

**BUILDING BOARD  
MEETING  
NOVEMBER 25, 2008**

**MEMBERS PRESENT:** John Burrage, Chairman  
Peter Cocco, Mary Fleenor,  
Larry Sandles, Al Villalobos, Albert Wiker

**MEMBERS ABSENT:** Thomas Cavanaugh, James McClary

**OTHERS PRESENT:** Randy Cole, Building Official  
Suzy Russell, Permit Supervisor

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- Recording Secretary Kelly swore in all participants.

**APPROVAL OF MINUTES**

- A. Meeting of September 23, 2008
- Mr. Sandles noted a correction to page 3.
  - Mr. Sandles MOVED, Mr. Villalobos SECONDED approval of the September 23, 2008 minutes as amended. MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS**

- Mr. Burrage requested an update on the cases involving ERS Construction or PGA LLC.
- Mr. Randy Cole, Building Official, replied an ERS representative appeared recently before the Charlotte County Building Board, stating the members of that body were advised of this Board's actions.

**NEW BUSINESS**

- A. Certificate of Competency Application for Stephen Busbee, Spectra Contract Flooring
- Mr. Burrage confirmed Mr. Stephen Busbee was not present, asking if the Board should proceed.
  - Ms. Suzy Russell, Permit Supervisor, responded Mr. Busbee was properly noticed on November 19, 2008, at 9:39 a.m. She recommended advising Mr. Busbee his application could not be considered until he appeared before the Board, hopefully at their next meeting.
  - Ms. Fleenor MOVED, Mr. Sandles SECONDED to continue this case to the Board's next meeting based on a number of outstanding issues and unanswered questions. MOTION CARRIED UNANIMOUSLY.
  - Mr. Villalobos confirmed the notice provided to applicants clearly spelled out the need for them to appear before the Board.

**OTHER BUSINESS**

- Mr. Cole pointed out the Board's next regularly scheduled meeting would fall on December 23, 2008, asking if members wished to cancel or reschedule same.
- Mr. Sandles MOVED, Ms. Fleenor SECONDED to cancel the December 2008 Board meeting. MOTION CARRIED UNANIMOUSLY.

**ADJOURNMENT**

- Meeting Adjourned: 9:15 a.m.

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John Burrage, Chairman

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Mary Kelly, Recording Secretary