The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes or less, 90% of the time. The average emergency response time during FY 2011 to date is four minutes and two seconds (4:02). During the past three fiscal years, average response times were 4:02 in FY 2010, 4:10 in FY 2009 and 4:10 in FY 2008.

Police

The city continues to use Infrastructure Sales Surtax to fund necessary patrol vehicle replacements. No other program changes proposed.

2010 Uniform Crime Reporting Data

Florida Municipal Law Enforcement Agencies 15,000-20,000 Service Population

(Ranked by Index Crime Rate/100,000)

Agency	Pop.	Total Crime Index	Crime Rate/100,000	% Cleared
Marco Island PD	16,442	179	1,088.7	34.1
Punta Gorda PD	17,079	403	2,359.6	41.4
Safety Harbor PD	17,638	435	2,466.3	20.5
Sunny Isles Beach PD	19,849	497	2,503.9	20.7
Maitland PD	16,786	491	2,925.1	29.3
Village of Pinecrest PD	19,411	596	3,070.4	8.4
Seminole PD	18,832	663	3,520.6	39.1
Eustis PD	18,210	683	3,750.7	22.5
Lynn Haven PD	16,861	650	3,855.1	41.7
Vero Beach PD	17,855	700	3,920.5	41.4
West Melbourne PD	16,867	695	4,120.5	30.6
Stuart PD	16,337	739	4,523.5	29.2
Haines City PD	18,762	959	5,111.4	20.0
Palm Springs PD	15,484	996	6,432.4	24.0
New Port Richey PD	16,244	1,057	6,507.0	35.0
Bartow PD	17,397	1,162	6,679.3	27.0
Belle Glade PD	16,848	1,582	9,389.8	17.4
Opa Locka PD	15,419	1,563	10,136.8	4.6
Cocoa PD	16,574	1,873	11,300.8	31.5

In 2007, the Punta Gorda Police Department improved from 6th to 3rd lowest index crime rate among 18 municipal agencies with a similar service population. In 2008, the City of Punta Gorda maintained that high ranking and in 2009, the city improved to second lowest crime index crime rate. The 2010 ranking is once again based on the index crime rate and maintains the city's second place ranking as safest community in its category.

The clearance rate represents the percentage of index crimes we clear (close pursuant to UCR guidelines) in a given year. This particular figure is of key importance to management as we assess our effectiveness in solving or reclassifying index crimes within the City. The statewide clearance percentage for 2010 was 24.7%. Our 2010 clearance percentage of 41.4% is a significant improvement from last year's 28.5%, and the highest crime clearance rate in the City's recent recorded history.

Non Departmental

The non departmental classification includes uses of funds not related to a specific department or division. Transfers, debt service, lot mowing program, City memberships, business development, contributions and reserves are the primary categories in this classification.

Transfers to other funds increased due to additional Infrastructure Sales Surtax (ISS) funding available for general construction projects. Another factor is the increase of the City's tax incremental financing to the CRA due to the increase in property value in the CRA district and the proposed millage rate.

There is no debt service budgeted in FY 2012 as the final payment on general fund debt was made in FY 2011. All general fund debt service payments are now being reported in the debt fund. The payments made for the ISS loan are transfers from the general fund to the debt fund and payments for the Herald Court Centre loan are transfers from the CRA fund to the debt fund.

There were no changes made to the funding levels of the lot mowing program or the City's charter membership contributions to the Charlotte Harbor Environmental Center (CHEC) and Charlotte Harbor National Estuary Program.

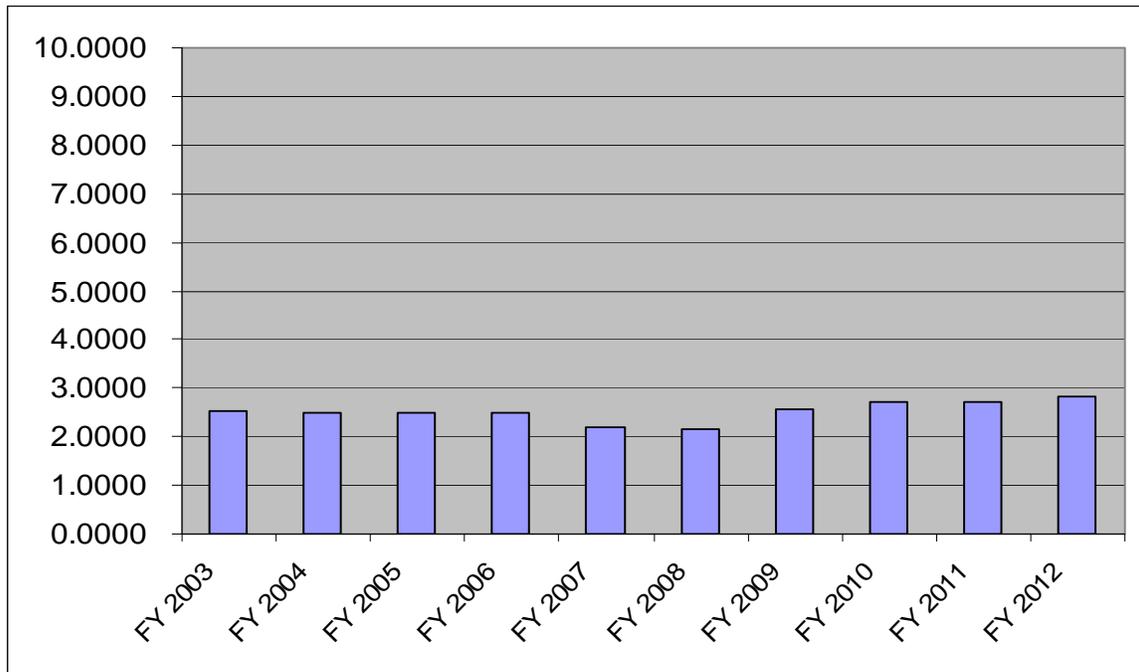
No new funding is budgeted for business development; remaining funds from FY 2011 budget will be reappropriated. Contributions to non-profit agencies are \$25,000, which mirrors the previous two years.

Reserves for contingencies remain at the prior year funding level of \$25,000. Operating reserves are discussed in detail beginning on page xxi – General Fund Balance.

Millage and Taxable Assessed Value

The proposed FY 2012 millage rate of 2.8186 mills represents a 3.4% increase over the current millage rate of 2.7251 and is the state defined rolled back/rolled forward rate. Included in the millage rate is \$355,000 earmarked entirely for the road resurfacing program. The calculated rolled back/rolled forward rate results in the same property tax revenues, sans new construction, as the previous year.

Property Tax Millage Rates
Fiscal Years 2003 - Proposed 2012

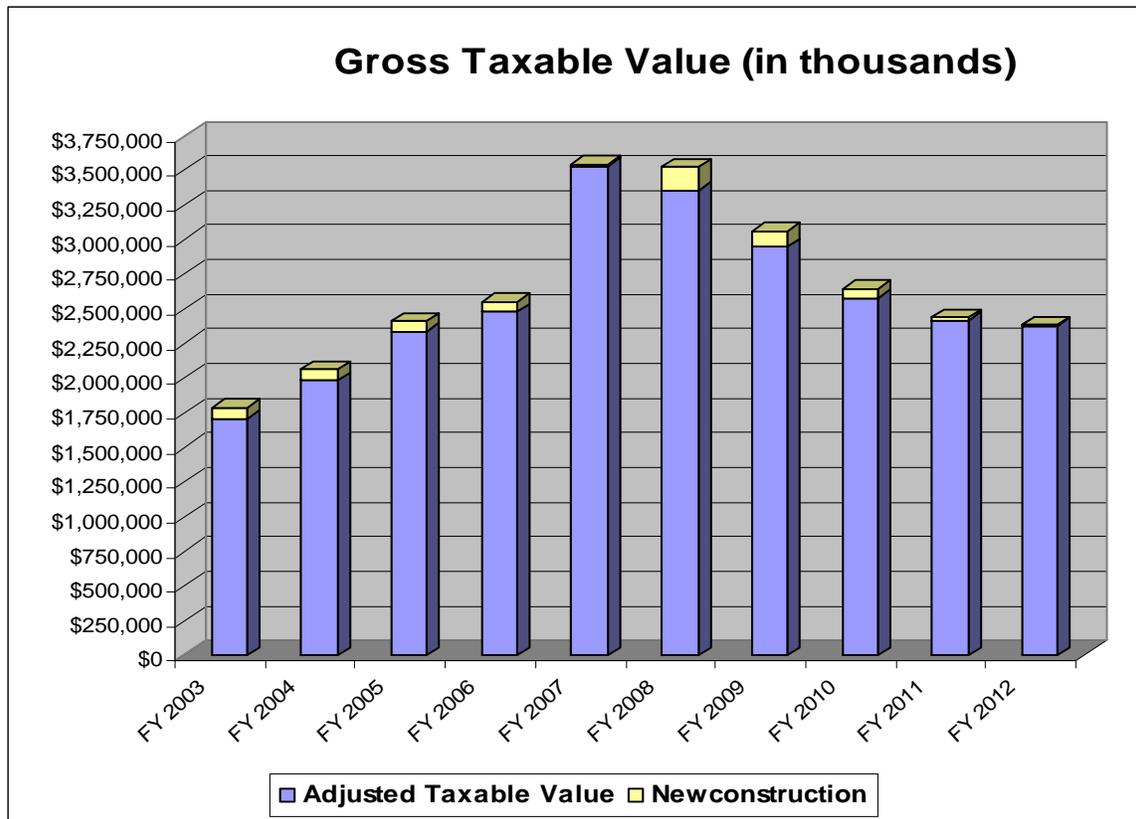


A mill is equal to one dollar of tax for each \$1,000 of taxable value. Florida Statutes caps the millage rate at 10 mills.

City of Punta Gorda, FL History of Taxable Property Values

Fiscal Year	Final Gross Taxable Value*	\$ Change From Previous Year	% Change from Previous Year	New Construction
2007	\$3,515,560,986			\$13,851,000
2008	\$3,496,182,626	-\$19,378,360	-0.6%	\$168,546,000
2009	\$3,062,265,808	-\$433,916,818	-12.4%	\$115,280,000
2010	\$2,646,132,752	-\$416,133,056	-13.6%	\$65,914,000
2011	\$2,447,711,910	-\$198,420,842	-7.5%	\$24,317,000
2012	\$2,387,114,422	-\$60,597,488	-2.47%	\$7,854,000

*Includes New Construction



Property values have experienced a decline in the City of Punta Gorda for the fifth straight year. In previous years, the protection of Save Our Homes resulted in a majority of homestead property taxable values being below just values. The number of homestead properties at parity (market or just value equaling taxable value) has decreased from 3,074 parcels to 2,294. Initial review of taxable value data shows the following:

- 49% of total parcels in the City decreased in taxable value, 46% increased and 5% retained the same value. Many of the parcels that increased in value are in the undeveloped (non-homestead) residential category.

- Approximately 45% of parcels in the City are classified as homestead and of those, 39% are at parity (just value equals assessed value). Based on this data, one can surmise that over 72% of the parcels in the City are now at parity, since by definition all non-homestead properties are at parity.
- The increase in the City's tax base from those parcels that experienced an increase in value is 8%.
- The decrease in the City's tax base from those parcels that experienced a decline in value is 2%. Commercial properties experienced the smallest decline in value, as shown by the increase in value in the Community Redevelopment Area 3.13% versus the City as a whole down 2.47%.

Below are examples of the effects the proposed millage rate may have on property taxes.

**Calculation of City Ad Valorem Tax on Various
Homestead Single Family Values
Fiscal Year 2012**

Assessed Value	\$150,000	\$300,000
Statutory Homestead	(50,000)	(50,000)
Taxable	\$100,000	\$250,000
Millage Rate	2.8186	2.8186
Tax	\$281.86	\$704.65

The overall reduction of taxable value in the City is 2.47%. Homestead property owners whose taxable value is still below just value will see up to a 1.5% increase in taxable value due to the 1992 "Save Our Homes" constitutional amendment that mandates taxable values will increase by the lesser of the CPI Index or 3%, until such time as the taxable value attains parity with the market value. As stated above, most of the other properties that increased in taxable value were undeveloped residential properties. Homestead properties at parity with market value, which now make up an estimated 39% of all homestead property, and commercial properties constitute the majority of properties that will realize a reduction in City property taxes.

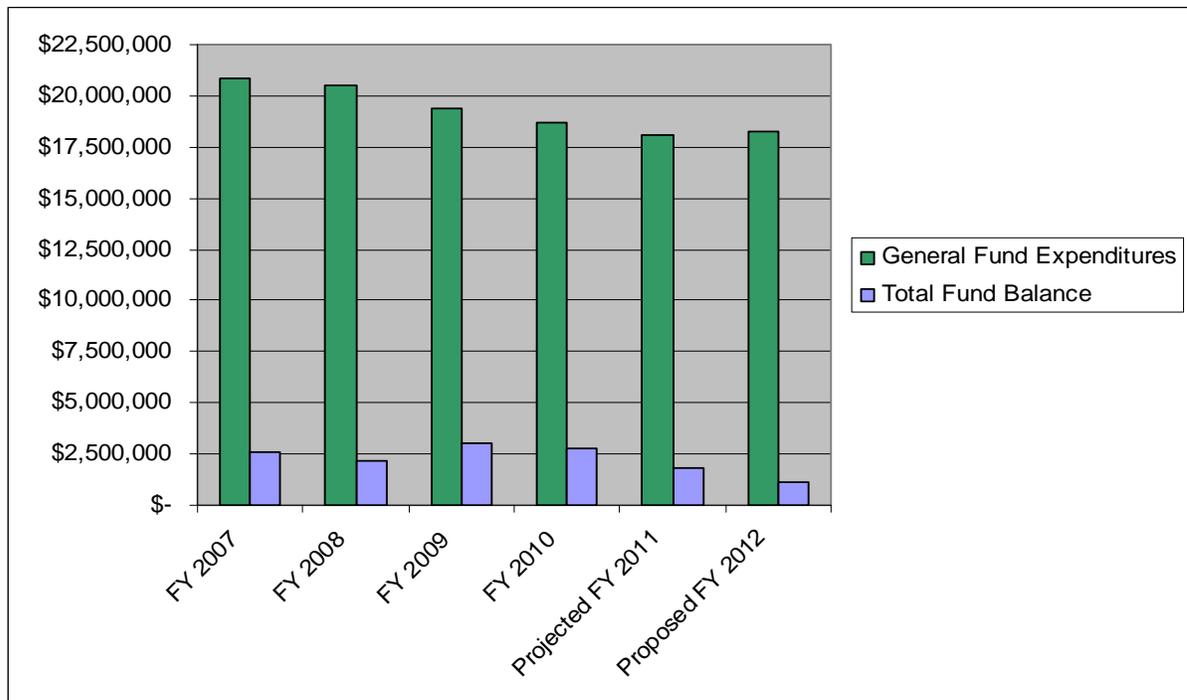
**Tax Comparison Between Homestead at Parity and Not at Parity
From FY 2011 to FY 2012**

	Homestead At Parity		Homestead Not At Parity	
Assessed Value	\$150,000	\$300,000	\$150,000	\$300,000
% Property Value Decrease	-2.47%	-2.47%		
Statutory Increase			1.50%	1.50%
Adjusted Assessed	146,295	292,590	152,250	304,500
Statutory Homestead	(50,000)	(50,000)	(50,000)	(50,000)
Taxable	\$96,295	\$242,590	\$102,250	\$254,500
Millage Rate	2.8186	2.8186	2.8186	2.8186
Tax	\$271	\$684	\$288	\$717
Incr. (Decr.) over FY 2011	(\$2)	\$3	\$15	\$36

The table below provides a summary of the reserved/designated and unreserved fund balance for FY 2007 (actual), FY 2008 (actual), FY 2009 (actual), FY 2010 (actual), FY 2011 (projected) and FY 2012 (budgeted).

**Analysis of General Fund Balance
as a Percentage of General Fund Expenditures
at Fiscal Year End**

	FY 2007		FY 2008		FY 2009		FY 2010		Projected FY 2011		Proposed FY 2012	
	Amount	% of Exp.										
Fund Balance												
Reserved for Other	\$ 12,073		\$ 13,325		\$ 23,330		\$ 20,258		\$ 20,258		\$ 20,258	
Unreserved:												
Designated for:												
Reappropriations	155,401		240,932		277,517		284,521					
Subsequent years' budget	1,132,549	5%	721,756	4%	1,771,857	9%	967,000	5%	877,589	5%	193,120	1%
Undesignated - funds	1,304,812	6%	1,173,546	6%	926,440	5%	1,468,130	8%	915,000	5%	915,000	5%
Total Fund Balance	<u>\$ 2,604,835</u>	13%	<u>\$ 2,149,559</u>	10%	<u>\$ 2,999,144</u>	15%	<u>\$ 2,739,909</u>	15%	<u>\$ 1,812,847</u>	10%	<u>\$ 1,128,378</u>	6%
General Fund Expenditures	<u>\$20,813,750</u>		<u>\$20,508,272</u>		<u>\$19,363,053</u>		<u>\$18,694,400</u>		<u>\$18,097,737</u>		<u>\$18,245,349</u>	



The FY 2012 budget uses \$684,469 in undesignated reserves to assist in closing the projected gap, leaving \$915,000 in projected carryover ending reserves; and \$193,120 of additional operating reserves to be designated towards balancing FY 2013, of which \$33,000 will be needed to increase the minimum reserve to \$948,000 based on the current proforma.

Community Redevelopment Agency

The Community Redevelopment Agency (CRA) is focusing redevelopment efforts on projects which assist in rebuilding our public spaces. These efforts concentrate on several expansive projects which stress the importance of maintaining our public waterfront and help to re-establish the critical mass of structures and economic activity within the downtown area and adjacent neighborhoods. Our CRA has experienced dramatic fluctuations in taxable assessed value and City/County contributions over the past ten years.

Fiscal Year	Gross CRA Taxable Assessed Value	Percent Increase or Decrease
FY 2003	\$207,196,204	
FY 2004	\$232,811,067	12.36%
FY 2005	\$243,631,799	4.65%
FY 2006	\$205,246,835	-15.76%
FY 2007	\$383,774,587	86.98%
FY 2008	\$367,113,862	-4.34%
FY 2009	\$311,130,098	-15.25%
FY 2010	\$290,592,852	-6.60%
FY 2011	\$249,005,996	-14.31%
FY 2012	\$256,810,853	3.13%

Fiscal Year	City TIF Contribution	County TIF Contribution	Total
FY 2003	\$306,095	\$585,930	\$892,025
FY 2004	\$358,268	\$704,460	\$1,062,728
FY 2005	\$383,733	\$739,041	\$1,122,774
FY 2006	\$293,400	\$636,131	\$929,531
FY 2007	\$627,124	\$1,394,380	\$2,021,504
FY 2008	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$538,621	\$1,139,173	\$1,677,794
FY 2011	\$436,047	\$974,342	\$1,410,389
FY 2012	\$471,907	\$1,098,984	\$1,570,891

Over 60% of the CRA tax base is commercial and professional uses.

City and County tax contributions to the CRA have resulted in a fiscal forecast that projects by FY 2015, the CRA will experience a budget gap that will have to be mitigated by increases in property value, new development on the tax rolls and/or lease proceeds. The following proforma is based on conservative growth assumptions. Even with these, by FY 2015 there is indication that an alternative funding source should be identified to fulfill the debt obligations for the Herald Court Centre, as well as outstanding debt on prior improvements in the CRA district, including the Laishley Park Marina. Debt balloon payments of \$5.6 million are due in January 2013. It is anticipated that once the

economy rebounds there will be adequate revitalization within the CRA district to meet the funding requirements, however the timing of that recovery is unsure.

City of Punta Gorda, FL
Community Redevelopment Agency
Proforma Schedule of Revenues and Expenditures
Proposed FY 2012 through Proforma FY 2016

	Proposed FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Assessed Property Valuation change	3.13%	3%	5%	5%	5%
Revenues:					
Tax Increment Financing (TIF)	\$1,570,891	\$1,618,018	\$1,698,919	\$1,783,865	\$2,157,058
Other Revenue	259,156	307,938	305,316	325,978	328,307
Total Revenues	1,830,047	1,925,956	2,004,235	2,109,843	2,485,365
Expenditures:					
Operating Expenditures	227,124	235,890	224,826	233,938	238,235
Debt Service	1,322,368	1,521,449	3,196,973	3,192,573	3,192,407
Total Expenditures	1,549,492	1,757,339	3,421,799	3,426,511	3,430,642
Excess Revenue (Shortfall)	280,555	168,617	(1,417,564)	(1,316,668)	(945,277)
Projected Carryover - Beginning	1,576,184	1,856,739	2,025,356	607,792	
Proj Carryover (Shortfall) - Ending	\$1,856,739	\$2,025,356	\$607,792	(\$708,876)	

Utilities

The FY 2012 spending plan for utility operations, maintenance and repair is \$14,909,208 which is \$1.4 million or 10.5% more than FY 2011. This includes an increase in capital outlay of \$194,500 and operations decreases in the amount of \$130,653. It also includes a new philosophy of funding with current revenues those expenses for recurring line and lift station repairs and replacements. The five year proforma identifies an amount of \$1,120,000 annually towards this effort. Included also are the following personnel adjustments which, in addition to increased health insurance rates and previously discussed wage and pension adjustments, result in an overall personnel-related increase of \$236,212:

- Realign staffing in divisions by returning one maintenance worker in Wastewater Collections to 40 hours/week (currently 32 hours/week) to keep up with lift station reads and maintenance requirements; leaving one wastewater plant operator position vacant and using overtime when necessary; and filling the wastewater plant supervisor position, currently vacant.
- Reinstate one maintenance worker in Water Distribution that had previously been scheduled to be eliminated.
- A part-time Water Treatment Plant operator position was changed to full-time.
- A full-time Fleet secretary was changed to part-time.

City of Punta Gorda
 Utilities O M & R Fund
 Revenue and Expense Comparison
 Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues:					
Chg for Serv - Water	\$ 7,554,534	\$ 7,329,603	\$ 7,305,395	\$ 7,962,000	\$ 7,762,000
Chg for Serv - Sewer	5,759,028	5,876,561	5,998,515	6,110,000	5,956,800
Other	<u>882,117</u>	<u>445,752</u>	<u>125,410</u>	<u>264,910</u>	<u>181,248</u>
Subtotal	14,195,679	13,651,916	13,429,320	14,336,910	13,900,048
Reserves	<u>4,440,557</u>	<u>5,836,076</u>	<u>4,756,177</u>	<u>6,153,494</u>	<u>5,322,605</u>
Total Revenues	<u>\$18,636,236</u>	<u>\$19,487,992</u>	<u>\$18,185,497</u>	<u>\$20,490,404</u>	<u>\$19,222,653</u>
Expenses:					
Administration	\$ 1,392,967	\$ 1,306,560	\$ 1,352,121	\$ 1,350,444	\$ 1,425,655
Water	4,980,361	4,427,863	4,894,789	4,959,289	5,058,624
Wastewater	4,553,405	3,985,150	4,190,992	4,273,879	4,266,813
Other	<u>1,873,427</u>	<u>3,614,925</u>	<u>3,054,070</u>	<u>4,584,187</u>	<u>4,158,116</u>
Subtotal	12,800,160	13,334,498	13,491,972	15,167,799	14,909,208
Reserves	<u>5,836,076</u>	<u>6,153,494</u>	<u>4,693,525</u>	<u>5,322,605</u>	<u>4,313,445</u>
Total Expenses	<u>\$18,636,236</u>	<u>\$19,487,992</u>	<u>\$18,185,497</u>	<u>\$20,490,404</u>	<u>\$19,222,653</u>

A number of significant capital projects were initiated in FY 2011 and planned for completion during FY 2012 - Burnt Store Road and Piper Road utility line relocations, Bal Harbor utility lines upgrade and Booster Pumping Station Relief Force Main. The one new major capital project programmed for FY 2012 is the Wastewater Filtration High Level Disinfection.

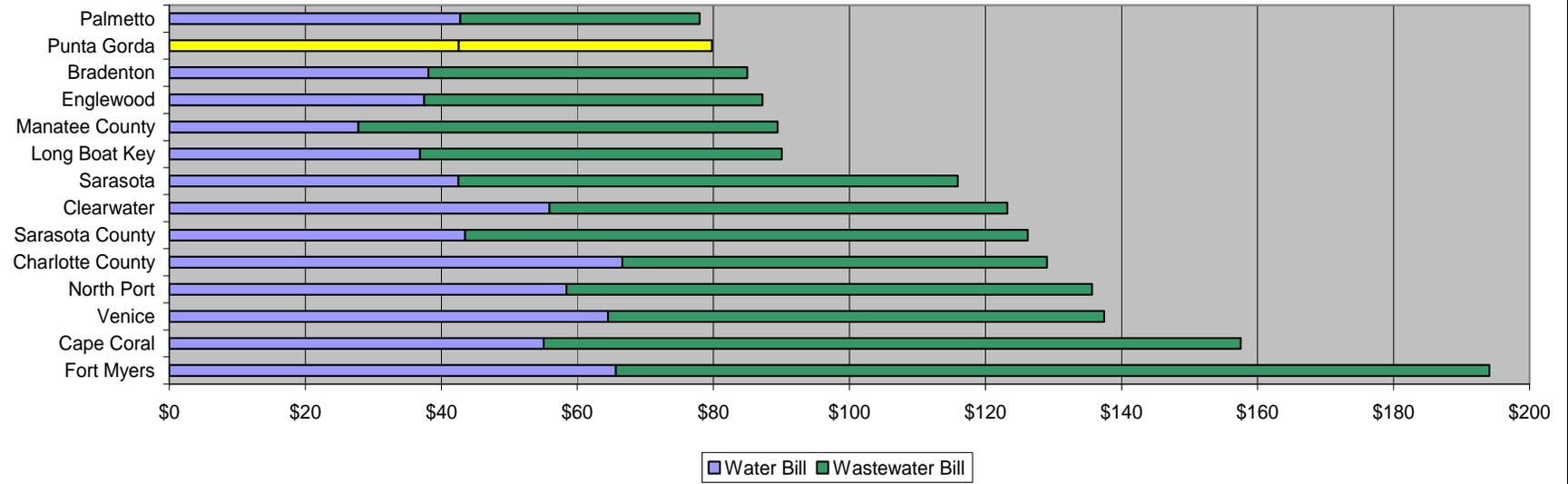
In June 2011, staff updated the five-year financial forecast based on two days per week watering, reduced capital project expenditures and inclusion of a line/lift station repair & replacement account in annual operations. On June 15, 2011, City Council approved moving forward with introduction of an ordinance to reduce water and sewer rates by 3%, based on the following fiscal forecast:

**City of Punta Gorda, FL
Utilities OM&R Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2012 through Proforma FY 2016**

	Proposed FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Water & Sewer Rate change/Growth change	-3%/0.5%	0%/0.75%	0%/1%	0%/1%	0%/1%
Revenues:					
Chg for Serv - Water	\$7,762,000	\$7,820,215	\$7,898,417	\$7,977,401	\$8,057,175
Chg for Serv - Sewer	5,956,800	6,001,476	6,061,491	6,122,106	6,183,327
Other Revenue	181,248	182,148	183,110	184,098	185,112
Total Revenues	13,900,048	14,003,839	14,143,018	14,283,605	14,425,614
Expenses:					
Operations	11,154,057	11,662,321	12,101,143	12,564,386	13,047,137
Renewal & Replacement of Infrastructure	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects		475,000			
Existing Debt Service	2,095,151	2,267,202	643,684	543,414	543,529
New Debt Service - CIP	540,000	540,000	650,000	750,000	905,000
Total Expenses	14,909,208	16,064,523	14,514,827	14,977,800	15,615,666
Expenses in Excess of Revenue	(1,009,160)	(2,060,684)	(371,809)	(694,195)	(1,190,052)
Operating Reserves-Beg	5,322,605	4,313,445	2,252,761	1,880,952	2,283,947
Release of Renewal/Replacement Bond Reserves				1,097,190	
Operating Reserves-End	\$4,313,445	\$2,252,761	\$1,880,952	\$2,283,947	\$1,093,895

The FY 2012 budget includes a planned 3% decrease in rates. This amounts to \$1.65 per month or \$19.80 per year for a 3,000 gallon per month user; \$2.10 per month or \$25.20 per year for a 6,000 gallon per month user; and \$2.55 per month or \$30.60 per year for a 9,000 gallon per month user. The City's utility rates will remain the second lowest among the following Southwest Florida utilities surveyed.

Projected FY 2012 Combined Water & Wastewater Bill Survey @ 9000 Gallons Per Month



	Fort Myers	Cape Coral	Venice	North Port	Charlotte County	Sarasota County	Clearwater	Sarasota	Long Boat Key	Manatee County	Englewood	Bradenton	Punta Gorda	Palmetto
Water Bill	\$65.64	\$55.07	\$64.52	\$58.41	\$66.60	\$43.48	\$55.90	\$42.50	\$36.89	\$27.79	\$37.48	\$38.08	\$42.54	\$42.78
Wastewater Bill	\$128.45	\$102.44	\$72.94	\$77.24	\$62.44	\$82.75	\$67.32	\$73.42	\$53.16	\$61.65	\$49.72	\$46.92	\$37.26	\$35.20

9,000 gallons is the assumed monthly use for calculating the single residential family monthly cost.

Sanitation

The proposed budget calls for retention of the annual rate of \$19.20 per month or \$230.40 per year for the residential customer at the same level of service. The budget also reflects a change in fleet replacement from a 7-year cycle to at least a 10-year changeout program based upon evaluation of truck condition and repair history. This policy change results in additional funds set aside for fleet maintenance. To compare the City’s rates with surrounding jurisdictions, a survey was undertaken during June 2011.

**City of Punta Gorda
Sanitation Rate Comparison with Neighboring Communities
Actual FY 2011 and Proposed FY 2012**

<u>Jurisdiction</u>	<u>Actual FY 2011 Cost/Year</u>	<u>Proposed FY 2012 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.04	\$148.04	1	yes
Manatee County	\$153.24	\$153.24	2	yes
Sarasota County	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral*	\$175.00	\$175.00	1	yes
Venice	\$202.08	\$202.08	2	no
Lee County**	\$220.37	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$248.10	\$248.10	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

* Change in hauler

** Average rate of five sanitation districts in Lee County

Punta Gorda Isles & Burnt Store Isles Canal Maintenance Districts

The proposed budgets for the two canal maintenance assessment districts reflect continuance of an annual assessment of \$400 for Burnt Store Isles (BSI) and a \$500 annual assessment for Punta Gorda Isles (PGI). Over the past year, staff initiated a comprehensive inspection of seawalls and seawall caps. Findings from this first assessment are shown below.

Seawall Cap:	Burnt Store Isles	Punta Gorda Isles
Good condition:	73,257 ft. = 13.9 miles = 77.5%	337,564 ft. = 63.9 miles = 70.3%
Needs repair:	18,198 ft. = 3.4 miles = 19.3%	122,261 ft. = 23.2 miles = 25.5%
Needs replacement:	3,003 ft. = 0.6 miles = 3.2%	17,495 ft. = 3.3 miles = 3.6%

Seawall:	Burnt Store Isles	Punta Gorda Isles
Good condition:	87,086 ft. = 16.5 miles = 91.6%	404,899 ft. = 76.7 miles = 84.4%
Needs monitored:	6,504 ft. = 1.2 miles = 6.8%	64,497 ft. = 12.2 miles = 13.4%
Needs replacement:	1,449 ft. = 0.3 miles = 1.5%	7,076 ft. = 1.3 miles = 1.5%

This information has been placed in the City’s Geographic Information System database and will be used to prioritize future repairs/replacement and budget needs.

Laishley Park Marina

Opening in April 2007, Laishley Park is operated as an enterprise fund to include the marina and park amenities. The City outsourced management of the marina and ship’s store to Marina Park LLC, however retained the authority to set boat slip, community room and pavilion rental rates. The budget reflects projected revenues from the above sources as well as personnel and operating costs associated with management of the marina area. Staffing coverage is provided seven days a week, 365 days per year.

The FY 2012 budget maintains the currently adopted marina fee schedule as well as opening of the East Mooring Field. Based on current occupancy, the marina is forecasted to deplete its reserves by the end of FY 2013. The City has already made application to the State Department of Environmental Protection for amendments to its submerged land lease that, if approved, will increase rental opportunities during events and for commercial enterprises.

Building

During the past four years, staffing has been reduced from 13 f.t.e. in FY 2006 to 4.2 f.t.e. by the end of FY 2011. This reduction was due to a decline in permit applications, inspections and stagnant growth trends. The FY 2012 budget continues the reduced hours worked for building employees. Gradual use of reserves is projected to be sufficient through FY 2016.

Infrastructure Sales Surtax (ISS)

The voters of Charlotte County approved a six-year extension of ISS funds on August 26, 2008. In May 2011, the City revised its revenue forecast downward based on economic conditions throughout the state and county. The City now anticipates funding in the amount of \$11.8 million through FY 2015 instead of the original forecasted \$12 million. Projects incorporated in the six-year program include:

- Public Works/Utilities Complex
- Parks, Pedestrian & Heritage Tourism Enhancements
- Police Fleet & Public Safety Equipment
- Downtown Flooding Hazard Mitigation grant match

On February 4, 2009, City Council accepted a bank loan in the amount of \$7 million to be repaid over six years to jump start the “Ring-Around-The-City” and Public

Works/Utilities Campus relocation projects. The following projects will continue in FY 2012.

- Linear Park – construction from Olympia to U.S. 41
- Harborwalk West – small boat launch improvements behind Bayfront Center and Gilchrist Park to Gazebo zone
- Shreve Street Multi Use Recreational Trail – completion of construction from Pompano to West Virginia Avenue
- Downtown Flooding Improvements Phase 2 – Harvey/Durance and hospital areas
- Best Western Harborwalk
- Herald Court Centre commercial buildout

DEBT MANAGEMENT

As of September 30, 2010 the City had \$39.5 million in bonds, notes and leases. The City is not subject to state debt limits, nor is there a limit set by the City Charter.

Policy: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth. The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit. Whenever possible the City will use revenue bonds instead of general obligation bonds. The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed. The City shall not issue notes or bonds for non-capital items.

If approved by Council, the debt financial policy will be amended to reflect funding from operating revenues for the “repair and replacement” capital projects that are recurring in nature. Specifically in this year’s financial plan, the utilities fund will appropriate \$1,120,000 each year, for recurring line and lift station repairs and replacements.

During FY 2011, debt financing was planned for in the City’s utility enterprise fund. This proposed borrowing, projected at \$4.2 million, has been deferred to FY 2012 due to revisions to construction timelines. FY 2012 includes \$2.8 million additional proposed borrowing for a total loan of \$7 million. Debt service associated with the financing will be repaid with water & sewer user fees.

BOND RATINGS

Another measure of the community’s financial soundness is its bond rating. In April 2002, two major rating institutions (Moody’s and Standard & Poor’s) evaluated the City’s financial management, economic conditions and administrative practices. Ratings achieved at that time, have been reaffirmed in FY 2011 and are shown below:

<u>Agency</u>	<u>Underlying</u>
Moody’s	A1
Standard & Poor’s	AA-

The underlying rating is based upon the credit worthiness of the security or issuer which is actually pledged for the repayment of the bonds.

UNRESOLVED ISSUES

Most issues are resolved during the budget preparation and adoption process. However, there are usually several issues which will be worked out after the new fiscal year has begun and developments begin to unfold or new information becomes available. This budget is not unusual in that respect. We have several issues that are still in formative stages that will need resolution and some may need additional funding in the years to come. Such issues are highlighted below.

Fiscal Stabilization Reserve – Taxable property values have declined five straight years and projections show that stabilization or increase in values may take years to evolve. The City should consider setting aside a portion of additional savings achieved through the year for a fiscal stabilization reserve to meet unexpected immediate increases in service delivery costs or to maintain service levels in the event of a major storm or other unforeseen disaster that fundamentally alters the current tax base.

Annexation – Successful annexation of commercial corridors will serve to enhance the City's tax base and increase property tax revenues. Continued work with the owners of the former Loop as part of a voluntary annexation will pave the way for annexation of commercial properties from Jones Loop Road to I-75 and then Enterprise Charlotte Airport Park.

Employee Health Coverage – Continuing effort to contain health insurance costs, the City is considering a clinic based system. Cost benefit analysis will be performed pending receipt of proposals.

Union Memorandums of Understanding – The City continues to develop revised contract language for police officers and firefighters that will be effective October 1, 2011.

Laishley Park Marina – Modification to the submerged land lease that will permit increased use of boat slips is still in negotiation with the State.

I believe this proposed operating budget is a reflection of the City Council's priorities and established policies. As always, the development of the budget takes a concerted effort from all departments. I would like to commend the efforts of all employees for their prompt and thoughtful response to the budget process. I would also like to thank the Finance Department, in particular, for their united effort in assisting me in the development of this document.

Throughout the year, we plan to continue monitoring economic trends as they may affect current and future City revenues.

Finally, I would like to thank the City Council for giving me this opportunity to propose the Fiscal Year 2012 City of Punta Gorda budget.

Sincerely,

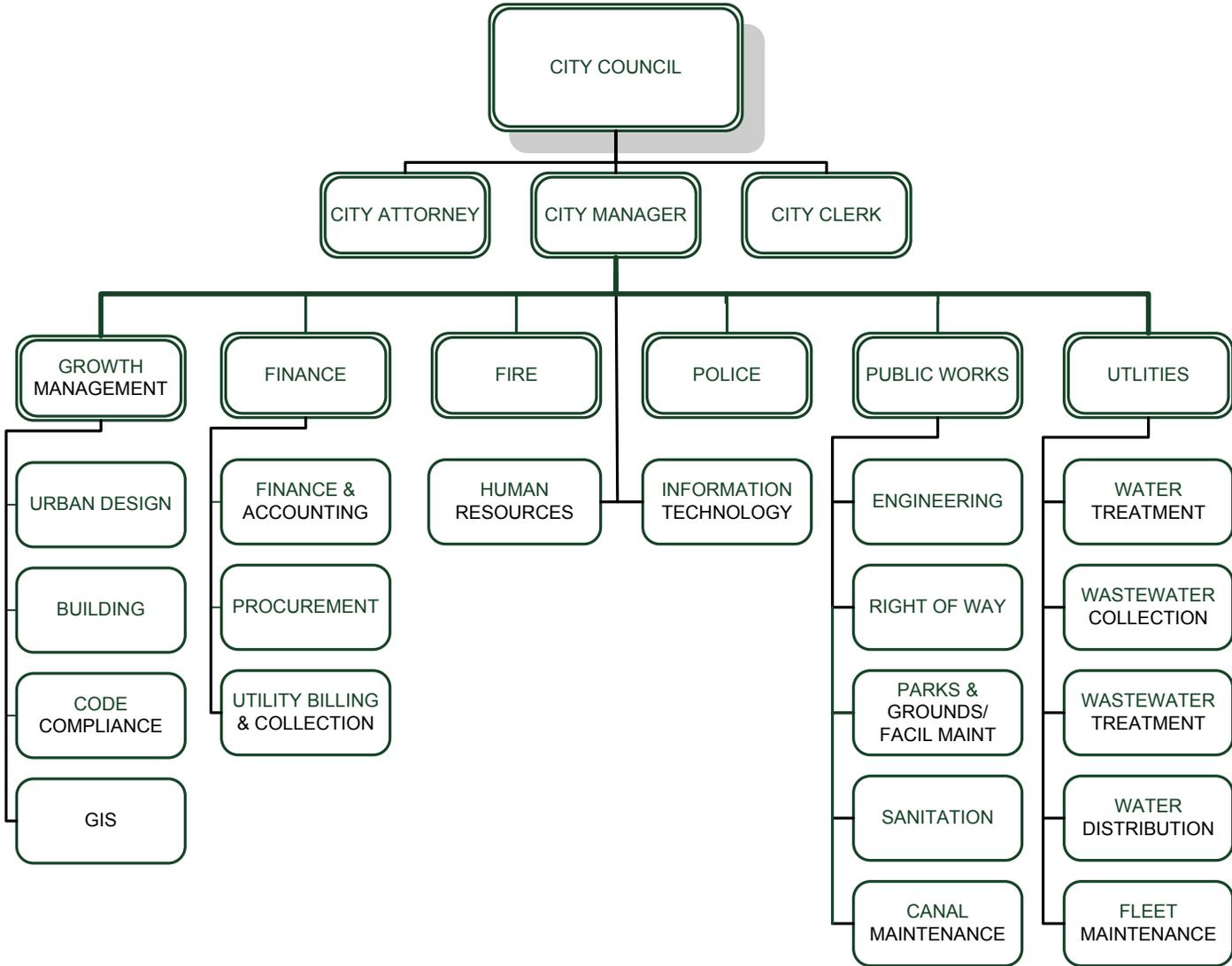


Howard Kunik, City Manager

OVERVIEW

- Organization Structure
- All Funds Summaries
 - Budget FY 2012
 - Projected FY 2011
 - Actual FY 2010
- Position Summary
- Financial Calendar
- Budget Process
- Basis of Budgeting and Basis of Accounting

CITY OF PUNTA GORDA
 ORGANIZATION STRUCTURE
 BUDGET FY 2012



CITY OF PUNTA GORDA, FL
REVENUE BUDGET SUMMARY
FY 2012

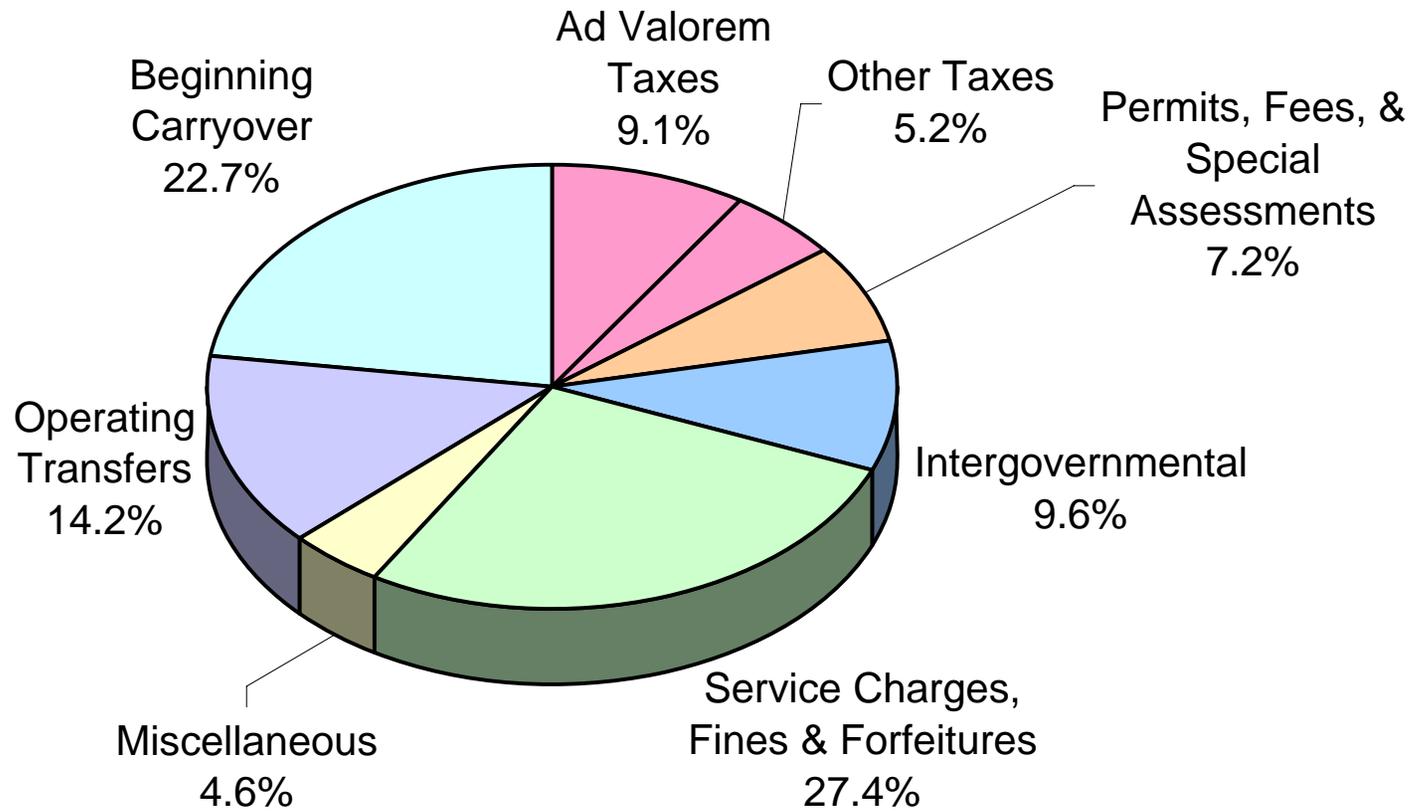
* General Fund Ad Valorem Tax \$6,260,496 2.7462 mills

Estimated Revenues	TAXES	PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOVT REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$9,065,996 *	\$1,315,000	\$3,517,020	\$315,800	\$2,799,014		\$17,012,830	\$383,000	\$1,792,589	\$19,188,419	(\$383,000)	\$18,805,419
103 P G I CANAL MTCE DISTRICT		2,575,200			16,000		2,591,200		263,949	2,855,149		2,855,149
104 B S I CANAL MTCE DISTRICT		412,030			500		412,530		86,669	499,199		499,199
105 IMPACT FEES PARKS		8,000			100		8,100		39,252	47,352		47,352
106 IMPACT FEES POLICE							-		-	-		0
107 IMPACT FEES FIRE					250		250		54,300	54,550		54,550
108 IMPACT FEES GOVT OFFICES							-		5,411	5,411		5,411
109 IMPACT FEES TRANSPORTATION		50,000					50,000		140,178	190,178		190,178
110 COMMUNITY REDEVELOP AGENCY			1,051,369		236,226		1,287,595	459,785	1,567,670	3,315,050	(459,785)	2,855,265
111 COMMUNITY DEV BLOCK GRANT			72,626				72,626			72,626		72,626
113 STORM RELATED FUND							-		821,559	821,559		821,559
114 ADDITIONAL FIVE CENT GAS TAX	238,000						238,000	355,000	7,000	600,000	(355,000)	245,000
115 SIX CENT GAS TAX FUND	512,000			158,620	660		671,280		70,338	741,618		741,618
201 DEBT FUND							-	1,843,932	1,299,911	3,143,843	(1,843,932)	1,299,911
301 GENERAL CONSTRUCTION			1,919,255		10,000		1,929,255	591,551	413,919	2,934,725	(591,551)	2,343,174
402 UTILITIES O M & R FUND		2,500		14,285,525	36,223		14,324,248		5,322,605	19,646,853		19,646,853
411 UTILITIES CONSTRUCTION							-	4,120,000		4,120,000	(4,120,000)	0
415 WATER SYSTEM CAPACITY ESCROW		120,000			150		120,150		250,895	371,045		371,045
416 SEWER SYSTEM CAPACITY ESCROW		90,000			150		90,150		237,982	328,132		328,132
417 SPECIAL ASSESS DISTRICT 4					100		100		46,602	46,702		46,702
419 STATE REVOLVING LOAN FUND					500		500	360,573	372,586	733,659	(360,573)	373,086
420 UTILITY REVENUE BOND SINKING					20		20	1,576,450	5,751	1,582,221	(1,576,450)	5,771
421 BOND RESERVE FUND					5,500		5,500		1,580,358	1,585,858		1,585,858
430 SANITATION FUND		16,800		2,868,000	4,500		2,889,300		643,677	3,532,977		3,532,977
440 BUILDING CODE FUND		364,100		25,000	4,000		393,100		365,356	758,456		758,456
450 LAISHLEY PARK MARINA				206,750	25,245		231,995		33,480	265,475		265,475
502 INFORMATION TECHNOLOGY				924,325	500		**	58,423	107,557	1,090,805	(982,748)	108,057
610 GILCHRIST INTENTION FUND					15		15		5,029	5,044		5,044
TOTAL	<u>\$9,815,996</u>	<u>\$4,953,630</u>	<u>\$6,560,270</u>	<u>\$18,784,020</u>	<u>\$3,139,653</u>	<u>\$0</u>	<u>**\$42,328,744</u>	<u>\$9,748,714</u>	<u>\$15,534,623</u>	<u>\$68,536,906</u>	<u>(\$10,673,039)</u>	<u>\$57,863,867</u>

3.02

REVENUE BUDGET SUMMARY FY 2012

\$68,536,906



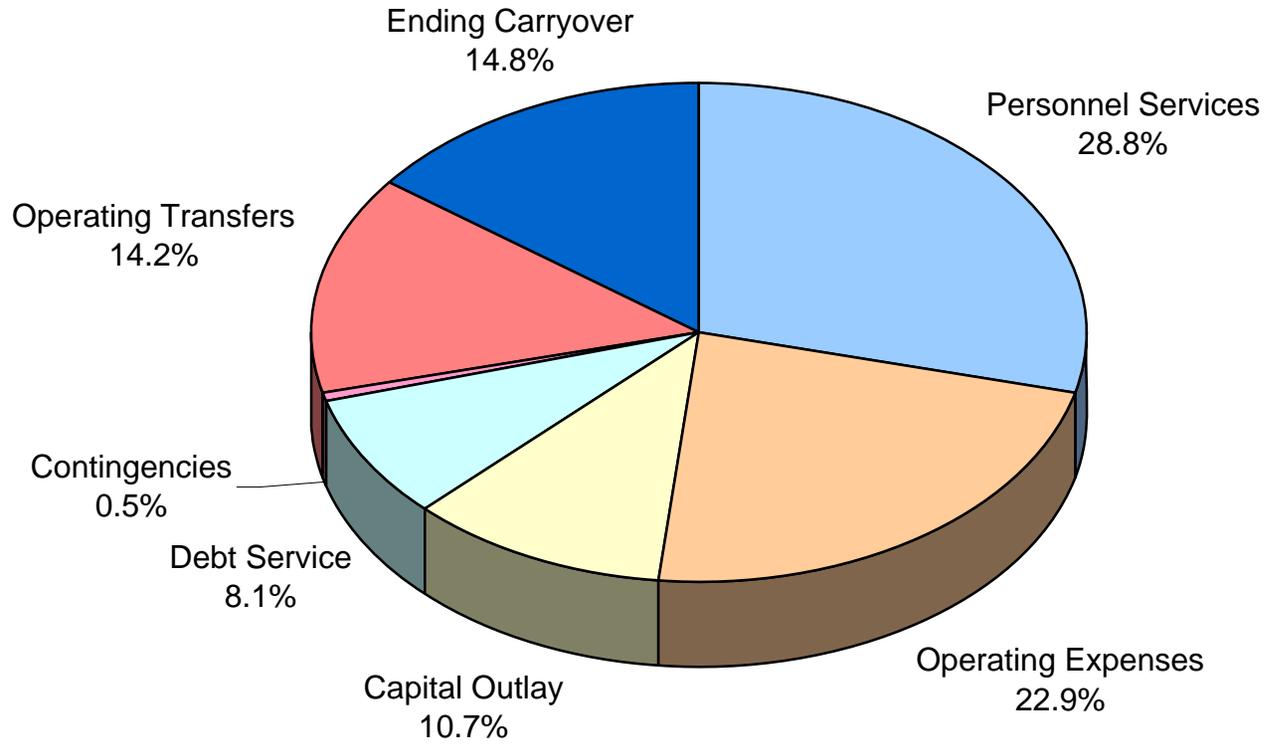
CITY OF PUNTA GORDA, FL
EXPENDITURE BUDGET SUMMARY
FY 2012

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$12,203,583	\$3,377,051	\$115,000		\$25,000	\$15,720,634	\$2,552,785	\$915,000	\$19,188,419	(\$383,000)	\$18,805,419
103 P G I CANAL MTCE DISTRICT	579,274	2,135,325				2,714,599		140,550	2,855,149		2,855,149
104 B S I CANAL MTCE DISTRICT		446,490				446,490		52,709	499,199		499,199
105 IMPACT FEES PARKS						-	39,000	8,352	47,352		47,352
106 IMPACT FEES POLICE						-			-		0
107 IMPACT FEES FIRE						-		54,550	54,550		54,550
108 IMPACT FEES GOV'T OFFICES						-		5,411	5,411		5,411
109 IMPACT FEES TRANSPORTATION						-	149,500	40,678	190,178		190,178
110 COMMUNITY REDEVELOP AGENCY		179,124		754,962		934,086	567,406	1,813,558	3,315,050	(459,785)	2,855,265
111 COMMUNITY DEV BLOCK GRANT		72,626				72,626			72,626		72,626
113 STORM RELATED FUND						-	345,000	476,559	821,559		821,559
114 ADDITIONAL FIVE CENT GAS TAX		600,000				600,000			600,000	(355,000)	245,000
115 SIX CENT GAS TAX FUND		678,220				678,220		63,398	741,618		741,618
201 DEBT FUND				1,867,317		1,867,317		1,276,526	3,143,843	(1,843,932)	1,299,911
301 GENERAL CONSTRUCTION			2,896,725			2,896,725	38,000		2,934,725	(591,551)	2,343,174
402 UTILITIES O M & R FUND	5,076,777	5,741,780	285,500	893,628	50,000	12,047,685	5,631,523	1,967,645	19,646,853		19,646,853
411 UTILITIES CONSTRUCTION			3,880,000		240,000	4,120,000			4,120,000	(4,120,000)	0
415 WATER SYSTEM CAPACITY ESCROW						-	220,000	151,045	371,045		371,045
416 SEWER SYSTEM CAPACITY ESCROW						-	200,000	128,132	328,132		328,132
417 SPECIAL ASSESS DISTRICT 4						-		46,702	46,702		46,702
419 STATE REVOLVING LOAN FUND				360,573		360,573		373,086	733,659	(360,573)	373,086
420 UTILITY REVENUE BOND SINKING				1,577,950		1,577,950		4,271	1,582,221	(1,576,450)	5,771
421 BOND RESERVE FUND						-	5,500	1,580,358	1,585,858		1,585,858
430 SANITATION FUND	1,129,712	1,489,640	75,000	124,137		2,818,489		714,488	3,532,977		3,532,977
440 BUILDING CODE FUND	353,755	130,085				483,840		274,616	758,456		758,456
450 LAISHLEY PARK MARINA		253,545				253,545		11,930	265,475		265,475
502 INFORMATION TECHNOLOGY	363,955	624,753	64,000			*		38,097	1,090,805	(982,748)	108,057
610 GILCHRIST INTENTION FUND						-		5,044	5,044		5,044
TOTAL	\$19,707,056	\$15,728,639	\$7,316,225	\$5,578,567	\$315,000	* \$47,592,779	\$9,748,714	\$10,142,705	\$68,536,906	(\$10,673,039)	\$57,863,867

3.04

EXPENDITURES BUDGET SUMMARY FY 2012

\$68,536,906



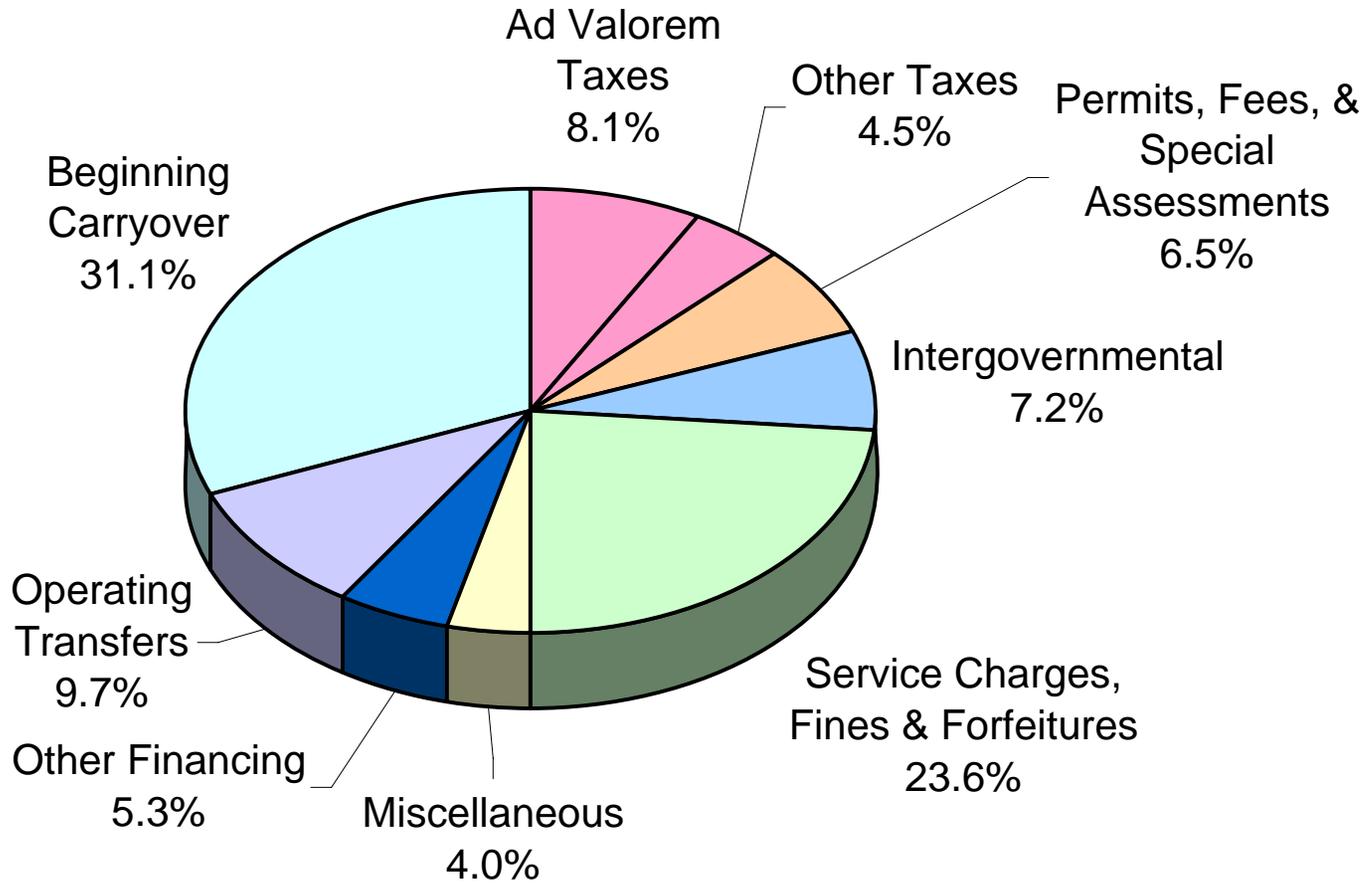
CITY OF PUNTA GORDA, FL
REVENUE BUDGET SUMMARY
PROJECTED FY 2011

* General Fund Ad Valorem Tax \$6,425,000 2.7251 mills

Estimated Revenues	TAXES	PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOVT REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$9,268,750 *	\$1,294,000	\$3,498,415	\$347,307	\$2,806,191		\$17,214,663	\$90,848	\$2,739,908	\$20,045,419	(\$90,848)	\$19,954,571
103 P G I CANAL MTCE DISTRICT		2,575,200			18,000		2,593,200		700,067	3,293,267		3,293,267
104 B S I CANAL MTCE DISTRICT		412,030			700		412,730		336,236	748,966		748,966
105 IMPACT FEES PARKS		6,000			105		6,105		45,147	51,252		51,252
106 IMPACT FEES POLICE		4,001			6		4,007		9,623	13,630		13,630
107 IMPACT FEES FIRE		3,530			250		3,780		86,564	90,344		90,344
108 IMPACT FEES GOVT OFFICES		6,738			2		6,740		4,519	11,259		11,259
109 IMPACT FEES TRANSPORTATION		69,833			3,000		72,833		1,076,413	1,149,246		1,149,246
110 COMMUNITY REDEVELOP AGENCY			974,342		186,060		1,160,402	436,047	1,086,042	2,682,491	(436,047)	2,246,444
111 COMMUNITY DEV BLOCK GRANT			199,752				199,752		284	200,036		200,036
113 STORM RELATED FUND			485,271				485,271		501,963	987,234		987,234
114 ADDITIONAL FIVE CENT GAS TAX	238,000						238,000	355,000	270,993	863,993	(355,000)	508,993
115 SIX CENT GAS TAX FUND	512,000			152,488	8,085		672,573	30,000	135,556	838,129	(30,000)	808,129
201 DEBT FUND							-	1,277,111	1,890,683	3,167,794	(1,277,111)	1,890,683
301 GENERAL CONSTRUCTION			540,055		8,317		548,372	1,451,995	4,735,079	6,735,446	(1,451,995)	5,283,451
402 UTILITIES O M & R FUND		200		14,259,770	76,940		14,336,910		6,153,494	20,490,404		20,490,404
411 UTILITIES CONSTRUCTION					1,500	4,240,000	4,241,500	2,000,000	849,994	7,091,494	(2,000,000)	5,091,494
415 WATER SYSTEM CAPACITY ESCROW		210,000			150		210,150		200,745	410,895		410,895
416 SEWER SYSTEM CAPACITY ESCROW		195,000			150		195,150		157,832	352,982		352,982
417 SPECIAL ASSESS DISTRICT 4					100		100		46,502	46,602		46,602
419 STATE REVOLVING LOAN FUND					500		500	360,573	372,086	733,159	(360,573)	372,586
420 UTILITY REVENUE BOND SINKING					20		20	1,583,950	7,231	1,591,201	(1,583,950)	7,251
421 BOND RESERVE FUND					5,500		5,500		1,580,358	1,585,858		1,585,858
430 SANITATION FUND		16,800		2,883,615	19,306		2,919,721		712,159	3,631,880		3,631,880
440 BUILDING CODE FUND		348,914		25,000	4,000		377,914		494,973	872,887		872,887
450 LAISHLEY PARK MARINA				198,800	24,645		223,445		59,794	283,239		283,239
502 INFORMATION TECHNOLOGY				864,904	500		**	94,467	413,373	1,373,244	(959,371)	413,873
610 GILCHRIST INTENTION FUND					13		13		5,016	5,029		5,029
TOTAL	<u>\$10,018,750</u>	<u>\$5,142,246</u>	<u>\$5,697,835</u>	<u>\$18,731,884</u>	<u>\$3,164,040</u>	<u>\$4,240,000</u>	<u>**\$46,129,351</u>	<u>\$7,679,991</u>	<u>\$24,672,634</u>	<u>\$79,347,380</u>	<u>(\$8,544,895)</u>	<u>\$70,802,485</u>

3.06

REVENUE BUDGET SUMMARY PROJECTED FY 2011 \$79,347,380



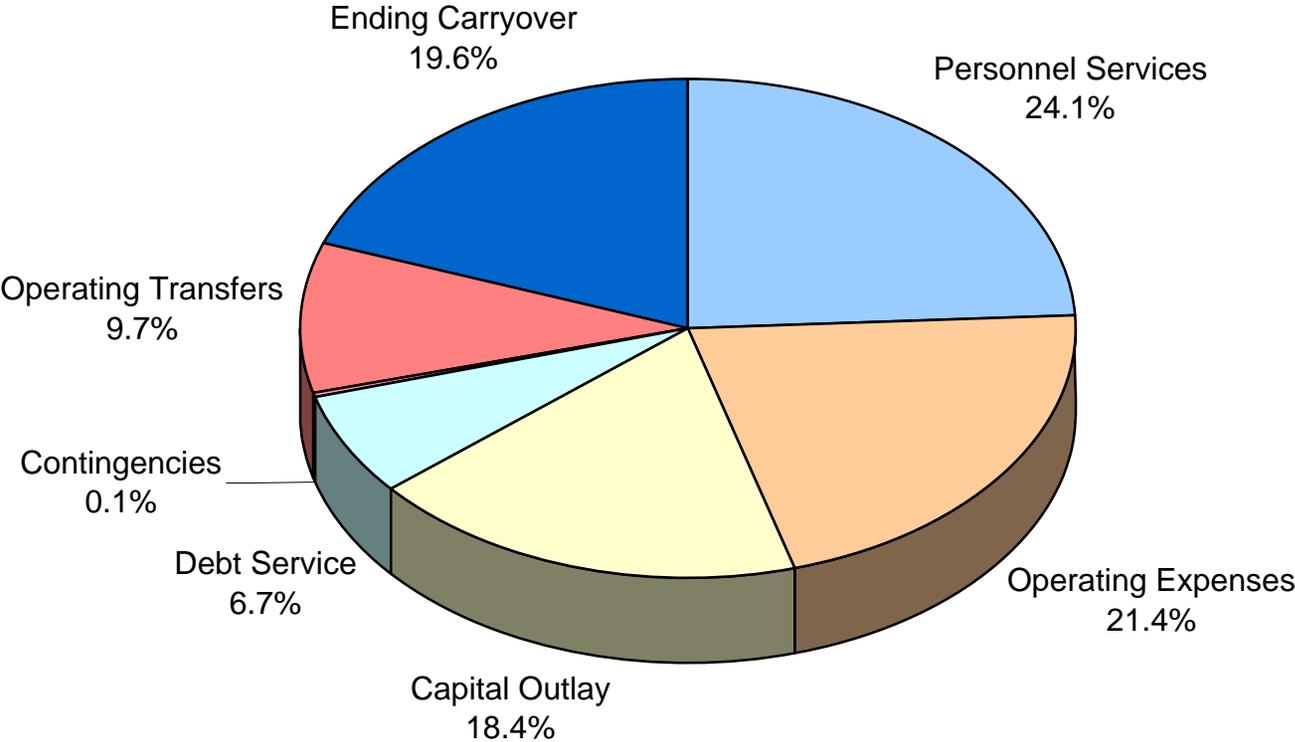
CITY OF PUNTA GORDA, FL
EXPENDITURE BUDGET SUMMARY
PROJECTED FY 2011

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$11,884,822	\$3,507,091	\$330,961	\$38,134	\$23,909	\$15,784,917	\$2,467,913	\$1,792,589	\$20,045,419	(\$90,848)	\$19,954,571
103 P G I CANAL MTCE DISTRICT	560,459	2,468,859				3,029,318		263,949	3,293,267		3,293,267
104 B S I CANAL MTCE DISTRICT		662,297				662,297		86,669	748,966		748,966
105 IMPACT FEES PARKS						-	12,000	39,252	51,252		51,252
106 IMPACT FEES POLICE						-	13,630		13,630		13,630
107 IMPACT FEES FIRE						-	36,044	54,300	90,344		90,344
108 IMPACT FEES GOV'T OFFICES						-	5,848	5,411	11,259		11,259
109 IMPACT FEES TRANSPORTATION						-	1,009,068	140,178	1,149,246		1,149,246
110 COMMUNITY REDEVELOP AGENCY		360,080		754,741		1,114,821		1,567,670	2,682,491	(436,047)	2,246,444
111 COMMUNITY DEV BLOCK GRANT		33,736	133,388			167,124	32,912		200,036		200,036
113 STORM RELATED FUND		165,675				165,675		821,559	987,234		987,234
114 ADDITIONAL FIVE CENT GAS TAX		856,993				856,993		7,000	863,993	(355,000)	508,993
115 SIX CENT GAS TAX FUND		706,337				706,337	61,454	70,338	838,129	(30,000)	808,129
201 DEBT FUND				1,867,883		1,867,883		1,299,911	3,167,794	(1,277,111)	1,890,683
301 GENERAL CONSTRUCTION			6,236,527			6,236,527	85,000	413,919	6,735,446	(1,451,995)	5,283,451
402 UTILITIES O M & R FUND	4,815,180	5,912,509	168,212	583,875	24,000	11,503,776	3,664,023	5,322,605	20,490,404		20,490,404
411 UTILITIES CONSTRUCTION			7,091,494			7,091,494			7,091,494	(2,000,000)	5,091,494
415 WATER SYSTEM CAPACITY ESCROW						-	160,000	250,895	410,895		410,895
416 SEWER SYSTEM CAPACITY ESCROW						-	115,000	237,982	352,982		352,982
417 SPECIAL ASSESS DISTRICT 4						-		46,602	46,602		46,602
419 STATE REVOLVING LOAN FUND				360,573		360,573		372,586	733,159	(360,573)	372,586
420 UTILITY REVENUE BOND SINKING				1,585,450		1,585,450		5,751	1,591,201	(1,583,950)	7,251
421 BOND RESERVE FUND						-	5,500	1,580,358	1,585,858		1,585,858
430 SANITATION FUND	1,075,624	1,289,719	476,473	146,387		2,988,203		643,677	3,631,880		3,631,880
440 BUILDING CODE FUND	368,341	139,190				507,531		365,356	872,887		872,887
450 LAISHLEY PARK MARINA		244,759	5,000			249,759		33,480	283,239		283,239
502 INFORMATION TECHNOLOGY	387,293	683,005	183,790			*	11,599	107,557	1,373,244	(959,371)	413,873
610 GILCHRIST INTENTION FUND						-		5,029	5,029		5,029
TOTAL	<u>\$19,091,719</u>	<u>\$17,030,250</u>	<u>\$14,625,845</u>	<u>\$5,337,043</u>	<u>\$47,909</u>	<u>*\$54,878,678</u>	<u>\$7,679,991</u>	<u>\$15,534,623</u>	<u>\$79,347,380</u>	<u>(\$8,544,895)</u>	<u>\$70,802,485</u>

3.08

EXPENDITURES BUDGET SUMMARY PROJECTED FY 2011

\$79,347,380



CITY OF PUNTA GORDA, FL
REVENUE SUMMARY
ACTUAL FY 2010

* General Fund Ad Valorem Tax \$6,829,344 2.6996 mills

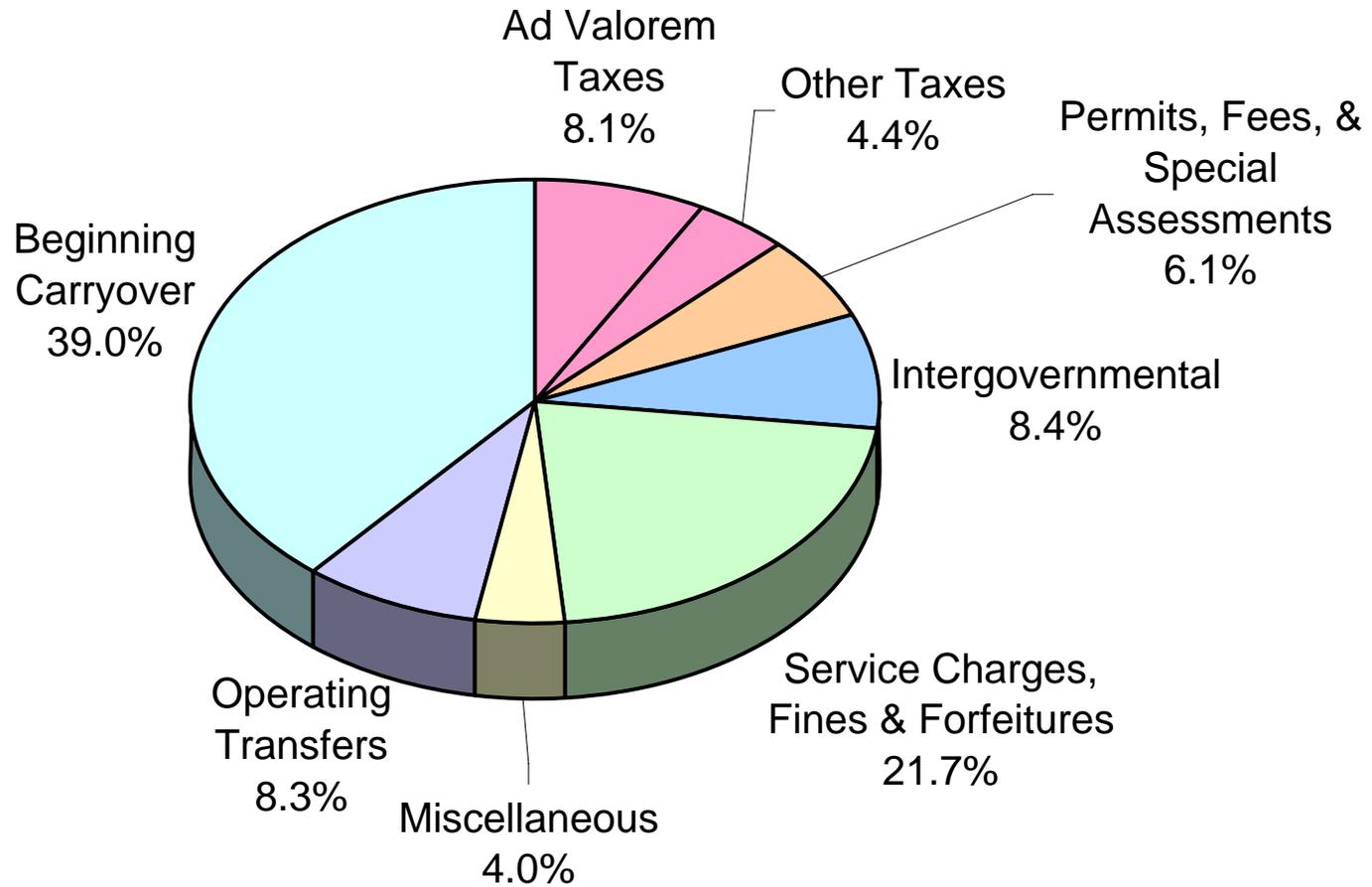
Estimated Revenues	TAXES	PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOVT REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC. REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$9,689,705 *	\$1,367,597	\$3,653,345	\$360,783	\$2,802,381		\$17,873,811	\$85,000	\$2,999,144	\$20,957,955	(\$85,000)	\$20,872,955
103 P G I CANAL MTCE DISTRICT		2,602,190			15,525		2,617,715		781,973	3,399,688		3,399,688
104 B S I CANAL MTCE DISTRICT		415,670			744		416,414		221,789	638,203		638,203
105 IMPACT FEES PARKS		8,206			185		8,391		72,611	81,002		81,002
106 IMPACT FEES POLICE		8,916			11		8,927		10,696	19,623		19,623
107 IMPACT FEES FIRE		7,446			295		7,741		141,673	149,414		149,414
108 IMPACT FEES GOVT OFFICES		15,719			3		15,722		3,797	19,519		19,519
109 IMPACT FEES TRANSPORTATION		59,745			5,632		65,377		1,950,652	2,016,029		2,016,029
110 COMMUNITY REDEVELOP AGENCY			1,139,173		109,176		1,248,349	538,621	352,475	2,139,445	(538,621)	1,600,824
111 COMMUNITY DEV BLOCK GRANT			44,775				44,775		284	45,059		45,059
113 STORM RELATED FUND			1,307				1,307		523,058	524,365		524,365
114 ADDITIONAL FIVE CENT GAS TAX	241,762				446		242,208	445,000	224,114	911,322	(445,000)	466,322
115 SIX CENT GAS TAX FUND	567,590			133,719	6,277		707,586	4,125	101,394	813,105	(4,125)	808,980
201 DEBT FUND							-	1,277,677	2,592,975	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION			2,229,068		244,372		2,473,440	1,376,089	7,182,506	11,032,035	(1,376,089)	9,655,946
402 UTILITIES O M & R FUND ~		5,050		13,433,435	76,336		13,514,821	137,095	5,836,076	19,487,992	(137,095)	19,350,897
411 UTILITIES CONSTRUCTION ~					9,203		9,203	1,000,000	5,153,895	6,163,098	(1,000,000)	5,163,098
415 WATER SYSTEM CAPACITY ESCROW ~		144,336			256		144,592		187,153	331,745		331,745
416 SEWER SYSTEM CAPACITY ESCROW ~		114,783			180		114,963		108,869	223,832		223,832
417 SPECIAL ASSESS DISTRICT 4 ~					145		145		46,357	46,502		46,502
419 STATE REVOLVING LOAN FUND ~					1,325		1,325	360,573	370,761	732,659	(360,573)	372,086
420 UTILITY REVENUE BOND SINKING ~					61		61	1,579,500	6,610	1,586,171	(1,579,500)	6,671
421 BOND RESERVE FUND ~					6,107		6,107		1,578,751	1,584,858		1,584,858
430 SANITATION FUND ~		16,370		2,855,060	6,273		2,877,703		905,637	3,783,340		3,783,340
440 BUILDING CODE FUND ~		317,442		174,529	5,638		497,609		732,274	1,229,883		1,229,883
450 LAISHLEY PARK MARINA ~				235,026	26,948		261,974		32,464	294,438		294,438
502 INFORMATION TECHNOLOGY ~				974,996	1,540		**	121,273	556,190	1,653,999	(1,096,269)	557,730
610 GILCHRIST INTENTION FUND					24		24		9,117	9,141		9,141
TOTAL	<u>\$10,499,057</u>	<u>\$5,083,470</u>	<u>\$7,067,668</u>	<u>\$18,167,548</u>	<u>\$3,319,083</u>	<u>\$0</u>	<u>**\$43,160,290</u>	<u>\$6,924,953</u>	<u>\$32,683,295</u>	<u>\$83,745,074</u>	<u>(\$7,899,949)</u>	<u>\$75,845,125</u>

3.10

~ Enterprise and Internal Service Funds are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUE SUMMARY ACTUAL FY 2010

\$83,745,074



CITY OF PUNTA GORDA, FL
EXPENDITURE SUMMARY
ACTUAL FY 2010

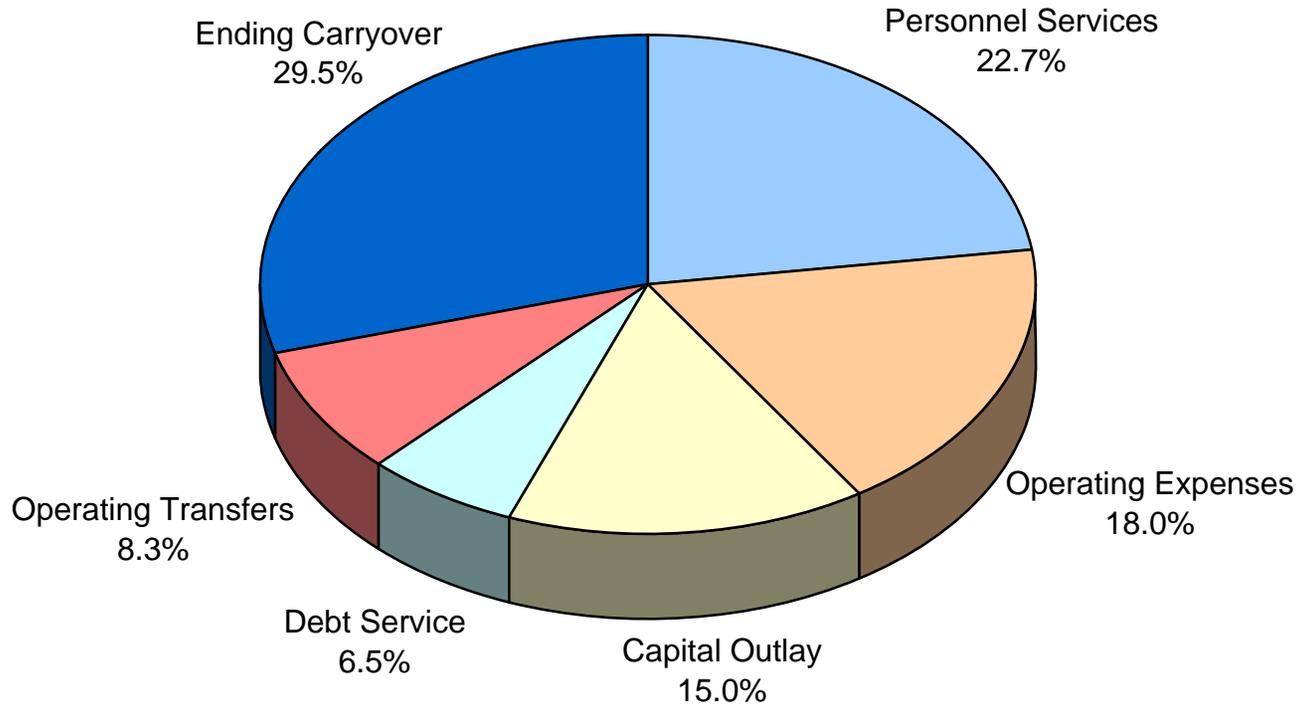
Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	\$11,873,435	\$3,331,927	\$267,679	\$44,667		\$15,517,708	\$2,700,339	\$2,739,908	\$20,957,955	(\$85,000)	\$20,872,955
103 P G I CANAL MTCE DISTRICT	563,809	2,129,128	6,684			2,699,621		700,067	3,399,688		3,399,688
104 B S I CANAL MTCE DISTRICT		299,272	2,695			301,967		336,236	638,203		638,203
105 IMPACT FEES PARKS						-	35,855	45,147	81,002		81,002
106 IMPACT FEES POLICE						-	10,000	9,623	19,623		19,623
107 IMPACT FEES FIRE						-	62,850	86,564	149,414		149,414
108 IMPACT FEES GOV'T OFFICES						-	15,000	4,519	19,519		19,519
109 IMPACT FEES TRANSPORTATION						-	939,616	1,076,413	2,016,029		2,016,029
110 COMMUNITY REDEVELOP AGENCY		253,467	24,554	775,382		1,053,403		1,086,042	2,139,445	(538,621)	1,600,824
111 COMMUNITY DEV BLOCK GRANT		23,059	21,716			44,775		284	45,059		45,059
113 STORM RELATED FUND		4,117	18,285			22,402		501,963	524,365		524,365
114 ADDITIONAL FIVE CENT GAS TAX		640,329				640,329		270,993	911,322	(445,000)	466,322
115 SIX CENT GAS TAX FUND		648,402	19,147			667,549	10,000	135,556	813,105	(4,125)	808,980
201 DEBT FUND				1,979,969		1,979,969		1,890,683	3,870,652	(1,277,677)	2,592,975
301 GENERAL CONSTRUCTION		163,804	6,063,152			6,226,956	70,000	4,735,079	11,032,035	(1,376,089)	9,655,946
402 UTILITIES O M & R FUND ~	4,690,475	5,177,537	6,705	584,113		10,458,830	2,875,668	6,153,494	19,487,992	(137,095)	19,350,897
411 UTILITIES CONSTRUCTION ~			5,313,104			5,313,104		849,994	6,163,098	(1,000,000)	5,163,098
415 WATER SYSTEM CAPACITY ESCROW ~						-	131,000	200,745	331,745		331,745
416 SEWER SYSTEM CAPACITY ESCROW ~						-	66,000	157,832	223,832		223,832
417 SPECIAL ASSESS DISTRICT 4 ~						-		46,502	46,502		46,502
419 STATE REVOLVING LOAN FUND ~				360,573		360,573		372,086	732,659	(360,573)	372,086
420 UTILITY REVENUE BOND SINKING ~				1,578,940		1,578,940		7,231	1,586,171	(1,579,500)	6,671
421 BOND RESERVE FUND ~						-	4,500	1,580,358	1,584,858		1,584,858
430 SANITATION FUND ~	1,059,101	1,293,860	571,833	146,387		3,071,181		712,159	3,783,340		3,783,340
440 BUILDING CODE FUND ~	487,239	247,671				734,910		494,973	1,229,883		1,229,883
450 LAISHLEY PARK MARINA ~		225,434	9,210			234,644		59,794	294,438		294,438
502 INFORMATION TECHNOLOGY ~	373,931	618,117	248,578			*		413,373	1,653,999	(1,096,269)	557,730
610 GILCHRIST INTENTION FUND						-	4,125	5,016	9,141		9,141
TOTAL	\$19,047,990	\$15,056,124	\$12,573,342	\$5,470,031	\$0	\$50,906,861	\$6,924,953	\$24,672,634	\$83,745,074	(\$7,899,949)	\$75,845,125

3.12

~ Enterprise and Internal Service Funds are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

EXPENDITURES SUMMARY ACTUAL FY 2010

\$83,745,074



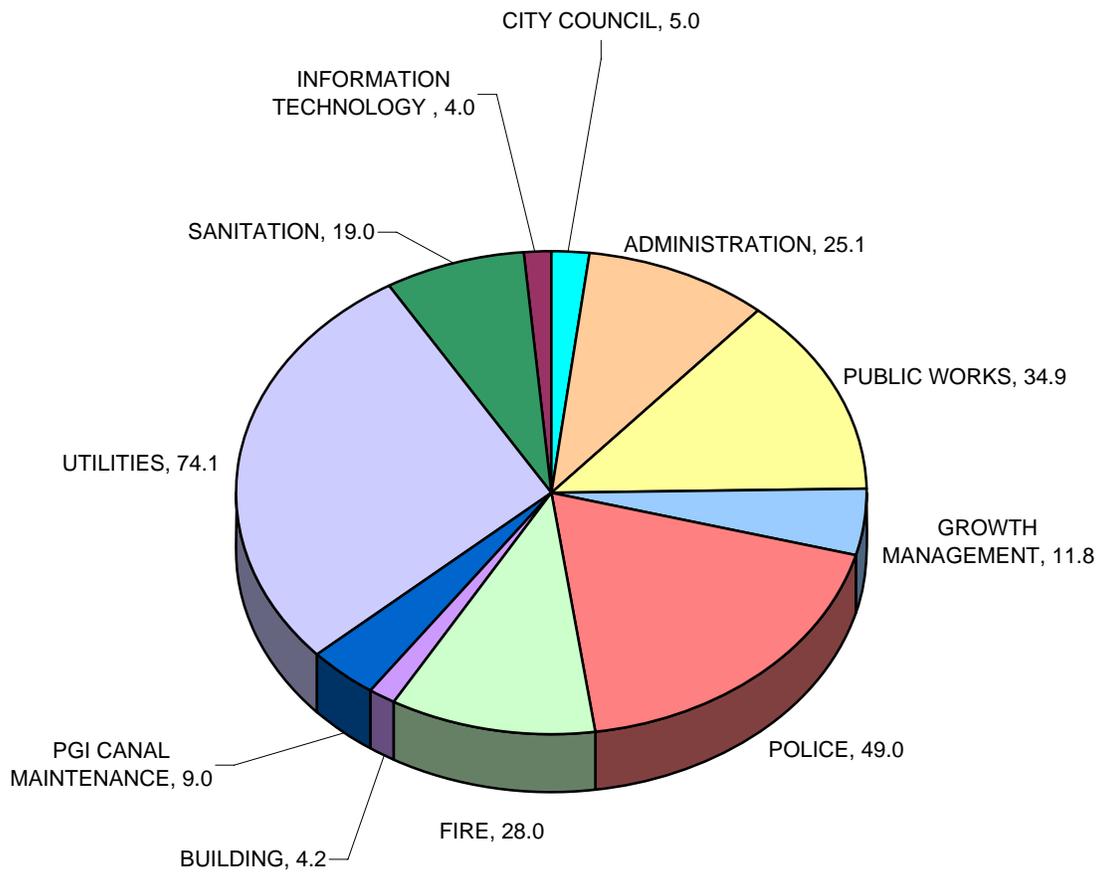
**CITY OF PUNTA GORDA, FL
POSITION SUMMARY
BUDGET FY 2012**

FUND NUMBER	FUND NAME Department/Division	Amended Authorized FY 2009	Amended Authorized FY 2010	Original Authorized FY 2011	Changes	Budget FY 2012
001 01-00	CITY COUNCIL *	5.00	5.00	5.00		5.00
	ADMINISTRATION					
001 02-00	City Manager	2.50	1.63	1.63		1.63
001 02-18	Human Resources	3.00	3.00	3.00		3.00
001 03-00	City Clerk	5.00	5.00	5.00		5.00
001 06-00	Legal	0.50	0.50	0.50		0.50
001 04-00	Finance	8.00	8.00	8.00		8.00
001 04-05	Procurement	8.00	7.25	7.25	-0.25	7.00
		27.00	25.38	25.38	-0.25	25.13
	PUBLIC WORKS					
001 09-01	Public Works Admin	3.00	3.00	3.00		3.00
001 09-08	Engineering	6.00	5.00	4.90		4.90
001 15-15	Facilities Maintenance	3.00	3.00	3.00		3.00
001 09-16	Right of Way Maintenance	16.00	14.00	14.00		14.00
001 09-19	Parks & Grounds	14.00	12.00	11.50	-1.50	10.00
		42.00	37.00	36.40	-1.50	34.90
001 12-00	POLICE	51.00	50.00	49.00		49.00
001 13-00	FIRE	29.00	28.00	28.00		28.00
	GROWTH MANAGEMENT					
001 15-00	Growth Management Admin	2.00	1.00	1.00		1.00
001 15-10	Code Compliance	5.00	4.00	4.00		4.00
001 15-11	Urban Design	7.00	6.80	6.80		6.80
		14.00	11.80	11.80	0.00	11.80
	GENERAL FUND	168.00	157.18	155.58	-1.75	153.83
103 09-60	PGI CANAL MAINTENANCE	10.50	9.50	9.00	0.00	9.00
402 16-20	Administration	7.00	6.00	6.00		6.00
402 16-21	Water Treatment	16.00	13.50	14.50	0.50	15.00
402 16-22	Wastewater Collection	15.00	15.00	14.80	0.20	15.00
402 16-25	Wastewater Treatment	13.50	13.50	13.50		13.50
402 16-26	Water Distribution **	18.00	20.00	17.50	0.50	18.00
402 16-50	Fleet/Equipment Maint	4.00	3.00	2.00	-0.40	1.60
402 04-23	Billing & Collections **	8.00	5.00	5.00		5.00
	UTILITIES	81.50	76.00	73.30	0.80	74.10
430 09-30	SANITATION	19.00	19.00	19.00	0.00	19.00
440 15-14	BUILDING	8.00	4.40	4.00	0.20	4.20
502 02-51	INFORMATION TECHNOLOGY	4.00	4.00	4.00	0.00	4.00
	TOTAL	291.00	270.08	264.88	-0.75	264.13

* Employee count includes 5 City Council members as 5 FTEs

** Meter Readers (3) were moved from Billing & Collections to Water Distribution mid-year FY 2009

Position Summary FY 2012





City of Punta Gorda, FL
Financial Planning Calendar
Fiscal Year 2012

2010

October

Adoption of Fiscal Year (FY) 2011 Strategic Plan
Review FY 2010 Revenues and Expenditures for carryover authorization into FY 2011

November

Final Adjustments / Payments and Close out of FY 2010

December

City Council Reappropriation of FY 2010 incomplete projects for carryover authorization into FY 2011

2011

January

Presentation and City Council discussion of Long Range Financial Plan

Worksheets distributed and Department meeting on cost saving measures

February

Departments update Five-Year Capital Improvement Program – FY 2012-2016

Departments submit target cuts of 6% of operating costs and options for service level reductions to target a 1.3% cut of overall budget - based on Adopted FY 2011 budget

Utility Advisory Board presents information regarding City Council rate discussion

March

Preparation of FY 2012 Budget Alternatives
Key Performance Measures updated by Departments

Utility Advisory Board 5 year Capital Improvement Program
discussion, rate discussion

April

City Council presentation and discussion of FY 2012 Budget
Alternatives Workshop
City Council FY 2010 Comprehensive Annual Financial Report
(CAFR) Presentation

FY 2012-2016 draft Capital Improvement Program (CIP) sheets
with backup due to Finance

Departments submit FY 2012 line-item budgets, updated
FY 2011 projections

May

Department budget reviews and CIP discussion with City Manager
and Finance

Punta Gorda Isles Canal Advisory Committee – FY 2012 budget
discussion

June

City Council discussion of FY 2012-2016 Capital Improvement
Program

Property Appraiser provides preliminary taxable value

Utility Advisory Board Meeting discussion of proposed FY 2012
utilities operating budget

City Council presentation of FY 2012 – 2016 Proformas for the
City's Enterprise Funds and Canal Maintenance Districts

July

Property Appraiser certifies taxable value (DR-420) – actual DR-420 provided July 8th, Appraiser elected to stay with short calendar

CRA Meeting discussion of proposed FY 2012 budget and five year proforma; City Council presentation of FY 2012 proposed budget status - General and Gas Tax Funds

Burnt Store Isles Canal Advisory Committee FY 2012 operating budget presentation and discussion

City Council presentation of FY 2012 Proposed Budget Recap for General Fund

City Council discuss tentative millage rate and set budget hearing dates; and set tentative assessments for PGI and BSI Canal Maintenance Districts

City Manager Budget Message available on web site

August

DR-420 completed and submitted to Property Appraiser

Proposed FY 2012 Budget available on web site

FY 2012 Strategic Plan development

County Property Appraiser mails notifications of proposed property taxes, assessments and the date, time and place of Public Hearing on tentative budget and proposed millage rate.

September

Notice in newspaper regarding PGI and BSI canal maintenance assessments and related public hearings

City Council Approval of FY 2012 Strategic Plan

City Council first Public Hearing regarding millage rate and proposed FY 2012 City budget

Resolution adopting a special assessment fee for Punta Gorda Isles Canal Maintenance District

Resolution adopting a special assessment fee for Burnt Store Isles Canal Maintenance District

CRA adoption of FY 2012 operating budget

September Notice in newspaper of Public Hearings regarding final millage rate and FY 2012 Budget, and summary of FY 2012 Budget

City Council second Public Hearing regarding millage rate and proposed FY 2012 budget

Resolution adopting a final millage rate

Ordinance adopting a final budget

CITY OF PUNTA GORDA, FLORIDA BUDGET PROCESS

Introduction

The City's budget process is driven by the City's Overall Goals. Towards this end the City establishes an annual budget calendar. This provides a timeline which identifies the key processes/documents and critical dates. This will assist in the development of a balanced budget that will allow the City to fulfill the annual strategic plan in furtherance of the overall City goals. The following documents are the integral part of the City's Budget Process:

Long Range Plan

The City begins the annual budget process with an update of the Long Range Financial Plan and through Council discussion some specific guidelines and general direction is given to staff. Key areas addressed are:

- Analysis of current economic conditions
- Identification of areas of concern such as federal/state unfunded mandates and cost trends with a discussion of alternative solutions
- Five year Proforma of Revenue and Expenses based on an identified set of assumptions with a focus on fiscal viability; including benchmarking charges for services type revenues
- Cost of Services with projected levels of service for the upcoming budget year

Capital Improvement Plan

The five year Capital Improvement Plan (CIP) is updated based on the City's overall goals and current opportunities for intergovernmental cooperation. Included in the CIP document is an evaluation of impact on operating expenditures and revenues. This information is then utilized in developing the annual operating budget.

Fund/Department/Division Annual Operating Budget

Under direction of the City Manager, staff develops line item budgets which will allow the City to provide the proposed levels of services. The budget is adopted and appropriations are at fund level. The financial plan document provides a city-wide summary by fund, individual fund summaries by division operations, non-departmental, debt service, transfers, and projected ending reserves. A summary of each operating division is also provided, identifying the three major categories of personnel services, operations, and capital outlay. Each operating division provides a narrative of their goals and objectives as they relate to the City's strategic plan, key performance measures, summary of cost of services, and staffing information.

Strategic Plan

Under direction of the City Manager, the Plan delineates objectives to be accomplished including timelines, costs and funding sources, where appropriate. Throughout the year status reports are provided for accountability to Council and Citizens.

CITY OF PUNTA GORDA, FLORIDA BUDGET PROCESS

Comprehensive Annual Financial Report (CAFR)

The CAFR summarizes financial data in a nationally standardized format known as “Generally accepted Accounting Principles” (GAAP). To provide accountability and transparency there are two basic types of information provided: balance sheets that compare assets with liabilities and fund balance; operating statements that compare revenues with expenditures. For the governmental fund types comparisons are presented of budget to actual. This is an annual audited document which presents fairly the financial condition of the City at the end of the fiscal year. This information is used to update beginning carryover reserves which are key to the analysis of the 5 year proformas.

Budget Amendment Process

The City code authorizes the City Manager or his/her delegate to allow budget transfers. The Controller reviews and approves transfers within categories of department spending and between internal service funds, the City Manager approves transfers between categories and departments within a fund. The City Council approves supplemental appropriations and changes between funds. All documentation is maintained by the City controller and is subject to review by the City’s independent auditors.

Budgetary Controls

Although appropriations are made at the fund level, budgetary control and review is maintained at the line-item level. Compliance is maintained at the Department level, and with City Manger approval transfers can be made between departments within a fund. Contractual commitments of funds are encumbered and included in analyzing budget compliance. Monthly reports providing budget to actual comparisons are provided to the City Manager, and when approved, to the City Council. Annual reports are provided within the City’s CAFR and subject to review by the City’s independent auditors.

Statutory Requirements

The City is required to meet the following to be in compliance with Florida State statute:

- On or before July first, the County Property Appraiser certifies taxable value (DR-420).
- Within 35 days the City Council establishes a tentative millage rate and sets a time and place for the first public hearing.
- On or before the fifteenth day of August, the City Manager submits to the City Council a proposed operating budget for the fiscal year then commencing. The operating budget includes proposed expenditures and the means of financing them.
- No later than 55 days from July 1st the Property Appraiser mails out the Notice of Proposed Property Taxes (TRIM Notice.)
- No sooner than September 3 and no later than September 18, the City shall hold a public hearing on the tentative budget and the proposed millage rate.
- The City must advertise for final hearing within 15 days of adopting a tentative millage and budget. Specific format requirements must be adhered to.

- The final budget hearing must be held within 2 to 5 days after the advertisement appears in the newspaper.
- On or before September 30th, the budget is legally enacted for the General, Special Revenue, Enterprise and Internal Service Funds through passage of an ordinance. Project-length financial plans are adopted for all Capital Projects Funds.
- Budget amounts are presented as originally adopted or as amended by the City Council. Unused appropriations lapse at year-end. Any increases or transfers between funds must be approved by the City Council. The City Manager can amend the budget within existing appropriations by fund. Supplemental appropriations approved by Council in the General Fund for FY 2011 totaled \$228,349.

BASIS OF BUDGETING AND BASIS OF ACCOUNTING

Basis of Budgeting

Budgets for all funds are prepared on the modified accrual basis, which means it conforms to GAAP except for a few notable differences:

- Lease and financing proceeds are included as revenues
- Principal payments on debt are included as expenditures
- Cash outlay for both equipment and capital projects are included as expenditures
- Depreciation expense and other non-cash expenses such as amortization of bond premiums are not included.

These variances are necessitated to comply with state regulations requiring an appropriation for all activity. Within the CAFR there is a reconciliation of budget to GAAP.

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

All governmental funds, expendable trust funds, and agency funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included on the balance sheet. The modified accrual basis of accounting is used by these fund types. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay current liabilities.

All proprietary funds, non-expendable trust funds and pension trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The accrual basis of accounting is utilized by these fund types. Revenues are recorded when earned and expenses are recorded when the liability is incurred.

GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

- The General Fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

City of Punta Gorda, FL
General Fund
Revenue and Expenditure Comparison
Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
General Fund Revenues:					
Ad Valorem Taxes	\$ 7,508,812	\$ 6,829,344	\$ 6,319,075	\$ 6,425,000	\$ 6,260,496
Other Taxes	2,737,522	2,860,361	2,765,500	2,843,750	2,805,500
Permits, Fees, & Spec Assmts	1,490,496	1,367,597	1,511,500	1,294,000	1,315,000
Infrastructure Sales Surtax	1,868,362	1,886,385	1,830,000	1,830,000	1,850,000
Intergovernmental Revenue	1,641,594	1,766,960	1,542,000	1,668,415	1,667,020
Charges for Services, Fines & Forfeits	159,030	124,570	95,100	123,307	90,800
Lot Mowing	350,959	236,213	224,000	224,000	225,000
Administrative Charges	2,593,145	2,422,047	2,539,896	2,539,896	2,573,155
Other Miscellaneous Revenue	360,337	380,334	212,297	266,295	225,859
Transfers	110,000	85,000	91,369	90,848	383,000
	<u>18,820,257</u>	<u>17,958,811</u>	<u>17,130,737</u>	<u>17,305,511</u>	<u>17,395,830</u>
Prior Year Encumbrances & Reappropriations	240,932	277,517	0	244,521	0
General Fund Reserve-Used for Operations	0	0	967,000	702,798	877,589
General Fund Reserve	1,908,627	2,721,627	922,565	1,792,589	915,000
Total General Fund	<u>\$ 20,969,816</u>	<u>\$ 20,957,955</u>	<u>\$ 19,020,302</u>	<u>\$ 20,045,419</u>	<u>\$ 19,188,419</u>
General Fund Expenditures:					
City Council	\$ 95,669	\$ 98,275	\$ 109,971	\$ 110,113	\$ 111,758
City Manager	375,967	273,112	244,916	234,452	223,716
Human Resources	299,835	292,940	283,829	305,845	312,042
City Clerk	461,781	475,750	529,761	498,763	472,920
Legal	225,963	221,720	218,118	218,033	219,287
Finance	770,810	768,553	779,785	782,106	775,367
Procurement	524,725	495,962	480,672	486,879	475,693
Public Works Admin	283,712	284,017	288,257	289,380	296,557
Engineering	499,654	441,219	449,242	448,802	460,393
Facilities Maint	922,990	862,541	791,848	787,257	746,559
Right of Way Maint	1,051,506	987,370	1,025,786	1,035,737	1,044,734
Parks & Grounds	1,282,223	1,117,987	1,200,489	1,162,386	1,147,248
Police	4,839,660	5,165,343	4,982,288	5,156,747	5,075,548
Fire	2,703,483	2,728,738	2,817,310	2,807,784	3,027,750
Growth Mgmt Admin	198,123	158,957	155,418	155,223	152,141
Code Compliance	289,953	257,826	264,377	294,009	265,168
Urban Design	621,890	592,826	611,270	655,563	609,653
Non-Departmental:					
Lot Mowing	155,223	171,348	192,000	192,000	192,000
Debt Service	108,291	44,667	38,134	38,134	
Other Non-Departmental	126,095	78,557	165,310	125,704	112,100
Subtotal Operations	<u>15,837,553</u>	<u>15,517,708</u>	<u>15,628,781</u>	<u>15,784,917</u>	<u>15,720,634</u>
Transfer to CRA Fund	562,664	538,621	437,090	436,047	459,785
Transfer to CIP Fund	0	105,000	75,000	75,000	105,000
Transfer for Paving	0	435,000	355,000	355,000	355,000
Transfer to Six Cent Gas Tax Fund	0	0	30,000	30,000	0
Transfer for ISS	1,570,455	1,621,718	1,571,866	1,571,866	1,633,000
Subtotal Operations & Transfers	<u>17,970,672</u>	<u>18,218,047</u>	<u>18,097,737</u>	<u>18,252,830</u>	<u>18,273,419</u>
Reserve-Carryovers & Reappropriations	277,571	244,521			
Reserve-Future Years' Budget	1,771,857	967,000		877,589	
Projected Carryover - End	949,716	1,528,387	922,565	915,000	915,000
Total General Fund	<u>\$ 20,969,816</u>	<u>\$ 20,957,955</u>	<u>\$ 19,020,302</u>	<u>\$ 20,045,419</u>	<u>\$ 19,188,419</u>

**City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2016**

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues:									
Ad Valorem Taxes	\$7,508,812	\$6,829,344	\$6,319,075	\$6,425,000	\$6,212,496	\$6,212,496	\$6,336,746	\$6,526,848	\$6,722,654
Ad Valorem Taxes for Paving Roads					48,000	355,000	355,000	355,000	355,000
Other Taxes	2,737,522	2,860,361	2,765,500	2,843,750	2,805,500	2,861,610	2,918,842	2,977,219	3,036,763
Permits, Fees, & Spec.Assmts	1,490,496	1,367,597	1,511,500	1,294,000	1,315,000	1,341,300	1,368,126	1,395,489	1,423,398
Intergovernmental Revenues	1,641,594	1,766,960	1,542,000	1,668,415	1,667,020	1,698,960	1,731,540	1,764,770	1,798,666
Infrastructure Sales Surtax	1,868,362	1,886,385	1,830,000	1,830,000	1,850,000	1,900,000	1,950,000	500,000	0
Charges for services, Fines & Forfeits	509,989	360,783	319,100	347,307	315,800	316,976	318,176	319,399	320,647
Administrative Charges	2,593,145	2,422,047	2,539,896	2,539,896	2,573,155	2,624,618	2,677,110	2,730,653	2,785,266
Other Misc. Revenue	360,337	380,334	212,297	266,295	225,859	227,579	232,718	237,978	243,361
Transfers	110,000	85,000	91,369	90,848	383,000	50,000	50,000	50,000	50,000
Subtotal Current Revenues	18,820,257	17,958,811	17,130,737	17,305,511	17,395,830	17,588,539	17,938,258	16,857,356	16,735,755
Use of Operating Reserves		259,236	967,000	947,319	877,589				
Total General Revenues	18,820,257	18,218,047	18,097,737	18,252,830	18,273,419	17,588,539	17,938,258	16,857,356	16,735,755
Expenditures:									
Personnel Expenditures	11,904,191	11,873,435	12,018,667	11,884,822	12,203,583	12,686,206	13,340,617	14,006,747	14,706,185
Operating Expenditures	3,710,361	3,331,927	3,394,760	3,507,091	3,377,051	3,530,523	3,631,948	3,728,177	3,831,412
Capital	114,710	267,679	152,220	330,961	115,000	100,000	215,000	215,000	215,000
Debt Service	108,291	44,667	38,134	38,134	0	0	0	0	0
Contingency	0	0	25,000	23,909	25,000	25,000	25,000	25,000	25,000
Transfers to other Funds	2,133,119	2,265,339	2,113,956	2,112,913	2,197,785	2,288,579	2,482,257	1,037,120	653,226
Transfers for Roads	0	435,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000
Total General Expenditures	17,970,672	18,218,047	18,097,737	18,252,830	18,273,419	18,985,308	20,049,822	19,367,044	19,785,823
Revenues in excess (shortfall) of Expenditures	\$849,585	\$0	\$0	\$0	\$0	(\$1,396,769)	(\$2,111,564)	(\$2,509,688)	(\$3,050,068)
Estimated Operating Reserve - Beg	2,149,559	2,999,144	1,889,565	2,739,908	1,792,589	915,000			
Estimated Operating Reserve - End	2,999,144	2,739,908	922,565	1,792,589	915,000				
Information:									
Estimated add'l operating reserves from FY 2011 budget				390,000					
5% Minimum Operating Reserve			905,000	915,000	915,000	948,000			

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2016

Assumptions:

Revenue:

FY 2012 Ad Valorem Taxes based on 2.47% decline in taxable values and millage rate of 2.7462
FY 2013 will remain flat, FY 2014 2% increase, FY 2015-16 3% increase in Ad Valorem Taxes; and additional \$355,000 for paving program has been included in proforma Ad Valorem Taxes FY 2013-2016
Other Taxes, Permits, Fees and Special Assessments, Intergovernmental Revenues - FY 2012 based on current trends, FY 2013-2016 2% est. increase
Infrastructure Sales Surtax has a current expiration date of 12/31/14.
Grants are not budgeted until official notification by grantor
Charges for Service, Fines & Forfeits - FY 2012 per projections, FY 2013-16 minimal increases
Admin Charges - interfund charges for services FY 2013-16 2% est. increase
Other Misc. Revenues - FY 2013-2016 2% est. increase
Transfers - FY 2012 one time transfer from storm related fund, FY 2012-2016 budgeted transfer in from General Construction Fund for project mgt

New Service - Advanced Life Support (ALS):

FY 2012 - \$126,000 total operating and training for ALS provided from Fire Station 1
FY 2013 - \$150,000 total operating for ALS provided from Fire Station 1 and for operating & training for additional fire station
FY 2014 - \$174,000 total operating for ALS provided from (2) fire stations and for operating & training for additional (3rd) fire station
FY 2015-2016 - \$143,000 total operating for ALS provided from (3) fire stations (no additional training costs included)
FY 2012-2014 - Capital costs of \$45,000 (1 apparatus per year) budgeted in General Construction Fund funded by ISS revenues

Personnel Expense:

FY 2012 - Reduction of 1.75 FTEs from operating departments
Addition of ALS at Fire Station 1 - increases in salary, overtime, training; 3% education incentive
Police reclassification of Sergeants to Lieutenants with salary increases
Full-time employees salary increase of 2.37% as offset for 2% increase in general employee retirement contribution (excludes employees covered by police and fire pensions)
No furlough; Health Insurance increase - 3.5%
General Pension Contribution based on pensionable wages with additional 2% contributed by employees (General 17.5% net of 2% change)
Fire Pension Contribution 21.6%, Police Pension Contribution 21.4%
Workers Compensation per schedule
FY 2013 - 4% est. increase and add'l ALS for 2nd station; FY 2014 - 5% est. increase and add'l ALS for 3rd station; FY 2015-2016 - 5% est. increase
FY 2014 - 5% est. increase and additional ALS for 3rd station
FY 2015-2016 - 5% est. increase

Operating Expense:

FY 2012 - Per Departmental approved requests, Computer Overhead per schedule, Fire/General Liability per schedule
FY 2013-2016 - Election Expenses \$55,000 flat and all other operating expenses 3% est. increase

Capital Expense:

FY 2012-2016 - Police vehicle replacements

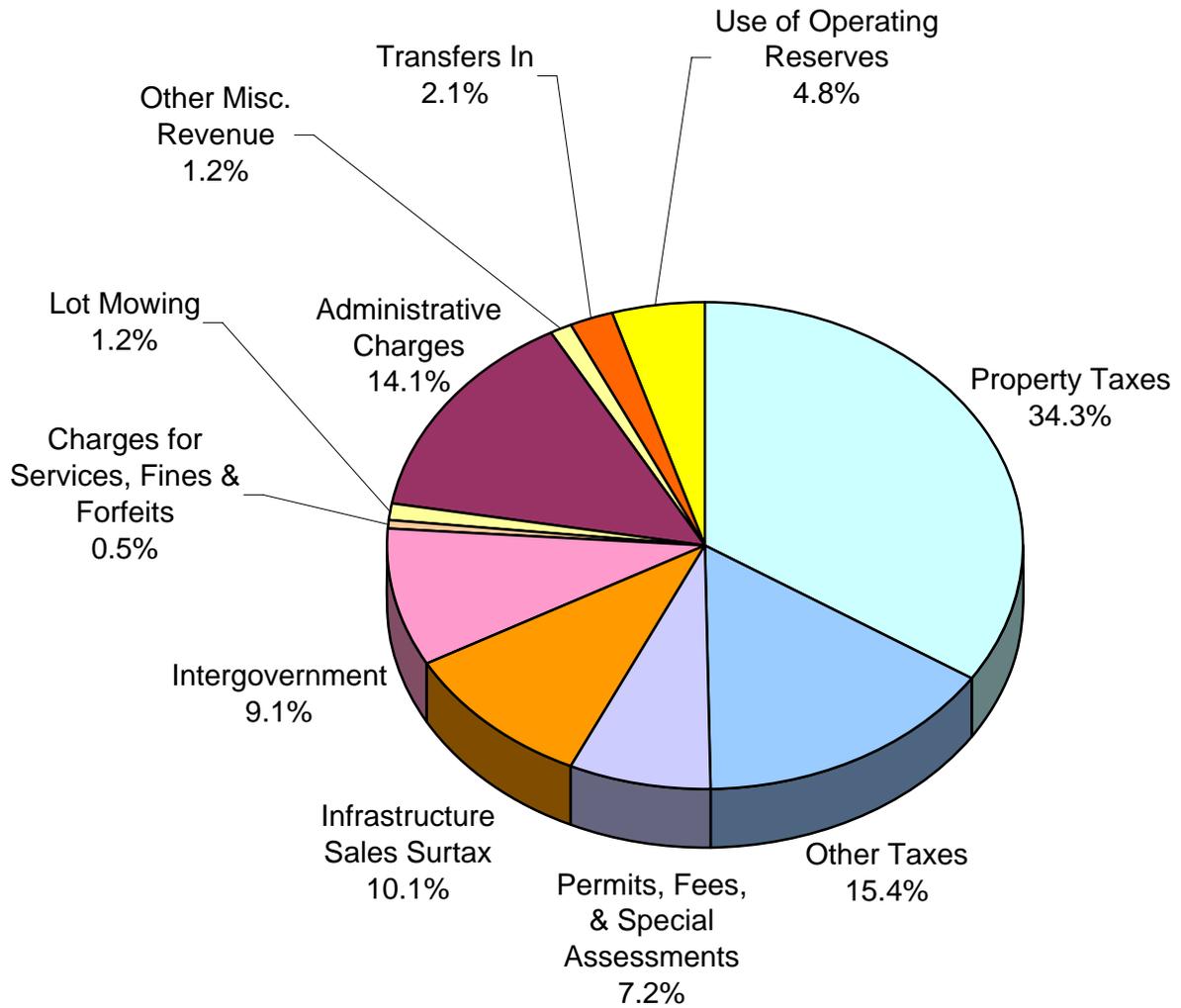
Debt Service:

FY 2012 - Existing debt paid for by the General Fund ended in FY 2011
New debt for parking garage is in separate Debt Fund. Principal and interest payments are to be paid by CRA Fund through operating lease agreement.
New debt for ISS projects is in separate Debt Fund. Principal and interest payments are to be paid by ISS revenue.

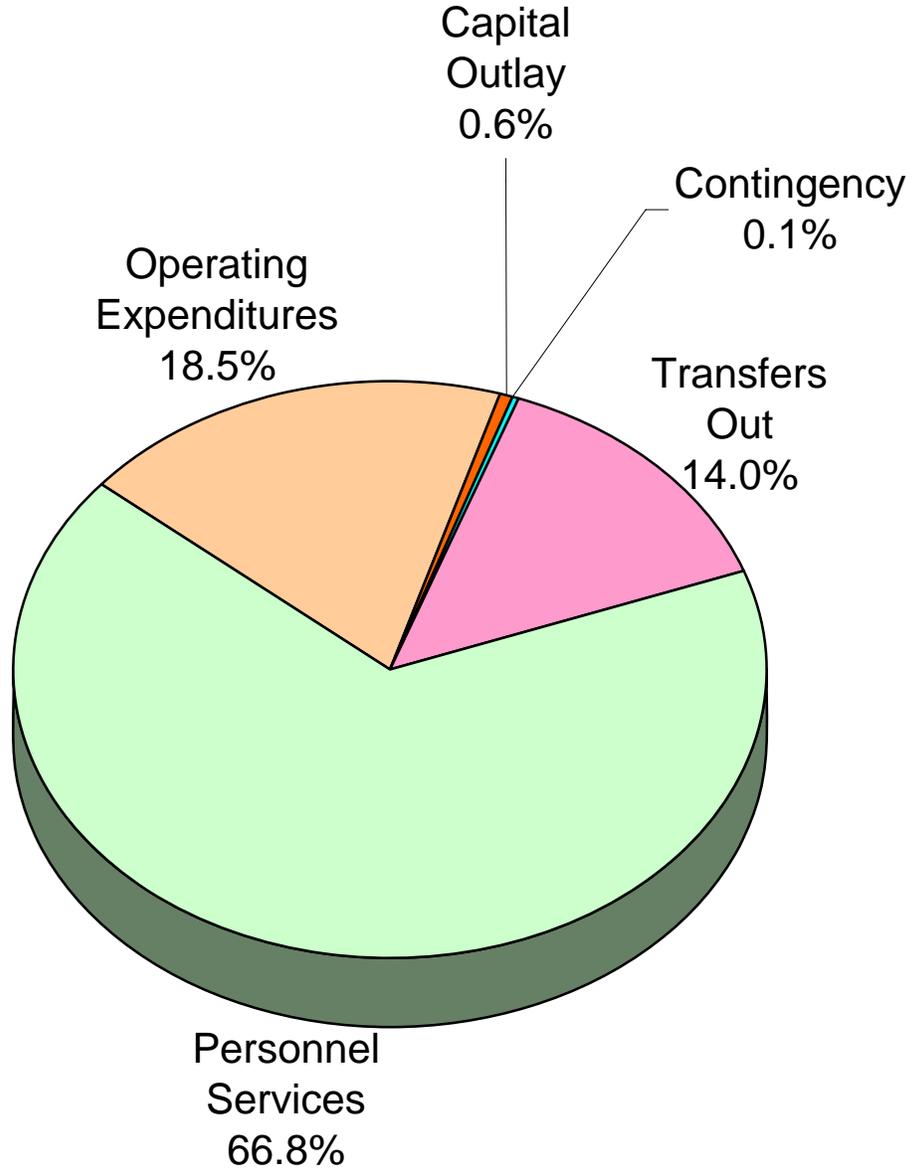
Transfers:

Transfer to CRA for Tax Incremental Financing is estimate of \$459,785 in FY 2012 (3.13% increase from FY 2011 & millage rate of 2.7462)
Estimate growth in Ad Valorem Taxes for the CRA district are FY 2013 3% increase, FY 2014-2016 5% increase
Transfer to General Construction Fund for capital projects is \$85,000 for FY 2012 and between \$85,000 and \$105,000 in future years per 5 year CIP plan
Transfer for Paving is \$355,000 for FY 2012-2016
Transfer of ISS funds for ISS debt and projects are \$1,633,000 for FY 2012 and per ISS funding schedule in future years through current exp. date of 12/31/14

GENERAL FUND REVENUES FY 2012 - \$18,273,419



GENERAL FUND EXPENDITURES FY 2012 - \$18,273,419



City of Punta Gorda, FL
 General Fund
Ad Valorem Taxes
 001-0000-311-1000

The Ad Valorem (percentage of value) property tax is calculated by multiplying the taxable value by the City of Punta Gorda millage rate. The Charlotte County Property Appraiser determines the assessed value. The City Council sets the ad valorem millage rate by ordinance. A mill is defined as one dollar for each thousand dollars of net taxable value after exemptions. The tax bills paid in November receive a 4% discount; December payments receive a 3% discount, January payments a 2% discount, February payments a 1% discount and March is full payment. Due to discounts and potential assessment changes after the value adjustment board hearings, the state requires that entities budget a minimum of 95% of revenue. For fiscal years before 2004 the ad valorem taxes had been budgeted at 95%. Since then, the percentage has varied between 96% and 96.5%. Due to the current economic conditions and resulting decreased collections, the City is budgeting at 95.5%.

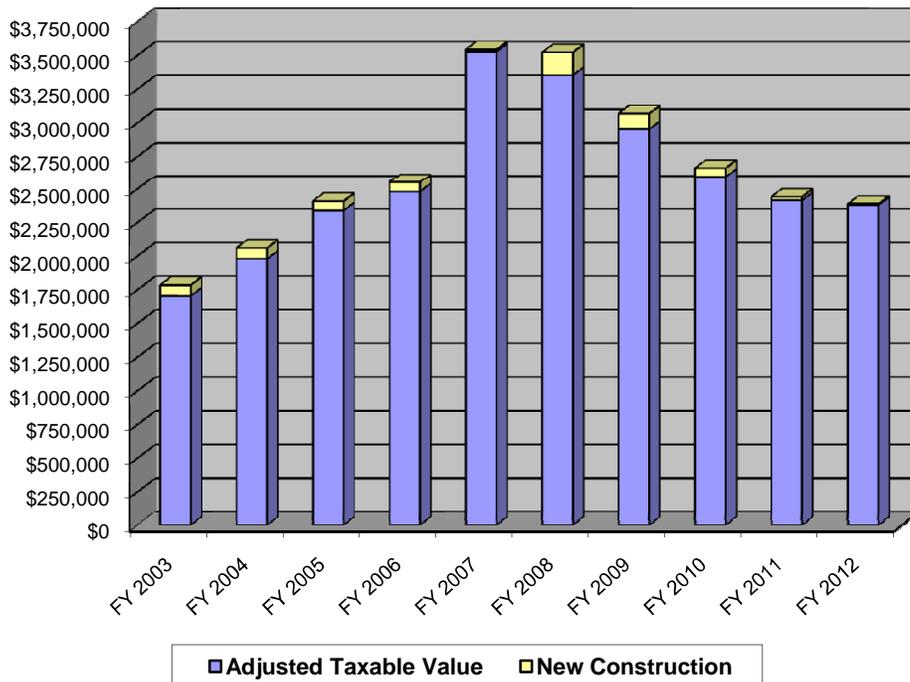
The General Fund “Transfer to CRA” equals the ad valorem taxes collected from properties located within the Community Redevelopment District boundaries, in excess of the \$80.6 million 1989 base year. The funds are transferred and accounted for in the Community Redevelopment Agency (CRA), rather than being retained in the General Fund.

Fiscal Year	Gross Taxable Original Value (DR 420)	Millage Rate	Ad Valorem Revenue Original Budget	Transfer to CRA Original Budget
FY 2003	\$1,785,280,715	2.5446	\$4,315,684	\$313,185
FY 2004	\$2,060,548,543	2.4772	\$4,900,215	\$336,676
FY 2005	\$2,408,481,933	2.4772	\$5,727,640	\$383,733
FY 2006	\$2,551,496,601	2.4772	\$6,067,745	\$317,947
FY 2007	\$3,542,818,144	2.1772	\$7,404,887	\$612,107
FY 2008	\$3,522,158,906	2.1728	\$7,385,434	\$611,417
FY 2009	\$3,069,446,172	2.5689	\$7,609,122	\$583,878
FY 2010	\$2,664,115,626	2.6996	\$6,922,345	\$540,742
FY 2011	\$2,440,885,926	2.7251	\$6,319,075	\$437,090
FY 2012	\$2,387,114,422	2.7462	\$6,260,496	\$459,785

City of Punta Gorda, FL
Certification of Taxable Value (expressed in thousands)
Per Charlotte Co. Property Appraiser DR420

Fiscal Year	Adjusted Taxable Value	New Construction	Gross Taxable Value
FY 2003	\$1,705,542	\$79,739	\$1,785,281
FY 2004	\$1,980,989	\$79,560	\$2,060,549
FY 2005	\$2,339,290	\$69,192	\$2,408,482
FY 2006	\$2,480,741	\$70,755	\$2,551,496
FY 2007	\$3,528,967	\$13,851	\$3,542,818
FY 2008	\$3,353,613	\$168,546	\$3,522,159
FY 2009	\$2,954,166	\$115,280	\$3,069,446
FY 2010	\$2,598,202	\$65,914	\$2,664,116
FY 2011	\$2,416,569	\$24,317	\$2,440,886
FY 2012	\$2,379,260	\$7,854	\$2,387,114

Gross Taxable Value (in thousands)



**City of Punta Gorda, FL
Analysis of Estimated Taxable Value and Tax Revenues
FY 2011 compared to FY 2012**

	DR 420 Original Budget FY 2011	DR 422 Final FY 2011	DR 420 Original Budget FY 2012
Current Year Adjusted Taxable Value	\$2,416,569,230	\$2,423,395,214	\$2,379,260,290
Prior Year Final Gross Taxable Value	<u>\$2,646,132,752</u>	<u>\$2,646,132,752</u>	<u>\$2,447,711,910</u>
Estimated Decrease (without new construction/annex)	(\$229,563,522)	(\$222,737,538)	(\$68,451,620)
Percent Decrease (without new construction/annex)	-8.68%	-8.42%	-2.80%
Net New Taxable Value of New Construction/Annex	\$24,316,696	\$24,316,696	\$7,854,132
Total Estimated Current Year Taxable Value	\$2,440,885,926	\$2,447,711,910	\$2,387,114,422
Net Decrease from Prior Year Final Gross Taxable Value	(\$205,246,826)	(\$198,420,842)	(\$60,597,488)
Net Percent Decrease from Prior Year Final Gross Taxable Value	-7.76%	-7.50%	-2.48%

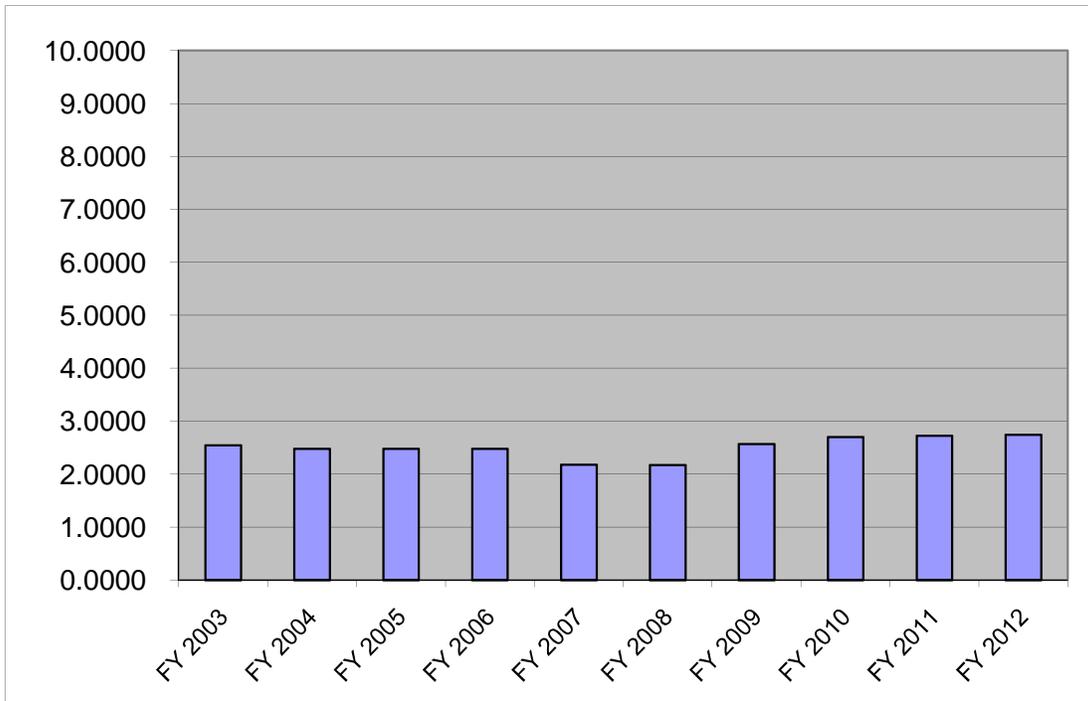
	FY 2011	FY 2011	FY 2012
Taxable Value	\$2,440,885,926	\$2,447,711,910	\$2,387,114,422
	x 95%	x 95%	x 95.5%
Budget Value of a Mill	<u>\$2,318,842</u>	<u>\$2,325,326</u>	<u>\$2,279,694</u>
Operating Mills	2.7251	2.7251	2.7462
Revenue from Base Properties	\$6,256,123	\$6,273,795	\$6,239,898
Revenue from New Construction	\$62,952	\$62,952	\$20,598
Total Estimated Ad Valorem Tax Revenue	<u>\$ 6,319,075</u>	<u>\$ 6,336,747</u>	<u>\$ 6,260,496</u>
General Mills	2.5720	2.5720	2.5905
Paving Mills	<u>0.1531</u>	<u>0.1531</u>	<u>0.1557</u>
Total Operating Mills	2.7251	2.7251	2.7462

Calculation of City Ad Valorem Tax on various assessed values:

	Homestead		Non-Homestead	
	Single Family	\$300,000	Vacant Land	Commercial
Assessed Value	\$150,000	\$300,000	\$110,000	\$1,000,000
Less Homestead Exemption	<u>\$50,000</u>	<u>\$50,000</u>		
Net Taxable Value	\$100,000	\$250,000	\$110,000	\$1,000,000
City Millage Rate	<u>2.7462</u>	<u>2.7462</u>	<u>2.7462</u>	<u>2.7462</u>
City Ad Valorem Tax FY 2012	<u>\$275</u>	<u>\$687</u>	<u>\$302</u>	<u>\$2,746</u>

City of Punta Gorda, FL
Property Tax Millage Rates
FY 2003 - FY 2012

Fiscal Year	Operating Millage
FY 2003	2.5446
FY 2004	2.4772
FY 2005	2.4772
FY 2006	2.4772
FY 2007	2.1772
FY 2008	2.1728
FY 2009	2.5689
FY 2010	2.6996
FY 2011	2.7251
FY 2012	2.7462

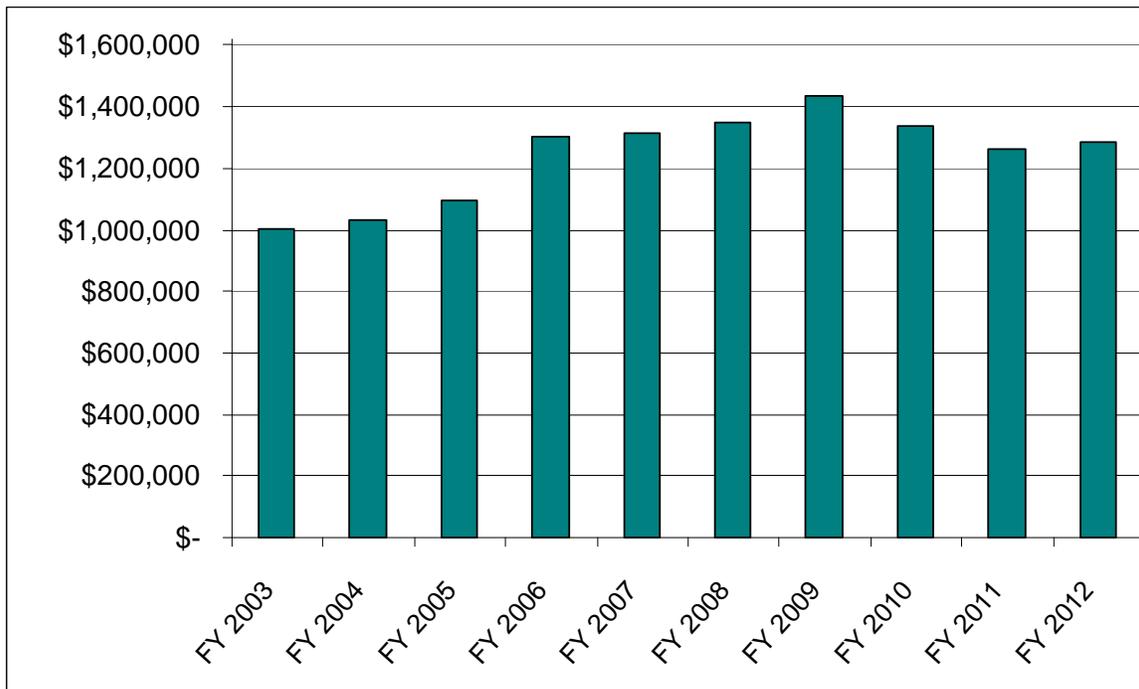


A mill is equal to one dollar of tax for each \$1,000 of taxable value.
Florida Statutes caps the millage rate at 10 mills.

City of Punta Gorda, FL
 General Fund
Florida Power & Light Franchise Fees
 001-0000-323-1000

Florida Power & Light collects a 5.90% franchise fee from customers inside the city limits. Ordinance #1500-07 grants FP&L an electric franchise to use the public right of way for a period of thirty years until Sept. 2037. Per section 7, each monthly payment is delayed sixty days. Each payment is based upon 5.90% of the monthly net revenue. Franchise fees are charged on the fuel adjustment instituted by FP&L.

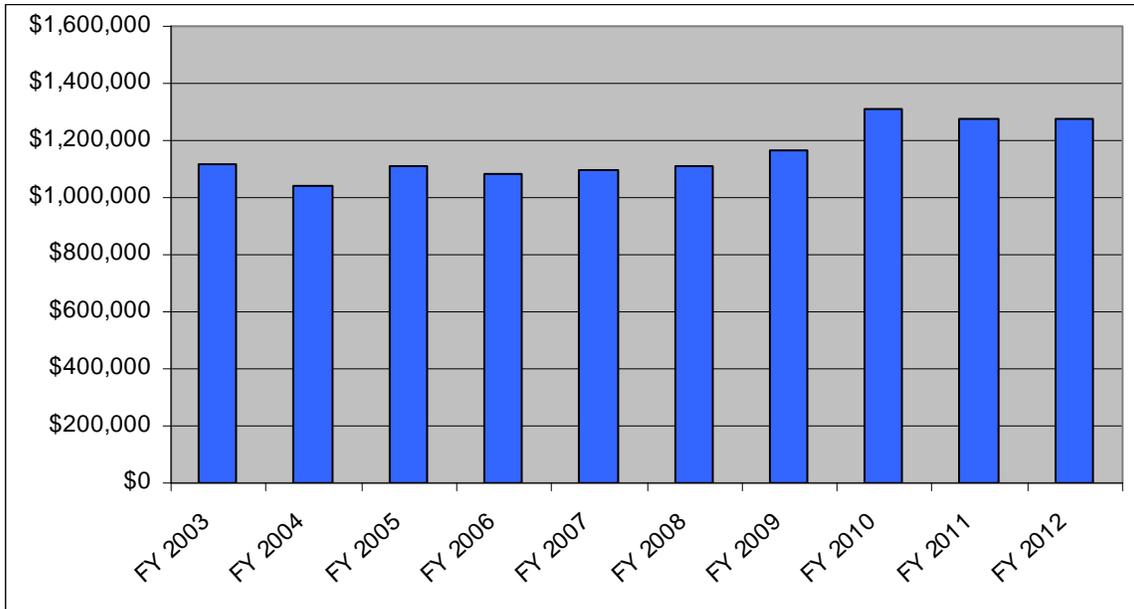
Fiscal Year	Revenue	Percentage Change
FY 2003	\$1,003,660	8.37%
FY 2004	\$1,031,240	2.75%
FY 2005	\$1,097,440	6.42%
FY 2006	\$1,304,970	18.91%
FY 2007	\$1,316,010	0.85%
FY 2008	\$1,350,700	2.64%
FY 2009	\$1,435,888	6.31%
FY 2010	\$1,340,371	-6.65%
FY 2011	\$1,260,000	-6.00%
FY 2012	\$1,285,000	1.98%



City of Punta Gorda, FL
 General Fund
Electric Utility Tax
 001-0000-314-1000

The City Code of Ordinances section 21-5 states the utility tax rate is ten percent (10%) of the first \$500 and three percent (3%) thereafter to be remitted monthly.

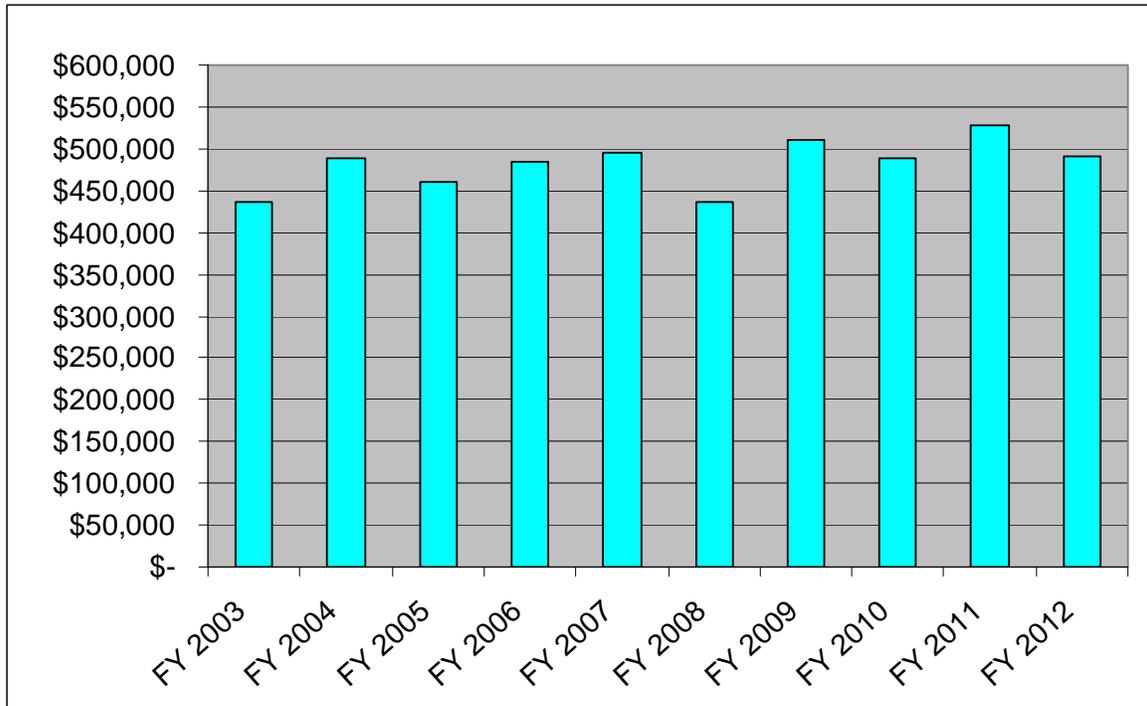
Fiscal Year	Revenue	Percentage Change
FY 2003	\$1,114,215	10.10%
FY 2004	\$1,042,608	-6.43%
FY 2005	\$1,111,653	6.62%
FY 2006	\$1,083,567	-2.53%
FY 2007	\$1,093,829	0.95%
FY 2008	\$1,112,625	1.72%
FY 2009	\$1,163,039	4.54%
FY 2010	\$1,308,911	12.54%
FY 2011	\$1,275,000	-2.59%
FY 2012	\$1,275,000	0.00%



City of Punta Gorda, FL
 General Fund
Water Utility Tax
 001-0000-314-3000

The Code of Ordinances Section 21-5(b) levies a ten percent (10%) utility tax on the purchase of water sold in the City. The monthly tax cap is \$100, for corporate accounts.

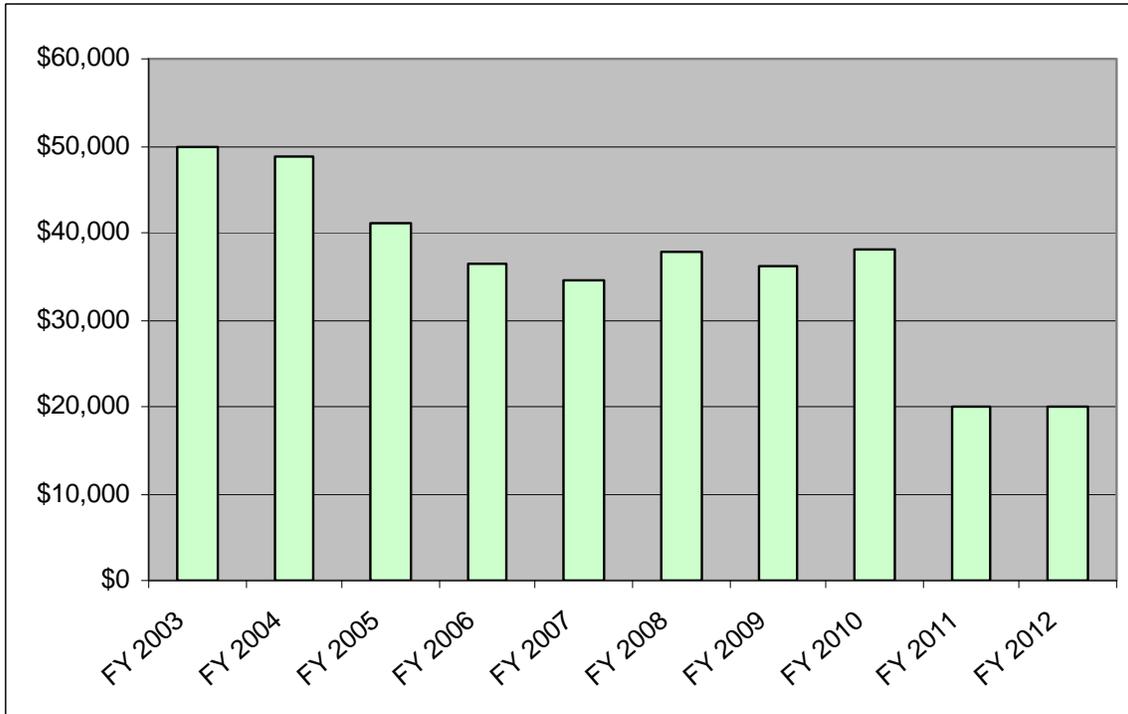
Fiscal Year	Revenues	Percentage Change
FY 2003	\$436,697	6.71%
FY 2004	\$488,519	11.87%
FY 2005	\$459,986	-5.84%
FY 2006	\$485,083	5.46%
FY 2007	\$495,190	2.08%
FY 2008	\$435,525	-12.05%
FY 2009	\$509,574	17.00%
FY 2010	\$488,620	-4.11%
FY 2011	\$528,000	8.06%
FY 2012	\$490,000	-7.20%



City of Punta Gorda, FL
 General Fund
Bottled Gas Utility Tax
 001-0000-314-8000

The Code of Ordinances Section 21-5(a) levies a ten percent (10%) utility tax on the purchase of bottled gas (natural liquefied petroleum gas or manufactured) sold in the City. The rate is 10% of the first \$500 and 3% thereafter.

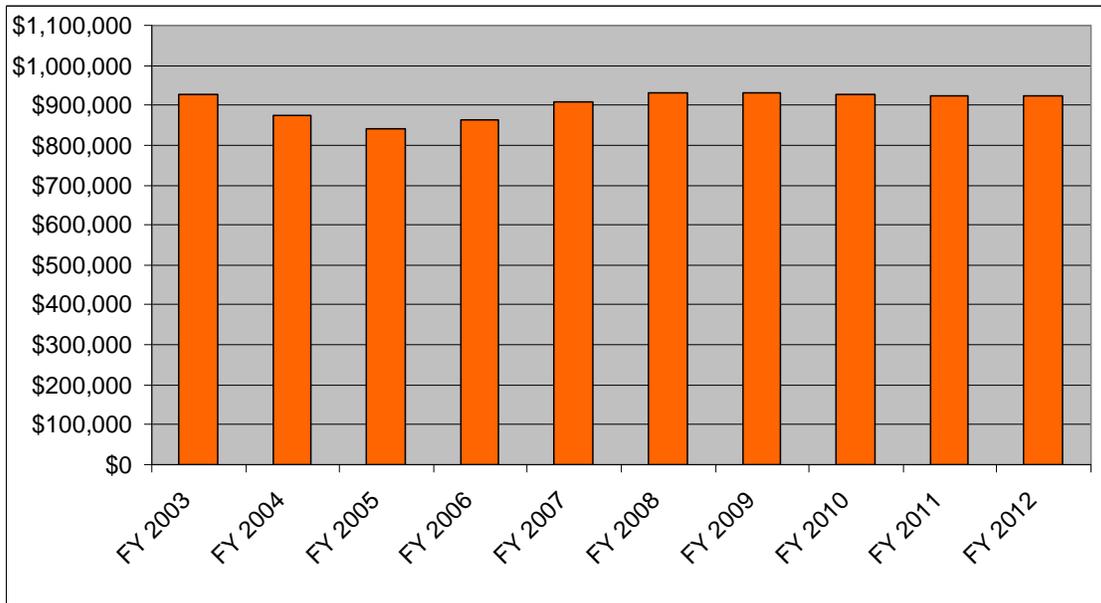
Fiscal Year	Revenue	Percentage Change
FY 2003	\$49,873	36.75%
FY 2004	\$48,669	-2.41%
FY 2005	\$41,098	-15.56%
FY 2006	\$36,360	-11.53%
FY 2007	\$34,603	-4.83%
FY 2008	\$37,885	9.48%
FY 2009	\$36,046	-4.85%
FY 2010	\$38,212	6.01%
FY 2011	\$20,000	-47.66%
FY 2012	\$20,000	0.00%



City of Punta Gorda, FL
 General Fund
Communication Services Tax
 001-0000-315-1099

The Communications Service Tax applies to telecommunications, cable, direct to home satellite, and related services, provided to customers within the city limits. The definition includes voice, data, audio, video or other information or signals, including cable services, transmitted by any medium. The state of Florida's combined rate is 9.17%, which consist of 2.37% for the gross receipts and 6.8% for state sales tax. The City's specific tax rate has been 5.22% since October 1, 2002. There is also a county surtax conversion rate of 0.60% that is charged and remitted directly to the county.

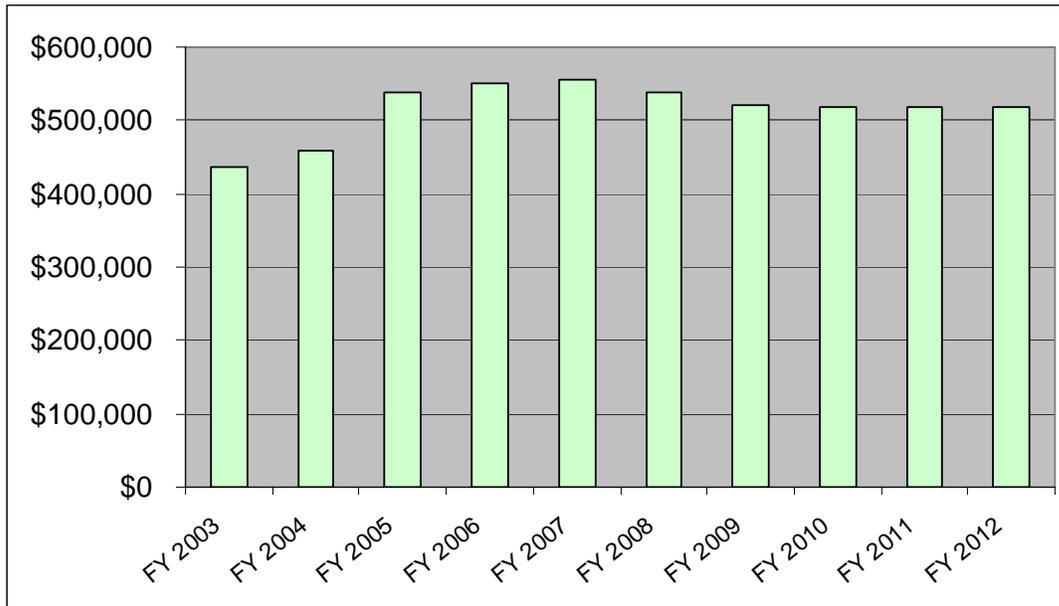
Fiscal Year	Communication Services Tax	Percentage Change
FY 2003	\$928,877	3.36%
FY 2004	\$876,412	-5.65%
FY 2005	\$839,976	-4.16%
FY 2006	\$865,106	2.99%
FY 2007	\$908,534	5.02%
FY 2008	\$931,557	2.53%
FY 2009	\$929,263	-0.25%
FY 2010	\$929,000	-0.03%
FY 2011	\$925,000	-0.43%
FY 2012	\$925,000	0.00%



City of Punta Gorda, FL
 General Fund
Municipal Revenue Sharing
 001-0000-335-1299

Beginning July 1, 2000 the Municipal Financial Assistance Trust Fund (cigarette tax) was eliminated and the Revenue Sharing Trust Fund was expanded to include 1.715% of state sales tax collections per HB 2433. Effective July 1, 2004 the projected growth of state shared revenue was redirected to implement the funding reform of the state court system per HB 113-A. The net impact is that local governments are held harmless relative to FY 2004.

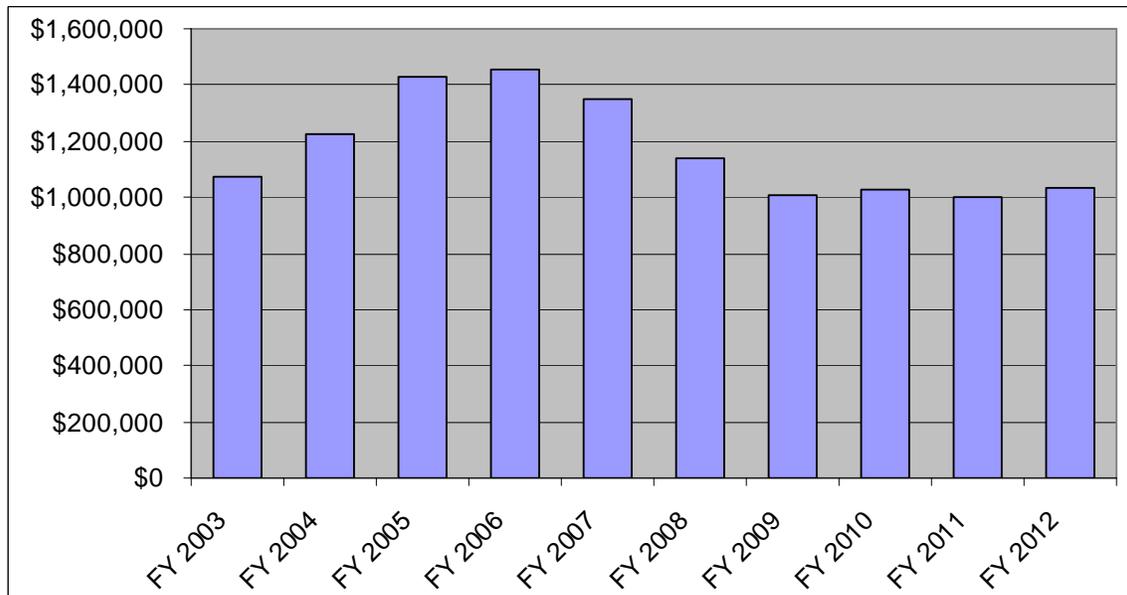
Fiscal Year	Revenue Sharing	Percentage Change
FY 2003	\$436,487	-1.14%
FY 2004	\$458,217	4.98%
FY 2005	\$537,952	17.40%
FY 2006	\$550,711	2.37%
FY 2007	\$554,994	0.78%
FY 2008	\$538,684	-2.94%
FY 2009	\$519,672	-3.53%
FY 2010	\$518,721	-0.18%
FY 2011	\$518,000	-0.14%
FY 2012	\$518,000	0.00%



City of Punta Gorda, FL
 General Fund
Local Government Half Cent Sales Tax
 001-0000-335-1800

The six-percent sales tax is the main revenue source for the State of Florida. The state distribution to the Local Government Half-cent Sales Tax Clearing Trust Fund decreased from 9.653% to 8.814% July 1, 2004 per HB 113-A which implements the funding reforms of the state court system. This program's primary purpose is to provide relief from ad valorem taxes and provide revenues for local programs. The distribution formula is stated in Chapter 212, FL statutes. The formula uses a weighted population factor. The city's share of the state distribution to Charlotte County is determined by dividing the city population by the total county population and two thirds of the city's population. The City of Punta Gorda will receive 9.67% and Charlotte County will receive 90.33% of the monthly distribution from the state.

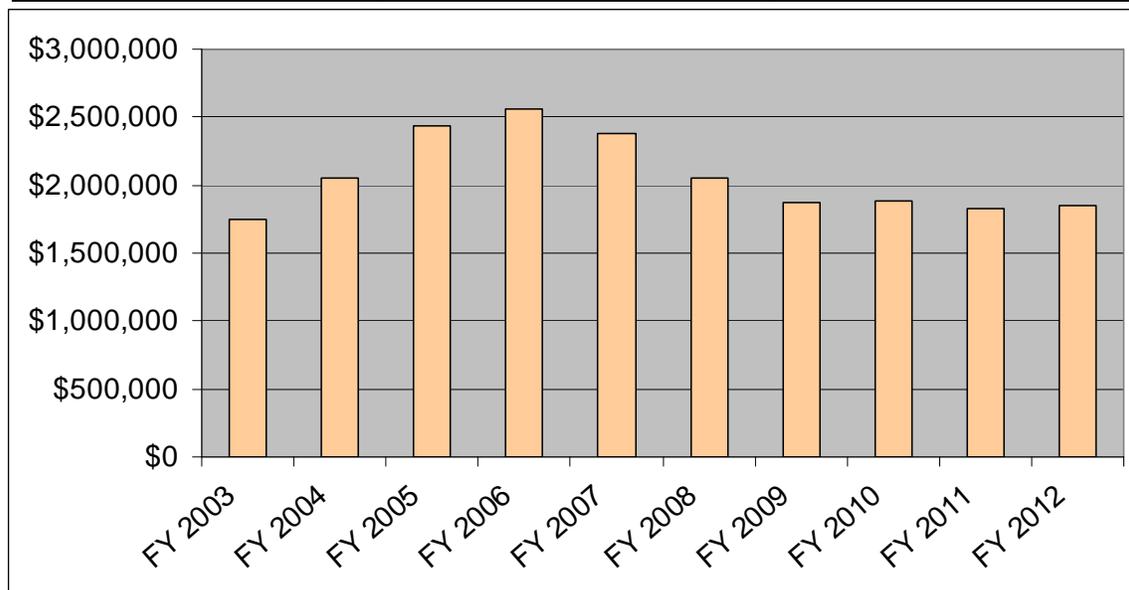
Fiscal Year	Revenue	Percentage Change
FY 2003	\$1,075,393	9.22%
FY 2004	\$1,225,267	13.94%
FY 2005	\$1,429,859	16.70%
FY 2006	\$1,456,899	1.89%
FY 2007	\$1,350,268	-7.32%
FY 2008	\$1,137,475	-15.76%
FY 2009	\$1,006,494	-11.52%
FY 2010	\$1,026,747	2.01%
FY 2011	\$1,000,000	-2.61%
FY 2012	\$1,033,000	3.30%



City of Punta Gorda, FL
 General Fund
Local Government Infrastructure Surtax
 001-0000-335-1801

The Charlotte County voters approved the six year extension of the one-cent local government infrastructure surtax that was enacted by the Charlotte County Board of Commissioners by county ordinance #98-51. The effective date was January 1, 2009 and now expires Dec. 31, 2014. The authorized uses of the proceeds are found in Florida Statutes Chapter 212.055(2)(d). Allowed uses are the financing, planning and constructing of infrastructure; acquiring land for public recreation or conservation purposes; purchase of vehicles or equipment with a five-year life expectancy (including emergency service vehicles and the equipment to outfit them). The distribution formula between the city and county is found in FL statutes 218.62 and is based on a weighted population equation. Currently the city will receive 9.67% and Charlotte County 90.33%. The following is the revenue history.

Fiscal Year	Revenue	Percentage Change
FY 2003	\$1,751,939	7.08%
FY 2004	\$2,052,743	17.17%
FY 2005	\$2,435,649	18.65%
FY 2006	\$2,564,618	5.30%
FY 2007	\$2,381,776	-7.13%
FY 2008	\$2,054,667	-13.73%
FY 2009	\$1,868,362	-9.07%
FY 2010	\$1,886,385	0.96%
FY 2011	\$1,830,000	-2.99%
FY 2012	\$1,850,000	1.09%



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL FUND**

REVENUE

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	CURRENT AD VALOREM TAXES	7,508,812	6,829,344	6,319,075	6,425,000	6,260,496
10-00	ELECTRICITY UTILITY TAX	1,163,039	1,308,911	1,210,000	1,275,000	1,275,000
30-00	WATER UTILITY TAX	509,574	488,620	490,000	528,000	490,000
80-00	BOTTLED GAS UTILITY TAX	36,046	38,212	41,000	20,000	20,000
10-99	COMMUNICATION SERVICE TAX	929,263	929,000	925,000	925,000	925,000
01-00	OCCUPATIONAL LICENSES	97,767	93,853	98,000	94,000	94,000
01-01	PENALTIES	1,586	1,370	1,250	1,450	1,250
01-02	TRANSFERS	247	395	250	300	250
	TAXES	10,246,334	9,689,705	9,084,575	9,268,750	9,065,996
10-00	FLORIDA POWER FRANCHISE	1,435,888	1,340,371	1,480,000	1,260,000	1,285,000
40-00	PEOPLES GAS FRANCHISE FEE	12,223	15,983	20,000	18,500	18,500
01-00	SIGN PERMITS	6,100	4,762	3,000	3,000	3,000
02-00	RIGHTS OF WAY PERMITS	17,925	2,956	500	500	500
03-00	DOCK PERMITS	18,360	0	3,000	3,000	3,000
04-00	FIRE PREVENTION PERMITS	0	3,525	5,000	9,000	5,000
	PERMITS,FEES & SPEC ASSMT	1,490,496	1,367,597	1,511,500	1,294,000	1,315,000
20-02	FDLE BYRNE GRANT	3,567	31,061	0	30,375	0
20-04	BULLETPROOF VEST PROGRAM	1,696	4,098	0	1,762	0
53-00	HAZARD MITIGATION	0	14,165	0	2,058	0
20-02	FDLE BYRNE GRANT	19,600	47,900	0	0	0
20-02	FDLE - BYRNE GRANT	1,280	0	0	0	0
49-04	FDOT LAP & JPA GRANTS	3,246	0	0	0	0
12-99	STATE REVENUE SHARING	519,672	518,721	485,000	518,000	518,000
14-00	MOBILE HOME LICENSES	12,916	12,162	12,000	12,000	12,000
15-00	ALCOHOLIC BEVERAGE LICENS	14,218	17,248	13,500	13,500	13,500
18-00	LOCAL GOVT SALES TAX	1,006,494	1,026,747	975,000	1,000,000	1,033,000
18-01	INFRASTRUCTURE SURTAX	1,868,362	1,886,385	1,830,000	1,830,000	1,850,000
23-00	FIREFIGHTER SUPPLMTL COMP	2,520	2,520	2,500	2,520	2,520
49-01	MOTOR FUEL TAX REBATE	19,304	18,450	18,000	18,000	18,000
21-00	MARINE ADVISORY BD-WCIND	0	2,545	0	0	0
20-00	COUNTY OCCUP LICENSES	951	991	0	200	0
01-00	HOUSING AUTH - P I L O T	36,130	70,352	36,000	70,000	70,000
	INTERGOVERNMENTAL REVENUE	3,509,956	3,653,345	3,372,000	3,498,415	3,517,020
30-01	PROC CONTRACT ADMIN FEE	2,940	2,724	3,000	3,500	3,000
90-01	ENGINEERING VARIANCE FEES	1,350	900	500	500	0
90-02	PLANNING & ZONING FEES	19,695	23,186	12,000	20,000	12,000
90-03	SALE OF PUBLICATIONS/MAPS	950	775	0	700	0
90-05	POLICE DEPT	3,764	3,956	0	5,570	0
50-11	RIGHT-OF-WAY REINSPECTION	100	0	0	0	0
89-00	DISTRESSED PROPERTY REIMB	323	4,253	3,000	3,000	3,000
90-00	LOT MOWING FEES	350,959	236,213	224,000	224,000	225,000
90-01	LOT MOW DELINQUENCY FEE	8	0	0	0	0
91-00	LIEN INTEREST	0	220	0	1,525	0
40-01	EVENT APPLICATION FEE	3,166	3,850	2,000	2,500	3,000
	CHARGES FOR SERVICES	383,255	276,077	244,500	261,295	246,000

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL FUND**

REVENUE

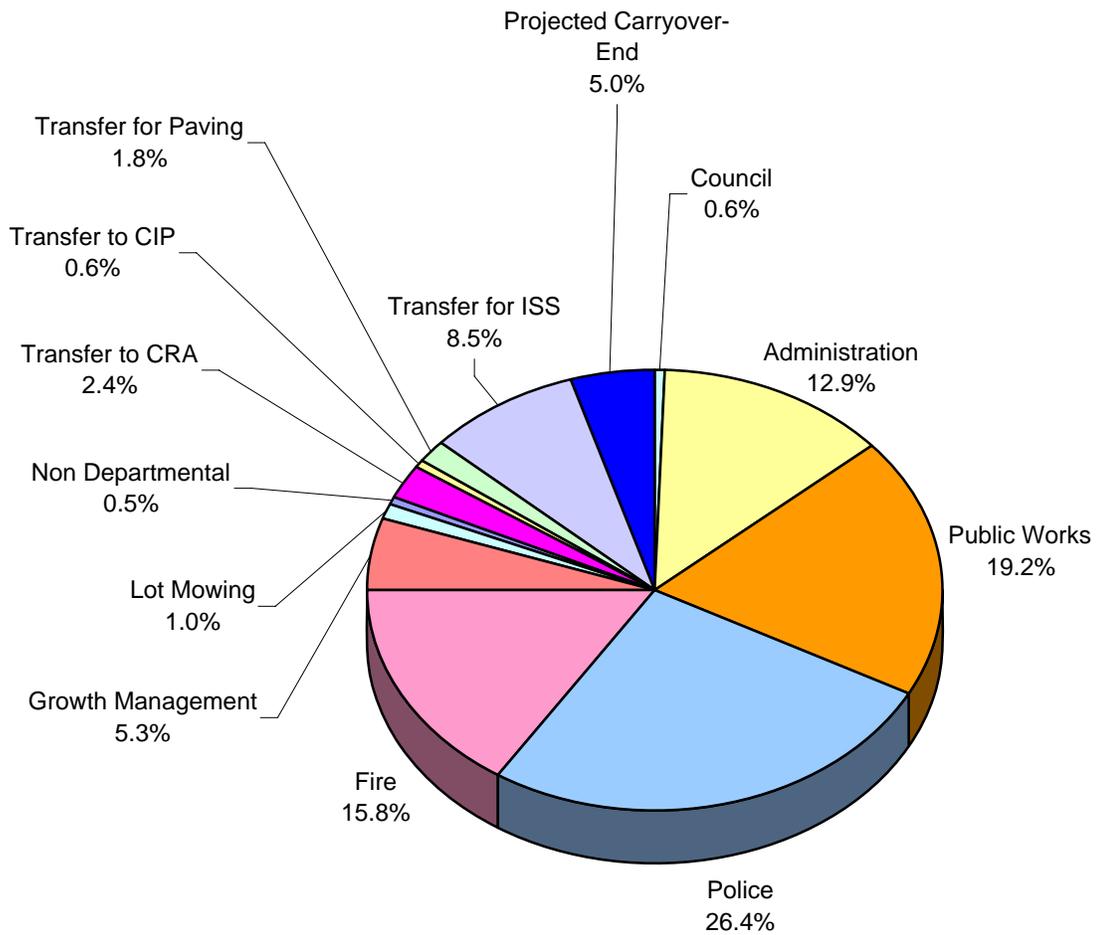
ACCOUNT DESCRIPTION		ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	FINES & FORFEITURES	87,495	50,860	50,000	40,000	40,000
30-00	POLICE EDUCATION	5,615	5,564	5,100	3,800	3,800
40-00	UNSAFE EQUIPMENT	72	32	0	12	0
02-00	FINES - CODE ENFORCEMENT	5,452	7,390	500	20,000	5,000
02-01	CODE CITATIONS	0	25	0	0	0
03-00	FALSE ALARMS - POLICE	1,000	1,225	500	550	500
04-00	FALSE ALARMS - FIRE	2,500	300	500	1,650	500
06-00	PARKING VIOLATIONS	24,500	19,310	18,000	20,000	20,000
09-00	MARINE PATROL VIOLATIONS	100	0	0	0	0
	FINES & FORFEITS	126,734	84,706	74,600	86,012	69,800
10-00	INTEREST ON INVESTMENTS	26,131	11,606	8,000	11,200	10,000
00-00	RENTAL INCOME	89,461	107,563	92,000	113,000	113,302
20-01	RENT - GILCHRIST PARK	8,007	7,218	8,000	7,000	7,000
20-02	RENT - LAISHLEY PARK	7,175	9,801	8,000	12,500	10,000
20-03	RENT - PONCE DE LEON PARK	1,724	1,955	1,500	2,000	1,500
41-00	SURPLUS FURN, FIXT, EQPT	31,946	20,819	0	10,501	0
90-00	OTHER SCRAP OR SURPLUS	0	5,602	0	40	0
00-00	CONTRIB FROM PRIVATE SRCS	12,711	1	0	0	0
10-01	CONTRIB FOR BLOCK PARTY	0	0	18,000	18,000	18,000
30-00	FOR POLICE DEPARTMENT	3,100	5,526	0	0	0
32-00	URBAN DESIGN	2,000	175	0	0	0
40-04	ADMIN CHGS P G I CANAL	157,920	140,941	128,514	128,514	133,380
40-05	ADMIN CHGS B S I CANAL	25,560	16,667	10,637	10,637	10,140
40-15	ADMIN CHGS SIX CT GAS TAX	98,855	112,522	95,375	95,375	72,000
40-26	ADMIN CHGS UTIL O M & R	1,799,540	1,707,415	2,003,431	2,003,431	1,980,190
40-50	ADMIN CHGS REFUSE COLLECT	299,325	274,054	227,833	227,833	298,745
40-51	ADMIN CHGS BUILDING FUND	211,945	170,448	74,106	74,106	63,500
40-53	ADMIN CHGS MARINA	0	0	0	0	15,200
45-00	EMPLOYEE COMMUTER REIMB	0	15,366	15,566	2,575	0
46-00	REIMB FROM PGHA (POLICE)	0	44,545	0	0	0
47-00	REIMB-CHARL CO SCHOOL BD	79,647	80,517	57,057	57,057	57,057
48-11	ROAD PROJECT	0	7,950	0	0	0
70-02	LAW ENFORCEMENT TRUST	26,197	4,505	0	6,787	0
70-15	D A R E PROGRAM	0	105	0	110	0
70-16	CANINE PROGRAM	1,320	200	0	270	0
70-17	HISTORIC PRESERVVTN ADV BD	0	0	0	195	0
70-18	INSURANCE RECOVERY	11,443	37,973	0	5,140	0
70-20	POLICE TRADING CARDS	0	2,400	0	2,900	0
70-42	P G P D JAMMERS	0	1,163	0	1,815	0
90-00	MISCELLANEOUS REVENUE	59,475	15,344	4,174	15,205	9,000
	MISCELLANEOUS REVENUE	2,953,482	2,802,381	2,752,193	2,806,191	2,799,014
09-00	IMPACT FEES-GENERAL GOVT	40,000	15,000	6,369	5,848	0
13-00	STORM RELATED FUND	0	0	0	0	345,000
20-00	GENERAL CONSTRUCTION	70,000	70,000	85,000	85,000	38,000
	TRANSFER FROM OTHER FUNDS	110,000	85,000	91,369	90,848	383,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	967,000	702,798	877,589
90-02	PRIOR YEAR ENCUMBRANCES	46,995	15,808	0	54,154	0
90-03	UNRESERVED FUND BALANCE	1,908,627	2,721,627	922,565	1,792,589	915,000
90-05	PRIOR YR RE-APPROPRIATION	193,937	261,709	0	190,367	0
	BEGINNING RESERVES	2,149,559	2,999,144	1,889,565	2,739,908	1,792,589
		20,969,816	20,957,955	19,020,302	20,045,419	19,188,419

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL FUND**

DEPARTMENTAL SUMMARY

ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
CITY COUNCIL	95,669	98,275	109,971	110,113	111,758
CITY MANAGER	375,967	273,112	244,916	234,452	223,716
HUMAN RESOURCES	299,835	292,940	283,829	305,845	312,042
CITY CLERK	461,781	475,750	529,761	498,763	472,920
LEGAL COUNSEL	225,963	221,720	218,118	218,033	219,287
FINANCE	770,810	768,553	779,785	782,106	775,367
PROCUREMENT	524,725	495,962	480,672	486,879	475,693
ADMINISTRATION	2,659,081	2,528,037	2,537,081	2,526,078	2,479,025
PUBLIC WKS ADMINISTRATION	283,712	284,017	288,257	289,380	296,557
ENGINEERING	499,654	441,219	449,242	448,802	460,393
FACILITIES MAINTENANCE	922,990	862,541	791,848	787,257	746,559
RIGHT OF WAY MAINT DIV	1,051,506	987,370	1,025,786	1,035,737	1,044,734
PARKS & GROUNDS MAINT	1,282,223	1,117,987	1,200,489	1,162,386	1,147,248
PUBLIC WORKS	4,040,085	3,693,134	3,755,622	3,723,562	3,695,491
POLICE	4,839,660	5,165,343	4,982,288	5,156,747	5,075,548
FIRE	2,703,483	2,728,738	2,817,310	2,807,784	3,027,750
GROWTH MANAGEMENT	198,123	158,957	155,418	155,223	152,141
CODE COMPLIANCE	289,953	257,826	264,377	294,009	265,168
URBAN DESIGN	621,890	592,826	611,270	655,563	609,653
GROWTH MANAGEMENT	1,109,966	1,009,609	1,031,065	1,104,795	1,026,962
LOT MOWING	155,223	171,348	192,000	192,000	192,000
DEBT SERVICE	108,291	44,667	38,134	38,134	0
OTHER NON-DEPARTMENTAL	126,095	78,557	165,310	125,704	112,100
TRANSFER TO CRA	562,664	538,621	437,090	436,047	459,785
TRANSFER TO CIP	0	105,000	75,000	75,000	105,000
TRANSFER FOR PAVING	0	435,000	355,000	355,000	355,000
TRANSFER TO SIX CENT GAS TAX FUND	0	0	30,000	30,000	0
TRANSFER FOR ISS	1,570,455	1,621,718	1,571,866	1,571,866	1,633,000
RESERVE-CARRYOVERS & REAPPROP.	277,571	244,521	0	0	0
RESERVE-FUTURE YEARS' BUDGET	1,771,857	967,000	0	877,589	0
PROJECTED CARRYOVER-END	949,716	1,528,387	922,565	915,000	915,000
NON-DEPARTMENTAL	5,521,872	5,734,819	3,786,965	4,616,340	3,771,885
	20,969,816	20,957,955	19,020,302	20,045,419	19,188,419

General Fund by Functions FY 2012 - \$19,188,419



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL FUND SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	11,904,191	11,873,435	12,018,667	11,884,822	12,203,583
Operating	3,710,361	3,331,927	3,394,760	3,507,091	3,377,051
Capital Outlay	114,710	267,679	152,220	330,961	115,000
Debt Service	108,291	44,667	38,134	38,134	0
Contingency	0	0	25,000	23,909	25,000
Operating Transfers	2,133,119	2,700,339	2,468,956	2,467,913	2,552,785
Reserve-Carryover & Reappr	277,571	244,521	0	0	0
Reserve-Future Years' Bdgt	1,771,857	967,000	0	877,589	0
Projected Carryover-End	949,716	1,528,387	922,565	915,000	915,000
Total	20,969,816	20,957,955	19,020,302	20,045,419	19,188,419

Position Summary

DEPARTMENT	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
City Council *	5	5	5	5	5
Administration	27	25.38	25.38	25.38	25.13
Public Works **	42	37	36.4	36.4	34.9
Police	51	50	49	49	49
Fire	29	28	28	28	28
Growth Management **	14	11.8	11.8	11.8	11.8
	168	157.18	155.58	155.58	153.83

* General Fund employee count includes 5 City Council members as 5 FTEs

** Facilities division transferred to supervision of Public Works from Growth Management FY 2009

**CITY OF PUNTA GORDA
BUDGET FY 2012
GENERAL FUND**

PERSONNEL SERVICES

ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
EXECUTIVE SALARIES	1,143,162	1,060,090	1,258,219	1,264,419	1,792,505
REGULAR SALARIES & WAGES	6,693,807	6,698,373	3,452,937	3,425,481	3,457,885
WAGES - UNION	0	0	2,874,360	2,910,989	2,463,741
SPECIAL DETAIL	-64,780	-77,909	0	-47,659	0
SPEC DETAIL-HOUSING AUTH	9,654	0	0	0	0
SICK ESCROW	0	0	26,000	0	29,100
VOL SEPARATION INCENTIVE	32,047	24,224	0	0	0
TEMPORARY EMPLOYEE WAGES	6,106	2,070	0	1,876	0
BLOCK PARTY - CITY LABOR	0	0	18,000	18,000	18,000
OVERTIME PAY	446,619	348,438	77,425	77,300	77,425
OVERTIME PAY - UNION	0	0	236,000	236,000	240,000
SCHEDULED OVERTIME	132,652	135,064	155,639	155,317	155,182
F I C A TAXES	617,710	598,649	584,472	581,354	592,447
RETIREMENT CONTRIBUTION	711,039	701,830	780,461	755,328	685,739
RETIREMT-POLICE OFFICERS	270,525	403,250	414,564	403,187	410,878
RETIREMENT-FIREFIGHTERS	188,059	286,749	306,084	306,084	365,543
EMPLOYEE HLTH & LIFE INS	1,123,586	1,127,100	1,252,911	1,236,034	1,286,137
COBRA, RETIREE, H A INSUR	1,394	32	0	0	0
DEP HLTH + EMPL PD LIFE	376,689	394,242	432,091	408,564	419,499
WORKMEN'S COMP PREMIUMS	188,959	141,741	133,504	114,048	169,502
UNEMPLOYMENT COMPENSATION	26,963	29,492	16,000	38,500	40,000
PERSONNEL SERVICES	11,904,191	11,873,435	12,018,667	11,884,822	12,203,583

OPERATING EXPENSES

PROFESSIONAL SERVICES	11,384	19,931	3,405	8,697	1,905
CONTINGENT LEGAL SERVICES	184,692	181,034	177,000	175,000	175,000
MAINTENANCE OF CITY CODES	0	375	0	0	0
EMPLOYEE TESTING	22,821	18,076	18,019	18,019	13,429
VETERINARY SERVICES	795	454	1,372	1,372	1,358
RECRUITMENT	806	0	0	0	0
ACCOUNTING & AUDITING	14,409	14,433	15,150	15,150	14,600
CONTRACTUAL SERVICES	220,266	155,365	214,222	229,222	225,059
TREES	5,415	2,090	3,433	3,433	3,433
CONTRACT SVCS-LOT MOWING	155,223	171,348	192,000	192,000	192,000
COMPREHENSIVE PLANNING	5,403	1,371	10,000	38,000	0
PEST CONTROL	3,013	3,478	3,610	3,610	3,610
JANITORIAL	68,762	70,691	71,920	71,920	56,222
PAINTING	13,289	1,729	1,000	1,000	1,000
AIR CONDITIONING	32,394	31,784	32,691	32,691	32,691
ROOFING	307	0	0	0	0
FENCING	2,300	0	0	0	0
MANGROVE TRIMMING	16,875	16,640	16,875	16,875	16,875
EXOTIC TREE REMOVAL	12,520	12,520	12,520	12,520	12,520
DISTRESS PROPERTIES MAINT	6,166	9,577	6,000	6,000	3,964
TRAVEL & PER DIEM	37,251	32,125	33,233	34,868	30,771
AUTO ALLOWANCE	6,540	0	0	0	0
COMMUNICATIONS SERVICES	85,999	82,134	89,110	90,310	88,171
POSTAGE & EXPRESS CHARGES	13,988	21,803	14,780	14,780	14,780
ELECTRICITY	211,893	181,120	245,052	245,052	206,752
WATER & SEWER	174,883	171,645	173,900	173,900	172,900

**CITY OF PUNTA GORDA
BUDGET FY 2012
GENERAL FUND**

OPERATING EXPENSES (continued)

ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
NATURAL GAS	370	0	0	0	0
WATER/SEWER P R W CTR WNS	2,104	1,607	2,260	2,260	2,260
COPYING EQUIPMENT	8,904	7,005	5,112	5,112	6,112
EQUIPMENT LEASES	43,821	42,603	50,944	49,969	46,706
VEHICLES - RENTAL & LEASE	4,191	3,700	1,581	1,716	500
CLOTHING & UNIFORMS	4,671	2,272	2,595	2,595	2,445
RIGHT-OF-WAY (R/R X'ING)	0	0	0	720	720
FIRE/GENERAL LIAB INSUR	465,904	389,011	310,263	302,145	286,065
REPAIR & MAINTENANCE SVCS	39,291	29,903	34,902	34,702	31,606
REPAIR/MAINT BUILDINGS	107,541	90,202	84,930	86,479	84,930
REPAIR/MNT AUTOS FLEET	75,184	0	0	0	0
R&M AUTOS/TRUCKS FLEET	75,556	129,550	168,904	181,924	154,805
REPAIR/MNT EQUIP FLEET	22,547	20,900	7,825	7,825	7,825
REPAIR/MNT VEH & EQP DEPT	41,327	41,201	37,618	37,618	39,618
PRINTING & BINDING	1,068	300	500	500	500
PROMOTIONAL ACTIVITIES	1,219	2,781	3,910	1,350	2,520
COMMUN EVENT-BLOCK PARTY	5,000	0	0	0	0
MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
BUSINESS DEVELOPMENT	1,613	5,000	25,000	25,000	0
CONTRIB - UNITED WAY	0	25,000	25,000	25,000	25,000
LEGAL ADVERTISING	12,623	11,141	12,300	13,300	13,300
ELECTION EXPENSES	116	274	55,000	35,000	0
CLEANING ALLOWANCE	46,889	0	0	0	0
VOLUNTEER FIREMEN	1,559	1,069	2,000	2,000	1,000
COMPUTER OVERHEAD	754,963	688,219	598,670	624,592	667,125
LANDFILL FEES	7,135	5,277	5,000	5,000	5,000
RECRUITMENT ADVERTISING	1,168	108	0	0	0
RECORDING FEES	0	450	0	1,000	1,000
CREDIT CARD CHARGES/FEES	0	241	1,500	377	420
OFFICE SUPPLIES	23,147	20,465	19,046	18,632	17,546
GASOLINE, OIL, LUBRICANTS	174,764	196,577	188,631	198,056	288,406
FIRE PREVENTION SUPPLIES	1,339	1,338	539	539	539
SAFETY/PROMOTIONAL SUPPL	75	75	0	0	0
PRE-EMPLOYMENT COSTS	8,991	6,042	0	0	0
HOLIDAY DECORATIONS	4,156	2,826	2,580	2,580	2,580
RECORDS RETENTION SUPPL	746	1,462	500	500	500
DEPT MATERIALS & SUPPLIES	196,922	225,884	219,862	225,509	211,100
SAFETY SUPPLIES	8,202	7,455	11,128	11,128	9,739
CLOTHING & UNIFORMS	58,291	39,519	55,130	57,017	49,424
AGRIC & BOTANICAL SUPPLS	29,429	33,407	30,010	30,010	30,010
TRAINING MATERIALS & SUPP	6,089	10,076	15,302	15,302	15,392
TENNIS COURTS	2,055	0	0	0	0
CRIME PREVENTION	16,672	13,149	13,721	12,367	12,655
BOOKS/MEMBS/TRAINING/EDUC	60,826	48,472	51,615	57,014	77,073
SAFETY TRAINING	910	1,160	2,090	2,090	2,090
LAW ENFORCEMENT TRUST	21551	7,584	0	21,678	0
D A R E PROGRAM	0	4,180	0	1,128	0
CANINE PROGRAM	0	0	0	1,790	0
POLICE TRADING CARDS	0	0	0	5,566	0
P G P D JAMMERS	0	1,000	0	1,978	0
INVENTORY SHORT/OVER	538	219	0	104	0
NON-PROFIT PROGRAM GRANTS	50,000	0	0	0	0
OPERATING EXPENSES	3,710,361	3,331,927	3,394,760	3,507,091	3,377,051

**CITY OF PUNTA GORDA
BUDGET FY 2012
GENERAL FUND**

ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
<u>CAPITAL OUTLAY</u>					
CONSTRUCTION AND/OR IMPRV	5,226	14,532	0	0	0
IMPROVE OTHER THAN BLDGS	1,355	20,250	0	0	0
AUTOS & ON-ROAD VEHICLES	0	164,093	150,000	329,106	115,000
EQUIPMENT	108,129	68,804	2,220	1,855	0
CAPITAL OUTLAY	114,710	267,679	152,220	330,961	115,000
<u>DEBT SERVICE</u>					
PRINCIPAL-DEBT REDUCTION	60,000	0	0	0	0
DEBT REDUCT - LAND ACQUIS	40,000	40,000	36,667	36,667	0
INTEREST-DEBT REDUCTION	424	0	0	0	0
DEBT REDUCT - LAND ACQUIS	7,867	4,667	1,467	1,467	0
DEBT SERVICE	108,291	44,667	38,134	38,134	0
CONTINGENCY	0	0	25,000	23,909	25,000
<u>TRANSFERS</u>					
COMMUNITY REDEVEL AGENCY	562,664	538,621	437,090	436,047	459,785
ADDL FIVE CENT GAS TAX	0	435,000	355,000	355,000	355,000
SIX CENT GAS TAX FUND	0	0	30,000	30,000	0
GENERAL CONSTRUCTION	0	105,000	75,000	75,000	105,000
GEN CONST-INFRASTR SURTAX	0	285,618	236,332	236,332	298,051
DEBT FUND-INFRASTR SURTAX	1,389,763	1,277,677	1,277,111	1,277,111	1,276,526
IT FUND - INFRASTR SURTAX	180,692	58,423	58,423	58,423	58,423
TRANSFERS	2,133,119	2,700,339	2,468,956	2,467,913	2,552,785
<u>PROJECTED CARRYOVER-END</u>					
RESERVE-CARRYOVER & REAPPR	277,571	244,521	0	0	0
RESERVE-FUTURE YRS BUDGET	1,771,857	967,000	0	877,589	0
PROJECTED CARRYOVER-END	949,716	1,528,387	922,565	915,000	915,000
PROJECTED CARRYOVER-END	2,999,144	2,739,908	922,565	1,792,589	915,000
TOTAL EXPENDITURES	20,969,816	20,957,955	19,020,302	20,045,419	19,188,419

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
NON DEPARTMENTAL SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	32,047	24,224	74,000	18,000	47,100
Operating	249,271	225,681	258,310	275,795	232,000
Capital Outlay	0	0	0	0	0
Debt Service	108,291	44,667	38,134	38,134	0
Contingency	0	0	25,000	23,909	25,000
Operating Transfers	2,133,119	2,700,339	2,468,956	2,467,913	2,552,785
Reserve-Carryover & Reappr	277,571	244,521	0	0	0
Reserve-Future Years's Bdgt	1,771,857	967,000	0	877,589	0
Projected Carryover-End	949,716	1,528,387	922,565	915,000	915,000
Total	<u>5,521,872</u>	<u>5,734,819</u>	<u>3,786,965</u>	<u>4,616,340</u>	<u>3,771,885</u>

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL FUND**

NON-DEPARTMENTAL EXPENSES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
12-05	SICK ESCROW	0	0	26,000	0	29,100
12-07	VOL SEPARATION INCENTIVE	32,047	24,224	0	0	0
13-03	BLOCK PARTY - CITY LABOR	0	0	18,000	18,000	18,000
23-00	EMPLOYEE HLTH & LIFE INS	0	0	30,000	0	0
*	PERSONNEL SERVICES	32,047	24,224	74,000	18,000	47,100
31-00	PROFESSIONAL SERVICES	0	3,000	0	2,692	0
31-20	RECRUITMENT	806	0	0	0	0
48-00	PROMOTIONAL ACTIVITIES	1,040	2,434	2,810	250	1,500
48-04	COMMUN EVENT-BLOCK PARTY	5,000	0	0	0	0
48-05	MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	8,500
48-08	MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
48-22	BUSINESS DEVELOPMENT	1,613	5,000	25,000	25,000	0
48-23	CONTRIB - UNITED WAY	0	25,000	25,000	25,000	25,000
34-03	CONTRACT SVCS-LOT MOWING	155,223	171,348	192,000	192,000	192,000
99-09	INVENTORY SHORT/OVER	538	219	0	104	0
99-15	D A R E PROGRAM	0	4,180	0	1,128	0
99-16	CANINE PROGRAM	0	0	0	1,790	0
99-20	POLICE TRADING CARDS	0	0	0	5,566	0
99-22	LAW ENFORCEMENT TRUST	21,551	0	0	6,787	0
99-42	P G P D JAMMERS	0	1,000	0	1,978	0
82-05	NON-PROFIT PROGRAM GRANTS	50,000	0	0	0	0
*	OPERATING EXPENSES	249,271	225,681	258,310	275,795	232,000
71-06	PRINCIPAL-DEBT REDUCTION	60,000	0	0	0	0
71-10	DEBT REDUCT - LAND ACQUIS	40,000	40,000	36,667	36,667	0
72-06	INTEREST-DEBT REDUCTION	424	0	0	0	0
72-10	DEBT REDUCT - LAND ACQUIS	7,867	4,667	1,467	1,467	0
*	DEBT SERVICE	108,291	44,667	38,134	38,134	0
90-01	RESERVE FOR CONTINGENCIES	0	0	25,000	23,909	25,000
*	CONTINGENCIES	0	0	25,000	23,909	25,000
91-11	COMMUNITY REDEVEL AGENCY	562,664	538,621	437,090	436,047	459,785
91-14	ADDL FIVE CENT GAS TAX	0	435,000	355,000	355,000	355,000
91-16	SIX CENT GAS TAX FUND	0	0	30,000	30,000	0
91-20	GENERAL CONSTRUCTION	0	105,000	75,000	75,000	105,000
91-22	GEN CONST-INFRASTR SURTAX	0	285,618	236,332	236,332	298,051
91-23	DEBT FUND-INFRASTR SURTAX	1,389,763	1,277,677	1,277,111	1,277,111	1,276,526
91-24	IT FUND - INFRASTR SURTAX	180,692	58,423	58,423	58,423	58,423
*	TRANSFERS	2,133,119	2,700,339	2,468,956	2,467,913	2,552,785
99-03	PROJECTED CARRYOVER - END	949,716	1,528,387	922,565	915,000	915,000
99-13	RESERVE-CARRYOVER & REAPPR.	277,571	244,521	0	0	0
99-14	RESERVE-FUTURE YRS BUDGET	1,771,857	967,000	0	877,589	0
*	ENDING RESERVES	2,999,144	2,739,908	922,565	1,792,589	915,000
		5,521,872	5,734,819	3,786,965	4,616,340	3,771,885

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY COUNCIL - Dept. 0100**

FUNCTION:

City Council is the elected governing body of the City, providing policy direction to the Administration. Punta Gorda has a five-member Council elected at large for two-year terms to represent each of the City's five districts. Elections are on a staggered basis each November, with three seats being elected one year and the other two the following year. The City Council then appoints its own Mayor and Vice Mayor from among the five Councilmembers. City Council also appoints a City Attorney, City Clerk, and City Manager. Punta Gorda is a Council-Manager form of government where the City Council is the legislative arm and the City Manager is the administrative arm.

ACCOMPLISHMENTS:

City Council accomplished the following objectives during FY 2011:

- Provided a leadership role in development of the City's sixth Strategic Plan and partnerships with surrounding governmental agencies and community organizations (Main Street Punta Gorda, TEAM Punta Gorda, Chambers of Commerce, neighborhood associations, etc.).
- Provided a leadership role with regard to ongoing projects such as leasing of Herald Court Centre, development of design and planning for East and West Harborwalk and all phases of the Ring Around the City projects.
- Approved various legislation related to Punta Gorda's "Business Friendly" mindset, aimed at assisting local business ventures in a stagnant economy.
- Re-established the City's road resurfacing program through designation of part of the millage rate toward the program.

BUDGET NARRATIVE:

There are no program changes in the City Council's department budget.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY COUNCIL SUMMARY**

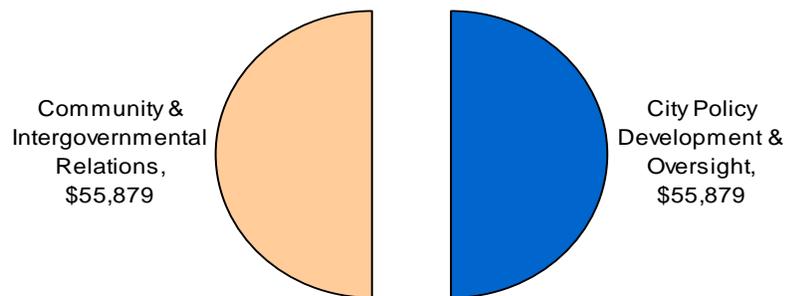
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	85,488	92,322	96,871	97,108	99,798
Operating	10,181	5,953	13,100	13,005	11,960
Capital Outlay	0	0	0	0	0
Total	95,669	98,275	109,971	110,113	111,758

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Mayor	1	1	1	1	1
Vice-Mayor	1	1	1	1	1
Councilmember	3	3	3	3	3
Total	5	5	5	5	5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY MANAGER'S OFFICE – DEPT. 0200**

FUNCTION:

The function of the City Manager's Office is to carry out policies set by the City Council; to direct, supervise, and assist all departments and to oversee the day-to-day activities of the municipality. Administrative functions include agenda preparation, coordination and review of budget preparation, facilitating communications, and the implementation of sound management practices. The office also coordinates and manages the City's annual Strategic Plan and oversees the Information Technology and Human Resources Divisions.

ACCOMPLISHMENTS:

The office continued with enhanced communications among employees, Council, and citizens through Information Sharing Reports, Weekly Highlight Reports, and bi-annual online newsletter to citizens. The ongoing projects of staff were monitored through a follow-up program called the Action Register. All of the communications are published on the City's website. Status updates on the Strategic Plan were presented to Council throughout the year along with a refined long-range Financial Plan. In addition, the office oversaw the operation of various projects by Departments described throughout this document in the departmental narratives.

BUDGET NARRATIVE:

As part of the cost saving measures, the office reduced all non-core operating expenditures and eliminated the City Manager's lease vehicle and pool car vehicle.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY MANAGER'S OFFICE – DEPT. 0200
Key Performance Measures**

Goal

The goal of the City Manager's Office is to carry out policies set by the City Council in an efficient and effective manner through oversight of all City departments and services.

Objective

Development and Implementation of the Strategic Plan to provide the appropriate desired levels of service for City residents and communicate our progress to the public, elected officials and employees.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Communications				
Information Sharing	47	48	50	52
Weekly Report	52	51	51	52
Action Register	46	47	51	52
Citywide Newsletter	2	2	2	2
Efficiency:				
Cost per capita	\$22.13	\$16.41	\$13.87	\$13.02
Service Quality:				
Council Review of City Manager's Performance out of 40.0 points	36.60	35.77	n/a	n/a
Outcome:				
# Action Register items completed	41	49	n/a	n/a
% Strategic Plan projects completed in established timeframe	85%	77%	n/a	n/a

Results

The Strategic Plan has continued to be the road map for City Services over the past year with a high percentage of completed projects. Communication to Council, employees and residents has also remained a high priority during the past year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY MANAGER SUMMARY**

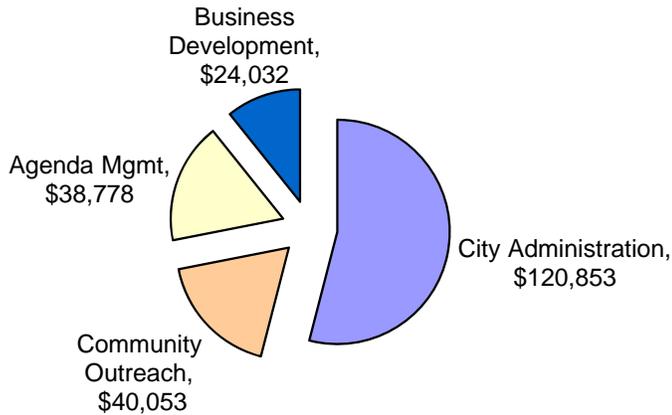
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	349,010	249,796	219,992	209,634	200,485
Operating	26,957	23,316	24,924	24,818	23,231
Capital Outlay	0	0	0	0	0
Total	<u>375,967</u>	<u>273,112</u>	<u>244,916</u>	<u>234,452</u>	<u>223,716</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
City Manager	1	1	1	1	1
Assistant City Manager	1	0	0	0	0
Coverage for Office Executive Assistant to City Manager	0	0	0.13	0.13	0.13
	0.5	0.5	0.5	0.5	0.5
Total	2.5	1.5	1.63	1.63	1.63

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
HUMAN RESOURCES – Dept 0218**

FUNCTION:

As a Division of the City Manager's Office, Human Resources (HR) provides support to all departments of the City of Punta Gorda in developing and administering personnel policies and for risk management services. Human Resources is responsible for employment, recruitment, employee relations, labor relations, salary administration, training, benefits, workers compensation, safety & loss control and related activities.

ACCOMPLISHMENTS:

Human Resources

Negotiations related to the automatic re-openers in all three contracts currently in force with the City's bargaining units. Highlights of these negotiations include:

- Sergeants who were non-exempt agreed to become managerial and confidential exempt Lieutenants. They are no longer in a bargaining unit.
- An agreement was reached with the Firefighters that will become the framework for ALS operations that are funded in FY 2012 budget.

All employee files have been scanned into Optiview, and now it will simply be a matter of ensuring that new documents are scanned as they are received.

The benefits component had an eventful year, primarily due to efforts to evaluate whether or not the City should consider an employee clinic. An Invitation to Negotiate was issued, but four out of the five responses the City received were not acceptable. A new solicitation in the form of a Request for Information was made public, and will be evaluated in the next few weeks.

Every position title within the City's pay and classification system was reviewed to ensure that the pay for each position is appropriate. The City Manager approved the re-allocation of thirteen position to higher classifications, but no wage increases were given due to incumbents' salaries are already well into the higher pay ranges.

Risk Management

The City was able to close several long-running lawsuits. Additionally, the City was able to reach agreement with the City's construction firm regarding a lawsuit over payments made to this firm for repairs that the firm did after Hurricane Charley. To all intents and purposes, this matter was laid to rest except that City staff may be required to testify on behalf of the construction firm if a lawsuit is leveled against the City's excess insurance carriers.

The City continues to make significant progress in de-centralizing safety training and to rely more appropriately on Public Risk Management resources for such training. During this past year, employee safety coordinators and specialists in Public Works, Utilities, Police, and Fire worked together to provide very cost-effective CPR training for all those who required certification, as well as for others who the City identified as working in key areas where no one had such training. The City is moving forward with "train the trainers" programs for this and other certification processes.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
HUMAN RESOURCES – Dept 0218**

BUDGET NARRATIVE:

The employment picture continues to be very stable. The City experienced very few vacancies this year, and they were readily filled due to high unemployment in the area. Position vacancies for the upcoming fiscal year are projected to be very few. As has been the case recently, each vacancy will be scrutinized carefully to determine if the position can be left vacant. For those positions that must be filled, the recruiting and pre-employment costs will be borne by the hiring department utilizing funds that have been saved as a result of the vacancy.

Safety-related duties will continue to be “pushed out” into the operational departments, with training opportunities provided by Public Risk Management (PRM) and other cost-effective resources, including the City’s own trained employees. As a consequence, cost per employee to provide safety training should continue to be reduced.

The two remaining collective bargaining agreements are scheduled to expire on September 30, 2012. New contract negotiations will begin in the first quarter of 2012.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
HUMAN RESOURCES – Dept 0218
Key Performance Measures**

Goal

To provide to City departments and divisions timely and effective recruiting and hiring services for filling vacancies within the City in order to ensure that services we provide to our citizens are not negatively impacted by the loss of an employee. To provide risk and safety management services to all departments of the City.

Objective

To cost-effectively fill position vacancies within 60-days of receiving the personnel requisition from the affected department. To reduce costs associated with lost time accidents and damaged equipment.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total positions filled.	8	8	17	25
# Safety Inspections	2	2	As Needed	As needed
# Employees provided Safety Training Classes	125	171	245	225
Efficiency:				
Cost per position filled	\$440	\$440	\$440	\$440
Cost per employee to provide safety training and awards program.	\$45	\$45	\$0	\$0
Service Quality:				
Average number of days to fill a vacancy	57	48	48	45
Reduction in employees injured over the last 12 months	0%	0%	0%	2%
Outcome:				
Percentage of positions filled within 90 days	95%	98%	98%	99%
Overall Reduction in workplace accidents.	0%	0%	2%	2%

Results

- TOTAL POSITIONS FILLED:** The total number of positions was surprisingly up from what was expected. Going forward, the City will likely continue to see an uptick in hiring as the City's work force ages, and long-term employees retire. Also, as the economy improves, we should experience some normal turnover as employees seek higher paying jobs elsewhere.. The City will continue to not fill vacancies unless they were in enterprise fund departments that had sufficient revenues to cover expenses, or public safety.
- # SAFETY INSPECTIONS / TRAINING:** Supervisors are doing an excellent job of providing "Tail gate" safety talks. Also the City conducted an asbestos awareness training workshop due to an exposure incident involving employees in the Canal Maintenance division.
- COST PER POSITION FILLED:** The costs for all pre-employment testing are now paid out of the budget of the Department new employees will work in.
- COST OF SAFETY TRAINING:** During FY2011 the City developed in-house trainers and utilized the services of Public Risk Management (PRM) to provide targeted safety training and we are continuing forward with train-the-trainer programs so that the City will be more self-sufficient.
- AVERAGE DAYS TO FILL A POSITION:** Number of days required to fill a position continues to fall due to the few number of positions that needed filling. When positions become available, the candidate pool is large and it is relatively easy to find a replacement. Definitely an employer's market!
- EMPLOYEE INJURIES:** The City saw a minor reduction in the number of workplace accidents during this year. By and large, very few of the accidents result from unsafe work practices. They are primarily due to circumstances beyond the control of the supervisor or the employee.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
HUMAN RESOURCES SUMMARY**

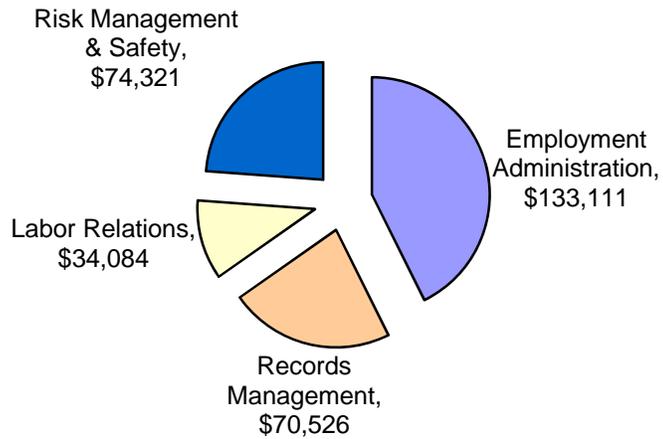
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	258,178	260,960	253,741	276,541	282,292
Operating	40,067	31,980	30,088	29,304	29,750
Capital Outlay	1,590	0	0	0	0
Total	299,835	292,940	283,829	305,845	312,042

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Human Resources Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Total	3	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY CLERK'S OFFICE - Dept. 0300**

FUNCTION:

The office of the City Clerk provides administrative services to the Council; records minutes of City Council and all regular monthly and/or weekly Boards and Committees, any ad hoc or special boards, joint City/County boards and Special Workshops as designated by the City Council. The Clerk's Office manages City elections; issues and maintains Local Business Tax Receipts; is responsible for advertising for public hearings in addition to preparing public hearing notices to residents as required by Florida and Municipal law; maintains official minute books, ordinances, resolutions, contracts, deeds and easements; serves as Record's Management Custodian; is custodian of the City seal, attests documents and affixes seal as required; obtains tag and titles for all City vehicles and equipment; general cashiering; responsible for mail room; assists in research as requested by City Council, City staff, and general public. The City Clerk has also assumed responsibility for posting Council and committee agendas and minutes to the web page as well as maintaining an events calendar on that site.

ACCOMPLISHMENTS:

In the past year the City Clerk's Office has continued their comprehensive review of documents from the various City Departments for retention and/or destruction and inclusion into the archival library. Assistance is provided with regard to State requirements and implementation of departmental records management programs. The continuation of an imaging program took place during the past fiscal year and will be continued in an effort to make more historical records available electronically. At this time all of the City's Ordinances, Resolutions, Contracts, Agreements, Deeds, Easements, City Council and Board/Committee minutes and all City Council agenda packets have been scanned, along with a portion of Board/Committee agenda packets. Focus this year has been on scanning of public hearing files, with over 2000 completed to date. Another aspect of streamlining is the continuation of the events calendar on the City's web page and maintenance of the Council agendas and minutes link, along with communication via e-mail to Council, staff and citizens in order to provide the necessary information in the most effective manner.

BUDGET NARRATIVE:

There are no major program changes in the City Clerk's office this year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY CLERK'S OFFICE - Dept. 0300
Key Performance Measures**

Goal

The City Clerk's Office is responsible for attendance at and transcription of minutes for City Council, the Community Redevelopment Agency and fourteen boards and committees as well as being responsible for maintaining all associated documentation; therefore, the office's goal is to produce quality summarizations of pertinent actions taken at all meetings and provide city records in a timely and efficient manner.

Objective

- Prepare City Council and Community Redevelopment Agency minutes within five days of completion of the meeting and achieve a 90% approval without amendments.
- Prepare all Board and Committee minutes for inclusion on the following month's agenda and achieve a 90% approval without amendments.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# Council/CRA Mtgs.	50	46	50	50
# Board Mtgs.	128	123	140	140
Efficiency:				
Cost per capita Council/CRA Mtgs.	.29	.31	.33	.34
Cost per capita Board Mtgs.	2.06	2.10	2.06	2.07
Annual cost produce Council/CRA Mtgs.	4,999.80	5,192.10	5,769.00	5,884.50
Annual cost produce Board Mtgs.	34,945.60	34,895.70	34,901.88	35,606.91
Service Quality:				
Hours to Produce Council/CRA	130	135	150	150
Hours to produce Boards	2080	2096	2125	2125
Outcome:				
% Minutes ready for approval without amendments for Council/CRA	100%	100%	100%	100%
% Minutes ready for approval without amendments for Boards	99%	93%	98%	98%

Results

The objective for the preparation of minutes was met for City Council, CRA and all other Boards and Committees.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CITY CLERK SUMMARY**

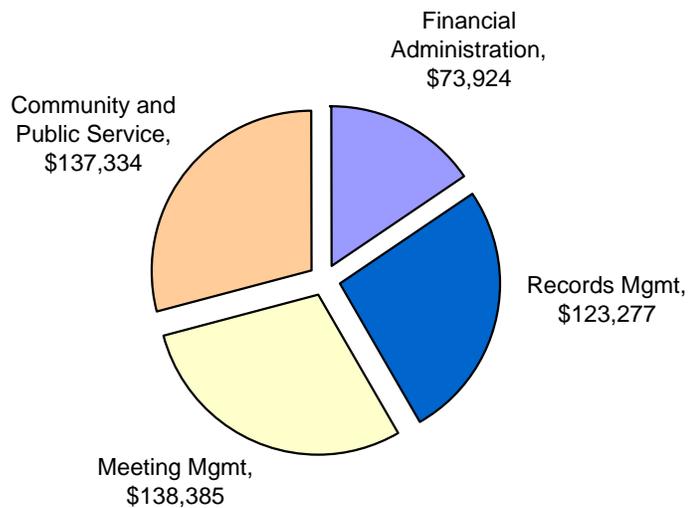
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	334,854	346,772	359,263	349,624	358,452
Operating	126,927	128,978	170,498	149,139	114,468
Capital Outlay	0	0	0	0	0
Total	461,781	475,750	529,761	498,763	472,920

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Recording Secretary	1	1	1	1	1
Executive Assistant	0	0	0	0	1
Administrative Assistant	2	2	2	2	1
Total	5	5	5	5	5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LEGAL - Dept. 0600**

FUNCTION:

The function of the Legal Department is to provide lawful representation and advice to the City Council, Community Redevelopment Agency (CRA), City Manager, City departments and divisions, and City boards and committees. Services are rendered by a part-time City Attorney contracted through a selected firm, along with the assistance of a part-time paralegal employed by the City. City Council employs special counsel for specific representation.

The City Attorney advises at all regular and special City Council and CRA meetings or any other meetings as directed by City Council; renders legal opinions; drafts and reviews legal instruments; assists in prosecution of Code Enforcement and Building Board matters; and serves as legal advisor in routine litigation.

ACCOMPLISHMENTS:

Continued with implementation of a records management system pursuant to Florida Statutes to include file re-organization and compilation of City Attorney opinions. Continuous review of revisions to the City's Code of Ordinances, drafting and review of legal documents.

BUDGET NARRATIVE:

All non-core operating expenses were eliminated and the City's board/committee attorney continues to advise on an as-needed basis. The proposed budget provides the funding for the Department to continue to represent the City and provide a wide range of legal services for the City.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LEGAL - Dept. 0600
Key Performance Measures**

Goal

To efficiently and expeditiously provide a wide range of quality legal services to the City of Punta Gorda through the Mayor, City Council, City Manager, City Departments, and the Community Redevelopment Agency.

Objective

To continuously meet the goals of the Legal Department and assist the City in achieving its objectives.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of Resolutions drafted/ reviewed	91	61	42	80
# Ordinances drafted/ reviewed	52	34	52	57
# Documents drafted/ reviewed	247	245	342	308
Efficiency:				
Cost per capita	\$13.30	\$13.32	\$12.90	\$12.77
Service Quality:				
Percent of Resolutions forwarded to Council within 60 days	99%	99%	n/a	n/a
Percent of Ordinances forwarded to Council within 90 days	90%	87%	n/a	n/a
Number of documents drafted/reviewed within 30 days	215	213	n/a	n/a
Outcome:				
% Point change in Resolutions forwarded to Council within 60 days	0%	0%	n/a	n/a
% Point change in Ordinances forwarded to Council within 90 days	5%	3%	n/a	n/a
% Point change in documents drafted/ reviewed within 30 days	1%	1%	n/a	n/a

Results

The cost for operating the department per capita has decreased due to cost saving measures put into place over the past fiscal years.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LEGAL SUMMARY**

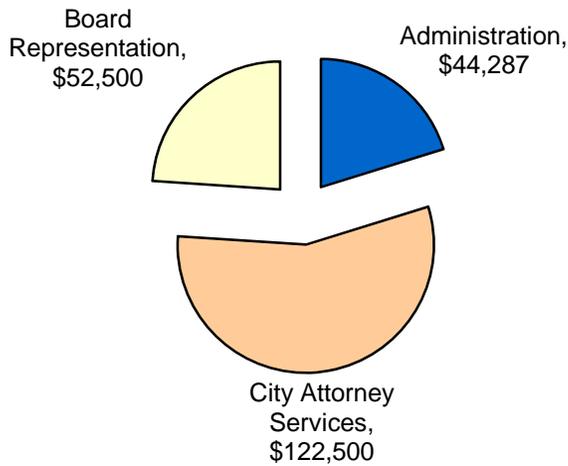
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	31,405	31,587	32,640	32,650	33,677
Operating	194,558	190,133	185,478	185,383	185,610
Capital Outlay	0	0	0	0	0
Total	<u>225,963</u>	<u>221,720</u>	<u>218,118</u>	<u>218,033</u>	<u>219,287</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Paralegal	0.5	0.5	0.5	0.5	0.5
Total	0.5	0.5	0.5	0.5	0.5

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FINANCE - Dept. 0400**

FUNCTION:

The Finance Department is responsible for the fiscal management of the City, Procurement, and Billing and Collections. It is a service department providing many functions including accounting, auditing, analysis, financial reporting, cash and debt management, accounts payable and payroll services to all of the City departments. The department is custodian of all City funds. Responsibilities include budget preparation, budget administration on a day-to-day basis and the preparation of periodic and annual financial statements.

ACCOMPLISHMENTS:

The City's Comprehensive Annual Financial Report (CAFR) was prepared by finance staff. For the twenty-fifth consecutive year, the City has received the Certificate of Achievement for Excellence in Financial Reporting award issued by the Government Finance Officers Association (GFOA).

The Finance Department received GFOA's Distinguished Budget Presentation Award for the City's budget document for the fifth year. The award represents a significant achievement by the City. It reflects commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide and a communications device. Budget documents must be rated "proficient" in all four categories to receive the award. Finance is working on additional improvements and a sixth submittal for the FY2012 budget document.

The five year projections of revenues and expenditures, developed for all major funds the previous year, have been an integral tool in the FY 2012 budget process for financial planning. Project codes, associated with capital projects are now fully integrated in the budgeting and accounting of revenue streams and direct costs associated with any specific project. Service Costs for departments were first presented in the FY 2011 Budget document. This year, they have become a key component in the budget. They are now included in the City's Long Range Financial Plan, which is the tool utilized to begin dialog on the annual budget priorities. Electronic filing and retrieval of accounting and finance documents continues through the optiview system. Finance, with the assistance of I.T. is continuing to streamline processes and eliminate paper. Implementation of electronic signatures is soon to be implemented and additional efficiencies are anticipated. Finance assisted in implementing several six sigma approved projects this year. Two were in enterprise funds, one was auditing of billings and another involved electronic billing and payments for utilities; the third project in conjunction with procurement staff entailed designing, training and implementing a city-wide credit card purchasing system, also known as P-cards.

Finance has successfully completed cross-training, with a minimum of two staff, who can execute all date-sensitive, critical processes within the finance purview. Documented processes including procedures and flow charts were provided to the City's auditors this year, in conjunction with the FY 2010 annual audit.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FINANCE - Dept. 0400

BUDGET NARRATIVE:

The major initiatives begun in FY2011 will continue to be developed and improved upon in FY2012: moving towards paperless processes in coordination with I.T.'s implementation of electronic signatures; improving transparency and accountability; improvement of revenue model for better determination of revenues; assistance in identifying solution alternatives for FY 2013 financial issues. Secure financing for Utilities capital projects.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FINANCE - Dept. 0400
Key Performance Measures**

Goal

To ensure the safety of the City's assets and to provide accurate and timely financial information to all users; to collect and disburse all funds while maintaining financial stability and full integrity; to oversee development and implementation of the annual operating budget and 5-year capital improvement plan such that the revenues are maximized and expenditures minimized.

Objective

- Prepare a Comprehensive Annual Financial Report (CAFR), to be submitted for the award program by GFOA which recognizes excellence in reporting.
- Establish a budget preparation schedule to allow for adequate departmental planning, management review, public input and council discussion
- Prepare a budget that conforms to the GFOA guidelines for the distinguished budget award program
- Provide periodic financial updates
- Receive all revenues and process all payments in a timely and accurate manner

Indicator	Prior Years' Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Comprehensive Annual Financial Report	1	1	1	1
Financial Reports	12	12	12	12
Annual Operating Budget and Capital Imprv. Plan	1	1	1	1
No. of Funds	32	32	32	32
General Fund Budget (excludes.debt & trsfrs)	\$17.2 Million	\$16.2 Million	\$15.6 Million	\$15.7 Million
Efficiency: Population	16,989	16,641	16,907	17,177
Per capita	\$45.37	\$46.18	\$46.26	\$45.14
Service Quality:				
Received the GFOA CAFR Award	YES	YES	Submitted March 2011	To Be Submitted March 2012
Received the GFOA Budget Award	YES	YES	YES	To Be Submitted Dec 2011
Unqualified Audit Opinion	YES	YES	YES	Scheduled Completion March 2012
Outcome:				
% Financial Management policies met	100%	100%	100%	Proposed Budget 100%

Results

A major performance measure was to receive an unqualified audit opinion as well as being awarded the GFOA award for the City's Comprehensive Annual Financial Report for the FY Ended September 30, 2009. We have submitted the FY 2010 CAFR and will be submitting FY 2011 and FY 2012 CAFR's as well. We received the fifth, in as many applications, the "Distinguished Budget Presentation Award" for the FY 2011 Budget, and will be applying to the GFOA for award consideration for the FY 2012 Budget.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FINANCE SUMMARY**

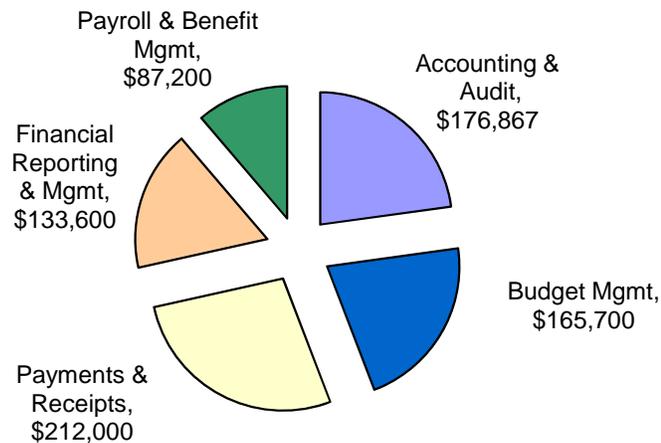
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	695,284	701,086	715,717	714,973	710,737
Operating	75,526	66,027	64,068	67,133	64,630
Capital Outlay	0	1,440	0	0	0
Total	770,810	768,553	779,785	782,106	775,367

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Finance Director	1	1	1	1	1
Controller	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Accountant	2	2	2	2	2
Payroll Coordinator	1	1	1	1	1
Senior Accounting Clerk	1	1	1	1	1
Accounting Clerk	1	1	1	1	1
Total	8	8	8	8	8

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PROCUREMENT - Dept. 0405**

FUNCTION:

The function of the Procurement Division is that of a service-oriented operation fulfilling the procurement and supply requirements of the various departments within the City.

This division is organized into three (3) sections: Administration/Purchasing, Contracts/Construction and Materials Management Section. Administration/Purchasing is responsible for the procurement of suitable materials, supplies, equipment and services for departments and obtaining the maximum value for each tax dollar spent. The Contract/Construction section is responsible for managing the various services, commodities, consultant and construction contracts and ensuring that all services and commodities are in compliance with the contract prices, terms and conditions. The Materials Management Section is responsible for receiving and issuing goods, controlling utility and maintenance/repair/operation materials and courier service and disposing of surplus property.

ACCOMPLISHMENTS:

A total of 324 (16% increase from FY 09/10) term contracts are currently in effect and being managed by the division. These contracts will allow Departments to increase efficiency when ordering required commodities and services at a substantial unit price savings. Several new term contracts were established this year, such as purchase of card access systems, telephone maintenance, herbicide/pesticides, irrigation materials, scrap metal (revenue generating), and benches/trash receptacles. Procurement continues to renegotiate annual contracts by requesting price reductions. Procurement currently administrates six (6) contracts with revenue generating provisions for piggy-backing agencies.

The Procurement Team continues to utilize on-line auction as the City's main method for sale of surplus property. During the time period of July 2010 through March 2011, the City held four (4) auctions and the net proceeds were \$69,173.60. The City is currently piggybacking Charlotte County's contract for sale of surplus metals and the total proceeds received through April 2011 is \$22,000.34.

Procurement conducted an analysis of office supply usage. This analysis included 1) developing a basic list of commonly used office supply based on the usage report; 2) distributing the basic list of office supplies to office supply vendors to provide cooperative contract pricing; 3) analyzing the responses to verify if the City is piggybacking the contract offering the best value based on our needs; 4) implementing a "Back to Basic" office supply program based on the basic list and restricting the remaining contract catalog items from automatic purchase. Procurement is now required to review and approve office supply items that are not on the basic list.

Implementation of a Pcard program for City purchases, which was a Lean Sigma project.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PROCUREMENT - Dept. 0405**

ACCOMPLISHMENTS: (continued)

Implementation of a new eProcurement system for vendor registrations and the solicitation process. This new system Public Purchase is free to both the City and our vendors. This system also provides vendors with access to other governmental agencies solicitations at no charge.

The Florida Association of Public Procurement Officials (FAPPO) awarded the Procurement Division a Best Practice Award for Cost Savings Program for the "Back to Basic Office Supply Program" and received an honorable mention for "My P-Card Looked Like My Personal Credit Card".

BUDGET NARRATIVE:

Procurement restructured the staffing in FY 2010 resulting in a savings to the personnel budget. Procurement reduced the hours of a part-time position and the savings will be realized in the FY2012 budget. The reduction in the operational budget resulted from eliminating the eProcurement system supported by IonWave and implementing a new system through Public Purchase, which is free to both the City and vendors.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PROCUREMENT - Dept. 0405
Key Performance Measures**

Goal

The Procurement Division provides purchasing and contracting services to ensure efficient and effective procurement of specified goods and services at the best price, value, quality and timeliness as is required by our customers. The Procurement Team's goal is also to ensure fair and open competition to all interested vendors.

Objective

Complete formal solicitations, for Department requests received prior to September 30th, within the budgeted fiscal year. Complete solicitations in accordance with established policies and standards.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Solicitations processed \$5,000+	186	204	160	135
# Purchase Orders issued	1478	1252	650	300
# Pcard Transactions	N/A	N/A	500	750
Efficiency:				
Per Capita	\$30.87	\$29.80	\$28.80	\$27.69
Value of Inventory issued	\$323,569	\$260,395	\$235,000	\$210,000
Service Quality:				
Customer satisfaction survey - % above satisfactory	97.32%	93%	94.4%	90%
Outcome:				
% of formal solicitations awarded	89.3%	83.3%	80%	80%
% of inventory accuracy	99.9%	99.9%	99.9%	99%

Results

The output indicators have been decreased reflecting the implementation of a Procurement Card program and a continued decline of the City's budget. Procurement's output is directly associated to the City's approved annual budget.

The customer satisfaction survey results continue to reflect on the previous decline of staff resources and implementation of cost saving programs.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PROCUREMENT SUMMARY**

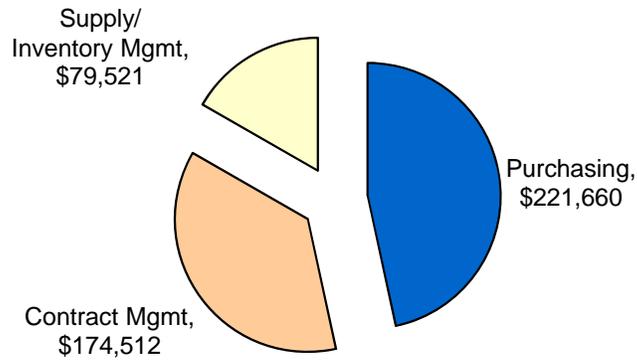
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	461,304	439,918	431,279	433,872	422,621
Operating	63,421	56,044	49,393	53,007	53,072
Capital Outlay	0	0	0	0	0
Total	524,725	495,962	480,672	486,879	475,693

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Procurement Manager	1	1	1	1	1
Purchasing & Contracts Supervisor	1	1	1	1	0
Purchasing Supervisor	0	0	0	0	1
Purchasing Agent II	1	1	1	1	1
Purchasing Agent I	3	2	2	2	2
Assistant Buyer	0	0	0	0	0.5
Administrative Assistant	0	0.5	0.5	0.5	0
Warehouse Supervisor	1	1	1	1	1
Inventory Clerk	1	0.75	0.75	0.75	0.5
Total	8	7.25	7.25	7.25	7

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901

FUNCTION:

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs, and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

The Public Works Department has a multitude of responsibilities throughout the City. The department is a diverse group of divisions responsible for maintenance, construction, operations and engineering support for the City's infrastructure (includes roads, canals, bridges, storm water systems, etc.), in addition to facilities management, solid waste and parks & recreation. It is also responsible for the preparation, implementation, executive and tracking of the capital improvement program. This department provides leadership necessary to carry out all such activities. Working as a team, the Public Works Department executes on a daily basis, services essential to the well-being of its residents and visitors, performing duties designed to provide pleasing results to all who come to Punta Gorda.

ACCOMPLISHMENTS:

- Aqui Esta project management
- Baynard Drive full depth reclamation
- Carmalita drainage and streetscape construction
- Cooper Street Campus pole barns
- Harborside curbing, pavers and sidewalk installation
- Harborwalk East design participation and project management
- Henry Street Campus demolition
- Laishley Park day docks
- Martin Luther King Phase V Streetscape
- Retta Esplanade Extension

As a waterfront community, continued maintenance of seawalls and canals is essential to boating safety and property values. Work performed throughout the canal system includes:

- 9,900+ feet of seawall replacement
- 7,189+ feet of seawall cap replaced

The completion of the first phase of the GIS Seawall Assessment task was accomplished. Through laser equipment, field lap tops and many hours of close inspection a thorough assessment was completed of the seawalls in Burnt Store Isles and Punta Gorda Isles.

Maintenance of the streets, storm sewers, swales and sidewalks remained a high priority for the department. This year, the department aggressively worked to replace damaged sidewalk throughout the City. Accomplishments include:

- Paving 6 miles of streets, applying asphalt rejuvenation to 3.5 miles of streets and restriping 2.5 miles of City streets
- Replacing 2,400+ ft. of sidewalk, completing/repairing 78 drainage projects
- Inspecting/cleaning of 1,450 catch basins.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901

ACCOMPLISHMENTS: (continued)

In addition to the annual maintenance programs, the Public Works Department has undertaken numerous projects citywide including:

- Aqui Esta Phase II sidewalk design
- Bal Harbor turn lane design and project management
- Burnt Store Road improvement coordination
- Harborwalk West design participation
- Herald Centre brick paver removal and reinstallation
- Multi Use Regional Trail (MURT) Phases II & III design participation
- Olympia Avenue streetscape design
- San Rocco drainage design, permitting and project management
- Trabue Street rebricking

With 93.2 acres of City parkland and amenities, accomplishments this year included:

- Maintenance of beautification on U.S. 41, U.S. 17, Streetscape & City entrance features including sites mowing maintenance for West Marion Avenue medians
- Maintenance of the Public Works / Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Hector House Plaza aka Pocket Park, Herald Court West & courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana and all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs
- Maintenance of 700+ street lights throughout the City and 70 confirmation lights
- Maintenance, repairs & alterations to 13 City-owned buildings

Sanitation continues to collect refuse & yard waste from residential accounts and provides service to commercial accounts. The 2-bin curbside single stream recycling program for residential units continues to be successful as residents divert recyclables from the waste stream. This is a positive reflection that the City and its residents care about the environment.

Public Works continues to play an important part in the hurricane recovery efforts by providing a wide range of services. Staff works as First-In team members, being on hand prior, during and immediately following any storm event. Through the coordinated efforts of Public Works, in the event of a storm event, debris is collected and removed from the City within days following the storm.

The Public Works Administrative Division continues to provide utility locates and customer service, in addition to managerial and clerical support to all divisions within the Public Works Department with a strong emphasis on service and teamwork.

BUDGET NARRATIVE:

Proposed budget request reflects normal operations which include operations for the Administration Division of Public Works:

- Create & administer work orders for the six Public Works divisions
- Provide customer service to residents & business proprietors
- Oversee the department's records & records retention according to State guidelines.
- Coordinate and attend PGI and BSI Canal Advisory Committees

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PUBLIC WORKS ADMINISTRATION DIVISION - Dept/Div 0901
Key Performance Measures**

Goal

The Public Works Administration Division provides managerial, technical and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs and then organizes, directs and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

Objective

To ensure managerial & clerical support to all divisions in Public Works. To provide & ensure excellent customer service to citizens of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of service requests taken from residents	1750	2101	2250	2300
# of Sanitation service requests taken from residents	<u>2863</u> Total 4613	<u>2240</u> Total 4341	<u>2338</u> Total 4558	<u>2400</u> Total 4700
Efficiency:				
Cost per capita	\$16.70	\$17.07	\$17.12	\$17.26
Service Quality:				
# of service requests completed within established timeline	4516	4285	4500	4620
Outcome:				
% of service requests completed in fiscal year	98%	98%	98%	98%

Results

The Administrative Division of Public Works has again met its goal of processing service requests with a high production percentage of completed service requests.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PUBLIC WORKS ADMINISTRATION SUMMARY**

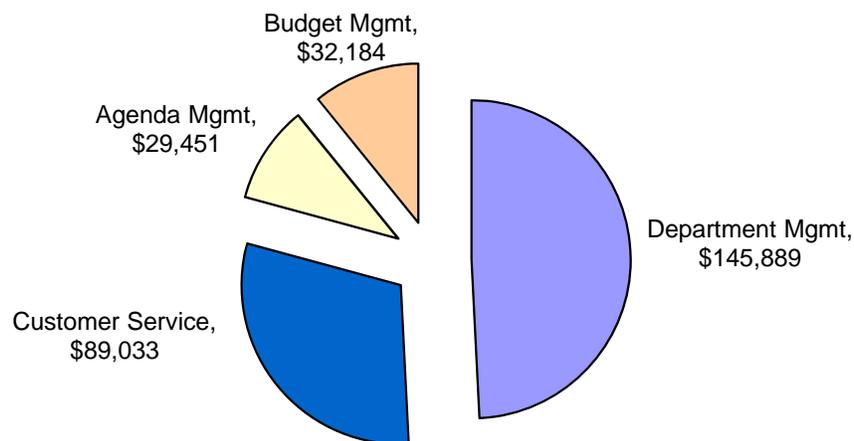
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	246,548	248,319	254,957	255,292	259,570
Operating	37,164	35,698	33,300	34,088	36,987
Capital Outlay	0	0	0	0	0
Total	283,712	284,017	288,257	289,380	296,557

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Public Works Director	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total	3	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
ENGINEERING DIVISION - Dept/Div 0908**

FUNCTION:

The Engineering Division provides technical support & services to all City departments, designs, serves as project management and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements & maintenance projects, reviews & presents proposed canal construction applications for special permits to Punta Gorda Isles Canal Maintenance District, Burnt Store Isles Canal Maintenance District & City Council. Staff also serves as the point of contact relating to the NPDES Storm Water Permit.

ACCOMPLISHMENTS:

The Engineering Division has accomplished the following during FY 2010:

- Completion of Aqui Esta joint project
- Design of Aqui Esta Phase II sidewalks
- Carmalita Drainage and Streetscape construction
- Harborwalk East construction
- Martin Luther King Phase V Streetscape
- Harborside curbing, pavers and sidewalk construction
- Retta Esplanade Extension
- Temporary Welcome Signs US41 southbound
- Baynard Drive full depth reclamation
- Burnt Store Road Coordination with County
- Bal Harbor Turn Lane design
- Pole Barns at Cooper Street Campus
- Day Docks and Laishley Park
- San Rocco Drainage design and permitting
- Demolition of Henry Street Campus excluding eagle zone
- Assisted in tenant build-out negotiations for Herald Court Centre
- Participated with County on Aqui Esta improvements
- Design of Multi Use Regional Trail (MURT) Phases II & III
- Assisted in Seawall GIS Mapping
- Assisted in design of Harborwalk East and West
- Monitored traffic counts at 45 locations
- Processed one special permit applications for docks
- Inspection and Compliance for 4 SWFWMD Permits at various City properties
- Coordinate with County for Traffic Signal Maintenance through Inter-local Agreement
- Represented City on MPO Technical Advisory Committee (TAC)
- Represented City on Community Traffic Safety Team (CTST)
- Represented City on Bicycle Pedestrian Advisory Committee (BPAC)
- Attended City-County joint meetings
- Attended MPO board meetings
- Completed design of Olympia Avenue streetscape (drainage, trees and pavers)
- Coordinate with County on air conditioning chiller screening and landscaping at Courthouse

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
ENGINEERING DIVISION - Dept/Div 0908**

BUDGET NARRATIVE:

In FY 2012, the Engineering Division will oversee several design and construction projects. Projects will include Bal Harbor reconstruction with paved shoulders, San Rocco Drainage Improvements, construction of Multi Use Regional Trail (MURT) Phases II, III, & IV, completion of Harbor Walk East, oversee Florida Department of Environmental Regulation requirements (NPDES and TMDL issues), design and construction management for demolition of Henry Street property.

The Engineering Division will maintain its reduction of hours for one Engineering Technician position by one day bi-weekly.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
ENGINEERING DIVISION - Dept/Div 0908
Key Performance Measures**

Goal

The Engineering Division provides technical support and services to all departments of the City, designs, manages and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements and maintenance projects in order for the City to grow and develop into an attractive community for the citizens of Punta Gorda.

Objective

Complete projects managed by division's project managers within the fiscal year.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total Capital Budget Oversight	\$19,229,000	\$17,194,000	\$5,910,000	\$7,056,000
Efficiency:				
Division Operating Cost per capita	\$29.41	\$26.51	\$26.55	\$26.80
Service Quality:				
# projects completed within established timelines	20	24	27	16
Outcome:				
% of projects completed in fiscal year	95%	95%	95%	95%

Results

The Engineering Division continues to perform effective and efficient management of the City's capital improvement projects. The number of projects may vary as larger projects are being broken into smaller projects to address funding issues.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
ENGINEERING DIVISION SUMMARY**

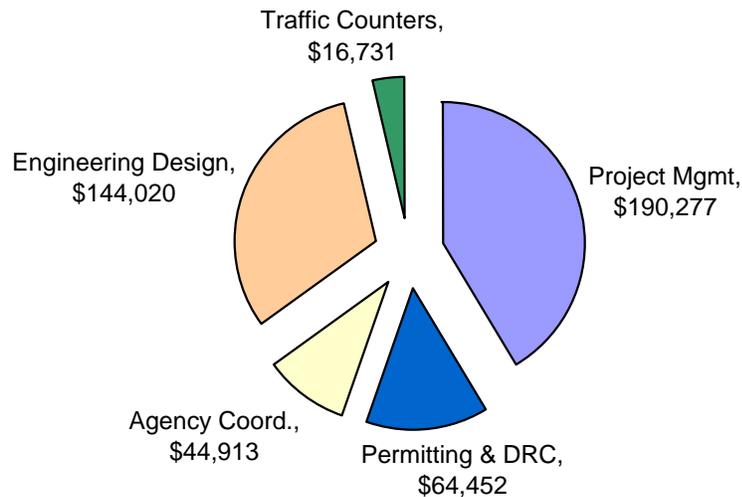
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	429,214	405,642	409,527	409,290	417,203
Operating	70,440	35,577	39,715	39,512	43,190
Capital Outlay	0	0	0	0	0
Total	499,654	441,219	449,242	448,802	460,393

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
PW Engineering Manager	1	1	1	1	1
Senior Project Manager	2	1	1	1	1
Project Manager	1	1	1	1	1
Engineering Technician II	2	2	1.9	1.9	1.9
Total	6	5	4.9	4.9	4.9

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FACILITIES MAINTENANCE - Dept. 1515**

FUNCTION:

The Facilities Maintenance Division provides routine maintenance for all City buildings. The Division prepares preventive maintenance programs that insure high serviceability of building infrastructures, provides contract administration and project management for City building rehabilitation or replacement and provides new electrical install and maintenance for buildings and street/park decorator lights.

ACCOMPLISHMENTS:

This year the Facilities Maintenance Division:

- Worked with Engineering Division with power issues around the City
- Worked with the Police Department in changing confirmation lights
- Performed countless maintenance projects
- Successfully applied, received and management grant for hurricane shutters for Freeman House and City Hall Annex Building

BUDGET NARRATIVE:

The Facilities Maintenance Division working within the Public Works Department works in conjunction with the Parks & Grounds Division. This has helped facilitate movement of manpower within Parks & Grounds to cover all required activities. The proposed budget reflects the continued operation and maintenance performed by the Division with work to include:

- Maintenance of approximately 700 street lights throughout the City
- Maintenance of the 70 confirmation lights
- Oversee contracts for air conditioning units, fountain operations, janitorial, elevator, diesel tank, fire alarm, fire sprinklers and pest control services
- Install hurricane shutters on City buildings when threat of impending storm
- Perform maintenance, repairs & alterations to thirteen City-owned buildings including: Public Safety Building, Bayfront Center, Water Plant, City Hall, Annex, Freeman House, Laishley Park Municipal Marina, Cooper Street Recreation Center, Public Works & Utilities Campus and Fire Stations #2 & #3, and the newly added Herald Court Centre.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FACILITIES MAINTENANCE - Dept. 1515
Key Performance Measures**

Goal

The goal of City of Punta Gorda Facilities Division is to keep all City buildings operational, clean and in compliance with certifications for elevators, air conditioning, sprinklers and fire alarms for both employees and visitors in an efficient and cost-effective manner. We are also charged with maintaining EPA standards for various fuel tanks utilized by various City Departments.

Objective

Facilitate a smooth transition into Public Works as a result of budgetary cutbacks. Continue to provide a high level of service to various City Departments while maintaining routine required maintenance to existing facilities. Assist in bringing new facilities on-line in Lashley Park.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# Emergency Calls & Repairs	26-35	26-35	26-35	26-35
# Standard Work Orders	1,119	1,700	1,500	1,500
# Special Projects	5	3	4	3
# Contracts supervised	9+	9+	9+	9+
Efficiency:				
Cost per Capita	\$54.33	\$51.83	\$46.56	\$43.46
Service Quality:				
% customer satisfaction with response times and product completion	96%	96%	96%	96%
Outcome:				
% Same day response to calls	95%	90%	80%	80%
% Projects completed on time	95%	90%	80%	75%
% Projects completed within budget projections	100%	95%	100%	100%

Results

City facilities were maintained in an efficient manner while they were kept clean and functional for their given city purpose.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FACILITIES MAINTENANCE SUMMARY**

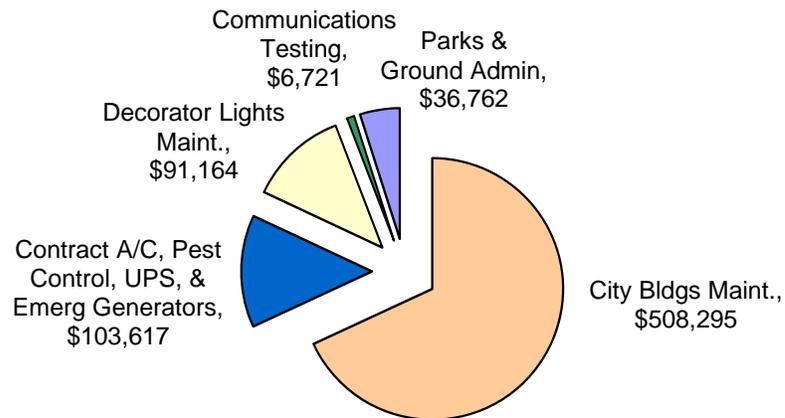
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	201,914	203,297	210,795	206,304	215,304
Operating	713,398	629,887	581,053	580,953	531,255
Capital Outlay	7,678	29,357	0	0	0
Total	922,990	862,541	791,848	787,257	746,559

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Public Works Supervisor	1	1	1	1	1
Electrician	1	1	1	1	1
Facilities Maintenance Worker III	1	1	1	1	1
Total	3	3	3	3	3

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
RIGHT-OF-WAY MAINTENANCE DIVISION - Dept/Div 0916**

FUNCTION:

The Right-of-Way Maintenance Division is responsible for maintenance of streets, storm sewers, swales, sidewalks and related appurtenances located within the right-of-ways. Normal operations include traffic sign maintenance and repair, storm sewer cleaning, right-of-way mowing, tree trimming, swale improvements and street sweeping. The scope of operations includes 115.4 miles of improved streets and 230.80 miles of stormwater drainage systems.

ACCOMPLISHMENTS:

Accomplishments include paving of 6 miles of streets, applying asphalt rejuvenation to 3.5 miles of streets, micro surfacing 1,350 feet of streets, replacing 2,800 feet of sidewalk, completing/repairing 78 drainage projects, inspecting/cleaning 1,450 catch basins and performed restriping of 2.5 miles of City streets.

In January 2011, maintenance responsibility for 5.4 miles of Charlotte County roads was transferred to the City, resulting in an increased maintenance responsibility of roads, sidewalks and stormwater drainage systems.

In addition to the annual maintenance programs, the Right-of-Way Division has undertaken numerous projects citywide including: rebricking of Trabue Street and reconstruction of Baynard Dr. roadway.

BUDGET NARRATIVE:

Throughout FY 2012, the Right-of-Way Division will continue its established program of work which includes:

- 6 mile of paving City streets
- 3.5 miles of rejuvenation throughout the City
- Inspection of 24.5 miles for street sweeping
- Replacement of 2,400 feet of City sidewalk
- Removal of dead trees located in the City right-of-way
- Maintenance of railroad crossings located within the City
- Patch and repair City asphalt & brick streets
- Repair or replace drainage structures, road crossings & outfall pipes
- Re-work residential swales, open ditches at both existing and new construction sites
- Mow & trim City right-of-ways
- Inspect and repair bridges located within the City
- Maintain and replace traffic signage throughout the City
- Construction of special projects that arise during the fiscal year

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
RIGHT-OF-WAY MAINTENANCE DIVISION - Dept/Div 0916
Key Performance Measures**

Goal

The Right-of-Way Maintenance Division is responsible for maintenance of 115.4 miles of improved streets which includes resurfacing, rejuvenation and microsurfacing allowing for the safe vehicular navigation throughout the City by citizens and visitors.

Objective

Provide an effective street maintenance program through established pavement management program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total mileage of streets City maintains	110	110	115.4	115.4
Efficiency:				
Cost of miles resurfaced	\$287,449	\$750,000	\$803,238	\$510,000
Cost of miles rejuvenated	\$113,542	\$47,804	\$37,751	\$70,000
Cost of miles micro surfaced			\$30,000	\$20,000
Service Quality:				
# of miles completed within established timeline	15.3	10.2	9.8	8
Outcome:				
% of miles maintained in fiscal year	14%	9%	8%	7%

Results

The Right-of-Way Division continued its annual street maintenance program with paving of 6 miles of streets, Microsurfacing 1,350 feet of streets and applying asphalt rejuvenation to 3.5 miles of streets throughout the City. Due to the rising costs of materials and fuel, the cost per ton of asphalt has increased \$11.28 per ton since October 2010 from \$67.02 per ton to \$78.30 per ton.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
RIGHT-OF-WAY MAINTENANCE DIVISION SUMMARY**

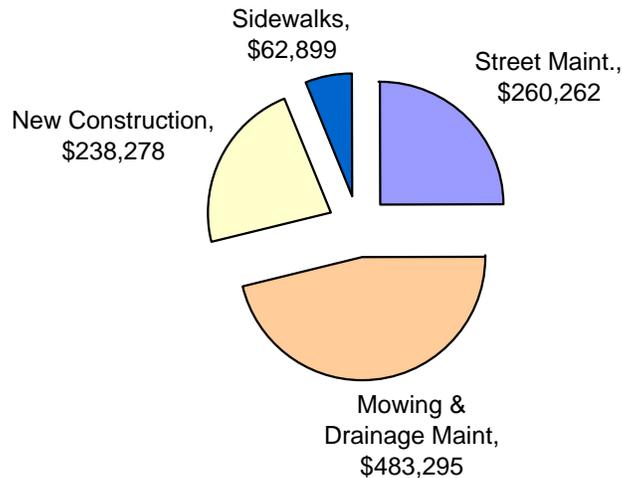
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	920,574	871,863	897,031	894,544	921,905
Operating	130,932	114,212	128,755	141,193	122,829
Capital Outlay	0	1,295	0	0	0
Total	<u>1,051,506</u>	<u>987,370</u>	<u>1,025,786</u>	<u>1,035,737</u>	<u>1,044,734</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
PW Supervisor	1	1	1	1	1
PW Crew Chief	2	2	2	2	2
Equipment Operator III	3	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	5	4	3	3	3
Traffic Control Technician	1	1	1	1	1
Total	16	15	14	14	14

Service Costs



See Gas Tax Funds page 5.23 for balance of services provided by Right of Way

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PARKS AND GROUNDS - Dept/Div 0919**

FUNCTION:

The Parks and Grounds Division is responsible for maintaining approximately 93.2 acres of City park land and all amenities therein. The Division designs, installs, and repairs all irrigation systems throughout city parks, grounds, and 300 cul-de-sacs; maintains City playgrounds, tennis courts, nature trails, boardwalks, beautification sites, the U.S. 41 corridor, Dr. Martin Luther King Jr. Boulevard, Wood Street, entranceways to Punta Gorda Isles, Burnt Store Isles, Burnt Store Meadows and Seminole Lakes, medians on Marion Avenue, Monaco Drive and Madrid Boulevard, Hector House Plaza, Freeman House, Herald Court East and West, Government Center Parking Lot, Nesbit Street Parking Lot, Sculpture Garden, Colony Point Drive and Linear Park. Normal operations also include holiday decorating, herbicide spraying, tree-trimming and fertilizing.

ACCOMPLISHMENTS:

Accomplishments this year include:

- Installed cul-de-sac trees
- Hand-watering of transplanted trees in City rights-of-way and new plant material as needed throughout the City including at parks, right-of-ways, U.S. 41 and City facilities.
- The trimming and fertilizing of 700+ beautification trees in City rights-of-way
- Maintaining beautification sites on U.S. 41 and U.S. 17
- Maintaining streetscape and City entrance features
- Maintaining Freeman House, Public Works/Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Herald Ct. Centre, Laishley Park Interactive Fountain, restrooms & Open Air Market, Hector House Plaza, aka Pocket Park, Sculpture Garden, Linear Park, Herald Court West and courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana
- Maintenance of all parks, playgrounds, nature trails, boardwalks, decorative fountains, ponds, lights and signs.

The division also completed annual mangrove trimming and exotic plant removal programs, delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs and performed mowing maintenance for West Marion Avenue medians.

BUDGET NARRATIVE:

The proposed budget provides for the City's Parks and Grounds Division to continue its maintenance programs at a high standard level that will include:

- Beautification on U.S. 41
- City parks including Laishley Park, Gilchrist Park, Ponce de Leon Park, Nature Parks, Hounds on Henry Street Dog Park and Linear Park

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PARKS AND GROUNDS - Dept/Div 0919**

BUDGET NARRATIVE: (continued)

- U.S. 41 Bike Path, Dr. Martin Luther King Jr. Boulevard, Herald Court East and Wood St.
- Government Center, Nesbit Street, and Open Air Market Parking Lots
- Streetscape throughout the downtown area
- Freeman House
- Herald Ct. Centre

There was a reduction in staff by 1.5 due to attrition. The Parks & Grounds Division, working in conjunction with Facilities Maintenance, distributes manpower throughout the two divisions

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PARKS AND GROUNDS - Dept/Div 0919
Key Performance Measures**

Goal

The Parks & Grounds Division is responsible for the maintenance of approximately 93.2 acres of park land that are broken down into 11 named parks: Gilchrist, Laishley, Ponce de Leon, Punta Gorda Nature Park, Linear, Hounds on Henry Street, Elizabeth, Wilson, Alice, Pitman and Shreve, 6 park areas; Marion Avenue downtown, Hector House Plaza, Cooper Street Recreation Center, Freeman House, Colony Point Drive and the Sculpture Garden. Maintenance includes mowing, weed control, sidewalk and plant bed edging, pruning & trimming, tree & plant replacement, mulching, painting structures, furnishings, playground equipment and decorator lights, designing, installing and repairing irrigation systems. The Division also maintains 3 playgrounds, 4 fishing piers, 2 beaches and 3 boardwalks within the parks.

Objective

To efficiently and effectively maintain approximately 93.2 acres of park land, all the amenities therein, and contribute to the enjoyment of leisure time for residents and visitors to the City of Punta Gorda.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of park acres	89	89	93.2	93.2
Efficiency:				
Cost per acre	\$14,407	\$12,562	\$12,472	\$12,310
Service Quality:				
# of acres maintained	86	86	89.2	89.2
Outcome:				
% of acreage maintained	97%	97%	96%	96%

Results

Maintenance of the parks throughout the City continues to be a primary focus of staff's attention. Projected spending continues to be reduced as a result of the economic decline with a proposed reduced budget for FY 2012.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PARKS AND GROUNDS SUMMARY**

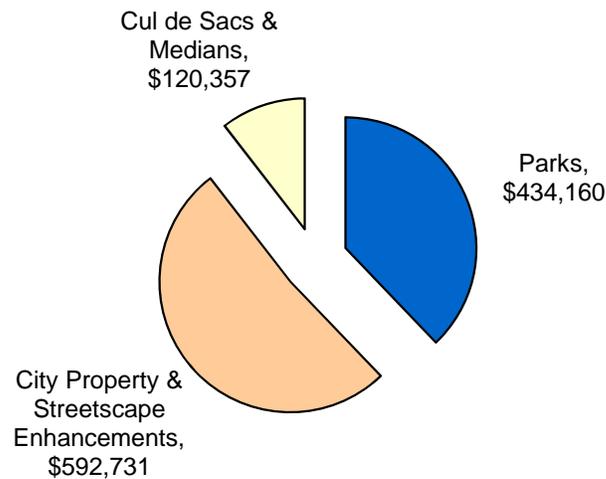
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	744,070	634,655	639,439	593,802	565,920
Operating	538,153	464,288	561,050	568,584	581,328
Capital Outlay	0	19,044	0	0	0
Total	<u>1,282,223</u>	<u>1,117,987</u>	<u>1,200,489</u>	<u>1,162,386</u>	<u>1,147,248</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
PW Supervisor	1	0	0	0	0
PW Crew Chief	1	1	1	1	1
Landscape Technician	1	1	1	1	1
Equipment Operator III	1	1	1	1	1
Equipment Operator II	3	3	2.5	2.5	3
Equipment Operator I	7	6	6	6	4
Total	14	12	11.5	11.5	10

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
POLICE - Dept. 1200**

FUNCTION:

The function of the Police Department is to provide for the security, safety, and well-being of the citizens through a partnership with the citizens of Punta Gorda and the delivery of law enforcement services including enforcement of federal, state, and local statutes and ordinances. The Police Department provides deterrence against criminal activity through progressive law enforcement and investigative efforts as well as problem-oriented policing. The Department must also fulfill all other official responsibilities mandated by the State Constitution, Florida Statutes, and City Ordinances.

ACCOMPLISHMENTS:

Our goal continues to be the efficient and effective delivery of law enforcement services to the citizens of Punta Gorda with an emphasis on extraordinary customer service. Our Customer Relationship Management Program continues to provide the foundation for the way we do business, and all new personnel receive this essential training. The program emphasizes a contemporary business model approach to management, with customers viewed as shareholders, in lieu of the typical law enforcement paramilitary command management model. This is the core of our customer-centric approach in providing law enforcement services.

In challenging economic times, we continue to emphasize crime prevention through public education. The Community Services component continues to provide a number of essential crime prevention programs to the City to include Neighborhood Watch, our Bank Security Network, Do the Right Thing of Charlotte County, Inc., Drug Abuse Resistance Education (DARE) training, Gang Resistance Education and Training (GREAT), and our Jammers Youth Basketball League, among others. In fact, the Jammers program has become so successful the number of children who participated in this program nearly doubled from the previous year. Additionally, the agency formed teams off duty to play basketball during "Project Graduation" at Charlotte High School and with at risk teens at Crossroads Wilderness Institute as well as partnered with the third grade class of Sallie Jones Elementary School as part of their community project where \$1,450 was raised for the Do the Right Thing program. Finally, the department instituted the Self Defense Familiarization and Exchange (SAFE) class which was offered throughout the year to provide basic self-defense and awareness for women.

Over the past year, the department has pursued a number of technical product upgrades to enhance our service delivery and increase officer safety. Most of these upgrades were funded through grants. Such upgrades include implementation of the use of a Segway for the School Resource Officer at Charlotte High School, the deployment of rifles to our officers on patrol, and enhanced radio interoperability with surrounding agencies. In addition, the patrol use of a T-3 Personal Mobility Vehicle which is a zero-gas-emission electric-powered clean energy vehicle designed for economy, efficiency, and direct public interaction has been deployed where it can easily navigate in areas such as downtown Punta Gorda or the city Harbor walk. A significant upgrade has been the continued implementation of the Infrastructure Surcharge Sales Tax funded Sungard Public Sector OSSI computer infrastructure. This single project has consumed significant resources over the course of the past year due to its complexity and scale. The OSSI project provides a platform for data transfer and reporting well into the next decade. The OSSI platform integrates Computer-Aided Dispatch and Records Management to enhance efficiency through mapping, bar coding

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
POLICE - Dept. 1200**

ACCOMPLISHMENTS: (continued)

for evidence and property, convenient Internet access to public information for citizens, officer entry and printing of citations from their cars, and much more.

The department continues to provide a full array of service delivery channels to include road patrol, bike patrol, marine patrol, motorcycle patrol, canine patrol, dive team, traffic homicide investigators, and more. In 2010 our Volunteer in Policing (VIP) members contributed 8,443 hours to the city of Punta Gorda at no cost to the tax payer. In addition, an emphasis on the aggressive pursuit of criminal activity complements our crime prevention efforts. This has resulted in the department achieving a 41.4% Uniform Crime Report (UCR) clearance rate in 2010 where Punta Gorda had the second lowest index crime rate among 18 municipal agencies with a similar service population.

The City's School Resource Officer (SRO) program remains a tremendous success. We continue to effectively serve 4,000 students with two School Resource Officers. DARE training is delivered annually to 5th grade students at Sallie Jones Elementary School and GREAT training is provided annually to 7th grade students at Punta Gorda Middle School. A civil citation program implemented two years ago continues to provide an effective tool to divert youth from the criminal justice system while holding them accountable for their actions. In fact, this program which has only been in use regionally the past several years has been so successful it is being implemented state wide.

BUDGET NARRATIVE:

No sworn or civilian positions have been requested this year. Equipment upgrades and infrastructure have been implemented with maximum efficiency and an emphasis on cost savings and grant funding. All of our initiatives were accomplished with a fund level lower than that of last fiscal year.

Police - Dept. 1200
Key Performance Measures

Goal

The goal of the Police Department is to protect the lives and property of our citizens through proactive enforcement of local, state and federal laws. This service will be provided in the most efficient and effective means possible, with a high regard for professionalism and customer service.

Objective

To respond and be on scene of all calls for service within an average of **3:30** minutes of dispatch.

For Communications personnel to answer all telephone calls for service within a ring time of **3** seconds.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total Calls for Service	16,177	15,687	14,811	16,288
Total No. of ring events on administrative lines	37,290	37,103	36,378	40,182
Total No. of ring events on emergency 911 lines	5,989	7,281	6,836	7,264
Efficiency:				
Cost per capita (Excl. Capital)	\$280.75	\$297.39	\$287.23	\$288.79
City Population est.	16,989	16,641	16,907	17,177
Service Quality:				
Average patrol response time for calls for service	2:39	3:13	3:31	3:30
Average administrative line ring duration in seconds	3	3	3	3
Average emergency 911 line ring duration in seconds	2	2	2	2
Outcome:				
Uniform Crime Rate	2130.8	2359.6	n/a	n/a
UCR Population est.*	16,989	17,079	n/a	n/a

Results

The Police Department continues focusing on our calls for service (CFS) patrol response times and has met our stated objective. This is due in large part to quality control measures that emphasize efficient call response time tracking and continued supervisory emphasis on rapid response to citizen requests for service. We consider response time performance measures to be key indicators of the level of protection provided to our community.

These efforts have resulted in patrol response times of less than **four minutes**. Accordingly, for the fourth consecutive year, we have reduced our average telephone line answering time goal for Telecommunicators from 4 seconds to **3 seconds**. We believe that the attainment of these objectives reflects positively on our emphasis on exceptional service to our citizens.

Police - Dept. 1200
Key Performance Measures

Results (continued)

Calls for services that are not included in response time calculations include Telecommunicator reports, citizen fingerprinting requests, traffic stops, community foot patrols, and cancelled calls for service. Each of these CFS categories do not involve a police officer response.

Ring time statistics are derived from the agency's Public Safety Answering Point (PSAP) computerized data collection system which is administered by the Charlotte County E-911 Administrator.

**UCR population figures are based on data provided by the Florida Legislature's Office of Economic and Demographic Research, the same database utilized by the Florida Department of Law Enforcement for Uniform Crime Reporting purposes.*

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
POLICE SUMMARY**

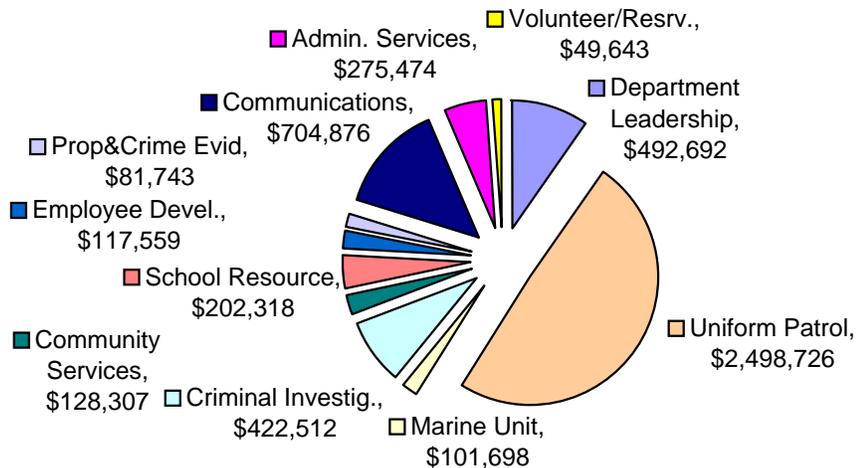
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	3,822,240	4,045,572	4,018,361	3,995,588	4,065,778
Operating	947,402	903,228	811,707	860,556	894,770
Capital Outlay	70,018	216,543	152,220	300,603	115,000
Total	4,839,660	5,165,343	4,982,288	5,156,747	5,075,548

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Police Chief	1	1	1	1	1
Captain	2	2	2	2	2
Lieutenant	0	0	0	0	7
Sergeant	7	7	7	7	0
Police Admin Svcs Supv	1	1	1	1	1
Police Officer	22	23	22	22	22
School Resource Officer	3	3	2	2	2
Evid./Crime Scene Tech.	1	1	1	1	1
Communications Supv.	1	1	1	1	1
Dispatcher	8	8	8	8	8
Police Records Clerk	4	4	3	3	3
Executive Assistant	1	1	1	1	1
Total	51	52	49	49	49

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FIRE - Dept. 1300**

FUNCTION:

The function of the Fire Department is to protect lives and property through fire prevention, basic life support, fire suppression, hazardous materials response /identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible.

The Fire Suppression Division personnel are highly trained in the latest methods of basic life support, fire suppression, hazardous materials response/identification, vehicular extrication and other rescue situations. They are also very involved with the fire prevention aspect of the Fire Department operations through pre-fire planning of commercial and multi-family occupancies and the annual in-service inspection program.

The Fire Prevention Division is charged with the responsibility of keeping the citizens of Punta Gorda and their property safe from fire and other life threatening incidents. This is accomplished by staying current with the Local, State and Federal codes, rules, ordinances, etc. relating to life, safety and building construction. The Prevention Division is also responsible for reviewing all commercial and multi-family Fire protection System plans prior to the awarding of a building permit. The Fire Marshal is the department's representative and serves as an integral member of the Punta Gorda Development Review Committee (DRC).

ACCOMPLISHMENTS:

There have been no fire deaths or significant injuries during this fiscal year.

The Fire Department's two new programs: "Sharps" disposal and "Operation Medicine Cabinet", both implemented through cooperative participation with various other agencies (PGPD, Drug Free Charlotte, Charlotte Solid Waste and Charlotte County Health Department); thereby minimizing any additional cost/budget impact has been a huge success. The department has also continued to reach out to the community through public education, community training programs such as Fire Extinguisher training, "Medical Emergencies while Cruising" boating safety programs and fire/injury prevention training sessions utilizing the departments "Fire Safety House" to train school age children throughout the community.

The department continues to coordinate the Community Emergency Response Team (CERT) programs for the City. To date, 94 City residents have participated in the five-week training program forming six separate teams throughout the City. In addition to the classes this year we conducted a Mass Casualty Incident exercise bringing members and all the teams together.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FIRE - Dept. 1300**

BUDGET NARRATIVE:

The department following guidance of the City Council is moving forward with preparations to provide Advanced Life Support (ALS) service on Truck 1 beginning in January of 2012. The department is also preparing for a scheduled October site visit and Community Fire Protection Rating re-evaluation by the Insurance Services Office (ISO).

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Fire - Dept. 1300
Key Performance Measures**

Goal

The goal of the Fire Department is to protect lives and property of the citizens of Punta Gorda through fire prevention, basic life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible. The successful attainment of this goal will minimize the damage caused by fire and other hazards along with ensuring the most successful outcomes of accidental injuries and/or medical emergencies.

Objective

To respond and be on scene at 90% of all emergency calls within the City in 5 minutes or less of dispatch, as stated in the National Fire Protection Association Standards (NFPA), Standard #1710.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	2011	FY 2012
Output:				
Total number of calls	2,968	3,160	3,128	3,284
Emergency Calls	2,482	2,410	2,448	2,621
Non-Emergency Calls	486	750	680	663
Efficiency:				
Cost per capita	\$159	\$164	\$166	\$176
Service Quality:				
Number of emergency calls with a response time of less than 5 minutes	1,810	1,812	1,840	1,970
Outcome:				
Percentage of emergency calls with a response time of less than 5 minutes	72.93%	75.16%	75.17%	75.16%

Results

At this time the Fire Department is successful in responding to and being on scene at emergency calls within the City in 5 minutes of dispatch 75.16% of the time.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FIRE SUMMARY**

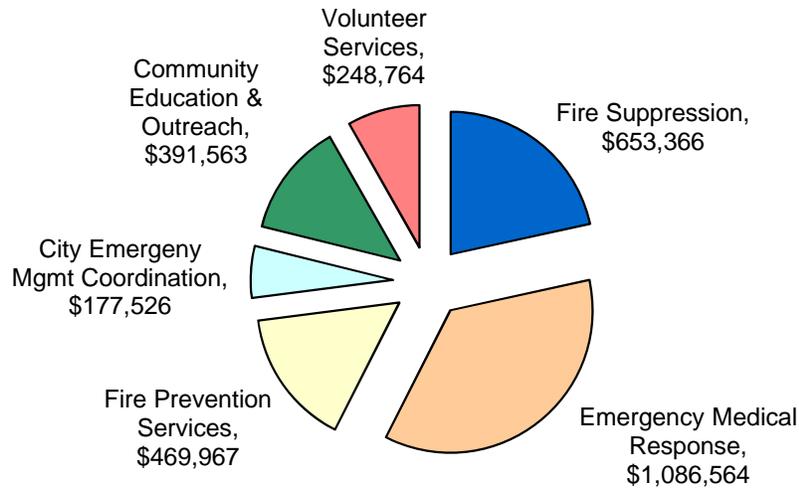
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	2,358,495	2,452,931	2,538,676	2,530,624	2,712,337
Operating	309,564	275,807	278,634	277,160	315,413
Capital Outlay	35,424	0	0	0	0
Total	<u>2,703,483</u>	<u>2,728,738</u>	<u>2,817,310</u>	<u>2,807,784</u>	<u>3,027,750</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Fire Chief	1	1	1	1	1
Fire Training Chief	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3
Fire Lieutenant	9	9	9	9	9
Fire Marshall	1	1	1	1	1
Fire Inspector	1	0	0	0	0
Firefighter/EMT	12	12	12	12	12
Executive Assistant	1	1	1	1	1
Total	29	28	28	28	28

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GROWTH MANAGEMENT - Dept. 1500**

FUNCTION:

The Growth Management Department is responsible for the divisions of Building, Code Compliance, Urban Design/Zoning and Geographic Information Systems.

The administrative functions include the implementation of the Comprehensive Plan as it relates to growth. The staff implements the Council's vision for Zoning and Code Compliance while supporting residential and commercial development through the planning, permitting and construction process. Equally, Growth Management is responsible for the development and implementation of enhancement projects which will increase property values, protect natural resources and encourage tourism and business development.

ACCOMPLISHMENTS:

- Adoption of the State mandated Evaluation and Appraisal Report (EAR)
- Completed construction on: Improvements/Brick Sidewalks on Olympia Avenue; Cooper Street Playground; East Mooring Field; Harborwalk East; MLK Phase 5; MURT 4; Phase I of the City's Wayfinding System
- Completed designs for: MURT Phase 2 and 3; Linear Park 2 and 3; Harborwalk at the Best Western; US 41 Lighting Improvements; Small Boat Launch and Seawall Replacement for Gilchrist Park
- 17 adopted Zoning Amendment to the Land Development Regulations
- Building Official received Fire Inspector certification which results in a cost savings of approximately \$52,000 annually

BUDGET NARRATIVE:

Growth Management will move forward with the Evaluation and Appraisal Report of the City's Comprehensive Plan assuring its compliance with the Plan's goals, objectives and policies. Growth Management will develop strategies to allow for the continual growth of the City with opportunity of additional tax revenue through annexation and continued development of infrastructure; and continue to evaluate and prioritize opportunities that provide value, quality and sustainability thus increasing tourism and economic development.

Significant projects will be to coordinate the efforts on design and permitting of the following:

- Review and adoption of Zoning Amendments to the Land Development Regulations to include: New Landscape Requirements; Fertilizer Ordinance; New Zoning Classification of Agriculture
- Complete various CIP infrastructure/beautification projects
- Create criteria to define the specific public benefits that the City wishes to achieve through its economic development efforts.
- Support neighborhood businesses associations.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GROWTH MANAGEMENT- Dept. 1500
Key Performance Measures**

Goal

To provide information to the public and policy makers on where, when, and how growth is occurring in the City of Punta Gorda and to provide a foundation for evaluating the City's land use and development policies.

Objective

Provide guidance and cooperation to business and individuals looking to establish themselves in Punta Gorda. Provide an environment conducive for orderly and sustainable growth.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Percentage of growth that is consistent with the 2025 Comprehensive Plan	90%	96%	100%	100%
New Construction as % of Previous Year Gross Taxable Value	3.3%	2.2%	0.9%	0.5%
Targeted Areas for annexation into City (acres)	1240	0	100	800-1000
Multi-year Growth Management Capital Improvement Projects funded by non-General Fund sources	Not previously reported	Not previously reported	15	13

Results

- Growth Management has reviewed operating expenditures and has implemented an aggressive reduction in budgets.
- Successful construction completion of 15 surface enhancement projects funded through alternative funding and 10 projects at various design stages.
- Negotiated with property owners on US 41, Aqui Esta to Rio Villa, and I-75 Corridor on potential annexation into the corporate limits of the City; approximately 100 acres

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GROWTH MANAGEMENT SUMMARY**

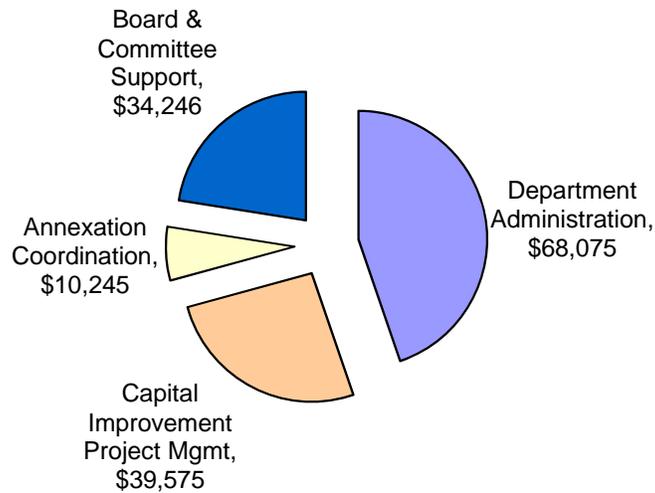
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	183,928	147,179	136,025	135,866	138,476
Operating	14,195	11,778	19,393	19,357	13,665
Capital Outlay	0	0	0	0	0
Total	198,123	158,957	155,418	155,223	152,141

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Director of Growth Management	1	1	1	1	1
Executive Assistant	1	0	0	0	0
Total	2	1	1	1	1

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CODE COMPLIANCE - Dept. 1510**

FUNCTION:

The Code Compliance Division enforces adopted City Ordinances pertaining to code enforcement, with field inspections for zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipt, distressed property registrations and violations, Public Works right-of-way and engineering violations, various Code related permitting, and management of the Mandatory Lot Mowing Program including billing and collection of the user fee and to include case presentation before the Code Enforcement Board.

ACCOMPLISHMENTS:

Code Compliance has increased their level of service by becoming more proactive in finding and resolving violations before receiving complaints. The number of code violations resolved prior to Code Enforcement Board intervention is in excess of 90%.

Code Officers have become proficient at resolving issues with properties in foreclosure. A new distressed property registration has been instituted to provide a decreased response time in addressing and preventing foreclosed property violations. The monitoring and timely recording of liens where the City has performed work at foreclosed and distressed properties has helped to recover costs incurred by the City when these properties are sold.

Code Compliance maintains full administrative control of the Mandatory Lot Mowing Program adopted by City Council in early 2008 and is responsible for the billing and collection of all monies as well as keeping the mowing maps up to date and marking the right-of-way to indicate lots that are not on the program.

BUDGET NARRATIVE:

Costs have been closely scrutinized and reduced in a manner that does not affect the code delivery of service. The code documentation process has been tweaked to expedite the paperwork and research of properties to optimize the office's time in the field. Additionally, several notices have been amended to allow for much quicker processing time and a reduction in paper resulting in a reduction of postage costs.

In keeping with the Council's budget criteria, Code has become proactive in communicating with citizens and has addressed violations prior to receiving the complaint. The Division continues to administer the Lot Mowing Program and has been working to increase the efficiency of the processes involved.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CODE COMPLIANCE - Dept. 1510
Key Performance Measures**

Goal

To continue to respond to code related complaints within 24 hours and resolve a minimum of 90% of these complaints prior to the involvement of the Code Enforcement Board. Increase proactive inspections within the community and provide education to the citizens and ensure compliance with Punta Gorda City Codes. Perform annual commercial landscape inspections ensuring compliance with City Code and maintain the commercial landscape standards; and insure sign conformity with zoning regulations.

Objective

Perform development disciplines including enforcement of adopted City Ordinances pertaining to code enforcement, zoning violations, nuisance codes, lot mowing violations, water restrictions, local business tax receipts, distressed property registrations and violations, public works and right-of-way violations, commercial landscape inspections and single-family final inspections and includes associated field inspections and case presentation before the Code Enforcement Board. Issues permits for recreational vehicles, boat maintenance, residential yard/garage sales, business promotions, business events, grand opening, temporary promotional events, and processes City parking citations for the Code Enforcement Board.

Indicator	Prior Years Actual		Projected*	Proposed*
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total Stops:	5,736	7,777	7,635	7,620
Total Violations Cited:	1,289	1,640	1,232	1,456
Efficiency:				
Stops per officer:	1,912	2,592	2,545	2,540
Violations per officer:	430	547	411	485
Service Quality:				
# Resolved w/o Code Enforcement Board intervention	1,155	1,514	1,109	1,311
Outcome:				
% resolved within 90% target	100%	100%	100%	100%

Note: Code Compliance reports are maintained on a calendar year basis. A continued placement of illegal signs, and an increase in distressed property violations due to foreclosed properties, and the poor economic conditions affecting property maintenance by property owners will be factors in the number of stops per officer.

RESULTS

Reduced time in addressing violations of foreclosed properties by enforcement of foreclosed property registration. The monitoring of suspected distressed properties and our efforts to work directly with the citizens have resulted in an increase in compliance and a reduction of cases that require attention by the Code Enforcement Board, thus saving the City unnecessary staff and violation maintenance expenses.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
CODE COMPLIANCE SUMMARY**

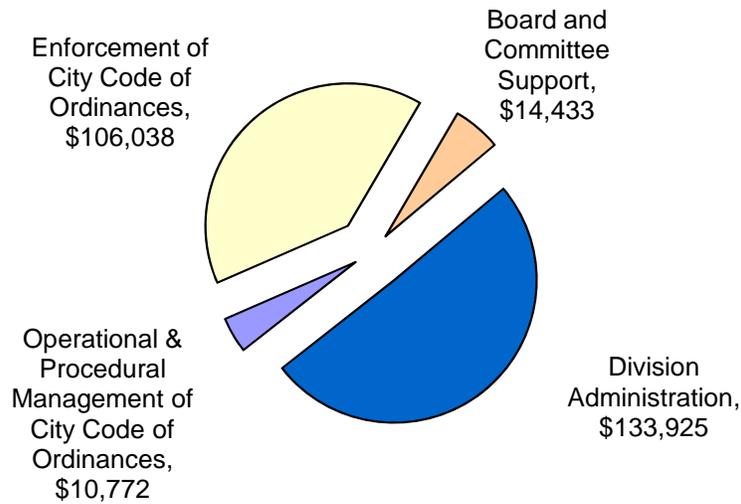
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	234,646	207,194	211,506	210,832	223,661
Operating	55,307	50,632	52,871	52,819	41,507
Capital Outlay	0	0	0	30,358	0
Total	<u>289,953</u>	<u>257,826</u>	<u>264,377</u>	<u>294,009</u>	<u>265,168</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Code Compliance Officer	3	3	3	3	3
Engineering Technician II	1	0	0	0	0
Code Compliance Secretary	1	1	0	0	0
Code Compliance Coordinator	0	0	1	1	1
Total	5	4	4	4	4

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
URBAN DESIGN - Dept. 1511**

FUNCTION:

The Urban Design Division has just completed the state mandated Evaluation and Appraisal Report (EAR). We continue to explore grant opportunities as an alternative funding source for capital projects such as Linear Park Phases 2 and 3, Harborwalk West and renovation of park playgrounds. Urban Design is pursuing the continued expansion of City boundaries with annexations east of the City toward Charlotte County Airport as well as adding additional green space through the annexation of State owned property to the South.

ACCOMPLISHMENTS:

In an effort to meet the needs of the citizens of Punta Gorda and the short term goals of the City Council, major activities/goals were accomplished during the fiscal year to include:

- Completed construction on: Construction of hardscape project on Olympia Avenue; Cooper Street Playground; East Mooring Field; Harborwalk East; MLK Phase 5; MURT 4; Phase 1 of the City's Wayfinding System
- Continue to review and upgrade ADA accessibility to City facilities
- Funded community policing activities including staffing of East Punta Gorda Police Sub-Station and additional patrols
- Completed designs for: MURT Phase 2 and 3; US 41 Lighting Improvements; East Mooring Field; Small Boat Launch and Seawall Replacement for Gilchrist Park
- Pursued grant applications that furthered transportation, park and open space, and other quality of life goals
- Continue to provide assisted services to developers through Design Studio
- Completed the state mandated Evaluation and Appraisal Report (EAR)

BUDGET NARRATIVE:

Develop strategy to allow the continued growth of the City of Punta Gorda with the opportunity of additional tax revenues through annexations, continued development in infrastructure and enhancements through grant fund sources. Urban Design continues to evaluate and prioritize opportunities that provide value, quality and sustainability. Activities/goals we look forward to in FY 2012 include:

- Completion of Multi-Use Recreational Trail System (MURT)
- Completion of upgrade of ADA accessibility for City facilities
- Expand opportunity for annexation
- Continue to research the use of reclaimed water for city irrigation along U.S. 41 in partnership with Charlotte County and/or Florida Department of Transportation
- Continued utilization of Urban Design staff for in lieu of contracting outside consultants for design and studies
- Maximize grant opportunities for funding sources of capital improvement projects

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
URBAN DESIGN - Dept. 1511
Key Performance Measures**

Goal

To administer, maintain and enforce the Comprehensive Plan, Local Land Development Regulations and related codes; process development proposals and applications to ensure that property is developed and used in accordance with local codes, special studies and identify surface enhancement projects and acquire alternative funding sources for design and construction

Objective

- Process development requests and other zoning request
- Review plans/permits/events within 2 business days
- Schedule public hearings and prepare Board & Committee agenda packages within required timeframes
- Maintain and update the Land Development Regulations to be compliant with Comprehensive Plan
- Obtain alternative funding sources for design/implementation/construction of capital improvements as authorized by City Council
- Effectively administer projects; interdepartmental coordination and federal compliance

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output (processed):				
Development Applications (DRC)	5	2	6	8
Zoning Application / Sign Permit	107 / 65	89 / 95	98 / 110	105 / 115
Event Permit / Park Rental	60 / 270	64 / 152	59 / 170	60 / 250
Permits Reviewed	370	491	375	395
Local Business Tax Receipt (LBT) reviewed	176	150	145	155
Board & Committee Support	120	125	130	135
Completed CIP Projects (design/construction)	16	34	26	15
Efficiency:				
Staff reports prepared	156	166	170	180
Agenda Packages prepared	46	50	50	50
Design Studio Appointments	32	49	55	60
Service Quality:				
% of applications processed within standard	100%	100%	100%	100%
% of permits reviewed within 2 business days	100%	100%	100%	100%
Outcome:				
Public Hearings Scheduled	102	81	90	95
Number of CIP Projects completed	8	19	15	12
LDR Updates (Zoning Amendments)	24	17	20	20
Number of Projects funded by alternative sources	5	11	7	7

Results

- Staff conducted quarterly meetings with Civic Organizations to keep the public apprised changes and/or additions to the City's LDRs, resulting in 17 adopted Zoning Amendments.
- Completed design on 11 CIP projects; construction of 15 CIP projects of which 5 were funded 100% by grant and 2 were funded with a combination of grant and City funds
- The Division continues to conduct Design Studios to assist in identifying solutions to the design challenges and to assist in site design for prospective development. Staff has assisted developers, engineers and/or owners with more than 55 proposed projects.
- Adoption of the State mandated Evaluation and Appraisal Report (EAR)

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
URBAN DESIGN SUMMARY**

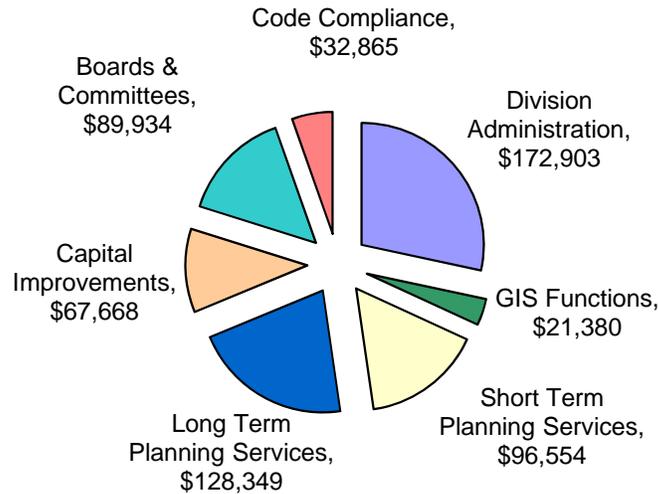
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	514,992	510,118	518,847	520,278	528,267
Operating	106,898	82,708	92,423	135,285	81,386
Capital Outlay	0	0	0	0	0
Total	621,890	592,826	611,270	655,563	609,653

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Urban Design Manager	1	0.8	0.8	0.8	0.8
Zoning Official	1	1	1	1	1
Chief Planner	1	1	1	1	1
Urban Design Planner	1	1	1	1	1
Planner	1	1	1	1	1
Zoning Coordinator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total	7	6.8	6.8	6.8	6.8

Service Costs



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government and which, therefore, cannot be used for other purposes.

The following activities of the City are reported in this section:

- Punta Gorda Isles Canal Maintenance
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Punta Gorda Isles subdivision.
- Burnt Store Isles Canal Maintenance
District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Burnt Store Isles subdivision.
- Community Redevelopment Agency utilizes funds received from the City and County to revitalize the downtown Punta Gorda area.
- Gas Tax Funds account for road capital and transportation expenditures.
- Impact Fees account for the receipt and disbursement of the impact fees for police, fire, parks, government buildings and transportation.
- C D B G accounts for receipt and disbursement of Community Development Block Grant funds.
- Storm Fund accounts for revenues and expenditures directly related to the recovery from storms.
- Gilchrist Intention Permanent Fund accounts for interest earnings that are used specifically for beautification to bridge entryways.

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Revenue and Expenditure Comparison
Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues:					
Canal Maintenance Fees	\$ 2,082,670	\$ 2,602,190	\$ 2,575,200	\$ 2,575,200	\$ 2,575,200
FEMA- Storm Reimbursement	84,598				
Interest Income	8,119	4,161	1,000	3,000	1,000
Burnt Store Isles Billings	13,799	9,153	15,000	15,000	15,000
Miscellaneous Revenue	3,038	2,211			
	<u>2,192,224</u>	<u>2,617,715</u>	<u>2,591,200</u>	<u>2,593,200</u>	<u>2,591,200</u>
Projected Carryover-Beginning	755,820	781,973	240,664	700,067	263,949
Total Revenues	<u><u>\$ 2,948,044</u></u>	<u><u>\$ 3,399,688</u></u>	<u><u>\$ 2,831,864</u></u>	<u><u>\$ 3,293,267</u></u>	<u><u>\$ 2,855,149</u></u>
Expenditures:					
Personnel Services	\$ 624,642	\$ 563,809	\$ 576,675	\$ 560,459	\$ 579,274
Operating Expenses	1,522,555	2,129,128	2,096,211	2,468,859	2,135,325
Capital Outlay		6,684	10,000		
Repay loan principal & interest	18,874				
	<u>2,166,071</u>	<u>2,699,621</u>	<u>2,682,886</u>	<u>3,029,318</u>	<u>2,714,599</u>
Projected Carryover-End	781,973	700,067	148,978	263,949	140,550
Total Expenditures	<u><u>\$ 2,948,044</u></u>	<u><u>\$ 3,399,688</u></u>	<u><u>\$ 2,831,864</u></u>	<u><u>\$ 3,293,267</u></u>	<u><u>\$ 2,855,149</u></u>

City of Punta Gorda, FL
PGI Canal Maintenance District
Proforma Schedule of Revenue and Expenditures
FY 2009 to FY 2016

RATE	\$400	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Operating Assessment	\$2,082,670	\$2,602,190	\$2,575,200	\$2,575,200	\$2,575,200	\$2,575,200	\$2,575,200	\$2,575,200	\$2,575,200
Intergovernmental Revenue	84,598								
Miscellaneous Revenue	24,956	15,525	16,000	18,000	16,000	15,500	15,500	15,500	15,500
Estimated Revenues	2,192,224	2,617,715	2,591,200	2,593,200	2,591,200	2,590,700	2,590,700	2,590,700	2,590,700
Personnel	624,642	563,809	576,675	560,459	579,274	602,445	632,567	664,196	697,405
Operating Expenditures	234,573	220,004	256,911	265,114	304,325	281,805	288,448	296,351	304,492
Inlet Dredging	21,663	19,618	106,000	106,000	106,000	60,000	60,000	60,000	60,000
Seawall Cap Replacement	287,135	433,401	435,000	485,421	435,000	400,000	400,000	400,000	400,000
Seawall Stabilization	36,974	28,954	58,300	58,300	50,000	40,000	40,000	40,000	40,000
Seawall Rpr/Seawall Replacement	942,210	1,427,151	1,240,000	1,554,024	1,240,000	1,240,000	1,160,000	1,140,000	1,140,000
Autos & Equipment		6,684	10,000						
Debt	18,874								
Estimated Expenditures	2,166,071	2,699,621	2,682,886	3,029,318	2,714,599	2,624,250	2,581,015	2,600,547	2,641,897
Revenues over (under) expenditures	26,153	(81,906)	(91,686)	(436,118)	(123,399)	(33,550)	9,685	(9,847)	(51,197)
Beginning Fund Balance	755,820	781,973	240,664	700,067	263,949	140,550	107,000	116,685	106,838
Ending Fund Balance	\$ 781,973	\$ 700,067	\$ 148,978	\$ 263,949	\$ 140,550	\$ 107,000	\$ 116,685	\$ 106,838	\$ 55,641

Assumptions

Revenues:

FY 2012-2016 \$500 rate

Expenditures:

Personnel Expense:

FY 2012 - No furlough

2.37% salary increase

2% increase in employee pension contribution

Pension increase per actuary less 2% additional contribution by employee

Health insurance - est. 3.5% increase

Workers Comp per schedule

FY 2013 - 4% est. increase

FY 2014-2016 - 5% est. increase

Operating Expense:

FY 2012 - Per Department Request

FY 2013 - Reductions of: Inlet Dredging \$46,000

Seawall Cap Replacement \$35,000

Seawall Stabilization \$10,000

Contractual Services \$30,000

Seawall Repair/Replacements flat

Other expenditures - est. 3% increase

FY 2014-2016 - Inlet Dredging, Seawall Cap Replacement, Seawall Stabilization, Contractual Services flat

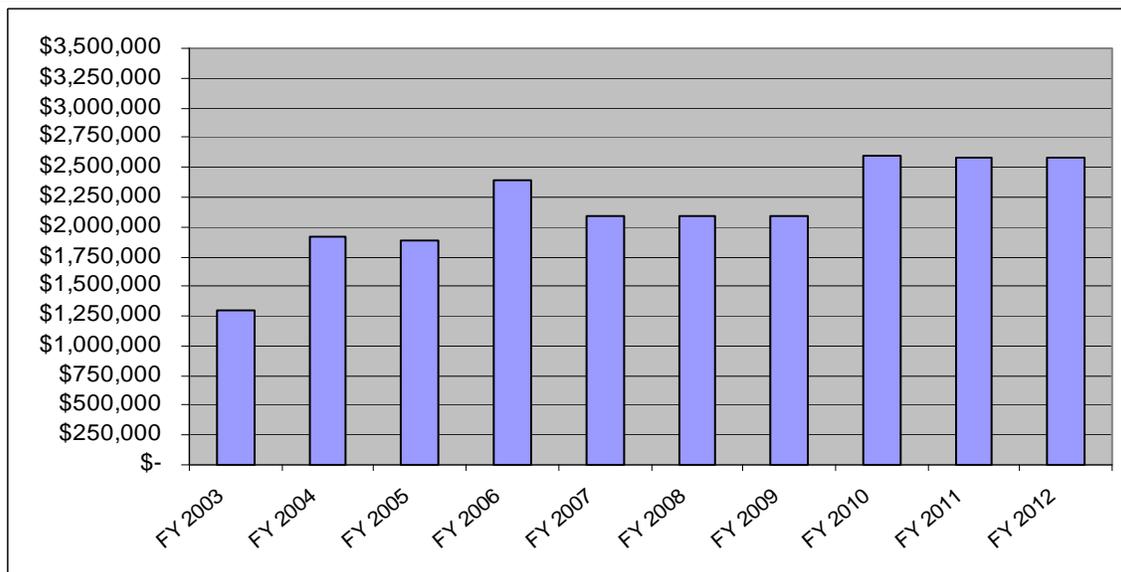
Seawall Repair/Replacements reductions each year

Others expenditures - est. 3% increase

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Punta Gorda Isles Canal Maintenance Fees
103-0000-325-3000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of maintenance costs for all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96, as amended by ordinance #1169-96 and 1247-99. The annual assessments are billed on the property owner's tax bill. The fiscal year 2012 rate for each single family lot and properties not zoned single family with a single family residence will be \$500. For all other property not zoned single family without a single family residence, the annual assessment is five and two-tenths cents (\$.052) for each square foot of land lying within 120 lineal feet of any dedicated canal or waterway, or from seawalls or bulkheads abutting Charlotte Harbor.

Fiscal Year	Amount Collected	Annual Assessment
FY 2003	\$1,293,428	\$250
FY 2004	\$1,919,843	\$370
FY 2005	\$1,879,151	\$360
FY 2006	\$2,389,200	\$460
FY 2007	\$2,083,316	\$400
FY 2008	\$2,082,697	\$400
FY 2009	\$2,082,670	\$400
FY 2010	\$2,602,190	\$500
FY 2011	\$2,575,200	\$500
FY 2012	\$2,575,200	\$500



CITY OF PUNTA GORDA, FLORIDA
 BUDGET FY 2012
 PUNTA GORDA ISLES CANAL MAINTENANCE DISTRIC1

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
30-00	SPEC ASSMTS - CANAL ASSMT	<u>2,082,670</u>	<u>2,602,190</u>	<u>2,575,200</u>	<u>2,575,200</u>	<u>2,575,200</u>
*	PERMITS,FEES & SPEC ASSMT	2,082,670	2,602,190	2,575,200	2,575,200	2,575,200
51-05	FEMA - 2005 STORMS	<u>84,598</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	INTERGOVERNMENTAL REVENUE	84,598	0	0	0	0
10-00	INTEREST ON INVESTMENTS	8,119	4,161	1,000	3,000	1,000
41-00	SURPLUS FURN, FIXT, EQPT	2,798	1,388	0	0	0
90-00	OTHER SCRAP OR SURPLUS	0	451	0	0	0
51-00	B S I BILLINGS	13,799	9,153	15,000	15,000	15,000
90-00	MISCELLANEOUS REVENUE	<u>240</u>	<u>372</u>	<u>0</u>	<u>0</u>	<u>0</u>
*	MISCELLANEOUS REVENUE	24,956	15,525	16,000	18,000	16,000
90-01	PROJ CARRYOVER-BEGINNING	654,486	781,973	240,664	335,622	263,949
90-02	PRIOR YEAR ENCUMBRANCES	<u>101,334</u>	<u>0</u>	<u>0</u>	<u>364,445</u>	<u>0</u>
*	BEGINNING RESERVES	755,820	781,973	240,664	700,067	263,949
		2,948,044	3,399,688	2,831,864	3,293,267	2,855,149

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Punta Gorda Isles Canal Maintenance District - Dept/Div 0960

FUNCTION:

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. Seawall cap replacement is accomplished by Division personnel in conjunction with outside contractors. Other duties include seawall stabilization, inlet dredging, mangrove alteration, sinkhole filling, seawall patching, maintenance of aids to navigation and related tasks.

ACCOMPLISHMENTS:

Accomplishments include 8,000 feet of seawall replaced, 4,600 feet of seawall cap replaced, sinkholes filled at 920 locations, and seawall cap repairs completed at 340 locations. Projects completed during the year include dredging Ponce de Leon Inlet, Bass Inlet and Pompano Inlet.

Channel markers, navigation lights, tide gauges and bridge clearance signs have been maintained, or replaced, as necessary.

The completion of the first phase of the GIS Seawall Assessment task was accomplished. Through laser equipment, field lap tops and many hours of close inspection a thorough assessment was completed. Work is continuing with the input of the exact locations on a computerized map as well as the inspection criteria for each segment of wall & cap. Aerials dating back to the late 1950's are being examined to determine when the walls were installed in various parts of PGI in order to assess the longevity of the walls for future planning.

BUDGET NARRATIVE:

The proposed budget reflects the continued normal operation and maintenance of the Punta Gorda Isles Canal Maintenance Assessment District. Work will include:

- 3,214 linear ft. of seawall replacement
- 6,194 linear ft. of seawall cap replacement
- 832 linear ft. of seawall stabilization
- Repair or replacement of navigational aids throughout the canal system
- Dredging of Ponce de Leon & Bass Inlets during the winter months
- Spot dredging in the inlets or navigational portions of the canal system
- Mangrove trimming in Ponce de Leon Inlet and safety concerned areas.
- Spraying of exotics in the barge canal.
- Further enhancement of the GIS Seawall Assessment & performing the second annual assessment during the winter months.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Punta Gorda Isles Canal Maintenance District - Dept/Div 0960
Key Performance Measures**

Goal

The PGI Canal Maintenance District is responsible for maintaining 95.7 miles of seawall and dredging 49 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is done to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

Objective

To provide efficient maintenance and repair to the Punta Gorda Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of linear feet of seawalls replaced	2,946	4,180	3,225	3,214
# of linear feet seawall cap replacement	3,805	6,059	6,133	6,194
Efficiency:				
Cost per linear foot of seawall replacement	\$300	\$300	\$280	\$280
Cost per linear foot of seawall cap replacement	\$73.96	\$73.93	\$70.23	\$70.23
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	4,389	6,479	8,000	3,214
# of linear feet of seawall cap replacement completed within established timeline	3,576	6,484	4,600	6,194
Outcome:				
% of linear feet of seawall replacement completed in fiscal year	149%	155%	248%	100%
% of linear feet of seawall cap replacement completed in fiscal year	94%	107%	75%	100%

Results

The first year of the GIS Seawall Assessment has been completed. Information can now be found through the City of Punta Gorda web-site into the Charlotte County GIS web-site, where color coding will depict the walls and caps identified to be replaced or having been replaced in the past year. Excessive amounts of wall have been replaced as being identified to be of more importance than cap replacement. Funds were transferred from the Cap Replacement to Wall Replacement for this to happen.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT SUMMARY**

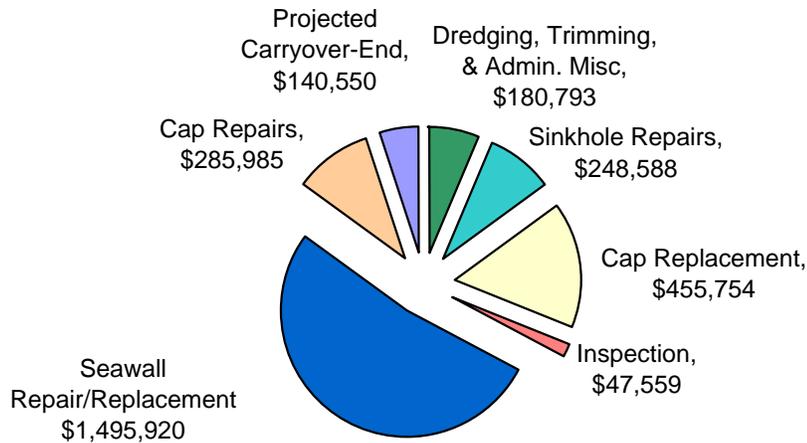
Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	624,642	563,809	576,675	560,459	579,274
Operating	1,522,555	2,129,128	2,096,211	2,468,859	2,135,325
Capital Outlay	0	6,684	10,000	0	0
Debt	18,874	0	0	0	0
Projected Carryover	781,973	700,067	148,978	263,949	140,550
Total	<u>2,948,044</u>	<u>3,399,688</u>	<u>2,831,864</u>	<u>3,293,267</u>	<u>2,855,149</u>

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	2	2	2	2	2
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	4	3	3	3	3
Seawall Inspector	0.5	0.5	0	0	0
Total	10.5	9.5	9	9	9

Service Costs



City of Punta Gorda, FL
 Burnt Store Isles Canal Maintenance District
 Revenue and Expenditure Comparison
 Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues:					
Canal Maintenance Fees	\$ 414,647	\$ 415,670	\$ 412,030	\$ 412,030	\$ 412,030
Interest Income	2,332	744	500	700	500
	<u>416,979</u>	<u>416,414</u>	<u>412,530</u>	<u>412,730</u>	<u>412,530</u>
Projected Carryover-Beginning	<u>272,771</u>	<u>221,789</u>	<u>112,186</u>	<u>336,236</u>	<u>86,669</u>
Total Revenues	<u><u>\$ 689,750</u></u>	<u><u>\$ 638,203</u></u>	<u><u>\$ 524,716</u></u>	<u><u>\$ 748,966</u></u>	<u><u>\$ 499,199</u></u>
Expenditures:					
Operating Expenses	\$ 467,961	\$ 299,272	\$ 455,355	\$ 662,297	\$ 446,490
Capital Outlay		2,695			
	<u>467,961</u>	<u>301,967</u>	<u>455,355</u>	<u>662,297</u>	<u>446,490</u>
Projected Carryover-End	<u>221,789</u>	<u>336,236</u>	<u>69,361</u>	<u>86,669</u>	<u>52,709</u>
Total Expenditures	<u><u>\$ 689,750</u></u>	<u><u>\$ 638,203</u></u>	<u><u>\$ 524,716</u></u>	<u><u>\$ 748,966</u></u>	<u><u>\$ 499,199</u></u>

City of Punta Gorda, FL
BSI Canal Maintenance District
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2016

RATE	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Operating Assessment	\$ 414,647	\$ 415,670	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030	\$ 412,030
Interest	2,332	744	500	700	500	500	500	500	500
Estimated Revenues	416,979	416,414	412,530	412,730	412,530	412,530	412,530	412,530	412,530
Operating Expenses	37,140	25,742	24,955	27,442	26,090	26,875	27,680	28,512	29,365
Mangrove Trimming	40,870	40,000	40,000	40,000	40,000	30,000	30,000	30,000	30,000
Seawalls	352,699	199,362	340,000						
Seawall Replacement				348,268	217,600	202,000	202,000	202,000	202,000
Seawall Cap Replacement				196,187	122,400	114,000	114,000	114,000	114,000
Contract Services-Employees	13,799	9,153	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Dredging	23,453	25,015	35,400	35,400	25,400	25,400	25,400	25,400	25,400
Capital - Equipment		2,695							
Estimated Expenditures	467,961	301,967	455,355	662,297	446,490	413,275	414,080	414,912	415,765
Revenues over (under) expenditures	(50,982)	114,447	(42,825)	(249,567)	(33,960)	(745)	(1,550)	(2,382)	(3,235)
Beginning Fund Balance	272,771	221,789	112,186	336,236	86,669	52,709	51,964	50,414	48,032
Ending Fund Balance	<u>\$ 221,789</u>	<u>\$ 336,236</u>	<u>\$ 69,361</u>	<u>\$ 86,669</u>	<u>\$ 52,709</u>	<u>\$ 51,964</u>	<u>\$ 50,414</u>	<u>\$ 48,032</u>	<u>\$ 44,797</u>

Assumptions

Revenues:

FY 2012-2016 retain current assessment of \$400

Expenditures:

FY 2012 - Per Department Request

FY 2013 - Reductions of: Mangrove Trimming \$10,000

Seawall Replacement \$15,600

Seawall Cap Replacement \$8,400

Contract Services-Employees and Dredging flat

Other expenditures - est. 3% increase

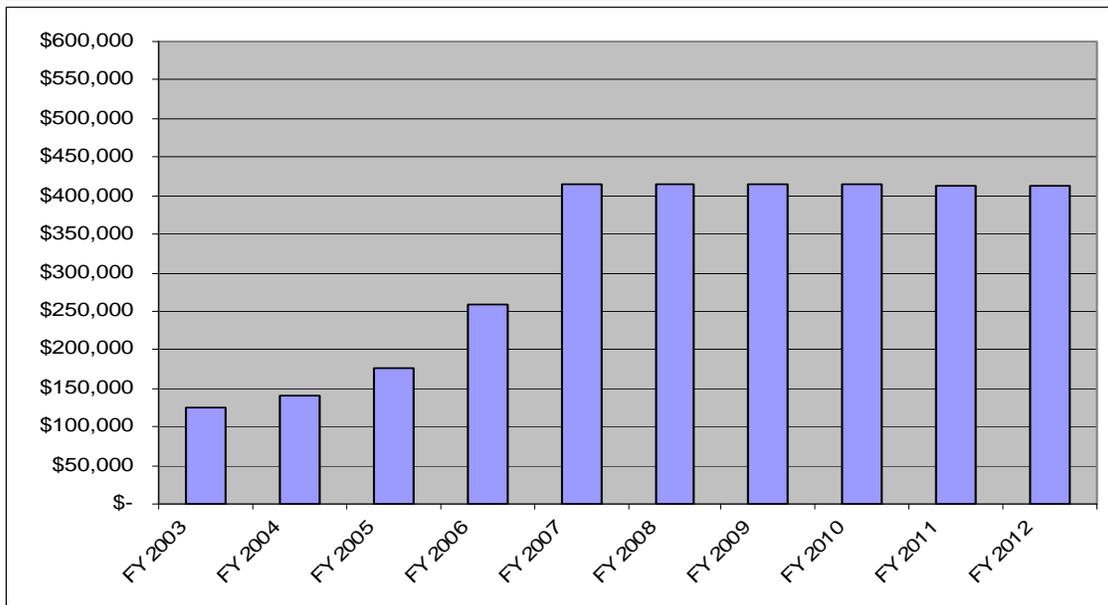
FY 2014-2016 - Mangrove Trimming, Seawall Replacement, Seawall Cap Replacement, Contract Services-Employees, and Dredging flat

Other expenditures - est. 3% increase

City of Punta Gorda, FL
 Burnt Store Isles Canal Maintenance District
Burnt Store Isles Canal Maintenance Fees
 104-0000-325-3000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of costs of maintaining all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96, as amended by ordinance #1169-96 and #1247-99. The annual assessments are billed on the property owner's tax bill. The fiscal year 2012 rate for each single family lot and properties not zoned single family with a single family residence will be \$400. For all other property not zoned single family without a single family residence, the annual assessment is four and two-tenths cents (\$.042) for each square foot of land lying within 120 lineal feet from any dedicated canal or waterway.

Fiscal Year	Amount Collected	Annual Assessment
FY 2003	\$124,525	\$120
FY 2004	\$139,814	\$135
FY 2005	\$176,882	\$170
FY 2006	\$258,855	\$250
FY 2007	\$415,884	\$400
FY 2008	\$414,678	\$400
FY 2009	\$414,647	\$400
FY 2010	\$415,670	\$400
FY 2011	\$412,030	\$400
FY 2012	\$412,030	\$400



CITY OF PUNTA GORDA, FLORIDA
 BUDGET FY 2012
 BURNT STORE ISLES CANAL MAINTENANCE DISTRICT

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
30-00	SPEC ASSMTS - CANAL ASSMT	414,647	415,670	412,030	412,030	412,030
*	PERMITS,FEES & SPEC ASSMT	414,647	415,670	412,030	412,030	412,030
10-00	INTEREST ON INVESTMENTS	2,332	744	500	700	500
*	MISCELLANEOUS REVENUE	2,332	744	500	700	500
90-01	PROJ CARRYOVER-BEGINNING	165,083	221,789	112,186	129,281	86,669
90-02	PRIOR YEAR ENCUMBRANCES	107,688	0	0	116,955	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	90,000	0
*	BEGINNING RESERVES	272,771	221,789	112,186	336,236	86,669
		689,750	638,203	524,716	748,966	499,199

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Burnt Store Isles Canal Maintenance District - Dept/Div 0961**

FUNCTION:

The Burnt Store Isles Canal Maintenance District is responsible for the maintenance of 14.9 miles of seawall and dredging 6.8 miles of canals within the district and mangrove trimming in the perimeter canal. Seawall, seawall cap replacement and mangrove trimming projects are accomplished by outside contractors. Other duties include sinkhole filling, seawall patching, cap repairs and related tasks. No employees are directly attributed to this division.

ACCOMPLISHMENTS:

All of the Burnt Store Isles canal system of the walls, caps & berms has been inspected, utilizing the newly designed method of the GIS (Geographical Information System) program. It was determined 1,449' of wall & 3,003' of cap are in need of replacement. A large portion of the seawalls (6,504') are listed as monitor, meaning replacement could be as soon as next year, possibly later and will be determined upon the next GIS Assessment performed during the low tides of the winter months.

BUDGET NARRATIVE:

Proposed budget requests reflect the continued normal operation and maintenance of the Burnt Store Isles Canal Maintenance District. Work will include:

- 642 linear ft. of seawall replacement
- 1,742 linear ft. of seawall cap replacement
- Estimate of 133 hours of inlet dredging
- Maintenance trimming of mangroves in late summer.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Burnt Store Isles Canal Maintenance District - Dept/Div 0961
Key Performance Measures**

Goal

The BSI Canal Maintenance District is responsible for maintaining 14.9 miles of seawall and dredging 6.8 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is performed by City employees and outside contractors to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

Objective

To provide maintenance and repair to the Burnt Store Isles canal system.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of linear feet of seawalls replaced	600	603	629	642
# of linear feet seawall cap replacement	3,039	898	1,282	1,742
Efficiency:				
Cost per linear foot of seawall replacement	\$300	\$300	\$280	\$280
Cost per linear foot of seawall cap replacement	\$73.93	\$73.93	\$70.23	\$70.23
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	996	694	1,900	642
# of linear feet of seawall cap replacement completed within established timeline	3,322	269	2,589	1,742
Outcome:				
% of seawall replacement projects completed in fiscal year	166%	115%	302%	100%
% of linear feet of seawall cap replacement completed in fiscal year	109%	30%	202%	100%

Results

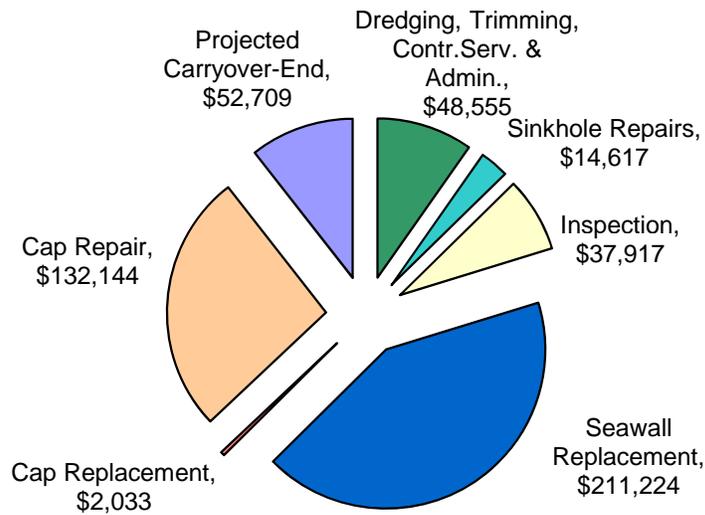
The division will exceed its original projection for seawalls and cap replacement due to the rollover of funds from the prior year. Additional funds allowed the contractor to replace more seawall & cap identified in the first annual GIS Seawall Assessment.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	0	0	0	0	0
Operating	467,961	299,272	455,355	662,297	446,490
Capital Outlay	0	2,695	0	0	0
Projected Carryover	221,789	336,236	69,361	86,669	52,709
Total	<u>689,750</u>	<u>638,203</u>	<u>524,716</u>	<u>748,966</u>	<u>499,199</u>

Service Costs



City of Punta Gorda, FL
Community Redevelopment Agency
Revenue and Expenditure Comparison
Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues:					
Charlotte County Tax Increment	\$ 1,250,570	\$ 1,139,173	\$ 976,672	\$ 974,342	\$ 1,051,369
City of Punta Gorda Tax Increment	562,664	538,621	437,090	436,047	459,785
Interest on Investment	6,122	3,258	3,700	4,500	5,000
Miscellaneous Revenues	22,489	83,184	191,472	171,619	222,711
Debt Proceeds	22,734	22,734	18,455	9,941	8,515
	<u>1,864,579</u>	<u>1,786,970</u>	<u>1,627,389</u>	<u>1,596,449</u>	<u>1,747,380</u>
Projected Carryover-Beginning	(331,048)	12,544	309,997	1,001,110	1,567,670
Prior Year Encumbrances & Reappr.	559,498	339,931		84,932	
Total Revenues	<u><u>\$ 2,093,029</u></u>	<u><u>\$ 2,139,445</u></u>	<u><u>\$ 1,937,386</u></u>	<u><u>\$ 2,682,491</u></u>	<u><u>\$ 3,315,050</u></u>
Expenditures:					
Operating Expenses	\$ 93,457	\$ 253,467	\$ 254,905	\$ 360,080	\$ 179,124
Repay Loan Principal and Interest	835,403	775,382	1,054,741	754,741	754,962
Herald Ct Lease Payments for Debt					567,406
Capital Construction Projects	811,694	24,554			
	<u>1,740,554</u>	<u>1,053,403</u>	<u>1,309,646</u>	<u>1,114,821</u>	<u>1,501,492</u>
Projected Carryover-End	352,475	1,086,042	627,740	1,567,670	1,813,558
Total Expenditures	<u><u>\$ 2,093,029</u></u>	<u><u>\$ 2,139,445</u></u>	<u><u>\$ 1,937,386</u></u>	<u><u>\$ 2,682,491</u></u>	<u><u>\$ 3,315,050</u></u>

City of Punta Gorda, FL
Community Redevelopment Agency
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2020

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
Assessed Property Valuation change			-14%	-14%	3.13%	3%	5%	5%	5%	5%	5%	5%	5%
Revenues:													
Charlotte Co. Tax Increment	\$1,250,570	\$1,139,173	\$ 976,672	\$974,342	\$1,051,369	\$1,082,910	\$1,137,056	\$1,193,908	\$1,253,604	\$1,316,284	\$1,382,098	\$1,451,203	\$1,523,763
Punta Gorda Tax Increment	562,664	538,621	437,090	436,047	459,785	473,579	497,257	522,120	548,226	575,638	604,420	634,641	666,373
MarketPlace Tax Increment									284,000	292,520	301,296	310,334	319,645
Interest Income	6,122	3,258	3,700	4,500	5,000	5,000	500						
Lease Revenues Parcel I	10,500	10,500	10,500	10,500	11,000	11,000	11,000	11,000	11,000	11,550	11,550	11,550	11,550
Laishley Marina Ground Lease	11,989	71,934	74,092	72,689	73,416	74,150	74,892	75,641	76,397	77,161	77,933	78,712	79,499
Trubue Woods Loan repayment	22,734	22,734	18,455	9,941	8,515	22,091	22,068	22,045	22,022	21,999	20,079	20,065	20,051
Artisan's Atelier Lease				260	300	300	300	300	300	300	330	330	330
FGCU Herald Court Centre Lease			53,880	53,880	53,880	53,880	53,880	53,880	53,880	59,268	59,268	59,268	59,268
Subway Herald Court Centre Lease			28,000	18,540	23,820	24,360	24,916	25,489	26,254	27,041	27,853	28,688	29,549
Creative Circle Herald Court Centre Lease				15,500	24,295	26,471	27,074	27,696	28,527	29,383	30,264	31,172	32,107
Herald Court Centre Retail Lease/Rental		750	25,000	250	36,000	72,000	90,710	109,950	109,950	109,950	109,950	109,950	109,950
Total Revenues	1,864,579	1,786,970	1,627,389	1,596,449	1,747,380	1,845,741	1,939,653	2,042,029	2,414,160	2,521,124	2,625,041	2,735,913	2,852,085
Expenditures:													
Professional Svcs	7,867	12,794		3,510	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Legal Svcs	12,416	17,912	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Insurance		29,786	62,905	60,975	56,124	58,930	61,877	64,971	68,219	71,630	75,212	78,972	82,921
Laishley Park Amenities Maint.	14,388	32,129	40,000	40,000	32,000	32,960	33,949	34,967	36,016	37,097	38,210	39,356	40,537
Herald Court Centre Maint.	18,300	103,014	112,000	146,000	80,000	82,000	87,000	87,000	92,000	95,000	100,000	105,000	110,000
Main Street Program	30,000	30,000	30,000	30,000									
Wayfinding	10,486	27,832		69,595									
Subtotal Operating Expenditures	93,457	253,467	254,905	360,080	179,124	184,890	193,826	197,938	207,235	214,727	224,422	234,328	244,458
Capital Projects:													
Laishley Project -Phase 2	811,694	24,554											
Subtotal Capital Projects	811,694	24,554											
Debt Service:													
2000 Revenue Note	80,699	20,010											
2002 Revenue Notes (FY 2013 balloon)	754,704	755,372	754,741	754,741	754,962	110,556							
Refinanced FY 2013 Balloon			300,000			820,685	820,685	820,685	820,685	820,685	820,685	820,685	820,685
Herald Court Centre Lease payments					567,406	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,777	2,364,376
Subtotal Debt Service	835,403	775,382	1,054,741	754,741	1,322,368	1,521,449	3,196,973	3,192,573	3,192,407	3,190,741	3,189,006	3,187,462	3,185,061
Total Expenditures	1,740,554	1,053,403	1,309,646	1,114,821	1,501,492	1,706,339	3,390,799	3,390,511	3,399,642	3,405,468	3,413,428	3,421,790	3,429,519
Excess Revenue (Shortfall)	124,025	733,567	317,743	481,628	245,888	139,402	(1,451,146)	(1,348,482)	(985,482)	(884,344)	(788,387)	(685,877)	(577,434)
PO Carryovers and Reapprop	559,498	339,931		84,932									
Projected Carryover - Beginning	(331,048)	12,544	309,997	1,001,110	1,567,670	1,813,558	1,952,960	\$501,814					
Proj Carryover (Shortfall) - Ending	\$ 352,475	\$1,086,042	\$ 627,740	1,567,670	\$1,813,558	\$1,952,960	501,814	(\$846,668)					

Revenue Assumptions:

FY 2012 est. using City millage rate: 2.7462, est. County millage rate: 6.2796 and 3.13% incr.; FY 2013 3% incr.; FY 2014-20 est. 5% increase other than projects listed individually. New Tax

Market Place increment is based on estimated dates of C.O. and estimated valuations based on building permits or other building dept. estimating standards.

Interest Income estimated 0.3% interest rate FY 2011-2014

Lease Revenues Parcel I and Laishley Marina Ground Lease per contracts

Trubue Woods Loan Repayment per loan repayment schedule. Payments from April 2011 through March 2012 are suspended 1 year.

Herald Court Centre Retail Lease Revenue estimated at \$14 per square foot with 42% leased space in FY 2011, 55% in FY 2012, 70% in FY 2013, 80% in FY 2014, and 90% leased space in FY 2015-20

Expenditure Assumptions:

Professional and legal services for meetings, surveys, and contract reviews.

Insurance based on replacement value of Herald Court Centre.

Laishley Park Amenities annual maintenance expenditures FY 2012 est. \$40,000; FY 2013-2020 3% incr. each year

Herald Court Centre annual maintenance expenditures FY 2011 per management company; FY 2012 reduced by City managing maintenance of building; FY 2013-2020 approx. 3% incr. each year

Main Street Program commitment ends in FY 2011

Debt Service Assumptions:

Balloon on 2002 Revenue notes will be restructured to extend debt and eliminate the balloon, as courts allow.

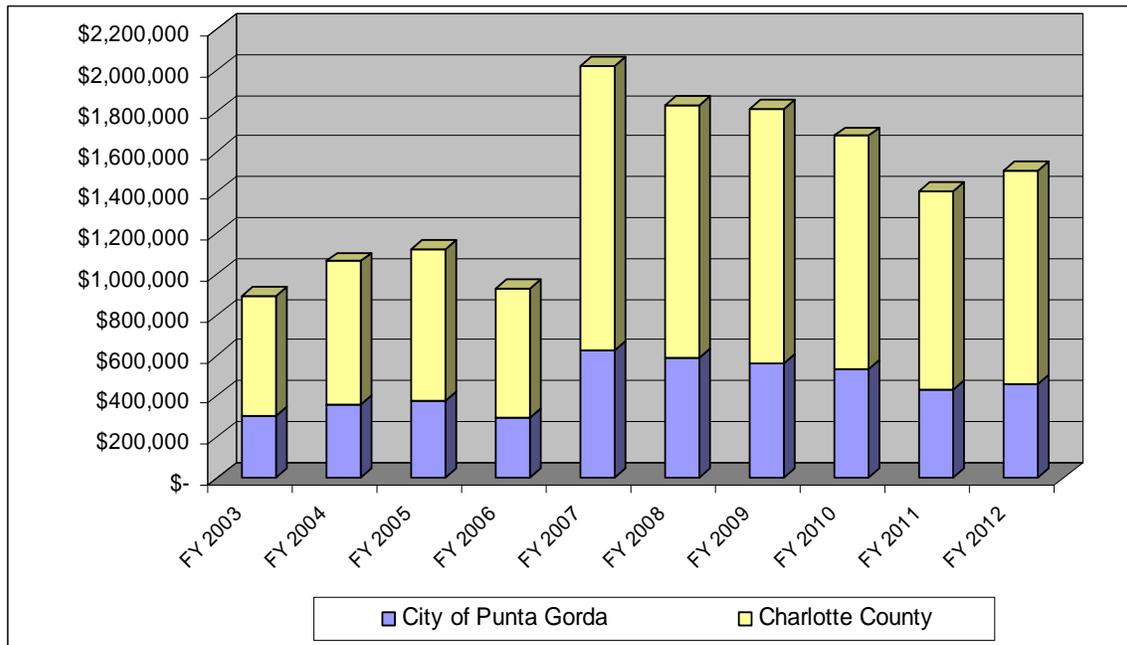
Planned: \$5,571,500 extended payments, 8 years at 4%

Herald Court Centre Lease -first 3.25 years of interest deferred, then 2 yrs int only, then 7 yrs to repay \$14.5 million, @4%

City of Punta Gorda, FL
 Community Redevelopment Agency
Tax Incremental Financing
 110-0000-338-9000

City Council Resolution number 955-89 created and established the Community Redevelopment Agency pursuant to section 163.357 Florida Statutes. The 1989 base assessed value of the CRA District was \$80,572,922. The tax incremental financing revenue is City and County taxes generated on the taxable value increment over the 1989 base. The FY 2012 amounts are estimates based on the DR420. The actual contributions will be based on the final approved respective mill levies and DR422 taxable value. The estimated taxable assessed value of property (DR420) was made available July 8, 2011. The final millage rate information will be available after the second public budget hearings of the City and Charlotte County.

Fiscal Year	Taxable Value Increment	City Contribution	County Contribution	Total
FY 2003	\$126,623,282	\$306,095	\$585,930	\$892,025
FY 2004	\$152,238,145	\$358,268	\$704,460	\$1,062,728
FY 2005	\$163,058,877	\$383,733	\$739,041	\$1,122,774
FY 2006	\$124,673,913	\$293,400	\$636,131	\$ 929,531
FY 2007	\$303,201,665	\$627,124	\$1,394,380	\$2,021,504
FY 2008	\$286,540,940	\$591,466	\$1,236,559	\$1,828,025
FY 2009	\$230,557,176	\$562,664	\$1,250,570	\$1,813,234
FY 2010	\$210,019,930	\$538,621	\$1,139,173	\$1,677,794
FY 2011	\$168,433,074	\$436,047	\$974,342	\$1,410,389
FY 2012	\$176,237,931	\$459,785	\$1,051,369	\$1,511,154



City of Punta Gorda, FL
Community Redevelopment Agency
Tax Incremental Financing (TIF) Schedule
Final FY 2010, 2011 and Proposed Budget FY 2012

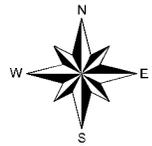
	Final FY 2010	Final FY 2011	Budget FY 2012
Change in value from previous year	-6.60%	-14.17%	3.13%
Calculation of County tax due:			
Assessed Valuation of CRA District	\$290,592,852	\$249,005,996	\$256,810,853
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment Valuation	210,019,930	168,433,074	176,237,931
Countywide Tax Rate	<u>5.7096</u>	<u>6.0892</u>	<u>6.2796</u>
	1,199,130	1,025,623	1,106,704
	<u>0.95</u>	<u>0.95</u>	<u>0.95</u>
County TIF to CRA	<u><u>\$1,139,173</u></u>	<u><u>\$974,342</u></u>	<u><u>\$1,051,369</u></u>
Change from Prior Year	(\$111,397)	(\$164,831)	\$77,027
	Final FY 2010	Final FY 2011	Budget FY 2012
Calculation of City tax due:			
Assessed Valuation of CRA District	\$290,592,852	\$249,005,996	\$256,810,853
Base Year (1989)	<u>80,572,922</u>	<u>80,572,922</u>	<u>80,572,922</u>
Increment	210,019,930	168,433,074	176,237,931
City Tax Rate	<u>2.6996</u>	<u>2.7251</u>	<u>2.7462</u>
	566,970	458,997	483,985
	<u>0.95</u>	<u>0.95</u>	<u>0.95</u>
City TIF to CRA	<u><u>\$538,621</u></u>	<u><u>\$436,047</u></u>	<u><u>\$459,785</u></u>
Change from Prior Year	(\$24,043)	(\$102,574)	\$23,738
Combined TIF Revenue	<u><u>\$1,677,794</u></u>	<u><u>\$1,410,389</u></u>	<u><u>\$1,511,154</u></u>
\$ Change from Prior Year	(\$135,440)	(\$267,405)	\$100,765
% Change from Prior Year	-7.47%	-15.94%	7.14%

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
COMMUNITY REDEVELOPMENT AGENCY**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
90-00	CHAR COUNTY TAX INCREMENT	1,250,570	1,139,173	976,672	974,342	1,051,369
**	INTERGOVERNMENTAL REVENUE	1,250,570	1,139,173	976,672	974,342	1,051,369
10-00	INTEREST ON INVESTMENTS	6,122	3,258	3,700	4,500	5,000
00-00	RENTAL INCOME	10,500	10,500	10,500	0	0
04-01	LAISHLEY PK GROUND LEASE	11,989	71,934	74,092	72,689	73,416
04-02	LEASE REVENUES PARCEL 1	0	0	0	10,500	11,000
04-03	HERALD CT CENTRE LEASE	0	0	106,880	0	0
04-04	HERALD CT CENTRE RENTAL	0	750	0	250	36,000
04-05	FGCU LEASE	0	0	0	53,880	53,880
04-06	SUBWAY LEASE	0	0	0	18,540	23,820
04-07	CREATIVE CIRCLE	0	0	0	15,500	24,295
04-08	ARTISAN'S ATELIER	0	0	0	260	300
**	MISCELLANEOUS REVENUE	28,611	86,442	195,172	176,119	227,711
01-00	GENERAL	562,664	538,621	437,090	436,047	459,785
*	TRANSFER FROM OTHER FUNDS	562,664	538,621	437,090	436,047	459,785
40-10	LOAN PROCEEDS - INTEREST	5,461	1,323	1,221	622	600
40-30	LOAN PROCEEDS - PRINCIPAL	17,273	21,411	17,234	9,319	7,915
*	DEBT PROCEEDS	22,734	22,734	18,455	9,941	8,515
90-01	PROJ CARRYOVER-BEGINNING	-331,048	12,544	309,997	1,001,110	1,567,670
90-02	PRIOR YEAR ENCUMBRANCES	485,221	105,588	0	56,507	0
90-05	PRIOR YR RE-APPROPRIATION	74,277	234,343	0	28,425	0
*	BEGINNING RESERVES	228,450	352,475	309,997	1,086,042	1,567,670
		2,093,029	2,139,445	1,937,386	2,682,491	3,315,050

City of Punta Gorda - CRA Area



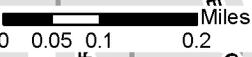
CHARLOTTE
HARBOR

5.20

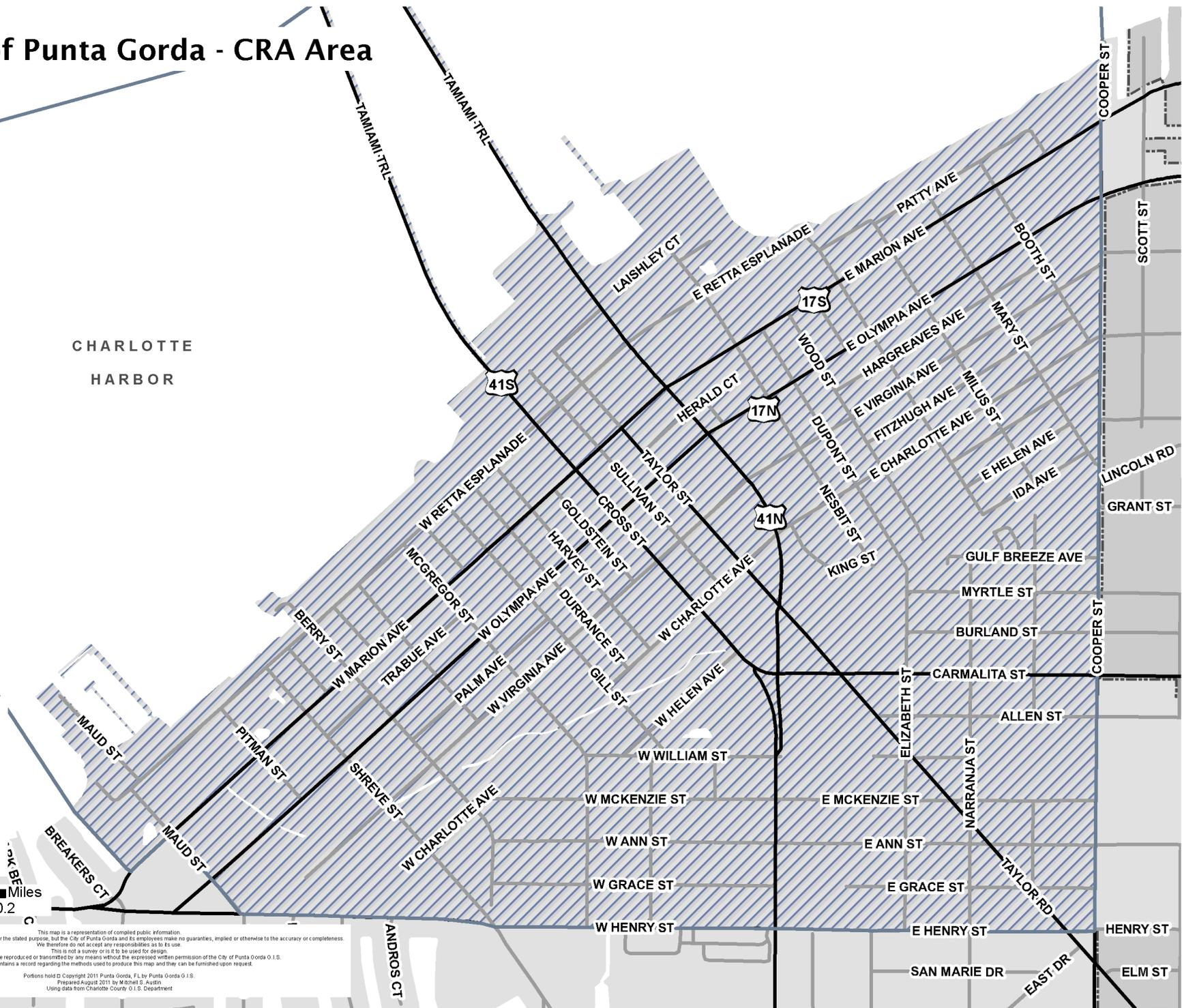


Legend

-  CRA
-  City Limits
-  Major Road
-  Street
-  Water



This map is a representation of compiled public information. It is believed to be an accurate and true depiction for the stated purpose, but the City of Punta Gorda and its employees make no guarantees, implied or otherwise to the accuracy or completeness. We therefore do not accept any responsibilities as to its use. This is not a survey or is to be used for design. No part of this map may be reproduced or transmitted in any means without the expressed written permission of the City of Punta Gorda O.I.S. P.O. I.S. maintains a record regarding the methods used to produce this map and they can be furnished upon request. Portions held © Copyright 2011 Punta Gorda, FL by Punta Gorda O.I.S. Prepared August 2011 by Mitchell S. Austin Using data from Charlotte County O.I.S. Department



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Community Redevelopment Agency**

FUNCTION:

The Punta Gorda Community Redevelopment Agency's (CRA) primary function is to implement the goals, objectives and policies of the *1990 Downtown Redevelopment Plan* and the *2001 Punta Gorda Eastside and Downtown Planning Study*. The Plans were updated by resolution in July 2008 and are designed to serve as guidebooks for the CRA's activities through its fruition – FY 2020. The CRA is also charged with overseeing the planning and programming efforts of the Revitalization Committee and Historic Preservation Advisory Board aimed at enhancing Punta Gorda's position as one of Florida's premiere historic waterfront communities.

OPERATING EXPENSES:

Based upon budget constraints created by both the aftermath of Hurricane Charley, the downturn in property values, and the recent proposed tax reform by the State of Florida, the CRA has found it necessary to make changes in its priorities and adjust expenditures. Sufficient funds will be budgeted to continue operations.

CAPITAL OUTLAY:

The Herald Court Centre is a mixed use building consisting of 17,000 square feet of commercial space and 400 spaces of public parking, of which approximately 8,600 square feet is leased.

This excludes the 2,478 square feet of the Artisans Atelier. The Atelier is a joint venture between the CRA, team Punta Gorda and the Downtown Merchants Association with each contributing to the workshops interior finish. The goal is to provide a business incubator for the art community.

BUDGET NARRATIVE:

The CRA will be dedicating all revenue to pay the debt service and operational expenses on both the Herald Court Centre' and the Laishley Park improvements. The CRA will continue to look for funding alternatives to leverage against existing amenities. All new projects planned for the upcoming year within the CRA will be funded through other sources.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
COMMUNITY REDEVELOPMENT AGENCY SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	0	0	0	0	0
Operating	93,457	253,467	254,905	360,080	179,124
Capital Outlay	811,694	24,554	0	0	0
Debt	835,403	775,382	1,054,741	754,741	754,962
Grants and Aids	0	0	0	0	0
Transfers	0	0	0	0	567,406
Projected Carryover	352,475	1,086,042	627,740	1,567,670	1,813,558
Total	<u>2,093,029</u>	<u>2,139,445</u>	<u>1,937,386</u>	<u>2,682,491</u>	<u>3,315,050</u>

City of Punta Gorda
 Summary of Gas Tax Funds and
 Related General Fund Expenditures
 Actual FY 2009 through Budget FY 2012

The Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

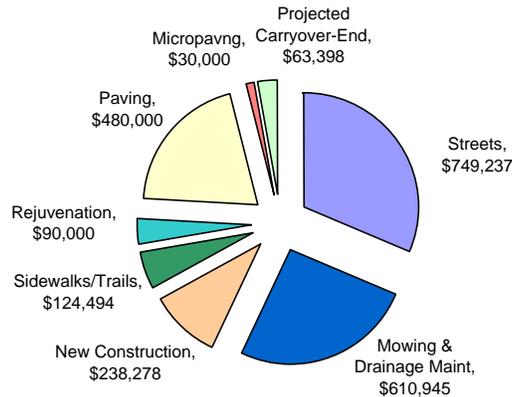
	FY 2009	FY 2010	FY 2011	FY 2011	FY 2012	FY 2012 By Fund		
	Actual	Actual	Budget	Projected	Budget	First	Additional	General Fund
	Program	Program	Program	Program	Program	Six Cents	Five Cents	Right of Way
	Total	Total	Total	Total	Total	Fund 115	Fund 114	Division 0916
Local Option Fuel Tax	\$ 802,858	\$ 809,352	\$ 781,500	\$ 750,000	\$ 750,000	\$ 512,000	\$ 238,000	\$ -
State Contracts	131,063	133,719	146,975	152,488	158,620	158,620		
General Fund	1,051,506	1,000,970	1,025,786	1,022,137	1,044,734			1,044,734
Interfund Transfer		449,125	385,000	385,000	355,000		355,000	-
Miscellaneous Revenue	18,958	6,723	80	8,085	660	660		
Beginning Carryover	215,464	325,508	51,000	420,149	77,338	70,338	7,000	
Total Revenues	2,219,849	2,725,397	2,390,341	2,737,859	2,386,352	741,618	600,000	1,044,734

Revenues:

Expenditures:

Personal Services	920,574	871,863	897,031	894,544	921,905			921,905
Operating Expenses	970,623	1,402,943	1,440,346	1,704,523	1,401,049	678,220	600,000	122,829
Capital Outlay	3,144	20,442						
Interfund Transfer		10,000		61,454				
Projected Carryover - End	325,508	420,149	52,964	77,338	63,398	63,398		
Total Expenditures	\$ 2,219,849	\$ 2,725,397	\$ 2,390,341	\$ 2,737,859	\$ 2,386,352	\$ 741,618	\$ 600,000	\$ 1,044,734

Service Costs



* Service Costs for General Fund Division 0916 only, may be found on page 4.64

City of Punta Gorda, FL
Proforma Schedule of Six Cent Gas Tax
Fund 115 Revenue and Expenditures
FY 2009 through FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Local Option Gas Tax	\$559,547	\$567,590	\$536,500	\$512,000	\$512,000	\$517,120	\$522,291	\$527,514	\$532,789
Street Sweeping/41 ROW	34,262	34,262	34,262	39,775	45,288	45,288	45,288	47,552	47,552
Traffic Signal Maintenance	23,484	19,944	20,539	20,539	21,158	21,370	21,583	21,799	22,017
Highway Lighting Maintenance	73,317	79,513	92,174	92,174	92,174	93,096	94,027	94,967	95,917
Interest on Investments	160	98	80	70	60	60	60		
Insurance Recovery	16,494	4,713		7,433					
Miscellaneous Revenue	1,424	491		582	600	600	600	600	600
Contribution from Private Sources		975							
Transfer from Gilchrist Intention		4,125							
Transfer from General Fund			30,000	30,000					
Estimated Revenues	708,688	711,711	713,555	702,573	671,280	677,534	683,849	692,432	698,875
Operating Expenditures									
Street Sweeping	60,850	60,161	60,000	60,000	50,000	51,000	52,020	53,060	54,122
Street Striping	6,403	3,769	5,000	5,000	5,000	5,100	5,202	5,306	5,412
Sidewalk Replacement	40,929	25,859	28,720	50,700	48,720	49,694	50,688	51,702	52,736
Traffic Signal/HM Light Repair	62,873	84,753	80,000	80,000	80,000	81,600	83,232	84,897	86,595
Right of Way Cleaning	4,423	10,226	10,000	10,000	10,000	10,200	10,404	10,612	10,824
Street Lights-Electricity	241,690	228,343	250,900	242,466	250,904	255,922	261,041	266,261	271,587
Equipment Leases	3,999	2,096	3,500	3,500	3,500	3,570	3,641	3,714	3,789
Right of Way R/R Crossing	7,096	7,096	7,096	7,096	7,096	7,238	7,383	7,530	7,681
Repair/Mnt Equip Fleet			23,000	23,000	23,000	23,460	23,929	24,408	24,896
Street Decorator Lights	42,476	11,678	10,000	21,200	10,000	10,200	10,404	10,612	10,824
Administrative Charges	98,855	112,522	95,375	95,375	72,000	73,440	74,909	76,407	77,935
Landfill Fees	13,286	13,783	15,000	15,000	15,000	15,300	15,606	15,918	16,236
Dept Materials & Supplies	26,273	29,217	40,000	22,000	35,000	35,700	36,414	37,142	37,885
Traffic Signs	11,555	23,690	22,000	22,000	17,000	17,340	17,687	18,041	18,401
Storm Sewer System	18,526	33,861	59,000	41,500	49,000	49,980	50,980	51,999	53,039
Patch Str & Bridge Repair	6,831	1,348	2,000	7,500	2,000	2,040	2,081	2,122	2,165
Transfer to Fund 114		10,000							
Transfer to General Construction Fund				61,454					
Total Operating Expenditures	646,065	658,402	711,591	767,791	678,220	691,784	705,621	719,731	734,127
Capital Outlay									
Equipment	3,144	19,147							
Total Capital Outlay	3,144	19,147	0	0	0	0	0	0	0
Total Expenditures	649,209	677,549	711,591	767,791	678,220	691,784	705,621	719,731	734,127
Revenues over (under) expenditures	59,479	34,162	1,964	(65,218)	(6,940)	(14,250)	(21,772)	(27,299)	(35,252)
Proj Carryover- Beginning	7,302	22,606	51,000	79,356	70,338	63,398	49,148	27,376	77
Prior Year Re-Appropriation	27,853	76,800		56,200					
Prior Year Encumbrances	6,760	1,988							
Proj Carryover-Ending	\$101,394	\$135,556	\$52,964	\$70,338	\$63,398	\$49,148	\$27,376	\$77	(\$35,175)

Assumptions:

Revenues:

Local Option Gas Tax based on City/County split of share percentage of 10.34%/89.66%. FY 2013-2016 assumes 1% increase each year.
Street Sweeping/41 ROW based on FY 2012 contract amount for 3 year term. FY 2015 shows a 5% increase for next three year term.
Traffic Signal Maint. and Highway Lighting Maint. are based on FY 2012 contract amounts. FY 2013-2016 assumes 1% increase each year.
Interest revenue projected through FY 2014.
Miscellaneous revenue projected at \$600 per year.

Expenditures:

FY 2012 per departmental request (which includes a \$10,000 decrease in street sweeping)
FY 2013-2016 est. 2% increase each year

City of Punta Gorda, FL
Proforma Schedule of Additional Five Cent Gas Tax
Fund 114 Revenue and Expenditures
FY 2009 through FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Addl Five Cent Gas Tax	\$243,311	\$241,762	\$245,000	\$238,000	\$238,000	\$245,000	\$245,000	\$245,000	\$245,000
Interest on Investments	881	446							
Transfer - General Fund Ad Valorem		335,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000
Transfer - General Fund Reserves		100,000							
Transfer - Fund 115		10,000							
Total Revenues	244,192	687,208	600,000	593,000	593,000	600,000	600,000	600,000	600,000
Paving	193,626	640,329	600,000	856,993	600,000	600,000	600,000	600,000	600,000
Total Expenditures	193,626	640,329	600,000	856,993	600,000	600,000	600,000	600,000	600,000
Revenues over (under) expenditures	50,566	46,879	0	(263,993)	(7,000)	0	0	0	0
Proj Carryover-Beginning	31	16,747			7,000	-	-	-	-
Prior Year Encumbrances	173,517	207,367		270,993					
Proj Carryover-Ending	\$224,114	\$270,993	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -

Assumptions:

Revenues:

Local Option Gas Tax based on City/County split of share percentage of 6.74%/93.26%.

FY 2013-2016 is projected at \$245,000 per year

Transfer from General Fund from Ad Valorem revenue of \$355,000 per year

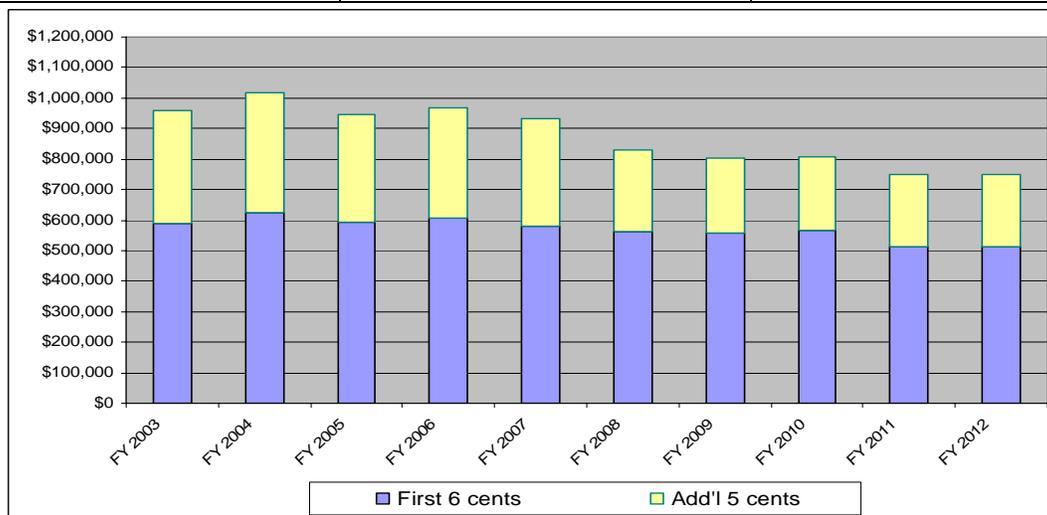
Expenditures:

Paving program of \$600,000 per year as adopted by City Council

City of Punta Gorda
Local Option Fuel Taxes
 115-0000-312-4100 (Six Cent Gas Tax Fund) and
 114-0000-312-4210 (Additional Five Cent Gas Tax Fund)

The local option fuel taxes are authorized by Florida Statutes section 206.41. The proceeds are distributed by the State to Charlotte County and the City of Punta Gorda. The local option fuel tax revenue for the City of Punta Gorda has two separate authorizations. The City and Charlotte County approved an interlocal agreement August 2010, effective for FY 2011, whereby the City's share of the first six cents of fuel tax will be 10.4%. The tax proceeds may be used for transportation expenditures as defined in FS section 336.025(7). These expenditures include public transportation operations and maintenance, roadway and right of way maintenance and drainage, street lighting, traffic signs and signals, bridge maintenance, and debt service and current expenditures for transportation and capital projects. The City's share of the next five cents of additional local option fuel tax is 6.74%. The distribution allocation is determined by the five-year average transportation expenditures per FS section 336.025. The tax proceeds are to be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet the immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks. New road construction and reconstruction or resurfacing of existing paved roads shall be included as a capital improvement. Routine maintenance of roads is not considered an authorized expenditure.

Fiscal Year	Revenue	Percentage Change
FY 2003	\$958,699	0.92%
FY 2004	\$1,015,631	5.94%
FY 2005	\$947,954	-6.66%
FY 2006	\$969,908	2.31%
FY 2007	\$930,526	-4.06%
FY 2008	\$831,150	-10.68%
FY 2009	\$802,858	-3.40%
FY 2010	\$809,352	0.81%
FY 2011	\$750,000	-7.33%
FY 2012	\$750,000	0.00%



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SIX CENT GAS TAX FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
41-00	LOCAL OPTION GAS TAX	559,547	567,590	536,500	512,000	512,000
*	TAXES	559,547	567,590	536,500	512,000	512,000
03-00	STREET SWEEPING/41 ROW	34,262	34,262	34,262	39,775	45,288
06-00	TRAFFIC SIGNAL MAINTENANC	23,484	19,944	20,539	20,539	21,158
07-00	HIGHWAY LIGHTING MAINT	73,317	79,513	92,174	92,174	92,174
**	CHARGES FOR SERVICES	131,063	133,719	146,975	152,488	158,620
10-00	INTEREST ON INVESTMENTS	160	98	80	70	60
00-00	CONTRIB FROM PRIVATE SRCS	0	975	0	0	0
70-18	INSURANCE RECOVERY	16,494	4,713	0	7,433	0
90-00	MISCELLANEOUS REVENUE	1,424	491	0	582	600
**	MISCELLANEOUS REVENUE	18,078	6,277	80	8,085	660
01-00	GENERAL	0	0	30,000	30,000	0
70-00	GILCHRIST INTENTION	0	4,125	0	0	0
*	TRANSFER FROM OTHER FUNDS	0	4,125	30,000	30,000	0
90-01	PROJ CARRYOVER-BEGINNING	7,302	22,606	51,000	79,356	70,338
90-02	PRIOR YEAR ENCUMBRANCES	6,760	1,988	0	56,200	0
90-05	PRIOR YR RE-APPROPRIATION	27,853	76,800	0	0	0
*	BEGINNING RESERVES	41,915	101,394	51,000	135,556	70,338
		750,603	813,105	764,555	838,129	741,618

**BUDGET FY 2012
ADDITIONAL FIVE CENT GAS TAX FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
42-10	ADDL FIVE CENT GAS TAX	243,311	241,762	245,000	238,000	238,000
**	TAXES	243,311	241,762	245,000	238,000	238,000
10-00	INTEREST ON INVESTMENTS	881	446	0	0	0
90-00	MISCELLANEOUS REVENUE	0	0	0	0	0
**	MISCELLANEOUS REVENUE	881	446	0	0	0
01-00	GENERAL	0	435,000	355,000	355,000	355,000
15-00	SIX CENT GAS TAX FUND	0	10,000	0	0	0
*	TRANSFER FROM OTHER FUNDS	0	445,000	355,000	355,000	355,000
90-01	PROJ CARRYOVER-BEGINNING	31	747	0	0	7,000
90-02	PRIOR YEAR ENCUMBRANCES	173,517	207,367	0	270,993	0
90-05	PRIOR YR RE-APPROPRIATION	0	16,000	0	0	0
*	BEGINNING RESERVES	173,548	224,114	0	270,993	7,000
		417,740	911,322	600,000	863,993	600,000

City of Punta Gorda, FL
 Schedule of Parks Impact Fees
 Revenue and Expenditures
 Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 317	\$ 185	\$ 215	\$ 105	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Parks - Residential	2,509	8,206	6,000	6,000	8,000	10,000	12,000	15,000	15,000
Total Revenues	2,826	8,391	6,215	6,105	8,100	10,100	12,100	15,100	15,100
Projects									
Transfer General Constr-Park Impr	10,000	35,855	12,000	12,000	39,000	15,000	15,000	15,000	15,000
Total Expenditures	10,000	35,855	12,000	12,000	39,000	15,000	15,000	15,000	15,000
Revenues over (under) expenditures	(7,174)	(27,464)	(5,785)	(5,895)	(30,900)	(4,900)	(2,900)	100	100
Projected Carryover - Beginning	79,785	72,611	42,825	45,147	39,252	8,352	3,452	552	652
Projected Carryover - End	<u>\$ 72,611</u>	<u>\$ 45,147</u>	<u>\$ 37,040</u>	<u>\$ 39,252</u>	<u>\$ 8,352</u>	<u>\$ 3,452</u>	<u>\$ 552</u>	<u>\$ 652</u>	<u>\$ 752</u>

City of Punta Gorda, FL
 Schedule of Police Impact Fees
 Revenue and Expenditures
 Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 114	\$ 11	\$ 35	\$ 6					
Police - Residential	9,081	6,004	7,000	3,915					
Police - Commercial		524		96					
Police - Impact fees		2,388		(10)					
Total Revenues	9,195	8,927	7,035	4,007	-	-	-	-	-
Expenditures									
Trsfr to General Constr Substation repayment	10,000	10,000	12,000	13,630					
Total Expenditures	10,000	10,000	12,000	13,630	-	-	-	-	-
Revenues over (under) expenditures	(805)	(1,073)	(4,965)	(9,623)	-	-	-	-	-
Projected Carryover - Beginning	11,501	10,696	7,240	9,623					
Projected Carryover - End	\$ 10,696	\$ 9,623	\$ 2,275	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

* Police impact fees have been suspended as of April 2011. An impact fee study is currently underway. No new revenues are projected at this time, pending outcome of the study.

City of Punta Gorda, FL
 Schedule of Fire Impact Fees
 Revenue and Expenditures
 Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 2,282	\$ 295	\$ 250	\$ 250	\$ 250	\$ 250	\$ 200	\$ 100	
Fire - Residential		4,475	7,000	2,942					
Fire - Commercial		1,219		232					
Fire - Impact Fees	17,157	1,752		356					
Total Revenues	19,439	7,741	7,250	3,780	250	250	200	100	-
Expenditures									
Transfer to General Construction	130,123								
Transfer to I T (FIREHOUSE software)		62,850		36,044		20,000	15,000	20,100	
Total Expenditures	130,123	62,850	-	36,044	-	20,000	15,000	20,100	-
Revenues over (under) expenditures	(110,684)	(55,109)	7,250	(32,264)	250	(19,750)	(14,800)	(20,000)	-
Projected Carryover - Beginning	252,357	141,673	48,729	86,564	54,300	54,550	34,800	20,000	
Projected Carryover - End	\$141,673	\$ 86,564	\$ 55,979	\$ 54,300	\$ 54,550	\$ 34,800	\$ 20,000	\$ 0	\$ 0

* Fire impact fees have been suspended as of April 2011. An impact fee study is currently underway. No new revenues are projected at this time, pending outcome of the study.

City of Punta Gorda, FL
Schedule of Government Impact Fees
Revenue and Expenditures
Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 26	\$ 3	\$ -	\$ 2					
Govt - Residential		10,500	12,500	6,883					
Govt - Commercial		1,085		182					
Government - Impact fees	15,614	4,134		(327)					
Total Revenues	15,640	15,722	12,500	6,740	-	-	-	-	-
Expenditures									
Trsfr to General Fund - Annex debt and lot	40,000	15,000	6,369	5,848		5,411			
Total Expenditures	40,000	15,000	6,369	5,848	-	5,411	-	-	-
Revenues over (under) expenditures	(24,360)	722	6,131	892	-	(5,411)	-	-	-
Projected Carryover - Beginning	28,157	3,797	401	4,519	5,411	5,411			
Projected Carryover - End	\$ 3,797	\$ 4,519	\$ 6,532	\$ 5,411	\$ 5,411	\$ 0	\$ 0	\$ 0	\$ 0

* Government impact fees have been suspended as of April 2011. An impact fee study is currently underway. No new revenues are projected at this time, pending outcome of the study.

City of Punta Gorda, FL
 Schedule of Transportation Impact Fees
 Revenue and Expenditures
 Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 20,504	\$ 5,632	\$ 1,000	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Transportation - Residential			50,000	32,752	50,000	75,000	100,000	150,000	150,000
Transportation - Commercial				36,115					
Transportation - Impact Fees	223,716	59,745		966					
Total Revenues	244,220	65,377	51,000	72,833	50,000	76,000	101,000	151,000	151,000
Projects									
Transfer to General Construction for Proj. Mgmt					18,000				
Sidewalks: Burnt Store Rd Widening Proj. Mgmt					10,000				
Sidewalk Improvements	4,510								
Road Improvements-ALLY07/ALLY08	39,477								
Aqui Esta	169,364	246,702		161,071					
Aqui Esta Ph. 2			250,000	250,000					
Bal Harbor Turn Lane		1,500		24,645					
Sidewalk Improvements		15,991			96,500	70,000	100,000	150,000	150,000
Retta Parking		62,706							
Harborside Ave Improv				45,044					
Retta Esplanade Extension	70,529	387,215		592					
San Roco Drainage Project (road work)				91,000					
Cooper St. Rec Center On-Street parking					25,000				
Carmalita	37,800	34,055		365,381					
Road Improvements-Pompano/Shreve	9,830	191,447							
Bal Harbor				71,335					
Total Expenditures - Transfer to General Construction	331,510	939,616	250,000	1,009,068	149,500	70,000	100,000	150,000	150,000
Revenues over (under) expenditures	(87,290)	(874,239)	(199,000)	(936,235)	(99,500)	6,000	1,000	1,000	1,000
Projected Carryover - Beginning	2,037,942	1,950,652	206,894	1,076,413	140,178	40,678	46,678	47,678	48,678
Projected Carryover - End	\$ 1,950,652	\$ 1,076,413	\$ 7,894	\$ 140,178	\$ 40,678	\$ 46,678	\$ 47,678	\$ 48,678	\$ 49,678

City of Punta Gorda, FL
Schedule of Community Development Block Grant
Revenue and Expenditures
Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Proforma FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Community Dev Block Grant	\$ 23,433	\$ 23,059	\$ 80,000	\$199,752	\$ 72,626	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
ARRA Community Dev Block Grant		21,716							
Transfer from Storm Related Fund	1,156								
Total Revenues	24,589	44,775	80,000	199,752	72,626	80,000	80,000	80,000	80,000
Projects									
CDBG Cooper St Facility Upgr	3,974			284					
Cooper St Playground				133,388					
Citywide ADA Improvements		18,000		15,000					
Crime Prevention				12,843					
City Hall Building	4,820								
Public Safety Building	11,423								
M L King Blvd Streetscape/Transfer				32,912					
ARRA04-Street Lighting		21,716							
Unprogrammed Funds			80,000		72,626	80,000	80,000	80,000	80,000
Blanchard House Museum	3,858	2,780		3,362					
Administrative Charges	3,332	2,279		2,247					
Total Expenditures	27,407	44,775	80,000	200,036	72,626	80,000	80,000	80,000	80,000
Revenues over (under) expenditures	(2,818)	-	-	(284)	-	-	-	-	-
Projected Carryover - Beg	3,102	284	-	284					
Projected Carryover - End	\$ 284	\$ 284	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Punta Gorda, FL
Schedule of Storm Fund
Revenue and Expenditures
Actual FY 2009 through Proforma FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues					
FEMA - 2004 Storms	\$ -	\$ 1,039	\$ -	\$ 459,864	\$ -
FEMA - Storms	25,367				
State - 2004 Storms		71		25,407	
State - Storms	4,030	197			
Insurance Recovery - General Fund	1,805,560				
Total Revenues	1,834,957	1,307	-	485,271	-
Expenditures					
Trnsfr to General Fund					345,000
Trnsfr to General Construction	1,500,000				
Trnsfr to CDBG Fund	1,156				
Contractual Services		4,117		165,675	
Capital Outlay		18,285			
Total Expenditures	1,501,156	22,402	-	165,675	345,000
Revenues over(under) expenditures	333,801	(21,095)	-	319,596	(345,000)
Projected Carryover - Beginning	189,257	523,058		501,963	821,559
Projected Carryover - End	\$ 523,058	\$ 501,963	\$ 0	\$ 821,559	\$ 476,559

City of Punta Gorda, FL
 Schedule of Gilchrist Intention
 Revenue and Expenditures
 Actual FY 2009 through Proforma FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues									
Interest on Investments	\$ 82	\$ 24	\$ 30	\$ 13	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
Total Revenues	<u>82</u>	<u>24</u>	<u>30</u>	<u>13</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
Expenditures									
Trnsfr to Fund 115 Welcome Signage		4,125							
Total Expenditures	<u>-</u>	<u>4,125</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over(under) expenditures	82	(4,101)	30	13	15	15	15	15	15
Projected Carryover - Beginning	9,035	9,117	6,212	5,016	5,029	5,044	5,059	5,074	5,089
Projected Carryover - End	<u>\$ 9,117</u>	<u>\$ 5,016</u>	<u>\$ 6,242</u>	<u>\$ 5,029</u>	<u>\$ 5,044</u>	<u>\$ 5,059</u>	<u>\$ 5,074</u>	<u>\$ 5,089</u>	<u>\$ 5,104</u>

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of capital facilities, projects, or individual purchases with a multi-year useful life span by the City, except those financed by Proprietary Funds.

- The General Construction Fund accounts for capital improvement projects normally funded by revenues available for use in the General Fund and Special Revenue Funds. Other revenue sources are grants, transfers from other funds, or financing. These capital projects typically produce a citywide benefit.

City of Punta Gorda
General Construction Fund
 Budget FY 2012

	Funding Sources FY 2012			Total Budget FY 2012	Projected Budget FY 2011
	General	Infrastructure Sales Surtax	Impact Fees		
Revenues:					
Grants-ARRA	\$	\$	\$	\$	\$ 6,065
Grants-FDOT LAP & JPA	719,255			719,255	100,000
Grants-Fish & Wildlife					130,591
Grants-FEMA (Downtown Flooding)		1,200,000		1,200,000	
Grants-FEMA (Wind Hazard Mitigation)					112
Grants-Florida Boating Improvement					103,000
Grants-Marine Advisory Bd (WCIND)					200,287
Interest on Investments	10,000			10,000	7,500
Contribution-Private Sources					817
Transfer from Police Impact Fees					13,630
Transfer from Park Impact Fees			39,000	39,000	12,000
Transfer from General Fund	105,000			105,000	75,000
Infrastructure Sales Surtax		298,051		298,051	247,931
Transfer From Transportation Impacts			149,500	149,500	1,009,068
Transfer from CDBG Fund					32,912
Transfer from Six Cent Gas Tax Fund					61,454
Projected Carryover-Beginning					545,440
Projected Carryover Beginning ISS		413,919		413,919	3,808,289
Prior Year Encumbrances					149,537
Prior Year Encumbrances-ISS					231,813
Total Revenues	\$ 834,255	\$ 1,911,970	\$ 188,500	\$ 2,934,725	\$ 6,735,446
Expenditures:					
Transfer to General Fund	\$ 10,000		28,000	\$ 38,000	\$ 85,000
Public Works/ Utilities Campus					134,040
NPDES	10,000			10,000	28,634
Storm Sewer Reconstruction	75,000			75,000	
Total Maximum Daily Loads					20,000
Drainage Improvements	10,000			10,000	334,326
Aqui Esta Improvements		190,000		190,000	411,071
BSI Lock Escrow					25,349
Bridge Repair	10,000			10,000	17,100
Herald Court Centre					501,404
Park Improvements			39,000	39,000	45,823
City Beautification					111,032
Linear Park - ARRA					6,065
Linear Park					1,322,946
Sidewalks			96,500	96,500	
Road Improvements			25,000	25,000	69,689
Retta Esplanade					592
Carmalita					365,381
Bal Harbor Improvements					71,335
Mooring Fields					150,878
Storm Drainage Improvements		1,600,000		1,600,000	
East Punta Gorda Improvements					141,020
Harborwalk					1,570,844
MURTs (Multi-Use Recreational Trails)	719,255			719,255	562,777
Laishley Park Day Docks					346,221
Fire ALS & Hydraulic Rescue Equipment		120,000		120,000	
Undesignated Projects		1,970		1,970	413,919
Total Expenditures	\$ 834,255	\$ 1,911,970	\$ 188,500	\$ 2,934,725	\$ 6,735,446

City of Punta Gorda, FL
General Construction Fund
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues:									
Interest on Investments	\$ 107,425	\$ 11,762	\$ 15,000	\$ 7,500	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Intergovernmental Revenue	1,217,983	2,229,068	0	540,055	1,919,255	0	0	0	0
Miscellaneous Revenue	9,730	232,610	0	817	0	0	0	0	0
Transfers From Other Funds	1,981,632	1,376,089	585,332	1,451,995	591,551	565,654	824,700	680,000	270,000
Financing Revenue	7,000,000								
Carryover-Beginning	14,748,301	7,182,506	698,011	4,735,079	413,919	1,970	352,624	912,324	0
Total Revenues	\$ 25,065,071	\$ 11,032,035	\$ 1,298,343	\$ 6,735,446	\$ 2,934,725	\$ 617,624	\$ 1,227,324	\$ 1,642,324	\$ 320,000

Expenditures by Account No:

FEMA/Prop Owner-Wind Retrofit		163,804							
Transfers to Other Funds	73,767	70,000	85,000	85,000	38,000	50,000	50,000	50,000	50,000
Public Works/Util Campus	88,200	1,538,286		134,040					
EMS/Fire Station	2,398								
NTL Pollutant Dischg Elim	777	3,360		28,634	10,000		10,000		10,000
Storm Sewer Reconstruct			75,000		75,000		75,000		75,000
Total Maximum Daily Loads(TMDL's)				20,000		10,000		10,000	
Sidewalks	4,509								
Drainage Improvements	2,600	53,088		210,464	10,000	75,000	10,000	75,000	10,000
Aqui Esta Improvements	169,364	246,702		161,071					
BSI Lock Escr Transp Fill				25,349					
Bridge Repair	2,900			17,100	10,000		10,000		10,000
Road Improvements	39,477								
Downtown Land Acquisition		27,170							
Herald Court Centre	10,577,355	284,008		299,404					
Park Improvements	10,000	8,685	12,000	12,000	39,000	15,000	15,000	15,000	15,000
City Beautification	504,148	367,983		111,032					
MURT - Phase 2					719,255				
Linear Park - Phase 1		417,952		6,065					
Sidewalks		15,991			96,500	70,000	100,000	150,000	150,000
Drainage Improvements				91,000					
Aqui Esta Improvements		1,500	250,000	250,000					
Road Improvements		62,706		69,689	25,000				
Retta Esplanade	70,528	387,215		592					
Carmalita St	37,800	34,056		365,381					
Shreve/Pompano	19,560	382,992							
Bal Harbor Blvd				71,335					
Public Works/Util Camous	4,535,089								
Harbor Proj/Mooring Field	38,096	11,617		150,878					
EMS/Fire Station	167,326								
Fire Equipment					120,000	45,000	45,000		
Storm Drainage Improvemts	965,916	1,652,539			1,600,000				
Drainage Improvements				32,862					
Public Parking Improvement	1,930								
East Punta Gorda Improve				141,020					
Aqui Esta Improvements					190,000				
Road Improvements	61,998	95,995							
Herald Court Centre				202,000					
Park Hardscape			50,000	33,823					
Park Development	400,563	18,843		26,446					
City Beautification	85,485	14,355							
Harborwalk West	6,032	193,635		342,681					
Harborwalk Phase 6				705,000					
MURT-Phase 2		50,022		45,761					
MURT-Phase 3		53,996		21,954					
MURT-Phase 4		48,938		495,062					
Linear Park - Phase 3				483,830					
Linear Park - Phase 2	3,500			812,670					
Harborwalk - East Side	13,247	78,848		523,163					
Laisley Park Day Docks		12,670		346,221					
800 MHZ Radio System								520,000	
Undesignated Projects			826,343		1,970	352,624	912,324	822,324	
Projected Carryover for CIP	7,182,506	4,735,079		413,919					
Total Expenditures	\$ 25,065,071	\$ 11,032,035	\$ 1,298,343	\$ 6,735,446	\$ 2,934,725	\$ 617,624	\$ 1,227,324	\$ 1,642,324	\$ 320,000

Assumptions:

Revenue:

Revenue sources are transfers from the General Fund or Special Revenue Funds, grants as awarded, and financing
Any outcome of an election to extend Infrastructure sales surtax beyond current expiration of 12/31/14 has not been reflected.

Expenditures:

Capital Projects are designated by City Council with identified funding source(s).

"Undesignated Projects" is the balance of the Infrastructure Sales Surtax (ISS) funds that are not yet allocated to specific projects.

**City of Punta Gorda, FL
Infrastructure Sales Surtax
Proforma Schedule of Revenues and Expenditures
FY 2009 through Proforma FY 2015**

Revenue	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015
Infrastructure Sales Surtax	\$1,868,362	\$1,886,384	\$1,830,000	\$1,830,000	\$1,850,000	\$1,900,000	\$1,950,000	\$ 500,000
Police Impact Fees Reimbursement	10,000	10,000	12,000	13,630				
FEMA Hazard Mitigation Grant	724,436	1,273,468						
WCIND Grant for Day Docks				200,000				
WCIND Grant for Mooring Field		49,713		287				
Fish & Wildlife (Boating Impr) grant for Mooring Field				130,591				
Florida Boating Impr Grant for Boat Ramp & Seawall				103,000				
Transfer from CDBG				32,912				
Transfer from 6 Cent Gas Tax				8,020				
Loan Proceeds	7,000,000							
Contribution from Private Sources				817				
Carryover Prior Year Encumbrances	2,394,030	735,565		231,813				
IT PO Prior Yr Encumb		47,182		2,723				
IT Unenc Proj CO		61,395		16,065				
Carryover in General Fund		146,311		142,925				
Carryover undesignated funds from prior year	803,472	3,917,194	628,011	3,808,289	413,919	1,970	352,624	912,324
Total Revenues	12,800,300	8,127,212	2,470,011	6,521,072	2,263,919	1,901,970	2,302,624	1,412,324
Projects								
Public Works/Utilities Campus	4,535,089							
Harbor Proj/Mooring Field	38,096	11,617		150,878				
Surtax EMS Fire Station	167,326							
Storm Drainage Improvements	965,917	1,652,538						
San Rocco Drainage Improvements				32,862				
Public Parking Improvements-Pocket Pk	1,930							
Aqui Esta Phase 3					190,000			
Road Improvements	45,762	92,973						
Virginia&MLK off street parking	16,235							
Marion Ave/ Bal Harbor		3,022						
Herald Ct. Retail Buildout				202,000				
Park Furniture - Hardscape			50,000	32,158				
City Monument Sign				1,665				
Linear Park Connection to East Side				10,000				
Linear Park Design	240,706	18,843		16,446				
Harborwalk-Under US 41	159,857							
City Beautification	85,485	14,355						
US 41 MURT (Aqui-Airport & Monaco-Jones Lp) Design		50,022		20,761				
Combined MURT Phase 2&3 Add'l design-lights				25,000				
US 41 MURT - Jones Loop Rd to Taylor St Design		53,996		21,954				
MURT - Shreve St Design and Construction		48,938		495,062				
Linear Park Olympia to Shreve Construction				483,830				
Linear Park Shreve to US 41 Construction	3,500			812,670				
Harborwalk West - Gilchrist Park to Fish. Village	6,032	179,996	TBD	29,783				
Harborwalk West - Boat Launch engineering		13,638		1,888				
Harborwalk - Boat Ramp, Seawalls & Detention Pond				264,000				
Harborwalk West - Zone 7				47,010				
Harborwalk - East Side	13,247	78,848		523,163				
MLK5 Connection to Harborwalk - East Side				141,020				
Day Docks		12,670		346,221				
Undesignated Projects			826,343					
Harborwalk - Best Western				705,000				
Downtown Flooding - Phase 2, 25% Match					400,000			
800 MHZ Radio System								520,000
ALS Equipment					45,000	45,000	45,000	
Fire Hydraulic Rescue Tools					75,000			
Henry Property Debt Service	47,867	44,667	38,134	38,134				
Police Fleet	47,617	153,385	150,000	292,925	115,000	100,000		
PW engineering regular salaries	55,649	70,000	70,000	70,000	102,000	70,000	70,000	70,000
Sinking Fund for Debt Svc on \$7 million loan	1,389,763	1,277,677	1,277,111	1,277,111	1,276,526	1,275,923	1,275,300	
Principal- Capital Lease		58,423	58,423	58,423	58,423	58,423		
Hardware-OSSI System	72,115	89,789		7,189				
Total Projects	7,892,193	3,925,397	2,470,011	6,107,153	2,261,949	1,549,346	1,390,300	590,000
Projected Carryover - Ending	\$4,908,107	\$4,201,815	\$ -	\$ 413,919	\$ 1,970	\$ 352,624	\$ 912,324	\$ 822,324

Assumptions:

January 1, 2009 the Charlotte County voters extended the Infrastructure sales tax for 6 years. Any outcome of an election to extend beyond has not been reflected.

The City's current projection is to receive approximately \$11.8 million of authorized additional sales tax.

\$7 million of these funds were advanced financed to begin major economic incentive projects.

Projects identified in future years may be reallocated to higher priority projects as determined by the City Council.

Projects Unfunded:

Harborwalk West	\$2,969,000
Addn'l Funding for Linear Park 2	394,000
Downtown Brick Paver Project	99,000
Drainage Improvements to Corto Andro/Boca Grande area	TBD
US 41 Lighting	650,000
Carmalita Intersection Improvements (MPO 50% Grant Match)	850,000

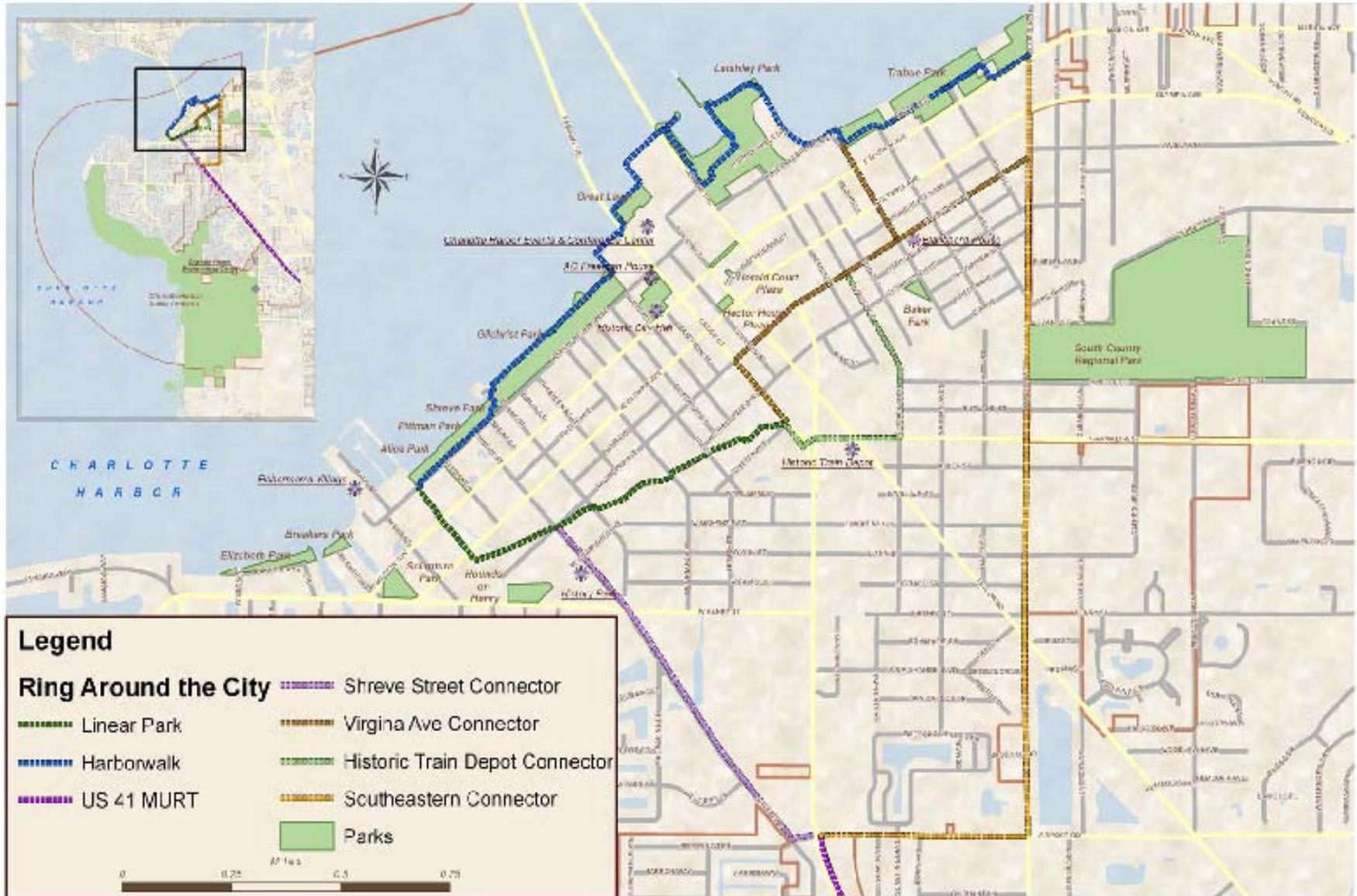
CITY OF PUNTA GORDA, FLORIDA
CAPITAL IMPROVEMENT PROGRAM FUNDING SOURCE DEFINITIONS

- FSIF Fair Share Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building and are based upon the projected impact the user(s) of the new building will have upon Punta Gorda's road system, park facilities, police protection, fire protection capabilities, and general government facilities. Fair share impact fee revenues may only be used for capital improvements, which are needed to expand roads, parks, police capital facilities, fire capital facilities, and government buildings, to meet the demands of growth.
- G Grants: The majority of grant revenues received are in the form of State and Federal funds given to assist with the financing of various capital improvements being made by the City. Each grant program has its own specific restrictions on the use of funds for local capital improvements.
- GF General Fund: The majority of general fund revenues come from the payment of ad valorem taxes, local option gas taxes, development permits/fees, occupational licenses, state shared revenues, and interest earned on the City's investments. General fund revenues are typically used for capital projects, which produce a citywide benefit.
- ISS Infrastructure Surtax: An additional one-cent sales tax that can be used for the financing, planning and constructing of infrastructure; acquiring land; purchase of vehicles or equipment with a five-year life expectancy and emergency vehicles.
- RF Revenue Financing: Revenue notes or bonds are financed by those directly benefiting from the capital improvement. Revenue obtained from the issuance of these notes or bonds is used to finance publicly owned facilities such as waste water lines, solid waste equipment, potable water facilities, and parking structures. Charges collected from the users of these facilities and other designated revenue sources, such as TIF, are used to retire the debt obligations.
- TIF Tax Increment Financing: These revenues are generated by the payment of ad valorem taxes on property located within the Punta Gorda Community Redevelopment Area based upon the increase in property values, which have occurred since 1989. Tax increment revenues must be used to pay for capital improvements located inside the designated redevelopment area. Tax increment revenues may also be used to pay debt service on bonds issued for the construction of capital improvements in the redevelopment area.
- UF Utility Funds: The majority of the utility fund revenues come from water/sewer connection fees and the payment of water and sewer bills by users throughout the Punta Gorda utility service area. Utility fund revenues may only be used for capital improvements to the water or sewer system.
- UIF Utility Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building, and are based upon the projected use of water and sewer service determined by a utility agreement with the City. Utility Impact Fees may only be used for plant expansions and transmission facility enlargements for the water and sewer system and debt repayment.
- OF Operating Funds: The operating revenues from funds other than the General Fund or Utility Fund. These generally come from Charges for Services.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GENERAL CONSTRUCTION**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
49-05	FDOT - LAP GRANTS	0	0	0	100,000	0
49-06	FISH & WILDLIFE SVC	0	0	0	130,591	0
53-00	HAZARD MITIGATION	724,437	1,396,209	0	112	1,200,000
49-05	FDOT - LAP GRANTS	0	417,952	0	6,065	0
39-10	DEPT AGRIC FORESTRY GRANT	18,770	1,957	0	0	0
49-03	FL BOATING IMPROVE GRANT	0	0	0	103,000	0
49-04	FDOT LAP & JPA GRANTS	474,776	363,237	0	0	719,255
21-00	MARINE ADVISORY BD-WCIND	0	49,713	0	200,287	0
*	INTERGOVERNMENTAL REVENUE	1,217,983	2,229,068	0	540,055	1,919,255
10-00	INTEREST ON INVESTMENTS	107,425	11,762	15,000	7,500	10,000
21-00	CONTRIB FROM PRIVATE SRCS	0	41,064	0	817	0
48-11	ROAD PROJECT	9,730	191,546	0	0	0
*	MISCELLANEOUS REVENUE	117,155	244,372	15,000	8,317	10,000
01-00	GENERAL	0	105,000	75,000	75,000	105,000
01-01	GEN FD-INFRASTRUCT SURTAX	0	285,618	236,332	236,332	298,051
06-00	IMPACT FEES - PARKS	10,000	35,855	12,000	12,000	39,000
07-00	IMPACT FEES - POLICE	10,000	10,000	12,000	13,630	0
08-00	IMPACT FEES - FIRE	130,123	0	0	0	0
10-00	IMPACT FEES - TRANSPORT	331,509	939,616	250,000	1,009,068	149,500
12-00	COMMUNITY DEV BLOCK GRANT	0	0	0	32,912	0
13-00	STORM RELATED FUND	1,500,000	0	0	0	0
15-00	SIX CENT GAS TAX FUND	0	0	0	61,454	0
61-00	INFORMATION TECHNOLOGY	0	0	0	11,599	0
*	TRANSFER FROM OTHER FUNDS	1,981,632	1,376,089	585,332	1,451,995	591,551
10-00	LOAN FROM BANK	7,000,000	0	0	0	0
*	DEBT PROCEEDS	7,000,000	0	0	0	0
90-01	PROJ CARRYOVER-BEGINNING	18,769	2,085,899	70,000	545,440	0
90-02	PRIOR YEAR ENCUMBRANCES	11,532,030	443,848	0	149,537	0
90-04	PRIOR YEAR ENCUMBR ISS	2,394,030	735,565	0	231,813	0
90-06	PROJ CARRYOVER BEG ISS	803,472	3,917,194	628,011	3,808,289	413,919
*	BEGINNING RESERVES	14,748,301	7,182,506	698,011	4,735,079	413,919
		25,065,071	11,032,035	1,298,343	6,735,446	2,934,725



**GENERAL CONSTRUCTION FUND
CAPITAL IMPROVEMENTS PROGRAM
FY 2012 - FY 2016
(All figures in thousands of dollars)**

PROJECT IDENTIFICATION	Page#	TOTAL PROJECT COST	Prior Years' Funding**	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
GENERAL FUNDING:								
National Pollutant Discharge Elim.	6.08	77	47	10		10		10
Storm Sewer Reconstruction	6.09	225		75		75		75
Total Maximum Daily Loads	6.10	40	20		10		10	
Drainage Improvments - Corto Andra/Boca Grande	6.11	180		10	75	10	75	10
Bridge Repair	6.13	47	17	10		10		10
Capital Project Management	6.14	210		10	50	50	50	50
GENERAL FUNDING TOTAL				115	135	155	135	155
CRA FINANCING:								
Herald Court Centre-Retail Buildout	6.15	182	182					
CRA FINANCING TOTAL				-	-	-	-	-
PARK IMPACTS:								
Park Improvements	6.16	111	12	39	15	15	15	15
PARK IMPACTS TOTAL				39	15	15	15	15
GRANTS:								
Olympia Streetscape	6.17	100	100					
Lighting - US 41 South Taylor to Aqui Esta	6.19	TBD		TBD	TBD			
US 41 MURT	6.21	719		719				
GRANTS TOTAL				719	-	-	-	-
TRANSPORTATION IMPACTS:								
Sidewalk Improvements	6.23	567		97	70	100	150	150
Cooper St. Rec Center On-Street Parking	6.25	25		25				
Bal Harbor	6.27	102	102					
Capital Project Management	6.28	28		28				
TRANSPORTATION IMPACTS TOTAL				150	70	100	150	150
INFRASTRUCTURE SURTAX (ISS):								
Downtown Flooding Improvements - Phase II (25% ISS, 75% FEMA)	6.29	1,600		1,600				
Aqui Esta Improvements - Phase 3	6.31	190		190				
Herald Court Centre-Retail Buildout	6.33	202	202					
Linear Park Connection	6.35	10	10					
Linear Park - Phase 2	6.37	816	816					
Linear Park - Phase 3	6.39	484	484					
US 41 MURT (Additional design req'd by FDOT)	6.41	25	25					
Shreve St MURT	6.43	544	544					
Harborwalk - Boat Launch/Seawall (55% ISS, 45% Grant)	6.45	264	264					
Harborwalk - Best Western	6.47	705	705					
Harborwalk West - Zone 7	6.49	47	47					
ALS Equipment	6.51	135		45	45	45		
Fire Hydraulic Rescue Tools	6.52	100		75				
Police Fleet	6.53	215		*	*			
Capital Project Management	6.54	312		*	*	*	*	
Police OSSI Capital Lease	6.55	414	*	*	*			
800 MHZ Radio System	6.56	520					520	
Undesignated Projects				2				
SURTAX TOTAL				1,912	45	45	520	-
TOTAL FUNDED PROJECTS				2,935	265	315	820	320

* ISS Funded equipment, capital project management that is budgeted in the General Fund; Refer to page indicated for dollar amounts

** Prior Years' funding is included for projects that had changes in the current year and/or have additional funding FY12-16

UNFUNDED PROJECTS:								
Downtown Brick Paver Replacement	6.57	99		99				
Drainage Improvments - Corto Andra/Boca Grande	6.11	TBD		TBD	TBD	TBD	TBD	TBD
Harborwalk - Gilchrist to Fisherman's Village	6.59	2,969		2,969				
Linear Park - Phase 2	6.37	394		394				
US 41 Lighting	6.61	650				650		
Carmalita Mobilitiy Improvements (MPO 50%)	6.63	1,700						850
UNFUNDED TOTAL				3,462	-	650	-	850

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Capital Improvements Program: Project Detail

Project Title: National Pollutant Discharge Elimination System Ph.II 301-3004-538.63-26 NPDES						
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$47,358	\$10,000	\$0	\$10,000	\$0	\$10,000	\$77,358

<p>1. Land Cost: _____ Acres _____ Front Ft \$ _____ _____ Sq Ft <p style="text-align: center;">TBD</p> </p>	<p>5. Status of Project: _____ Preliminary Estimate _____ Survey in Progress _____ <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: Best Management Practices which include:</p> <ul style="list-style-type: none"> • Public Education • Public Involvement • Illicit Discharge & Connection Elimination • Construction Site Run-off Control • Post Construction Stormwater Management • Pollution Prevention <p>Carryover funds unspent.</p>																												
<p>2. Building Construction Cost: _____ Sq Ft \$ _____ _____ Equipment \$ _____ <p style="text-align: center;">TBD</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned _____ <u>TBD</u> No Land Involved _____ Gift</p>																													
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>47,358</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ <u>30,000</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ <u>77,358</u></td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP	\$ <u>47,358</u>	In Present CIP	\$ <u>30,000</u>	Engineering	\$ <u>77,358</u>	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____ Personal Services</td></tr> <tr><td>_____ <u>75,000</u> Contractual Svcs- Annual budget for repair of storm sewers</td></tr> <tr><td>_____ Equipment</td></tr> <tr><td>_____ Other Costs</td></tr> <tr><td>_____ <u>75,000</u> Total</td></tr> </table>	_____ Personal Services	_____ <u>75,000</u> Contractual Svcs- Annual budget for repair of storm sewers	_____ Equipment	_____ Other Costs	_____ <u>75,000</u> Total	<p>Project Justification: Federal Mandate</p>					
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<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr><td>1st Yr</td><td style="text-align: center;"><u>GF</u></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>2nd Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>3rd Yr</td><td style="text-align: center;"><u>GF</u></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>4th Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>5th Yr</td><td style="text-align: center;"><u>GF</u></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> </tbody> </table>		Local	State	Federal	1st Yr	<u>GF</u>	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	<u>GF</u>	_____	_____	4th Yr	_____	_____	_____	5th Yr	<u>GF</u>	_____	_____	<p>8. Effect on Income (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____ Loss of Taxes</td></tr> <tr><td>_____ Gain From Sales of Previous Facility</td></tr> <tr><td>_____ New Revenues</td></tr> <tr><td>_____ <input checked="" type="checkbox"/> No Effect</td></tr> <tr><td>_____ Total</td></tr> </table>	_____ Loss of Taxes	_____ Gain From Sales of Previous Facility	_____ New Revenues	_____ <input checked="" type="checkbox"/> No Effect	_____ Total
	Local	State	Federal																											
1st Yr	<u>GF</u>	_____	_____																											
2nd Yr	_____	_____	_____																											
3rd Yr	<u>GF</u>	_____	_____																											
4th Yr	_____	_____	_____																											
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_____ <input checked="" type="checkbox"/> No Effect																														
_____ Total																														

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Storm Sewer Reconstruction 301-3004-538.63-75				Project: STSWRC		
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$75,000	\$0	\$75,000	\$0	\$75,000	\$225,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ 0 ___ Sq Ft N/A</p>	<p>5. Status of Project: _____ Preliminary Estimate _____ Survey in Progress ___ X ___ Plans in Preparation _____ Completed</p>	<p>Project Description: Storm drainage pipe lining or replacement of defective pipe.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned ___ X ___ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ 0 In Present CIP \$ <u>225,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>225,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs 0 Total</p>																								
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	Local	State	Federal																						
1st Yr	___ GF	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___ GF	___	___																						
4th Yr	___	___	___																						
5th Yr	___ GF	___	___																						

Project Justification:
 To repair or replace pipe which has deteriorated or collapsed due to age. These pipes carry the stormwater from the streets and right-of-ways.

Funding will occur every other year.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Total Maximum Daily Loads (TMDL's) 301-3004-538.63-76		Project: TMDL				
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$20,000	\$0	\$10,000	\$0	\$10,000	\$0	\$40,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$ _____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: The City is mandated by FDEP to improve water quality of State water bodies. The City is listed on the impaired water body list due to the Peace River and Alligator Creek flowing through City limits. Improvements to be made at locations that discharge into the Peace River and Alligator Creek.</p> <p>Carryover funds unspent.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$ _____ ____ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>20,000</u> In Present CIP \$ <u>20,000</u> Engineering \$ <u>40,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs <p style="text-align: center;">_____ TBD Total</p> </p>	<p>Project Justification: Federal Mandate</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	<u>GF</u>	_____	_____	3rd Yr	_____	_____	_____	4th Yr	<u>GF</u>	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>GF</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	<u>GF</u>	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Drainage Improvements		301-3004-541.63-20			Project: TBD	
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$10,000	\$75,000	\$10,000	\$75,000	\$10,000	\$180,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description:</p> <p>FY 2012: Drainage improvements to Corto Andra/Boca Grande area. Engineering design study will be necessary to determine work involved in this area.</p> <p>FY 2013-2016: Construct drainage improvements to Corto Andra/Boca Grande area. This will be a multi-year project with the possibility of costs in the millions.</p> <p>Funds will also be used to construct other necessary drainage improvement projects that may become priority.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>180,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>180,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs 0 Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>G</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>G</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>G</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>G</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>G</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>G</u>	_____	_____	2nd Yr	<u>G</u>	_____	_____	3rd Yr	<u>G</u>	_____	_____	4th Yr	<u>G</u>	_____	_____	5th Yr	<u>G</u>	_____	_____
	Local	State	Federal																						
1st Yr	<u>G</u>	_____	_____																						
2nd Yr	<u>G</u>	_____	_____																						
3rd Yr	<u>G</u>	_____	_____																						
4th Yr	<u>G</u>	_____	_____																						
5th Yr	<u>G</u>	_____	_____																						
		<p>Project Justification:</p> <p>Engineering design study will be necessary to determine the work involved in the Corto Andra/Boca Grande area. Additional funding will be needed to address drainage concerns throughout the City.</p>																							

* FUNDING SOURCES (SEE PAGE 6.04)



Drainage Improvements - Corto Andra/Boca Grande Area

Capital Improvements Program: Project Detail

Project Title: Bridge Repair 301-3004-541.63-92					Project: BRDG	
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$17,100	\$10,000	\$0	\$10,000	\$0	\$10,000	\$47,100

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Bridge repairs resulting from FDOT bridge inspections.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ <u>17,100</u> In Present CIP \$ <u>30,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>47,100</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs N/A Total</p>	<p>Carryover funds unspent.</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>GF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	<u>GF</u>	___	___	2nd Yr	___	___	___	3rd Yr	<u>GF</u>	___	___	4th Yr	___	___	___	5th Yr	<u>GF</u>	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>	<p>Project Justification: Provides for the repair and maintenance needed to keep City bridges in a safe, functional condition.</p>
	Local	State	Federal																							
1st Yr	<u>GF</u>	___	___																							
2nd Yr	___	___	___																							
3rd Yr	<u>GF</u>	___	___																							
4th Yr	___	___	___																							
5th Yr	<u>GF</u>	___	___																							

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Capital Project Management 301-0000-581.91-01						
Responsible Department: Public Works		Submittal Date: 04/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$10,000	\$50,000	\$50,000	\$50,000	\$50,000	\$210,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>N/A</u> ___ Sq Ft</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Capital projects manager will oversee the design to construction of various City projects.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div></p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <u> X </u> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>210,000</u> Engineering \$ <u>210,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <div style="text-align: center;">0 Total</div></p>	<p>Project Justification: The capital projects manager position is included in the Engineering division of Public Works, in the General Fund. A transfer from the General Construction Fund to the General Fund is being made to cover this position. The funding will be made on a year by year basis.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr <u>Interest</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr <u>Interest</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr <u>Interest</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr <u>Interest</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr <u>Interest</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr <u>Interest</u>	___	___	___	2nd Yr <u>Interest</u>	___	___	___	3rd Yr <u>Interest</u>	___	___	___	4th Yr <u>Interest</u>	___	___	___	5th Yr <u>Interest</u>	___	___	___
	Local	State	Federal																						
1st Yr <u>Interest</u>	___	___	___																						
2nd Yr <u>Interest</u>	___	___	___																						
3rd Yr <u>Interest</u>	___	___	___																						
4th Yr <u>Interest</u>	___	___	___																						
5th Yr <u>Interest</u>	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Herald Ct Centre- Retail Buildout 301-3004-559.62-25		Project: HCRETB				
Responsible Department: Public Works		Submittal Date: 04/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$182,204	\$0	\$0	\$0	\$0	\$0	\$182,204

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>610,865</u> ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre Retail Buildout</p> <p>FY 2011: Buildout of available retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>182,204</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>182,204</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ R&M <u>0</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

Project Justification:
 Requested By CRA.

Use of remaining budgeted funds for the construction of the Herald Court Centre Parking Garage.

Original funds from General Fund financing funded through CRA lease.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Park Improvements 301-3004-572-63-32					Project: TBD	
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$12,000	\$39,000	\$15,000	\$15,000	\$15,000	\$15,000	\$111,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2012-2016:</u> Growth related park improvement projects such as new picnic tables and garbage cans (not replacements).</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>12,000</u> In Present CIP \$ <u>99,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>111,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs N/A Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___ FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___ FSIF	___	___	2nd Yr	___ FSIF	___	___	3rd Yr	___ FSIF	___	___	4th Yr	___ FSIF	___	___	5th Yr	___ FSIF	___	___
	Local	State	Federal																						
1st Yr	___ FSIF	___	___																						
2nd Yr	___ FSIF	___	___																						
3rd Yr	___ FSIF	___	___																						
4th Yr	___ FSIF	___	___																						
5th Yr	___ FSIF	___	___																						
		<p>Project Justification: Park improvements related to growth.</p>																							

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Olympia Streetscape from US41S to US41N 301-3004-572.63-45 Project: 420892						
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY2015	Total Cost
\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ 0 ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate <input checked="" type="checkbox"/> Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: FY 2011: Modification to existing ROW hardscape by installing sand set brick pavers along the back of the curb to the front edge of the existing sidewalks.</p> <p>\$100,000 Funding is provided by FDOT/LAP Grant for construction</p> <p>Total Cost of Project: \$ 10,875 ISS – FY 2009 Engineering</p> <p><u>\$100,000</u> Grant – FY 2011 Construction \$110,875</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ 0 ___ Equipment \$ _____ 0 N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>100,000</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>100,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services <u>500</u> Contractual Services _____ Equipment _____ Other Costs <u>500</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						
		<p>Project Justification: Enhance the walkability of the business district and act as a traffic calming effect. Effectively expanding the useable buffering feature of the sidewalks and augment pedestrian crosswalks being installed under other Local Area Projects with FDOT.</p>																							

* FUNDING SOURCES (SEE PAGE 6.04)

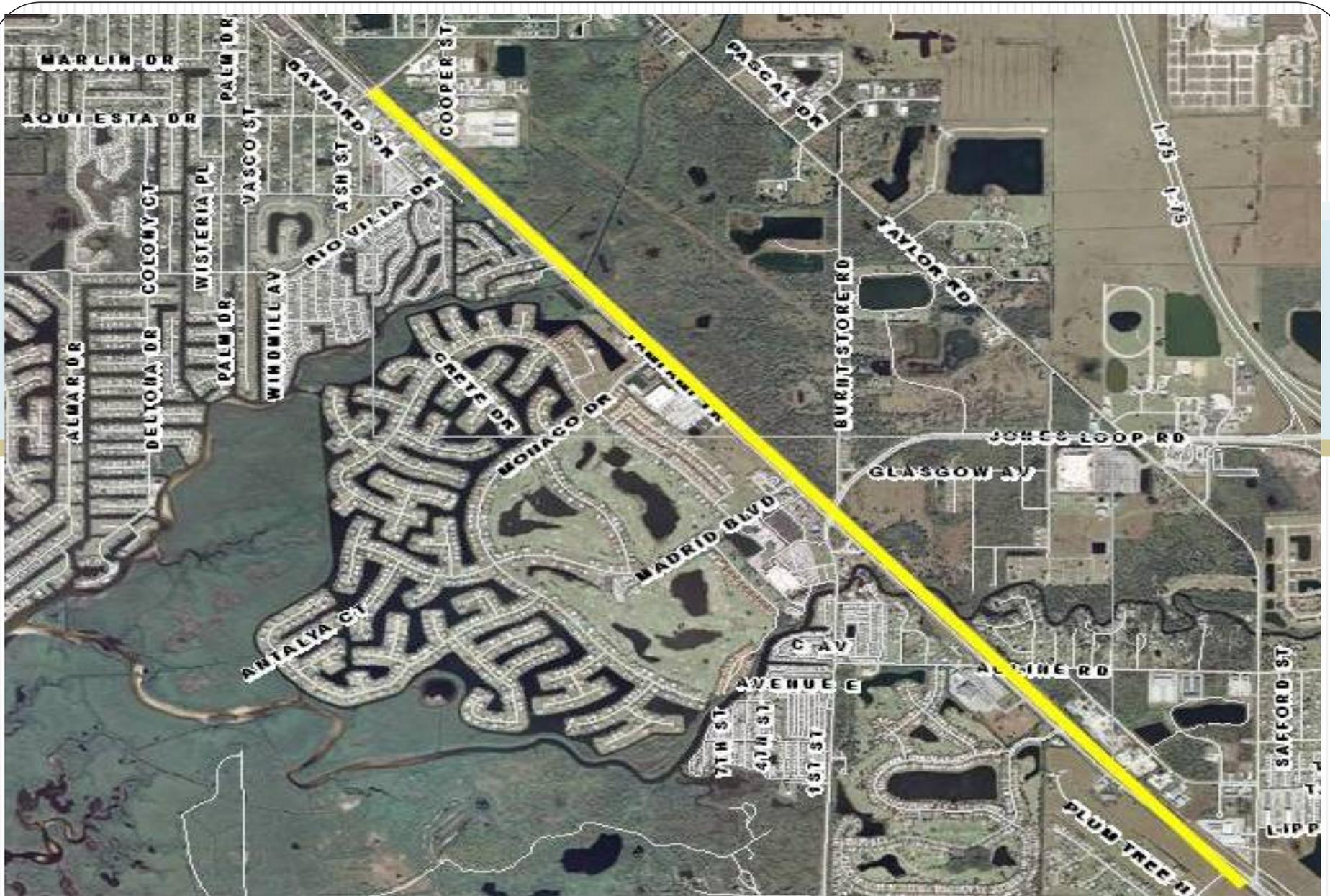


Olympia Streetscape

Capital Improvements Program: Project Detail

Project Title: Lighting - US 41 Taylor to Aqui Esta 301-3004-***.*** Project Code: 429789																											
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director																							
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost																					
\$0	TBD	TBD	\$0	\$0	\$0	TBD																					
1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: right;">N/A</div>		5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed		Project Description: FY 2012 - FY 2013: Design for relocation/replacement of street lighting along US 41 from Taylor Road to Aqui Esta is being completed by FDOT. Construction will be the responsibility of the City and funded through state grant funds (JPA). At this time approximately \$200,000 has been estimated for this project. These funds are not budgeted for expenditure until City is notified that award has been granted.																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: right;">N/A</div>		6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ -0- In Present CIP \$ _____ TBD Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ TBD Construction \$ _____ Landscaping \$ _____ Equipment \$ _____		7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs 0 Total		Project Justification: The current lighting along US 41 from Taylor Road to Aqui Esta is a maintenance issue due to the location of the lighting poles in wet areas. FDOT is currently completing design for the relocation of the lights; however, once the design is reviewed the relocation may become replacement project due to the current FDOT standards. Should replacement be necessary grant funding would be approximately \$1,000,000.																							
4. Sources/Amounts of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___ G</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local				State	Federal	1st Yr	___	___ G	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___
	Local	State	Federal																								
1st Yr	___	___ G	___																								
2nd Yr	___	___	___																								
3rd Yr	___	___	___																								
4th Yr	___	___	___																								
5th Yr	___	___	___																								

* FUNDING SOURCES (SEE PAGE 6.04)



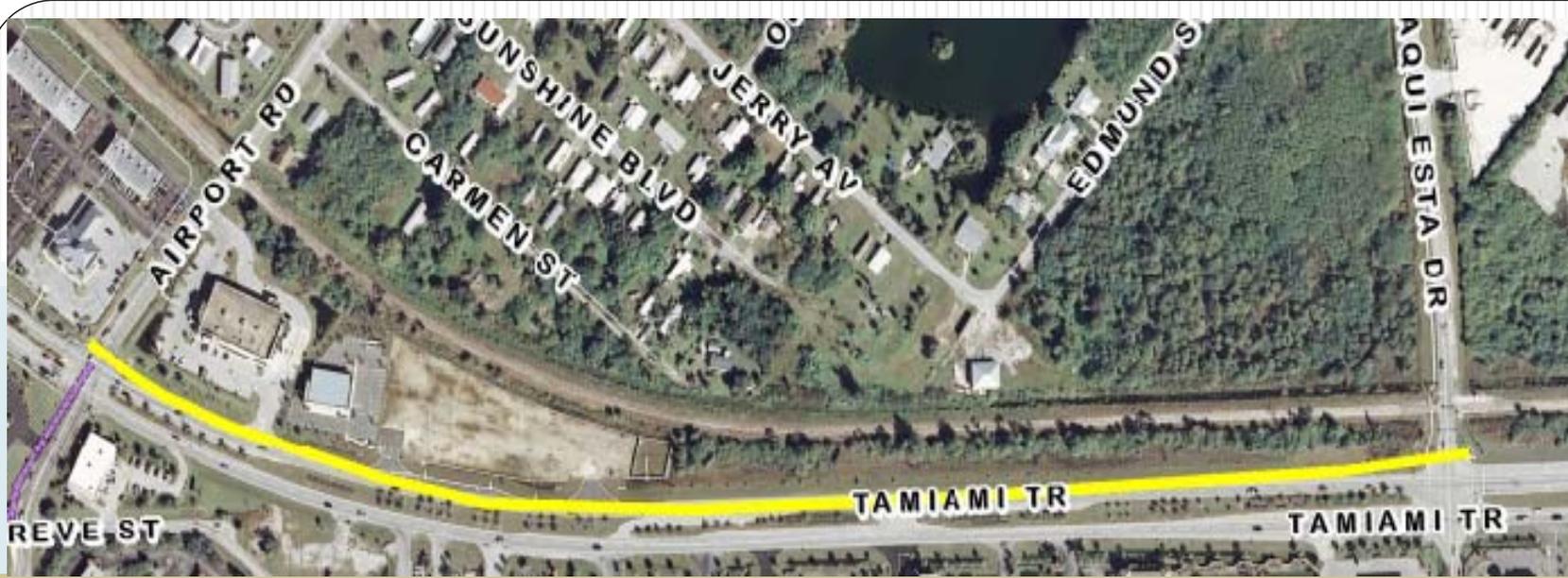
Lighting – US 41 Taylor to Aqui Esta

Capital Improvements Program: Project Detail

Project Title: Multi-Use Recreational Trail - 301-3004-572-65-85		Project Code: 428139				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY2016	Total this Phase
\$0	\$719,255	\$0	\$0	\$0	\$0	\$719,255

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u><i>Phase 2 & 3 - Aqúi Esta to Airport Road and Taylor Road to Monaco Drive</i></u></p> <p>FY 2012: Construction of Multi-Use Bike Path Aqúi Esta to Airport Rd (US 41 ROW) and Taylor Road to Monaco.</p> <p>NOTE: MPO/LAP funds to be awarded on or about July 1, 2011 for construction of phase 2 and phase 3 \$719,255</p> <p>FDOT has combined MURT 2 and MURT 3 into one project with a Project Code: 428139</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ _____ In Present CIP \$ <u>719,255</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>719,255</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment <u>54,800</u> Other Costs- Mowing & Maintenance <u>54,800</u> Total</p>	<p>Project Justification: A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;"><u>G</u></td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	<u>G</u>	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>
	Local	State	Federal																							
1st Yr	___	___	<u>G</u>																							
2nd Yr	___	___	___																							
3rd Yr	___	___	___																							
4th Yr	___	___	___																							
5th Yr	___	___	___																							

* FUNDING SOURCES (SEE PAGE 6.04)



US 41 MURT – Airport To Aqui Esta
US 41 MURT – Monaco to Taylor

Capital Improvements Program: Project Detail

Project Title: Sidewalk Improvements 301-3005-541.63-19				Project: SDWKIM		
Responsible Department: Public Works		Submittal Date: 3/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$96,500	\$70,000	\$100,000	\$150,000	\$150,000	\$566,500

<p>1. Land Cost: _____ Acres _____ Front Ft \$ _____ N/A _____ Sq Ft</p>	<p>5. Status of Project: _____ Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u>FY 2012:</u> Construction of additional sidewalks in the City. New sidewalks include: Durrance Street between Virginia and Olympia Ave. - \$54,500 Retta Esplanade to Sheraton Four Points Hotel - \$30,000 (approached FDOT for funding) Retta Esplanade and U.S. 41 South at the Best Western Driveway (apprx. 50 ft.) - \$12,000</p>																								
<p>2. Building Construction Cost: _____ Sq Ft \$ _____ _____ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>566,500</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>566,500</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment <u>\$500</u> Other Costs-Edging & Minor Rprs <u>\$500</u> Total</p>	<p><u>FY 2013-FY 2016:</u> Projects per the 10 year sidewalk improvement plan</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Fed</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____ FSIF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____ FSIF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____ FSIF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____ FSIF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____ FSIF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Local	State	Fed	1st Yr	_____ FSIF	_____	_____	2nd Yr	_____ FSIF	_____	_____	3rd Yr	_____ FSIF	_____	_____	4th Yr	_____ FSIF	_____	_____	5th Yr	_____ FSIF	_____	_____	<p>8. Effect on Income (+ or -): _____ Loss of Taxes _____ Gain From Sales of Previous Facility _____ New Revenues <input checked="" type="checkbox"/> No Effect _____ Total</p>	<p>Project Justification: To provide a safe access for pedestrians and school children along heavily used routes, in conjunction with state policies and the City's Comprehensive Plan. To provide missing links to existing sidewalks.</p>
	Local	State	Fed																							
1st Yr	_____ FSIF	_____	_____																							
2nd Yr	_____ FSIF	_____	_____																							
3rd Yr	_____ FSIF	_____	_____																							
4th Yr	_____ FSIF	_____	_____																							
5th Yr	_____ FSIF	_____	_____																							

* FUNDING SOURCES (SEE PAGE 6.04)



Sidewalk Improvements

Capital Improvements Program: Project Detail

Project Title: Cooper St Rec Center On-Street Parking 301-3005-541.63-94 Project: COOPKG						
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2012:</u> Request for new funding On street parking at Cooper Street Recreation Center for 7-8 spaces. Project will include drainage changes to incorporate the parking.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>25,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>25,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ 100 Other Costs-Maintenance ___ 100 Total</p>	<p>Project Justification: To provide additional parking by creating 7-8 on street parking spaces.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Fed</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">FSIF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Fed	1st Yr	FSIF	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Fed																						
1st Yr	FSIF	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)



Cooper Street On-Street Parking

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Bal Harbor Improvements		301-3005-541-65-13		Project: BALIMP		
Bal Harbor Turn Lane		301-3005-541-63-94		Project: BHLANE		
Responsible Department: Public Works		Submittal Date: 03/2011		Department Contact: R.Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$101,680	\$0	\$0	\$0	\$0	\$0	\$101,680

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u>Bal Harbor Improvements FY 2011:</u> Road and drainage improvements required in conjunction with sanitary sewer force main project. Transportation Impacts \$75,535</p> <p>Construction to commence May 2011 with estimated completion after September 2011.</p> <p>No new funds to be budgeted.</p> <p><u>Bal Harbor Turn Lane FY 2011:</u> Design \$1,500</p> <p>Construction of right turn lane on Bal Harbor. \$24,645</p> <p>Construction to commence May 2011 with completion estimated after September 2011.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																														
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ 101,680</td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ 1,500</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ 100,180</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP	\$ 101,680	In Present CIP	\$ _____	Engineering	\$ 1,500	Land	\$ _____	Site	\$ _____	Improvement	\$ 100,180	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td><u>1,000</u> Other Costs- Swale Maintenance</td></tr> <tr><td><u>1,000</u> Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	<u>1,000</u> Other Costs- Swale Maintenance	<u>1,000</u> Total	<p>Project Justification: Improvements required. Project to commence once Aqui Esta project is completed.</p>					
In Previous CIP	\$ 101,680																														
In Present CIP	\$ _____																														
Engineering	\$ 1,500																														
Land	\$ _____																														
Site	\$ _____																														
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Landscaping	\$ _____																														
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___ Services																															
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	Local	State	Federal																												
1st Yr	___	___	___																												
2nd Yr	___	___	___																												
3rd Yr	___	___	___																												
4th Yr	___	___	___																												
5th Yr	___	___	___																												
___ Loss of Taxes																															
___ Gain From Sales of																															
___ Previous Facility																															
___ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
___ Total																															

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Capital Project Management 301-0000-581.91-01						
Responsible Department: Public Works		Submittal Date: 04/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$28,000	\$0	\$0	\$0	\$0	\$28,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>N/A</u> ___ Sq Ft</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Capital projects manager will oversee the design to construction of various City projects related to transportation impacts.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div></p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <u> X </u> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>28,000</u> Engineering \$ <u>28,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <div style="text-align: center;">0 Total</div></p>	<p>Project Justification: The capital projects manager position is included in the Engineering division of Public Works, in the General Fund. A transfer from the General Construction Fund to the General Fund is being made to cover this position. The funding will be made on a year by year basis.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>FSIF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>FSIF</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>FSIF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Downtown Flooding Improvements Ph. 2 301-3007-541.63-16 Project: DWTNFD						
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$1,600,000

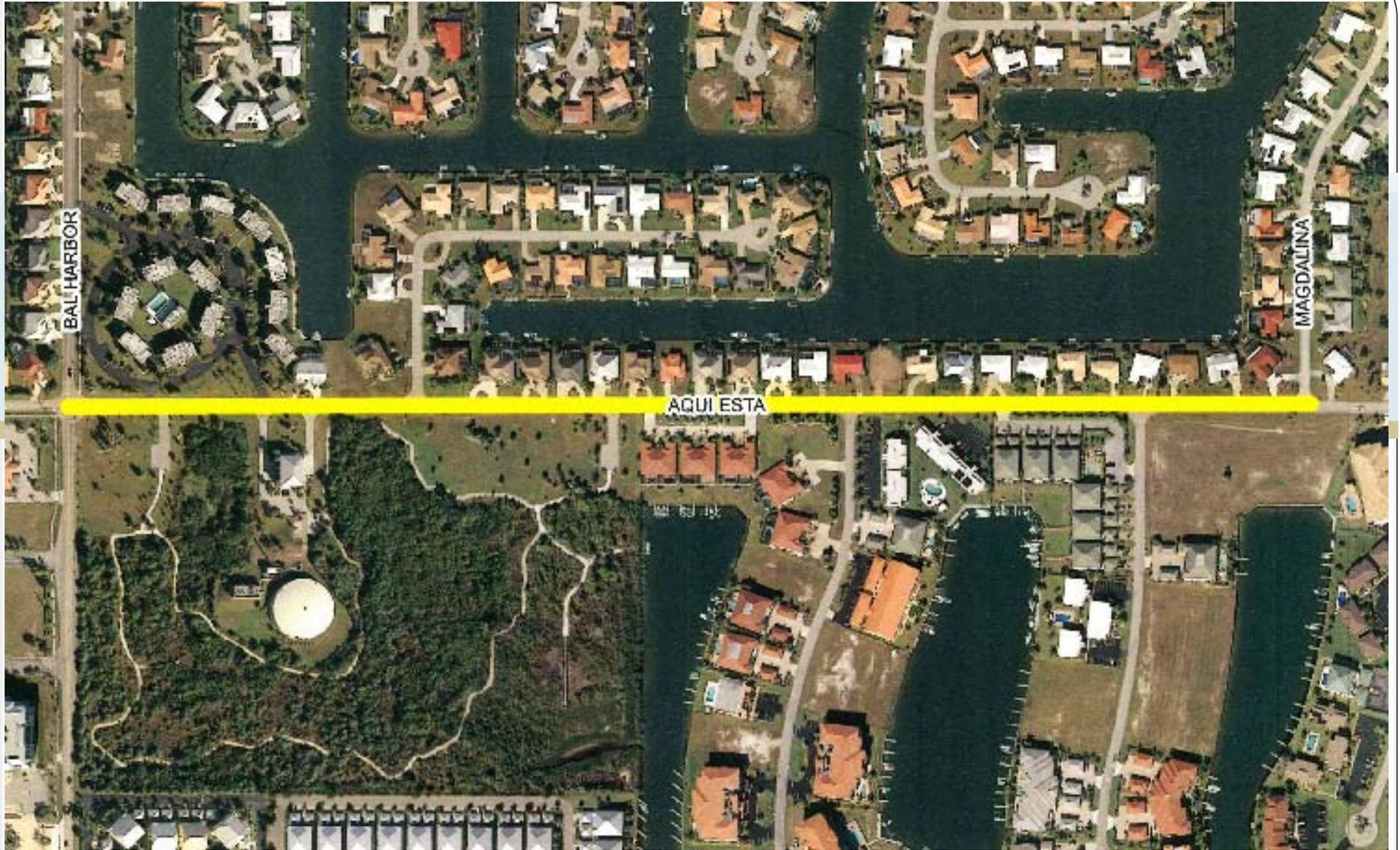
<p>1. Land Cost: _____ Acres _____ Front Ft \$ _____ _____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: 25% match to FEMA's 75% if project is approved by FEMA.</p> <p>FY 2012: Request for new funding from ISS</p> <p>Phase II \$ 1,200,000 FEMA Grant \$ 400,000 City - ISS</p> <p>(\$1.6 million for Phase II project)</p>																							
<p>2. Building Construction Cost: _____ Sq Ft \$ _____ _____ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,600,000</u> Engineering \$ <u>205,600</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,394,400</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs <input type="checkbox"/> <u>TBD</u> Total <small>New Design, maintenance costs not yet determined</small></p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;"><u>G</u></td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>ISS</u>	_____	<u>G</u>	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	<u>ISS</u>	_____	<u>G</u>																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 To alleviate flooding of downtown area.
 Only ¼ of fund balance is the City's.

* FUNDING SOURCES (SEE PAGE 6.04)



Downtown Flooding Improvements Phase 2



Aqui Esta Improvements Phase 3

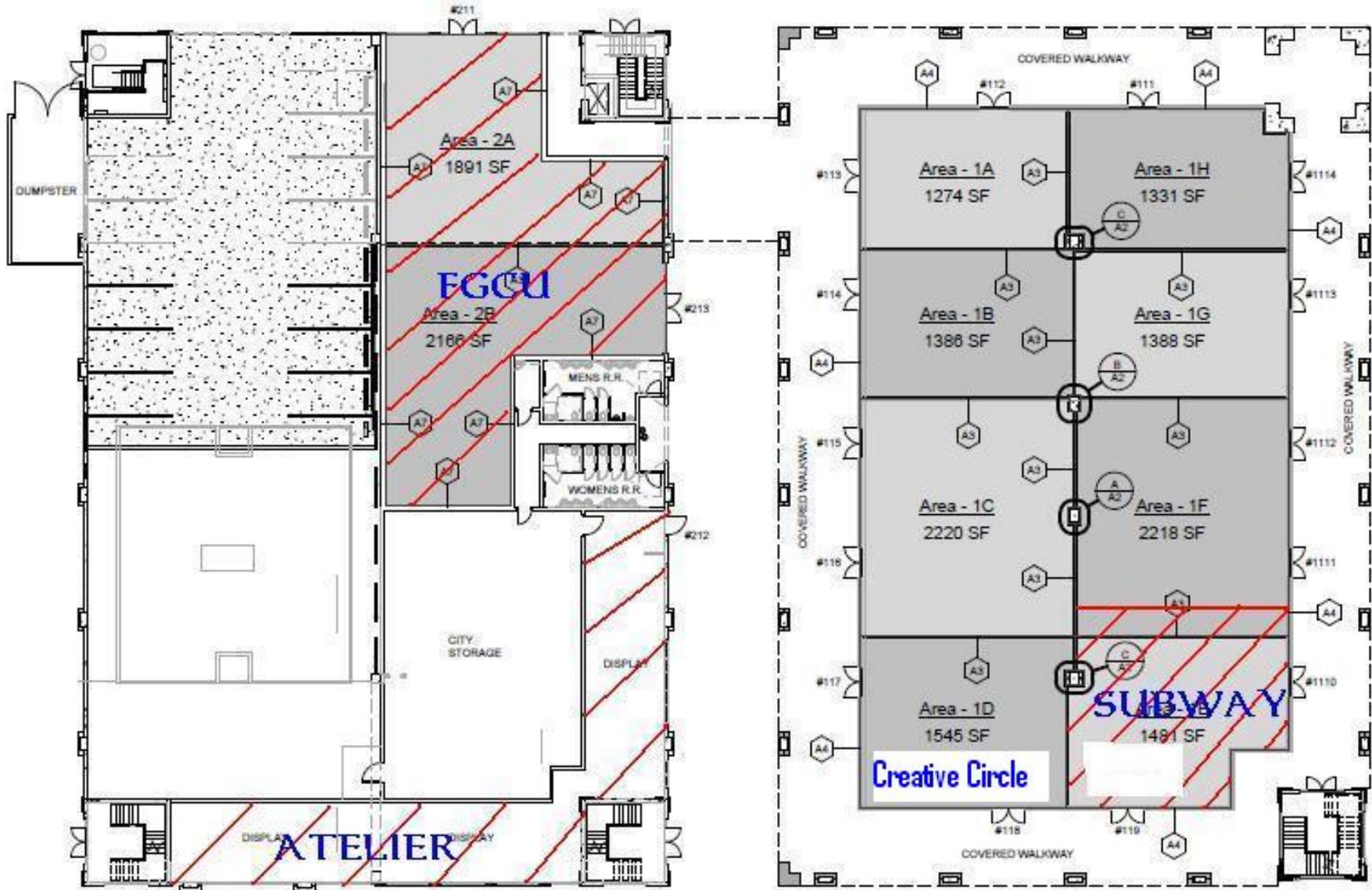
Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Herald Ct Centre- Retail Buildout 301-3007-559.62-25		Project: HCRETB				
Responsible Department: Public Works		Submittal Date: 04/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$202,000	\$0	\$0	\$0	\$0	\$0	\$202,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>610,865</u> ___ Sq Ft Previously Purchased</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress <u>X</u> Plans in Preparation ___ Completed</p>	<p>Project Description: Herald Court Centre Retail Buildout</p> <p>FY 2011: Buildout of available retail space</p>																							
<p>2. Building Construction Cost: <u>144,000</u> Sq Ft \$ <u>11,828,862</u> ___ Equipment \$ _____ Previously Constructed</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <u>X</u> Publicly Owned ___ No Land Involved ___ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>202,000</u> In Present CIP \$ _____ Engineering \$ <u>included</u> Land \$ _____ Site \$ _____ Improvement \$ <u>202,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ R&M <u>0</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)



Herald Court Centre – Retail Buildout

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Other Trail Projects 301-3007-572-6334				Project Code: LINPKC		
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY 2016	Total Cost
\$10,000	\$0	\$0	\$0	\$0	\$0	\$ 10,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Linear Park Connection to East Side - Signage</u></p> <p>FY 2012: Carryover funds from FY 2011 \$10,000 for Signage to link the Linear Park to the east side of the City via Virginia Ave to Martin Luther King Blvd.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																														
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>10,000</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ <u>10,000</u></td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP		\$ <u>10,000</u>	In Present CIP	\$ _____	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ <u>10,000</u>	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____ Personal Services</td></tr> <tr><td>_____ Contractual</td></tr> <tr><td>_____ Services</td></tr> <tr><td>_____ Equipment</td></tr> <tr><td>_____ Other Costs</td></tr> <tr><td style="text-align: center;">_____ 0 Total</td></tr> </table>	_____ Personal Services	_____ Contractual	_____ Services	_____ Equipment	_____ Other Costs	_____ 0 Total					
In Previous CIP	\$ <u>10,000</u>																														
In Present CIP	\$ _____																														
Engineering	\$ _____																														
Land	\$ _____																														
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Construction	\$ _____																														
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Equipment	\$ _____																														
_____ Personal Services																															
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_____ Equipment																															
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_____ 0 Total																															
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr><td>1st Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>2nd Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>3rd Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>4th Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>5th Yr</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> </tbody> </table>		Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____	<p>8. Effect on Income (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>_____ Loss of Taxes</td></tr> <tr><td>_____ Gain From Sales of</td></tr> <tr><td>_____ Previous Facility</td></tr> <tr><td>_____ New Revenues</td></tr> <tr><td><input checked="" type="checkbox"/> No Effect</td></tr> <tr><td>_____ Total</td></tr> </table>	_____ Loss of Taxes	_____ Gain From Sales of	_____ Previous Facility	_____ New Revenues	<input checked="" type="checkbox"/> No Effect	_____ Total
	Local	State	Federal																												
1st Yr	_____	_____	_____																												
2nd Yr	_____	_____	_____																												
3rd Yr	_____	_____	_____																												
4th Yr	_____	_____	_____																												
5th Yr	_____	_____	_____																												
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_____ Gain From Sales of																															
_____ Previous Facility																															
_____ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
_____ Total																															

Project Justification:
 Develop the City's pedestrian system

* FUNDING SOURCES (SEE PAGE 6.04)



Linear Park Connection

Capital Improvements Program: Project Detail

Project Title: Linear Park 301-3007-572-6597		Project Code: LINPK2				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY2016	Total this phase
\$816,170	TBD	\$0	\$0	\$0	\$0	\$816,170

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u>Phase 2 - Shreve to US 41</u> FY 2009: Actual Spent \$3,500 FY 2011: Funds carried over from FY 2010 812,670 FY 2012 UNFUNDED: Requesting additional \$393,952 of ISS funds for Construction Phase 2: Shreve to US 41 which includes current estimate of \$18,500 for redesign, permitting for a total project of \$1,210,122. NOTE: Council did the value engineering and reduced Linear Park II from the original engineers construction estimate of \$1,815,175 (that included a 15% contingency or \$1,578,413 without the contingency) to <u>\$1,188,122</u> which also includes a lower 10% contingency.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Linear Park Phase \$ <u>816,170</u> In Present CIP \$ <u>TBD</u> Engineering \$ <u>18,500</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>797,670</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>19,900</u> Other Costs- Mowing & Maintenance <u>19,900</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>TBD</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>TBD</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>TBD</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

Project Justification:
 Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.

LINEAR - Design of Phase 1, 2, &3
 Design Phase 1 \$100,807 ISS
 Design Phases 2&3 \$207,193 ISS
LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia
 Construction \$424,017 Federal Stimulus
LINPK2 - Shreve to US 41
 FY 2009 \$3,500 ISS
 Redesign of plans \$18,500 ISS
 Construction \$1,188,122 ISS (\$393,952 Unfunded)

LINPK3 - Olympia to Shreve
 Redesign of plans \$18,000 ISS
 Construction \$465,830 ISS

* FUNDING SOURCES (SEE PAGE 6.04)



Linear Park Phase II

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Linear Park 301-3007-572-6596		Project Code: LINPK3				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total this phase
\$483,830	\$0	\$0	\$0	\$0	\$0	\$483,830

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed</p>	<p>Project Description: <u><i>Phase 3 -Olympia to Shreve</i></u></p> <p>FY 2012: Carryover funds from FY 2011 \$483,830 Construct Phase 3: Olympia to Shreve which includes current estimate of \$18,000 for redesign, permitting</p> <p>NOTE: Council did the value engineering and reduced Linear Park III from the original engineers construction estimate of \$839,126.25 (that included a 15% contingency or \$729,675 without the contingency) to <u>\$465,830</u> which also includes a lower 10% contingency.</p>																																	
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																																		
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>In Previous CIP-This Linear Park Phase</td> <td style="text-align: right;">\$ <u>483,830</u></td> </tr> <tr> <td>In Present CIP</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Engineering</td> <td style="text-align: right;">\$ <u>18,000</u></td> </tr> <tr> <td>Land</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Site Improvement</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$ <u>465,830</u></td> </tr> <tr> <td>Landscaping</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">\$ _____</td> </tr> </table>	In Previous CIP-This Linear Park Phase		\$ <u>483,830</u>	In Present CIP	\$ _____	Engineering	\$ <u>18,000</u>	Land	\$ _____	Site Improvement	\$ _____	Construction	\$ <u>465,830</u>	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>___ Personal Services</td> <td></td> </tr> <tr> <td>___ Contractual Services</td> <td></td> </tr> <tr> <td>___ Equipment</td> <td></td> </tr> <tr> <td><u>8,000</u> Other Costs- Mowing & Maintenance</td> <td></td> </tr> <tr> <td><u>8,000</u> Total</td> <td></td> </tr> </table>	___ Personal Services		___ Contractual Services		___ Equipment		<u>8,000</u> Other Costs- Mowing & Maintenance		<u>8,000</u> Total								
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Land	\$ _____																																		
Site Improvement	\$ _____																																		
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___ New Revenues																																			
<input checked="" type="checkbox"/> No Effect																																			
___ Total																																			

Project Justification:
 Develop the City's pedestrian system to include construction and engineering, landscaping, and harborwalk. Linear Park will be a link of Ring-Around-The-City.

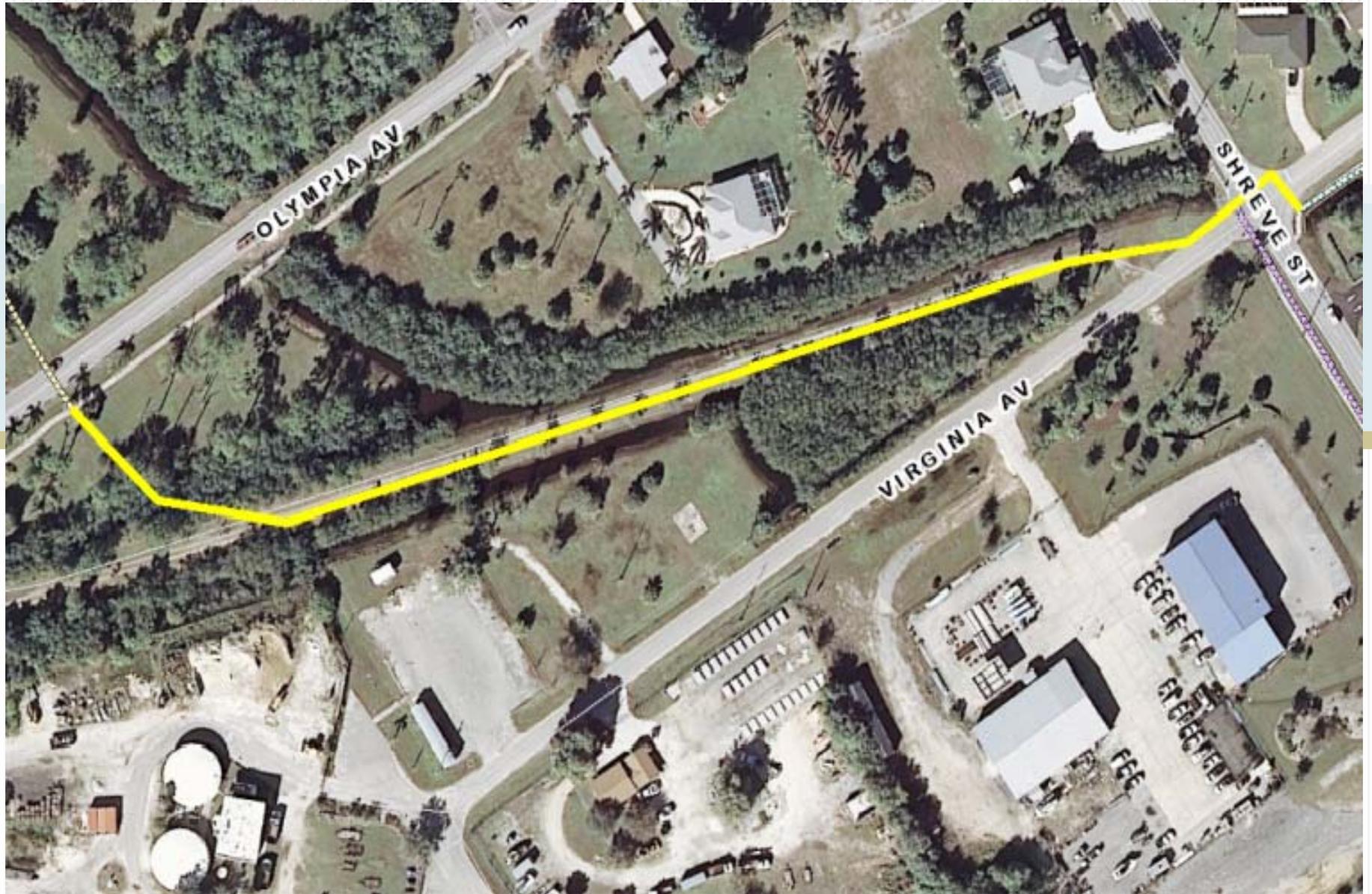
LINEAR - Design of Phase 1, 2, &3
 Design Phase 1 \$100,807 ISS
 Design Phases 2&3 \$207,193 ISS

LINPK1 - Alice Street R-0-W, Retta Esplanade to Olympia
 Construction \$424,017 Federal Stimulus

LINPK2 - Shreve to US 41
 FY 2009 \$3,500 ISS
 Redesign of plans \$18,500 ISS
 Construction \$1,188,122 ISS (\$393,952 Unfunded)

LINPK3 - Olympia to Shreve
 Redesign of plans \$18,000 ISS
 Construction \$465,830 ISS

* FUNDING SOURCES (SEE PAGE 6.04)



Linear Park Phase III

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Multi-Use Recreational Trail - 301-3007-572-65-85		Project Code: 428139				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY2016	Total this Phase
\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Phase 2 & 3 - Aqui Esta to Airport Road and Taylor Road to Monaco Drive</i></u></p> <p>FY 2012: Design Adjustments Construction of Multi-Use Bike Path Aqui Esta to Airport Rd (US 41 ROW) and Taylor Road to Monaco.</p> <p>NOTE: MPO/LAP funds to be awarded on or about July 1, 2011 for construction of phase 2 and phase 3 \$719,255</p> <p>FDOT has combined MURT 2 and MURT 3 into one project with a Project Code: 428139</p> <p>Design Adjustments required due to FDOT high mast lighting relocation/replacement and variances for the width and placement of the path</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ <u>25,000</u> In Present CIP \$ _____ Engineering \$ <u>25,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs See Construction portion of project for effect on operating costs _____ Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)

428139 –
Plan Changes
as required
by FDOT
Variances:

10 foot wide trail
constructed 5 foot
off of paved shoulder
beginning to end.



Required pipe
and fill in this
location
(in front of Tire
Kingdom)

US 41 MURT – Additional design required by FDOT

Capital Improvements Program: Project Detail

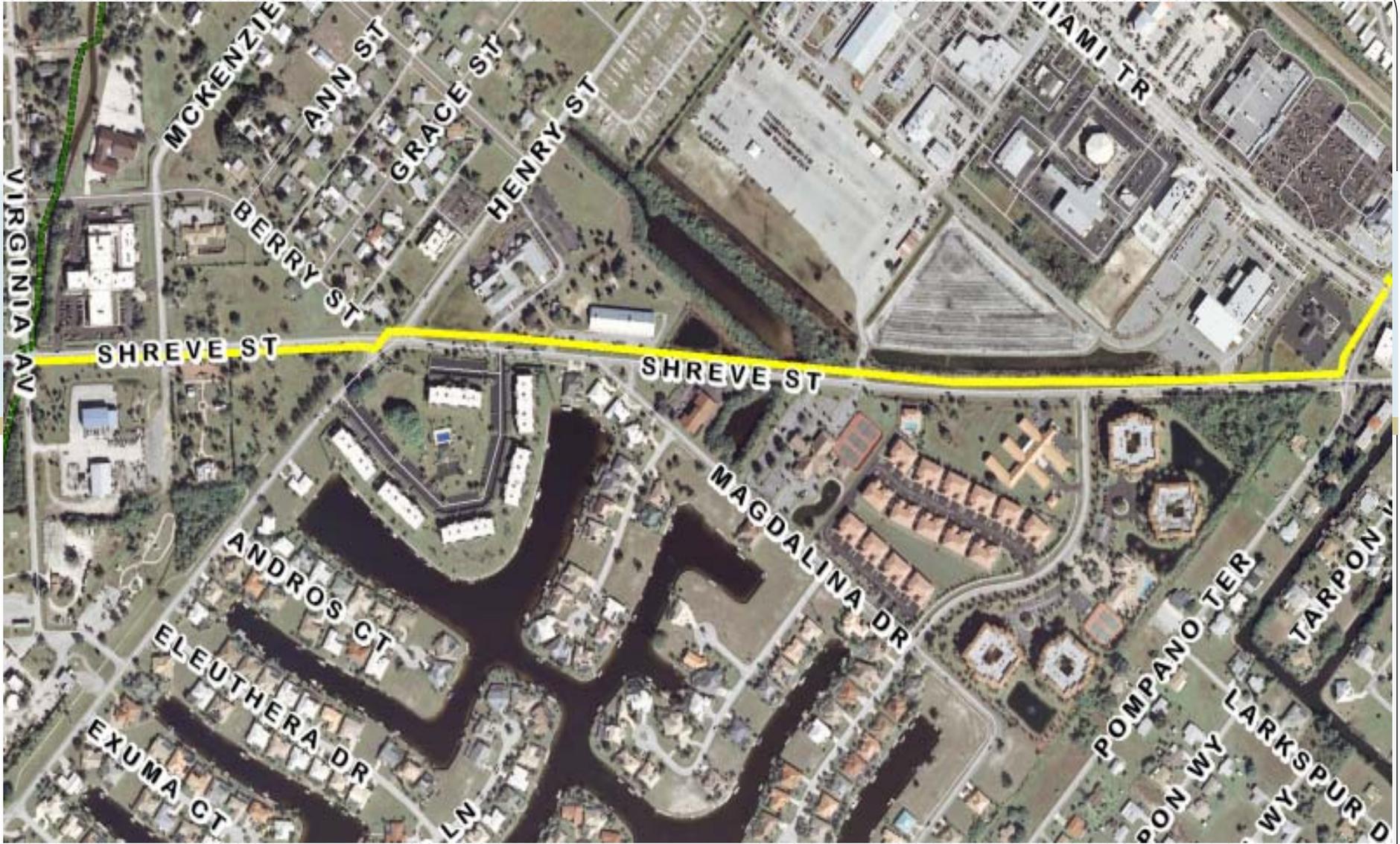
Carryover from FY 2011

Project Title: Multi-Use Recreational Trail - 301-3007-572.65-87		Project Code: MURT04				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY2016	Total this phase
\$544,000	\$0	\$0	\$0	\$0	\$0	\$544,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Phase 4 - Shreve Street from Airport Road/Pompano to W. Virginia Avenue/Linear Park</i></u></p> <p>Budget has been allocated from FY 2009 ISS loan funding. Planned to be spent as follows</p> <p>Previous Years: \$79,000 for Design for Multi-Use Bike Path - Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p> <p>FY 2012: Carryover from FY 2011 \$465,000 for Construction Shreve Street from Airport Road to W. Virginia Avenue/Linear Park</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This MURT Phase \$ <u>544,000</u> In Present CIP \$ _____ Engineering \$ <u>79,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>465,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment <u>20,000</u> Other Costs- Mowing & Maintenance <u>20,000</u> Total</p>																								
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3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

<p>Project Justification: A multi-phase project that consists a Multi-Use Recreational Trail/Bike Path (MURT) 10' wide that extends from Airport Road to Taylor Road along the US 41 ROW. This project will be completed in 4 phases. Each phase is an integral part of the "Ring-Around-the-City" and forms a key portion of the "Charlotte Harbor Heritage Trails."</p>	<p>Phase 1- Aqui Esta to Monaco - Completed Design \$49,901 Grant Construction \$282,264 Grant</p> <p>Phase 2 & 3 - Airport to Aqui Esta and Taylor Rd to Monaco Design (phase 2 & 3) \$146,733 ISS Add'l Design \$25,000 ISS (req'd by FDOT) Construction (phase 2 & 3) \$719,255 FDOT/LAP Grant</p> <p>Phase 4 - Shreve St from Airport Rd/ Pompano to W. Virginia Ave/Linear Park - UNDER CONSTRUCTION Design \$79,000 ISS - Completed Construction \$ 465,000 ISS</p>
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* FUNDING SOURCES (SEE PAGE 6.04)



Shreve Street MURT

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Harborwalk (Small boat launch & seawall replacement) 301-3007-572-6580 Project Code: HWAL3A						
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY 2016	Total this phase
\$264,000	\$0	\$0	\$0	\$0	\$0	\$264,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Gilchrist Park to Fisherman's Village: Small Boat Launch and Seawall Replacement</i></u></p> <p>FY 2011: \$264,000 for Design, Permit, and Construction of small boat launch and seawall repair (near boat club). Includes funding for required stormwater improvements based on results of bid process.</p> <p>NOTE: This portion of the Harborwalk West Project is being pulled and moved forward due to the receipt of grant funding from the Charlotte County Marine Advisory Board BIF funds, awarded March 9, 2011 in the amount of \$103,000 toward construction</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>264,000</u> In Present CIP \$ _____ Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>264,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs _____ TBD Total</p>																								
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3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)



Harborwalk Small Boat Launch & Seawall Replacement

Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Harborwalk Best Western 301-3007-572-6583		Project Code: HWALBW				
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY 2016	Total this phase
\$705,000	\$0	\$0	\$0	\$0	\$0	\$705,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation _____ Completed</p>	<p>Project Description: <u>Construct a 10' wide walkway from US41 to Gilchrist Park.</u> 10' walkway on the north edge of property will be over the water and the western edge will be upland just behind the seawall.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: <input checked="" type="checkbox"/> Not Yet Acquired-Easement _____ Partly Acquired _____ Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>705,000</u> In Present CIP \$ _____ Engineering \$ <u>5,000</u> Land \$ _____ Site \$ _____ Improvement \$ <u>700,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services <u>7,800</u> Contractual Svcs- Mowing & Trimming _____ Equipment <u>1,000</u> Other Costs- Repairs and maintenance <u>8,800</u> Total</p>																								
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						
		<p>Project Justification: Connectivity from east side of Harborwalk to the west side at Gilchrist.</p>																							

* FUNDING SOURCES (SEE PAGE 6.04)



Harborwalk Best Western

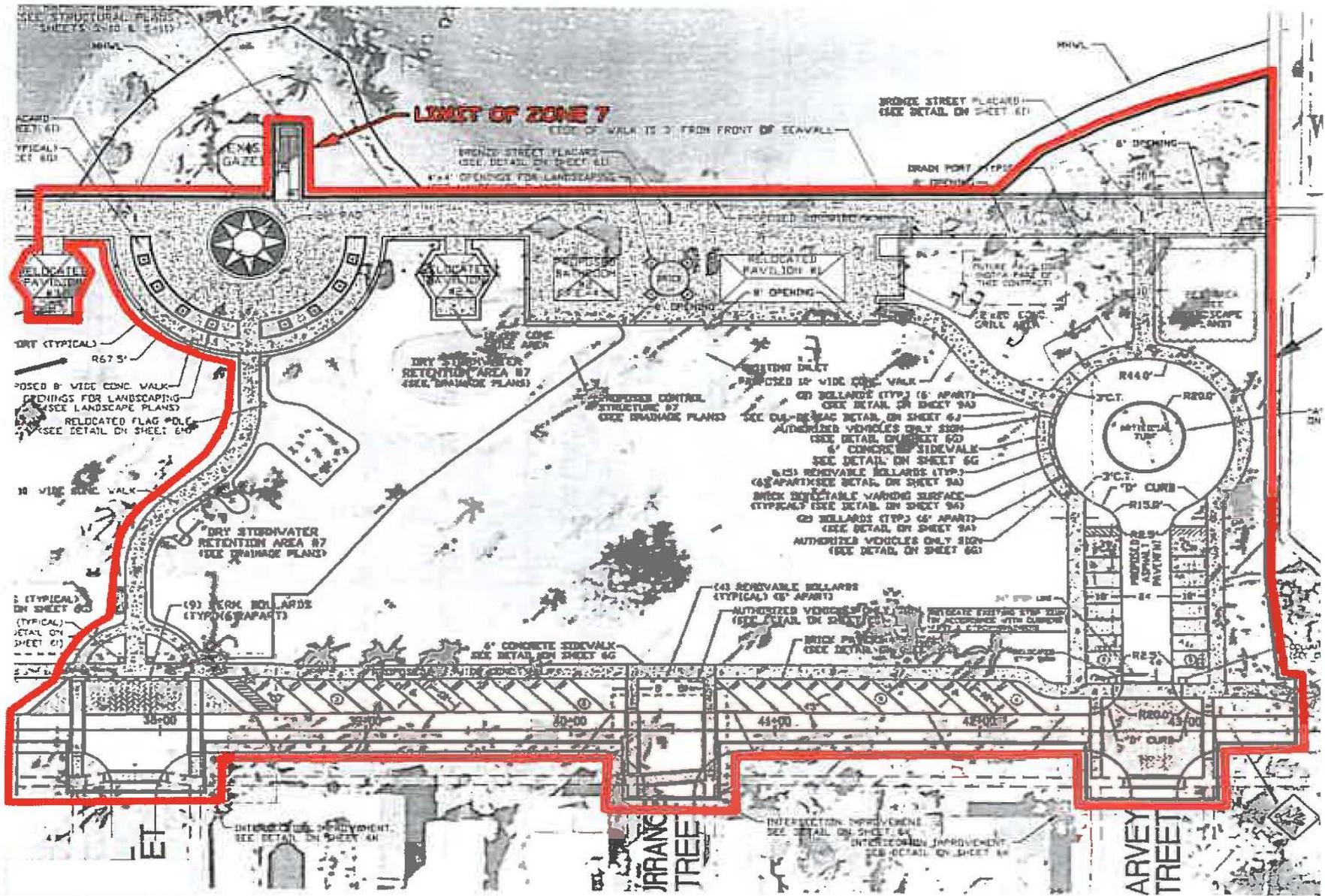
Capital Improvements Program: Project Detail

Carryover from FY 2011

Project Title: Harborwalk (Zone 7) 301-3007-572-6580				Project Code: HWAL37		
Responsible Department: Growth Management		Submittal Date: August 5, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY 2016	Total this phase
\$47,010	TBD	TBD	\$0	\$0	\$0	TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u><i>Gilchrist Park to Fisherman's Village: Zone 7</i></u></p> <p>Carryover from FY 2011: \$47,010; extract and provide construction plans for the eastern most portion area within Harborwalk West known as Zone 7 to include pavilions; gazebo; bathroom facility; 20-foot wide Harborwalk from Best Western to Pavilion #3; parking; brick courtyards and intersections (Harvey, Durrance and Gill Streets); and stormwater management</p> <p>NOTE: This portion of the Harborwalk West Project is being pulled and moved forward at the direction of City Council</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>47,010</u> In Present CIP \$ _____ Engineering \$ <u>47,010</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs _____ <u>TBD</u> Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)



Harborwalk Zone 7

Capital Improvements Program: Project Detail

Project Title: Fire Hydraulic Rescue Tools 301-3007-522.64-03 Projects: ISS12						
Responsible Department: Fire		Submittal Date: 10/07/08			Department Contact: Robert Hancock	
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	Total Cost	
\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: 2012: Replacement of the current hydraulic extrication systems on each of the fire apparatus (3)</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift TBD</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>75,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ <u>75,000</u></p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual for Services ___ Equipment ___ Other Costs <u>0</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>ISS</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>ISS</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

Project Justification:
 The current systems range in age from ten to fifteen years and are old technology and design and do not meet the current standards. Spreading the purchase of the Hydraulic Rescue tools over multiple years does not work well at all for a couple of reasons;
 1. We will not be able to get the best price possible because we will not be replacing all 3 systems at the same time, resulting in having to pay more in the end. 2. We will have different brands on different apparatus and subsequently different operating systems which will not enable one apparatus to utilize additional equipment from another, and also brings up training and maintenance issues.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Police Fleet Replacement Program 001-1200-521.64-01 Projects: ISS12,ISS13						
Responsible Department: Police		Submittal Date: May 2011		Department Contact: Albert A. Arenal		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$115,000	\$100,000	\$0	\$0	\$0	\$0

<p>1. Land Cost: ____ Acres ____ Front Ft \$ ____ Sq Ft <div style="text-align: right;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed </p>	<p>Project Description:</p> <p>FY 2012: Rotation/Replacement of police fleet vehicles</p> <p>FY 2013: Rotation/Replacement of police fleet vehicles</p> <p>FY 2014: General Fund will allocate funds for Police Fleet</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <div style="text-align: right;">N/A</div> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift </p>																								
<p>3. Estimated Costs:</p> <p>In Previous CIP \$_____ In Present CIP \$ <u>215,000</u> Engineering \$_____ Land \$_____ Site \$_____ Improvement \$_____ Construction \$_____ Landscaping \$_____ Equipment \$ <u>215,000</u></p>	<p>7. Effect on Operating Costs (+ or -):</p> <p>_____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs <small>Replacements-No add'l operating costs</small> <input type="text" value="0"/> Total </p>																								
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	Local	State	Federal																						
1st Yr	<u>ISS</u>	_____	_____																						
2nd Yr	<u>ISS</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:

Police vehicles must be replaced due to years of service and condition to ensure operator safety. Extended warranties void after five years.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Capital Project Management 301-0000-581.91-01						
Responsible Department: Public Works		Submittal Date: 04/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$102,000	\$70,000	\$70,000	\$70,000	\$0	\$312,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ <u>N/A</u> ___ Sq Ft</p>	<p>5. Status of Project: ___ Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Capital projects manager will oversee the design to construction of various City projects related to Infrastructure Sales Surtax.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <u>X</u> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>312,000</u> Engineering \$ <u>312,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <u>0</u> Total</p>	<p>Project Justification: The capital projects manager position is included in the Engineering division of Public Works, in the General Fund. A transfer from the General Construction Fund to the General Fund is being made to cover this position. The funding will be made on a year by year basis.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>ISS</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>ISS</u>	___	___	2nd Yr	<u>ISS</u>	___	___	3rd Yr	<u>ISS</u>	___	___	4th Yr	<u>ISS</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>ISS</u>	___	___																						
2nd Yr	<u>ISS</u>	___	___																						
3rd Yr	<u>ISS</u>	___	___																						
4th Yr	<u>ISS</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: 800 MHZ Radio System Upgrade 301-3007-522.64-03 Project: ISS13, ISS14						
Responsible Department: Fire		Submittal Date: 10/07/08		Department Contact: Robert Hancock		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$520,000	\$0	\$520,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$_____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Upgrade and replace portable, mobile and base station radios citywide.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ <u>520,000</u> Engineering \$_____ Land \$_____ Site \$_____ Improvement \$_____ Construction \$_____ Landscaping \$_____ Equipment \$ <u>520,000</u></p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs Conversion - No add'l operating costs <input type="checkbox"/> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">ISS</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	ISS	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	ISS	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 Charlotte County will be performing a mandatory upgrade and replacement of the 800 MHZ radio system; this system is utilized by all Public Safety agencies and many other departments throughout the City and the County. Due to this upgrade we also have to upgrade and/or replace portable, mobile and base station radios in the city. The new radio system will bring us into compliance with the Federal interoperability guidelines for Public Safety radio systems (P-25).

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Downtown Brick Paver Replacement 301-3007-541-63-19		Project: DTNPVR				
Responsible Department: Public Works		Submittal Date: 4/2011		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	TBD	\$0	\$0	\$0	\$0	TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: center;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: There are five blocks within the downtown area where the brick pavers need to be removed and replaced. Included in the scope of the work would be removal of the pavers and the underlying concrete with installation of new shell base, pavers and tree grates.</p> <p>The locations for improvements are: Block 1: Taylor St. from Harborside to Retta (west side Event Center) - \$13,500 Block 2: Taylor St. from Retta to Marion Ave. (west side) - \$22,500 Blocks 3 & 4: Taylor St. from Marion Ave. to Olympia Ave. (east and west side, excluding Sunloft) - \$31,000 Block 5: East Marion Ave. from Nesbit St. to U.S. 41 North (north side - Post Office) - \$32,000</p> <p>New request for ISS funding of \$99,000 - CURRENTLY UNFUNDED</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ _____ TBD Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ Other Costs <div style="text-align: center;">0 Total</div> </p>	<p>Project Justification: As the downtown area continues to develop and grow, residents and visitors are more frequently using the sidewalks to traverse, visiting shops, restaurants and outdoor events.</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">TBD</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Local	State	Federal	1st Yr	TBD	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____	<p>8. Effect on Income (+ or -): _____ Loss of Taxes _____ Gain From Sales of Previous Facility _____ New Revenues <input checked="" type="checkbox"/> No Effect _____ Total</p>	<p>This project would alleviate potential trip hazards and enhance the walking features of the downtown area.</p>
	Local	State	Federal																							
1st Yr	TBD	_____	_____																							
2nd Yr	_____	_____	_____																							
3rd Yr	_____	_____	_____																							
4th Yr	_____	_____	_____																							
5th Yr	_____	_____	_____																							

* FUNDING SOURCES (SEE PAGE 6.04)



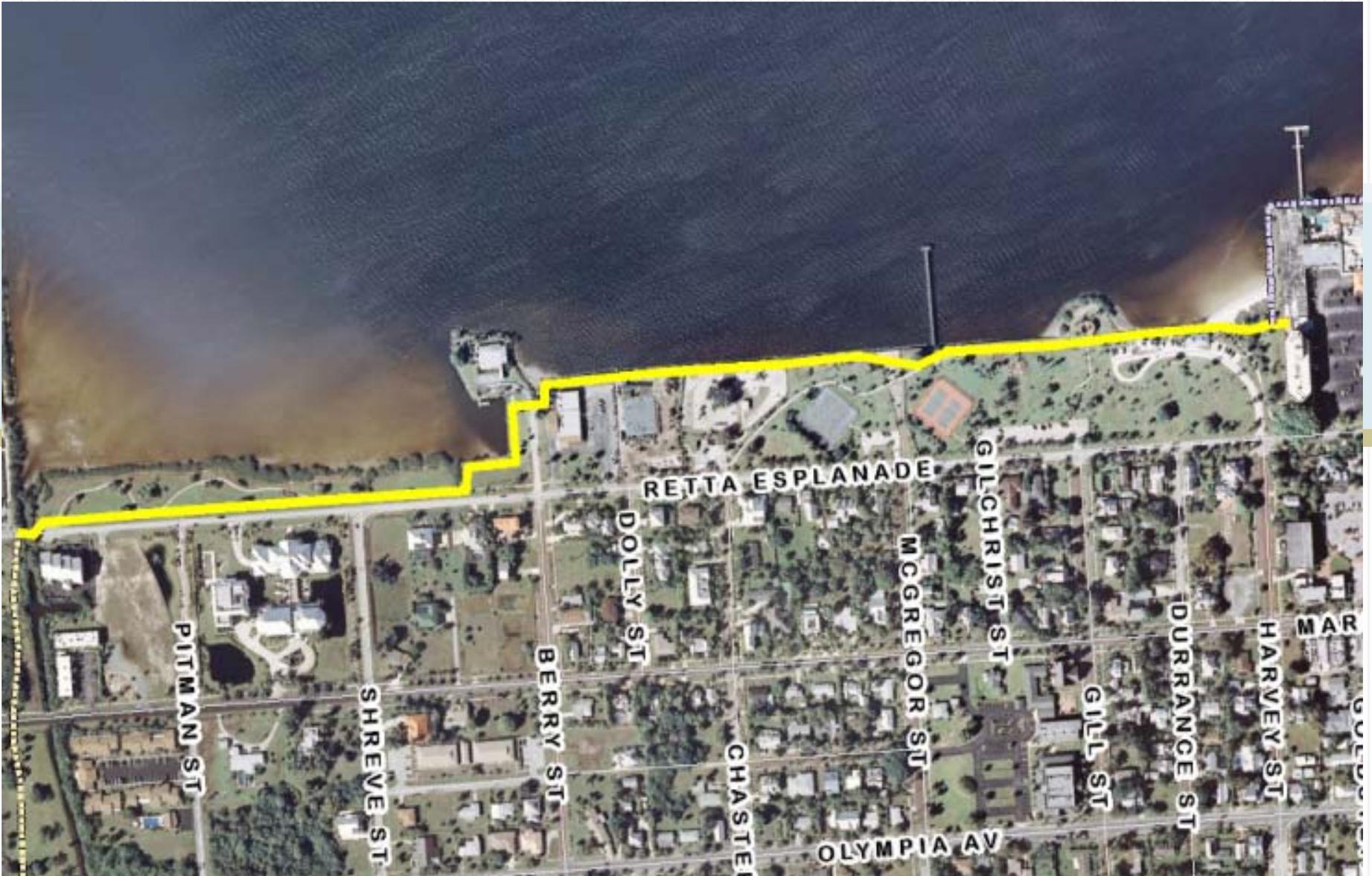
Downtown Brick Paver Replacement

Capital Improvements Program: Project Detail

Project Title: Harborwalk 301-3007-572-6580			Project Code: HWALK3			
Responsible Department: Growth Management		Submittal Date: March 22, 2011		Department Contact: Dennis Murphy, Director		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY 2016	Total this phase
\$231,338	TBD	TBD	TBD	TBD	TBD	TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: center;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress <input checked="" type="checkbox"/> Plans in Preparation ___ Completed </p>	<p>Project Description: <u><i>Gilchrist Park to Fisherman's Village</i></u> FY 2011: \$231,338 for Design & Permit of harborwalk improvements from Gilchrist Park to Fisherman's Village FY 2012-FY 2016: Construction costs are estimated to be \$2,968,998 and are not currently funded. NOTE: Small boat launch & seawall replacement and Zone 7 are under design and construction separate from Harborwalk 3 Best Western segment design and construction will be separate project from Harborwalk 3 </p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div> </p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift </p>																								
<p>3. Estimated Costs: In Previous CIP-This Harborwalk Phase \$ <u>231,338</u> In Present CIP \$ _____ Engineering \$ <u>231,338</u> Land \$ _____ Site \$ _____ Improvement \$ <u>TBD</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____ </p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>60,000</u> Other Costs- <small>Mowing and Maintenance for all Harborwalk Phases</small> <u>60,000</u> Total </p>	<p>Project Justification: A contiguous waterfront harborwalk extending from Cooper Street to Fisherman's Village. HWALK2 - Laisley Park to US 41 R-0-W Design \$75,000 Grant - Completed Construction \$215,696 Grant-Completed HWALK2 - East Side(Paddy Avenue to Laisley Park-Fishing Pier incl. Adrienne Parking) Design \$107,852 ISS - Completed Construction \$507,406 ISS RVRWLK - Under US 41N Bridge Construction \$175,000 ISS - Completed HWALK3 - Gilchrist Park to Fisherman's Village Design \$231,338* ISS - Completed Construction cost Estimated @\$2,968,998 TBD HWAL37 - Zone 7 Construction Plan Extraction \$47,010 Construction estimate included with HWALK3 HWAL3A - Boat Launch/Seawall Construction \$264,000 (\$103,000 Grant, \$161,000 ISS) HWALBW - Best Western Design & Construction \$705,000 ISS Improvements & Amenities to Harborwalk HWALK4 </p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)



Harborwalk West

Capital Improvements Program: Project Detail

Project Title: U.S. 41 Roadway Lighting		Acct# TBD		Project: US41LT		
Responsible Department: Public Works		Submittal Date: May,2012		Department Contact: R. Keeney		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	TBD	\$0	\$0	TBD

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: center;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Design and construction of roadway lighting, completing the "missing link", located south of Airport Road to south of Aqui Esta on the east and west side of U.S. 41.</p> <p>Current estimate for FY 2014 is \$650,000 - CURRENTLY UNFUNDED</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div> </p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned _____ No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ _____ TBD Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual for Services _____ Equipment _____ 3,360 Other Costs- Electricity _____ 3,360 Total</p>	<p>Project Justification: This project has not yet been accepted by the FDOT's work program. City staff continues to advocate the project. It is under consideration of the MPO.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>ISS/TBD</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	<u>ISS/TBD</u>	_____	_____	4th Yr	_____	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	<u>ISS/TBD</u>	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)



US 41 Roadway Lighting

Capital Improvements Program: Project Detail

Project Title: Carmalita Mobility Improvement 301-3007 -541-6511 Project Code: CARMMOB																											
Responsible Department: Growth Management		Submittal Date: September 27, 2010		Department Contact: Dennis Murphy, Director																							
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost																					
\$0	\$0	\$0	\$0	\$0	TBD	TBD																					
1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>		5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed		Project Description: FY 2016: Design and extend Carmalita through US 41N/US 41S to include proposed signalization - construction limits Taylor Road to Linear Park @ US 41SB *Total cost of project is estimated to be \$1.7 million; 50/50 match with MPO (\$850,000 MPO - \$850,000 CITY) **Anticipate use of "new" ISS funding for City's match of \$850,000 - CURRENTLY UNFUNDED																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>		6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift																									
3. Estimated Costs: In Previous CIP \$ _____ -0- In Present CIP \$ <u>1,700,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>1,700,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____		7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>7,260</u> Other Costs - <small>Electricity, Traffic Signal Maint, & R&M</small> <u>7,260</u> Annual		Project Justification: Extend Carmalita Street as a 2-way street through US 41NB and SB approximately 750 feet. Provide signalization (2 traffic signals) sidewalks and bicycle facilities, and decorative lighting and landscaping as appropriate. This project is part of the Ring Around the City system of bicycle and pedestrian trail designed to enhance non-auto dependent mobility. Construction limits Taylor Road to Linear Park @ US 41SB *Total cost of project is estimated to be \$1.7 million; 50/50 match with MPO (\$850,000 MPO - \$850,000 CITY) **Anticipate use of "new" ISS funding for City's match of \$850,000 - CURRENTLY UNFUNDED																							
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	Local	State	Federal																								
1st Yr	___	___	___																								
2nd Yr	___	___	___																								
3rd Yr	___	___	___																								
4th Yr	___	___	___																								
5th Yr	<u>ISS</u>	___	<u>G</u>																								

* FUNDING SOURCES (SEE PAGE 6.04)

Signalization at Carmarlita Street Mobility Improvement US 41 SB to Taylor Rd



Legend

Highway Priority

■ Carmarlita St

Traffic Signals Status

🚦 Proposed

🚦 Existing

📏 City Limits

— Major Road

— Street

0 0.025 0.05 0.1 Miles



Carmarlita Mobility Improvement

6.64

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise or where the City has decided that periodic determination of net income is appropriate for capital maintenance, management control accountability, public policy or other purposes.

The following activities of the City are reported in this section:

- Water and Wastewater Utility is used to account for providing customers with potable water and wastewater disposal services.
- Sanitation accounts for the collection and disposal of solid waste.
- Building is used to account for building permit fees and related fees charged to support the cost of enforcing the building code.
- Marina identifies specific revenue resources and the related, allowable expenditures for operation of the City Marina.

City of Punta Gorda
 Utilities O M & R Fund
 Revenue and Expense Comparison
 Actual FY 2009 through Budget FY 2012

Revenue:	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Charges for Service - Water	\$ 7,554,534	\$ 7,329,603	\$ 7,305,395	\$ 7,962,000	\$ 8,002,000
Charges for Service - Sewer	5,759,028	5,876,561	5,998,515	6,110,000	6,141,000
Charges for Service - Other	242,204	227,271	87,450	187,770	142,525
Fines	650				
Other Fees	1,900	5,050	2,500	200	2,500
Miscellaneous Revenues	180,260	76,336	35,460	76,940	36,223
Transfer from Utilities Construction	457,103	137,095			
	<u>14,195,679</u>	<u>13,651,916</u>	<u>13,429,320</u>	<u>14,336,910</u>	<u>14,324,248</u>
Projected Carryover-Beginning	4,210,187	5,608,335	4,756,177	5,983,582	5,322,605
Prior Year Encumbrances	146,370	15,491		104,912	
Prior Year Re-Appropriation	84,000	212,250		65,000	
Total Utilities O M & R Revenues	<u>\$ 18,636,236</u>	<u>\$ 19,487,992</u>	<u>\$ 18,185,497</u>	<u>\$ 20,490,404</u>	<u>\$ 19,646,853</u>
Expenses:					
Utilities Administration	\$ 840,177	\$ 813,853	\$ 862,167	\$ 844,932	\$ 903,963
Billings and Collections - Admin	552,790	492,707	489,954	505,512	521,692
Water Treatment	2,834,511	2,501,155	2,873,193	2,890,321	2,935,875
Water Distribution	2,145,850	1,926,708	2,021,596	2,068,968	2,122,749
Wastewater Collection	1,586,978	1,543,988	1,652,070	1,642,329	1,698,229
Wastewater Treatment	2,604,385	2,229,786	2,354,354	2,477,017	2,420,083
Wastewater Fleet/Equip Maint	362,042	211,376	184,568	154,533	148,501
Other NonDepartmental	40,836	155,144	424,751	336,289	402,965
Subtotal Operations	<u>10,967,569</u>	<u>9,874,717</u>	<u>10,862,653</u>	<u>10,919,901</u>	<u>11,154,057</u>
Debt - Principal	460,993	475,534	490,609	490,609	636,161
Debt - Interest	123,423	108,579	474,687	93,266	257,467
Transfer to State Revolving Debt Fund	360,572	360,573	360,573	360,573	360,573
Transfer to Bond Sinking Debt Fund	430,500	1,378,000	1,303,450	1,303,450	1,150,950
Transfer to Utilities Construction - Capital	457,103	1,137,095		2,000,000	4,120,000
Subtotal Operations, Debt & Transfers	<u>12,800,160</u>	<u>13,334,498</u>	<u>13,491,972</u>	<u>15,167,799</u>	<u>17,679,208</u>
Projected Carryover-End	5,836,076	6,153,494	4,693,525	5,322,605	1,967,645
Total Utilities O M & R Expenses	<u>\$ 18,636,236</u>	<u>\$ 19,487,992</u>	<u>\$ 18,185,497</u>	<u>\$ 20,490,404</u>	<u>\$ 19,646,853</u>

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FI
Utilities O. M. R. Fund
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016**

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues: Rate Increase/ Growth change			3% + 0%		0% + .5%	0% + .75%	0% + 1%	0% + 1%	0% + 1%
Total Water Billings	\$7,554,534	\$7,329,603	\$7,305,395	\$7,962,000	\$8,002,000	\$8,062,015	\$8,142,635	\$8,224,062	\$8,306,302
Total Sewer Billings	5,759,028	5,876,561	5,998,515	6,110,000	6,141,000	6,187,058	6,248,928	6,311,417	6,374,532
Other Revenue	882,117	445,752	125,410	264,910	181,248	182,148	183,110	184,098	185,112
Total Utilities OM&R Revenues	14,195,679	13,651,916	13,429,320	14,336,910	14,324,248	14,431,221	14,574,673	14,719,577	14,865,946
Expenses:									
Personnel Expenses	5,101,776	4,690,475	4,840,565	4,815,180	5,076,777	5,343,288	5,610,452	5,890,975	6,185,524
Operating Expenses	4,196,957	3,386,584	3,682,178	3,713,599	3,551,525	3,658,071	3,767,049	3,880,060	3,996,462
Administrative Charges	2,049,613	1,928,048	2,198,910	2,198,910	2,190,255	2,255,963	2,323,642	2,393,351	2,465,151
Capital	76,326	6,705	91,000	168,212	285,500	355,000	350,000	350,000	350,000
Contingency			50,000	24,000	50,000	50,000	50,000	50,000	50,000
Renewal & Replacement of Infrastructure		1,000,000		1,220,000	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects				780,000	3,000,000			800,000	
Existing Debt Service	1,375,488	2,322,686	2,247,898	2,247,898	2,095,151	2,267,202	643,684	543,414	543,529
New Debt Service - CIP			381,421	0	310,000	347,000	457,000	499,000	654,000
Total Utilities Expenses	12,800,160	13,334,498	13,491,972	15,167,799	17,679,208	15,396,524	14,321,827	15,526,800	15,364,666
Expenses in excess of Revenue	1,395,519	317,418	(62,652)	(830,889)	(3,354,960)	(965,303)	252,846	(807,223)	(498,720)
Operating Reserves - Beg	4,440,557	5,836,076	4,756,177	6,153,494	5,322,605	1,967,645	1,002,342	1,255,188	1,545,155
Release Renewal/Replacement Bond Reserve								1,097,190	
Operating Reserves - End	\$5,836,076	\$6,153,494	\$4,693,525	\$5,322,605	\$1,967,645	\$1,002,342	\$1,255,188	\$1,545,155	\$1,046,435

Assumptions:

Revenue:

Rate increase of 3% in FY 2011; FY 2012-2016 no rate change
Revenue growth in FY 2011 is flat, FY 2012-2016 projected growth FY 2012, 0.5%; FY 2013, 0.75%; FY 2014-2016, 1%

Operations Includes:

Personnel Expense:

FY 2012 - Net increase of .8 positions in operating departments; No furlough budgeted; 2.37% increase in wages
Pension increase 7.5% (9.5% less 2% for additional amount of employee contribution). Employee contribution to increase from 6.1% to 8.1%
Health Insurance est. increase of 3.5%; Workers Comp per schedule; Overtime per department
FY 2013 - Vacancy in WWTP budgeted filled and 4% est. increase; FY 2014-2016 5% est. increase

Operating Expense:

FY 2012 - Per Dept Request less cuts from council budget alternative meeting
FY 2013-2016 - 3% est. increase

Capital Outlay Expense:

FY 2012-2016 - Per Departmental Request

Renewal & Replacement of Infrastructure:

FY 2012-2016 - Transfer a minimum of \$1,120,000 annually to fund recurring renewal and replacement of infrastructure (balance of CIP to be financed or transferred - see below)

Transfer for Capital Improvement Projects:

FY 2012 - Transfer \$3,000,000 and FY 2015 - Transfer \$800,000 towards funding of Capital Improvement Projects

Debt Service:

Existing Debt Service:

FY 2012-2016 - Significant funding required from operations for current bond sinking fund due to reduction of impact fee revenue.

New Debt Service:

FY 2012-2016 - Debt Service on new projects is based on 20yr amortization, 4.5% interest.

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Utilities Fund Proforma Schedule of Debt Service and Related Funding Sources
FY 2012 through FY 2016

	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Funding Sources for Scheduled Debt:					
Utilities OM&R Fund	2,405,151	2,614,202	1,100,684	1,042,414	1,197,529
Water Impacts	220,000	135,000	165,000	220,000	220,000
Sewer Impacts	200,000	115,000	135,000	180,000	180,000
Bond Reserve/Sinking Funds	7,000	7,000	1,572,031	-	-
Total Funds Available for Debt Service	2,832,151	2,871,202	2,972,715	1,442,414	1,597,529

	FY 2012 Principal O/S	DUE FY 2012	DUE FY 2013	DUE FY 2014	DUE FY 2015	DUE FY 2016
Scheduled Debt:						
Current Outstanding Debt (Principal & Interest Payments)						
Series 2002 Bond/Utility Revenue/Maturity 01/01/14	4,360,000	1,577,950	1,580,256	1,572,031	-	-
2000-Note 7/State Revolving/Maturity 08/15/21	3,040,045	360,573	360,573	360,573	360,573	360,573
2005-Note 10/Revenue Note/Maturity 10/1/15	2,696,826	583,628	583,373	583,111	582,841	582,956

New Principal

	FY 2012-2016 Proposed New CIP Debt (Principal & Interest Payments)	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
FY 2011,2012 CIP, 4.5% interest, 20 yr amortization	4,000,000	310,000	310,000	310,000	310,000	310,000
FY 2013 4.5% interest, 20 yr amortization	475,000		37,000	37,000	37,000	37,000
FY 2014 4.5% interest, 20 yr amortization	1,413,000			110,000	110,000	110,000
FY 2015 4.5% interest, 20 yr amortization	545,000				42,000	42,000
FY 2016 4.5% interest, 20 yr amortization	2,000,000					155,000
Total Debt Service Requirements		2,832,151	2,871,202	2,972,715	1,442,414	1,597,529

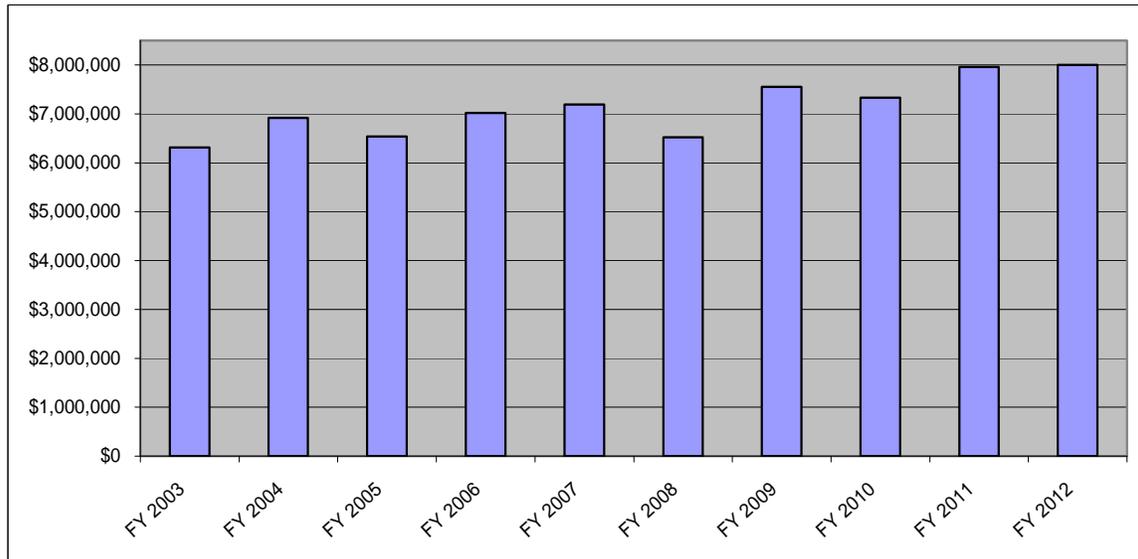
Series 2002 Utility Bond debt service payments include annual \$7,000 bond redemption notice costs.
The majority of the FY 2011 anticipated carryover CIP projects totaling \$4,240,000 are included in the FY 2012 financing.
FY 2013-2016 new debt is based on the 5 year CIP.

City of Punta Gorda
Utility OM&R Fund
Water Billings-Charges for Services
402-0000-343-3100

The user fee for water service is based on the meter size and amount of water used. The monthly rate is a combination of the monthly base facility charge per equivalent residential unit (ERU), a monthly charge by meter size, and a monthly volume charge based on all water used. Customers located outside the city limits have a 25% surcharge added to their bill. City residents pay a 10% water utility tax. The ERUs include commercial accounts. The water system monthly rates, fees and charges are detailed in Code of Ordinances section 17-7. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. Beginning in FY 2009, the City approved a series of annual rate increases to match the anticipated funding needs for the 5-year capital improvement program and the reduction in water consumption. Water restrictions that had been in place per the Southwest Florida Water Management District since January 30, 2007, were modified to allow twice per week watering in July 2010. No rate change is budgeted for FY 2012.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2003		\$6,314,356	4.44%	18,835	1.95%
FY 2004		\$6,917,294	9.55%	19,271	2.21%
FY 2005	(Hurricane)	\$6,539,966	-5.45%	20,962	7.83%
FY 2006		\$7,016,315	7.28%	21,289	1.56%
FY 2007		\$7,190,347	2.48%	21,611	1.51%
FY 2008		\$6,522,326	-9.29%	21,430	-0.84%
FY 2009	15%	\$7,554,534	15.83%	20,651*	-3.64%
FY 2010	3%	\$7,329,603	-2.98%	20,512	-0.67%
FY 2011	3%	\$7,962,000	8.63%	20,650	0.67%
FY 2012		\$8,002,000	0.50%	20,755	0.50%

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.

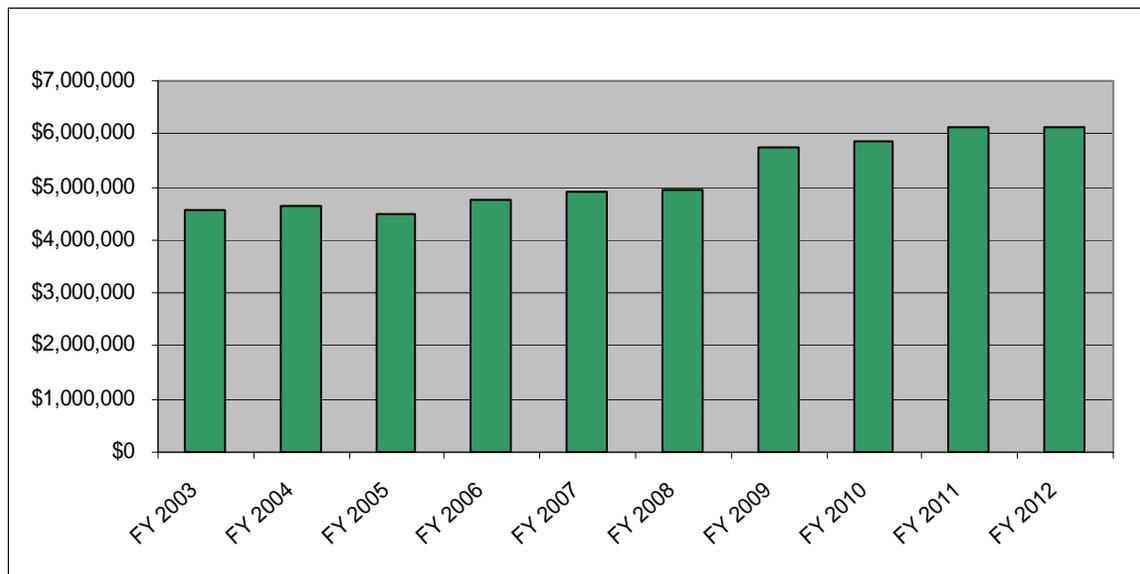


City of Punta Gorda
Utility OM&R Fund
Sewer Billings- Charges for Services
402-0000-343-5100

Wastewater system monthly rates, fees and charges are determined by the schedule in Code of Ordinances section 17-18. The monthly charge for the city's wastewater system includes the monthly base facility charge per equivalent residential unit (ERU) and a monthly volume charge based on the water used as determined by the city water meter per thousand gallons up to ten thousand gallons per ERU. Customers located outside the city limits pay a 25% surcharge. The details can be viewed at www.ci.punta-gorda.fl.us under City Code. Beginning in FY 2009, the City approved a series of annual rate increases to match the anticipated funding needs for the 5-year capital improvement program and the reduction in water consumption. No rate change is budgeted for FY 2012.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2003		\$4,573,360	1.87%	13,961	1.82%
FY 2004		\$4,652,449	1.73%	14,142	1.30%
FY 2005	(Hurricane)	\$4,474,018	-3.84%	15,288	8.10%
FY 2006		\$4,760,976	6.41%	15,040	-1.62%
FY 2007		\$4,909,050	3.11%	15,569	3.52%
FY 2008		\$4,940,875	0.65%	15,688	0.76%
FY 2009	15%	\$5,759,028	16.56%	15,062*	-3.99%
FY 2010	3%	\$5,876,561	2.04%	15,292	1.53%
FY 2011	3%	\$6,110,000	3.97%	15,365	0.48%
FY 2012		\$6,141,000	0.51%	15,440	0.50%

* ERUs (Equivalent Residential Units) decreased in FY 2009 due to a correction of formula.



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES O M & R**

REVENUES

ACCOUNT DESCRIPTION		ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
07-01	FIRE FLOW TESTING FEE	300	-350	750	100	750
07-02	SEPTIC INSPECTION FEE	700	200	700	100	700
08-00	DEVELOPER REVIEW FEE	900	5,200	1,050	0	1,050
*	PERMITS,FEES & SPEC ASSMT	1,900	5,050	2,500	200	2,500
31-00	WATER BILLING	1,008	149	0	0	0
31-20	RAIN SENSOR REBATE	-40	-120	0	0	0
31-38	PRTS WATER INSIDE	1,119,178	1,151,429	1,181,410	1,184,200	1,190,400
31-39	PRTS WATER OUTSIDE	665,971	686,898	706,065	706,900	711,600
31-40	WATER 1-10 RATE INSIDE	2,336,447	2,237,978	2,260,120	2,443,425	2,455,800
31-41	WATER 1-10 RATE OUTSIDE	825,988	807,125	823,245	839,000	843,100
31-42	WATER 11-20 RATE INSIDE	680,988	532,496	499,120	711,000	714,500
31-43	WATER 11-20 RATE OUTSIDE	106,522	103,022	89,965	110,000	110,500
31-44	WATER 21-40 RATE INSIDE	282,135	242,751	209,200	340,000	341,700
31-45	WATER 21-40 RATE OUTSIDE	35,727	32,743	26,600	31,000	31,100
31-46	WATER 41-80 RATE INSIDE	105,846	108,432	83,390	133,000	133,600
31-47	WATER 41-80 RATE OUTSIDE	14,161	11,514	10,375	11,000	11,000
31-48	WATER >80 RATE INSIDE	79,893	79,264	45,395	77,000	77,170
31-49	WATER >80 RATE OUTSIDE	7,230	1,233	1,230	2,475	2,730
31-50	WATER METER INSIDE	916,967	945,658	969,640	972,000	974,400
31-51	WATER METER OUTSIDE	376,513	389,031	399,640	401,000	404,400
33-00	PENALTIES	98,762	102,069	0	75,000	50,000
34-00	SERVICE CHARGES	38,166	36,035	37,000	37,000	37,000
35-00	WATER SVC INSTALLATIONS	15,045	18,714	15,000	17,500	15,075
51-62	SEWER CONSUMPTION INSIDE	1,050,187	1,011,705	1,013,110	1,100,100	1,100,000
51-63	SEWER CONSUMPTION OUTSIDE	176,831	178,506	170,775	186,000	186,000
51-64	WASTEWATER PRTS INSIDE	3,565,736	3,684,776	3,786,280	3,790,900	3,810,000
51-65	WASTEWATER PRTS OUTSIDE	966,274	1,001,574	1,028,350	1,033,000	1,045,000
55-00	SEWER TAP FEES	1,686	2,460	1,500	2,100	1,500
91-00	LIEN INTEREST	6,663	10,196	4,200	6,000	4,200
04-00	SANITATION BILLING	18,750	18,750	18,750	23,750	23,750
20-01	FLEET CHGS - GENERAL FUND	19,273	14,063	10,000	11,000	10,000
20-04	FLEET CHGS - P G I CANAL	3,481	2,118	1,000	1,700	1,000
20-26	FLEET - UTILITY EQUIPMENT	37,750	22,471	0	13,500	0
20-50	FLEET - SANIT/REFUSE COLL	2,628	395	0	220	0
*	CHARGES FOR SERVICES	13,555,766	13,433,435	13,391,360	14,259,770	14,285,525
07-00	WATER RESTRICT VIOLATIONS	650	0	0	0	0
*	FINES & FORFEITS	650	0	0	0	0
10-00	INTEREST ON INVESTMENTS	46,099	17,980	10,000	10,000	10,000
00-00	RENTAL INCOME	24,000	24,720	25,460	25,460	26,223
41-00	SURPLUS FURN, FIXT, EQPT	218	17,767	0	10,000	0
30-02	SALE OF SOD	655	0	0	0	0
90-00	OTHER SCRAP OR SURPLUS	0	5,171	0	25,200	0
91-01	INVENTORY REVENUE	1,676	0	0	0	0
21-00	CONTRIB FROM PRIVATE SRCS	1,181,192	86,399	0	0	0
70-18	INSURANCE RECOVERY	25,458	3,393	0	950	0
90-00	MISCELLANEOUS REVENUE	51,785	7,305	0	1,130	0
90-15	BACKFLOW PREVENTION	0	0	0	4,200	0
*	MISCELLANEOUS REVENUE	1,331,083	162,735	35,460	76,940	36,223

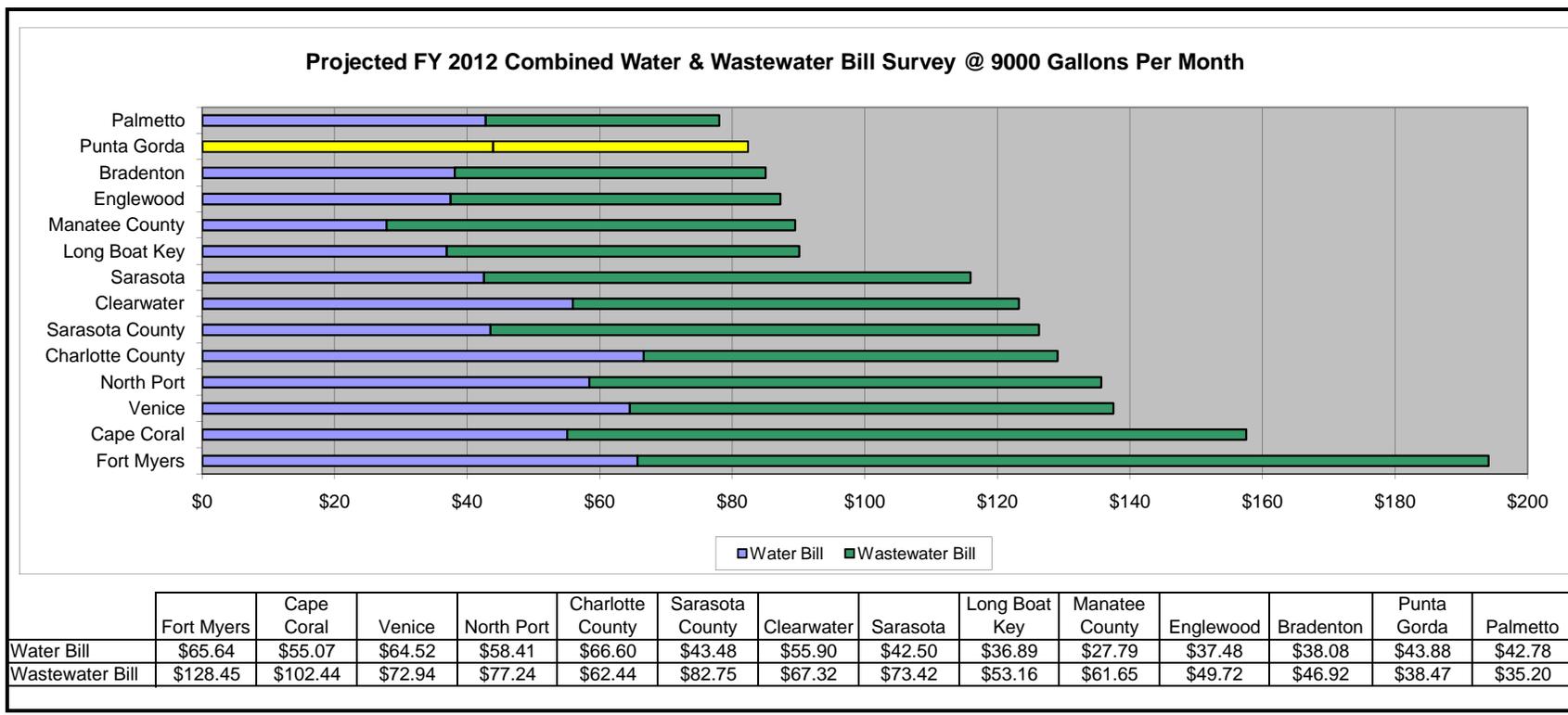
**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES O M & R**

REVENUES

ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
31-00 UTILITIES CONSTRUCTION	5,887,922	378,359	0	0	0
* TRANSFER FROM OTHER FUNDS	5,887,922	378,359	0	0	0
90-01 PROJ CARRYOVER-BEGINNING	0	0	4,756,177	5,983,582	5,322,605
90-02 PRIOR YEAR ENCUMBRANCES	0	0	0	104,912	0
90-05 PRIOR YR RE-APPROPRIATION	0	0	0	65,000	0
* BEGINNING RESERVES	0	0	4,756,177	6,153,494	5,322,605
	20,777,321	13,979,579	18,185,497	20,490,404	19,646,853

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Projected FY 2012 Residential Rate Survey**



7.08

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES OM&R FUND SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	5,101,776	4,690,475	4,840,565	4,815,180	5,076,777
Operating	10,382,560	8,760,459	5,881,088	5,912,509	5,741,780
Capital Outlay	0	0	91,000	168,212	285,500
Debt Service	240,111	217,007	965,296	583,875	893,628
Contingency	0	0	50,000	24,000	50,000
Operating Transfers	437,515	2,385,015	1,664,023	3,664,023	5,631,523
Projected Carryover-End	0	0	4,693,525	5,322,605	1,967,645
Total	16,161,962	16,052,956	18,185,497	20,490,404	19,646,853

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Position Summary

DEPARTMENT	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Administration	7	6	6	6	6
Billing & Collections *	8	5	5	5	5
Water Treatment	16	13.5	14.5	14.5	15
Water Distribution *	18	20	17.5	17.5	18
Wastewater Collection	15	15	14.8	14.8	15
Wastewater Treatment	13.5	13.5	13.5	13.5	13.5
Fleet/Equip Maint	4	3	2	2	1.6
	81.5	76	73.3	73.3	74.1

* Meter Reading was moved from Billing & Collections to Water Distribution during FY 2009.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES ADMINISTRATION - Dept/Div 1620**

FUNCTION:

The Utilities Administration Division provides management, technical and clerical support to the 5 divisions of the Utilities Department including Water Distribution, Water Treatment, Wastewater Collection, Wastewater Treatment and Fleet Maintenance. Administration recognizes service responsibilities, formulates programs, sets goals and objectives, and then plans, organizes, directs, and oversees these programs. Customer requests are received by the Administrative Staff and work systems are programmed to process, complete, and track service requests.

ACCOMPLISHMENTS:

Several major capital projects were advanced in FY 2011. Administration completed the replacement of the Hendrickson dam spillway. Staff continues planning efforts with Charlotte County, Peace River Manasota Regional Water Supply Authority, Water Planning Alliance, and Southwest Florida Water Management District seeking opportunities for cooperative water supply development projects. The phase IA water interconnect is underway and the Utilities Department is involved with the construction over-site, planning, and inspection of the proposed 0.5 million gallon water storage tank, and pumping facility; to be constructed on the south side of U.S. 17 and Distin Road. County roadway improvement projects begun in FY 2011 are Bal Harbor and Piper Road improvements. Aqui Esta improvements were completed in May 2011. Work began on the installation of the Booster Pumping Facility relief force main and is expected to be complete in FY 2011.

BUDGET NARRATIVE:

The proposed operating budget provides funding for operation of the Utilities Administration Division consistent with the previous year's level of service. The proposed budget includes funding for:

- Completion of construction of the Piper Road, Burnt Store, and Bal Harbor roadway improvements and utility relocations.
- Complete design, bid and construction of high level disinfection for the Waste Water Treatment Plant.
- Study of condition of large wastewater force mains.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES ADMINISTRATION – Dept/Div 1620
Key Performance Measures**

Goal

Utilities Administration’s goal is to provide secure, safe, and reliable public water and wastewater utility services to the City of Punta Gorda customer.

Objectives

Planning and implementation activities and a capital improvement program to plan and construct facilities required to meet current and future water and wastewater needs. Perform management of developer initiated utility improvements and administrative activities supporting departmental and divisional programs. Provide training programs to improve employee skills and knowledge to achieve operational efficiencies and reinforce worker safety. Engage public agencies and local governments to realize benefits from interagency cooperation. Perform regulatory compliance program.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY2011	FY 2012
Output:				
No. of Project Reviews	43	45	60	25
Utility Relocation Projects - Million \$	1.0	1.0	1.7	0.2
Capital Projects - Million \$	2.9	5.3	7.1	3.9
Efficiency:				
Cost per Customer Account (Budget Basis)	\$42.70	\$41.07	\$42.46	\$45.21
Service Quality:				
Strategic Plan Projects accomplished on schedule	yes	Yes	Yes	Yes
Outcome:				
Water Customer Accounts	11,683	11,738	11,785	11,815
Wastewater Customer Accounts	7,993	8,076	8,115	8,180
Water ERUs	20,651	20,512	20,650	20,675
Wastewater ERUs	15,062	15,292	15,365	15,385

* ERUs (Equivalent Residential Units)

Results:

Utility Staff completed the improvement including the utility relocations on Aquí Esta, and Piper Road and began roadway and utility projects on Burnt Store Road, and Bal Harbor Blvd.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES ADMINISTRATION SUMMARY**

Operating Budget

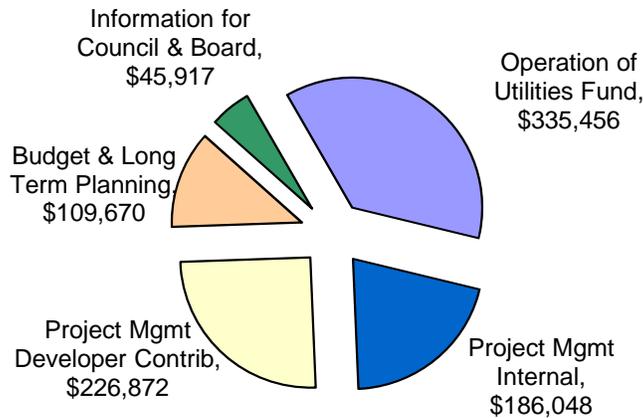
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	600,648	586,219	599,993	601,830	613,443
Operating	239,529	227,634	212,174	219,102	210,520
Capital Outlay	0	0	0	0	30,000
Operating Contingency	0	0	50,000	24,000	50,000
Total	840,177	813,853	862,167	844,932	903,963

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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Director	1	1	1	1	1
Utilities Operations Mgr	1	1	1	1	1
Utilities Engineering Mgr	1	1	1	1	1
Sr. Utilities Project Mgr	1	1	1	1	1
Utilities Project Manager	1	1	1	1	1
Eng. Tech II/CAD Op	1	0	0	0	0
Executive Assistant	1	1	1	1	1
Total	7	6	6	6	6

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BILLING AND COLLECTIONS - Dept/Div 0423**

FUNCTION:

The Billing and Collections Division is responsible for processing the bills and payments for water and wastewater charges to properties within the City's utility service area. For properties inside City limits, this division also provides the billing and collection service for sanitation charges. Sewer assessments, water and wastewater impact fees, meter installation and miscellaneous receivables are some of the other types of charges and payments processed by this division. The end result of the primary function of this division is the production and collection of approximately 140,000 bills each year.

ACCOMPLISHMENTS:

Working closely with the IT division, Billing and Collections began offering in March of 2011 paperless billing, referred to as "eBill" and on-line automatic payment of utility bills by credit card, in addition to ACH debit payment method. The division has been aggressively pursuing reduction of billing costs by promoting use of the City's free eBill and automatic payment services.

BUDGET NARRATIVE:

The 2012 budget reflects no significant changes in staffing or daily operating costs.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BILLING AND COLLECTIONS - Dept/Div 0423
Key Performance Measures**

Goal

Bill all accounts in an accurate and timely manner while providing high-level service to all customers.

Objective

Monitor off-cycle billing and final accounts to insure monthly processing.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Number of Cycle bills	140,424	140,574	140,492	140,040
Number of Final bills	849	731	512	480
Efficiency:				
Annual cost per bill	\$47.24*	\$42.06*	\$43.18*	\$44.70*
Service Quality:				
Number of corrected bills	101	24	44	36
Outcome:				
% of bills in regular cycle	99%	99%	99%	99%
% of Finals done monthly	51%	70%	65%	70%

* Note: Beginning in FY 2009, meter reading services were no longer included in this division.

Results

Reading and billing accuracy continue to exceed industry standard, as reflected by the minimal number of corrected bills and the production of 99% of bills in regular cycle. Changes have been made to the billing schedule in order to accommodate staff scheduling.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BILLING & COLLECTIONS SUMMARY**

Operating Budget

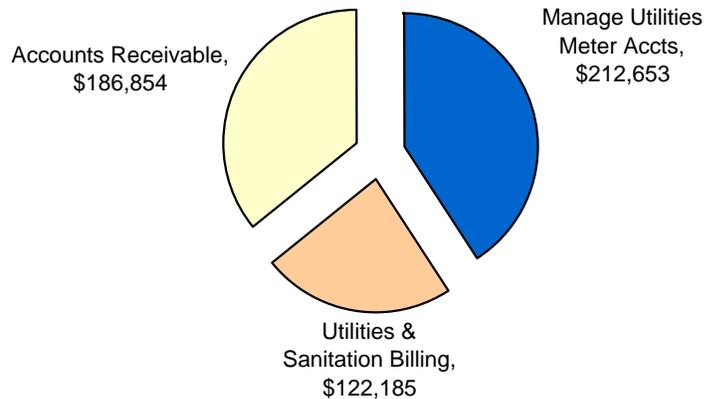
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	308,824	297,143	305,849	306,790	312,395
Operating	243,966	195,564	184,105	198,722	209,297
Capital Outlay	0	0	0	0	0
Total	<u>552,790</u>	<u>492,707</u>	<u>489,954</u>	<u>505,512</u>	<u>521,692</u>

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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Billing & Collections Supervisor	1	1	1	1	1
Senior Customer Service Representative	2	2	2	2	2
Customer Service Representative	2	2	2	2	2
Meter Technician	3	0	0	0	0
Total	8	5	5	5	5

Service Costs



CITY OF PUNTA GORDA, FLORIDA
Budget FY 2012
WATER TREATMENT DIVISION - Dept/Div 1621

FUNCTION:

The Water Treatment Division operates and maintains the Shell Creek Water Treatment Facility, which supplies potable water to City and County residents. The plant is currently rated at 10,000,000 gallons per day. The division is responsible for the operation and maintenance of other facilities, such as the Burnt Store Isles Elevated Tank, Punta Gorda Isles Ground Storage Tank and Booster Pump Station. The water treatment division is continuing to respond to increased requirements relating to water management, water quality, and treatment operations mandated by the Florida Department of Environmental Protection (FDEP) and other regulatory agencies.

ACCOMPLISHMENTS

Accomplishments for FY 2011 consist of replacement of both Raw Water Traveling Screens, pavement overlay of the Raw Water roadway. A portable generator was obtained to provide emergency back up to the Raw Water Station, and the Bal Harbor Booster Station.

From October 1, 2010 through July 31, 2011, the water treatment plant treated 1.2 billion gallons of raw water, maintaining water quality and quantity.

BUDGET NARRATIVE:

Budget requests reflect funding to achieve permit compliance, normal plant operations, and maintain the existing facilities.

STAFFING CHANGES:

There are no staffing changes requested in the FY 2012 budget.

**CITY OF PUNTA GORDA
BUDGET FY 2012
WATER TREATMENT DIVISION – Dept/Div 1621
Key Performance Measures**

Goal

The mission of the water treatment plant is to protect public health by providing reliable high quality drinking water to our customers at the lowest cost possible.

Objective

To provide professional and proficient operation and maintenance of the City's Water Treatment Facilities. Continually seek excellence with process operation and maintenance of plant facilities. Meet the regulatory standards of the U.S. Environmental Protection Agency Safe Drinking Water Act and Department of Environmental Protection.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Billion gallons potable water produced	1.5	1.5	1.5	1.5
Million gallons of ASR water stored	77*	154*	200	200
Efficiency:				
Cost per 1000 gallons potable water (Budget Basis)	\$1.89	\$1.67	\$1.93	\$1.96
Service Quality:				
Deviation from regulatory standards	None	None	None	None
Outcome:				
Water ERUs	20,651	20,512	20,650	20,675

* Drought years

Results

This past year the Water Treatment Plant met all water demands with 100 % compliance to State and Federal Regulations. Average annual demand was 4.3 Million Gallons per Day (MGD) and peak day demand was 6.4 MGD.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER TREATMENT SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	881,958	835,442	935,982	904,901	1,015,519
Operating	1,927,116	1,663,698	1,937,211	1,957,572	1,797,356
Capital Outlay	0	0	0	27,848	123,000
Total	2,809,074	2,499,140	2,873,193	2,890,321	2,935,875

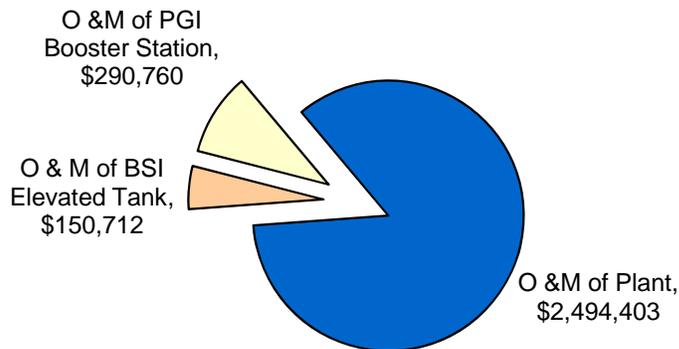
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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Supervisor	1	1	1	1	1
Treatmnt Plant Chief Op	1	1	1	1	1
Operator A	5	4.5	4.5	4.5	5
Operator B	3	3	3	3	3
Operator C	1	0	0	0	0
Treatmnt Plant Mtce Chief	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	2	3 *	3	3
Total	16	13.5	14.5	14.5	15

* Mechanic II position transferred from Fleet Maintenance Div. and reclassified to Utilities Mntce Worker III

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER DISTRIBUTION DIVISION - Dept/Div 1626**

FUNCTION:

The Water Distribution Division is responsible for the maintenance of the water distribution system which consists of 235 miles of water main, serving an area of approximately 38 square miles. Normal operations include water meter reading, meter installation, leak repair, hydrant maintenance, cross connection control, new water main and service installations, and related tasks.

ACCOMPLISHMENTS:

The City of Punta Gorda serves an area of approximately 38 square miles which includes 235 linear miles of pipeline of various sizes. Accomplishments include the installation of 44 new water meters, the repair of 725 water leaks, replacement of 1375 water meters, maintenance on 1,191 Fire Hydrants, replacement of 18 fire hydrants and flow testing of 24 Fire Hydrants, the inspection of 2,100 valves as part of the Valve Maintenance Program, Inspection of 2500 customer premises for plumbing hazards as part of the Cross Connection Control Program, and the installation of 5,100 feet of pipe as part of the asbestos and two inch water line abatement programs.

BUDGET NARRATIVE:

Proposed Budget reflects the continued operation and maintenance of the Water Distribution System, which includes the following activities:

- The maintenance of 1,191 Fire Hydrants.
- The repair of approximately 50 fire hydrants per year found broken.
- The replacement of approximately 10-20 fire hydrants per year found broken and to old for repairs.
- The flow testing of fire hydrants for outside engineering firms as requested.
- The annual inspection and exercising of approximately 2,100 valves.
- The installation of approximately 44 new water meters per year.
- The repair of approximately 725 water leaks per year including service breaks and water mains.
- The replacement of approximately 1,200 water meters that fail to meet AWWA criteria such as age or high usage.
- The annual replacement of 14,000 feet of pipeline that is inferior due to type or age and results in improved flow and quality.
- A Cross Connection Control Program to protect the water system from contamination.
- The installation and testing of backflow prevention assemblies at City facilities.
- The installation of automatic flushing devices throughout the water system at locations selected by the water treatment plant.
- The installation of sampling stations throughout the water distribution system at locations selected by the water treatment plant.
- The painting of water line pipes crossing bridges to prevent or reduce corrosion of the pipes.
- The restoration of approximately 1,200 locations annually, using staff to sod and install small road patches wherever possible.
- The location and marking of City water & wastewater lines at nearly 5,000 sites annually for contractors working in the right-of-way to prevent damage to City utilities.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER DISTRIBUTION DIVISION – Dept/Div 1626
Key Performance Measures**

Goal

Perform repairs to water line breaks and service interruptions. Continue preventative maintenance program to distribution facilities. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and public. Compliance with Florida Department of Environmental Protection rules relating to Water Distribution System activities.

Objective

Operate and maintain water distribution facilities to provide quick and reliable service to our customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Repairs	725	462	436	725
Locate Tickets	6,500	5,000	4,303	5,000
New Meters Installed	45	9	44	100
Efficiency:				
Cost per ERU (Budget Basis)	\$103.91	\$93.93	\$100.19	\$102.67
Service Quality:				
Meters replaced or serviced with 10 year schedule	434	354	1,375	1,200
Compliance with required drinking water standards as measured in the distribution system monthly samples	100%	100%	100%	100%
Outcome:				
Water ERUs	20,651	20,512	20,650	20,675

Results

Water Distribution Division performs operation and maintenance of the water distribution lines in the utility service area. Primary activities consist of installation of meters, reading water meters, responding to customer service requests, performing repairs to utility damages and line breaks, along with new and replacement projects to upgrade existing facilities. Program activities also include underground utility protection under direction of Sunshine One Call of Florida. Ongoing programs include; A Cross Connection Control program that monitors and prevents hazardous substances from entering distribution system piping; a Fire Hydrant Maintenance Program; and a Water Main Valve exercising program to identify and replace defective valves. The cost per user represents additional work that is currently being done with the same work force. In 2009 Division 1626 took over meter reading including the expenses for meters and meter reading staff. This per customer amount was not included in previous performance measures prior to FY 2009. FY 2010 saw a reduction in cost per customer due to the reduction of staff.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER DISTRIBUTION SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	1,270,607	1,120,498	1,161,506	1,167,751	1,217,552
Operating	861,973	803,865	860,090	861,117	835,697
Capital Outlay	0	0	0	40,100	69,500
Total	2,132,580	1,924,363	2,021,596	2,068,968	2,122,749

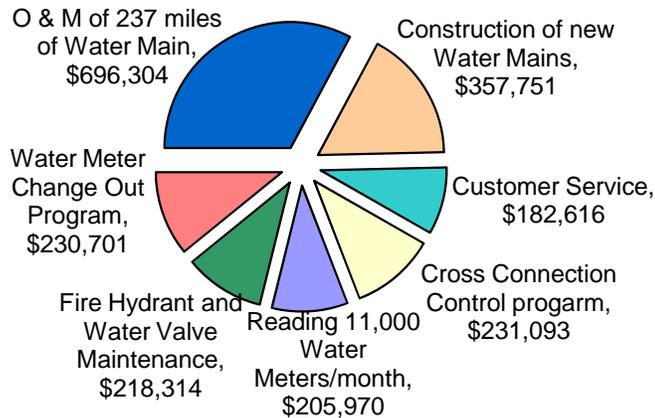
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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Supervisor	1	1	1	1	1
Utilities Service Manager	1	1	1	1	1
Utilities Op Coordinator	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Cross Conn.Contrl Coord	1	1	1	1	1
Water Quality Technician	1	1	0	0	0
Fire Hydrant Technician	1	1	0	0	0
Utilities Crew Chief	4	4	3 *	3	3
Utilities Mntce Worker III	3	3	3 1/2 *	3 1/2	4
Utilities Mntce Worker II	3	3	2	2	2
Utilities Mntce Worker I	1	1	2	2	2
Meter Technician	0	2	2	2	2
Total	18	20	17.5	17.5	18

* Indicates one Crew Chief position eliminated and one reclassified to a Mntce Worker III position for 1/2 year.

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER COLLECTION DIVISION - Dept/Div 1622**

FUNCTION:

The Wastewater Collection division is responsible for the operation and maintenance of 118 sewage pumping stations along with 129 miles of gravity sewer mains located in a 30 square mile area. This division also includes the Pretreatment Program and Instrumentation Control and Calibration Unit.

The division is made up of 15 employees. 11 members of the division are dedicated to customer related problems, lift station maintenance and repair, televising of gravity mains, repairs to mainlines and services that include installation of sectional cured-in-place-pipe (CIPP) liners and to the conveyance of wastewater to the City's treatment plant.

Three of the member's responsibilities include basic electrical work, calibration of electronic instrumentation and telemetry equipment at both Water and Wastewater Plants along with the Collections division.

To finish out the field one member serves as the Pretreatment Coordinator, this person is responsible for monthly FOG (fats, oils and greases) inspections of local restaurants and fast food establishments. This person also is involved in code compliance issues related to the City's pretreatment ordinance.

ACCOMPLISHMENTS:

Accomplishments include replacing 720 LF of 8" gravity sewer main and 9 services on Cooper St, 351 LF of gravity main and 7 services as part of the Trabue St rebricking project and 200 LF of 8" gravity main on Magdalena Dr. Completed control panel upgrades and voltage upgrades to lift station 63 and lift station 64. Completed the installation of new discharge piping at lift station 51 and lift station 56. Installed a new odor control unit at lift station 2. Installed a new manhole on Charlotte Ave. Assisted with several changes at the Master Pumping Facility including the relocation of the peroxide lines, security fencing around odor control equipment and privacy fencing around the perimeter of the utility easement. Televised 40,163 LF of gravity sewer. Continued the pretreatment program per ordinance in an effort to reduce the amount of F.O.G. (Fats, Oils and Greases) to our system. Installed Wilkerson scada units at various sites for the monitoring of pump activity on selected stations. Provided scheduled inspection and maintenance to gravity lines and pump stations to maintain normal operations. Responded to customer service calls and performed repairs as needed.

STAFFING CHANGES:

Proposed budget reflects an additional cost to reinstate a maintenance worker position back from a 32 hr. work week to normal status of a 40 hr. work week.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER COLLECTION DIVISION - Dept/Div 1622**

BUDGET NARRATIVE:

Proposed budget reflects continued normal operation and maintenance of the wastewater collection system consisting of cost associated with the repair and maintenance of 118 lift stations, repair and replacement of various horse power pumps within the system. Repair and installation of gravity sewer mains and services whenever necessary; electrical maintenance, including the repair and replacement of electrical components for 118 pump station control panels; and the cosmetic maintenance of 118 lift stations; along with the closed circuit televising of approximately 40,000 linear feet of gravity sewer mains per year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER COLLECTION DIVISION – Dept/Div 1622
Key Performance Measures**

Goals

Reduce infiltration entering the wastewater collection system. Continue the preventative maintenance and valve exercise program to reduce the number of emergency repairs, equipment failure and replacement costs. Continue the pre-treatment program to reduce illicit inflows, oils, and grease. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and the public. Compliance with Florida Department of Environmental Protection rules relating to all Wastewater Collection System activities.

Objective

Operate and maintain wastewater collection facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

Indicator	Prior Year Actual		Projected	Proposed
	FY2009	FY 2010	FY 2011	FY 2012
Output:				
# Lift Station upgrades	10	10	3	3
Inflow abatement treatment – LS Area	Emerald Point, Emerald Lakes, Buttonwood MHP	Calusa Creek, Creekside, Airport Commerce, Tuscany Isles, Oak Harbor	Smoke testing Sec. 15 Sec. 18 Basin 2	Replace gravity lines on Dupont St., Wood St., Durrance St., Gill St.
Pretreatment compliance	100%	100%	100%	100%
Efficiency:				
Cost per ERU (Budget Basis)	\$105.36	\$100.97	\$106.89	\$110.38
Service Quality:				
Feet of lines video inspected and cleaned	80,000	45,000	50,000	40,000
Outcome:				
Wastewater ERUs	15,062	15,292	15,365	15,385

Results

The Wastewater Collection Division is advancing several programs to achieve system improvements. A multi-year inflow abatement program rehabilitates manholes and collection system lines. This year the areas of Burntstore Isle, Burntstore Meadows and the older sections of Punta Gorda Isles were the focus of the inflow abatement program. 720 LF of gravity sewer main was installed on Cooper St., 351 LF of gravity main was replaced on Trabue Ave. and 200 LF of gravity main was replaced on Magdalena Dr. There were 25 cured in place sectional liners installed in various locations in the system. Panel upgrades and voltage change from 230v. to 480v. were completed on lift stations 63 and 64. Replacement of discharge lines were completed on lift station 51 and lift station 56. The preventative maintenance program that has been implemented for several years now has proven once again to reduce replacement cost and increase the reliability of the city's pumping stations. This program provides accurate records of maintenance and repairs that have improved the performance of the preventative maintenance program. The pre-treatment (F.O.G.) program has shown a decrease in the amount of fat, oil and grease introduced into the collection system. We are now at a 100% compliance rate with all discharges into the City's wastewater collection system.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER COLLECTION SUMMARY**

Operating Budget

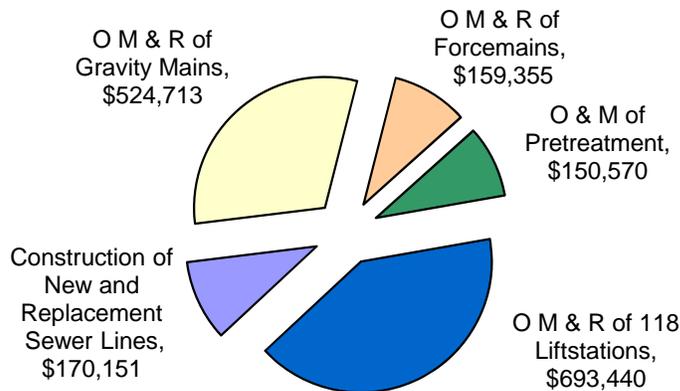
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	881,822	882,274	918,913	910,855	944,209
Operating	702,713	659,369	733,157	730,242	738,020
Capital Outlay	0	0	0	1,232	16,000
Total	<u>1,584,535</u>	<u>1,541,643</u>	<u>1,652,070</u>	<u>1,642,329</u>	<u>1,698,229</u>

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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Supervisor	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Utilities Crew Chief	3	3	3	3	3
Utilities Mntce Worker III	4	4	4	4	4
Utilities Mntce Worker II	3	3	3	3	3
Utilities Mntce Worker I	1	1	0.8	0.8	1
Electrician	1	1	1	1	1
Pre-treatment Coordinator	1	1	1	1	1
Total	15	15	14.8	14.8	15

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER TREATMENT DIVISION - Dept/Div 1625**

FUNCTION:

The Wastewater Treatment division operates and maintains the Punta Gorda Wastewater Treatment Plant, a 4.0 MGD (Million Gallon per Day) plant. The division also operates and maintains the Master and Booster Pumping Stations. Wastewater residuals are beneficially reclaimed by land application to on-site agriculture fields. The treated water is discharged to an effluent disposal deep injection well.

ACCOMPLISHMENTS:

Over 765 million gallons of treated wastewater were pumped into the City's Deep Injection Well last year. This equates to an average daily flow of 2.1 million gallons per day and resulted in 347 dry tons of residual solids that required disposal. All permit requirements have been met utilizing the Deep Well for effluent disposal and the agriculture fields for solids disposal.

Construction is nearing completion on the Booster Pump Facility (BPF) Relief Force Main.

Design work continues for the addition of filtration and high level disinfection improvements to the City's wastewater treatment plant. This project is required by the Environmental Protection Agency for the continued use of the deep injection well. However, these improvements to the existing wastewater plant will produce an effluent that meets public access quality reclaimed water. Design and permitting are scheduled to be completed in FY 2011, with construction to start next fiscal year.

BUDGET NARRATIVE:

Proposed budget reflects the continued normal operation and maintenance of the Wastewater Treatment Plant, Master and Booster pump stations, as well as the 884 acre site. Capital outlay includes continued work on the BPF Relief Force Main which will increase capacity and redundancy for a crucial component of the wastewater system. Budgeted outlay reflects funding needed to maintain staffing and maintenance requirements as mandated by Florida Administrative Code 62-699.310 and 62-602.650, while providing a means to continue normal plant operations.

Staffing Changes: No changes to staffing are planned; however, the department intends to leave a Plant Operator position vacant during FY 2012 as a cost savings measure. We currently have a few maintenance employees that have passed the operator exam and have been assisting by covering shifts.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER TREATMENT DIVISION – Dept/Div 1625
Key Performance Measures**

Goal

To operate and maintain the City's Wastewater Treatment Facilities within the Florida Department of Environmental Protection and U. S. Environmental Protection Agency's operating permit requirements.

Objective

To protect public health and enhance the environment, by ensuring the responsible treatment and beneficial disposal of domestic waste, through efficient and effective operation and maintenance of the City's Wastewater Treatment Facilities, and maintaining compliance with all permit requirements.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Million Gallons wastewater treated	653	811	765	788
Tons of Bio-Solids Treated	297	340	347	310
Efficiency:				
Cost per 1000 gallons of treated wastewater (Budget Basis)	\$3.99	\$2.75	\$3.24	\$3.07
Service Quality:				
Deviation from regulatory standards	None	None	None	None
Outcome:				
Wastewater ERUs	15,062	15,292	15,365	15,385

Results

Treated wastewater met all permit conditions. There were no operating permit violations. The work completed this past year for the wastewater treatment division included work towards completion of the Booster Pumping Station Relief Forcemain; Pilot testing of several different types of effluent filters; testing sonic devices for the control of algae in the effluent storage ponds; installation of a security camera at the front gate; and an upgrade of the plant's Supervisory Control and Data Acquisition (SCADA) system.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WASTEWATER TREATMENT SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	855,824	818,875	800,855	828,746	862,897
Operating	1,713,388	1,410,911	1,553,499	1,549,239	1,510,186
Capital Outlay	0	0	0	99,032	47,000
Total	<u>2,569,212</u>	<u>2,229,786</u>	<u>2,354,354</u>	<u>2,477,017</u>	<u>2,420,083</u>

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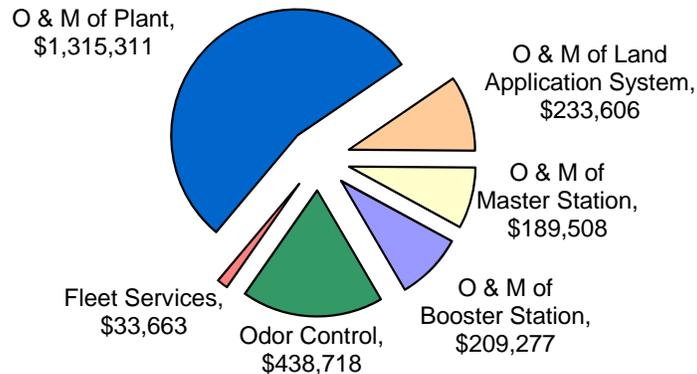
Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Utilities Supervisor	1	1	1 *	1 *	1
Treatment Plant Chief Op	1	1	1	1	1
Operator A	3.5	3.5	3.5	3.5	3.5
Operator B	1	1	1	1	1
Operator C	1	1	1	1	1 **
Treatmnt Plant Mtce Chief	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	3	3	3	3
Utilities Mntce Worker II	1	1	1	1	1
Total	13.5	13.5	13.5	13.5	13.5

* The Utilities Supv position will not be filled during FY2011 in order to meet dept. budget expectations.

** The Utilities Supv position will be filled FY2012 and an operator position will remain unfilled in order to meet dept. budget expectations.

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FLEET MAINTENANCE DIVISION - Dept/Div 1650**

FUNCTION:

The Fleet Maintenance Division operates and maintains all vehicles and equipment used in the Utilities department, as well as maintaining a fleet of cars, trucks and other light equipment specifically for Public Works. To accomplish this they provide the following services: routine services on engines, driveline, brakes, and electrical systems.

This is accomplished by maintaining a comprehensive preventative maintenance program, detailed data and financial record keeping, emergency response service, and coordination of repairs with outside vendors.

Besides maintaining the City's Utilities and Public Works fleet, this division also assists in preparation of vehicle specifications and assists Procurement with contract specifications for vehicles, parts, and repair services. Fleet makes a conscious effort to conserve and protect our environment by ensuring all local, state and federal guidelines are followed.

ACCOMPLISHMENTS:

Accomplishments include maintaining serviceability, safety, appearance and extending the life span of existing Utilities and Public Works fleet. This was done by being conscious to minimize downtime of equipment through effective scheduling of preventative maintenance, and timely completion of unscheduled repairs.

BUDGET NARRATIVE:

The transfer of the Fleet Maintenance Division to the Utilities Department for FY 2009 has resulted in several operational changes. Contracts have been established with outside vendors to provide many services at more competitive prices than previously experienced. Fleet's responsibilities are shared by plant maintenance staff.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FLEET MAINTENANCE DIVISION - Dept/Div 1650
Key Performance Measures**

Goal

The Fleet maintenance Division maintains Utilities and Public Works vehicles and equipment, coordinates outside repairs to ensure that equipment operates properly in order for employees to perform their duties in completing projects throughout the City. Fleet is also responsible for cars, trucks, and other light equipment for several other City departments, including the review of technical specifications when ordering new equipment for the City.

Objective

Complete projects managed by Fleet services effectively and efficiently.

Indicator	Prior Year Actual		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
Total # of job orders	1,300	1,648	1,650	1,100
Efficiency:				
Average cost per job order (Budget Basis)	\$278	\$128	\$94	\$135
Service Quality:				
Average time per job order (in hours)	2.50	2.50	2.00	2.00
Outcome:				
% of job orders completed	99%	99%	99%	99%

Note: During FY2009 Fleet transferred to Utilities and reduced in-house services.

Results

Fleet completed all major projects that were scheduled for this fiscal year. The decrease in job orders since 2011 is due to the Police Dept. being responsible for keeping the records for their own vehicles. Average cost per job increased since FY 2011 due to the reduction of jobs as departments contracted out fleet services.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
FLEET MAINTENANCE SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	273,852	150,024	117,467	91,769	91,262
Operating	88,190	61,352	67,101	62,764	57,239
Capital Outlay	0	0	0	0	0
Total	362,042	211,376	184,568	154,533	148,501

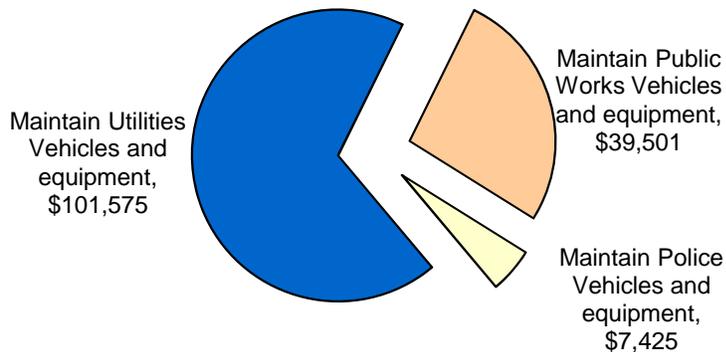
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Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Chief Mechanic	1	0	0	0	0
Mechanic II	2	2	1 *	1	1
Secretary	1	1	1	1	0.6
Total	4	3	2	2	1.6

* One Mechanic II position transferred to Water Treatment Plant and reclassified to Utilities Maintenance Worker III

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
NON DEPARTMENTAL SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	28,241	0	0	2,538	19,500
Operating	4,605,685	3,738,066	333,751	333,751	383,465
Capital Outlay	0	0	91,000	0	0
Debt Service	240,111	217,007	965,296	583,875	893,628
Transfers for Debt Servie	437,515	1,385,015	1,664,023	1,664,023	1,511,523
Transfers for Capital	0	1,000,000	0	2,000,000	4,120,000
Projected Carryover-End	0	0	4,693,525	5,322,605	1,967,645
Total	<u>5,311,552</u>	<u>6,340,088</u>	<u>7,747,595</u>	<u>9,906,792</u>	<u>8,895,761</u>

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER SYSTEM CAPACITY ESCROW**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
21-35	WATER IMPACT FEES RESID	196,524	124,568	120,000	201,528	120,000
22-35	WATER IMPACT FEES COMM	0	19,768	0	8,472	0
*	PERMITS,FEES & SPEC ASSMT	196,524	144,336	120,000	210,000	120,000
10-00	INTEREST ON INVESTMENTS	2,377	256	250	150	150
*	MISCELLANEOUS REVENUE	2,377	256	250	150	150
90-01	PROJ CARRYOVER-BEGINNING	0	0	173,378	200,745	250,895
*	OTHER REVENUE SOURCES	0	0	173,378	200,745	250,895
		198,901	144,592	293,628	410,895	371,045

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
WATER SYSTEM CAPACITY ESCROW**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
91-40	BOND SINKING FUND	710,000	131,000	160,000	160,000	220,000
*	TRANSFERS	710,000	131,000	160,000	160,000	220,000
99-03	PROJECTED CARRYOVER - END	0	0	133,628	250,895	151,045
*	ENDING RESERVES	0	0	133,628	250,895	151,045
		710,000	131,000	293,628	410,895	371,045

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SEWER SYSTEM CAPACITY ESCROW**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
21-36	SEWER IMPACT FEES RESID	157,632	103,431	90,000	192,537	90,000
22-36	SEWER IMPACT FEES COMM		11,352		2,463	
*	PERMITS,FEES & SPEC ASSMT	157,632	114,783	90,000	195,000	90,000
10-00	INTEREST ON INVESTMENTS	1,283	180	150	150	150
*	MISCELLANEOUS REVENUE	1,283	180	150	150	150
90-01	PROJ CARRYOVER-BEGINNING	0	0	133,019	157,832	237,982
*	OTHER REVENUE SOURCES	0	0	133,019	157,832	237,982
		158,915	114,963	223,169	352,982	328,132

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SEWER SYSTEM CAPACITY ESCROW**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
91-40	BOND SINKING FUND	425,000	66,000	115,000	115,000	200,000
*	TRANSFERS	425,000	66,000	115,000	115,000	200,000
99-03	PROJECTED CARRYOVER - END	0	0	108,169	237,982	128,132
*	ENDING RESERVES	0	0	108,169	237,982	128,132
		425,000	66,000	223,169	352,982	328,132

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SPECIAL ASSESSMENT DISTRICT #4**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	INTEREST ON INVESTMENTS	430	146	100	100	100
*	MISCELLANEOUS REVENUE	430	146	100	100	100
90-01	PROJ CARRYOVER-BEGINNING	0	0	46,457	46,502	46,602
*	OTHER REVENUE SOURCES	0	0	46,457	46,502	46,602
		430	146	46,557	46,602	46,702

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SPECIAL ASSESSMENT DISTRICT #4**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
99-03	PROJECTED CARRYOVER - END	0	0	46,557	46,602	46,702
*	ENDING RESERVES	0	0	46,557	46,602	46,702
		0	0	46,557	46,602	46,702

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
STATE REVOLVING LOAN FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	INTEREST ON INVESTMENTS	3,736	1,324	1,100	500	500
*	MISCELLANEOUS REVENUE	<u>3,736</u>	<u>1,324</u>	<u>1,100</u>	<u>500</u>	<u>500</u>
26-00	UTILITIES O M & R	0	0	360,573	360,573	360,573
90-01	PROJ CARRYOVER-BEGINNING	0	0	371,661	372,086	372,586
*	OTHER REVENUE SOURCES	<u>0</u>	<u>0</u>	<u>732,234</u>	<u>732,659</u>	<u>733,159</u>
		3,736	1,324	733,334	733,159	733,659

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
STATE REVOLVING LOAN FUND**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
71-07	STATE REVOLVING LOAN	0	0	251,852	251,852	260,401
72-07	STATE REVOLVING LOAN	0	0	108,721	108,721	100,172
*	DEBT SERVICE	<u>0</u>	<u>0</u>	<u>360,573</u>	<u>360,573</u>	<u>360,573</u>
99-03	PROJECTED CARRYOVER - END	0	0	372,761	372,586	373,086
*	ENDING RESERVES	<u>0</u>	<u>0</u>	<u>372,761</u>	<u>372,586</u>	<u>373,086</u>
		0	0	733,334	733,159	733,659

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITY REVENUE BOND SINKING**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	INTEREST ON INVESTMENTS	270	62	100	20	20
*	MISCELLANEOUS REVENUE	270	62	100	20	20
26-00	UTILITIES O M & R	430,500	1,378,000	1,303,540	1,303,450	1,150,950
35-00	WATER SYS CAPACITY ESCROW	710,000	131,000	160,000	160,000	220,000
36-00	SEWER SYS CAPACITY ESCROW	425,000	66,000	115,000	115,000	200,000
41-00	BOND RESERVE	18,500	4,500	5,500	5,500	5,500
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,650	7,231	5,751
*	OTHER REVENUE SOURCES	1,584,000	1,579,500	1,585,690	1,591,181	1,582,201
		1,584,270	1,579,562	1,585,790	1,591,201	1,582,221

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITY REVENUE BOND SINKING**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
71-01	PRINCIPAL - BONDS	0	0	1,320,000	1,320,000	1,380,000
72-01	INTEREST - BONDS	382,457	329,117	258,450	258,450	190,950
73-01	OTHER DEBT SERVICE COSTS	400	400	7,000	7,000	7,000
*	DEBT SERVICE	382,857	329,517	1,585,450	1,585,450	1,577,950
91-42	BOND AMORTIZATION	110,779	110,779	0	0	0
*	TRANSFERS	110,779	110,779	0	0	0
99-03	PROJECTED CARRYOVER - END	0	0	340	5,751	4,271
*	ENDING RESERVES	0	0	340	5,751	4,271
		493,636	440,296	1,585,790	1,591,201	1,582,221

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**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BOND RESERVE**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
10-00	INTEREST ON INVESTMENTS	12,755	6,107	5,500	5,500	5,500
*	MISCELLANEOUS REVENUE	<u>12,755</u>	<u>6,107</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,578,751	1,580,358	1,580,358
*	OTHER REVENUE SOURCES	<u>0</u>	<u>0</u>	<u>1,578,751</u>	<u>1,580,358</u>	<u>1,580,358</u>
		12,755	6,107	1,584,251	1,585,858	1,585,858

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BOND RESERVE**

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
91-40	BOND SINKING FUND	18,500	4,500	5,500	5,500	5,500
*	TRANSFERS	<u>18,500</u>	<u>4,500</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
99-03	PROJECTED CARRYOVER - END	0	0	1,578,751	1,580,358	1,580,358
*	ENDING RESERVES	<u>0</u>	<u>0</u>	<u>1,578,751</u>	<u>1,580,358</u>	<u>1,580,358</u>
		18,500	4,500	1,584,251	1,585,858	1,585,858

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
Utility Construction Fund
Revenue and Expense Comparison
Actual FY 2009 through Budget FY 2012

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011**	Budget FY 2012
Revenues:					
Interest	\$ 64,988	\$ 9,203	\$ 5,000	\$ 1,500	\$
Transfer from Utility OM&R		1,000,000		2,000,000	4,120,000
SWFWMD Water 10mgd	275,557				
Future Financing			4,155,000	4,240,000	
Project Carryover - Beginning	2,520,674	1,381,893			
Prior Year Encumbrances	1,475,770	3,305,284		849,994	
Prior Year Re-Appropriations	3,726,407	466,718			
Total Revenues	<u>\$ 8,063,396</u>	<u>\$ 6,163,098</u>	<u>\$ 4,160,000</u>	<u>\$ 7,091,494</u>	<u>\$ 4,120,000</u>
Expenses:					
Reserve for Contingencies	\$ 5,153,895	\$ 849,994	\$ 500,000	\$	\$ 240,000
Water Treatment Plant Improvements*	2,346,539	4,172,210 *		244,414 *	300,000
Water Distribution System*		17,897 *	1,860,000	2,740,175 *	420,000
Wastewater Collection System *	225,678 *	188,709	1,700,000	3,672,243	700,000
Wastewater Treatment Plant Improvements*	337,284 *	934,288	100,000	434,662	2,460,000
Total Expenses	<u>\$ 8,063,396</u>	<u>\$ 6,163,098</u>	<u>\$ 4,160,000</u>	<u>\$ 7,091,494</u>	<u>\$ 4,120,000</u>

* Prior to FY 2011, all water projects were included in Water Treatment Plant Improvements. Beginning in FY 2011, the water projects are now being designated between Water Treatment Plant Improvements and Water Distribution System. Prior to FY 2010, lift station and force main projects were included in Wastewater Treatment Plant Improvements. Beginning in FY 2010, these projects are now designated as Wastewater Collection System projects.

** Projected FY 2011 column includes not only anticipated completed projects, but all current budgeted projects that may be carried over to FY 2012 for completion

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include capital asset acquisitions and projected carryovers and do not include asset transfers.

City of Punta Gorda, FL
Utilities Construction Fund
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016

Revenues:	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
INTEREST ON INVESTMENTS	\$ 64,988	\$ 9,203	\$ 5,000	\$ 1,500					
SWFWMD WATER	275,557								
UTILITIES O M & R		1,000,000		2,000,000	4,120,000	1,120,000	1,120,000	1,920,000	1,120,000
FUTURE FINANCING			4,155,000	4,240,000					
Subtotal	340,545	1,009,203	4,160,000	6,241,500	4,120,000	1,120,000	1,120,000	1,920,000	1,120,000
PROJ CARRYOVER-BEGINNING	2,520,674	1,381,893							
PRIOR YEAR ENCUMBRANCES	1,475,770	3,305,284		849,994					
PRIOR YEAR RE-APPROPRIATIONS	3,726,407	466,718							
Total Revenues	\$ 8,063,396	\$ 6,163,098	\$ 4,160,000	\$ 7,091,494	\$ 4,120,000	\$ 1,120,000	\$ 1,120,000	\$ 1,920,000	\$ 1,120,000

Utilities Construction

RESERVE FOR CONTINGENCIES	\$ 5,153,895	\$ 849,994	\$ 500,000		\$ 240,000				
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Water Treatment Plant Improvements

ENGINEER CONSULTING					100,000			50,000	
CONSTRUCTION AND/OR IMPRV				157,886					
MISC UTILITY RELOCATION *	972,720	978,186		16,098					
WATER MAIN UPGRADES *	230,698	155,294		1,513					
HENDRICKSON DAM IMPROVEMT	736,848	2,254,043		38,414		25,000		25,000	
EQUIPMENT				29,503					
MOD/EXPAND WATER PLANT	406,273	784,687		1,000	200,000	200,000			1,900,000
Total WTP Improvements	2,346,539	4,172,210		244,414	300,000	225,000		75,000	1,900,000

Water Distribution System

ENGINEER CONSULTING		1,398							
MISC UTILITY RELOCATION *			20,000	1,659,164	20,000	20,000	20,000	20,000	20,000
WATER MAIN UPGRADES *		16,499	1,840,000	1,081,011	400,000	400,000	1,498,000	1,100,000	400,000
Total Water Distribution System		17,897	1,860,000	2,740,175	420,000	420,000	1,518,000	1,120,000	420,000

Wastewater Collection System

ENGINEER CONSULTING		1,398							
GRAVITY SEWER REPLACEMENT	7,800	52,130	100,000	149,703	100,000	100,000	100,000	100,000	100,000
LIFT STATION PROJECTS *			200,000	128,714	200,000	200,000	400,000	300,000	300,000
WW COLLECTION SYS IMPROVE	217,878	135,181	300,000	102,713	300,000	300,000	300,000	300,000	300,000
FORCE MAIN PROJECTS *			1,100,000	3,291,113	100,000	100,000	100,000	100,000	100,000
Total Wastewater Collection System	225,678	188,709	1,700,000	3,672,243	700,000	700,000	900,000	800,000	800,000

Wastewater Treatment Plant Improvements

LIFT STATION PROJECTS *	21,631	161,495		34,417					
WWTP IMPROVEMENTS		128,704		221,295	2,460,000	250,000	115,000	470,000	
MASTER PUMP STATION UPGRA		4,995	100,000	50,005					
FORCE MAIN PROJECTS *	315,653	606,887		128,945					
EQUIPMENT		32,207							
Total WWTP Improvements	337,284	934,288	100,000	434,662	2,460,000	250,000	115,000	470,000	

Total Expenses	\$ 8,063,396	\$ 6,163,098	\$ 4,160,000	\$ 7,091,494	\$ 4,120,000	\$ 1,595,000	\$ 2,533,000	\$ 2,465,000	\$ 3,120,000
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Anticipated Financing Needs \$ (475,000) \$(1,413,000) \$ (545,000) \$(2,000,000)

FY 2011 & FY 2012 Financing shown under Future Financing in Revenues section
 FY 2013-16 No future financing shown - cash only and balance shown as "anticipated financing needs" shortfall.

* Prior to FY 2011, all water projects were included in Water Treatment Plant Improvements. Beginning in FY 2011, the water projects are now being designated between Water Treatment Plant Improvements and Water Distribution System.
 Prior to FY 2010, lift station and force main projects were included in Wastewater Treatment Plant Improvements. Beginning in FY 2010, these projects are now designated as Wastewater Collection System projects.

The Actual FY 2009 & FY 2010 columns are based on comparison to budget (non-GAAP) and therefore includes capital asset acquisitions and does not include asset trans

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
UTILITIES CONSTRUCTION**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
31-01	SWFWMD WATER SUP STDY ASR	275,557	0	0	0	0
*	INTERGOVERNMENTAL REVENUE	275,557	0	0	0	0
10-00	INTEREST ON INVESTMENTS	64,988	9,203	5,000	1,500	0
*	MISCELLANEOUS REVENUE	64,988	9,203	5,000	1,500	0
26-00	UTILITIES O M & R	0	1,000,000	0	2,000,000	4,120,000
*	TRANSFER FROM OTHER FUNDS	0	1,000,000	0	2,000,000	4,120,000
10-01	LINE OF CREDIT	0	0	4,155,000	4,240,000	0
*	DEBT PROCEEDS	0	0	4,155,000	4,240,000	0
90-01	PROJ CARRYOVER-BEGINNING	0	0	0	0	0
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	849,994	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	0	0
*	BEGINNING RESERVES	0	0	0	849,994	0
		340,545	1,009,203	4,160,000	7,091,494	4,120,000

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

UTILITIES
CAPITAL IMPROVEMENTS PROGRAM
FY 2012 - 2016
(All figures in thousands of dollars)

Page #	PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding*	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
UTILITY OPERATIONS TRANSFER FUNDING:								
7.43	Water System Utility Relocation Misc. Projects	20 yrly		20	20	20	20	20
7.44	Charlotte Park & other 2-inch water mains	300 yrly	474	300	300	300	300	300
7.45	Watermain Renewal/Replacement Projects	100 yrly		100	100	100	100	100
7.46	Wastewater Gravity Sewer Replacement Projects	100 yrly		100	100	100	100	100
7.47	Wastewater Lift Station Renewal/Replacement Projects	200 yrly		200	200	200	200	200
7.48	Wastewater Inflow Abatement - Rehabilitation Structures	300 yrly		300	300	300	300	300
7.49	Wastewater Force Main Renewal/Replacement Projects	100 yrly		100	100	100	100	100
UTILITY OPERATIONS TRANSFER FUNDING TOTAL				1,120	1,120	1,120	1,120	1,120
ALTERNATIVE FUNDING:								
7.50	Water Use Permit Udate/Reuse	25		25				
7.51	Water & Wastewater Master Plan Update	75		75				
7.52	Water Treatment Plant Tank Coating	200		200				
7.53	Hendrickson Dam Inspection Program & Maintenance	25 bi-yrly			25		25	
7.54	Water Treatment Plant Scada Improvements	200			200			
7.55	Florida Street 12" Water Main	1,098				1,098		
7.56	Airport Rd 12" Water Main	700					700	
7.57	Water Hydro Biological Monitoring Plan (HBMP)	50					50	
7.58	Water Treatment Plant Main Generator	900						900
7.59	Raw Water Pump Station Upgrade	1,000						1,000
7.60	Wastewater Filtration/High Level Disinfection	2,860	400	2,460				
7.61	Wastewater Treatment Plant Tank Coating	250 bi-yrly			250		250	
7.62	Wastewater Lift Station 43 Pumps and Force Main	100				100		
7.63	Wastewater Lift Station 61 Upgrade	100				100		
7.64	Wastewater Treatment Plant Permit Renewal (FDEP)	75				75		
7.65	Wastewater Permit Renewal Deep Injection Well	40				40		
7.66	Wastewater Lift Station 62 Upgrade	100					100	
7.67	Wastewater Deep Injection Well Mechanical Integrity Test (MIT)	120					120	
7.68	Wastewater Residual Management	100					100	
7.69	Wastewater Lift Station 64 Upgrade	100						100
ALTERNATIVE FUNDING TOTAL				2,760	475	1,413	1,345	2,000
UTILITY FUND TOTAL				3,880	1,595	2,533	2,465	3,120

* Prior Years' Funding includes actual expenditures from prior years plus FY 2011 expenditures only on projects that extend beyond FY 2011.

Capital Improvements Program: Project Detail

Project Title: UT Relocation Project To Be Determined - 411-8423-533-63-09 Project: UTRTBD						
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$ 0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2012 - 2016:</u> Funds designed for projects on a case by case basis designated by FDOT. Once a project is identified a project code will be created and funds will be transferred from UTRTBD to new project code.</p>																								
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																									
<p>3. Estimated Costs: In Previous CIP \$ _____ 0 In Present CIP \$ 100,000 Engineering \$ 20,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 80,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>*Relocation of existing lines. No add'l operating cost.</small> ___ 0 Total</p>	<p>Project Justification: FDOT programs roadway improvements in a 5 year CIP, and also performs non-programmed projects. Roadway projects may require utility adjustments to accommodate road improvements.</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF ___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	RF ___	___	___	2nd Yr	RF ___	___	___	3rd Yr	RF ___	___	___	4th Yr	RF ___	___	___	5th Yr	RF ___	___	___	<p>8. Effect on Income (+ or -): ___ Loss of Taxes ___ Gain From Sales of ___ Previous Facility ___ New Revenues <input checked="" type="checkbox"/> No Effect ___ Total</p>
	Local	State	Federal																							
1st Yr	RF ___	___	___																							
2nd Yr	RF ___	___	___																							
3rd Yr	RF ___	___	___																							
4th Yr	RF ___	___	___																							
5th Yr	RF ___	___	___																							

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Charlotte Park Improvements - 411-8423-533-63-21				Project: CHPKWM		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY2016	Total Cost
\$474,274	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,974,274

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft County Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2012: Design and construction of new water distribution system.</p> <p>FY 2013: Design and construction of new water distribution system.</p> <p>FY 2014: Design and construction of new water distribution system.</p> <p>FY 2015: Design and construction of new water distribution system.</p> <p>FY 2016: Design and construction of new water distribution system.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div></p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																														
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ <u>474,274</u></td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ <u>1,500,000</u></td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ <u>1,974,274</u></td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP	\$ <u>474,274</u>	In Present CIP	\$ <u>1,500,000</u>	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ _____	Construction	\$ <u>1,974,274</u>	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td>___ Other Costs</td></tr> <tr><td colspan="2">No add'l operating costs.</td></tr> <tr><td style="text-align: center;">___ 0</td><td style="text-align: right;">Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	___ Other Costs	No add'l operating costs.		___ 0	Total	<p>Project Justification: Perform renew and replacement (R&R) of water lines which have reached the end of their service life, or do meet level of service standards.</p> <p>Construct new water distribution lines in Charlotte Park community, and other locations, to replace below standard lines installed by developer. Project funding is based on FY 2009 CIP planning work session with Finance. Project is programmed with one year phase increments based on funding schedule.</p>		
In Previous CIP	\$ <u>474,274</u>																														
In Present CIP	\$ <u>1,500,000</u>																														
Engineering	\$ _____																														
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* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Water Main Renewal/Replacement - 411-8423-533-63-21		Project: WMRR				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$100,000	\$100,00	\$100,000	\$100,000	\$100,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2012:</u> annual project <u>FY 2013:</u> annual project <u>FY 2014:</u> annual project <u>FY 2015:</u> annual project <u>FY 2016:</u> annual project</p> <p>Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p>																														
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____</p> <p style="text-align: center;">N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																															
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		<p>Project Justification: Projects will be identified by the Water Master Plan or other studies. Project may result from immediate need to maintain level of service to customers or reduce costs responding to multiple repairs.</p>																														

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Gravity Sewer Replacement – 411-8536-535-63-28				Project: GSREPL		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Funds will reconstruct existing gravity sewer lines. Old clay pipe gravity lines are candidate projects for replacement with PVC sewer pipe. Projects are coordinated with Public Works street reconstruction projects. Projects will be identified by project name and project code.</p> <p>FY 2011: annual project FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>500,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>500,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>There is a direct savings, but until a significant amount of this program is completed the City will not realize the savings.</small> ___ TBD Total</p>	<p>Project Justification: Renewal or replacement of gravity sewer is performed to maintain system capacity. Clay pipe collection lines may reach the end of service life. Projects are determined by Public Works Department and are typically Street reconstruction or related to Public Works CIP projects.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>UF</u>	___	___	2nd Yr	<u>UF</u>	___	___	3rd Yr	<u>UF</u>	___	___	4th Yr	<u>UF</u>	___	___	5th Yr	<u>UF</u>	___	___
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2nd Yr	<u>UF</u>	___	___																						
3rd Yr	<u>UF</u>	___	___																						
4th Yr	<u>UF</u>	___	___																						
5th Yr	<u>UF</u>	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station Renewal/Replacement - 411-8536-535-63-29				Project: LSRR		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Funds will design and construct wastewater lift station rehabilitation or improvements</p> <p>FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project FY 2016: annual project</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____</p> <p style="text-align: center;">N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,000,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,000,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs</p> <p>No add'l operating costs.</p> <p style="text-align: center;"><u>0</u> Total</p>	<p>Project Justification: Provide improved waste water transmission capacity. Projects are identified by waste water master plan or other studies. Projects may result from immediate need to maintain level of service to customer or reduce costs responding to multiple repairs.</p>																							
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4th Yr	<u>UF</u>	___	___																						
5th Yr	<u>UF</u>	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Inflow Abatement Rehab Structures TBD - 411-8536-535-63-56		Project: TBD				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Replacement/rehabilitation of the city's wastewater collection system throughout the City's service area. Projects include interior coating of manholes and wet wells, installation of manhole inflow protectors, smoke testing, grouting and lining sewer lines. Improvements will be identified with project name and code.</p> <p>FY 2012: annual project FY 2013: annual project FY 2014: annual project FY 2015: annual project FY 2016: annual project</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,500,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,500,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>There is a direct savings, but until a significant amount of this program is completed the City will not realize the savings.</small> ___ TBD Total</p>	<p>Project Justification: Inspection, replacement and renewal of the City's collection system will reduce infiltration and inflow into the city's sewer system. Projects reduce collection system defects, maintain system capacity, and reduce wet weather over flows.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>UF</u>	___	___	2nd Yr	<u>UF</u>	___	___	3rd Yr	<u>UF</u>	___	___	4th Yr	<u>UF</u>	___	___	5th Yr	<u>UF</u>	___	___
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5th Yr	<u>UF</u>	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Force Main Renewal/Replacement - 411-8536-535-63-67		Project: TBD				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Annual projects may be determined by Operations staff to meet immediate needs. The utility has numerous lines subject to age caused failures which are not programmed in the CIP or listed in the water master plan.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 500,000 Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ 500,000 Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>	<p>Project Justification: Improvements to the wastewater transmission system are programmed to address system needs identified by conventional planning practices. Rehabilitation and improvements to existing facilities are needed as a result of end of service life and changes to the utility system from growth or other capital projects. Projects are typically performed to rehabilitate or upgrade existing facilities and these may not be identified in planning practices.</p>																							
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1st Yr	UF	___	___																						
2nd Yr	UF	___	___																						
3rd Yr	UF	___	___																						
4th Yr	UF	___	___																						
5th Yr	UF	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Water Use Permit Update/Reuse - 411-8422-533-3114				Project: WUPERM		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2010		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY2015	FY2016	Total Cost
\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>FY 2012:</u> Prepare materials and reports required by the water use permit (WUP) conditions. The WUP was issued 2008. Analysis and reporting are required on a 5 year recurring cycle. Funds are budgeted for professional engineering services to assist with data analysis and report preparation.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 25,000 Engineering \$ 25,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> _____ 0 Total</p>																								
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2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	_____	_____	_____																						
5th Yr	_____	_____	_____																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Water & Wastewater Master Plan Update - 411-8422-533-3114 Project: WWWMPU						
Responsible Department: Utility Admin.		Submittal Date: APRIL 2010		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description:</p> <p>FY 2012: Revise water Demands, identify water supply project scenarios, evaluate scenarios, and recommend project(s) to meet future water needs.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																														
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3rd Yr	_____	_____	_____																												
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_____ Previous Facility																															
_____ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
_____ Total																															
		<p>Project Justification:</p> <p>Perform water supply planning at 5 year interval, or as needed, to evaluate water supply needs and recommend new water supply projects to meet future water supply needs.</p>																													

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: WTP Tank Coating - 411-8422-533-65-02				Project: WPTC11		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

<p>1. Land Cost: ____ Acres ____ Front Ft \$_____ ____ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ____ Survey in Progress ____ Plans in Preparation ____ Completed</p>	<p>Project Description:</p> <p>FY 2012: The WTP utilizes 4 on-site tanks and two off-site tanks to store treated water. The inside of the tanks require inspection on a 5 year schedule. The project will hire a tank engineering company to perform inspection of tank interiors on a 5 year return frequency. The elevated tank at Burnt Store Road requires replacement of interior and exterior coating on a 10 year return frequency.</p>																							
<p>2. Building Construction Cost: ____ Sq Ft \$_____ ____ Equipment \$_____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ____ Not Yet Acquired ____ Partly Acquired ____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$_____ In Present CIP \$ <u>200,000</u> Engineering \$_____ Land \$_____ Site \$_____ Improvement \$ <u>200,000</u> Construction \$_____ Landscaping \$_____ Equipment \$_____</p>	<p>7. Effect on Operating Costs (+ or -): ____ Personal Services ____ Contractual Services ____ Equipment ____ Other Costs No add'l operating costs <input type="checkbox"/> 0 Total</p>																								
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	Local	State	Federal																						
1st Yr	<u>RF</u>	____	____																						
2nd Yr	____	____	____																						
3rd Yr	____	____	____																						
4th Yr	____	____	____																						
5th Yr	____	____	____																						

Project Justification:
 Provide inspections and maintenance to water storage tanks to maintain reliable service.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Hendrickson Dam Inspection Program & Management - 411-8422-533-63-30 Project: DAMINS						
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$25,000	\$0	\$25,000	\$0	\$50,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: Funds are programmed for dam inspection and report documenting the condition of dam components and recommending maintenance and rehabilitation.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>50,000</u> Engineering \$ <u>50,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual _____ Services _____ Equipment _____ Other Costs No add'l operating costs. _____ 0 Total</p>																								
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	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	<u>UF</u>	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	<u>RF</u>	_____	_____																						
5th Yr	_____	_____	_____																						

Project Justification:
 Hendrickson Dam impounds water from Shell Creek to provide a water supply reservoir for the WTP. The dam was constructed in 1965 and a major rehabilitation of the spillway was completed in FY 2010. Operational protocol of dam facilities provides for annual dam inspections to monitor and document the condition of dam components. A maintenance program and capital program are developed to address deficiencies. A specialized engineering firm will be engaged to perform dam inspections and to develop recommendations for maintenance and rehabilitation projects. Funds are programmed each year for annual inspections and reports.

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: WTP SCADA Improvements - 411-8422-533-65-02					Project: SDAIMP	
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2013: Install improvements to WTP SCADA</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>200,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>200,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment <u>4,000</u> Other Costs- R&M and Software <u>4,000</u> Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;"><u>UF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	<u>UF</u>	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	<u>UF</u>	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Florida Street 12" Water Main - 411-8423-533-63-21				Project: FL12WM		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$1,098,000	\$0	\$0	\$1,098,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2014: Design and construct 4,500 LF new 12" water main</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,098,000</u> Engineering \$ <u>219,600</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>878,400</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>10,000</u> Other Costs-Maintenance <u>10,000</u> Total</p>	<p>Project Justification: Florida Street between Dundee Road and Edison Community College has no water line. Construction of a new 12" water line create water availability to commercial and residential lands along Florida Street and add a critical pipeline component to the water distribution system improving capacity and reliability.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Airport Road 12" Water Main - 411-8423-533-63-21				Project: AR12WM		
Responsible Department: Utility Admin.		Submittal Date: April 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$700,000	\$0	\$700,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Right of Way</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2015: Design and construct 5,500 LF of 12" water main between Taylor Road and Florida Street</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>700,000</u> Engineering \$ <u>140,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>560,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs ___ <u>TBD</u> Total</p>	<p>Project Justification: The existing water main on Airport Road between Taylor Road and Florida Street is 6" diameter AC pipe. A new 12" PVC pipe will allow for planned replacement of AC pipe and provide increase in hydraulic capacity to distribution network. Airport Road is a critical hydraulic path serving large uses for the County jail, Airport, and Edison College.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Hydro Biological Monitoring Plan - 411-8422-533-3114		Project: HBMP				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate _____ Survey in Progress _____ Plans in Preparation _____ Completed</p>	<p>Project Description: <u>FY 2015:</u> SWFWMD Water Use Permit requires a sampling and testing plan to document biologic conditions of Shell Creek. Testing and sampling is required on a monthly basis each year and a summary report is required on a 5 year cycle. The cost of the summary report is budgeted for \$50,000 on a 5 year recurring cycle. The most recent summary report was completed August 2010.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: _____ Not Yet Acquired _____ Partly Acquired _____ Publicly Owned <input checked="" type="checkbox"/> No Land Involved _____ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ 50,000 Engineering \$ 50,000 Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): _____ Personal Services _____ Contractual Services _____ Equipment _____ Other Costs No add'l operating costs. 0 Total</p>																								
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	_____	_____	_____	2nd Yr	_____	_____	_____	3rd Yr	_____	_____	_____	4th Yr	RF	_____	_____	5th Yr	_____	_____	_____
	Local	State	Federal																						
1st Yr	_____	_____	_____																						
2nd Yr	_____	_____	_____																						
3rd Yr	_____	_____	_____																						
4th Yr	RF	_____	_____																						
5th Yr	_____	_____	_____																						
		<p>Project Justification: The City Water Treatment Plant (WTP) obtains source water from Shell Creek, authorized by a Water Use Permit (WUP) issued by SWFWMD. The WUP requires the City to perform water quality testing, compile data and furnish a technical report to demonstrate permitted water use complies with regulatory standards. The composite activities consisting of water sampling, testing, data analysis, and preparation of a 5 year technical summary report are assigned the term Hydro Biological Monitoring Plan.</p>																							

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: WTP MAIN GENERATOR - 411-8422-533-65-02				Project: WPMGEN		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$0	\$900,000	\$900,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: center;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2016: Project will design, permit and install a new standby generator to provide emergency electric power to the WTP. The project is a planned effort to renew and replace existing generator equipment that has reached the end of reliable service life.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div> </p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>900,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>900,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. <input type="checkbox"/> 0 Total</p>	<p>Project Justification: The WTP is required by regulation to provide emergency standby power. The existing electric generator equipment is 20 years old and will have reached the end of reliable service life.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	RF	___	___
	Local	State	Federal																						
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2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	RF	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: RAW WATER PUMP STATION UPGRADE - 411-8422-533-65-02 Project: RWPSUP						
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft N/A</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description:</p> <p>FY 2016: The project will upgrade motor controls, pumps, and pump station building as a planned improvement to renew and replace existing pump station equipment. Project will add air conditioning, replace motor controls and instrumentation, and replace pumps with three equal size units. The existing station has two equal units and one unit non equal. Common engineering practice will provide all three units of equal size and type to improve reliability and flow rate control.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>1,000,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ <u>1,000,000</u> Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. <u>0</u> Total</p>	<p>Project Justification: The Raw Water Pump Station (RWPS) delivers raw water from the Hendrickson reservoir to the water treatment plant (WTP) for processing to drinking water. The RWPS was constructed in 1964 and has exhibited age related distresses. The project is needed to improve reliability to reduce the possibility of a pump failure and inability to pump raw water to the WTP.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	RF	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	RF	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Filtration/High Level Disinfection - 411-8711-535-63-31		Project: FILHLD				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$400,000	\$2,460,000	\$0	\$0	\$0	\$0	\$2,860,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2010 funding for permitting & design. <u>FY 2012:</u> Bid & Construct</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ <u>400,000</u> In Present CIP \$ <u>2,460,000</u> Engineering \$ <u>892,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>1,968,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <input type="checkbox"/> <u>TBD</u> Other Costs <small>To be determined after design which is scheduled to be completed in FY 2011.</small> ___ <u>TBD</u> Total</p>	<p>Project Justification: Mandated in Deep Well Permit Renewal - an EPA Rule requiring Filtration & High Level Disinfection</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	<u>RF</u>	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	<u>RF</u>	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: WWTP Tank Coating - 411-8711-535-63-31				Project: WWTC11		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$250,000	\$0	\$250,000	\$0	\$500,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <div style="text-align: center;">N/A</div> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed </p>	<p>Project Description:</p> <p>FY 2013: Replace interior coating system in one wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need every 3 - 5 years.</p> <p>FY 2015: Replace interior coating system in one wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need every 3 - 5 years.</p>																													
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <div style="text-align: center;">N/A</div> </p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift </p>																														
<p>3. Estimated Costs:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>In Previous CIP</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>In Present CIP</td><td style="text-align: right;">\$ 500,000</td></tr> <tr><td>Engineering</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Land</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Site</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Improvement</td><td style="text-align: right;">\$ 500,000</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Landscaping</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ _____</td></tr> </table>	In Previous CIP		\$ _____	In Present CIP	\$ 500,000	Engineering	\$ _____	Land	\$ _____	Site	\$ _____	Improvement	\$ 500,000	Construction	\$ _____	Landscaping	\$ _____	Equipment	\$ _____	<p>7. Effect on Operating Costs (+ or -):</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>___ Personal Services</td></tr> <tr><td>___ Contractual</td></tr> <tr><td>___ Services</td></tr> <tr><td>___ Equipment</td></tr> <tr><td>___ Other Costs</td></tr> <tr><td colspan="2">No add'l operating costs</td></tr> <tr><td style="text-align: center;">0</td><td style="text-align: right;">Total</td></tr> </table>	___ Personal Services	___ Contractual	___ Services	___ Equipment	___ Other Costs	No add'l operating costs		0	Total		
In Previous CIP	\$ _____																														
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	Local	State	Federal																												
1st Yr	___	___	___																												
2nd Yr	___	___	___																												
3rd Yr	UF	___	___																												
4th Yr	___	___	___																												
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___ Previous Facility																															
___ New Revenues																															
<input checked="" type="checkbox"/> No Effect																															
___ Total																															
		<p>Project Justification: Interior tank coating system has a warranty of 3 - 5 years. Annual inspection will be performed. When a coating failure is detected outside of the warranty period, the coating will be replaced. Coating system is needed to protect concrete surfaces from wastewater.</p>																													

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 43 Pumps & Force Main - 411-8536-535-63-29		Project: LS43PF				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 43, install new pumping, piping, controls, and electric supply transformer.</p> <p>FY 2014: Pumps and piping improvements to LS 43</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>100,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>	<p>Project Justification: LS 43 is a regional lift station located at Madrid/Tripoli. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 61 Upgrade - 411-8536-535-63-29				Project: LS61UG		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 61, install new pumping, piping, controls, and electric supply transformer.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>		<p>FY 2014: Pumps and piping improvements to LS 61</p>																						
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>100,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>	<p>Project Justification: LS 61 is a regional lift station located at Jones Loop Rd and I-75. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: WWTP Permit Renewal (FDEP) 411-8711-535-63-31				Project: WWPERM		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$75,000	\$0	\$0	\$75,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p> </p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2014: The WWTP is required to maintain an operating permit issued by Department of Environmental Protection. Permit compliance requires renewal at 5 year intervals. Funds are needed for engineering services to prepare permit application materials.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p> </p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>75,000</u> Engineering \$ <u>75,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> <u>0</u> Total</p>	<p>Project Justification: Florida Department of Regulation will require renewal of the WWTP operating permit in 2014.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
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2nd Yr	___	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Permit Renewal Deep Injection Well - 411-8711-535-63-31		Project: DWPERM				
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: FY 2014: The WWTP effluent disposal deep well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires renewal at 10 year intervals.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>40,000</u> Engineering \$ <u>40,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>*Permit Renewal Only. No add'l operating costs.</small> ___ 0 Total</p>	<p>Project Justification: Florida Department of Regulation will require renewal of the UIC permit by 2014.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	<u>RF</u>	___	___	4th Yr	___	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	<u>RF</u>	___	___																						
4th Yr	___	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 62 Upgrade - 411-8536-535-63-29				Project: LS62UG		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 62, install new pumping, piping, controls, and electric supply transformer.</p> <p>FY 2015: Pumps and piping improvements to LS 62</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>100,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs ___ 0 Total</p>	<p>Project Justification: LS 62 is a regional lift station located at Airport Rd. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Deep Injection Well Mechanical Integrity Testing (MIT) 411-8711-535-63-31 Project: DWMIT						
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: <u>FY 2015:</u> The WWTP effluent disposal deep well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires a Mechanical Integrity Test (MIT) at 5 year intervals. Project will perform MIT for the required period.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>																								
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>120,000</u> Engineering \$ <u>120,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment ___ Other Costs <small>*Required testing for permit renewal. No add'l operating costs.</small> ___ 0 Total</p>	<p>Project Justification: MIT is required by UIC Permit.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;"><u>RF</u></td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	<u>RF</u>	___	___	5th Yr	___	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
2nd Yr	___	___	___																						
3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Residual Management - 411-8711-535-63-31				Project: RESMGT		
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000

1. Land Cost: ___ Acres ___ Front Ft \$ _____ ___ Sq Ft <p style="text-align: center;">N/A</p>	5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed	Project Description: FY 2015: Prepare a residuals Management Plan required by regulatory program.																							
2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ <p style="text-align: center;">N/A</p>	6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired ___ Publicly Owned <input checked="" type="checkbox"/> No Land Involved ___ Gift																								
3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ <u>100,000</u> Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ _____ Landscaping \$ _____ Equipment \$ _____	7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual ___ Services ___ Equipment <u>5,000</u> Other Costs- Annual Testing <u>5,000</u> Total																								
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3rd Yr	___	___	___																						
4th Yr	<u>RF</u>	___	___																						
5th Yr	___	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

Capital Improvements Program: Project Detail

Project Title: Lift Station 64 Upgrade - 411-8536-535-63-29					Project: LS64UG	
Responsible Department: Utility Admin.		Submittal Date: APRIL 2011		Department Contact: Tom Jackson		
Previous Years	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total Cost
\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

<p>1. Land Cost: ___ Acres ___ Front Ft \$ ___ N/A ___ Sq Ft Easements</p>	<p>5. Status of Project: <input checked="" type="checkbox"/> Preliminary Estimate ___ Survey in Progress ___ Plans in Preparation ___ Completed</p>	<p>Project Description: Project will rehabilitate and upgrade LS 64, install new pumping, piping, controls, and electric supply transformer.</p>																							
<p>2. Building Construction Cost: ___ Sq Ft \$ _____ ___ Equipment \$ _____ N/A</p>	<p>6. Status of Land Acquisition: ___ Not Yet Acquired ___ Partly Acquired <input checked="" type="checkbox"/> Publicly Owned ___ No Land Involved ___ Gift</p>		<p>FY 2016: Pumps and piping improvements to LS 64</p>																						
<p>3. Estimated Costs: In Previous CIP \$ _____ In Present CIP \$ <u>100,000</u> Engineering \$ _____ Land \$ _____ Site \$ _____ Improvement \$ _____ Construction \$ <u>100,000</u> Landscaping \$ _____ Equipment \$ _____</p>	<p>7. Effect on Operating Costs (+ or -): ___ Personal Services ___ Contractual Services ___ Equipment ___ Other Costs No add'l operating costs. ___ 0 Total</p>	<p>Project Justification: LS 64 is a regional lift station located at Rio Villa. Rehabilitation will replace and upgrade equipment at the end of normal service life.</p>																							
<p>4. Sources/Amounts of Financing:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Local</th> <th style="text-align: center;">State</th> <th style="text-align: center;">Federal</th> </tr> </thead> <tbody> <tr> <td>1st Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>2nd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>3rd Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>4th Yr</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> <tr> <td>5th Yr</td> <td style="text-align: center;">RF</td> <td style="text-align: center;">___</td> <td style="text-align: center;">___</td> </tr> </tbody> </table>			Local	State	Federal	1st Yr	___	___	___	2nd Yr	___	___	___	3rd Yr	___	___	___	4th Yr	___	___	___	5th Yr	RF	___	___
	Local	State	Federal																						
1st Yr	___	___	___																						
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3rd Yr	___	___	___																						
4th Yr	___	___	___																						
5th Yr	RF	___	___																						

* FUNDING SOURCES (SEE PAGE 6.04)

City of Punta Gorda
Sanitation Fund
Revenue and Expense Comparison
Actual FY 2009 through Budget FY 2012

Revenue:	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Service Charges	\$ 2,871,595	\$ 2,855,060	\$ 2,876,000	\$ 2,883,615	\$ 2,868,000
Solid Waste Franchise Fee	14,410	16,370	15,000	16,800	16,800
Interest Income	3,853	2,400	1,500	1,500	1,500
Recycling	1,929	3,873	1,500	3,000	3,000
Miscellaneous				14,806	
Subtotal Operating Revenue	<u>2,891,787</u>	<u>2,877,703</u>	<u>2,894,000</u>	<u>2,919,721</u>	<u>2,889,300</u>
Projected Carryover-Beginning	<u>548,883</u>	<u>905,637</u>	<u>600,032</u>	<u>712,159</u>	<u>643,677</u>
Total Revenues	<u>\$ 3,440,670</u>	<u>\$ 3,783,340</u>	<u>\$ 3,494,032</u>	<u>\$ 3,631,880</u>	<u>\$ 3,532,977</u>
Expenses:					
Personnel Services	\$ 1,085,695	\$ 1,059,101	\$ 1,095,192	\$ 1,075,624	\$ 1,129,712
Operating Expenses	1,300,498	1,293,860	1,245,431	1,289,719	1,489,640
Capital Outlay	2,453	571,833	775,000	476,473	75,000
Subtotal Operations	<u>2,388,646</u>	<u>2,924,794</u>	<u>3,115,623</u>	<u>2,841,816</u>	<u>2,694,352</u>
Principal-Capital Lease	124,273	129,102	134,119	134,119	116,985
Interest-Capital Lease	22,114	17,285	12,268	12,268	7,152
Subtotal Operations & Debt	<u>2,535,033</u>	<u>3,071,181</u>	<u>3,262,010</u>	<u>2,988,203</u>	<u>2,818,489</u>
Projected Carryover-End	<u>905,637</u>	<u>712,159</u>	<u>232,022</u>	<u>643,677</u>	<u>714,488</u>
Total Expenses	<u>\$ 3,440,670</u>	<u>\$ 3,783,340</u>	<u>\$ 3,494,032</u>	<u>\$ 3,631,880</u>	<u>\$ 3,532,977</u>

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Sanitation Fund
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues:									
Solid Waste Franchise Fee	\$ 14,410	\$ 16,370	\$ 15,000	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800
Commercial Refuse	546,941	551,999	560,000	565,000	552,000	552,000	552,000	552,000	552,000
Multi Family Refuse	574,969	570,889	570,000	569,000	569,000	571,845	577,563	583,339	589,172
Single Family Refuse	1,565,975	1,549,432	1,566,000	1,568,000	1,566,000	1,573,830	1,589,568	1,605,464	1,621,519
Yardwaste Collection	70,157	69,781	69,600	69,600	69,600	69,948	70,647	71,354	72,067
Recycling Collection	109,032	111,383	110,400	111,400	111,400	111,957	113,077	114,207	115,349
Miscellaneous	10,303	7,849	3,000	19,921	4,500	3,000	3,500	3,500	3,500
Capital Lease/Purchase									900,000
Total Funds Available	2,891,787	2,877,703	2,894,000	2,919,721	2,889,300	2,899,380	2,923,155	2,946,664	3,870,407
Expenses:									
Personnel Expenses	1,085,695	1,059,101	1,095,192	1,075,624	1,129,712	1,174,900	1,233,646	1,295,328	1,360,094
Operating Expenses	978,123	997,053	990,629	1,032,617	1,163,595	1,198,503	1,232,442	1,269,415	1,307,498
Administrative Charges	322,375	296,807	254,802	257,102	326,045	335,114	344,455	354,076	363,986
Capital	2,453	571,833	775,000	476,473	75,000	20,000	450,000	-	900,000
Debt Service	146,387	146,387	146,387	146,387	124,137	101,884	-	-	96,826
Total Sanitation Expenses	2,535,033	3,071,181	3,262,010	2,988,203	2,818,489	2,830,401	3,260,543	2,918,819	4,028,404
Revenue over(under) expenses	356,754	(193,478)	(368,010)	(68,482)	70,811	68,979	(337,388)	27,845	(157,997)
Operating Reserves - Beginning	548,883	905,637	600,032	712,159	643,677	714,488	783,467	446,079	473,924
Operating Reserves - Ending	\$ 905,637	\$ 712,159	\$ 232,022	\$ 643,677	\$ 714,488	\$ 783,467	\$ 446,079	\$ 473,924	\$ 315,927

Assumptions:

Revenues:

FY 2012 - revenues per schedule

FY 2013-2016 - Solid Waste Franchise fee and commercial refuse flat

Single and Multi-family refuse, yardwaste, recycling projected with growth of 0.5% in FY 2013, and 1% in FY 2014, 2015, & 2016

Personnel Expense:

FY 2012 - No furlough budgeted

2.37% increase in wages

Pension increase 7.5% (9.5% less 2% for additional amount of employee contribution). Employee contribution to increase from 6.1% to 8.1%

Health Insurance est. increase of 3.5%

Workers comp per schedule

Overtime per department

FY 2013 - 4% est. increase

FY 2014-2016 - 5% est. increase

Operating Expense:

FY 2012 - Per Departmental Request

FY 2013-2016 - 3% est. increase

Capital:

FY 2012-2016 - Capital as per CIP forms

Debt Service:

FY 2012-2013 - Existing debt payments per amortization schedules

FY 2016 - Capital purchase scheduled to be financed. Estimated 6% interest rate, 7 year amortization, 2 principal and interest payments per year, but only 1 payment in first year.

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Sanitation Rate Comparison with Neighboring Communities
Actual FY 2011 and Proposed FY 2012

<u>Jurisdiction</u>	<u>Actual FY 2011 Cost/Year</u>	<u>Proposed FY 2012 Cost/Year</u>	<u>Frequency of Service per week</u>	<u>Outsourced</u>
Charlotte County	\$148.04	\$148.04	1	yes
Manatee County	\$153.24	\$153.24	2	yes
Sarasota County	\$159.48	\$159.48	1	yes
Collier	\$167.67	\$167.67	2	yes
Cape Coral*	\$175.00	\$175.00	1	yes
Venice	\$202.08	\$202.08	2	no
Lee County**	\$220.37	\$220.37	1	yes
Fort Myers	\$228.96	\$228.96	1	no
Punta Gorda	\$230.40	\$230.40	2	no
Naples	\$248.10	\$248.10	2	no
North Port	\$267.00	\$267.00	1	no

All of the above rates include once per week service for yard waste and recycling.

* Change in hauler

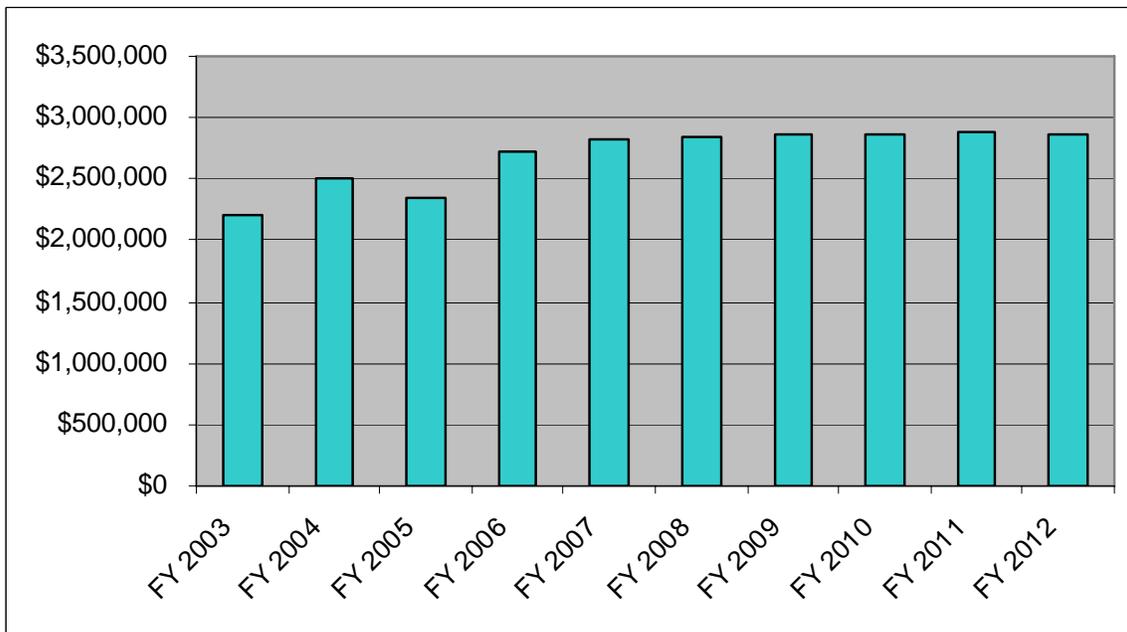
** Average rate of five sanitation districts in Lee County

City of Punta Gorda
Sanitation Fund
Sanitation-Charges for Services
430-0000-343-4100

The user fee for solid waste collection and disposal are charged to provide full revenue for the purpose of paying the costs for twice weekly collection and disposal of trash, garbage and yard waste. The rates for residential, multi-family units and non-residential customers are determined by the schedule in section 10-9 of the code of ordinances. The last rate increase was made by ordinance #1420-05 on September 5, 2005. There will be no rate increase this year.

Fiscal Year	Revenue Amount	Percent Change
FY 2003	\$2,208,154	5.58%
FY 2004	\$2,509,936	*13.67%
FY 2005	\$2,344,094	-6.61%
FY 2006	\$2,718,416	*15.97%
FY 2007	\$2,828,985	4.07%
FY 2008	\$2,837,052	0.29%
FY 2009	\$2,871,595	1.22%
FY 2010	\$2,855,060	-0.58%
FY 2011	\$2,883,615	1.00%
FY 2012	\$2,868,000	-0.54%

*rate change



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SANITATION FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
70-00	SOLID WASTE FRANCHISE FEE	14,410	16,370	15,000	16,800	16,800
**	PERMITS,FEES & SPEC ASSMT	14,410	16,370	15,000	16,800	16,800
41-00	REFUSE COLLECTION	4,521	1,576	0	615	0
41-01	COMMERCIAL REFUSE	546,941	551,999	560,000	565,000	552,000
41-02	MULTI FAMILY REFUSE	574,969	570,889	570,000	569,000	569,000
41-03	SINGLE FAMILY REFUSE	1,565,975	1,549,432	1,566,000	1,568,000	1,566,000
41-04	YARDWASTE	70,157	69,781	69,600	69,600	69,600
41-05	RECYCLING	109,032	111,383	110,400	111,400	111,400
**	CHARGES FOR SERVICES	2,871,595	2,855,060	2,876,000	2,883,615	2,868,000
10-00	INTEREST ON INVESTMENTS	3,853	2,400	1,500	1,500	1,500
41-00	SURPLUS FURN, FIXT, EQPT	0	0	0	14,806	0
91-03	RECYCLING	1,929	3,873	1,500	3,000	3,000
**	MISCELLANEOUS REVENUE	5,782	6,273	3,000	19,306	4,500
90-01	PROJ CARRYOVER-BEGINNING	0	0	600,032	562,159	643,677
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	150,000	0
*	BEGINNING RESERVES	0	0	600,032	712,159	643,677
		2,891,787	2,877,703	3,494,032	3,631,880	3,532,977

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
Sanitation Division - Dept/Div 0930

FUNCTION:

The Sanitation/Refuse Collection Division collects refuse and yardwaste from approximately 10,400 residential and performs approximately 650 services on commercial accounts. The yardwaste is currently hauled to a private operation in Punta Gorda, and the refuse is hauled to Charlotte County Landfill. A 2-bin "single stream" curbside recycling program has been implemented for all residential units.

ACCOMPLISHMENTS:

Accomplishments include the diversion of approximately 4,350 tons of recyclables from the waste stream annually. These reductions enable the City to work towards the State Solid Waste Management mandate, which has asked its counties to set a goal of 30% reduction of the waste stream. Approximately 9,500 tons of refuse was transported to the Charlotte County Landfill. We project that 2,750 tons of yard waste will be collected this year and 1,600 tons of recyclables from the curbside program.

In April, 2010, the City curbside recycling program for residential units changed to "single stream" recycling program, doing away with the separation of the materials. All materials can now be co-mingled in the bins. Also, additional items were added to the recyclables list, such as plastics 1-7, aluminum foil and pie tins.

BUDGET NARRATIVE:

All trash collections are provided at curb side. Accommodations have been made to those residents needing assistance by providing a notice from their physician. The residential curbside recycling program was expanded to include a second bin for each residential unit. The curbside recycling contract will be up for bid for FY 2012.

County landfill fees increased to \$36 per ton for commercial refuse, but the fee of \$32 per ton remains for residential refuse. Yardwaste disposal is charged at \$16 per ton.

Proposed budget request includes the purchase of new routing, dispatching revenue and budgeting program for the Sanitation operations.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SANITATION DIVISION - Dept/Div 0930
Key Performance Measures**

Goal

The Sanitation/Refuse Collection Division collects refuse from approximately 10,400 residential units. A "single stream" curbside recycling program has been implemented for all single family and multi-family units. Residents have 2 bins for recycling materials, but materials can be mixed in one bin for collection. Diversion of approximately 4,350 tons of recyclables from the waste stream annually enables the City to work toward the State Solid Waste Management mandate, which has a goal of a 30% reduction of the waste stream. The participation of the City's residents in the recycling program exceeds the 30% diversion of all wastes and is making great strides toward accommodating its residents and contributing toward protecting the environment by complying with all state and federal regulations.

Objective

Due to the added bin in our recycling program, and the excellent participation of the residents, we should be able to increase our goal from 30% to 32% diversion of materials from landfill through the City recycling program.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of tons of recycled material diverted from landfill	3,925	4,163	4,340	4,800
Efficiency:				
# of tons to landfill	10,225	10,696	9,500	10,300
# of tons recycled	3,925	4,163	4,340	4,800
Service Quality:				
Diverted tonnage from landfill City goal	25%	30%	30%	32%
Met or exceeded goal	Yes	No	Yes	Yes
Outcome:				
% of tons diverted from landfill	28%	28%	31%	32%

Results

The Sanitation Division anticipates meeting its goal of diverting more than 30% of its waste stream from the landfill. Almost 4,340 tons are expected to be diverted from the landfill and recycled. This will result in a 31% recycling rate for FY 2011, exceeding our 30% goal.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
SANITATION SUMMARY**

Operating Budget

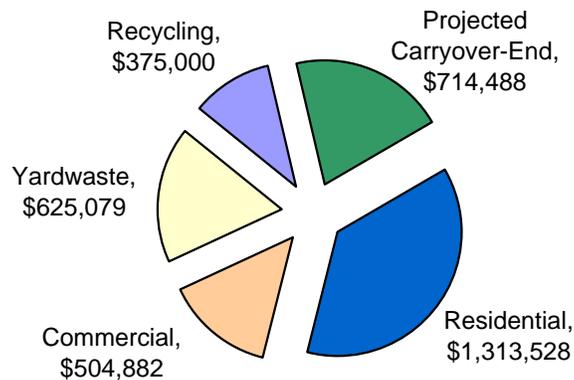
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	1,085,695	1,059,101	1,095,192	1,075,624	1,129,712
Operating	1,536,055	1,567,605	1,245,431	1,289,719	1,489,640
Capital Outlay	0	0	775,000	476,473	75,000
Debt Service	22,114	17,285	146,387	146,387	124,137
Other	10,082	0	0	0	0
Projected Carryover	0	0	232,022	643,677	714,488
Total	<u>2,653,946</u>	<u>2,643,991</u>	<u>3,494,032</u>	<u>3,631,880</u>	<u>3,532,977</u>

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	4	4	4	4	4
Equipment Operator III	4	4	4	4	4
Equipment Operator II	6	6	6	6	6
Equipment Operator I	3	3	3	3	3
Total	19	19	19	19	19

Service Costs



City of Punta Gorda
 Building Fund
 Revenue and Expense Comparison
 Actual FY 2009 through Budget FY 2012

Building Fund: A fund created in FY 2006 to identify specific revenue resources and the related, allowable expenditures. It includes the building permit fees and related fees charged to support the cost of enforcing the building code.

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
<u>Revenues:</u>					
Permits, Fees & Spec Assmt	\$ 344,340	\$ 317,442	\$ 277,914	\$ 348,914	\$ 364,100
Charges for Services	99,280	109,379	96,000	25,000	25,000
Fines & Forfeitures		10,000			
Miscellaneous Revenues	14,657	60,788	4,000	4,000	4,000
	<u>458,277</u>	<u>497,609</u>	<u>377,914</u>	<u>377,914</u>	<u>393,100</u>
Projected Carryover-Beginning	1,144,883	732,274	393,015	494,973	365,356
Total Revenues	<u>\$ 1,603,160</u>	<u>\$ 1,229,883</u>	<u>\$ 770,929</u>	<u>\$ 872,887</u>	<u>\$ 758,456</u>
<u>Expenses:</u>					
Personal Services	\$ 571,237	\$ 487,239	\$ 335,374	\$ 368,341	\$ 353,755
Operating Expenses	299,649	247,671	142,817	139,190	130,085
	<u>870,886</u>	<u>734,910</u>	<u>478,191</u>	<u>507,531</u>	<u>483,840</u>
Projected Carryover-End	732,274	494,973	292,738	365,356	274,616
Total Expenses	<u>\$ 1,603,160</u>	<u>\$ 1,229,883</u>	<u>\$ 770,929</u>	<u>\$ 872,887</u>	<u>\$ 758,456</u>

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Building Fund
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues:									
Permits, Fees, & Spec Assmt	\$ 344,340	\$ 317,442	\$ 277,914	\$ 348,914	\$ 364,100	\$ 396,416	\$ 432,604	\$ 470,962	\$ 513,095
Charges for Services	99,280	109,379	96,000	25,000	25,000	25,000	25,000	25,000	25,000
Fines & Forfeitures		10,000							
Miscellaneous Revenues	14,657	60,788	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Total Revenues	458,277	497,609	377,914	377,914	393,100	425,416	461,604	499,962	542,095
Expenses:									
Personnel Services	571,237	487,239	335,374	368,341	353,755	367,905	386,300	405,615	425,896
Operating Expenses	299,649	247,671	142,817	139,190	130,085	133,988	138,007	142,147	146,412
Total Expenses	870,886	734,910	478,191	507,531	483,840	501,893	524,307	547,762	572,308
Revenues less Expenses	(412,609)	(237,301)	(100,277)	(129,617)	(90,740)	(76,477)	(62,703)	(47,800)	(30,213)
Operating Reserves - Beg	1,144,883	732,274	393,015	494,973	365,356	274,616	198,139	135,436	87,636
Operating Reserves - End	\$ 732,274	\$ 494,973	\$ 292,738	\$ 365,356	\$ 274,616	\$ 198,139	\$ 135,436	\$ 87,636	\$ 57,423

Assumptions:

Revenues:

- Permit revenue FY 2012 est. \$310,800 with increasing projection in future years
- Charges for Services and other permits and fee revenue flat
- Miscellaneous Revenues flat

Personnel Expense:

- FY 2012 - 3 employees 8 hr furlough per week, 2 employees 4 hr furlough per week
- 2.37% increase in wages
- Pension increase 7.5% (9.5% less 2% for additional amount of employee contribution).
- Employee contribution to increase from 6.1% to 8.1%
- Health Insurance est. increase of 3.5%
- Workers comp per schedule
- FY 2013 - 4% est. increase
- FY 2014-2016 - 5% est. increase

Operating Expense:

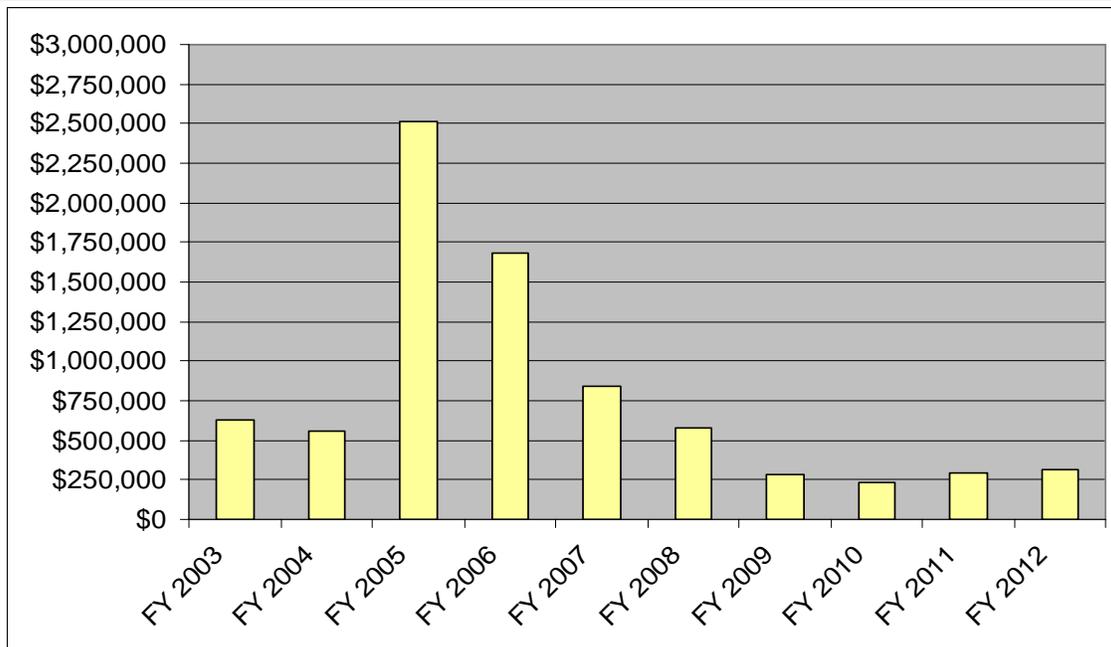
- FY 2012 - Per Departmental requests
- FY 2013-2016 - 3% est. increase

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City of Punta Gorda
 Building Fund
Building Permits
 440-0000-322-0000

The fee schedule for building permits is located in the City Code of Ordinances Section 7-33. The Building Department permit fees were amended to keep pace with the costs involved in running the Building Department. The chart below provides a ten-year schedule of actual building permit fees received and the actual value of new construction including FY 2011 projected and FY 2012 budgeted. The value of new construction was obtained from the Building Department reports. In FY 2006, the Building Code enterprise fund was established; prior to that, the funds were budgeted in the General Fund.

Fiscal Year	Revenue	Percentage Change	Value of Building Permits	Percentage Change
FY 2003	\$ 623,517	2.76%	\$69,822,919	1.15%
FY 2004	\$ 556,743	-10.71%	\$101,898,645	45.94%
FY 2005	\$2,511,255	351.11%	\$316,549,126	210.65%
FY 2006	\$1,685,472	-32.88%	\$181,436,363	-42.68%
FY 2007	\$ 845,891	-49.81%	\$87,062,598	-52.01%
FY 2008	\$ 581,087	-31.30%	\$79,003,030	-9.26%
FY 2009	\$ 282,656	-51.36%	\$22,599,233	-71.39%
FY 2010	\$ 230,403	-18.49%	\$25,479,364	12.74%
FY 2011	\$ 296,000	28.47%		
FY 2012	\$ 310,800	5.00%		



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BUILDING FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
00-00	BUILDING PERMITS	282,656	230,403	225,000	296,000	310,800
01-00	SIGN PERMITS	0	4,763	5,000	5,000	5,000
02-00	RIGHTS OF WAY PERMITS	0	2,800	1,500	1,500	1,500
03-00	DOCK PERMITS	0	18,500	10,000	10,000	10,000
04-00	FIRE PREVENTION PERMITS	11,834	5,101	0	0	0
09-00	CERTIFICATE OF COMPETENCY	49,850	55,875	36,414	36,414	36,800
*	PERMITS,FEES & SPEC ASSMT	344,340	317,442	277,914	348,914	364,100
50-01	REINSP,REVW & CHANGE FEES	87,296	109,379	96,000	25,000	25,000
90-01	DEMOLITION REIMBURSEMENT	11,984	0	0	0	0
*	CHARGES FOR SERVICES	99,280	109,379	96,000	25,000	25,000
10-00	FINES & FORFEITURES	0	10,000	0	0	0
*	FINES & FORFEITS	0	10,000	0	0	0
10-00	INTEREST ON INVESTMENTS	8,901	1,727	1,000	1,000	1,000
50-31	UTILITIES CONSTRUCTION	0	55,150	0	0	0
90-00	MISCELLANEOUS REVENUE	5,756	3,911	3,000	3,000	3,000
*	MISCELLANEOUS REVENUE	14,657	60,788	4,000	4,000	4,000
90-01	PROJ CARRYOVER-BEGINNING	0	0	393,015	494,973	365,356
*	BEGINNING RESERVES	0	0	393,015	494,973	365,356
		458,277	497,609	770,929	872,887	758,456

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BUILDING FUND - Dept. 1514**

FUNCTION:

The Building Division enforces all adopted State and City Ordinances pertaining to building and contractors licenses including associated field inspections. The Division conducts plan reviews, permitting and inspections for residential and commercial structures. It also processes all contractors licensing. The Building Official also acts as the City's Floodplain Manager in conjunction with FEMA Guidelines. The Building Division also administers the City's Lot Mowing Program.

ACCOMPLISHMENTS:

Year to date (March 31st) for fiscal year 2011, the Building Division has issued 1,282 Building permits, performed 2,401 inspections and issued 23 Certificates of Occupancy. There were 121 new Certificates of Competency issued, bringing the current total of active certificates to be maintained at 1,336.

BUDGET NARRATIVE:

The Building Division is an enterprise fund, and as such is required to keep a close eye on fiscal management. To ensure fiscal prudence the division has continued to reduce staff and capital expenditures to reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales. For 2011 the decline seems to have ended and some areas of activity are increasing.

The Building Official and Plans Examiner continue to perform building inspections to maintain the division's level of service for inspections. In addition, staff has continued to take furlough days to further reduce costs until revenues increase further. This has not affected the level of service provided by the division.

In 2009 the Division also assumed responsibility for structural fire inspections and fire plans review as well as Right-of Way permitting and inspections and receiving related fee revenues. This activity continues today.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BUILDING FUND - Dept. 1514
Key Performance Measures**

Goal

Enforce all adopted State and City Ordinances pertaining to building and contractor licenses, including associated field inspections, to conduct plan reviews, permitting and inspections for residential and commercial structures, as well as processing all contractors licensing, in an efficient and service-oriented manner.

Objective

To perform inspections on same day and permitting services within 5 days of residential and commercial requests

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY2012
Output:				
# Inspections	4,490	4,433	4,500	4,750
# Residential new const. permits issued	12	38	21	25
# Commercial new const. permits issued (*includes new business build-outs)	6	2	*12	*15
# Other building permits issued	921	1,130	1,228	1,351
# Elect/Plumb/A-C permits issued	1,101	1,156	1,271	1,398
# Contractor Licenses	1,914	1,529	1,550	1,600
Efficiency:				
% inspections performed by next working day	99.5%	99.8%	99.8%	99.8%
# days permitting turnout time: Residential	2	2	2	2
# days permitting turnout time: Commercial	2	2	2	2
Service Quality:				
% Residential Permits within 15 days	98%	99%	99%	99%
% Commercial Permits within 15 days	90%	95%	95%	95%
Outcome:				
% Residential permits meeting service quality target. (90%)	98%	99%	To be determined	To be determined
% Commercial permits meeting service quality target. (90%)	92%	95%	To be determined	To be determined

Results

The Division's Performance Measures reflect the market downturn. This downturn began mid 2006, resulting in the onset of a rapid decline in new construction and home sales. The decline in activity has stabilized, with some activities increasing. The Division continues to meet its objectives of service turn-around times above stated goals.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
BUILDING SUMMARY**

Operating Budget

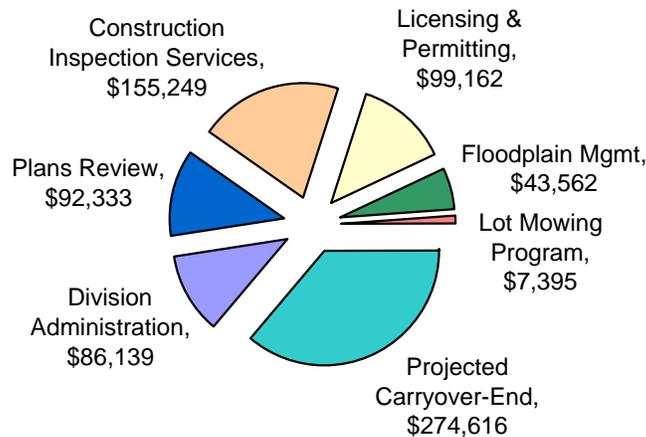
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	571,237	487,239	335,374	368,341	353,755
Operating	308,241	256,266	142,817	139,190	130,085
Capital Outlay	0	0	0	0	0
Contingencies	0	0	0	0	0
Projected Carryover	0	0	292,738	365,356	274,616
Total	879,478	743,505	770,929	872,887	758,456

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Chief Building Official	1	1	0.8	0.8	0.9
Chief Plans Examiner	1	0	0	0	0
Chief Building Inspector	1	0.8	0.8	0.8	0.8
Plans Examiner/Inspector	1	0.8	0.8	0.8	0.8
Building Inspector I	1	0	0	0	0
Permit Supervisor	1	1	0.8	0.8	0.8
Permit Coordinator	1	0.8	0.8	0.8	0.9
Permit Technician	1	0	0	0	0
Total	8	4.4	4	4	4.2

Service Costs



City of Punta Gorda
 Laishley Park Marina
 Revenue and Expense Comparison
 Actual FY 2009 through Budget FY 2012

Laishley Park Marina Fund: A new fund created in FY 2007 to identify specific revenue resources and the related, allowable expenditures for the operation of the marina. It includes the operation and leasing of 85 boat slips, 9 day docks, a field of 42 mooring balls, parking area, pump-out facilities, boaters' day room and surrounding park amenities.

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
<u>Revenues:</u>					
Charges for Services-Slips & Moorings	\$ 189,072	\$ 235,026	\$ 240,700	\$ 198,800	\$ 206,750
Miscellaneous Revenue	20,719	26,948	36,075	24,645	25,245
	<u>209,791</u>	<u>261,974</u>	<u>276,775</u>	<u>223,445</u>	<u>231,995</u>
Projected Carryover - Beg.	<u>6,968</u>	<u>32,464</u>	<u>66,237</u>	<u>59,794</u>	<u>33,480</u>
Total Revenues	<u><u>216,759</u></u>	<u><u>294,438</u></u>	<u><u>343,012</u></u>	<u><u>283,239</u></u>	<u><u>265,475</u></u>
<u>Expenses:</u>					
Operating Expenses-Marina	76,864	102,753	89,019	109,409	116,995
Operating Expenses-Marina Park Mgmt	107,431	131,891	148,600	140,350	136,550
	<u>184,295</u>	<u>234,644</u>	<u>237,619</u>	<u>249,759</u>	<u>253,545</u>
Projected Carryover-End	<u>32,464</u>	<u>59,794</u>	<u>105,393</u>	<u>33,480</u>	<u>11,930</u>
Total Expenses	<u><u>\$ 216,759</u></u>	<u><u>\$ 294,438</u></u>	<u><u>\$ 343,012</u></u>	<u><u>\$ 283,239</u></u>	<u><u>\$ 265,475</u></u>

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**City of Punta Gorda, FL
Laishley Park Marina
Proforma Schedule of Revenues and Expenses
FY 2009 through FY 2016**

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016
Revenues:									
Slip Rentals	\$ 189,072	\$ 235,026	\$ 240,700	\$ 198,800	\$ 201,750	\$ 203,768	\$ 205,805	\$ 207,863	\$ 209,942
Mooring Field Revenue					5,000	7,000	10,000	13,000	18,000
Miscellaneous Revenue	20,719	26,948	36,075	24,645	25,245	25,497	25,752	26,009	26,268
Total Revenues	209,791	261,974	276,775	223,445	231,995	236,265	241,557	246,872	254,210
Expenses:									
Laishley Park Marina Expenses	76,864	102,753	89,019	109,409	116,995	120,505	124,120	127,844	131,679
Marina Park Management Expenses	107,431	131,891	148,600	140,350	136,550	140,647	144,866	149,212	153,688
Total Operating Expenses	184,295	234,644	237,619	249,759	253,545	261,152	268,986	277,056	285,367
Revenues less Expenses	25,496	27,330	39,156	(26,314)	(21,550)	(24,887)	(27,429)	(30,184)	(31,157)
Operating Reserves - Beg	6,968	32,464	66,237	59,794	33,480	11,930			
Operating Reserves - End	\$ 32,464	\$ 59,794	\$ 105,393	\$ 33,480	\$ 11,930	\$ (12,957)			

Assumptions:

Revenue:

FY 2012 - Per Schedule

FY 2013-2016 - All revenues est. 1% increase, except for Mooring Field Revenue which assumes higher usage in each year
If activity does not increase the alternatives will be explored prior to FY 2013 to resolve the projected shortfall.

Operating Expenses:

FY 2012 - Per Department

FY 2013-2016 - Est. 3% increase

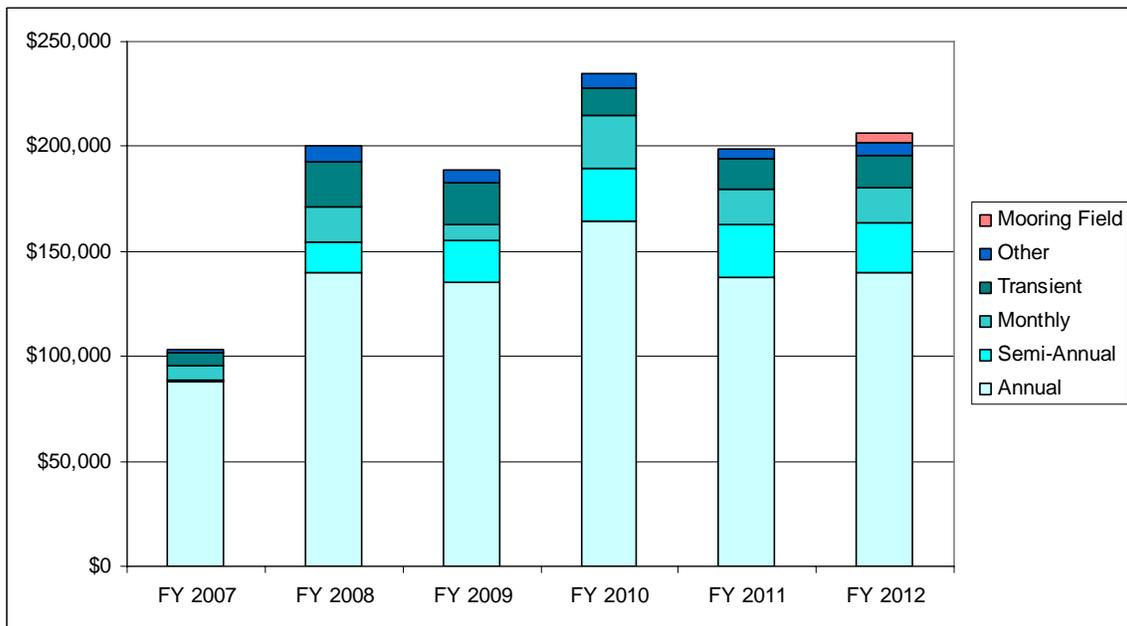
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City of Punta Gorda
 Laishley Park Marina Fund
Slip Rentals
 450-0000-347-0400

In FY 2007, the Laishley Park Marina enterprise fund was established. The Marina has 85 boat slips of which 77 are available for rent. The current fee schedule for the Laishley Park Marina slip rentals was set by Resolution No. 2908-10. In FY 2011, a 42 ball mooring field was completed and the fee schedule was set by Resolution No. 2927-11 in June 2011. The chart below provides a six-year schedule of actual slip rentals received including FY 2011 projected and FY 2012 budgeted.

Fiscal Year	Annual Slip Rentals	Semi-Annual Rentals	Monthly Slip Rentals	Transient Slip Rentals	Other Slip Revenue	Mooring Field Rentals	Total Slip Rental Revenue	Percent Change
*FY 2007	\$ 87,835	\$ 846	\$ 6,928	\$ 6,332	\$1,076		\$103,017	
FY 2008	\$140,103	\$14,044	\$17,087	\$21,132	\$7,656		\$200,022	94.2%
FY 2009	\$135,142	\$19,987	\$ 7,888	\$19,563	\$6,492		\$189,072	-5.5%
FY 2010	\$164,135	\$25,348	\$25,064	\$13,393	\$7,086		\$235,026	24.3%
FY 2011	\$137,400	\$25,500	\$16,450	\$15,000	\$4,450		\$198,800	-15.4%
FY 2012	\$140,000	\$23,400	\$17,100	\$15,000	\$6,250	\$5,000	\$206,750	4.0%

* The marina was opened mid-year in FY 2007 and therefore FY 2007 does not reflect an entire fiscal year. FY 2008 is the first full year of operations.



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LAISHLEY PARK MARINA FUND**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2011
10-10	SLIP RENTAL ELECTR REIMB	6,458	7,086	7,000	4,200	6,000
04-10	SLIP RENTAL ANNUAL	135,142	164,135	167,000	137,400	140,000
04-11	SLIP RENTAL SEMI-ANNUAL	19,988	25,348	26,000	25,500	23,400
04-12	SLIP RENTAL MONTHLY	7,888	25,064	23,000	16,450	17,100
04-13	SLIP RENTAL TRANSIENT	19,563	13,393	17,700	15,000	15,000
04-14	SLIP RENTAL SPECIAL EVENT	34	0	0	250	250
04-21	MOORING FLD EAST-DAILY	0	0	0	0	5,000
*	CHARGES FOR SERVICES	189,073	235,026	240,700	198,800	206,750
10-00	INTEREST ON INVESTMENTS	187	5	75	25	25
04-15	MARINA SHIP STORE RENT	13,300	5,542	0	0	0
04-50	MARINA COMMUNITY ROOM RNT	6,120	4,438	5,900	3,000	3,600
90-00	MISCELLANEOUS REVENUE	1,112	1,271	100	20	20
90-20	MARINA SHIP STORE REVENUE	0	15,692	30,000	21,600	21,600
*	MISCELLANEOUS REVENUE	20,719	26,948	36,075	24,645	25,245
90-01	PROJ CARRYOVER-BEGINNING	0	0	66,237	59,794	33,480
*	BEGINNING RESERVES	0	0	66,237	59,794	33,480
		209,792	261,974	343,012	283,239	265,475

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LAISHLEY PARK MARINA - Dept/Div 0945**

FUNCTION:

The major functions of the Marina are to provide boat slips, boat dockage, a boat ramp, boat ramp parking, ships' store, pump-out service and a community room. The Marina operations are being leased out to a company, Marina Park Management Group, whose responsibility is to see that the marina is maintained and operated in a professional manner. The Marina is accounted for as an Enterprise Fund, which is expected to operate on its own financially.

ACCOMPLISHMENTS:

The Marina has held its own financially to date and has not needed an infusion of funds from other sources. One of the City Council's adopted goals is to "preserve, enhance and advance the natural resources of Punta Gorda". The Charlotte Harbor is one of the City's finest natural resources with the marina helping many people to enjoy it. The enjoyment is not only for boaters, but for citizens who want to enjoy time by the water and in a park-like setting. A multitude of meetings have taken place in the Community Room which has brought in many non-boaters to enjoy the views and City facility. With the help of the management company and the Tourist Development Bureau a number of major events took place in and around the Marina. These will also help increase traffic in the area. During FY 2011, a floating dock was installed, with 9 additional day slips being added. These are provided free of charge and intended to encourage an increase in the flow of visitors into the downtown area. Also during FY 2011, the East Mooring Field was completed and opened on July 1, 2011. There are 42 mooring balls available for rent.

BUDGET NARRATIVE:

As stated above the marina helps our citizens enjoy one of the City's best natural resources. Another adopted goal by the City Council is to "further develop the economic base and positively influence the diversity of economic development for the City". The Marina is helping the City reach this goal. The boating and non-boating activity has brought customers and future customers into the downtown area.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LAISHLEY PARK MARINA Division - Dept/Div 0945
Key Performance Measures**

Goal

The Laishley Park Marina Division is responsible to see that the marina is maintained to the highest degree of integrity by servicing those boaters that use the facility in an efficient and customer-oriented manner.

Objective

To provide pump-out service and reserve slips to both full-time renters and day visitors.

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Output:				
# of slips available for rent	77	77	77	77
Efficiency:				
Revenue from slip rentals	\$189,072	\$235,026	\$198,800	\$201,750
Service Quality:				
Profitably managed by contract	yes	yes	yes	yes
Outcome:				
% of occupancy-long term slips	75.14%	100.00%	82.8%	85.7%
% of occupancy-transient slips	4.71%	3.22%	4.31%	3.67%

Results

The Marina opened in April 2007, and realized an operating loss in the first year. This was due to initial start up costs and a 56.73% occupancy rate. In the first full year of operations, the long term occupancy rate increased to 78.39% which equated to a positive result of operations. In FY 2011 the revenues and occupancy percent are projected to be less than the levels reached in the prior year, but the expenses are projected to be over those amounts recorded in the prior year. There was a significant decrease in the long term occupancy rates in FY 2011 as compared to FY 2010 when the long term rentals were at or near 100%. The proposed FY 2012 revenues show an increase of 3.2% over the projected 2011 revenues. The long term rentals have begun to show a slight increase. The expenses are monitored very closely and reductions in staffing have taken place to coincide with the corresponding decrease in rentals. The occupancy rate also shows a 3.1% increase for FY 2012. The occupancy rate for transient slips is projected to run 33% more than the rate for 2010. The transient occupancy percent is projected at a slight decrease for FY 2012.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
LAISHLEY PARK MARINA SUMMARY**

Operating Budget

Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	*	*	*	*	*
Operating	184,295	226,095	237,619	244,759	253,545
Capital Outlay	0	0	0	5,000	0
Projected Carryover	0	0	105,393	33,480	11,930
Total	<u>184,295</u>	<u>226,095</u>	<u>343,012</u>	<u>283,239</u>	<u>265,475</u>

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
Under Contract Management	yes	yes	yes	yes	yes

* The City has privatized the operations of the Marina.

INTERNAL SERVICE FUNDS

Internal Service Funds are operated on a cost-reimbursement basis used to account for financing of services provided by one department or agency to other departments of the City. The City's only internal service fund is Information Technology.

- The Information Technology Fund provides a central computer system, telecommunications, and Geographic Information Systems (GIS) for the benefit of all City Departments.

City of Punta Gorda
Information Technology Fund
Revenue and Expense Comparison
Actual FY 2009 through Budget FY 2012

An Internal Service Fund is operated on a cost-reimbursement basis used to account for the financing of services provided by one department or agency to other departments of the City. Information Technology provides a computer network infrastructure and geographic information system for the benefit of all City Departments.

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Revenues:					
Charges for Services	\$ 1,071,685	\$ 974,996	\$ 838,182	\$ 864,904	\$ 924,325
Miscellaneous Revenue	3,056	1,540	500	500	500
Transfer-ISS	180,692	58,423	58,423	58,423	58,423
Transfer-Fire Impacts		62,850		36,044	
Transfer-General Construction	<u>3,767</u>				
	1,259,200	1,097,809	897,105	959,871	983,248
Projected Carryover-Beg	152,466	315,190	223,808	265,163	107,557
Prior Year Encumbrances	65,757	84,185		36,097	
Prior Yr Re-Appropriation	<u>125,900</u>	<u>156,815</u>		<u>112,113</u>	
Total Revenues	<u>\$ 1,603,323</u>	<u>\$ 1,653,999</u>	<u>\$ 1,120,913</u>	<u>\$ 1,373,244</u>	<u>\$ 1,090,805</u>
Expenses:					
Personnel Services	\$ 332,600	\$ 373,931	\$ 362,450	\$ 387,293	\$ 363,955
Operating Expenses	511,432	618,117	657,043	683,005	624,753
Capital Outlay	203,101	248,578	77,000	183,790	64,000
Transfer-General Construction				<u>11,599</u>	
	1,047,133	1,240,626	1,096,493	1,265,687	1,052,708
Projected Carryover-End	<u>556,190</u>	<u>413,373</u>	<u>24,420</u>	<u>107,557</u>	<u>38,097</u>
Total Expenses	<u>\$ 1,603,323</u>	<u>\$ 1,653,999</u>	<u>\$ 1,120,913</u>	<u>\$ 1,373,244</u>	<u>\$ 1,090,805</u>

The Actual FY 2009 and Actual FY 2010 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
INFORMATION TECHNOLOGY**

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	BUDGET FY 2011	PROJECTED FY 2011	BUDGET FY 2012
20-01	GENERAL FUND	755,432	688,219	598,670	624,592	667,125
20-04	PUNTA GORDA ISL CANAL DST	4,900	8,118	3,820	3,820	4,120
20-26	UTILITIES O M & R	250,073	220,633	195,479	195,479	210,065
20-50	SANITATION/REFUSE COLLECT	4,300	4,003	3,219	4,019	3,550
20-51	BUILDING FUND	56,980	54,023	36,994	36,994	39,465
*	GENERAL GOVERNMENT	1,071,685	974,996	838,182	864,904	924,325
10-00	INTEREST ON INVESTMENTS	2,761	1,230	500	500	500
41-00	SURPLUS FURN, FIXT, EQPT	1,295	310	0	0	0
	MISCELLANEOUS REVENUE	4,056	1,540	500	500	500
01-01	GEN FD-INFRASTRUCT SURTAX	180,692	58,423	58,423	58,423	58,423
08-00	IMPACT FEES - FIRE	0	62,850	0	36,044	0
20-00	GENERAL CONSTRUCTION	3,767	0	0	0	0
*	TRANSFER FROM OTHER FUNDS	184,459	121,273	58,423	94,467	58,423
90-01	PROJ CARRYOVER-BEGINNING	0	0	223,808	265,163	107,557
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	36,097	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	112,113	0
*	BEGINNING RESERVES	0	0	223,808	413,373	107,557
		1,260,200	1,097,809	1,120,913	1,373,244	1,090,805

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
INFORMATION TECHNOLOGY - Dept. 0251**

FUNCTION:

Information Technology (IT) provides support to all City Departments as it pertains to the City's Computer Network Infrastructure including IBM iSeries midrange system, network operations, telecommunications, hardware and software support, technical planning, project management, data administration, web design and systems security. This division of the City Manager's Office also ensures data integrity, sustained system maintenance priorities and communication network support as it applies to the daily operations in all departmental applications.

ACCOMPLISHMENTS:

Networking. IT has been focused on deploying virtual servers to reduce future costs. To date, IT has consolidated 13 servers down to 3 physical servers. The City currently maintains a total of 43 physical servers.

A new securities vendor was selected through the RFP process to provide card access and video surveillance products and services. The new contractor successfully installed a quality CCTV system at the Wastewater Treatment Plant (WWTP) using a wireless technology that extended approximately 1 mile from the WWTP gate to the main building.

At Cooper St. the installation of air-conditioning for the server room was completed. As a temporary solution to a central UPS, rack mounted UPS units were installed, and a proximity access card system was installed in the communications room, server room, and warehouse.

The deployment of Citrix remote server was completed for the Fire Department which allows Fire staff to access their applications from any workstation and experience the same desktop as if it were local; drastically reducing the time it takes to configure a PC for each Fire Department end user.

IT achieved the security mandates by the Florida Department of Law Enforcement (FDLE) which were enforced when the Police Department switched to OSSI. Unfortunately, new mandates were presented by the Federal Bureau of Investigation (FBI) and FDLE. Conformance will be required by all agencies by 2013. The additional security required will cost the City approximately \$6,500 plus staff time to create additional policies and update existing ones.

Other completed projects include: Sharepoint server installation, SQL server upgrade, the FDLE required advanced authentication using Microsoft's Certificate Authority (CA), upgrade of Enterprise Vault email archive server, and the replacement of the Internet Security Acceleration (ISA) server.

A new maintenance contractor for the City's telephone system was contracted using the RFP process. The change in vendors saved the City approximately \$9,000 this year.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
INFORMATION TECHNOLOGY - Dept. 0251**

IT worked with the City's Internet Service Provider (ISP) to expand the block of IP addresses to allow additional servers to reside in the City's website network.

Application Software. IT completed the deployment of OSSI Public Safety Computer Aided Dispatch (CAD) and Crimes Records Management System (RMS). The installation also included mobile access for patrol, printing tickets in the vehicles, bar coding evidence, and handheld ticket writers for motorcycles. RMS went live in August, 2010. The OSSI web-based applications, Police to Citizen and Police-to-Police were live by November. The parking tickets interface is still in development with Sungard and we are also awaiting a Citation modification to be completed by Sungard.

The installation of NovusAGENDA, a paperless electronic agenda software package is complete.

IT participated along with the Fire Department to select a new Fire Records Management System (RMS), ACS Firehouse.

IT worked with staff from various departments to complete a disaster preparedness exercise on the City's Enterprise Resource Project (ERP). The exercise presented some obstacles but none that couldn't be resolved. Overall, it was a success.

The IT Division assisted Finance with configuring software to process Electronic File Transfer (EFT) for bill payments in order to reduce the number of printed checks and to save money in postage. In addition, worked with various departments to centralize and streamline lien processing using the SungardPS system.

IT is currently working with Departments and Divisions to help streamline additional processes and find paperless solutions throughout the organization. The City purchased OptiWorkFlow, which is used to create document workflows and electronic signature solutions thus eliminating paper forms and having to manually deliver them. Future project include allowing Citizens to do public record searches via the City's website, allow Billing and Collections Division to send electronic bills with an actual image of the bill instead, and to allow Utilities customers view their actual bill on-line.

Hardware. Due to the state of the economy, the rollout of desktop computers has been temporarily postponed. IT is only replacing PCs that completely fail and are out of warranty. After 5 years, servers are being replaced or virtualized where possible.

BUDGET NARRATIVE:

On average, IT receives 300 helpdesk requests per month and has approximately 100 open work orders at a time. IT will continue to support the City's computer needs to the best of our abilities with our current staffing levels in the upcoming fiscal year.

Goals for the coming year include: continue to centralize printing, electronic document management, electronic forms and document workflow, and streamlining processes using the Lean Sigma method. The Information Technology Strategic Plan for FY 2009 – 2013, updated in FY 2010 can be found under the Strategic Plan section of this budget book.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
INFORMATION TECHNOLOGY - Dept. 0251
Key Performance Measures**

Goal

Provide technical support to the City of Punta Gorda through effective and efficient Information Systems and Telecommunications Technologies. The focus of the organization is to provide the City with the highest quality service and support by providing cost-effective solutions that improve operating efficiency.

Objective

Ensure efficient response to user technical issues and requests. Provide Project Management Services for IT project implementation and development. Maintain high availability for Application, Internet, Network, and Telecommunication services.

Indicator	Prior Year Actuals		Projected	Proposed
	2009	FY 2010	FY 2011	FY 2012
Output:				
# of Users	234	290	290	280
# of Applications	115	130	145	150
# of Budgeted Projects	30	37	29	30
# of Work Orders Opened per month (avg)	320	305	300	305
Efficiency:				
% System Availability				
AS400	98%	99.9%	98%	97%
Network	98%	99.3%	98%	98%
Telecommunications	95%	98%	97%	97%
Service Quality:				
% Work Orders Closed	95%	99%	99%	98%
Average days response to Urgent Requests	1	1	1	1
Outcome:				
% budgeted projects completed	55%	80%	65%	75%

Results

IT had 37 projects scheduled for last year, 8 of which carried over to the current year. The total number of Work Orders opened from October 1, 2009 – September 30, 2010, is 3,662; total number of Work Orders Closed 3,694. The average number of opened Work Orders per month decreased because the majority of the work performed last year was project related. Ten projects are in progress.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
INFORMATION TECHNOLOGY SUMMARY**

Operating Budget

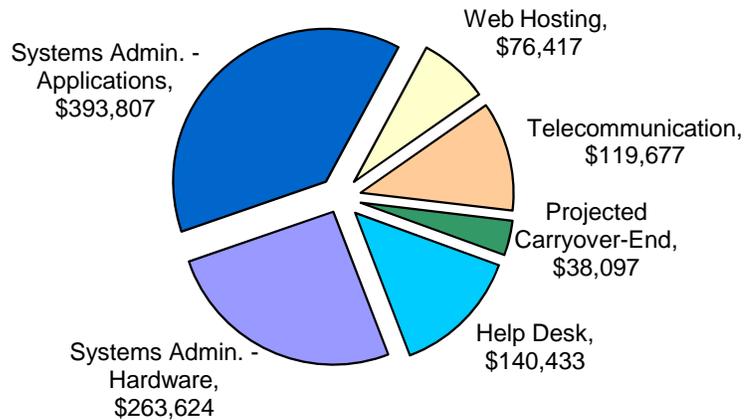
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	332,600	373,931	362,450	387,293	363,955
Operating	654,462	781,708	594,543	626,056	566,003
Capital Outlay	0	0	77,000	182,407	64,000
Debt Service	0	0	0	0	0
Transfers	0	0	0	11,599	0
Other	6,204	0	0	0	0
Projected Carryover	0	0	24,420	107,557	38,097
Total	993,266	1,155,639	1,058,413	1,314,912	1,032,055

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
IT Manager	1	1	1	1	1
IT Analyst II	2	2	2	2	1
Systems Analyst	0	0	0	0	1
Network Analyst	1	1	1	1	1
Total	4	4	4	4	4

Service Costs



**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GEOGRAPHIC INFORMATION SYSTEMS - Dept. 1553**

FUNCTION:

Geographic Information Systems provides digital data on all properties, buildings and infrastructure within the City. This data is to be utilized in the decision making process involved with daily City operations.

ACCOMPLISHMENTS:

- Continue a working relationship with our GIS support contractor to maintain the GIS Special Database
- Reviewed and updated Comprehensive Plan Maps for the Evaluation and Appraisal Report (EAR)
- Update property appraiser and Charlotte County GIS on changes to the City Boundaries through annexation and address changes.
- Continue to update the file on zoning and land use changes.
- Train Department Staff on the use of GIS Databases for their day-to-day mapping needs

BUDGET NARRATIVE:

Work with Urban Design to produce the necessary maps for the City's FY 2011 EAR; and continue to maintain City boundary, annexation information, and zoning changes keeping City information current. Assist the City's canal maintenance division in the seawall and cap management mapping and inventory. Assist Utilities Department in the management of infrastructure inventory.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GEOGRAPHIC INFORMATION SYSTEMS - Dept. 1553
Key Performance Measures**

Goal

To Provide robust, user friendly access to “on demand” geospatial data and systems for critical government services that affect the citizens of our City.

Objectives

- Maintain all data layers (parcels, streets, zoning and land use, etc.) and supporting non-geospatial databases at a high level of accuracy and appropriate level of currency
- Coordinate and facilitate interdepartmental resources to eliminate duplication and waste of resources
- Meet customer needs for data
- Identify the need for new databases and manage their development

Indicator	Prior Year Actuals		Projected	Proposed
	FY 2009	FY 2010	FY 2011	FY 2012
Response to Map Request/Data & Analysis of Map Creation	100	85	100	100
Percentage of ordinances mapped as of the effective date of the annexation, rezoning or comprehensive plan amendment	100%	100%	100%	100%
Percent of requests completed within designated timeframe	75%	85%	80%	80%
Number of special projects prepared	8	7	6	8

Results

2011 resulted in heavy demand from GIS for data and analysis associated with the Comprehensive Plan and Historic Resources Survey updates. Both of these major projects result from forgoing the use of outside consulting services, thus creating a *cost avoidance* for the City. GIS worked with City Departments increasing the use of GIS Databases in their day-to-day mapping needs; and continues to be pro-active in identifying the need for new technology.

**CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2012
GEOGRAPHIC INFORMATION SYSTEMS SUMMARY**

Operating Budget

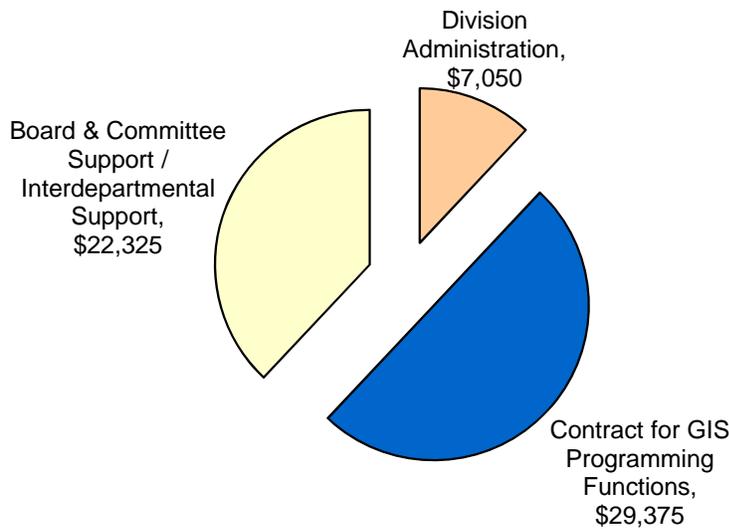
Expenditure Category Summary	Actual FY 2009	Actual FY 2010	Budget FY 2011	Projected FY 2011	Budget FY 2012
Personnel Services	0	0	0	0	0
Operating	61,329	59,543	62,500	56,949	58,750
Capital Outlay	0	0	0	1,383	0
Total	<u>61,329</u>	<u>59,543</u>	<u>62,500</u>	<u>58,332</u>	<u>58,750</u>

The Actual FY 2009 and Actual FY 2010 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2009	Amended Authorized FY 2010	Authorized FY 2011	Amended Authorized FY 2011	Budget FY 2012
County GIS Contract & Support from Growth Mgmt Department	yes	yes	yes	yes	yes

Service Costs



DEBT SERVICE

The Debt Service section provides a schedule of total current outstanding debt. In addition, a five year projection of debt service payments are provided by fund. Any projected new debt for future years is explained and included in the five year projections.

- State of Florida Statutes have no ceiling cap on debt for municipalities.
- City of Punta Gorda Charter, Article VI empowers the Council to issue debt with no stated limitations.
- City Financial Policies provide for prudent guidelines for issuance of debt but have no specific limitations. See Financial Policies in Section 10 - Appendix.

**City of Punta Gorda, FL
Summary Schedule of Outstanding Debt
As of September 30, 2011**

	<u>Principal Outstanding</u>
Community Redevelopment Agency	
Note # 9a 2002 \$4,092,000 Revenue Note Refinanced a 1996 loan and provided financing for various public works projects within the CRA district.	\$ 2,292,000
Note # 9b 2006 \$ 5,053,000 Revenue Note	3,798,000
Total CRA Principal Outstanding	<u>6,090,000</u>
Debt Service Fund	
Note # 11a 2008 \$13,997,216 Revenue Note for financing the Herald Court Parking Garage and is Tax Exempt	13,997,216
Note # 11b 2008 \$430,876 Revenue Note for financing leasehold improvements at the Herald Court Parking Garage	430,876
Note # 12 2009 \$7,000,000 Revenue Note for financing various ISS Projects	4,792,126
Total Debt Service Fund Outstanding	<u>19,220,218</u>
Utility Fund	
Bond # 1 2002 \$16,200,000 Utility Refunding Revenue Bonds paid all outstanding 1986 and 1992 bonds and issuance costs.	4,360,000
Note # 7 2000 \$5,208,000 State Revolving Fund Note Deep well injection project at the Wastewater Treatment Plant	3,040,045
Note # 10 2005 \$5,000,000 Revenue Note Pay for land next to Water Treatment Plant	2,696,826
Total Utility Funds Principal Outstanding	<u>10,096,871</u>
Sanitation Fund	
Lease # 9 2005 \$275,712 Lease agreement for purchase of two Crane 25 cubic yard rear load refuse trucks.	21,968
Lease # 10 2006 \$616,064 Lease agreement for the purchase of four packer trucks.	193,902
Total Sanitation Fund Principal Outstanding	<u>215,870</u>
Grand Total All Funds	<u>\$ 35,622,959</u>

**City of Punta Gorda, FL
Community Redevelopment Agency Debt Service
FY 2012 through FY 2016**

Fund CRA District	Account Number	Principal O/S 9/30/2011	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE	FY 2016 DUE
* 2002 Note 9a	110-0000-583.71-06	2,292,000	253,500	*			
Revenue Note	110-0000-583.72-06		83,820	38,324			
* 2006 Note 9b	110-0000-583.71-06	3,798,000	265,000	*			
Revenue Note	110-0000-583.72-06		152,642	72,232			
Total CRA District	Principal	\$ 6,090,000	\$ 518,500				
	Interest		\$ 236,462	\$ 110,556			

Anticipated Restructured Financing

* 2013 Restructured Notes 9a & 9b Balloon Payments \$5,571,500	4% interest			820,685	820,685	820,685	820,685
Total Debt Service Requirement			\$ 754,962	\$ 931,241	\$ 820,685	\$ 820,685	\$ 820,685

* Note 9a and Note 9b current debt schedules have balloon payments in FY 2013 of \$2,038,500 and \$3,533,000 respectively. See 2013 Restructured Notes: The balloons will be restructured to extend debt and eliminate the balloon as courts allow. Planned: \$5,571,500 extended payments, 8 years at 4% interest with 2 principal & interest payments each year

**City of Punta Gorda, FL
Debt Service Fund
FY 2012 through FY 2016**

Fund Debt Svc. Fund	Account Number	Principal O/S 9/30/2011	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE	FY 2016 DUE
2008 Note 11a	201-0000-583-71-12	\$13,997,216			\$1,771,128	\$1,842,331	\$1,916,396
Revenue Note	201-0000-583-72-12	Herald Ct Pkg	562,716	562,718	528,479	453,115	378,926
2008 Note 11b	201-0000-583-71-11	430,876			50,742	53,979	57,423
Revenue Note	201-0000-583-72-11	Herald Ct Pkg	27,490	27,490	25,939	22,463	18,977
2009 Note 12	201-3007-583-71-13	4,792,126	1,142,035	1,178,580	1,216,295	1,255,216	
Revenue Note	201-3007-583-72-13	ISS projects	135,076	97,946	59,628	20,084	
Total Principal		\$19,220,218	\$1,142,035	\$1,178,580	\$3,038,165	\$3,151,526	\$1,973,819
Total Interest			\$725,282	\$688,154	\$614,046	\$495,662	\$397,903

City of Punta Gorda, FL
Debt Service Fund
Proforma Schedule of Revenues and Expenditures
FY 2009 through FY 2020

	Actual FY 2009	Actual FY 2010	Budget FY 2011	Budget FY 2012	Proforma FY 2013	Proforma FY 2014	Proforma FY 2015	Proforma FY 2016	Proforma FY 2017	Proforma FY 2018	Proforma FY 2019	Proforma FY 2020
Revenues:												
Lease Payment from CRA				567,406	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Transfer from General Fund - ISS	1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
Prior Years Carryover - Capitalized Int	1,793,418	1,203,212	613,006	22,800								
Prior Years Carryover-ISS		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300					
Total Revenues	3,183,181	3,870,652	3,167,794	3,143,843	3,142,657	4,927,511	3,647,188	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Expenditures:												
Herald Ct Prkg Garage- Taxable Principal						50,742	53,979	57,423	61,087	64,984	69,130	73,532
Herald Ct Prkg Garage- NonTxble Principal						1,771,128	1,842,331	1,916,396	1,993,439	2,073,579	2,156,941	2,243,404
Herald Ct Prkg Garage- Taxable Interest	27,490	27,490	27,490	27,490	27,490	25,939	22,463	18,977	15,196	11,175	6,910	2,346
Herald Ct Prkg Garage- NonTxble Interest	562,716	562,716	562,716	562,716	562,718	528,479	453,115	378,926	300,334	218,583	133,797	45,095
Subtotal Debt Service	590,206	590,206	590,206	590,206	590,208	2,376,288	2,371,888	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Reserve for ISS Debt Reduction	1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300						
2009 ISS Revenue Note - Principal		1,101,250	1,106,623	1,142,035	1,178,580	1,216,295	1,255,216					
2009 ISS Revenue Note - Interest		288,513	171,054	135,076	97,946	59,628	20,084					
Subtotal ISS Debt Service		1,389,763	1,277,677	1,277,111	1,276,526	1,275,923	1,275,300					
Total Expenditures	1,979,969	3,257,646	3,144,994	3,143,843	3,142,657	4,927,511	3,647,188	2,371,722	2,370,056	2,368,321	2,366,778	2,364,377
Projected Carryover - Ending	\$ 1,203,212	\$ 613,006	\$ 22,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capitalized interest is structured to pay interest on parking garage debt until FY 2012.

CRA will begin lease payments in FY 2012 until debt is retired in FY 2020.

ISS Revenue note was issued in FY 2009. Transfers from ISS revenues are made in the fiscal year prior to due date as current year revenues will not have been received for payment.

**City of Punta Gorda, FL
Utility Fund Debt Service
FY 2012 through FY 2016**

Fund Utility Funds	Account Number	Principal O/S 9/30/2011	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE	FY 2016 DUE
Series 2002 Bond	420-0000-536.71-01	\$ 4,360,000	\$ 1,380,000	\$ 1,455,000	\$ 1,525,000		
Utility Revenue	420-0000-536.72-01	Refunding issue	190,950	118,256	40,031		
2000-Note 7	419-0000-535.71-07	3,040,045	260,401	269,240	278,380	287,830	297,601
State Revolving	419-0000-535.72-07	Deepwell WW	100,172	91,333	82,193	72,743	62,972
2005-Note 10	402-0000-583.71-06	2,696,826	506,161	522,206	538,760	555,839	573,860
Revenue Note	402-0000-583.72-06	Land purchase	77,467	61,167	44,351	27,002	9,096
Total Principal		\$ 10,096,871	\$ 2,146,562	\$ 2,246,446	\$ 2,342,140	\$ 843,669	\$ 871,461
Total Interest			\$ 368,589	\$ 270,756	\$ 166,575	\$ 99,745	\$ 72,068

Anticipated New Financing

* 2011,2012 Construction Financing \$4,000,000	4.5% interest		310,000	310,000	310,000	310,000	310,000
* 2013-Construction Financing \$475,000	4.5% interest			37,000	37,000	37,000	37,000
* 2014-Construction Financing \$1,413,000	4.5% interest				110,000	110,000	110,000
* 2015-Construction Financing \$545,000	4.5% interest					42,000	42,000
* 2016-Construction Financing \$2,000,000	4.5% interest						155,000
Total Debt Service Requirement			\$ 2,825,151	\$ 2,864,202	\$ 2,965,715	\$ 1,442,414	\$ 1,597,529

* Anticipated new financing is based on Utilities 5 year CIP plan.
FY 2011 anticipated carryover CIP projects totaling \$4,240,000 are included in the FY 2012 financing.
The new debt for FY 2012 - FY 2016 is estimated with principal and interest payments at 4.5% interest, 20 year amortization.

**City of Punta Gorda, FL
Sanitation Fund Debt Service
FY 2012 through FY 2016**

Fund Sanitation Fund	Account Number	Principal O/S 9/30/2011	FY 2012 DUE	FY 2013 DUE	FY 2014 DUE	FY 2015 DUE	FY 2016 DUE
2005 Lease 9	430-0930-534.71-05	\$ 21,968	\$ 21,968				
Lease Purchase	430-0930-534.72-05	2 packers	285				
2006 Lease 10	430-0930-534.71-05	193,902	95,017	98,885			
Lease Purchase	430-0930-534.72-05	4 packers	6,867	2,999			
Total Principal		\$ 215,870	\$ 116,985	\$ 98,885			
Total Interest			\$ 7,152	\$ 2,999			

Anticipated New Financing

* 4 Packers Lease Purchase \$900,000	6% interest						96,826
Total Debt Service Requirement			\$ 124,137	\$ 101,884			\$ 96,826

* Anticipated new financing in FY 2016 for (4) Packers is estimated with principal and interest payments at 6% interest, 7 year amortization, 2 payments per year, but only 1 payment in the first year.

APPENDIX

- Financial Policies
- Description of Funds
- General Budgeting Comments
- Capital Asset Comments
- Operating Indicators
- Capital Asset Statistics
- Demographic and Economic Statistics
- Principal Property Taxpayers
- Glossary of Terms
- Acronyms

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

The City of Punta Gorda has prepared a comprehensive set of financial policies for adoption by the City Council. The Governmental Finance Officers Association (GFOA) has a set of recommended, best management practices which have formed the nucleus of the City's policies, as shown below.

Financial Planning Policies

Balanced Budget Policy: Defines a balanced operating budget and provides for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

Long Range Planning Policy: Supports a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory Policy: Requires an inventory and assessment of the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Revenue Policies

Understanding the revenue stream is essential to prudent planning. Policies should be established to recognize stable versus volatile, or at best economically-sensitive revenue sources and predetermine the method to minimize the affect and thereby avoid potential service disruptions caused by revenue fluctuations.

Expenditure Policies

The expenditures of municipalities define the ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability. The policies should reflect the City's desire to maximize efficiency and allocation of scarce resources.

The attached policies provide the framework for the City's financial management planning and decision-making process.

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Financial Planning Policies

The City makes program and service decisions and allocates scarce resources through the budget process. The budget process is one of the most important activities undertaken. The mission of the budget process is to help decision makers make informed decisions about the provision of services and capital assets and to promote stakeholder participation in the process.

Balanced Budget:

Policy: The City will adopt a balanced operating budget and will provide for disclosure when a deviation from a balanced operating budget is planned or when it occurs. The City's definition of a balanced budget is current revenues, including financing proceeds plus unrestricted fund balance exceeds or equals current year appropriations.

Status: **The FY 2012 adopted budget is a balanced budget.**

Policy: A calendar will be designed each year to provide the framework necessary to formulate a sound budget and allow for stakeholder participation. The calendar will be set to ensure the City complies with the Truth in Millage (TRIM) law, Chapter 200, Florida Statutes.

Status: **A budget calendar was prepared, and it adheres to the State TRIM law.**

Policy: For each fund all reasonably expected revenues and projected beginning carryover balance will equal the budgeted expenditures and year end carryover balance.

Status: **The Finance Department strives to produce accurate information, and this year's budget was no exception.**

Policy: All funds are included in the annual budget process and incorporated in the budget document.

Status: **The budget document included all funds.**

Policy: The City will budget at least 95 percent of the anticipated gross ad valorem proceeds which provide a discount for early tax payments. Florida Statutes, section 200.065, states each taxing authority will not utilize less than 95 percent of the taxable value.

Status: **FY 2012 budget reflects 95.5 percent of anticipated ad valorem revenue.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

- Policy:** The City will maintain a budgetary control system, including an encumbrance system to ensure adherence to the budgeted appropriations.
- Status:** **The City uses an encumbrance system as required by the Code of Ordinances.**
- Policy:** Project length budgets are adopted for the Capital Improvement Projects. Appropriations for these projects will remain open and carry over to succeeding years until they are completed.
- Status:** **The budgets for Capital Improvements for General Projects, CRA, CDBG and Utilities remain open until complete or canceled.**
- Policy:** Supplemental appropriations. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by resolution may make supplemental appropriations for the year up to the amount of such excess.
- Status:** **There were no supplemental appropriations for the FY 2011 period.**
- Policy:** Emergency appropriations. To meet a public emergency affecting life, health, property or the public peace, the City Council may by resolution make emergency appropriations. To the extent that there are no available unappropriated revenues to meet such appropriations, the City Council may by such resolution authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.
- Status:** **There were no emergency appropriations necessary for the FY 2011 period.**
- Policy:** Reduction of appropriations. If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriations.
- Status:** **There was no perceived need for a reduction of appropriations in the FY 2011 period for the General Fund. Some General Fund revenues came in below budget, but these shortages were offset by overages.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: Transfer of appropriations. At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency and, upon written request by the City Manager, the City Council may by resolution transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

Status: **All transfers to date have been interdepartmental. Reappropriations from the previous year's budget were approved by City Council.**

Policy: No appropriation for bonded debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

Status: **All debt service appropriations remain appropriate as required by law for debt that existed at budget preparation time.**

Long Range Planning:

Policy: The City will support a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Status: **This is an ongoing process of which the City will continue to adhere.**

Policy: The City will prepare multi-year fiscal forecasts for all of its major funds.

Status: **For the FY 2012 budget, the City prepared multi-year fiscal forecasts for all funds.**

Policy: The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment and earn maximum rates of return on invested funds commensurate with appropriate security and the approved investment policy.

Status: **The City currently is in compliance with the City Council approved Investment Policy, and will continue to do so.**

Policy: The City will follow its adopted investment/portfolio policy when handling public funds.

Status: **The City currently is in compliance with the Investment Policy, and will continue to do so.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: The City will pool cash from each fund for investment purpose.

Status: **The City pools cash for optimum tracking as well as investment purposes.**

Policy: On a monthly basis the Finance Department will prepare a Schedule of Investments report that details the amounts and types of U. S. Government securities, the amounts invested with the Local Government Surplus Trust Funds Investment Pool (LGSTFIP) and the amount in the interest earning checking account. The schedule will include the interest rate, market value, purchase date and maturity date.

Status: **These schedules are being prepared on a monthly basis, and are being provided to the City Councilmembers and Public.**

Asset Inventory:

Policy: The City will inventory and assess the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Status: **The asset inventory is conducted on an annual basis which coincides with the annual audit. The assets are purchased in compliance with the budget process, and records are maintained by the Procurement Department and the Finance Department. Asset write-offs are approved by the affected Department Director.**

Policy: The review of capital assets will assess the need for and condition of these assets. This review is an important component of an overall evaluation of community needs and priorities. This review will also focus on the impact of deferred maintenance, funding issues and legal or regulatory changes.

Status: **The inventory and review process assists the various departments as to age, condition, availability and quantity of their equipment. This review helps during the budget process.**

Policy: The City shall encourage Charlotte County participation in the funding of the capital improvements that jointly serve both City and Charlotte County residents.

Status: **The City has and will continue to work with the County on any joint capital improvement needs.**

Policy: The City will stay abreast of developments that may affect the major capital assets, such as regulatory changes, population movements or technological advances, and consider the impact of these issues in the goal setting process.

Status: **This will be accomplished during the inventory review as well as during the annual budget preparation.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: Capital projects will be budgeted in the General Construction Fund or the Utility Construction Fund as needed. CRA capital projects will be budgeted in the CRA budget.

Status: **This policy was adhered to in the FY 2012 Budget.**

Policy: Equipment that has a cost basis in excess of State of Florida statutory minimums will be assigned a fixed asset number and tagged to identify the equipment as property of the City.

Status: **The State statutory minimum is currently \$1,000. The City will continue to tag fixed assets at this rate until the statutory minimum is changed.**

Policy: City departments and divisions will be provided a list of equipment and will perform an inventory check on an annual basis. Variances from the inventory list will be reported and the fixed asset inventory records will be updated.

Status: **This fixed asset inventory check is done around the end of the fiscal year, which is September 30. Variances are to be signed off by the Department Director. This was completed for FY 2011 and will be completed for FY 2012.**

Policy: The Procurement Division shall have the power to sell or dispose of obsolete and surplus property by public auction, competitive sealed bidding, trade-in, or other appropriate methods in conformance with any applicable state law. No employee of the department having direct control of the commodities or handling the disposition of the commodities shall be entitled purchase such commodities. No other City employee shall be allowed to purchase obsolete or surplus property except through a competitive bid process or public auction.

Status: **The City adheres to this policy for all disposed items.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Revenue Policies:

An understanding of the revenue stream is essential to prudent financial planning. Most of these policies seek stability to avoid potential service disruptions caused by revenue shortfalls.

Policy: The City will estimate its annual revenues by objective and analytical processes. The budget document will include documentation of major revenue sources.

Status: **Part of the analytical review is using 10 year histories for various revenue sources as well as projected economic indicators. The City will use any and all sources available to assist in its estimates, which reduces the chances for error.**

Policy: The City shall maintain a diversified revenue system to the extent provided by Florida Statutes to insulate it from short term fluctuations in any one revenue source.

Status: **The City will attempt to diversify as much as possible. This diversification reduces reliance on a few revenue sources, which can cause budget difficulties if these revenue sources unexpectedly drop.**

Policy: The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual revenues for major funds. The reports will monitor progress toward the planned revenue goals. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

Status: **Monthly financial reports are prepared. These reports include budget vs. actual revenues and expenditures. This allows the City to note shortfalls in revenues, or extraordinary expenses during the year. The reports are provided to City Councilmembers and the Public.**

Policy: The City discourages the use of one time revenues to fund ongoing expenditures.

Status: **This scenario should be avoided at all times. It is the City's duty to avoid it.**

Policy: Grants should be actively pursued. All costs of grant requirements will be analyzed and presented with the proposal for City Council consideration. Revenues will be budgeted for current grants. The budget will be amended for new grants upon award.

Status: **Grants are being actively pursued by all of the City departments, and will continue to be pursued when available. The major underlying requirement will be that the revenue received exceeds the cost to garner it.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: Sometimes governmental services are provided on credit. Properly documented controls over revenues are imperative in accounts receivable management. Timely efforts should be made to pursue the collection of delinquent accounts by the department generating the receivable.

Status: **The City attempts to collect everything that is due it. This process is greatly enhanced by our lien powers. The pursuit of legitimate revenues will continue.**

Policy: Adjustments to account receivables must be properly documented using internal controls that include segregation of duties and supervisory review. Upon any suspicion of fraud, management should be notified in a timely manner.

Status: **Internal controls over accounts receivable are in place and will continue to be so. Suspicion of fraud or other malfeasance will be brought to management and if necessary Police Department's attention.**

Policy: The use of revenues which have been pledged to bondholders will conform to the bond covenants which commit those revenues.

Status: **The City is currently in conformance with bond covenants, and will continue to do so. The City Auditors review bond covenant conformance on an annual basis, and report any discrepancies.**

Policy: The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases and will revise user fees upon approval of the City Council.

Status: **Since fee changes are by ordinance, all changes will be brought to City Council for approval.**

Policy: All revenues which are reasonably expected to be unexpended and unencumbered at the end of the fiscal year will be anticipated as "projected carryover ending" and budgeted accordingly for the following fiscal year.

Status: **This has been the City's policy and will continue.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Expenditure Policies:

The expenditures of municipalities define an ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability.

Debt Management:

Policy: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth.

Status: **Prudent fiscal responsibility is a City requirement.**

Policy: The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit.

Status: **To maintain high bond ratings the City must adhere to the concept of prudent fiscal responsibility.**

Policy: Whenever possible the City will use revenue bonds instead of general obligation bonds.

Status: **Revenue bonds use pledged revenues that aren't ad valorem based. A vote of the taxpayers is not necessary for these bonds to be issued. They can be geared for very specific purposes.**

Policy: The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed.

Status: **This is just good business sense, and the City has in the past used this guideline and will continue to do so.**

Policy: The City shall not issue notes or bonds for non-capital items.

Status: **If the City issued notes or bonds for non-capital items this would be tantamount to deficit spending. The City would be borrowing for operations, and this could cause serious problems in the future. Deficit spending would also go against the Policy of a Balanced Budget.**

Policy: If cost effective, the City will purchase private bond insurance at the time of issuance.

Status: **Bond insurance can be cost effective in the right circumstances. When the City issues bonds, a price to benefit calculation will be made to see if the insurance is cost effective.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: The City will analyze its existing debt to take advantage of changing market conditions and to minimize future costs.

Status: **This is a policy we have been using, and will continue to do so.**

Policy: The City will maintain an adequate debt service fund regarding each issue and budget for the annual payment of principal and interest.

Status: **These are requirements of the lenders, and we will abide by their rules and regulations.**

Reserve or Stabilization Accounts:

Policy: The City should have a prudent level of unreserved fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.

Status: **The amount of this level as well as the use of the funds will be reviewed on an annual basis as to sufficiency.**

Policy: An adequate level of unreserved fund balance will be maintained as working capital to support operations until sufficient current revenues (taxes) are received.

Status: **The amount of this level will be reviewed annually for sufficiency and purpose.**

Policy: An adequate level of unreserved fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.

Status: **If the City follows the GFOA guidelines these levels should be sufficient.**

Policy: The City will follow the Government Finance Officers Association (GFOA) recommendation for a minimum level of unreserved fund balance for the General Fund. In the past, the GFOA stated the unreserved fund balance for the General Fund should be five to fifteen percent of regular general fund annual operating revenues or one to two months of regular General Fund operating expenditures. They have now increased it to two months of operations or 16.66%.

Status: **The FY 2012 budget has a 5% unreserved fund balance, which was the minimum recommended by the GFOA. It is the City's intended goal to increase the unreserved to a minimum of 16.66%.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: The City will not permit a deteriorating financial condition as described by the Florida Auditor General and Florida Statutes section 218.503 that would result in an audit management letter finding.

Status: **There are a number of items that can trigger the State described indicator of deteriorating financial conditions. The City will do everything in its power to avoid these triggers. The items are specifically stated in section 218.503 of the Florida Statutes.**

Policy: The City will monitor financial indicator trends. We will follow the Florida Auditor General Financial Condition Assessment Procedures.

Status: **The Auditor General has provided the City with financial trends which will be monitored annually, and discussed with the City's external auditor.**

Policy: Annually the City will establish contingency reserves to provide for unanticipated expenditures of a nonrecurring nature or to meet small increases in service delivery costs.

Status: **Some of the City funds have contingency reserves, and some do not. We will strive to establish these reserves when sufficient revenue is available.**

Policy: All unrestricted fund balances will be presented in the annual budget.

Status: **The City has followed this policy in the FY 2012 budget.**

Operating/Capital Expenditure Accountability:

Policy: Governmental Funds are accounted for in accordance with Generally Accepted Accounting Principles (GAAP). Expenditures are recorded when the services or goods are received and the liabilities incurred. All proprietary funds use the accrual basis of accounting and expenses are recognized when they are incurred.

Status: **Governmental Funds are defined as: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary Funds are: the enterprise funds and internal service funds. The City will follow GAAP in its accounting function.**

Policy: The City Manager will present a balanced budget. Essential services will receive first priority for funding. The City will identify low priority services for reduction or elimination, if necessary, before essential services.

Status: **The City has presented a balanced budget for FY 2012.**

City of Punta Gorda, Florida
Budget FY 2012
Financial Policies

Policy: The budget will provide for adequate maintenance and repair of capital plant and equipment and for their orderly replacement.

Status: **The City has provided adequate funding for repair and maintenance, and will continue to do so.**

Policy: The budget will consider the cost effect on the operating budget from additional capital items and program.

Status: **For a City to be run as a business, which it is, the cost effect must be taken into account when looking to purchase new capital items or starting a new program.**

Policy: The budget will provide sufficient funding to cover annual debt retirement.

Status: **Debt service coverage is a requirement of our lenders, and the City will continue to provide sufficient coverage.**

Policy: The City will analyze and prepare monthly reports that compare the estimated seasonally adjusted year to date budget with actual expenditures for major funds. The reports will monitor progress toward the budgeted appropriations. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

Status: **Monthly reports are being prepared as required by the City's Code of Ordinances. These reports are provided to the City Councilmembers and the public.**

Policy: Enterprise fund operations shall be self supporting and shall pay administrative charges to the General Fund for administrative support.

Status: **Enterprise funds are Proprietary Funds as defined, and it is the City's duty to continue to charge sufficient fees to keep these funds self supporting.**

Policy: The City will prepare a five year Capital Improvement Program (CIP) as part of the annual budget process. Coordination of the CIP budget with the operating budget will ensure that all funding considerations are made. The CIP details major infrastructure type improvements and construction projects. Capital items of an operating nature such as automobiles or personal computers are budgeted in each operating department budget.

Status: **The City prepared a five year CIP in the FY 2012 budget.**

Policy: The City will adopt the first year of a multi-year plan for capital improvements, update it annually and make every attempt to complete all capital improvements in accordance with the plan.

Status: **The City currently adheres to this policy and will continue to do so.**

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

GOVERNMENTAL FUNDS

GENERAL FUND

#001 General Fund: Operating fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

SPECIAL REVENUE FUNDS

#103 Punta Gorda Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#104 Burnt Store Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#105 Impact Fees - Parks #106 Impact Fees - Police Service #107 Impact Fees - Fire Protection #108 Impact Fees - Government Services #109 Impact Fees - Transportation: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#110 Community Redevelopment Agency: Revenue from City and County ad valorem taxes computed on property value increment increase over the 1989 base year assessment.

#111 Community Development Block Grant: Revenue from federal funding administered by the U.S. Department of Housing and Urban Development. Eligible projects include housing, building improvements, community facilities, infrastructure installation, public service programs and economic development activities.

#113 Storm Fund: To account for revenues and expenditures related to the recovery from natural disasters, including assistance from federal, state, and local agencies.

#114 Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

#115 Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

SPECIAL REVENUE FUNDS (continued)

#201 Debt Service Fund: To accumulate and pay the debt service on the downtown parking garage loan and the infrastructure sales surtax loan.

#301 General Construction Fund: Capital improvement projects not specifically for Enterprise Funds. Revenue sources are grants, transfers from other funds, or other financing.

TRUST FUND

#610 Gilchrist Intention Trust: Per resolution #568-76 Albert W. Gilchrist willed \$5,000 to the city. The interest is to be used for bridge approach beautification.

FIDUCIARY FUNDS

Unappropriated funds (Included in the CAFR but not included in the budget document.)

#602 Municipal Police Officers' Retirement Fund: Municipal Police Officers Pension Trust accounts for assets held for the City's police Officers' Retirement.

#603 Municipal Firemen's Retirement Fund: Municipal Firefighters pension Trust accounts for assets held for the City's firefighters' retirement.

#604 General Employee's Retirement Fund: General Employees Pension Trust accounts for assets held for the City's general employee retirement.

PROPRIETARY FUNDS

ENTERPRISE FUNDS

#402 Utilities Operation, Maintenance & Repair: Accounts for the operations of several departments responsible for Billings and Collections, Water Treatment, Wastewater Collection, Wastewater Treatment and Water Distribution. A renewal and replacement account is maintained.

#411 Utilities Construction Fund: Water and sewer capital projects are financed and spent from this fund. Revenue is received from grants, interest income and transfers from the Utilities O M & R Fund. If the project is eligible to be financed by impact fees, a transfer is budgeted from the Sewer System or Water System Capacity Escrow Funds.

#415 Water System Capacity Escrow: Reserve to pay for expansion of the water treatment system. Financed by impact fees for connection to the water system (single family residence costs \$2,824. The impact fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

ENTERPRISE FUNDS (continued)

- #416 Sewer System Capacity Escrow: Reserve to pay for expansion of the wastewater treatment system. The impact fee for connection by a single-family residence is \$2,463. These fees are transferred to the Utility Revenue Certificate Sinking Fund, #420, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.
- #417 Special Assessment District #4: Sewer improvements being paid by the benefited customers.
- #419 State Revolving Loan Fund: This is a sinking fund for the State Revolving Fund Loan.
- #420 Utilities Revenue Bond Sinking Fund: Current debt service on the 2002 revenue bond issues. Bond interest and principal is due each year on January 1 and July 1.
- #421 Bond Reserve Fund: The bond covenants state the maximum bond service requirements for any remaining bond year must be reserved. The excess amount and interest earned is transferred to the sinking fund for debt payment.
- #430 Sanitation Fund: Collects refuse, trash, recycling items and yard waste. Disposes of same by recycling, mulching or dumping at the county landfill.
- #440 Building Fund: This fund includes the building permit fees and related fees charged to support the cost of enforcing the building code.
- #450 Laishley Park Marina: The Laishley Park Marina is an Enterprise Fund used to account for the revenues and expenses of the marina.

INTERNAL SERVICE FUNDS

- #502 Information Technology (Intragovernmental): Provides and supports a central computer system for Applications, Internet, Network, Telecommunications, and Geographic Information Systems to all city departments and is reimbursed by them.

CITY OF PUNTA GORDA, FLORIDA GENERAL BUDGETING COMMENTS

In order to understand and review a municipal budget, one must keep in mind a general understanding of fund accounting and separation of funds. The Punta Gorda Budget, as recommended, addresses in detail the operating funds broken down into the various departments and divisions within the city. The General Fund is the fund that receives ad valorem property taxes. Certain departments are funded entirely by the General Fund. The Utilities Fund receives revenues primarily from water and wastewater billings, and in turn funds the operation and maintenance of the utility systems. It should be noted that the revenue generated for the water and wastewater funds are from the entire water and wastewater service area, not just the City of Punta Gorda. The Utilities, Sanitation, Building, and Marina Funds are "Enterprise Funds" which are essentially self-supporting by charges paid directly to the city by the users of the service. The two canal maintenance district funds (PGI and BSI) are maintenance assessment district funds into which annual levies are paid by the direct beneficiaries of those funds, not by the general property owners within the City. Expenses to maintain the canal systems are paid from the respective funds. The Intergovernmental Service Fund, Information Technology, is funded entirely by the other operating departments of the city on a charge for service basis. Thus, no direct revenue from the public is received by this fund.

On the expense side of the budget, there are a number of accounts, which are carried, in essentially all-operating departments. Certain formulas or explanations may be appropriate for overall understanding since these accounts are budgeted on a very consistent basis in each operating department.

Accounts are categorized into Personnel Services, Operating Expenses and Capital Outlay.

PERSONNEL SERVICES

Personnel Services include the actual salary cost for all positions as well as related benefits. Costs are based on actual participation in benefit programs and anticipated usage of various other personal service expenses such as overtime and temporary services.

Salaries:

The computer system has allowed more precise salary budgeting based on City employees' current pay rates.

Retirement Contribution:

The City's contribution is budgeted at an actuarially determined percentage of pensionable wages.

Life and Health Insurance:

These accounts are budgeted according to current employee participation.

**CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS**

Worker's Compensation:

An increase was budgeted over last year's costs, based on Public Risk Management insurance pool and the City's insured schedule and experience.

Unemployment:

This account covers all City departments and is budgeted based on this year's experience and economic conditions. Human Resources continues to oppose all unjustified claims.

OPERATING EXPENSES

This category of expenditure includes all of the materials, supplies and services used by the operating departments to carry out their normal functions. Budget requests are developed through projections of actual expenditure for each commodity or service required for the various functions.

Fire and General Liability:

A decrease was budgeted over last year's costs, based on Public Risk Management insurance pool and the City's insured schedule and experience.

Gasoline, Oil, Lubricants:

Fuel costs for the FY 2012 budget have been established at \$4.00 per gallon for unleaded and \$4.50 per gallon for diesel.

Clothing and Uniforms:

For the various categories of uniforms, precise calculations have been made based on anticipated contract prices times the frequency and number of employees authorized for various uniform categories.

Computer Maintenance and Overhead:

Computer purchases, maintenance and overhead costs are combined into the computer overhead account for each department and pro-rated based upon the department usage of the computer system and equipment. This is the source of funding for the Information Technology Division.

Departmental Materials and Supplies:

Departments have developed specific details of the supplies and materials required for their operation and have based their budget requests on known and anticipated costs for the needed commodities.

Communication Services:

Communication services accounts include telephone, radio, cellular phone and the maintenance and monthly charges for each of these categories.

**CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS**

CAPITAL OUTLAY

Capital Outlay accounts include those items in excess of one thousand dollars which are budgeted by the departments and are broken down into the accounts. The narrative portion lists specific details as to what purchases are included in the Capital Outlay Accounts for each department.

Automobiles (64-01):

New and replacement cars, trucks and other similar type equipment.

Equipment (64-03):

All specialized types of equipment and off-road vehicles/heavy equipment would be carried in detail for each department in this section, including backhoes, front-end loaders, and Sanitation trucks.

Computer Equipment (64-20)

NON OPERATING EXPENSES

Transfers, Fund Balance and other accounting functions are found in the Non Operating Expenses Category.

Transfers:

This type of account is generally an accounting transfer between funds and is not considered an operational matter.

Contingency:

The General Fund budget contains a \$25,000 contingency account, which by City Council authorization may be transferred to a specific operating account. The Utilities OM&R Fund has a \$50,000 contingency, which may be transferred to a specific operating account with the authorization of the City Manager.

Fund Balance:

This account identifies the balance of funds available for use in future years and a reserve for emergencies as identified in the financial policies. GASB Statement 54 further delineated components and this will be implemented for the Fiscal Year ending September 30, 2011.

CITY OF PUNTA GORDA, FLORIDA CAPITAL ASSET COMMENTS

The City of Punta Gorda has five major categories of capital assets which are buildings, land, infrastructure, improvements (other than buildings) and machinery & equipment.

Buildings are permanent structures. The account descriptions for buildings are:

- Buildings
- Improvements to buildings
- Sheds

Infrastructure is the term used to describe the capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. The account descriptions for infrastructure are:

- Bridges and piers
- Decorator street lights
- Dredging
- Sidewalks
- Seawalls
- Storm Drains
- Streets
- Traffic Lights
- Water/sewer system pre FY03/04
- Water system
- Sewer system

Improvements (other than building) are permanent improvements, other than buildings, that add value to land such as fences, landscaping, parking lots, and retaining walls. The account descriptions for improvements are:

- Improvements – other
- Improvements – land
- Improvements – parks
- Improvements – signage

**CITY OF PUNTA GORDA, FLORIDA
CAPITAL ASSET COMMENTS**

Land and the costs incurred preparing the land for use such as clearing or filling. The account descriptions for land are:

- Boat docks
- City land (bldgs)
- Docks
- Easements
- Harbor/marina
- Lift station property
- City owned lots/blocks
- Other – prop w/buildings
- Parks – (land not equipment)
- Right of Way

Machinery & equipment are the tangible property of a more or less permanent nature for example machinery, vehicles, tools, furnishings and the transportation costs to acquire these items. The account descriptions for machinery & equipment are:

- Autos & on-road vehicles
- Equipment
- Computer equipment

City of Punta Gorda, Florida
 Operating Indicators by Function/Program
 Last Six Fiscal Years

Function/Program	2010	2009	2008	2007	2006	2005
Police						
Calls for Service	15,687	16,177	14,222	13,026	13,940	13,637
Citations Issued	12,626	13,708	15,652	20,030	20,084	12,306
Traffic crashes	491	465	448	534	628	583
Narcotics arrests	277	247	226	250	187	215
Fire Department						
Fires	52	81	70	87	100	97
EMS and Police assistance calls	2,529	2,403	2,115	2,047	1,898	1,670
General Government						
Building permits issued	1,170	939	1,429	1,723	3,062	11,792
Building inspections conducted	2,415	2,552	4,834	6,799	8,860	21,105
Dwelling units permitted	43	18	98	92	243	722
Streets and highways						
Streets resurfaced (<i>miles</i>)	6.5	6.2	0.0	6.5	5	5
New sidewalks (linear feet)	4,490	6,547	5,180	0	0	350
Water						
New connections	9	45	192	322	485	622
Average daily consumption (<i>thousands of gallons</i>)	4,299	4,101	4,018	4,580	4,776	4,300
Peak daily consumption (<i>thousands of gallons</i>)	6,400	6,602	7,061	6,023	6,705	6,300
Water equivalent residential units (ERU)	20,512	20,651	21,430	21,611	21,234	14,018
Wastewater						
Average daily sewage treatment (<i>thousands of gallons</i>)	2,210	1,840	1,884	1,740	2,087	4,000
Sewer equivalent residential units (ERU)	15,292	15,062	15,688	15,569	15,185	12,310
Solid waste collection						
Solid waste collected (<i>tons per day</i>)	24.8	23.5	26.1	30.3	31.9	38.5
Recyclables collected (<i>tons per day</i>) <i>includes yardwaste</i>	11.4	10.8	10.3	12.4	13.1	10.9
Refuse equivalent residential units (ERU)	10,374	10,690	10,206	10,569	10,252	11,558
Punta Gorda Isles Canal Maintenance Assessment District						
Seawall replacement (feet)	6,484	4,221	4,248	4,786	8,440	2,354
Seawall cap replacement (feet)	6,479	5,076	4,676	6,155	967	5,080
Burnt Store Isles Canal Maintenance Assessment District						
Seawall replacement (feet)	694	750	474	410	154	362
Seawall cap replacement (feet)	898	1,036	421	2,624	1,342	1,354

Source: Various city departments monthly reports and ERU Total reports.

Information in this format was unavailable prior to 2005.

City of Punta Gorda, Florida
 Capital Assets Statistics by Function/Program
 Last Six Fiscal Years

<u>Function/Program</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Police						
Stations	1	1	1	1	1	1
Sub-Stations	2	2	0	0	0	0
Number of Police Officers Authorized	34	35	36	36	32	34
Fire						
Stations	3	3	3	3	3	3
Number of Firefighters Authorized	26	26	27	27	27	27
Streets and highways						
Streets (<i>miles</i>)	116	110	110	110	110	110
Unpaved streets (<i>miles</i>)	2	2	2	2	2	2
Streetlights	590	566	566	566	566	566
Traffic signal intersections	18	18	18	18	18	18
Water						
Water mains (<i>miles</i>)	237	237	235	235	226	217
Storage capacity (<i>thousands of gallons</i>)	6,870	6,870	6,870	6,870	6,870	6,870
Fire hydrants	1,177	1,173	979	979	1,000	930
Wastewater						
Sanitary sewers (<i>miles</i>)	129	129	129	129	132	127
Treatment capacity (<i>thousands</i>)	4,000	4,000	4,000	4,000	4,000	4,000
Solid waste collection						
Collection trucks	10	10	10	10	11	9
Parks and recreation						
Acreage	90.7	90.7	90.7	90.7	90.7	90.7
Number of Parks	12	12	12	12	12	12

Source: City of Punta Gorda Finance Department.

Note: No capital assets indicators are available for the general government function.
 Information in this format was unavailable prior to 2005.

City of Punta Gorda, Florida
Demographic and Economic Statistics
Last Ten Fiscal Years

<u>Fiscal year Ended September 30,</u>	<u>Population City of Punta Gorda (a)</u>	<u>Population Charlotte County</u>	<u>Per Capita Income (b)</u>	<u>Total Personal Income City of Punta Gorda (in thousands)</u>	<u>Unemployment Rate (b)</u>
2010	17,353	162,407	\$ 34,587	\$ 600,188	12.0%
2009	16,989	159,127	34,978	594,241	13.0%
2008	17,651	159,889	35,837	632,559	9.6%
2007	17,302	164,584	34,978	605,189	6.2%
2006	16,952	162,900	29,890	506,725	2.7%
2005	16,255	154,030	27,618	448,931	3.1%
2004	17,168	156,985	26,003	446,420	5.0%
2003	16,591	151,995	26,479	439,313	4.4%
2002	16,120	148,521	26,932	434,144	4.2%
2001	15,236	144,571	25,975	395,755	3.4%

Note: Information presented is the most current available.

^a **Source:** Bureau of Economic and Business Research (BEBR) of the University of Florida

^b **Source:** Florida Statistical Abstract or U.S. Department of Labor, Bureau of Labor Statistics

City of Punta Gorda, Florida
Principal Property Taxpayers
Last Ten Fiscal Years
(in millions)

Rank	Taxpayer/Type of Business	2010	2009	2008	2007	2006
		Taxable Assessed Value				
1	Florida Power & Light Co. Electric Utility	\$ 39.1	\$ 41.4	\$ 38.4	\$ 37.3	\$ 28.7
2	Punta Gorda Medical Center, Inc. Hospital	33.1	47.1	46.5	47.0	37.3
3	Sprint-United Telephone Company of FL Telephone Utility	11.9	20.9	21.8	23.7	18.1
4	Punta Gorda Hotel, LLC Best Western	11.2	13.3	15.2	15.5	-
5	Nu-West Florida, Inc. Shopping Center Fishermen's Village	10.8	13.0	13.0	15.5	9.3
6	Integrated Control Systems, Inc.- Training Center & Impac University	10.2	-	-	12.3	-
7	Punta Gorda Assoc., Ltd. Life Care Center	8.1	-	7.7	-	-
8	SunLoft LLC	8.0	13.6	-	-	-
9	Home Depot USA, Inc	7.8	9.0	9.6	10.8	-
10	Colonial Realty, Limited-shopping center Shopping Center Burnt Store	7.0	-	-	8.5	9.7
	Palm Isles Condo Dev LLC Condo- Vivante	-	9.5	18.5	20.1	8.3
	Punta Gorda Partners LLC Condo- Vivante	-	9.1	20.3	10.3	8.5
	Fund VIII Punta Gorda Crossing	-	9.0	9.1	-	-
	Punta Gorda Pines, Ltd Condo- The Pines	-	-	-	-	9.0
	Punta Gorda Land Holdings Condo- Vivante	-	-	-	-	7.1
	Semlak LLC Shopping Center-Seminole Plaza	-	-	-	-	6.6
	Bayvue, Inc of Florida-Holiday Inn Hotel-HOLIDAY Inn	-	-	-	-	-
	Wal-Mart Stores, Inc. Retail Store	-	-	-	-	-
	Punta Gorda FL Commercial Shopping Center Punta Gorda Mall	-	-	-	-	-
	Royal Palm Harbor PA Land	-	-	-	-	-
	Total	\$ 147.2	\$ 185.9	\$ 200.1	\$ 201.0	\$ 142.6
	City Total Assessed Value	\$ 2,664.1	\$ 2,664.1	\$ 3,062.2	\$ 3,515.6	\$ 2,579.2
	Principal Taxpayer's Percentage of total	5.53%	6.98%	6.53%	5.72%	5.53%

Source: Charlotte County Property Appraiser

City of Punta Gorda, Florida
Principal Property Taxpayers
Last Ten Fiscal Years
(in millions)

Rank	Taxpayer/Type of Business	2005	2004	2003	2002	2001
		Taxable Assessed Value				
1	Florida Power & Light Co. Electric Utility	\$ 24.1	\$ 24.1	\$ 22.5	\$ 20.8	\$ 11.6
2	Punta Gorda Medical Center, Inc. Hospital	31.7	31.7	32.5	29.0	27.0
3	Sprint-United Telephone Company of FL Telephone Utility	17.0	17.0	17.0	17.5	16.3
4	Punta Gorda Hotel, LLC Best Western	8.8	8.8	-	-	-
5	Nu-West Florida, Inc. Shopping Center Fishermen's Village	15.7	15.7	15.2	7.8	11.3
6	Integrated Control Systems, Inc.- Training Center & Impac University	-	-	12.6	10.4	9.1
7	Punta Gorda Assoc., Ltd. Life Care Center	6.5	6.5	-	-	-
8	SunLoft LLC	-	-	-	-	-
9	Home Depot USA, Inc	-	-	-	-	-
10	Colonial Realty, Limited-shopping center Shopping Center Burnt Store	11.6	11.6	13.2	12.8	13.0
	Palm Isles Condo Dev LLC Condo- Vivante	-	-	-	-	-
	Punta Gorda Partners LLC Condo- Vivante	-	-	-	-	-
	Fund VIII Punta Gorda Crossing	-	-	-	-	-
	Punta Gorda Pines, Ltd Condo- The Pines	10.2	10.2	12.9	13.0	-
	Punta Gorda Land Holdings Condo- Vivante	-	-	-	-	-
	Semlak LLC Shopping Center-Seminole Plaza	6.7	6.7	7.1	-	6.2
	Bayvue, Inc of Florida-Holiday Inn Hotel-HOLIDAY Inn	-	-	9.3	8.6	9.2
	Wal-Mart Stores, Inc. Retail Store	-	-	-	7.2	6.0
	Punta Gorda FL Commercial Shopping Center Punta Gorda Mall	8.2	8.2	-	-	5.8
	Royal Palm Harbor PA Land	-	-	9.8	9.5	-
	Total	\$ 140.5	\$ 140.5	\$ 152.1	\$ 136.6	\$ 115.5
	City Total Assessed Value	\$ 2,408.0	\$ 2,081.0	\$ 1,793.0	\$ 1,584.0	\$ 1,415.0
	Principal Taxpayer's Percentage of total	5.83%	6.75%	8.48%	8.62%	8.16%

Source: Charlotte County Property Appraiser

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Account Number	In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system
Accrual Basis of Accounting	Method of accounting that recognizes transactions & events when they occur, regardless of the timing of when the related cash flows are received or paid.
Actuarial	A person or methodology that makes determinations of required contributions to achieve future funding levels that addresses risk and time.
Ad Valorem Taxes	A tax levied on assessed value of real and personal property within the City and not expressly exempted. This tax is also known as property tax.
Amortization	Debt - The paying off of debt in regular installments over a period of time. Intangible Assets – Annual allocation of the value of an intangible asset over a period of time.
Appropriation	The City Council's legal authorization for the City to make expenditures and incur obligations for specific purposes. The amount and time when the appropriation may be expended are usually limited.
Assessed Valuation	The County Property Appraiser's estimation of the Fair Market Value of real estate or other property. This valuation is used to determine taxes levied upon the property.
Balanced Budget	The City's definition of a balanced budget is current revenues, including financing proceeds, plus unrestricted fund balance exceeds or equals current year appropriations.
Bond	A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. These payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements.
Bond Rating	Evaluation by a rating company of a bond issuer's financial strength, or its ability to pay a bond's principal and interest in a timely fashion.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period (usually a single fiscal year) and the proposed means of financing. The budget, once adopted, is the legal authorization to expend city funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, charter, and/or administrative rules & regulations.
Budget Message	A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.
Building Contractors Certificate of Competency	The annual certificate fee is seventy-five dollars per Code section 7-12.
Capital Improvement Plan (CIP)	A financial plan for construction of physical assets such as buildings, streets, sewers, etc. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Capital Lease	An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.
Capital Outlays	Outlays for the acquisition of or addition to fixed assets which are durable in nature. Such outlays are charged as expenditures through an individual department's operating budget and do not include those provided for in the capital improvement program. The asset will have a unit cost of \$1,000 or more and a useful life in excess of one year.
Capital Projects	Any program, project, or purchases with a useful life span of 10 years and a cost of at least \$5,000 or major maintenance and repair items with a useful life span of five years.
Charges for Services	Revenues derived from charging fees for providing certain government services. These revenues can be received from individuals, entities, or other governmental units. Charges for services include water/sewer fees, solid waste fees, fees for planning and zoning services, etc.
Comprehensive Annual Financial Report(CAFR)	This report is prepared by the Finance Department. It is usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues with expenditures.
Community Development Block Grant (CDBG)	An entitlement grant program authorized by the federal government, which provides a federal grant for each year in which the program is authorized by Congress. The entitlement is based upon a formula, which includes the City's population. The CDBG is limited in eligible uses of the funds to projects generally affecting low and moderate-income persons.
Community Redevelopment Agency (CRA)	The Community Redevelopment Agency is a revenue generating mechanism used to finance capital improvements in a neighborhood suffering from blighted conditions. As the property is improved, the difference between the original tax assessment and the revised assessment is returned to the CRA fund.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (e.g. economic inflation).
Debt Service	The payment of principal and interest of all bonds and other debt instruments according to a predetermined schedule.
Debt Service Funds	One or more funds created to account for expenditures used to repay principal and interest on all bonds and other debt instruments.
Depreciation	The decrease in value of physical assets due to use and the passage of time.
Distinguished Budget Presentation Program	A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Encumbrances	Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.
Enterprise Funds	Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing goods or services to the general public on a continuing basis (including depreciation) to be financed or recovered primarily through user fees.
Estimated Revenues	Projections of funds to be received during the fiscal year.
Fines and Forfeits	Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations and for the neglect of official duty. These revenues include court fines, confiscated property, and parking violations.
Fiscal Year (FY)	The 12-month period to which the annual budget applies. The City's fiscal year begins October 1 and ends September 30.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.
Franchise Fees	Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Fund Balance	The resources available for appropriation in accordance with the prescribed basis of budgeting. Accordingly, only undesignated and/or unencumbered resources are considered fund balance for budget purposes.
General Fund	The fund used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police, fire, public works, and general administration are provided by the General Fund.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accounting practices. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative statement on the application of GAAP to state and local governments are GASB (Governmental Accounting Standards Board) pronouncements. Every government should prepare and publish financial statements in conformity with GAAP.
Government Finance Officers Association (GFOA)	GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, as has served the public finance profession since 1906. Approximately 16,000 GFOA members are dedicated to the sound management of government financial resources.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Governmental Accounting Standards Board (GASB)	An organization whose main purpose is to improve and create accounting reporting standards for generally accepted accounting principles (GAAP) for both state and local governments.
Governmental Funds	All funds except for enterprise, internal service, fiduciary, trust and agency funds. There are five different types of governmental funds: the General Fund, other general purpose funds, special revenue funds, debt service funds, and capital projects funds.
Grant	Financial assistance awards, not requiring repayment, from the county, state, or federal government to the City, usually for specific programs or activities and frequently with specific requirements.
Homestead Exemption	Pursuant to the Florida State Constitution, the first and third \$25,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from the property tax.
Housing Authority Payment in Lieu of Taxes	The Punta Gorda Housing Authority remits annually an amount based on a percentage of rents received less utilities expenses.
Impact Fees (for Parks, Police Service, Fire Protection, Government Service and Transportation)	These fees are paid when a building is built or expanded. The fees are based on the projected impact to City services and infrastructure. The revenues are used for capital improvements made to the City.
Infrastructure	Public domain fixed assets including roads, bridges, curbs, sidewalks, drainage systems, lighting systems and other items that have value only to the City.
Interest Income	Revenue associated with the City cash management activities of investing fund balances.
Intergovernmental Revenue	Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (P.I.L.O.T fees).
Internal Service Funds	Funds established for the financing of goods or services provided by one department to other departments within the City on a cost- reimbursement basis.
Licenses and Permits	This category includes revenue derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.
Lot Mowing Program	The City has a lot mowing program for vacant lots. The billings are mailed annually. This service is bid annually and rate adjusted accordingly. This program benefits the residents since it controls the rat, snake and mosquito populations.
Millage	The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Modified accrual basis of accounting	Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis accounting in two important ways 1) revenues are not recognized until they are measurable and available, and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).
Non-Ad Valorem Assessment	A fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a Non-Ad Valorem Assessment. Instead, the cost of the service or facility is allocated proportionately to the benefited properties in a defined area. It is sometimes referred to as a Special Assessment. Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like Ad Valorem Taxes.
Objective	Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame. A good statement of objectives should state a specific standard of performance for a given program: (1) An operational objective focuses on service delivery. (2) A managerial objective focuses on those aspects of management that help staff achieve operational objectives; i.e. staff training, work plan development, etc.
Operating Expenses	Expenditures for goods and services, which primarily benefit the current period and not defined as either personal services or capital outlays.
Operating Lease	A lease that is paid out of current operating income rather than capitalized.
Ordinance	A formal legislative enactment by the City that carries the full faith and effect of the law within the boundaries of the City or Utility District unless it is in conflict with any higher form of law, such as state or federal.
Pay-As-You-Go	Capital expenditures included in the CIP which are funded on a cash basis by a contribution from an operating fund rather than through financing.
Performance Measures	Data collected to determine how effective and/or efficient a program is in achieving its objectives.
Personnel Services	Expenditures for salaries, wages, and related employee fringe benefits.
Planning and Zoning Fees	Charges for the filing and processing of various development permits such as rezoning, zoning variances and special exemptions. Fees established by ordinance.
Projected Expense	The estimated expense through the end of the current fiscal year for a respective budget line item.
Property Tax	Another term for Ad Valorem Tax. See Ad Valorem Tax.
Reserves	A portion of the fund balance legally segregated for specific purposes.
Revenue	Additions to assets which do not increase any liability or represent the recovery of an expenditure; do not represent the cancellation of certain liabilities or decreases in assets; and do not represent contributions of fund capital in enterprise and internal service funds.

CITY OF PUNTA GORDA, FLORIDA GLOSSARY OF TERMS

Rollback Rate	The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction.
Sewer System Capacity Escrow Fund	Sewer System Impact Fees-City code section 17-17 discusses the impact fee cost for connection to the City sewer system. The ERU cost for a single unit is \$2,463.00.
Special Assessment	Another name for Non-Ad Valorem Assessment.
Special Revenue Funds	To account for revenues derived from specific sources which are restricted by law or policy to finance specific activities.
Statute	A written law enacted by a duly organized and constituted legislative body.
Supplemental Requests	Budget requests by Departments for new positions, new equipment, and/or program expansions.
Taxable Valuation	The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption allowed is the homestead exemption, if the owner uses the property as the principal residence.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as for example, sewer service charges.
Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.
TRIM Notice	"True Rate in Millage", a tentative tax notice sent to all property owners in August, to provide information reflecting tentatively adopted millage rates.
Truth in Millage	The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertising specifications prior to the adoption of a budget tax rate. The intent of TRIM is to inform tax payers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed tax rate compares to the rate that would generate the same property tax dollars as the current year (the "roll-back" rate).
User Fee	Charges for specific services assessed only to those using such services.
Water System Capacity Escrow Fund	Water System Impact Fees-The definitions and fee schedule are found in City code section 17-6. An ERU (Equivalent residential unit) fee for increase of the water system capacity is \$2,824.00.
Working Capital	Estimated resources available for appropriation after consideration of non-restricted current assets and current liabilities.

CITY OF PUNTA GORDA, FLORIDA ACRONYMS

ADA	Americans with Disabilities Act
ALS	Advanced Life Support
ARRA	American Recovery and Reinvestment Act
BSI	Burnt Store Isles
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CHEC	Charlotte Harbor Environmental Center
CIP	Capital Improvement Plan
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
DARE	Drug Abuse Resistance Education
DRC	Development Review Committee
EAR	Evaluation and Appraisal Report
EFT	Electronic Funds Transfer
EMS	Emergency Medical Services
EPA	Environmental Protection Agency
ERU	Equivalent Residential Unit
FAPPO	Florida Association of Public Procurement Officials
FDEP	Florida Department of Environmental Protection
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FS	Florida Statute
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GREAT	Gang Resistance Education and Training
HR	Human Resources
ISS	Infrastructure Sales Surtax
IT	Information Technology
JPA	Joint Participation Agreement
LAP	Local Agency Program
MPO	Metropolitan Planning Organization
MURT	Multi Use Regional Trail
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
PGI	Punta Gorda Isles
PRM	Public Risk Management
ROW	Right-Of-Way
SAFE	Self Defense Familiarization and Exchange
SCADA	Supervisory Control and Data Acquisition
SRO	School Resource Officer
SWFWMD	Southwest Florida Water Management District
TIF	Tax Incremental Financing
TMDL	Total Maximum Daily Loads
UCR	Uniform Crime Report
VIP	Volunteer in Policing
WCIND	West Coast Inland Navigation District

City of Punta Gorda, Florida

STRATEGIC PLAN

FY 2012



CITY COUNCIL

Harvey Goldberg, Mayor
William F. Albers, Vice-Mayor
Lawrence J. Friedman, Council Member
Rachel Keesling, Council Member
Charles Wallace, Council Member

CITY OFFICIALS

Howard Kunik, City Manager
David M. Levin, City Attorney
Sue Foster, City Clerk

DEPARTMENT DIRECTORS

Dave Drury, Finance
Robert Hancock, Fire
Dennis Murphy, Growth Management
Butch Arenal, Police
Rick Keeney, Public Works
Tom Jackson, Utilities

City of Punta Gorda, Florida Strategic Plan

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City of Punta Gorda, Florida Strategic Plan

Overview

A strategic plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The Plan provides a realistic view of the expectations for the organization and community at-large.

On April 27, 2005, City Council approved moving forward with development of its first strategic plan and solicited input from residents, boards and committees, civic groups and staff on priorities to be addressed. The City has now completed five strategic plans, in which over 95% of the projects in the plan were completed or ongoing. As strategic planning is an ongoing process, the FY 2012 plan was developed after Council again solicited input from the entire community. Council Members discussed such input at its September 7, 2011 Council meeting and reached consensus on plan focus areas. Council is scheduled to adopt the FY 2012 plan on September 21, 2011. The focus areas are delineated below:

- Administration
- Business Development
- Quality of Life
- Stakeholders

Within each focus area, the Plan delineates objectives and action items to be accomplished including timelines, costs and funding sources, where appropriate. The plan helps us stay focused in our near term objectives and tasks, while still keeping our eye on the long range perspective of our actions. Our strategic plan is dynamic and can be adjusted or molded from time to time as needed. It is a working document that evolves as development takes place. Throughout the year, we will provide status reports on our progress. In this way, it is a document by which we can measure our success and by which the community can evaluate our performance.

Administration

Objective: Develop and implement sound municipal management structure and processes that provide for efficient operations, strengthen the City’s standing with financial institutions and sets in place measures of performance for the organization as a whole and within each department.

PROJECT	TIMEFRAME	COST
Update the long range Financial Plan as the framework for setting FY 2013 budget guidelines. Include a reassessment of the City’s financial management policies and recommend adjustments in compliance with recent national standards.	January 2012	
Continue implementation of Lean/Six Sigma business management training and projects that assess key organizational processes and recommend/implement changes, where appropriate, to enhance efficiencies and customer service	Ongoing	
Conduct a budget retreat to present financial trends, fiscal forecasts, program of service overviews and alternatives to eliminate any projected budget gaps	April 2012	
Undertake a re-assessment of the strategic planning process and format and based on such re-assessment, prepare FY 2013 Strategic Plan	September 2012	

Business Development

Objective: Diversify the economy and tax base through the recruitment, expansion and retention of diversified business development and improving the business environment in the City

PROJECT	TIMEFRAME	COST
Achieve progress of annexations along US 41 corridor, Jones Loop Road (pending successful annexation of the former LOOP property), US 17 corridor and other areas as deemed appropriate.	Ongoing	
Continue participation/partnership with Enterprise Charlotte Economic Council, Punta Gorda Chamber of Commerce Business Development Committee, Economic Development Working Group and TEAM Punta Gorda to enhance business development initiatives.	Ongoing	
Continue assessment of ordinances and land development regulations that impact business development and recommend amendments, where appropriate, to enhance development opportunity. Prepare similar type of tax abatement ordinance recently adopted by Charlotte County voters and be ready to place on 2012 election ballot, as applicable.	Ongoing	
Support a working group geared to develop a marketing program and strategies that facilitate development of City Marketplace, former U-Save and other large commercial properties. Include in the effort an assessment of needs within the Trabue Woods community, in order to bring business closer and accessible to area residents.	Ongoing	
Work with partner organizations to continue marketing efforts that emphasize City's assets to include private/public building and infrastructure improvements, downtown amenities, heritage tourism, murals and special events.	Ongoing	

Quality of Life

Objective: Preserve the livability, history, and quality of life in the City within a changing and developing community.

PROJECT	TIMEFRAME	COST
Undertake through design and/or completion a myriad of ongoing infrastructure improvements including:		
Linear Park Phase 2 & 3 (Olympia to Cross Street)	2012 & 2013	\$1,300,000
U.S. 41 Multi Use Recreational Trail (Aqui Esta to Airport/Monaco to Jones Loop Road and Jones Loop Road to Taylor)	December 2012	\$719,000
Multi Use Recreational Trail – Shreve Street	October 2011	\$470,000
Harborwalk Best Western – design & permitting	2012 & 2013	\$78,000
Small Boat Launch & Seawall Replacement – Bayfront	December 2011	\$253,000
Harborwalk Zone 7 – Gilchrist Park area	2012 & 2013	\$1,100,000
Bal Harbor – water, sewer, drainage, turn lane and resurfacing	February 2012	\$1,208,000
Street Resurfacing	September 2012	\$600,000
Corto Andra/Boca Grande Drainage	TBD	TBD
Aqui Esta Sidewalks (Magdalena to U.S. 41)	December 2012	\$500,000
Aqui Esta Drainage (Magdalena to Bal Harbor)	December 2011	\$15,000
Downtown Flooding Mitigation (Harvey/Durrance and Hospital areas)	2012 & 2013	\$1,600,000
U.S. 41 Southbound Lighting	TBD	\$223,000

West Mooring Field – pending grant approval	TBD	\$342,000
Continue a bike path program that meets the requirements of Bicycle Friendly Community	Ongoing	
Assess and enhance, where appropriate, pedestrian friendly amenities in the Main Street area to include – re-bricking, landscaping, street furniture, waste receptacles, decorative lighting and intersection access.	Ongoing	
Complete changes to submerged land lease at Laishley Marina to include waiving annual rental for submerged lands lease and additional slip rentals.	January 2012	

Stakeholders

Objective: Enhance productive working relationships, public information, involvement and assistance to stakeholders in an effort to maximize public participation in the decision-making process.

PROJECT	TIMEFRAME	COST
Continue communications programs through Town Hall meetings, online City Hallways newsletter, weekly reporting, televised Council meetings and customer surveys	Ongoing	
Optimize relationships at all levels with the City's partners through a proactive presence (Congress, State Legislators, Charlotte County, Airport Authority, Charlotte County School District, Enterprise Charlotte Economic Council, Charlotte County Tourism Bureau, Southwest Florida Water Management District, Peace River/Manasota Water Management Authority, Charlotte Harbor Estuary organizations, TEAM Punta Gorda, Punta Gorda & Charlotte County Chambers of Commerce, Downtown Merchants Association, Homeowners' Associations, etc) which lead to effective collaboration	Ongoing	

***City of Punta Gorda
Information Technology Division
Strategic Plan***

FY 2009 – 2013



August 2010 Update

Executive Summary

This is an update to the comprehensive Information Technology (IT) Strategic Plan submitted by the Information Technology Division, formerly known as Management Information Systems (MIS). In July 2006, the City of Punta Gorda hired a new IT Manager. Since then, the focus of IT has been to create structure within the IT Division, develop IT standards and policies, put into operation a centralized helpdesk system, complete the installations of many applications that were previously purchased but never implemented, and to analyze the current and future technology needs that will benefit the City as an organization as well as to enhance the quality of life for the citizens of Punta Gorda.

Due to government and industry trends that will impact the City of Punta Gorda over the next three to five years, future planning efforts are essential. Technology planning helps to ensure that the City's technology investments are effectively managed. During this period, the City is expected to face:

- Increasing citizen demands for access to information and improved responsiveness
- Increasing need to conduct business electronically both internally and via the Internet
- Pressure to reduce costs while improving services
- Increasing concern over network security, customer privacy and homeland security
- Increasing need to provide access to data anytime and anywhere

The Information Technology Division has accepted the responsibility to improve the efficiency and effectiveness of services by integrating technology. IT advocates the use of technology and best industry practices to facilitate information sharing, enhanced communications, and electronic delivery of services. The purpose of this planning is to closely align systems initiatives with the City's goals and objectives to ensure resources are continually focused in those areas that will provide the highest value to the organization. Technology leadership is currently provided in the areas of operation and maintenance of the City's network infrastructure, voice and data systems, applications and databases. However, while new architectures, operating systems, database management systems and telecommunications capabilities increase IT's potential for delivering new business solutions, they also increase complexity and risk.

All City departments have become more dependent on software applications and the network infrastructure that delivers those applications to carry out their respective day-to-day assignments. Servers, personal computers, laptops, telephones, Blackberry devices and the high speed data transmissions that connect these tools together have become relied upon tools for most City departments. Demands for 24x7 network services from end users and the community have continued to increase over the past 2 years.

Given the rapid rate of change in technology, it is difficult to predict the future of information technologies beyond this. The role of information technology in today's society is unquestionably expanding. Citizens expect government information and services to be accessible via the World Wide Web. City staff members expect the latest technologies to be available to enable them to perform their

daily tasks efficiently while at their desks or in the field. Given the proper support, staff and funding, we are confident that IT will exceed those expectations.

Introduction

This document is a strategic business plan designed to guide the City in information technology over the next three to five years. This plan focuses on issues and initiatives that require a thoughtful forward-thinking approach. As new technologies emerge and the needs of the City change, so will this document. Therefore, this plan will be reviewed on an annual basis. Major goals include:

- Create an enterprise focus on business continuity for critical systems
- Create a disaster recovery plan
- Maintain and modernize core network and business infrastructure
- Improve citizen and business access to services and City information

Vision

Lead the City of Punta Gorda by facilitating creative technological solutions, enabling City staff to perform their day-to-day tasks more efficiently and allowing the citizens of Punta Gorda to access City services and information via the Internet to achieve a better quality of life.

Mission Statements

- Exceed user community needs and expectations by helping them achieve their technological goals, maintaining a centralized helpdesk system, and being responsible for the City's information and voice systems and technologies
- Continue to promote teamwork within IT and with other City departments
- Continue to improve services, systems and processes by staying current with mainstream technologies and techniques, and assist other departments take advantage of available training
- Promote an environment of open mindedness and embrace new ideas
- Encourage members of IT to communicate with each other and other City employees, identify and develop their strengths and value their contributions and input

Statements of Direction

- Retain and develop Information Technology staff that are capable of implementing the City's IT Strategic Plan
- Procure mainstream hardware and software that are compatible with City's infrastructure and are aligned with the City's IT Strategic Plan
- Stay current with application software and operating systems that are used by the City
- Maintain standards for hardware, software and security for the City of Punta Gorda
- Continue to develop IT procedures that insure consistency throughout the organization

- Review the IT organizational structure in order to continue to provide support in a timely manner
- Continue emphasis on training in order to make better use of technology
- Place a high priority on physical and network security for the City's information systems
- Continue planning for business continuity and disaster recovery
- Expand on e-government solutions that benefit both the City users and the community
- Research new technologies that may offer solutions to end user needs and share the information with other City departments

Roles and Responsibilities

The IT Strategic Plan requires oversight, maintenance and enforcement. The following groups will provide these elements.

City Manager's Office

- Approve the City's Information Technology Strategic Plan
- Approve systems and application expenditures related to the City's strategic plan submitted during the budget process

Information Technology Manager

- Annually review and update the IT Strategic Plan to include changes in technology, the needs of the City, and available funding
- Align other City departments with the IT Strategic Plan
- Carry out the plan

City Departments

- Define department/division needs as they pertain to information technology
- Use information technology to service City employees and the public
- Submit IT proposals to the IT Manager

Information Technology Structure

A common misconception amongst City employees is that all IT staff members have full knowledge and expertise in all aspects of information technology. In actuality, information technology includes four primary areas of specialty—a brief description of each area follows.

Administration - Responsibilities include managing the IT division, setting strategies, prioritizing day-to-day operations, project management, recommending policy and propose budgets. They also include forming alliances with City departments as well as other entities such as County and Sheriff.

Applications- Responsibilities include research, procurement, implementation, maintenance and support of business and office applications. Applications are hosted on IBM iSeries, network servers and personal computers.

Network- Responsible for installation, operations, monitoring and maintenance of enterprise servers, applications such as virus protection and backup, as well as related equipment including planning and procurement support for network equipment and voice network and infrastructure and voice moves, adds and changes.

Operations- Responsible for helpdesk services including installation, maintenance and support of personal computers, printers, scanners and other peripherals, as well as website maintenance, and installation and configuration of desktop applications

Current Environment

The City of Punta Gorda has three Statements of Direction that will help administer the attainment of hardware and software for the City:

- Procure mainstream hardware and software that are compatible with City's infrastructure and are aligned with the City's IT Strategic Plan
- Stay current with application software and operating systems that are used by the City
- Maintain standards for hardware, software and security for the City of Punta Gorda

1. Servers

For the City's Enterprise Resource Project (ERP), the City is utilizing the IBM iSeries midrange server (formerly known as the AS/400) platform and currently running IBM's V5R4 operating system. However, the developers of the City's ERP are in the process migrating away from this platform. All of Sungard Public Sector applications are currently in the process or will be re-written in the Microsoft .NET framework. This change will eventually eliminate the need for the costly midrange server. For all other Windows Server applications, Dell rack mount servers have been designated as the City's standard.

The IT division currently maintains 55 Windows 2003/2008 servers. The City uses Windows Native 2003 Active Directory (AD) for its primary directory services on the City's network.

IT has begun deploying virtual servers for applications that are not mission critical. Virtual servers are a highly cost-effective solution to purchasing physical servers. Essentially, a single server can be "carved"

to hold multiple virtual servers that operate independently. This reduces hardware costs as well as the cost of electricity. Plus, it uses less real estate.

When possible, applications are integrated with AD for centralized administration and eliminate the need for multiple logins. Microsoft SQL server was recently upgraded to version 2008 is currently used as the primary database engine for non iSeries applications. However, there are several databases still on SQL 2000 and are in the process of being migrated.

The City uses Veritas Backup Exec Software to perform backups on all Windows Servers. The IBM iSeries uses its built-in backup functions.

Servers are recycled every 5 years.

2. Desktop Computers

The City has standardized on Dell personal computers and laptops with the exception of Fire Department laptops, which are Panasonic Toughbooks.

All PCs and laptops are running Windows XP for an operating system. There are currently three Windows 7 PCs in the IT department running in a test environment.

The City uses Microsoft Office 2003 and Office 2007 productivity applications. For e-mail, the City recently upgraded to Exchange 2007, and is using Microsoft Outlook for email clients and Outlook Web Access for mobile users. Emails reside on the Exchange server for a period of 45 days then are moved to an Archive server. The City uses Symantec Enterprise Vault to manage archived email.

Prior to State Tax Reform, personal computers were rotated every three to four years. Due to financial constraints and the current condition of the economy, PCs are only replaced if they are not functioning, out of warranty and too costly to repair. Operating in a reactive mode has become a burden on the IT staff. In 2008, IT recommended that the City resume to normal PC rotation by 2010. However, financial constraints continue to prevent scheduled PC rotations. IT will reevaluate PC rotations in 2011.

3. Mobile Devices

Blackberry Devices – The City supports the 8830 and Blackberry Curve series of Blackberry Devices for synchronization with Exchange 2007.

4. Network Infrastructure

The City has standardized on Cisco routers, switches and firewalls.

The primary routing protocol used on the City network is TCP/IP. Network backbone speeds are 1-Gigabit (1GB). Speeds to the desktops on the LAN are 1 Gigabit and 100Mbps. WAN connections are or have been recently upgraded to T1 speeds. Mobile Police and Fire users and City workers

telecommuting use Verizon Wireless 3G CDMA air cards and connect via one of two virtual private network (VPN) solutions.

The City's voice network consists of four Nortel Option 11C switches and two remote cabinets. Telephones consist of over 500 lines including digital sets, analog connections (fax, modem and conference phones) and 18 IP phones. This system has reached its end of life (EOL) and the cost to upgrade the current system software is excessive.

Strategic Initiatives

1. Focus on Enterprise Applications

When new enterprise applications were installed, many over ten years ago, users received initial training and hands-on assistance as there were few applications for the IT division to support. As time passed, more and more systems were installed resulting in less time to spend with end users. In the past thirteen years, the number of fulltime staff for IT has increased by one, yet the number of applications, systems, and devices have increased exponentially. Because IT has taken on support for many new technologies without adding enough new positions, IT no longer has staff to dedicate to each individual department to learn their business and analyze their needs.

As a result of this trend, Information Technology has been unable to meet customer demands in a timely fashion. Because of this, many departments have taken it upon themselves to develop their own applications using tools such as Microsoft Access. Many times, these applications lack proper database controls, transaction rollback, and recovery mechanisms that could result in data duplication and other data integrity issues. At times, employees will ask us for assistance after another employee resigns or the application grows beyond their ability to handle it. Often, output from the application is inaccurate due to lack of experience in database design. This, in turn, creates further demands on IT's time. Eventually, these types of application have to be completely re-engineered. In 2008, IT was aware that Public Works and Procurement used such applications. However, Procurement has since migrated to a supported, centralized solution.

Information Technology Division fully supports the "Green" initiative and has made strides in the City's effort to go green. IT created a policy that proposes to eliminate desktop printers and revert back to centralized printing. Divisions that have already conformed to the policy have noticed a considerable reduction in their printing habits. People will tend to print less if they have to walk to a printer. Another Green program deployed involved the elimination of the iSeries spool file report printing. Spool files are report files generated by the AS400 which, by nature, cannot be backed up to tape. Tens of thousands of spool files are created yearly, and due to public records retention guidelines, the spool files had to be printed out and stored in filing cabinets. IT deployed OptiSpool, an application that converts, indexes, and stores the spool files in an electronic format that can be backed up as well as searched and exported thus eliminating the need to print thousands of files. IT will continue to support the Green initiative with automated workflow and electronic signature

solutions, which will further reduce the amount of paper generated by employees plus increase productivity in the process.

Over the past several years, Sungard Public Sector, the developers of the City's ERP, have been redesigning their suite of applications known as H.T.E. The upgrade is being rewritten in Windows .Net using service-oriented architecture (SOA) which provides a flexible service layer and will allow the suite of applications to be extremely responsive to changes in processes and needs. The open standards interface strategy will allow the City to easily integrate with existing Sungard PS products as well as third party applications. The financial and community development applications are currently being tested by other government agencies and will be available for deployment within the next year. The community development modules will be geographic information system (GIS) based, meaning that mapping is embedded and that the City will be able to take full advantage of Charlotte County's GIS resources, therefore eliminate the need to maintain City land file records.

The following are areas that required focus:

- Electronic Forms/Signatures and Workflow
- Electronic Agenda
- Automated Meter Reading
- Report Writing – Cognos QREP
- Project Management - Sharing and Collaboration
- Remote Access for mobile users
- Upgrades to latest operating systems, i.e. Windows 7/Server 2008
- Website/eGovernment Expansion
- Coordinate with outside resources for new applications
- Electronic Time and Attendance
- Replacement of legacy iSeries/AS400 applications

2. Preserve and Modernize Core Network Infrastructure

The City has standardized on Dell servers and personal computers, network printers and Cisco Network infrastructure devices. IT staff has been successful in standardizing on mainstream products to better support the City.

The amount of hardware supported by IT staff continues to grow. Currently, IT provides support for hundreds of devices including, but not limited to personal computers, laptops, servers, printers, scanners, blackberry devices, telephones, switches, routers and firewall appliances. In many cases, IT is asked to provide support to devices that are not related to IT including video equipment.

A program has been implemented to reduce the numbers of personal printers and re-establish the concept of network printing which has been lost over the years. The benefits of the program will

include reduced energy use, reduced office supply costs, and reduced support efforts and replacement costs. Many City employees are having difficulty embracing this program.

City IT staff has upgraded network speed connections at City facilities where financially feasible and has even reduced its communications budget in the process.

Our current replacement cycle for Servers is 5 years.

It is the goal of the IT staff to create a hot backup site to host redundant systems, like our primary file and email servers, as well as to create a network attached storage solution to replace the majority of tape backups. It was previously assumed that the Public Safety building would be adding a five thousand square foot addition and that there would be sufficient space to expand the current communications room. Because this proposed project has been eliminated from the ISS project listing, IT had focused on utilizing space in the new Cooper Street Campus project to be the backup site. A space at the Cooper Street Campus has been secured; however, some upgrades are required before the space can be utilized to house servers. Some of the upgrades include dedicated air conditioning, a central uninterruptible power supply (UPS), dedicated power, backup generator, and an FM 25 fire suppression system.

The IBM iSeries (formerly AS400) will reach five years of age in 2011 based on the 2006 installation which would be considered the normal life expectancy for a server. The City's Enterprise Resource Project (ERP) which includes global financials, payroll, human resources, community development, public safety applications, document imaging and more resides on this server. Due to the critical nature of this system, it is highly recommended that it be replaced or outsourced at the end of its life expectancy. It is also recommended that the City consider a redundant and fault tolerant solution that adheres to the City's business continuity plan. The redundancy can be established in house or out sourced. IT is recommending that it be outsourced.

The current Nortel Option 11C phone system is six years old. During the past two years, the level of service provided by Nortel and Verizon has rapidly declined. Neither Nortel nor the maintenance contractor will make minor modifications to the City's phone system because the phone switch software is at End of Life (EOL) status. The cost to upgrade the phone system software to a current revision is approximately \$50,000.

In 2008, The Waste Water Treatment Plant and the Water Treatment Plant were also experiencing the frustration of owning legacy proprietary phone systems that were failing on a regular basis. The plants looked toward IT for a solution. In 2009, IT replaced both legacy phone systems with Cisco Call Manager Express Voice over IP (VoIP) systems. This installation marked the beginning of a VoIP migration.

IT is recommending that the City migrate from Nortel and its traditional voice system to a Cisco Voice over IP (VoIP) Enterprise Solution. VoIP is a telephone network operating over the data network. It provides the ability to run both voice and data over a common network infrastructure. The Nortel Option 11C system was not designed to be a VoIP solution; it was retrofitted. This solution is young when compared with other alternatives such as Cisco's Call Manager. Also, the Nortel IP phones sets that the City currently has are not 100 percent compatible with the data infrastructure. All of the City's routers and switches will have to be manually configured and administered for VoIP, Quality of Service (QoS), and Class of Service (CoS).

The City's backbone switch was purchased in 2007. A replacement should be considered for year 2013. Access switches within the City's network will require upgrades and/or replacement within the next 5 years. Current access switches do not offer Power over Ethernet (PoE), which will become a necessity as the City migrates toward VoIP. All telephone blocks and Plain Old Telephone Service (POTs) cabling will be eliminated and telephones will connect directly to the data network. The phones will receive power either from the data switches (PoE) or with another cable on the user's desk. The preferred method is PoE. The current telephone sets are powered by the Nortel phone switch.

Backbone speed to City facilities connected by fiber is 1-Gigabit. Currently, many of the desktops are connecting to the City's network at 1-Gigabit speeds. Once again, technology is changing and the upcoming standard for backbone speed is quickly approaching 10-Gigabit also known as 10-GigE. Although few applications currently require the full bandwidth provided by 10-GigE, demand are increasing and prices are beginning to drop. The arrival of 10-GigE will probably leapfrog the same way that 1-Gigabit Ethernet did in the mid 1990s. It is the recommendation of IT that the City consider this technology when upgrading or replacing existing infrastructure.

3. Improve Citizen and Business Access to Information

In October 2002 the City purchased a Windows 2000 server to become the designated Web Server for the City. The City also moved its web hosting in-house to be managed by IT. A custom written e-Procurement system was later added to the web server and hosted by IT.

In 2004, the City purchased its first e-government solution allowing inquiry access to Building Permits, Business Tax Receipts, and the Customer Information System.

In 2005, the City formed a committee of over 15 individuals and re-designed the website. The focal point of this re-design was department centric. The design was implemented in-house by City staff that had little or no experience in web development.

In 2007, the City began to accept payments on-line for Customer Information Systems and Building Permits.

In 2007 and 2008, IT replaced the single web server with 2 separate servers, one for the City's official website and the other for e-government applications. After three attempts to hire a programmer to correct problems and upgrade the existing e-procurement system, the Procurement division elected to replace it with an outsourced solution.

In 2008, the City's official website had grown to approximately two hundred static Hyper Text Markup (htm) pages of information. City Council and the community requested another website redesign, one that would align itself with other government web sites and result in a user friendly and community focused site. In 2009, IT collaborated with City residents to form a Website Redesign Committee, which successfully accomplished a complete make-over of the City's Website. The new and improved website is appealing, professional, and easy to navigate. The City also installed a new and intuitive City calendar which is accessible from the City's Home Page. Currently, IT is in the process of centralizing City Council and Board/Committee agendas and minutes to an electronic agenda system with internal workflow and notification which will provide for easier access as well as enhanced search capabilities via the City's Website for citizens and employees.

Citizens can access each City department through e-mail communications.

Some City departments update their own web pages using an application called Contribute. Many still send changes to IT. However, all departments rely on IT for web page design.

In 2008 through 2010, IT has expand e-government citizen services such as adding Click2Gov for Code Enforcement and accepting on-line payments for Business Tax Receipts. Also, IT collaborated with Procurement with the installation of eFasTrack, a centralized contract management application that will eventually provide public access to the City's contract information. It is IT's recommendation to continue to expand on e-government services like accepting online payments for Code violations, and Accounts Receivable (lot mowing).

In the past four years, many departments have taken advantage of the City's scanning and imaging initiative using an application called Optiview. Optiview scans documents then uses optical character recognition (OCR) to translate the electronic transmission of the document to words that have either been typed or handwritten. The electronic documents are categorized, organized and indexed making it easy for employees to search and retrieve any scanned documents. It is the recommendation of IT that this functionality be expanded to include the OptiViewWeb Public Portal which will allow the citizens to access public records directly from the City's Website.

Staffing

As the City acquires new systems and applications, it becomes necessary to evaluate if current staffing is sufficient or if additional staffing would be required to maintain the new system as well as those systems and applications already in place.

Due to poor economical times, many departments have downsized staff and decreased budgets. As a result, City departments are depending on IT to provide technology solutions to address both their staffing and financial issues. Unfortunately, IT does not have sufficient fulltime permanent staff to either fulfill their requests or the support staff to maintain new technologies and applications.

Projects for FY08/09

- Click2Gov for Code Enforcement and implement online payments for Business Tax Receipts - \$25,000 - COMPLETE
- Complete Web Main Page design - \$15,000 - COMPLETE
- Replace legacy phone systems at Water Treatment and Waste Water Treatment Plants \$35,000 - COMPLETE
- Upgrade NaviLine to version 6.0 - COMPLETE
- Expand Sonitrol security system to include IT area at the City Hall Annex - COMPLETE
- Adopt a management strategy for the use of electronic forms and electronic workflow – IN PROGRESS
- Begin upgrade to current Microsoft Office Suite – IN PROGRESS
- Investigate feasibility of migrating to MS Vista Operating System - COMPLETE
- Upgrade SQL Server - COMPLETE
- Determine ownership of the City's Land File - COMPLETE

Projects for FY09/10

- Investigate electronic digital signature technology –COMPLETE
- Procure Computer Aided Dispatch system - COMPLETE
- Develop an electronic digital signature strategy – IN PROGRESS
- Acquire and Implement Workflow and Electronic Forms/Signatures - \$50,000 – IN PROGRESS
- Complete upgrade to Microsoft Office Suite - \$15,000 – IN PROGRESS
- Acquire and implement Contracts Management Module \$30,000 - COMPLETE
- Revert back to normal PC rotation schedule - POSTPONED
- Investigate feasibility of migrating to MS Windows 7 Desktop Operating System – IN PROGRESS
- Purchase a centralized system that pushes applications to the desktop – POSTPONED
- Investigate the feasibility for deploying GPS/AVL for Police and Fire – IN PROGRESS
- Replace legacy AS400 Computer Aided Dispatch system and Crimes Management System – COMPLETE
- Develop standards for Security Cameras and surveillance systems –COMPLETE
- Develop standards for Access Control – Proximity Card Readers – COMPLETE
- Implement VMWare for server consolidation – IN PROGRESS
- Deploy Electronic Agenda/Workflow application – IN PROGRESS

Projects for FY10/11

- Investigate solutions to host remote meetings - \$10,000
- Complete Electronic Signature and Workflow solution - \$30,000
- Expand VoIP network
- Renegotiate T1s to remote sites for cost savings
- Investigate new technologies for Police: Video tazers and Auto Tag Readers
- Deploy Automated Meter Reading and integrate with City ERP - \$50,000
- Click2Gov for Accounts Receivable - \$17,000
- Click2Gov for Applicants
- Acquire and implement P-Card module - \$25,000
- Acquire and Install Electronic Time and Attendance system and integrate with City ERP - \$50,000
- Deploy ACS Firehouse to replace legacy H.T.E. Fires system - \$90,000
- Deploy Sharepoint intranet collaboration - \$10,000
- Implement Disk-to-Disk backup system - \$25,000
- Complete hot backup site at Cooper Street Campus \$16,000
- Design training room at Cooper Street Campus
- Install surveillance systems at Herald Court Parking Garage and Wastewater Treatment Plant

Projects for FY 11/12

- Begin upgrade of Network switches to PoE and 10-GigE - \$65,000
- Implement iSANS technology and VMWare
- Implement OptiviewWeb Public Portal - \$15,000
- Investigate automated Time and Attendance Software
- Procure and deploy Video Tazer and Auto Tag Reading technologies
- Investigate bar code solutions for Public Administration
- Evaluate Sungard OneSolution ERP upgrade to H.T.E. for Financials and Community Development
- Investigate Sungard Planning and Zoning module
- Replace iSeries and provide redundancy
 - Option 1-Replace current system and add redundant iSeries at PS or PW/Utilities campus Hardware and replication software \$163,260 (does not include installation, configuration or maintenance of iSeries)
 - Option 2- Replace current system and outsource real-time replication of data. Hardware - \$76,464 (does not include installation, configuration or maintenance). The cost of the replication services is \$5,000 for setup and \$2,500 monthly recurring.
 - Option 3 – Outsource hosting of the City’s ERP, IBM iSeries midrange server, Click2Gov and Naviline Windows Servers, PCI Compliance, backup, server replication, and disaster recovery functions via City’s ERP developer. Over a 5-year period, this option has the potential of saving the City approximately \$40,000.

Projects for FY12/13

- Replace Core Switch \$95,000
- Evaluate Sungard OneSolution ERP upgrade to H.T.E. for Public Works and Utilities

- Reevaluate Firewall and security appliances including SPAM, Web filtering, etc.
- Complete upgrade of Network switches to PoE and 10-GigE - \$65,000
- Renegotiate PRIs for cost savings
- Replace Nortel Phone System with Cisco Call Manager VoIP Solution. This project can be spread out over multiple years. Cisco Call Manager VoIP with voice mail - \$250,000