CITY OF PUNTA GORDA
NEW CONSTRUCTION PACKAGE
FOR
MULTI FAMILY AND
COMMERCIAL WORK
BUILDING DEPARTMENT INFORMATION

GENERAL

In order to work in the City of Punta Gorda, **ALL** contractors and **ALL** subcontractors must first obtain a City of Punta Gorda Certificate of Competency.

Anyone can pick up or drop off permits, however, the **Qualifier** must sign all permit applications. Stamped or photocopies of the qualifier’s signature are not acceptable.

A **CERTIFIED COPY** of the Notice of Commencement **MUST** be submitted with any permit application with a job valuation over **$2500** or for Air Conditioning over **$7500**.

INSPECTIONS

To schedule an inspection you must have the permit number and job address. Call the inspection(s) on the Building Department’s inspection line at (941) 575-3327. Leave your name, permit number, job address, inspection type, and either AM or PM inspection. Inspections called **before 6:00 AM** will be scheduled on the current working day. Any inspection called **after 6:00 AM** will be scheduled on the next working day. Please note that times of inspections could be changed at our department’s discretion.

Prior to the **Footer/Slab** inspection on Commercial or Multi-Family projects, a compaction test must be submitted to this office and **approved** or the inspection cannot be scheduled.

**ONE WEEK** before **TIE BEAM** inspection is **REQUESTED**, a sealed finish floor elevation survey, with front, side and rear setbacks, must be submitted along with 2 sets of Truss Engineering drawings, 2 copies of the final truss layouts, and a sealed letter from the architect/engineer stating he has reviewed the drawings. **ALL** of the above must be submitted to our office and **APPROVED** before requesting a tie beam inspection. The sealed letter must be on the job site for tie beam inspection, the truss engineering must be on the job site for the framing inspection.

**Re-inspections** can be scheduled before paying the fee(s), but **ALL** fees must be paid before you can schedule final inspection(s).

A **Sealed** Elevation Certificate (FEMA) is required **3 Working days** before scheduling final inspections.

Termite Protection Certificate of Compliance from pest control company (**FL Building Code 1816.1.7 and 320.1**) required **3 working days** before scheduling final inspections.
FEES

Refer to the enclosed Permit Fee Schedule for specific costs.

Permit fees for new construction are based on job valuation. There is a base fee of $50.00 plus $7.00 per each $1000.00 of valuation.

The valuation for a new single family residence is based on the current (at time of application) International Building Code construction costs data.

For new construction, additions and some renovations, there may be a Radon Tax of ½ cent per square foot and a State Certification fee of ½ cent per square foot.

Impact fee information, can be obtained by contacting the Zoning Division at (941) 575-3314 or (941) 575-3363. The Building Division does not perform the calculations on impact fees.

If you have any questions please call the Building Department at 941-575-3324 ext 1.
CITY OF PUNTA GORDA
BUILDING PERMIT CHECKLIST

All drawings must be drawn to scale with sufficient clarity and detail.
Reversed plans are not accepted.

MULTI – FAMILY & COMMERCIAL

1. Building permit application completely filled out and signed by QUALIFIER only. Be sure to include telephone and fax numbers, and the e-mail address.

2. Line and Grade application (on the reverse side of the permit application), filled out and signed by the qualifier.

3. Certified copy of the Notice of Commencement.

4. County Impact Fee Affidavit with notarized signature.

5. Sub-contractors List


7. Provisions affidavit

8. 4 Sets of sealed surveys.

9. 4 Sets of plot plans, if not part of the original drawings.

10. 2 Sets of Thermal Energy Calculations with input data summary sheets.

11. 6 Sets of completed drawings, sealed by a Structural Engineer or an Architect.
   a. **If you wish to receive 2 sets of plans back, submit 5 sets, including additional survey, plot plan, truss layout and energy calculation.**

12. 2 Sets of complete truss layouts from truss manufacturer approved by the architect/engineer of record.

13. DRC number and copy of letter showing approval – Upon, request, Building staff will perform a preliminary plan review, with civils, during the DRC process.


15. Warranty Deed (If applicable).

16. Electric, Mechanical and Plumbing plans if applicable.

buildingdept@ci.punta-gorda.fl.us
### CITY OF PUNTA GORDA PERMIT APPLICATION

**PARCEL ID#:**

<table>
<thead>
<tr>
<th>CODE</th>
<th>DATE:</th>
<th>PERMIT#:</th>
</tr>
</thead>
</table>

**JOB ADDRESS:**

<table>
<thead>
<tr>
<th>UNIT #:</th>
<th>BUILDING #:</th>
<th>PHASE #:</th>
</tr>
</thead>
</table>

**BLOCK:**

<table>
<thead>
<tr>
<th>LOT:</th>
<th>SECTION:</th>
<th>SUBDIVISION:</th>
<th>PROJECT/CONDO NAME</th>
</tr>
</thead>
</table>

**OWNER NAME:**

<table>
<thead>
<tr>
<th>MAILING ADDRESS</th>
<th>ZIP</th>
<th>PHONE</th>
</tr>
</thead>
</table>

**CONTRACTOR’S BUSINESS NAME:**

<table>
<thead>
<tr>
<th>MAILING ADDRESS</th>
<th>ZIP</th>
<th>PHONE</th>
<th>FAX</th>
<th>E-MAIL</th>
</tr>
</thead>
</table>

**CONTRACTOR’S STATE REGISTRATION NO.:**

<table>
<thead>
<tr>
<th>CONTRACTOR’S CITY CERTIFICATE NO.:</th>
</tr>
</thead>
</table>

**ARCHITECT:**

<table>
<thead>
<tr>
<th>ENGINEER:</th>
</tr>
</thead>
</table>

**USE OF BUILDING:**

- [ ] SINGLE FAMILY
- [ ] DUPLEX
- [ ] MULTI-FAMILY
- [ ] COMMERCIAL, DESCRIBE

**DESCRIPTION OF WORK – SPECIFICALLY:**

---

### NOTICE OF COMMENCEMENT:

**VALUATION OF WORK:**

<table>
<thead>
<tr>
<th>SETBACK:</th>
<th>LEFT</th>
<th>RIGHT</th>
<th>FRONT</th>
<th>REAR</th>
<th>S.F. LIVING</th>
<th>S.F. TOTAL</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>TYPE OF CONSTRUCTION</th>
<th>NUMBER OF STORIES</th>
<th>ZONING DISTRICT</th>
<th>FLOOD ZONE</th>
<th>FLOOD ELEVATION</th>
<th>LOT TYPE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>NUMBER OF UNITS</th>
<th>CITY IMPACT FEE ASSESSMENT</th>
<th>COUNTY IMPACT FEE ASSESSMENT</th>
<th>DBPR SURCHARGE</th>
<th>DCA SURCHARGE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>DRC #</th>
<th>VARIANCE #</th>
<th>OTHER FEES</th>
<th>PERMIT FEE</th>
<th>TOTAL ALL FEES</th>
</tr>
</thead>
</table>

**SPECIAL CONDITIONS:**

---

**NOTICE**

Separate permits are required for electrical, plumbing, heating, ventilating, air conditioning, roofing, and lawn sprinklers. This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**CONTRACTOR (QUALIFIER) SIGNATURE**

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
</thead>
</table>

**SIGNATURE OF OWNER (IF OWNER/BUILDER)**

<table>
<thead>
<tr>
<th>DATE</th>
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**ACCEPTED BY:**

<table>
<thead>
<tr>
<th>DATE</th>
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</table>

**PLANS CHECKED BY:**

<table>
<thead>
<tr>
<th>DATE</th>
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</table>

**APPROVED FOR ISSUANCE BLDG.:**

<table>
<thead>
<tr>
<th>DATE</th>
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</thead>
</table>

**SPECIAL APPROVALS:**

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
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</table>

**APPROVED R.O.W. CONST.:**

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
</thead>
</table>

**APPROVED FIRE DEPT.:**

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
</thead>
</table>

**APPROVED ZONING:**

<table>
<thead>
<tr>
<th>DATE</th>
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</table>

**APPROVED HISTORIC:**

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
</thead>
</table>

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FAILURE TO READ AND UNDERSTAND THE CONDITIONS, GENERAL PROVISIONS, AND SPECIAL PROVISIONS, ON THE BACK HEREOF, DOES NOT RELIEVE THE APPLICANT FROM HIS OBLIGATIONS AS STATED ABOVE. IF ANY CONDITION OR PROVISION IS NOT FULLY UNDERSTOOD, THE APPLICANT SHOULD REQUEST CLARIFICATION BEFORE SIGNING THIS APPLICATION.

**PERMIT VALIDATION CK#**

<table>
<thead>
<tr>
<th>RECEIPT:</th>
<th>CASH:</th>
<th>DATE:</th>
</tr>
</thead>
</table>

See Reverse Side
<table>
<thead>
<tr>
<th>Code</th>
<th>Date</th>
<th>Application #</th>
</tr>
</thead>
</table>

**Job Address:**

**Unit #:**

**Building #:**

**Phase #:**

**Block:**

**Lot:**

**Section:**

**Subdivision:**

**Project/Condo Name:**

**Owner Name:**

**Mailing Address:**

**Zip:**

**Phone:**

**Contractor’s Business Name:**

**Mailing Address:**

**Zip:**

**Phone:**

**Contractor’s State Registration No.:**

**Contractor’s City Certificate No.:**

**Use of Building:**

- [ ] Single Family
- [ ] Duplex
- [ ] Multi-Family
- [ ] Commercial, Describe

**Description of Work – Specifically:** Line and Grade only

**Type of Construction:**

**Zoning District:**

**Flood Zone:**

**Flood Elevation:**

**Lot Type:**

**Special Conditions:**

**Line & Grade Fee:**

$100.00

**Notice**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this application does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Contractor (Qualifier) Signature:**

**Date:**

**Signature of Owner (If Owner/BUILDER):**

**Date:**

**Validation CK#:**

**Receipt:**

**Cash:**

**MC:**

**Visa:**

**Date:**
The Undersigned hereby gives notice that improvements will be made to real property and in accordance with Section 713.13 of the Florida Statutes, the following information is provided in this NOTICE OF COMMENCEMENT.

Legal Description of property (include street address, if available):

<table>
<thead>
<tr>
<th>Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

This Space Reserved for Recording

General Description of improvements:

Owner:

Address:

Owners interest in the site of improvement:

Fee simple title holder (if other than owner):

Address:

Contractor:

Address:

Surety:

Address: Amount of Bond:

Any person making a loan for the construction of the improvements:

Name:

Address:

Person within the State of Florida designated by owner whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes.

Name:

Address:

In addition to himself, owner designates of to receive a copy of Lienor's notice as provided in Section 713.13(1)(b), Florida Statutes.

Name:

Address:

Expiration date of Notice of Commencement (the expiration date is one year from the date of recording unless a different date is specified).

Signature of Owner

Printed Name of Owner

The foregoing instrument was acknowledged before me this day of 20 by who is personally known to me or who has produced as identification. And who did take an oath.

Signature - Notary Public/ Deputy Clerk

Printed Name Notary Public/Deputy Clerk

This document prepared by:
CHARLOTTE COUNTY IMPACT FEES
AREA 103 B PUNTA GORDA
(Based on Impact Fees Effective 05/22/98 at 5% Discount)

Contractor/Owner: ________________________________  Permit #: __________________________
Address: ______________________________________  Date: ________________________________
[ ] Pay impact fee at issuance of building permit.
[ ] Pay impact fee immediately prior to issuance of the certificate of occupancy for the referenced
improvement.

THE UNDERSIGNED hereby represents that authority exists from the owner and contractor to make the
representations with reference to land use and election of time of payment.

Print Name of Owner: _________________________________________________________________

Print Name of Contractor: _____________________________________________________________

Date ____________________________________________________________________________
Owner/Contractor

STATE OF FLORIDA
COUNTY OF CHARLOTTE

The above election was acknowledged before me by _________________________________,
who is the owner/contractor for the referenced improvement, and who stated under oath that the representations in
the above election are true and correct.

My Commission Expires: ____________________________  Notary Public

FOR OFFICE USE ONLY

Land Use Type:

Residential: SF / MF / MH / O / Hotel/Motel
Impact Fee ___________________________ * _______________________ Units = _______________________
Commercial: ________________________________

Impact Fee ___________________________ * ____________ Square Feet = _________________________
Commercial: ________________________________

Impact Fee ___________________________ * ____________ Square Feet = _________________________

Signature

Total Due $_______  Receipt Date ____________  Receipt Number ________________________
CITY OF PUNTA GORDA
BUILDING DEPARTMENT
QUALIFIED SUB CONTRACTORS LIST
FOR MULTI FAMILY AND COMMERCIAL WORK

JOB ADDRESS: ________________________ PERMIT # __________
COMPANY NAME: ____________________ PHONE # __________

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>CITY CERT. #</th>
<th>COMPANY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/C-HARV-HVAC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALUMINUM- SOFFIT-FASCIA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALUMINUM ENCLOSURES</td>
<td></td>
<td></td>
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<tr>
<td>ELECTRIC</td>
<td></td>
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<tr>
<td>PLUMBING</td>
<td></td>
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<tr>
<td>ROOFING</td>
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<tr>
<td>SWIMMING POOL-SPA</td>
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<tr>
<td>ICYNENE</td>
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<tr>
<td>INSULATION</td>
<td></td>
<td></td>
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<tr>
<td>ROUGH CARPENTRY</td>
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<tr>
<td>FINISH CARPENTRY</td>
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<tr>
<td>CONCRETE-FLOORS-DRIVEWAYS</td>
<td></td>
<td></td>
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<tr>
<td>CONCRETE-FOOTERS</td>
<td></td>
<td></td>
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<tr>
<td>CONCRETE-TIE BEAMS</td>
<td></td>
<td></td>
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<tr>
<td>MASONRY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CERAMIC-TILE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MARBLE</td>
<td></td>
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<tr>
<td>DRYWALL</td>
<td></td>
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<tr>
<td>PAINTING</td>
<td></td>
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<tr>
<td>SHUTTERS</td>
<td></td>
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<tr>
<td>PLASTER/STUCCO</td>
<td></td>
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<tr>
<td>Service</td>
<td>Sub-Contractor</td>
<td></td>
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<tr>
<td>-------------------------------</td>
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<tr>
<td>IRRIGATION</td>
<td></td>
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<tr>
<td>SOLAR SYSTEMS</td>
<td></td>
<td></td>
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<tr>
<td>WATER CONDITIONER</td>
<td></td>
<td></td>
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<tr>
<td>STEEL ERECTORS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GLASS/GLAZING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HAND RAILS/GUARD RAILS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CABINET INSTALLER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRASH HAULING (Name Only)</td>
<td>--</td>
<td></td>
</tr>
</tbody>
</table>

**I HEREBY CERTIFY** that all persons who will be performing work in any category for which I have listed my company as the sub-contractor are, at present, on the payroll of my company, and that, for all such persons, social security, income tax, insurance, and all other deductions are being withheld and will continue to be withheld.

________________________
Qualifier’s Signature

________________________
Date Signed

State of __________________

County of __________________

The foregoing instrument was acknowledged before me this ______ day of ___________ 20______ by _____________________________ who is personally known to me or who has produced _____________________________ as identification and who did/did not take an oath.

________________________
Signature Notary Public (SEAL)
CONTRACTOR NAME: ________________________________

JOB ADDRESS: ________________________________

ROOF CATEGORY

___ Low slope Application  ___ Tile  ___ Other

___ Asphalt/Fiberglass shingles  ___ Metal

ROOF TYPE

___ New  ___ Re-roofing  ___ Recovering  ___ Repair

Exposure category __________________________________________

Building Classification Category _____________________________

SLOPED SYSTEM DESCRIPTION

Deck Type

Underlayment

Fastener type & Spacing

Roof Covering

Drip Edge

Ridge Ventilation

12” Roof Slope

Mean Height ___________
This permit is issued subject to the following:

SPECIAL PROVISIONS

1. Applicant agrees to repair/replace to pre-permit condition any public property/ waterway or premises used or occupied.
2. Under no circumstances will water be taken from the neighboring property without prior written approval from the property owner.
3. Prior to excavation for driveways, resods, contact the Building Inspection line at 575-3327 to obtain grade elevations, etc.
4. Contact BUILDING DIVISION prior to installing boatlift pilings/pouring elevet/davit pads.

GENERAL PROVISIONS

1. City Police, Fire, and the Public Works Departments will be notified when streets are closed and opened, or when excavations are made in paved areas.
2. Provisions will be made for the accommodation and convenience of traffic. If all or a portion of a street or roadway is to be temporarily blocked by the Contractor’s work, a traffic maintenance plan must be approved by the City Engineering Division prior to start of work.
3. Fire Hydrants will be left accessible at all times.
4. Provisions will be made for the continuous operation of all pipes, ducts, and other lines.
5. An approved Contractor will make necessary pavement repairs under the direct supervision of the City Engineering Division and/or Public Works Department.
6. All work, equipment, and materials will be properly barricaded and lighted and watchmen/flagmen employed where necessary.
7. Stormwater facilities will be kept open for the flow of water and soil erosion protection devices maintained.
8. No excavations in public rights-of-way or easements dedicated to the public will be made without prior approval from the City Public Works Department and/or Building Division.
9. No structures will be placed in public waterways without prior approval of the City Building Division. Dredging and/or excavating in public waterways are prohibited unless approved by the City Public Works Department and/or Building Division.
10. Permitted construction, when approved by a Variance, or special permit approved by City Council, will be subject to time constraints and limitations imposed by the City Council.
11. No excavations are allowed within thirty inches (30") of the edge of the pavement.
12. Utilities must be buried a minimum of twenty-four inches (24") in the ground and thirty inches (30") under paved areas.
13. A copy of the construction plans must be attached to the permit.
14. All work will be conducted in such a manner as to interfere as little as possible with public safety and convenience.
15. Both public and private property, and public waterways, of whatever nature, occupied or affected hereunder, will be maintained and preserved from injury during the operations and cleaned and restored to its original condition upon completion or cessation of the work.
16. Locations and elevations furnished by the Applicant for improvements in the public rights-of-way, waterways and easement areas, as approved by the City Building Division, will be reasonably permanent; but are subject to revision wherever required by changing conditions; and the right is reserved to require the owner or owners of such property to make, at their own expense, such changes, alterations or replacements as may from time-to-time be necessary in order to adapt them to the changed conditions.
17. All suits, actions or claims of whatever nature which may arise, occasioned whether directly or indirectly by the work permitted or the special privileges granted hereunder, shall be assumed by the Applicant; and the City Council and all its officers, agents, and employees, shall be indemnified and saved harmless therefrom.
18. The City Building Division reserves the right to revoke this PERMIT without other formality than that of notifying Applicant of revocation.

I have read and agree to the above provisions.

Signature Contractor/Authorized Agent ___________________________ Date Signed ___________________________

Printed Name ___________________________
City of Punta Gorda  
326 W. Marion Ave.  
Punta Gorda, Marion FL 33950

COMMERCIAL DATA SUMMARY WORKSHEET

This form shall be completed and Submitted with the Application

<table>
<thead>
<tr>
<th>Owner’s Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Address</td>
<td></td>
</tr>
<tr>
<td>Design Professional</td>
<td>Phone Fax</td>
</tr>
<tr>
<td>Contractor</td>
<td>Phone Fax</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicable Codes</th>
<th>Building Code</th>
<th>Mechanical Code</th>
<th>Electrical Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>FBC Building Volume 2017</td>
<td>FBC Mechanical Volume 2017</td>
<td>NFPA 70 / NEC 2011</td>
<td></td>
</tr>
<tr>
<td>FBC Building Volume 2017</td>
<td>FBC Mechanical Volume 2017</td>
<td>FBC Building Volume 2017</td>
<td></td>
</tr>
</tbody>
</table>

**Product Manufacturers’ NOA # for:**  
<table>
<thead>
<tr>
<th>Windows:</th>
<th>Doors:</th>
<th>Overhead Door:</th>
</tr>
</thead>
</table>

**Impact Glass:**  
<table>
<thead>
<tr>
<th>Shutters:</th>
<th>Roof Covering:</th>
</tr>
</thead>
</table>

**Building Limitations:**  
<table>
<thead>
<tr>
<th>Type of Construction Table 503</th>
<th>Minimum</th>
<th>Type of Constr</th>
<th>Occupancy</th>
<th>Flood</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square Footage per Floor</td>
<td>Allowed</td>
<td>Sprinkler</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Area Modifier Section 506</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

**Actual Building Height:**  
<table>
<thead>
<tr>
<th>Allowable Height</th>
<th>Mezzanines (section 505)</th>
</tr>
</thead>
</table>

**Fire Separation Table 602:**  
| N | S | E | W |

**Percent of Opening:**  
| N | S | E | W |

**Allowed:**  
| N | S | E | W |

**Exterior Wall Rating:**  
| N | S | E | W |

**Protected Openings:**  
| N | S | E | W |

**Columns:**  
| Beams | Floor | Roof |

<table>
<thead>
<tr>
<th>Occupant Load Table 1004.1.2</th>
<th>Number of Exits Section 1021</th>
</tr>
</thead>
</table>

**Units of Exit Width Section 1005.3:**  
| Travel Distance Section 1016 |

**Means of Egress Section 1003:**  
| Exit Configuration Section 1021 |

**Dead Ends Section 1018.4:**  
| Mezzanine Egress Section 505.2 |

**Vertical Openings Section 705.8.5:**  
| Exterior Stairways Section 1026 |

**Exit Doors Section 1015:**  
| Side hinged Section 716.5.1 |

**Fire Resistance Table 706.4:**  
| Fire Separation Section 508.4 |

**Wall Openings Section 706.8:**  
| Fire Windows-Doors Section 716 |

**Draft Stopping & Fire Blocking Section 718:**  
| Fire Partitions Section 709 |

**Fire Dampers Section 717:**  
| Penetrations Section 714 |

**Sprinklers Section 903:**  
| Standpipes Section 905 |

**Fire alarm Section 907**

<table>
<thead>
<tr>
<th>Plumbing / Fixtures T 403.1</th>
<th>Occupancy Use Load</th>
<th>Ration</th>
</tr>
</thead>
</table>

**Number of Fixtures:**  
| Water Closets Required | M | F |
| Lavs Required | M | F |
| Water Closets Provided | M | F |
| Lavs Provided | M | F |

**Urinals Required:**  
| Provided |

**Drinking Fountains Required:**  
| Provided |

**Handicap:**  
| Restrooms |

| Building |

| Building Valuation | Energy Calcs |

| Threshold Inspector (if required) |

**METHOD OF DESIGN PER Chapter 16**

<table>
<thead>
<tr>
<th>ASCE 7-10</th>
<th>1609</th>
<th>Other</th>
</tr>
</thead>
</table>

**Fully Enclosed:**  
| m.p.h. (Figure 1609) |

**Risk Category:**  
| Class (Table 1604.5) |

**Exposure:**  
| B | C | D (circle one) |

<table>
<thead>
<tr>
<th>Structural Forces (Section 1606 &amp; 1607)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Floor Design</td>
</tr>
<tr>
<td>Dead Load</td>
</tr>
<tr>
<td>Roof Design</td>
</tr>
<tr>
<td>Dead Load</td>
</tr>
</tbody>
</table>

**Components and Cladding Design Pressures:**

<table>
<thead>
<tr>
<th>Zone 1</th>
<th>P.S.F.</th>
<th>Zone 4</th>
<th>P.S.F.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zone 2</td>
<td>P.S.F.</td>
<td>Zone 5</td>
<td>P.S.F.</td>
</tr>
<tr>
<td>Zone 3</td>
<td>P.S.F.</td>
<td>Edge Strip a =</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plumbing / Fixtures T 403.1</th>
<th>Occupancy Use Load</th>
<th>Ration</th>
</tr>
</thead>
</table>

**I certify to the best of my knowledge and belief, these plans and specifications have been designed to comply with the structural portion of the Building Code for wind and gravity loads as amended and enforced by the permitting jurisdiction.**

<table>
<thead>
<tr>
<th>Signature:</th>
<th>Date:</th>
</tr>
</thead>
</table>

Architect/Engineer  

Commercial Data Summary Worksheet / Revised / Jan 2018  
Seal
SEWER TEST
CONTRACTOR AFFIDAVIT

FLORIDA PLUMBING CODE
SECTION 312 TESTS AND INSPECTIONS

Sewer tests shall be provided by the licensed plumbing contractor. It shall be verified by an affidavit at time of sewer connection and posted on the job site inspection board.

Job Address:__________________________________________

Plumbing Contractor:____________________________________

Telephone Number:______________________________________

Property Owner:________________________________________

City Certificate of Competency Number:_____________________

License Type:___________________________________________

I, as the qualified plumbing contractor with permit #______________
have tested the gravity sewer to conform to FPC Section 312.

Date of Test:___________________________________________

Start Time of Test:__________   Finish Time of Test__________

_________________________   _________________
Signature of Contractor      Date Signed
CITY OF PUNTA GORDA
CHANGE OF SUBCONTRACTOR NOTICE
FOR MULTI FAMILY AND COMMERCIAL WORK

PERMIT #______________________________________________

JOB ADDRESS______________________________________________________________________________

I, ______________________________________, qualifier for _________________________________,

Qualifier’s Name Company Name

have changed ___________________________ subcontractors.

(Type of Work)

from:_________________________________________ City Cert. #________________________

to:_________________________________________ City Cert. #________________________

as of _________________ for the above referenced job.

Date

_____________________________ Qualifier’s Signature

STATE OF _______________________
COUNTY OF____________________

The foregoing instrument was acknowledged before me this________day of______________, 20_____.

by________________________(name of person acknowledging), who is personally known to me or who
has produced________________________as identification.

________________________________________
Notary Public

(SEAL)
REQUEST FORM

DATE SUBMITTED_______________________________________________________

PERMIT #______________________ - ______________________________________

JOB ADDRESS__________________________________________________________

CONTRACTOR NAME_______________________________________________________

CONTACT TELEPHONE NUMBER (REQUIRED) ( ) ___________________________

PLEASE CHECK ONE OF THE FOLLOWING:

1. PLANS CHANGE-STRUCTURAL/SEALED. BRIEF SUMMARY OF CHANGE(S)
   __________________________
   __________________________
   __________________________

2. PLANS CHANGE-NON STRUCTURAL. BRIEF SUMMARY OF CHANGE(S)
   __________________________
   __________________________

3. FIRE ______________________

4. ZONING ______________________

5. OTHER. DESCRIPTION:
   __________________________
   __________________________
   __________________________

_____ REJECTED BY _____________________________________________

_____ APPROVED BY _____________________________________________

AMOUNT DUE: $____________________________
IDENTIFY ALL PAPERWORK

Any and all paperwork delivered to the City of Punta Gorda Building Department must be identified. This identification is to include the **CORRECT** permit number, job address, and phase and/or building number, if applicable. Your attention is appreciated in this matter.