

City of Punta Gorda

~~*CDBG*~~ *Amended*

CDBG

Action Plan

FY - 2016

FINAL PLAN REVISIONS & ADOPTION:

DRAFT PLAN UPDATED TO INCLUDE PUBLIC COMMENTS:

DRAFT PLAN: [7-28-2017](#)

Adopted City of Punta Gorda Resolution #

EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(c), 91.220(b)

INTRODUCTION

This [Amended](#) Annual Action Plan outlines the activities which will be undertaken during the program year beginning October 1, 2016 and ending September 30, 2017 using federal funds granted to the City of Punta Gorda by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG).

Programs and activities in this plan will provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special populations.

The City of Punta Gorda anticipates funds for the program year 2016 as follows:

New Funds for FY2016	\$ 73,111.00
Estimated Carryover FY2015	\$ 25,000.00
City Funds	\$175,000.00
Total	\$ 273,111.00

NOTE: The carryover income amount is an estimate and subject to actual remaining amount at the end of the program year. As the amount is an unknown, activities will be prioritized by the City Council of the City of Punta Gorda. If the amount of funds available exceeds the amount estimated increases may be made to activities. Reductions will be made to reflect actual amount available if amount is less than expected. Adjustments of 25% or less of original funding will be made without additional public hearings, City Council authorizes City Manager to approve any reallocation exempt of public hearing. Total Public Service costs will not exceed 15% of total amount of FY2016 allocation.

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As indicated in the Consolidated Plan the priorities identified are decent housing, economic opportunities and a suitable living environment. The identified priorities should produce the following outcomes:

- ❖ Activities to increase economic opportunities
- ❖ Support Public Service activities that benefit low income and special needs populations (not to exceed 15% of the 2016 allocation)
- ❖ Public facility, infrastructure and other public improvements including ADA improvements

Objectives for the upcoming program year are consistent with those outcomes and include activities that create, preserve or provide economic opportunities, public facility infrastructure and other public improvements, and providing public services to low income residents and special needs populations.

All of the funding priorities will serve low - moderate-income households/persons in Punta Gorda and the special needs populations including: seniors, persons with disabilities, at risk children and youth, housing authority residents, persons returning to the community from correctional institutions and/or with criminal histories.

EVALUATION OF PAST PERFORMANCE

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As of the end of the 2015 program year the following accomplishments have been made toward decent housing, economic opportunities and a suitable living environment:

- ❖ Working with the City of Punta Gorda and the Bernice A. Russell Community Development Corporation to create affordable rental opportunities
- ❖ Assist unemployed residents with training and creation of a business plan for a community garden and fresh market
- ❖ Pre-construction activities for fresh -garden and market place
- ❖ Mentoring at-risk youth through a mentoring program designed and presented in cooperation with the Bernice A. Russell Community Development Corporation/Blanchard House, Charlotte High School and Punta Gorda Middle School
- ❖ Continued improvements on Bailey Brothers Park within the Trabue Woods Neighborhood
- ❖ Neighborhood clean-up campaign

HUD monitors performance by expenditures drawn as of July 1st of each program year. Grantees are allowed to have a maximum of one and half times the yearly allocation amount in IDIS at that time. As of June 30, 2016 the City of Punta Gorda had a ratio of XXXX and is below the maximum funds allowed.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Summary from citizen participation section of plan.

The purpose of the Citizen Participation Plan is to encourage participation by all sectors of the community, particularly low and very-low income persons, in the development of the City of Punta Gorda Annual Action Plan:

Date	Activity
02/01/2016	Posted on City website, City Clerk's Office, distributed to local agencies and churches, sent Public Meeting notice via email to specific interested parties and residents asking to receive notification, posted in the City's weekly information
02/17/2016	Public Meeting held. A summary of comments are attached hereto and considered in the development of this document and selecting of priorities.
02/18/2016	FY2016 CDBG Program Applications made available for interested parties
02/01/2016	Public Meeting notice
02/21/2016	Public Meeting held. A summary of comments are attached hereto and considered in the development of this document and selecting of priorities.
02/01/2016	Public Meeting notice
03/16/2016	Public Meeting held. A summary of comments are attached hereto and considered in the development of this document and selecting of priorities.
04/15/2016	Deadline for submission of CDBG applications for FY 2016 funding
04/16/2016	Staff review of applications
04/30/2016	
05/31/2016	Public Notice of Availability and Public Comment Period for Draft Action Plan
06/01/2016	Draft Action Plan and Citizens Participation Plan available and accepting comments through June 30, 2016

07/06/2016	Public Hearing of proposed FY2016 CDBG Annual Action Plan
07/13/2016	Public Hearing of proposed FY2016 CDBG Annual Action Plan
07/13/2016	Adoption of FY2016 CDBG Annual Action Plan by City Council
08/10/2016	Submittal of FY2016 CDBG Annual Action Plan to HUD

SUMMARY OF PUBLIC COMMENTS

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.
As previously stated the City of Punta Gorda held public meetings and public hearings to obtain input from the public and other interested parties regarding the FY 2016 CDBG Annual Action Plan. All comments were considered in the development of this plan from the public meetings and hearings as well as comments received during the 30-day period, June 1-30, were incorporated into the plan.

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THEE REASONS FOR NOT ACCEPTING THEM

All comments and/or views were considered.

SUMMARY

The Consolidated Plan and Annual Action Plan serve as guiding documents for expenditure of CDBG funds received by the City of Punta Gorda. The City uses these funds to implement actions, activities, and programs that will address the City's needs for low and moderate income households and special needs populations.

PR-05 LEAD & RESPONSIBLE AGENCIES 24 CFR 91.200(B)

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

TABLE 1 – RESPONSIBLE AGENCIES

Agency Roll	Name	Department/Agency
CDBG Administrator	Punta Gorda	Urban Design

NARRATIVE

THE CITY OF PUNTA GORDA IS AN ENTITLEMENT COMMUNITY AND IS RESPONSIBLE FOR SUBMITTING THE CONSOLIDATED PLAN, ANNUAL ACTION PLANS, SUBSTANTIAL AMENDMENTS, AND THE ASSESSMENT OF FAIR HOUSING (AFH), AND THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) TO HUD.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Questions or comments regarding the 2015-2019 Consolidated Plan or the 2015 Annual Action Plan may be directed to:

[Urban Design Division](#) ~~Cherry Cash Prewitt~~

Phone: 941-575-3373

Email: urbandesign@pgorda.us

Address: City of Punta Gorda

326 W. Marion Avenue

Punta Gorda, FL 33950

AP-10 CONSULTATION - 91.100, 91.200(B), 91.215(L)

INTRODUCTION

The Lead Agency responsible for administering programs covered by the Consolidated Plan and the Annual Action Plans is the City of Punta Gorda's Urban Design Division.

PROVIDE A CONCISE SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES (91.215(L))

TO FOSTER COORDINATION BETWEEN PUBLIC AND PRIVATE SERVICE AGENCIES THE CITY OF PUNTA GORDA CITY MANAGER AND/OR URBAN DESIGN STAFF:

- ❖ Maintains dialogues with local community agencies
- ❖ Maintains dialogues with local neighborhood associations
- ❖ Participates with the Gulf Coast Partnership organization coordinating efforts to prevent homelessness
- ❖ Works in coordination with the Punta Gorda Housing Authority

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

Due to the fact that none of the housing units or organizations that are available to assist homeless persons in Charlotte County are located in the City of Punta Gorda the City participates with the Gulf Coast Partnership. This regional group has developed a 10 Year Plan to Prevent & End Homelessness 2015-2025. The plan is made up of five goals and divided into categories: Supportive Services; Housing First; Employment and Training; Health Care; Education; Legal Aid; and Public Transportation.

The Plan highlights the need for "higher" awareness and the use of mainstream resources and existing community services. It advocates educating consumers, service providers, and the local community to empower people to better access the benefits and services which they or their clients are eligible.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS

The City of Punta Gorda does not receive ESG funding.

DESCRIBE AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND DESCRIBE THE JURISDICTIONS CONSULTATIONS WITH HOUSING, SOCIAL SERVICE AGENCIES AND OTHER ENTITIES

TABLE 2 – AGENCIES, GROUPS, ORGANIZATIONS WHO PARTICIPATED

1	Agency /Group/Organization	Punta Gorda Housing Authority
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed?	Housing Need Assessment
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with to provide data/input for relevant Consolidated Plan sections.
2	Agency/Group/Organization	Cooper Street Recreation Center
	Agency/Group/Organization Type	Services – Children Services – Education
	What section of the Plan was addressed?	Services – Youth Services – Economic Development Services – Housing
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Met with the President of the Organization to discuss needs and other related Consolidated Plan sections.
3	Agency/Group/Organization	City of Punta Gorda
	Agency/Group/Organization Type	Housing Services – Housing Services – Children Services – Persons with Disabilities Services - Homeless Services – Education Services – Employment Service – Fair Housing
	What section of the Plan was addressed?	Housing Need Assessment Lead Based Paint Public Housing Needs Homeless Needs

		Non-Homeless Special Needs Economic Development Market Analysis
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Met with various City Staff to discuss and develop needs assessment and provided data for relevant Consolidated Plan sections.
4	Agency/Group/Organization	PMG Associates
	Agency/Group/Organization Type	Consultant
	What section of the Plan was addressed?	Housing Needs Assessment Market Analysis
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with to provide data / input for relevant Consolidated Plan Sections.
5	Agency/Group/Organization	City of Punta Gorda Urban Design Division
	Agency/Group/Organization Type	Civic Leaders Community Residents
	What section of the Plan was addressed?	Citizen Input
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Urban Design Division assisted with solicitation of a survey and input through the public meetings.
6	Agency/Group/Organization	Trabue Woods Initiative
	Agency/Group/Organization Type	Community Organization
	What section of the Plan was addressed?	Services – Youth Services – Economic Development Services – Housing
	How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Met with the organization’s liaison to discuss affordable housing, homeownership opportunities, and economic development opportunities.
7	Agency/Group/Organization	Bernice Russell CDC
	Agency/Group/Organization Type	Community Development

What section of the Plan was addressed?	Services – Housing Services – Education Services – Youth
How the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Met with the Executive Director to discuss housing, transportation, and youth education and activities.

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

The City continues its efforts to include the community in the process.

OTHER LOCAL/REGIONAL/STATE/FEDERAL PLANNING EFFORTS CONSIDERED WHEN PREPARING THE PLAN

TABLE 3 – OTHER LOCAL / REGIONAL / FEDERAL PLANNING EFFORTS – THIS TABLE IS N/A

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
10-Year Plan to Prevent & End Homelessness 2015-2025	Gulf Coast Partnership	The plan provides framework -for activities to bring assistance to homeless individuals and families.
City of Punta Gorda Comprehensive Plan 2025	City of Punta Gorda	Establishes long range planning goals and objectives in areas of General Land Use, Public Facilities, Circulation, and Community Environment.
Council on Homelessness 2014 Report	State of Florida	Study of identifying targeted solutions to the issue of homelessness including job creation and affordable housing.
Out of Reach 2015	National Low Income Housing Coalition	Identify obstacles to affordable housing, the need for job growth and higher minimum wages
PGHA 5-Year Plan	Punta Gorda Housing Authority (PGHA)	PGHA looks at how to effectively and efficiently meet residents need for housing that is affordable and use federal and local funds to increase affordable housing opportunities.
Analysis of Impediments to Fair Housing Choice	City of Punta Gorda	The City contracted with independent consultants PMG Associates to produce the Analysis of Impediments to Fair Housing Choice Report. The report discusses the nature of the City’s barriers to fair housing choice and provides recommendations

		to lift these barriers.
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NARRATIVE (OPTIONAL):

N/A

AP-12 PARTICIPATION – 91.105, 91.200(c)

1. SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Public meetings were held to gather input for the Draft Annual Action Plan

- ❖ February 17, 2016
- ❖ February 24, 2016
- ❖ March 16, 2016
- ❖ July 6, 2016
- ❖ July 13, 2016

Comment period for public to comment on the Draft Amended-Annual Action Plan

- ❖ ~~July 28 thru August 28, 2017~~ ~~June 1-30, 2016~~
- ❖ ~~July 6, 2016~~
- ❖ ~~July 13, 2016~~

The public and any other interested parties were invited to participate in public meetings to ensure the programs and/or activities proposed meet the community's needs. Once drafted there was a comment period of not less than 30-days for the Draft Annual Action Plan. Public notices were posted on the City's website for all meetings and hearings, notices were placed in the local newspaper, flyers were distributed in prominent community locations (i.e. recreation center, local churches, public library) and in the City's weekly information sharing distributed through the City's website. The City accepted comments oral or written through August 28 ~~June 30, 2017~~ 6.

CITIZEN PARTICIPATION OUTREACH

TABLE 4 – CITIZEN PARTICIPATION OUTREACH

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Meeting	Non-targeted, broad meeting	February 17, 2016	See attached summary of comments received	N/A
2	Public Meeting	Non-targeted, broad meeting	February 24, 2016	No comments received	N/A
3	Public Meeting	Non-targeted, broad meeting	March 16, 2016	No comments received	N/A
4	Newspaper, Website, Weekly Information	Non-targeted, broad meeting	May 31, 2016	No comments received	N/A
5	Newspaper	Non-targeted, broad meeting	May 31, 2016	No comments received	N/A
6	Public Hearing	Non-targeted, broad meeting	July 6, 2016	See attached summary of comments received	N/A
7	Public Hearing	Non-targeted, broad meeting	July 13, 2016	See attached summary of comments received	N/A
<u>8</u>	<u>Newspaper</u>	<u>Non-targeted, broad meeting</u>	<u>July 28, 2017</u>	<u>Comment period will be from July 28th – August 28th.</u>	<u>N/A</u>
<u>9</u>	<u>Public Meeting</u>	<u>Non-targeted, broad meeting</u>	<u>August 23, 2017</u>	<u>Any comments received prior to the end of the August 28th comment period, will be attached</u>	<u>N/A</u>
<u>10</u>	<u>Public Meeting</u>	<u>Non-targeted, broad meeting</u>	<u>September 6, 2017</u>	<u>Any comments received by the end of the August 28th comment period, will be attached</u>	<u>N/A</u>

Expected Resources

AP-15 EXPECTED RESOURCES – 91.220(c) (1, 2)

INTRODUCTION

Funds available for the CDBG program include the annual allocation plus any carryover (unused) funds. At this time the only known amount is the allocation from HUD in the amount of \$73,111.00. As noted in the Executive Summary any other amount stated in this document is an estimate and subject to the actual amount available at the end of the current program year. Funds shall be used to address priorities set forth in this plan and if any changes are proposed to priorities the City will adhere to the process identified in the Citizens Participation Plan before adopting any such changes.

Table 5 - Expected Resources – Priority Table – this table does not reflect the \$175,000 funded through the City of Punta Gorda for affordable housing

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resource \$	Total \$		
CDBG	Public-Federal	Admin & Planning Economic Dev Public Improve Public Services Housing	\$73,111	-0-	\$25,000	\$98,111	TBD	The Community Development Block Grant (CDBG) Program's primary objective is the development of viable communities by providing decent housing; providing a suitable living environment; and expanding economic opportunities. To achieve these goals, any activity funded with CDBG must meet one of three national objectives benefit low- and moderate-income persons; aid in the prevention of slums or blight; or meet a particular urgent need.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED)

The federal funds listed above represent the annual allocation received by the City of Punta Gorda to support activities outlined in the 2016 Annual Action Plan, and the anticipated funding for the remainder of the Consolidated Plan (2015-2019). Estimates of funding are based on funds previously allocated and are anticipated to remain at the same level throughout the term of the Consolidated Plan. All funding is conditional on Congressional approval.

CDBG funds are provided with no matching requirements. However, the City does attempt to share the cost burden for activities carried out with CDBG funds when possible, as well as, encourage sub-recipients to leverage grant funding to support the costs of ~~the~~ their specific activities.

NOTE: The City of Punta Gorda is contributing \$175,000 in FY2016 toward affordable housing.

IF APPROPRIATE, DESCRIBE ~~PUBLICALLY~~PUBLICLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

The City of Punta Gorda owns some vacant property which may be used in partnership with Charlotte County, Habitat for Humanity, or other similarly qualified organizations to meet future affordable housing goals and other community needs.

DISCUSSION

The City of Punta Gorda will continue to pursue additional funding opportunities which will be used to leverage existing resources.

ANNUAL GOALS AND OBJECTIVES

AP-20 ANNUAL GOALS AND OBJECTIVES – 91.420,91,220(c)(3)&(E)

GOALS SUMMARY INFORMATION –

TABLE 7 – GOALS SUMMARY								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding*	Goal Outcome Indicator
1	Decent Housing	2015	2019	Affordable Housing		Affordable Housing	City - \$175,000	Rehabilitate existing commercial units into affordable housing units – total 4
2	Expand Economic Opportunity	2015	2019	Non-Housing Community Development	Jurisdiction	Expand Economic Opportunities	CDBG - \$72,388.80	Job Creation – Business Development
3	Public Services	2015	2019	Non-Housing Community Development	Jurisdiction	Youth Education	CDBG - \$7,000	Public service activities other than low- moderate housing benefit
4	Public Services	2016	2019	Non-Housing Community Development	Jurisdiction	Job Training	CDBG - \$3,000	Public service activities other than low- moderate housing benefit
5	Code Enforcement	2016	2019	Non-Housing Community Development	Jurisdiction	All programs	CDBG – \$1,000	Housing Code Enforcement
6	Planning & Administration	2015	2019	Planning & Administration	Jurisdiction	All Programs	CDBG - \$14,722.20	Completion of Program

TABLE 8 – GOALS DESCRIPTION

Housing Rehabilitation	Assist with conversion of commercial structures to affordable housing
Public Infrastructure Improvement Expand Economic Opportunity	Creation of Community Garden and Fresh Market. <u>New Operation Cooper Street Building Furnishings.</u> <u>PROVISION OF SIDEWALKS WITHIN TARGETED NEIGHBORHOOD</u>
Economic Development	Assist with Job Training
Planning & Administration	Administration of program(s)

ESTIMATE THE NUMBER OF EXTREMELY LOW-INCOME, LOW-INCOME, AND MODERATE-INCOME FAMILIES TO WHOM THE JURISDICTION WILL PROVIDE AFFORDABLE HOUSING AS DEFINED BY HOME 91.215(B):

Although the City does not receive HOME funding, the City will be using City funding to rehab 4 units of affordable housing and will assist 4-10 persons.

AP-35 PROJECTS – 91.220(D)

INTRODUCTION

Projects are consistent with goals and objectives identified in the Consolidated Plan. The funding amounts used are for planning purposes and will be adjusted when the actual carry over funds is known. As indicated in the Executive Summary of this document funds will be adjusted as follows:

- ❖ Planning & Administration – 20% of the annual allocation
- ❖ Public Service – 15% of the annual allocation
- ❖ Balance of funds will be used for economic development activities, public facilities/infrastructure/other public improvements. These activities may include carryover activities from the previous program year. Funds may be reprogrammed to other eligible activities. Any substantial change in funding, greater than 25% of the original funded amount, will be made in accordance with the Citizens Participation Plan.
- ❖ If fewer funds are carried over reductions may be made in any and all program areas based on what can feasibly be completed during the program year. If more funds are available than anticipated funds may be added to a program identified except the percentage funds cannot exceed 20% to Planning & Administration or 15% to Public Services activities.

TABLE 9 – PROJECT INFORMATION

#	Project Name
1	Planning & Administration
2	Public Services
3	Public Facility/Infrastructure/Public Improvements
4	Affordable Housing

DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

Allocating priorities are based on Consolidated Plan goals, public input and available funding. Obstacles include lack of funding and requests to address needs identified. Some of the needs identified were job skills, community enrichment, crime prevention, elderly and child care, and employment opportunities but no applications were received to address the need(s).

AP-38 PROJECT SUMMARY

TABLE 10 - PROJECT SUMMARY INFORMATION

Project Name	CDBG PLANNING & ADMINISTRATION
Target Area	Citywide
Goals Supported	Decent Housing, Expand Economic Opportunities, Suitable Living Environment
Needs Addressed	N/A
Funding	CDBG / \$14,622.20
Description	Planning and administrative activities directly related to CDBG grant
Target Date	09/30/2014
Estimated number and type of families that will benefit from the proposed activities	Preparation of Annual Action Plan, Consolidated Annual Performance Evaluation Report (CAPER), monitoring, documenting compliance and any other eligible activities directly related to the CDBG program
Location Description	City of Punta Gorda
Project Name	TRABUE WOODS GARDEN & FRESH MARKET
Target Area	Citywide
Goals Supported	Expand Economic Opportunities/Prevent Homelessness
Needs Addressed	Expand Economic Opportunities
Funding	CDBG/\$34,500
Description	Continued support of the Trabue Woods Garden & Fresh Market, assisting unemployed persons in developing a business
Target Date	09/30/2017
Estimated number and type of families that will benefit from the proposed activities	TBD
Proposed Activities	Continuation of support in the creation of a garden/fresh market
Location Description	Specific: 317 E. Virginia Avenue, Punta Gorda -General: Trabue Woods Neighborhood
Project Name	PUBLIC SERVICES
Target Area	Citywide

Goals Supported	Suitable Living Environment
Needs Addressed	Non-housing Community Development
Funding	CDBG / \$10,966.65
Description	Public service activities that benefit low and moderate income persons and special needs populations with or without a housing benefit
Target Date	09/30/2017
Estimated number and type of families that will benefit from the proposed activities	TBD
Proposed Activities	Eligible activities include the continuation of existing public services or new services or those with a quantifiable increase in the current level of services provided to low income or special needs populations in the City of Punta Gorda. In response to applications received and/or public input, priorities may be given to continue existing public service(s).
Location Description	City of Punta Gorda
Project Name	Public Facility/Infrastructure/Public Improvements
Target Area	Trabue Woods Neighborhood
Goals Supported	Decent Housing Suitable Living Environment
Needs Addressed	Public Facilities and Improvements
Funding	CDBG/ TBD \$44,000.00
Description	Public facility, infrastructure, or other public improvements that benefit low and moderate income persons or special needs populations. This project may <u>will</u> include sidewalks and ADA access improvements to public or group housing units or public facilities, or other eligible improvements.
Target Date	09/30/2017
Estimated number and type of families that will benefit from the proposed activities	TBD
Location Description	City of Punta Gorda

AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic areas targeted by the City of Punta Gorda for Community Development Block Grant projects are generally described by the parts of the Census Block Groups: 12015010301, 1201501033, and 1201501035, which lie within the corporate limits of the City. These three (3) Census Block Groups have over 50% low-moderate income population.

Participant-based programs utilizing CDBG funds are based on individual income eligibility determinations, low- moderate income limited clientele benefit documentation, and/or low- moderate income area benefit. Program design and selection will be based on whether the activity will address one or all of the priority needs outlined in the 2015-2019 ConPlan. For fiscal year 2016, the goal is to continue projects that represent a cross-section of the National Objectives.

Although spending may be focused on the eligible Census Block areas, eligible projects outside these areas will be considered.



TABLE 11- GEOGRAPHIC DISTRIBUTION (ALL NUMBERS ARE ESTIMATED)

Target Area	Percentage of Funds
Census Block Group 12015010301	80%
Census Block Group 1201501033	
Census Block Group 12015801035	
Citywide	20%

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

Given that, racial or ethnic minorities or low- moderate income persons are not concentrated in one geographic area, funds and resources will be prioritized and distributed on the needs (HUD low- moderate income) and not limited by geographic location.

DISCUSSION

CDBG funds are intended to provide low- moderate income persons/households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities to be funded with CDBG funds include public improvements, housing rehabilitation and preservation, affordable housing activities, public services, economic development, planning and administration.

All activities funded with CDBG will primarily benefit low- and moderate income persons/households, either as direct service or financial assistance or by making improvements in areas benefitting primarily low- moderate income persons. Some activities, for reasons of qualification and/or desired beneficiaries, may be focused geographically.

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

INTRODUCTION

The City of Punta Gorda does not specifically plan to achieve any production or acquisition of housing units through the use of CDBG entitlement funds; due to the small size of the grant the City receives annually. However, the City continues to partner with both the private sector and other non-profit organizations to assist in the purchase of land on which affordable housing can be constructed (the City of Punta Gorda feels that the actual construction of housing units is best handled through the private sector and highly experienced non-profit agencies). However, the City does leverage City funds to assist with affordable housing within the Trabue Woods Neighborhood. Shown is the number of affordable housing units that will be provided with City funding.

TABLE 5 - ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT

One Year Goals for the Number of Households to be Supported	
Homeless	2
Non-Homeless	0
Special-Needs	2
Total	4

TABLE 13 - ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	4

DISCUSSION

The City of Punta Gorda is providing the planning, design and construction plans to rehab 4 commercial units within a mixed-use development to affordable living units. These units will be targeted for homeless, veterans and/or persons with disabilities.

AP-60 PUBLIC HOUSING – 91.220(H)

INTRODUCTION

The Punta Gorda Housing Authority (PGHA) is the public housing authority that serves Charlotte County and Punta Gorda. The PGHA also administers all housing vouchers.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

The City of Punta Gorda does not own nor operate any public housing; and therefore, has no direct control over the Punta Gorda Housing Authority (PGHA). Therefore, the City cannot direct actions relevant to the improvements, enhancements or operation of the PGHA. The PGHA is responsible for all public housing within the City of Punta Gorda, as well as Section 8 vouchers. The City will and does continue to work with the PGHA to share information and coordinate efforts in addressing the housing needs of the community.

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Punta Gorda Housing Authority is not designated as “troubled”.

DISCUSSION

The City will and does continue to work with the PGHA to share information and coordinate efforts in addressing the housing needs of the community.

AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(i)

INTRODUCTION

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS INCLUDING REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

DISCUSSION

The City of Punta Gorda has not given highest priority to the chronically homeless. Due to the fact that none of the housing units or organizations that are available to assist homeless persons in Charlotte County are located in the City of Punta Gorda.

The Gulf Coast Partnership, lead agency is Charlotte County Homeless Coalition (CCHC), has developed a 10 Year Plan to Prevent & End Homelessness 2015-2025. The plan is made up of five goals and divided into categories: Supportive Services; Housing First; Employment and Training; Health Care; Education; Legal Aid; and Public Transportation.

The Plan highlights the need for “higher” awareness and the use of mainstream resources and existing community services. It advocates educating consumers, service providers, and the local community to empower people to better access the benefits and services which they or their clients are eligible.

Charlotte County has a total inventory of 218 beds that are available to assist homeless persons. These include 16 beds available for victims of domestic violence and other criminal activity, 12 beds available for homeless juveniles, and 60 beds available for elderly

persons being treated for mental illness. All beds are managed by state-licensed agencies and include case management and treatment modalities.

There is no emergency shelter available in Charlotte County. Emergency housing needs are typically handled by one of a half dozen non-profit or faith-based organizations on a case-by-case basis. Homeless persons are provided shelter in local motels for a limited (usually three night maximum) period of time while volunteers attempt to develop short-term solutions to the individual situation.

NOTE: The City of Punta Gorda does not receive any HOPWA funding.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

INTRODUCTION:

The City of Punta Gorda is committed to furthering fair housing to ensure that viable, sustainable communities are available to all persons. The City, due to its small size, builds no housing; however, the City does actively engage in the creation of a regulatory environment that is supportive of innovative for-profit, non-profit, and governmental partnerships and programs to support the delivery and retention of affordable housing units. The City's Land Development Regulations (LDR) and applicable building codes guide the private sector in the development and construction of housing.

HUD requires a formal analysis of housing impediments be conducted as a means to identify problems that may exist and actions that can be taken to mitigate issues related to fair housing. The City's Analysis of Impediments to Fair Housing was updated in March 2015.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The City of Punta Gorda is committed to furthering fair housing to ensure that viable, sustainable communities are available to all persons. The City, due to its small size, builds no housing; however, the City does actively engage in the creation of a regulatory environment that is supportive of innovative for-profit, non-profit, and governmental partnerships and programs to support the delivery and retention of affordable housing units. The City's Land Development Regulations (LDR) and applicable building codes guide the private sector in the development and construction of housing.

The City of Punta Gorda contracted with PMG Associates, Inc. to update its Analysis of Impediments to Fair Housing (AI), completed in March 2015 and adopted by City Council April 15, 2015. A few barriers to affordable housing were noted and are listed below; the AI may be found at <http://www.ci.punta-gorda.fl.us/depts/growthmgmt/cdbg.html>

1. The City has adopted a formalized policy on the receipt of fair housing inquiries or complaints and this policy is published on the City's website. The information is complete; however anyone seeking this material would need to know where to search for the policy and contact telephone number.
2. Transportation and access to public transit was found to be an impediment to finding housing.
3. During investigation of the locally published newspapers, with advertising for real estate for sale or rent, no HUD disclaimer could be found.

4. Lack of affordable housing units, based on community opinion.
5. The local realtors, while publishing HUD Fair Housing information on their website, do not hold classes for their members regarding Fair Housing and do not have an outreach program in the community to educate the residents.
6. There appears to be a lack of community knowledge of HUD Fair Housing initiatives and policy.

The following are PMG Associates, Inc. recommendations for correction of the impediments:

1. Add a link on the City's website main page or in the Questions section to direct anyone seeking to file a housing discrimination complaint to the proper information.
2. In regards to transportation, there appears to be a need for education, outreach and publication regarding the currently available ride/transportation programs. The public does not appear to be fully aware of transportation programs that could assist the transportation disadvantaged-low income population. Additional dissemination of this information should be undertaken.
3. The City should request that the local newspapers insure that the HUD disclaimer regarding Fair Housing is published on their website and/or in print.
4. The City had made strides towards the inventory of affordable housing stock, by changes in their codes and ordinances and encouragement of economic development incentives. The City needs to continue on this path.
5. A partnership with the local Board of Realtors could be explored regarding the community education of the target population. This program should be initiated in the Elementary Schools and possibly expanded to additional grades. Use of existing materials will enable this program to be developed expeditiously.
6. Expand the distribution of Fair Housing materials throughout the community through the following:
 - a. The posting of HUD posters at after school care sites, parks and recreation centers, public housing sites, local houses of faith and schools.
 - b. Having HUD/City of Punta Gorda Fair Housing pamphlets/written handouts available at various publically accessed sites, such as libraries, City Hall, other government building and centers.
 - c. Make sure the City website has the information available to the public.

DISCUSSION:

The City of Punta Gorda is committed to furthering fair housing to ensure that viable, sustainable communities are available to all persons. Some examples are: Using the recommendations provided in the PMG Associates, Inc. Analysis of Impediments, the City is working on implementing those items that can be done immediately. A link was added on the City's website main page and in the Questions section to direct anyone seeking to file a housing discrimination complaint to the proper information. The City has requested that the local newspapers insure that the HUD disclaimer regarding Fair Housing is published on their website and/or in print. The City is continuing on this path to change the codes and ordinances to encourage economic development incentives. Other recommendations such as transportation issues are not able to be completed at this time. For example, the City will continue to work towards improving the negative effects of public policies that serve as barriers to affordable housing. The public does not appear to be fully aware of transportation programs that could assist the transportation disadvantaged low income population. Additional dissemination of this information should be undertaken.

The City, due to its small size, builds no housing; however, the City does actively engage in the creation of a regulatory environment that is supportive of innovative for-profit, non-profit, and governmental partnerships and programs to support the delivery and retention of affordable housing units. The City's Land Development Regulations (LDR) and applicable building codes guide the private sector in the development and construction of housing.

HUD requires a formal analysis of housing impediments be conducted as a means to identify problems that may exist and actions that can be taken to mitigate issues related to fair housing. The City's Analysis of Impediments to Fair Housing was updated in March 2015.

AP-85 OTHER ACTIONS – 91.220(k)

INTRODUCTION:

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

UNDERSERVED NEEDS –

Obstacles to meeting underserved needs have been identified. These obstacles include: lack of adequate financial resources, the need for increased supportive services, the increasing cost of housing, the need to expand economic opportunities, the need to coordinate resources and the need to inform households of available services.

Programs funded with CDBG will continue to try to address these underserved needs. Additional funding sources will be utilized as available from the public and private sector. Programs will be implemented to provide public services and economic opportunities. Additional coordination of resources and outreach will be expanded to ensure that the public is aware of available resources.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

AFFORDABLE HOUSING –

CDBG funds are limited; however, the City will continue to reach out to homeowners to assist with rehab and/or repair programs. The City will refer homeowners who cannot be assisted through CDBG to other home repair programs and/or organizations. The City will also continue to work with local neighborhood organizations to assist with the finding of funding sources that may leverage existing federal, state, local, or private funding.

The City will, when available, reach out to HUD approved homeowner counseling agencies to assist with foreclosure prevention and pre-purchasing counseling.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

LEAD BASED PAINT HAZARDS – The activities the City of Punta Gorda has chosen to implement with federal funds do not trigger lead-based paint abatement standards.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

ANTI-POVERTY STRATEGY – Due to the limited amount funds available to help poverty level families, the City's overall anti-poverty strategy can only take place over a significant period of time. The City's long-term goals are to increase the number of job

opportunities available within the City and to improve the overall economy of Punta Gorda allowing for better job opportunities. The short-term goals of the City are primarily accomplished by making infrastructure improvements in East Punta Gorda, a predominantly low-to-moderate income area. Specifically, the City's CDBG funding is directed at providing basic life necessities and supportive services for low-income persons to help them rise out of poverty and successful futures.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

INSTITUTIONAL STRUCTURE - The City of Punta Gorda relies on the staff of the Urban Design Division to provide planning/technical support and administration of the Community Development Block Grant program. The Urban Design Division then vests program operation authority in non-profit organizations for the delivery of services, when applicable. The City of Punta Gorda uses City Staff and private industry on a contract basis during the implementation of various infrastructure and development programs.

Staff reviews and makes recommendations as to how CDBG funds will be awarded and City Council makes the final determination as to who will receive funds and the amount to be awarded.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

PUBLIC/PRIVATE COORDINATION - The Urban Design Division is the administrator for the consolidated plan, annual action plan, and the program development and management. Staff partners with local public and private entities to achieve common goals of providing affordable housing and services to address the needs of low-moderate income residents.

DISCUSSION:

The City of Punta Gorda working in partnership with both public and private individuals/organizations is committed to increase opportunities for low- moderate income residents to receive necessary services and affordable housing.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

INTRODUCTION:

The City of Punta Gorda received entitlement funding from the Department of Housing and Urban Development through the Community Development Block Grant Program. The Urban Design Division is responsible for ensuring compliance with program specific requirements.

NOTE: All amounts are currently estimated.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

REFERENCE 24 CFR 91.220(L)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

OTHER CDBG REQUIREMENTS

1. The amount of urgent need activities	0
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DISCUSSION:

The City of Punta Gorda does not have any activities planned that will produce program income.