

# CITY OF PUNTA GORDA GENERAL PARK RENTAL RULES AND REGULATIONS



## Park Rental Rules and Regulations

All park regulations and/or codes remain in effect, as stated on park signs posted throughout the parks and shall be strictly enforced.

All rentals for the History Park are handled through Old Punta Gorda, Inc. Please call 637-1445 or 833-4414.

All park rentals for the City of Punta Gorda Public Park facilities will be required to sign a rental agreement and a hold harmless agreement. The renter will also be required to pay all applicable state and local taxes, unless a tax exempt certificate is provided.

### CONTACT INFORMATION

To check park availability and make reservations, please contact Growth Management, (941)575-3387.

### GENERAL PARK RENTAL INFORMATION

- A. Reservations for a picnic shelter or gazebo or both, does not include reservation of or exclusive use of other park areas or amenities.
- B. Rental of open space areas is available to accommodate additional needs such as additional tents, chairs or catering equipment.
- C. Reservations must be made a minimum of 10 days in advance of the event and will be charged in one (1) hour increments, with a one (1) hour minimum.
- D. Reserving Marriage Point or the Gazebo at Laishley Park or Gilchrist Park does not guarantee any exclusive use of the park or reserved parking.
- E. Tents are allowed only with special approval and a separate tent permit. Tent permit may be obtained from the Punta Gorda Fire Prevention office, (941)575-5529.
- F. You may not limit access to park patrons nor charge admission to the park.
- G. The sale of food to the public is prohibited, unless through an approved event permit.
- H. Glass containers are prohibited.
- I. Alcoholic beverages for private parties are permitted from sunrise until sunset.
- J. Shelter and surrounding area must be left in the same condition as upon arrival.
- K. Licensee must observe all posted park rules.

**1. GILCHRIST PARK – 400 WEST RETTA ESPLANADE**

- a. Gazebo, large shelter, small shelter and open space are available for rent and must be reserved a minimum of 10 days prior to event.
- b. Basketball courts and tennis courts are not available to reserve, they are available at no charge on a first come, first serve basis. Tournaments may be reserved through City Council approval.
- c. Kiddy-land is not available to reserve, it is on a first come, first serve basis. No charge for use of kiddy-land.
- d. All public restroom facilities are cleaned daily at the end of the day and locked overnight at dusk.
- e. No refunds will be issued unless an evacuation order has been issued for the area by emergency management.
- f. No animals are permitted in the park per Chapter 16, Park Regulations, Sec. 16-4 (h) Pets.

**2. PONCE DE LEON PARK - 4000 WEST MARION AVENUE**

- a. Picnic shelter, open air chapel and beach area are available for rent and must be reserved a minimum of 10 days prior to the event.
- b. All public restroom facilities are cleaned daily at the end of the day and locked overnight at dusk.
- c. Ponce De Leon Park is open from dawn to dusk; gate is locked at dusk by Punta Gorda Police Department.
- d. No refunds will be issued unless an evacuation order has been issued for the area by emergency management.
- e. No animals are permitted in the park per Chapter 16, Park Regulations, Sec. 16-4 (h) Pets.
- f. Boat trailer parking spaces are to accommodate vehicles with boat trailers. Ordinance 1576-08 prohibits vehicles without trailers from parking in the designated boat trailer parking spaces, except as otherwise posted. Violators may be subject to a fine.

**3. LAISHLEY PARK – 100 EAST RETTA ESPLANADE**

- a. Gazebo, marriage point and the open space are available for rent and must be reserved a minimum of 10 days prior to the event.
- b. Dogs on leashes are allowed in the park per Ordinance 1493-07.
- c. Any rental requests for the boat slips, community room or pavilion(s) must be coordinated through Marina Park Management, (941)575-0142 or [Dockmaster@LaishleyMarina.com](mailto:Dockmaster@LaishleyMarina.com).
- d. No refunds will be issued unless an evacuation order has been issued for the area by emergency management.
- e. Boat trailer parking spaces are to accommodate vehicles with boat trailers. Ordinance 1576-08 prohibits vehicles without trailers from parking in the designated boat trailer parking spaces, except as otherwise posted. Violators may be subject to a fine.

The following rental rates are pursuant to Resolution 2759-08, as adopted by Punta Gorda City Council December 3, 2008.

**PONCE DE LEON PARK**

<b>Park and Location</b>	<b>Category 1</b>	<b>Category 2</b>
Ponce De Leon Park – Shelter – up to 100 people	\$10.00 per hour	\$20.00 per hour
Ponce De Leon Park – Open Chapel – 20 benches, faces sunset – up to 150-200 people	\$10.00 per hour	\$20.00 per hour
Ponce De Leon Park – Open Space up to 100 people	\$10.00 per hour	\$20.00 per hour
Ponce De Leon Park – Open Space 101 to 250 people	\$25.00 per hour	\$30.00 per hour
*Ponce De Leon Park – Not available for event over 250 people	Not available for events over 250 people	Not available for events over 250 people

**GILCHRIST PARK**

<b>Park and Location</b>	<b>Category 1</b>	<b>Category 2</b>
Gilchrist Park – Small Shelter (#1) – up to 25 people	\$5.00 per hour	\$10.00 per hour
Gilchrist Park – Large Shelter (#2) up to 100 people	\$10.00 per hour	\$20.00 per hour
Gilchrist Park – Gazebo	\$20.00 per hour	\$30.00 per hour
Gilchrist Park – Open space up to 100 people	\$10.00 per hour	\$20.00 per hour
Gilchrist Park – Open Space 101 to 500 people	\$25.00 per hour	\$30.00 per hour
*Gilchrist Park – Open Space over 500 people	Not available for events over 500 people	Not available for events over 500 people

\*Any event with more than 200 attendees may be required to submit an event permit application for Development Review Committee (DRC) review and approval.

**LAISHLEY PARK**

<b>Park and Location</b>	<b>Category 1</b>	<b>Category 2</b>
Laishley Park – Gazebo – no seating, up to 100 people	\$20.00 per hour	\$30.00 per hour
Laishley Park – Marriage Point	\$10.00 per hour	\$20.00 per hour
Laishley Park – Open Space up to 100 people	\$20.00 per hour	\$30.00 per hour
*Laishley Park – Open Space 101 to 500 people	\$35.00 per hour	\$40.00 per hour
Laishley Park – Open Space 501 to 2000 people	\$45.00 per hour	\$70.00 per hour
Laishley Park – Open Space up to 5000 people	\$75.00 per hour	\$100.00 per hour

\*Any event with more than 200 attendees may be required to submit an event permit application for Development Review Committee (DRC) review and approval.

NOTE: Rental of the open space in Laishley Park does not include the reservation or exclusive use of the Gazebo, Marriage Point, Community Room or Open Air Market Pavilion(s), these entities must be rented separately. Please contact the City of Punta Gorda for availability of the Gazebo and Marriage Point; please contact Marina Park Management, LLC (941)575-0142 for rates and availability of the Community Room and the Open Air Market Pavilion(s). The interactive fountain may not be rented or reserved and is available on a first-come, first serve basis.